



# City of Boyne City

Founded 1856

319 N. Lake Street

Boyne City, Michigan 49712

[www.cityofboyne.com](http://www.cityofboyne.com)

Phone 231-582-6597

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BOYNE CITY  
CITY COMMISSION REGULAR MEETING  
Boyne City Hall  
364 North Lake Street  
Tuesday, June 27, 2017 at Noon

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. CONSENT AGENDA  
The purpose of the consent agenda is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff, or the public may ask that any item(s) on the consent agenda be removed and placed as the last item under new business to receive full discussion. Such requests will be automatically respected.
  - A. Approval of the June 13, 2017 City Commission regular meeting as presented
  - B. Approval of the purchase of an Ideapad Miix510-121SK computer for the Main Street department for a total cost of \$985.00 contingent upon the Main Street Board approval of this purchase at their June 29 meeting and authorize the City Manager to execute the documents
4. HEARING CITIZENS COMMENTS (on non-agenda items; 5 minute limit)
5. CORRESPONDENCE
  - A. Correspondence from Consumers Energy Company
6. CITY MANAGER'S REPORT
7. REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES
  - A. May, 2017 Financial Statement
8. OLD BUSINESS
9. NEW BUSINESS
  - A. West Michigan Water Line Special Assessment  
Review of materials provide and consideration to authorize City staff, including the Assessor and City Manager to move forward with the steps required for a special assessment for the provision of City water on West Michigan and Woodlawn Streets as requested

An Equal Opportunity Provider and Employer

**Hometown Feel, Small Town Appeal**

- B. Michigan Department of Natural Resources Waterways Grant Agreement Resolution  
Consideration to adopt the proposed resolution as presented from the Michigan Department of Natural Resources – Waterways Division agreeing to the contract terms and authorize the City Manager to sign all necessary documents
- C. Ridge Run Dog Park Grant Resolution  
Consideration to approve Team Elmer's bid of \$14,492 to construct the fitness trails at the Ridge Run Dog Park and authorize the City Manager to execute the documents
- D. SCADA Software Purchase  
Consideration to approve the proposal from Windemuller Electric for the purchase of SCADA software for the Water / Wastewater Department in the amount of \$5,249.00 and authorize the City Manager to execute the documents
- E. Wastewater Treatment Plant Fence Repair / Replacement  
Consideration to approve the proposal from Harbor Fence to repair and replace approximately 200 feet of fence at the Wastewater Treatment plant in the amount of \$2,597 and authorize the City Manager to execute the documents
- F. Request of the City Manager to go into closed session for 1) with our attorney regarding Attorney/Client Privilege document as provided in MCL 15.268 (h) of the Michigan Open Meetings Act (PA 267 of 1976) and 2) to consider the purchase of real property as provided in MCL 15.268 (d) of the Michigan Open Meetings Act (PA 267 of 1976)

10. GOOD OF THE ORDER

11. ANNOUNCEMENTS

- City Offices will be closed on Tuesday, July 4, 2017 in observance of the Fourth of July Holiday
- The next regular City Commission meeting is scheduled for Tuesday, July 11, 2017 at 7:00 p.m.

12. ADJOURNMENT



Scan QR code or go to  
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click on Boards & Commissions for complete  
agenda packets & minutes for each board

*Individuals with disabilities requiring auxiliary aids or services in order to participate in municipal meetings may contact Boyne City Hall for assistance: Cindy Grice, City Clerk/Treasurer, 319 North Lake Street, Boyne City, MI 49712; phone (231) 582-0334*

**JUNE 13, 2017  
REGULAR MEETING**

RECORD OF THE PROCEEDINGS OF THE REGULAR BOYNE CITY COMMISSION MEETING DULY CALLED AND HELD AT BOYNE CITY HALL, 364 NORTH LAKE STREET, ON TUESDAY JUNE 13, 2017

**CALL TO ORDER**

Mayor Neidhamer called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance.

Present: Mayor Tom Neidhamer, Mayor Pro-Tem Gene Towne, Commissioners Ron Grunch, Laura Sansom and Hugh Conklin

Absent: None

Staff: Cindy Grice, Barb Brooks, Kelsie King-Duff, Scott McPherson, Andy Kovolski, Michael Cain, Jeff Gaither and Christie Hoenicke

Others: There were nine citizens in attendance

**CONSENT AGENDA  
MOTION**

2017-06-045  
Moved by Conklin  
Second by Grunch

2017-06-045A  
Approval of the May 9, 2017 City Commission regular meeting as presented

2017-06-045B  
Approval of the recommendation of the Planning Commission to reappoint Jason Biskner to the Planning Commission for a three year term expiring May 31, 2020

2017-06-045C  
Approval of the recommendation of the Planning Commission to reappoint James Kozlowski to the Planning Commission for a three year term expiring May 31, 2020

2017-06-045D  
Approval of the recommendation of the Planning Commission to appoint Jeffory Ross to the Planning Commission for a three year term expiring May 31, 2020

2017-06-045E  
Approval of the recommendation in support of the Boyne City Main Street Program to apply for a special liquor license to serve alcohol on July 13, 2017 for the Food Truck Rally and on August 12, 2017 for the Farm Meal and authorize City Staff to complete any necessary forms

2017-06-045F  
Approval to authorize staff to have West Shore Services supply and install the necessary equipment to operate the curfew siren at a cost of \$1,115

2017-06-045G  
Approval to authorize the City Manager to apply for a grant of \$12,242,40 to the Grand Traverse Band of Ottawa and Chippewa Indians for the purchase of a Lucas (Medtronic) automated CPR machine and purchase the equipment if successful in obtaining the grant

2017-06-045H  
Approval to purchase a replacement Philips Cardiac AED for the Police Department from Moore Medical at a cost of \$1,371 and authorize the City Manager to execute the documents

Ayes: 5  
 Nays: 0  
 Absent: 0  
 Motion carried

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**CITIZENS COMMENTS**

None

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**CORRESPONDENCE**

Correspondence from the State of Michigan Department of Licensing & Regulatory Affairs; the United States Department of the Interior Fish & Wildlife Service; VanDam requesting the establishment of an Industrial Development District for the property located at 970 and 974 E Division Streets and Consumers Energy Business Energy Efficiency Program regarding an incentive check earned in the amount of \$3,726 was received and filed.

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**CITY MANAGERS REPORT**

City Manager Cain reported:

- The traffic signals at Water and Lake Streets will be installed this week.
  - The new fence has been installed at the Community Garden
  - New sculptures are being installed around downtown today.
  - All of the roads under our crush and shape program for this season have been repaved. Site restoration has also begun.
- 

**REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES**

Draft minutes of the May 1, 2017 Historical Commission Special Meeting; draft minutes of the May 2, 2017 Zoning Board of Appeals Meeting; draft minutes of the May 4, 2017 Parks & Recreation Board Meeting; Official minutes of the May 11, 2017 Main Street Board Meeting; draft minutes of the May 22, Planning Commission Meeting; Draft minutes of the May 22, 2017 Historical Commission Meeting; draft minutes of the May 25, 2017 Historic District Board Meeting and draft minutes of the May 25, 2017 Airport Board Meeting were received and filed.

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**MOTION**

2017-06-045  
 Moved by Conklin  
 Second by Grunch

Approved the request of the City Manager to go into closed session with our attorney regarding Attorney/Client Privilege document as provided in MCL 15.268 (h) of the Michigan Open Meetings Act (PA 267 of 1976) after the last agenda item

Ayes: 5  
 Nays: 0  
 Absent: 0  
 Motion carried

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**Cedar Street Engineering Services**

Consideration to approve the contract with C2AE for design engineering services in the amount of \$23,800 and authorize the City Manager to execute the documents

Public Works Superintendent Andy Kovolski discussed the design engineering proposal for Cedar Street, from Lake to Douglas. It is in dire need of reconstruction. The pavement surface is rapidly failing. The Transit water and sewer mains need to be replaced and the storm sewer system

needs upgrading as well. C2AE has proposed to complete the engineering work for this project. Completion of this engineering will result in a ready to bid project that we would like to include in the FYE 2019 budget.

Staff Comments: None

Citizens Comments: None

Board Discussion: Commissioner Conklin had questions regarding the placement of this project on the Capital Improvement Plan. All Commissioners are in agreement with the recommendation.

## MOTION

2017-06-046

Moved by Towne

Second by Sansom

To approve the contract with C2AE for design engineering services in the amount of \$23,800 and authorize the City Manager to execute the documents

Ayes: 5

Nays: 0

Absent: 0

Motion carried

## Water Balloon Educational Efforts Support

Consideration to support the volunteer efforts to educate the public and work towards reducing the amount of litter and debris stemming from community festivals and events

Public Works Superintendent Andy Kovolski discussed the concern the Friends of the Boyne River (FOBR) brought to the Parks and Recreation Board regarding the after effects of Boyne City's 4<sup>th</sup> of July celebration's raft race event. This popular, fun event that attracts hundreds of people to the banks of the Boyne River, who in turn bring thousands of water balloons. The water / water balloon fight has been a long standing tradition, but as it continues to grow, it has come to light that the balloon fragments found after the event are not only in the park, but in the river and being carried out into Lake Charlevoix. In the past, volunteers have tried to clean up the balloon fragments the best they could, both on land and in the water, but it is proving to be an overwhelming task. Latex balloons take many years to degrade and in the meantime, the fragments are leaving a negative effect on the environment impacting both land and water wildlife, and is considered litter.

Members of the 4<sup>th</sup> of July Committee, Friends of the Boyne River, Lake Charlevoix Associations, Tip of the Mitt Watershed Council and the Parks and Recreation board met to discuss what could be done to lessen the litter and negative environmental impacts. The general consensus was that they were not looking to end the event, but start educating the people who attend and participate. There can still be a Raft Race, it can still be fun and water battles can still take place with devices other than water balloons. The Committee realizes that the balloon use will not disappear overnight but by educating the participants and attendees, eventually everyone will figure out a way to still have fun without littering the park, river and lake with balloon fragments. A poster has been created that will be posted around the community and used as a tool to educate. The same verbiage that is on the poster will be used to

spread the word in newsletter, brochures and social media with the intent to make this a positive message resulting in a positive outcome.

Staff Comments: City Manager Cain added this is not a City event.

Citizens Comments: Tom Smith said this has been a good process. We're getting there and he is really pleased to see this support. Nancy Cunningham said you can't believe how hard it was to pick up the balloon litter and how much was collected.

Board Discussion: Mayor Pro-Tem Towne said he likes the poster, it's a great idea and is more information to the public. Commissioner Sanson said she is in full support to reduce and eliminate water balloons in the future. Should the sling shots also be stopped? Commissioner Conklin said he appreciates the FOBR starting this. We need to be consistent with how we treat the lake, look at Boyne Thunder. He said he is sensitive to how people feel about it. Commissioner Grunch said he supports the volunteer efforts. Mayor Neidhamer said his concern is that we might be losing the fun factor, but he does support the right decision to protect our river and water. Let's have fun, let's have solutions. We will work thru it.

## MOTION

2017-06-047

Moved by Sanson

Second by Towne

To approve to support the volunteer efforts to educate the public and work towards reducing the amount of litter and debris stemming from community festivals and events

Ayes: 5

Nays: 0

Absent: 0

Motion carried

## Marina Expansion Engineering Services Proposal

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Consideration to approve a contract with Abonmarche for engineering services for Phase I of the marina expansion floating wave attenuator project for an amount not to exceed \$62,000 and authorize the City Manager to sign all of the required documents associated with the project

Harbormaster Barb Brooks discussed the proposal from Abonmarche to complete the required engineering, bidding, project oversight, assistance with permitting and regulatory agencies and anything else required to meet all of the DNR requirements for grant compliance for the first phase of the Marina expansion project. The City was successful in receiving a Michigan Waterways Department of Natural Resources grant for this project which is estimated to cost \$520,000. Funds to cover the grant match are available in the marina's budget.

Staff Comments: None

Citizens Comments: None

Board Discussion: All Commissioner are in agreement with the recommendation.

**MOTION**

2017-06-048  
 Moved by Grunch  
 Second by Sansom

To approve a contract with Abonmarche for engineering services for Phase I of the marina expansion floating wave attenuator project for an amount not to exceed \$62,000 and authorize the City Manager to sign all of the required documents associated with the project

Ayes: 5  
 Nays: 0  
 Absent: 0  
 Motion carried

**Trackless Purchase**

Consideration to approve the purchase of a Trackless MT7 Tractor and attachments in the amount of \$147,632 from Bell Equipment and authorize the City Manager to execute the documents

Public Works Superintendent Andy Kovolski discussed the bid received to purchase a 2017 Trackless MT7 Tractor including an auger snow blower with the telescoping truck loading, with the 168 in rotary finish mower at a total cost of \$147,632 from Bell Equipment. This will replace the 1997 Holder tractor that is wearing out and we have issue with part replacements.

Staff Comments: None

Citizens Comments: None

Board Discussion: Commissioner Conklin inquired who will service this and was informed that Bell equipment will send a mobile service person. There will be a one year warranty. Commissioner Grunch asked if there is a comparable piece of equipment that costs less? Andy said that until he hears of a better one, he supports this purchase. Commissioner Sansom asked if parts are interchangeable and was informed yes. Mayor Neidhamer said we do need new equipment for the safety of our crew.

**MOTION**

2017-06-049  
 Moved by Towne  
 Second by Sansom

To approve to purchase of a Trackless MT7 Tractor and attachments in the amount of \$147,632 from Bell Equipment and authorize the City Manager to execute the documents

Ayes: 5  
 Nays: 0  
 Absent: 0  
 Motion carried

**Boyne City Parks and Recreation Brochure**

Consideration to approve the proposal from Harbor House Publishers to design and produce 10,000 copies of a parks and recreation brochure in the amount of \$2,495 and authorize the City Manager to execute the documents

Public Works Superintendent Andy Kovolski discussed the Parks and Recreation board member's research and review of recreation brochures that

are available for the public that would promote the parks and recreation activities in a community. With Boyne City having an abundance of parks and activities, it seems that our community should have an informational brochure that boasts all that the City has to offer including activities, park locations and amenities.

Harbor House Publishing in Boyne City was asked to provide a proposal for design and production of the proposed brochure. While this item was not specifically budgeted for, there are funds that can be pulled from areas with the parks budget to pay for it. The board feels it will be a great asset and tool to showcase all that Boyne City has to offer at our parks and recreational opportunities in and around the community.

**MOTION**

2017-06-050  
 Moved by Grunch  
 Second by Sansom

To approve the proposal from Harbor House Publishers to design and produce 10,000 copies of a parks and recreation brochure in the amount of \$2,495 and authorize the City Manager to execute the documents

Ayes: 5  
 Nays: 0  
 Absent: 0  
 Motion carried

**Marina Truck Purchase**

Consideration to allow staff to search and purchase a used truck for use at the Marina, if necessary or if the perfect replacement truck opportunity presents itself in an amount not to exceed \$10,000

Harbormaster Barb Brooks discussed the request to replace the old Dodge Dakota that the marina has been using for several years. It is very rusty, still is working, but it is not a good representation of the City and marina. It also may not last much longer. This vehicle is also used occasionally as a courtesy vehicle for transient boaters. At this time, we are asking for advance approval of a not to exceed amount of \$10,000 in the case a replacement vehicle needs to be purchased unexpectedly or we come across a great deal. Most businesses and individuals are not willing to wait two or more weeks for staff to seek approval to purchase.

Staff Comments: None

Citizens Comments: None

Board Discussion: Commissioner Conklin asked if a gator would work in place of a truck and was informed that type of vehicle is not road worthy. All Commissioners are in agreement with the request.

**MOTION**

2017-06-051  
 Moved by Conklin  
 Second by Towne

To allow staff to search and purchase a used truck for use at the Marina, if necessary or the perfect replacement truck opportunity presents itself in an amount not to exceed \$10,000

Ayes: 5  
 Nays: 0  
 Absent: 0  
 Motion carried

### North Boyne Yard Clean Up

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Consideration to approve of the contract with Team Elmers to provide services to grind the brush, log and stump piles at the North Boyne Yard in the amount of \$31,780 and authorize the City Manager to execute the documents

Public Works Superintendent Andy Kovolski discussed his recommendation to have a company grind the brush pile and large trucks and stumps at the North Boyne Yard. This was not done last year so there is a large quantity of brush onsite. Team Elmer's has quoted us \$31,780 to complete the work.

Staff Comments: None

Citizens Comments: None

Board Discussion: Commissioner Conklin said that he requested that this item be pulled from the Consent Agenda this evening and inquired if there should be a policy regarding the dollar amount of items on the Consent Agenda. After discussion, all Commissioners were in agreement with the recommendation as presented.

### MOTION

2017-06-052  
 Moved by Conklin  
 Second by Grunch

To approve of the contract with Team Elmers to provide services to grind the brush, log and stump piles at the North Boyne Yard in the amount of \$31,780 and authorize the City Manager to execute the documents

Ayes: 5  
 Nays: 0  
 Absent: 0  
 Motion carried

### Anderson Road Reconstruction

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City Manager Cain and Andy Kovolski discussed the information received that the Charlevoix County Road Commission opened bids for the Anderson Road Reconstruction project. Wilson Township is doing some additional work on that road. Boyne City's portion of the project would be approximately \$71,933.45, The County is looking for approval from both Wilson Township and the City prior to their next Road Commission meeting on June 26. This is one of the worst roads in the City. It's something that needs to be done. It will be good to work in partnership with Wilson Township. It is budgeted.

Staff Comments: Officer Hoenicki agrees the road is in need of this reconstruction.

Citizens Comments: None

Board Discussion: All are in agreement with the recommendation.

**MOTION**

2017-06-53  
Moved by Conklin  
Second by Sansom

To approve of the City's participation in the Anderson Road Reconstruction project in conjunction with Wilson Township and the Charlevoix County Road Commission in the amount of \$71,933.45 and authorize the City Manager to execute the documents

Ayes: 5  
Nays: 0  
Absent: 0  
Motion carried

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Pursuant to the motion earlier in the meeting, the City Commission went into closed session at 8:44 p.m.

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2017-06-054  
Moved by Neidhamer  
Second by Towne

To return to open session at 9:22 p.m.

Ayes: 5  
Nays: 0  
Absent: 0  
Motion carried

**Good of the Order**

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Commissioner Sansom discussed some concerns with Maple Lawn Cemetery maintenance.

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**ADJOURNMENT**

Motion by Mayor Neidhamer seconded by Commissioner Conklin to adjourn the Regular City Commission meeting of Tuesday, June 13, 2017 at 9:23 p.m.

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Tom Neidhamer  
Mayor

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Cindy Grice  
Clerk / Treasurer



**To:** Michael Cain, City Manager *MC*  
**From:** Kelsie King-Duff, Executive Director *KKD*  
**Date:** June 22, 2017  
**Subject:** Boyne City Main Street Office Equipment

**OVERVIEW:**

Boyer City Main Street recently hired an office assistant. Currently, the assistant is using her personal computer in the office. Working with Barb Brooks and the city's IT company, we were presented with a few different tablets, which operate like a computer, but cost much less, that would meet the needs of our office assistant for office tasks. Below is the quote for two different options:

<b>2 in 1 Tablet Options</b>		June 19, 2017
<b>PREPARED BY:</b>		<b>PREPARED FOR:</b>
CONTACT: Mark Corbiser		CONTACT: Barb Brooks
COMPANY: Marcor Technologies, LLC		COMPANY: City of Boyne City
ADDRESS: P.O. Box 1871		ADDRESS: 319 North Lake St.
CITY/ST/ZIP: Gaylord, MI		CITY/ST/ZIP: Boyne City, MI 49712
PHONE: 989-731-2646		PHONE: 231-562-5597
EMAIL: mwoorbiser@marcortech.com		EMAIL: <a href="mailto:hbrooks@boynecity.com">hbrooks@boynecity.com</a>
<b>ITEMS IN QUOTE</b>		
Ideapad Mix510-12ISK w/Intel® Core™ i5-6200U, 8GB RAM, 256 GB SSD	1	\$ 725.00 \$ 725.00
Ideapad Mix510-12ISK w/Intel® Core™ i7-6500U, 8GB RAM, 256 GB SSD	1	\$ 820.00 \$ 820.00

In addition, two quotes for a similar style tablet were presented by our IT company:

- Surface Pro i5, 8GB of RAM & 256 GB SSD - \$1,299.00
- Surface Pro i7, 8GB of RAM & 256 GB SSD - \$1,599.00

A docking station is also needed, for the tablet, so that it can be hooked to a computer screen. Three quotes were received for the docking station:

1. Basic – \$95.00 - includes 2 USB 3.0 ports and an audio jack on the front, 2 USB 2.0 ports, a Gigabit Ethernet port and a DVI video port on the back, and includes a DVI to VGA adapter with it.
2. Pro - \$165 – includes 3x USB 3.0 – 1 provides always-on mobile device charging, 2x USB 2.0, 1x USB 3.0 upstream connector, 1x DVI, 1x DisplayPort, 1x Gigabit Ethernet, 1x Combo audio Port, 1 x Security lock hole
3. Ultra - \$180 – includes 4x USB 3.0 – 2 provide always-on mobile device charging, 2x USB 2.0, 1x USB 3.0 upstream connector, 1x HDMI, 1x DisplayPort, 1x Gigabit Ethernet, 1x Stereo/Mic Combo Port, 1 x Security lock hole

This request is coming before commission as it was not included in the Main Street budget for this year. In preparing the budget only a couple short weeks after starting my position, I overlooked including the cost of office supplies for an assistant. While it will put our office equipment projected budget over, it can easily be covered by the Main Street budget. This is not coming as a recommendation from the Main Street board, as the timing of the meetings would delay a purchase for two weeks, however with commission approval, the equipment will not be purchased until the Main Street board also approves the purchase at their board meeting, just two days after the commission meeting.

**RECOMMENDATION:**

It is my recommendation the Boyne City City Commission approve the purchase of Ideapad Miix510-12ISK w/ Intel Core i7-6500U. 8 GB RAM, 256 GB SSD at a cost of \$820.00 and the Pro version dock at a cost of \$165 for a total cost of \$985. The Ideapad was recommended by the IT company as the best option. It saves cost over the Surface Pro, and the i7 version being requested will give us the most up to date software. The pro version dock will allow for device charging, unlike the cheaper option. Included in my recommendation is the Main Street board also approving this purchase at their next meeting.

CONSUMERS ENERGY COMPANY  
 ONE ENERGY PLAZA  
 JACKSON, MI 49201

Agenda Item 5A



Count on Us

06/14/17

127

PG 1 of 1

C/O CITY CLERK  
 CITY OF BOYNE CITY  
 319 N LAKE ST OFC  
 BOYNE CITY MI 49712-2111

PAYMENT INQUIRIES 800-477-5050

REFERENCE NUMBER	DESCRIPTION	POSTING DATE	DUE DATE	AMOUNT
0040253222640000001000		20170320	20170320	\$54.66
0040253222640000002000		20170320	20170320	\$3122.12
1002013600650000001000		20170123	20170123	\$49.94
1002013600650000002000		20170123	20170123	\$2957.63
1010015695680000001000		20170518	20170518	\$3282.54
1078013989330000001000		20170426	20170426	\$57.42
1078013989330000002000		20170426	20170426	\$3218.51
1100011252830000001000		20170508	20170508	\$151.28
2122009322350000002000		20161212	20161212	\$420.64
2143010772460000001000		20170224	20170224	\$55.12
2143010772460000002000		20170224	20170224	\$3138.03

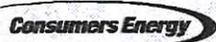
ACCOUNT NUMBER: 10 00 00 2788 7 7  
 SERVICE ADDRESS: 49712 STREET LIGHT RD, BOYNE CITY, MI 49712-0000

TOTAL \*\*\*16,507.89\*

DETACH AND RETAIN THIS STUB FOR YOUR RECORDS.

CHECK #4051255263 ATTACHED BELOW

THE FACE OF THIS CHECK IS PRINTED BLUE - THE BACK CONTAINS A SIMULATED WATERMARK



Count on Us

CONSUMERS ENERGY COMPANY  
 ONE ENERGY PLAZA  
 JACKSON, MI 49201

56-1544

No. 4051255263

441

JPMorgan Chase Bank, N.A.  
 Columbus, OH

06/14/17

SIXTEEN THOUSAND FIVE HUNDRED SEVEN Dollars and  
 EIGHTY-NINE Cents

\*\*\*16,507.89\*

PAY TO  
 THE  
 ORDER  
 OF

C/O CITY CLERK  
 CITY OF BOYNE CITY  
 319 N LAKE ST OFC  
 BOYNE CITY MI 49712-2111

AUTHORIZED SIGNATORY





June 19, 2017

**Re: FERC Project No. 3409 – Boyne USA, Inc. – Boyne River Hydroelectric Project  
–Joint Agency/Public Meeting**

Dear Sir or Madam:

Boyne USA, Inc., is the licensee of the Boyne River Hydroelectric Project, located on the Boyne River in Boyne Valley Township, Charlevoix County, Michigan, which is licensed by the Federal Energy Regulatory Commission (FERC), Project Number 3409 (Project).

On July 10, 2017, Boyne USA will hold a meeting to explain the project and potential environmental impacts and discuss the data and studies to be provided in its upcoming application to the Federal Energy Regulatory Commission for re-licensing the Project.

The meeting will be held at 7 p.m. on July 10, 2017 in the Graz room in the lower level of the Mountain Grand Lodge, Boyne Mountain Resort, 1 Boyne Mountain Rd, Boyne Falls, MI 49713.

The major issues to be discussed include:

- Summary of Process to Date
- Process Ahead
- Potential Studies to be Completed prior to Application.

A site visit is also scheduled to follow immediately afterwards. For more information, contact Randall Sutton (231) 549-6076 or at [rsutton@boynemountain.com](mailto:rsutton@boynemountain.com).

Sincerely,

**Boyne USA, Inc.**

A handwritten signature in black ink that reads "Randall Sutton". The signature is written in a cursive, flowing style.

Randall Sutton

Attachment- Joint Meeting Agenda

# BOYNE RIVER HYDROELECTRIC PROJECT

## JOINT MEETING RE: RE-LICENSING WITH FERC

### AGENDA

- Introduction- Boyne USA is applying for re-licensing of Boyne River Hydroelectric Project, FERC No. 3409
- Introductions, sign-in sheet
- Sign up sheet for meeting recording
- Summary of Process to Date:
  - Notice of Intent
  - Preliminary Application Document (PAD)
    - Sign up sheet for PDF Copy by e-mail. See us after if you need a hard copy
  - Traditional Licensing Process (TLP) Request
    - Granted by FERC on May 17, 2017
- Process Ahead:
  - Consultation with Stakeholders, Regulatory Agencies
  - Study Phase (Summer 2018)
  - Draft License Application (May, 2019)
  - Final Application (January 31, 2020)
  - Existing License Expires (January 31, 2022)
- Purpose of Today's Meeting- Consultation with Interested Parties, Discuss Potential Studies to be Completed prior to Application.
- Study Process
  - Request for Studies (see attached)
    - 60 days from today
    - Written Request
    - Submit to:
      - Mr. Randall Sutton
      - Boyne USA
      - 1 Boyne Mountain Rd
      - Boyne Falls, MI 49713
  - Study design- this winter
  - Studies to be completed over next summer
  - Study results to be included in draft application
- Discussion of Potential Studies
- Site Visit

# STUDY REQUEST PROCESS

## CFR Title 18, Chapter 1, Subchapter B, Part 16.8 (b):

(5) Not later than 60 days after the joint meeting held under paragraph (b)(3) of this Section (unless extended within this time period by a resource agency, Indian tribe, or members of the public for an additional 60 days by sending written notice to the applicant and the Director of the Office of Energy Projects within the first 60 day period, with an explanation of the basis for the extension), each interested resource agency and Indian tribe must provide a potential applicant with written comments:

(i) Identifying its determination of necessary studies to be performed or the information to be provided by the potential applicant;

(ii) Identifying the basis for its determination;

(iii) Discussing its understanding of the resource issues and its goals and objectives for these resources;

(iv) Explaining why each study methodology recommended by it is more appropriate than any other available methodology alternatives, including those identified by the potential applicant pursuant to paragraph (b)(2)(vii) of this section;

(v) Documenting that the use of each study methodology recommended by it is a generally accepted practice; and

(vi) Explaining how the studies and information requested will be useful to the agency, Indian tribe, or member of the public in furthering its resource goals and objectives that are affected by the proposed project.

CASH SUMMARY BY FUND FOR BOYNE CITY

FROM 05/01/2017 TO 05/31/2017

FUND: 101 202 203 206 209 210 211 213 226 242 248 251 285 295 370 470 590 592 661 701

Agenda Item 7A

CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 05/01/2017	Total Debits	Total Credits	Ending Balance 05/31/2017
101	GENERAL FUND	2,270,606.41	95,741.36	516,064.94	1,850,282.83
202	MAJOR STREET FUND	74,840.10	27,915.07	36,371.37	66,383.80
203	LOCAL STREET FUND	(245,504.77)	275,880.13	30,068.56	306.80
206	FIRE FUND	203,096.83	34,319.80	9,760.07	227,656.56
209	CEMETERY FUND	15,607.67	4,685.00	7,701.40	12,591.27
210	AMBULANCE FUND	(15,327.47)	72,582.89	57,134.12	121.30
211	SPECIAL PROJECTS FUND	14,586.59	164.81	0.00	14,751.40
213	FARMERS MARKET FUND	25,441.29	5,640.00	1,275.23	29,806.06
226	RUBBISH COLLECTION FUND	0.00	0.00	0.00	0.00
242	BOYNE THUNDER FUND	259,547.41	35,275.35	4,476.55	290,346.21
248	DOWNTOWN DEVELOPMENT AUTHORITY	293,218.33	8,282.00	20,612.68	280,887.65
251	LDFA FUND	895,877.91	0.00	2,400.00	893,477.91
285	MARINA FUND	208,189.67	25,606.50	6,254.63	227,541.54
295	AIRPORT FUND	29,203.65	2,561.97	1,055.11	30,710.51
370	CITY FACILITIES DEBT FUND	7,655.03	0.00	0.00	7,655.03
470	CITY FACILITIES CONSTRUCTION FUND	2,887,522.82	2,126.56	546,417.13	2,343,232.25
590	WASTEWATER FUND	2,927,724.05	109,018.72	35,885.10	3,000,857.67
592	WATER FUND	911,878.16	39,332.01	23,947.51	927,262.66
661	MOTOR POOL FUND	429,400.30	3,500.00	8,690.23	424,210.07
701	TRUST & AGENCY FUND	1,906.30	22,943.89	22,109.85	2,740.34
	TOTAL - ALL FUNDS	11,195,470.28	765,576.06	1,330,224.48	10,630,821.86

PERIOD ENDING 05/31/2017

ACCOUNT DESCRIPTION	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	ACTIVITY FOR MONTH 05/31/17 INCR (DECR)	YTD BALANCE 05/31/2017 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND						
Revenues						
Dept 031-PROPERTY TAX REVENUES						
400.000 ALLOCATION FROM CUR YR FD BAL	1,533,490.00	1,533,490.00	0.00	0.00	1,533,490.00	0.00
402.000 PROPERTY TAX COLLECTION	2,551,000.00	2,551,000.00	0.00	0.00	2,551,000.00	0.00
403.000 DELQ. PERSONAL PROPERTY TAX	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
404.000 MISC TAXES-PILOT/TRAILER PARK	5,400.00	5,400.00	0.00	0.00	5,400.00	0.00
445.000 PROPERTY TAX PENALTIES	14,000.00	14,000.00	0.00	0.00	14,000.00	0.00
447.000 PROPERTY TAX ADMIN FEES	79,000.00	79,000.00	0.00	0.00	79,000.00	0.00
<b>Total Dept 031-PROPERTY TAX REVENUES</b>	<b>4,186,890.00</b>	<b>4,186,890.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,186,890.00</b>	<b>0.00</b>
Dept 032-REVENUES						
452.000 LIQUOR LICENSES	7,200.00	7,200.00	0.00	0.00	7,200.00	0.00
574.000 REVENUE SHARING	290,887.00	290,887.00	11,055.00	11,055.00	279,832.00	3.80
574.100 EVIP	56,309.00	56,309.00	0.00	0.00	56,309.00	0.00
574.200 LOCAL COMM STABILIZATION SHARING	78,207.00	78,207.00	0.00	0.00	78,207.00	0.00
578.000 POLICE TRAINING FUNDS	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
579.000 GRANTS-STATE/FEDERAL	2,536,067.00	2,536,067.00	0.00	0.00	2,536,067.00	0.00
<b>Total Dept 032-REVENUES</b>	<b>2,970,170.00</b>	<b>2,970,170.00</b>	<b>11,055.00</b>	<b>11,055.00</b>	<b>2,959,115.00</b>	<b>0.37</b>
Dept 033-ADMIN SVC FEE REVENUES						
604.000 FIRE DEPARTMENT ADMIN SVC FEE	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
605.000 LDFA - ADMIN SVC FEE	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00
606.000 DDA ADMIN SVC FEE	7,500.00	7,500.00	0.00	0.00	7,500.00	0.00
607.000 ADMIN SERV FEE MOTOR POOL	5,500.00	5,500.00	0.00	0.00	5,500.00	0.00
608.000 ADMIN SERV FEE WATER/WW	60,000.00	60,000.00	0.00	0.00	60,000.00	0.00
609.000 ADMIN SERV FEE MAJOR ST	17,000.00	17,000.00	0.00	0.00	17,000.00	0.00
610.000 ADMIN SERV FEE LOCAL ST	14,500.00	14,500.00	0.00	0.00	14,500.00	0.00
<b>Total Dept 033-ADMIN SVC FEE REVENUES</b>	<b>139,500.00</b>	<b>139,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>139,500.00</b>	<b>0.00</b>
Dept 034-CHARGES FOR SERVICES						
606.000 DDA MAINTENANCE FEE	75,000.00	75,000.00	0.00	0.00	75,000.00	0.00
640.000 CABLE FRANCHISE FEES	76,000.00	76,000.00	0.00	0.00	76,000.00	0.00
642.000 CHARGES/SERVICES & FEES	7,500.00	7,500.00	389.50	389.50	7,110.50	5.19
660.000 POLICE FINES/ORDINANCE FEES	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
660.100 POLICE FEES / DRUG SEIZURE FUNDS	500.00	500.00	0.00	0.00	500.00	0.00
660.200 SEX OFFENDER REGISTRATION FEE	450.00	450.00	0.00	0.00	450.00	0.00
660.300 POLICE DEPT SURVEY REVENUES	1,200.00	1,200.00	300.00	300.00	900.00	25.00
<b>Total Dept 034-CHARGES FOR SERVICES</b>	<b>166,650.00</b>	<b>166,650.00</b>	<b>689.50</b>	<b>689.50</b>	<b>165,960.50</b>	<b>0.41</b>
Dept 035-INTEREST / RENTALS						
664.000 INTEREST EARNINGS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
667.000 RENT CITY HALL	50,000.00	50,000.00	865.00	865.00	49,135.00	1.73
670.000 RENT CITY OWNED PROPERTY	500.00	500.00	125.00	125.00	375.00	25.00
<b>Total Dept 035-INTEREST / RENTALS</b>	<b>51,500.00</b>	<b>51,500.00</b>	<b>990.00</b>	<b>990.00</b>	<b>50,510.00</b>	<b>1.92</b>
Dept 036-OTHER REVENUES						
586.000 GRANTS / LOCAL CONTRIBUTION	0.00	0.00	35,625.00	35,625.00	(35,625.00)	100.00

PERIOD ENDING 05/31/2017

ACCOUNT DESCRIPTION	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	ACTIVITY FOR MONTH 05/31/17 INCR (DECR)	YTD BALANCE 05/31/2017 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND						
Revenues						
672.000 POLICE DEPT BICYCLE DONATIONS	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
673.000 LAND & EQUIP SALES	5,000.00	5,000.00	105.00	105.00	4,895.00	2.10
675.000 CONTRIBUTIONS	10,500.00	10,500.00	0.00	0.00	10,500.00	0.00
678.000 PLANNING/TOWNSHIP REIMB	70,588.00	70,588.00	0.00	0.00	70,588.00	0.00
690.000 MISCELLANOUS INCOME	0.00	0.00	83.60	83.60	(83.60)	100.00
<b>Total Dept 036-OTHER REVENUES</b>	<b>92,088.00</b>	<b>92,088.00</b>	<b>35,813.60</b>	<b>35,813.60</b>	<b>56,274.40</b>	<b>38.89</b>
<b>TOTAL REVENUES</b>	<b>7,606,798.00</b>	<b>7,606,798.00</b>	<b>48,548.10</b>	<b>48,548.10</b>	<b>7,558,249.90</b>	<b>0.64</b>
Expenditures						
Dept 101-LEGISLATIVE						
703.000 SALARIES-MAYOR/CITY COMMISSION	13,000.00	13,000.00	6,500.00	6,500.00	6,500.00	50.00
714.000 SOCIAL SECURITY	995.00	995.00	401.64	401.64	593.36	40.37
732.000 MEMBERSHIP DUES/MML	2,450.00	2,450.00	2,441.00	2,441.00	9.00	99.63
870.000 TRAINING AND SCHOOLS	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00
<b>Total Dept 101-LEGISLATIVE</b>	<b>19,945.00</b>	<b>19,945.00</b>	<b>9,342.64</b>	<b>9,342.64</b>	<b>10,602.36</b>	<b>46.84</b>
Dept 151-PLANNING						
705.000 SALARIES - PLANNING	103,422.00	103,422.00	5,701.20	5,701.20	97,720.80	5.51
712.000 INSURANCE: LIFE/AD&D	500.00	500.00	45.79	45.79	454.21	9.16
713.000 INSURANCE MEDICAL	24,420.00	24,420.00	1,186.50	1,186.50	23,233.50	4.86
714.000 SOCIAL SECURITY	8,677.00	8,677.00	474.93	474.93	8,202.07	5.47
715.000 PENSION	33,480.00	33,480.00	2,211.26	2,211.26	31,268.74	6.60
716.000 UNEMPLOYMENT	114.00	114.00	0.00	0.00	114.00	0.00
719.000 SICK/VACATION	10,000.00	10,000.00	844.80	844.80	9,155.20	8.45
727.000 SUPPLIES	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
732.000 MEMBERSHIP DUES	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
735.000 MILEAGE/TRAVEL	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
740.000 TELEPHONE/UTILITIES	750.00	750.00	0.00	0.00	750.00	0.00
818.000 PROFESSIONAL/CONTRACTED SVCS	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
870.000 TRAINING	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
911.000 WORKERS COMPENSATION	1,100.00	1,100.00	1,156.42	1,156.42	(56.42)	105.13
970.000 CAPITAL OUTLAY	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
<b>Total Dept 151-PLANNING</b>	<b>191,963.00</b>	<b>191,963.00</b>	<b>11,620.90</b>	<b>11,620.90</b>	<b>180,342.10</b>	<b>6.05</b>
Dept 173-GENERAL SERVICES						
705.000 ADMINISTRATIVE SALARIES/WAGES	302,932.00	302,932.00	16,551.36	16,551.36	286,380.64	5.46
709.000 ADMIN OVERTIME	4,000.00	4,000.00	47.62	47.62	3,952.38	1.19
712.000 INSURANCE LIFE/AD&D	1,500.00	1,500.00	127.99	127.99	1,372.01	8.53
713.000 INSURANCE - MEDICAL	88,000.00	88,000.00	4,564.52	4,564.52	83,435.48	5.19
714.000 SOCIAL SECURITY	25,928.00	25,928.00	1,474.85	1,474.85	24,453.15	5.69
715.000 PENSION	135,750.00	135,750.00	9,696.98	9,696.98	126,053.02	7.14
716.000 UNEMPLOYMENT COMPENSATION	340.00	340.00	0.00	0.00	340.00	0.00
719.000 VACA/SICK EXPENSE	32,000.00	32,000.00	2,352.46	2,352.46	29,647.54	7.35
727.000 OFFICE SUPPLIES	8,000.00	8,000.00	119.96	119.96	7,880.04	1.50
730.000 OFFICE SUPPLIES	20,000.00	20,000.00	8.50	8.50	19,991.50	0.04
731.000 POSTAGE	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00
732.000 MEMBERSHIP DUES	2,000.00	2,000.00	1,120.80	1,120.80	879.20	56.04
740.000 TELEPHONE/UTILITIES	6,500.00	6,500.00	0.00	0.00	6,500.00	0.00
860.000 MOTOR POOL	500.00	500.00	0.00	0.00	500.00	0.00

PERIOD ENDING 05/31/2017

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Fund 101 - GENERAL FUND						
Expenditures						
861.000 VEHICLE EXPENSE	4,800.00	4,800.00	410.51	410.51	4,389.49	8.55
870.000 TRAINING/SCHOOLS/TRAVEL	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
900.000 ADVERTISING/PUBLSHNG/ORDINANCE	6,500.00	6,500.00	0.00	0.00	6,500.00	0.00
910.000 INSURANCE/LIABILITY & PROP	20,600.00	20,600.00	0.00	0.00	20,600.00	0.00
911.000 WORKERS COMPENSATION	2,400.00	2,400.00	2,544.13	2,544.13	(144.13)	106.01
970.000 CAPITAL OUTLAY/EQUIPMENT	50,000.00	50,000.00	100.00	100.00	49,900.00	0.20
<b>Total Dept 173-GENERAL SERVICES</b>	<b>722,750.00</b>	<b>722,750.00</b>	<b>39,119.68</b>	<b>39,119.68</b>	<b>683,630.32</b>	<b>5.41</b>
Dept 191-ELECTIONS						
705.000 SALARIES - ELECTIONS	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
728.000 ELECTION COST	250.00	250.00	0.00	0.00	250.00	0.00
<b>Total Dept 191-ELECTIONS</b>	<b>1,750.00</b>	<b>1,750.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,750.00</b>	<b>0.00</b>
Dept 208-ACCOUNTING/AUDIT						
808.000 ACCOUNTING/AUDIT	13,400.00	13,400.00	0.00	0.00	13,400.00	0.00
<b>Total Dept 208-ACCOUNTING/AUDIT</b>	<b>13,400.00</b>	<b>13,400.00</b>	<b>0.00</b>	<b>0.00</b>	<b>13,400.00</b>	<b>0.00</b>
Dept 209-ASSESSMENT/TAXES						
731.000 TAX POSTAGE	4,800.00	4,800.00	0.00	0.00	4,800.00	0.00
802.000 LEGAL FEES	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
803.000 BOARD OF REVIEW	500.00	500.00	0.00	0.00	500.00	0.00
818.000 CONTRACTED SERVICE	58,000.00	58,000.00	4,513.33	4,513.33	53,486.67	7.78
<b>Total Dept 209-ASSESSMENT/TAXES</b>	<b>68,300.00</b>	<b>68,300.00</b>	<b>4,513.33</b>	<b>4,513.33</b>	<b>63,786.67</b>	<b>6.61</b>
Dept 210-LEGAL						
802.000 OTHER LEGAL/COURT, ETC.	60,000.00	60,000.00	2,310.00	2,310.00	57,690.00	3.85
<b>Total Dept 210-LEGAL</b>	<b>60,000.00</b>	<b>60,000.00</b>	<b>2,310.00</b>	<b>2,310.00</b>	<b>57,690.00</b>	<b>3.85</b>
Dept 248-GENERAL/OTHER SERVICES						
810.000 STREETLIGHTING	55,000.00	55,000.00	38.00	38.00	54,962.00	0.07
812.000 LEAF PICK-UP	20,000.00	20,000.00	600.00	600.00	19,400.00	3.00
880.000 COMMUNITY PROMOTION	12,500.00	12,500.00	0.00	0.00	12,500.00	0.00
971.000 LAND ACQUISITION	3,200,000.00	3,200,000.00	0.00	0.00	3,200,000.00	0.00
<b>Total Dept 248-GENERAL/OTHER SERVICES</b>	<b>3,287,500.00</b>	<b>3,287,500.00</b>	<b>638.00</b>	<b>638.00</b>	<b>3,286,862.00</b>	<b>0.02</b>
Dept 250-HOUSING						
909.000 FRINGES/MED REIMB/PENSION	0.00	0.00	15.80	15.80	(15.80)	100.00
911.000 WORKERS COMPENSATION	0.00	0.00	2,312.85	2,312.85	(2,312.85)	100.00
<b>Total Dept 250-HOUSING</b>	<b>0.00</b>	<b>0.00</b>	<b>2,328.65</b>	<b>2,328.65</b>	<b>(2,328.65)</b>	<b>100.00</b>
Dept 265-PUBLIC BUILDINGS						
705.000 SALARIES/BLDG MAINT/OPERATER	30,000.00	30,000.00	1,511.83	1,511.83	28,488.17	5.04

PERIOD ENDING 05/31/2017

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Fund 101 - GENERAL FUND						
Expenditures						
709.000 OVERTIME- PUBLIC BUILDING	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
711.000 SAFETY EQUIPMENT	5,500.00	5,500.00	1,417.95	1,417.95	4,082.05	25.78
712.000 INSURANCE: LIFE/AD&D	400.00	400.00	31.48	31.48	368.52	7.87
713.000 INSURANCE MEDICAL	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00
714.000 SOCIAL SECURITY	2,800.00	2,800.00	115.65	115.65	2,684.35	4.13
715.000 PENSION	17,000.00	17,000.00	2,305.56	2,305.56	14,694.44	13.56
716.000 UNEMPLOYMENT COMPENSATION	340.00	340.00	0.00	0.00	340.00	0.00
719.000 VACA/SICK EXPENSE	3,700.00	3,700.00	0.00	0.00	3,700.00	0.00
727.000 SUPPLIES	20,000.00	20,000.00	2,688.17	2,688.17	17,311.83	13.44
730.000 MAINTENANCE	3,500.00	3,500.00	180.00	180.00	3,320.00	5.14
735.000 GAS AND OIL	1,300.00	1,300.00	0.00	0.00	1,300.00	0.00
740.000 TELEPHONE/UTILITIES	16,000.00	16,000.00	2,216.65	2,216.65	13,783.35	13.85
818.000 CONTRACTED SERVICES	40,000.00	40,000.00	2,659.25	2,659.25	37,340.75	6.65
860.000 MOTOR POOL	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
861.000 VEHICLE EXPENSE	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
870.000 TRAINING/TRAVEL	200.00	200.00	0.00	0.00	200.00	0.00
910.000 INSURANCE/LIABILITY/EQUIP	3,259.00	3,259.00	0.00	0.00	3,259.00	0.00
911.000 WORKERS COMPENSATION	3,000.00	3,000.00	3,237.99	3,237.99	(237.99)	107.93
940.000 BUILDING RENTAL/MAIN	0.00	0.00	2,838.93	2,838.93	(2,838.93)	100.00
975.000 MAJOR EQUIPMENT PURCHASES	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
<b>Total Dept 265-PUBLIC BUILDINGS</b>	<b>164,499.00</b>	<b>164,499.00</b>	<b>19,203.46</b>	<b>19,203.46</b>	<b>145,295.54</b>	<b>11.67</b>
Dept 301-POLICE DEPARTMENT						
705.000 SALARIES- POLICE CHIEF/ASST	119,000.00	119,000.00	7,274.40	7,274.40	111,725.60	6.11
706.000 SALARIES - DISPATCHERS	38,000.00	38,000.00	2,047.76	2,047.76	35,952.24	5.39
709.000 OVERTIME	20,749.00	20,749.00	933.53	933.53	19,815.47	4.50
710.000 SALARY & WAGES OFFICERS	232,250.00	232,250.00	14,125.60	14,125.60	218,124.40	6.08
712.000 INSURANCE: LIFE AD&D	2,700.00	2,700.00	149.97	149.97	2,550.03	5.55
713.000 MEDICAL INSURANCE	80,000.00	80,000.00	4,452.17	4,452.17	75,547.83	5.57
714.000 SOCIAL SECURITY	34,000.00	34,000.00	1,859.02	1,859.02	32,140.98	5.47
715.000 PENSION	55,539.00	55,539.00	3,296.64	3,296.64	52,242.36	5.94
716.000 UNEMPLOYMENT COMPENSATION	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
719.000 VACA/SICK EXPENSE	34,000.00	34,000.00	891.29	891.29	33,108.71	2.62
727.000 SUPPLIES	8,500.00	8,500.00	374.41	374.41	8,125.59	4.40
729.000 AMMO/SHOOTING SUPPLIES	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
730.200 SEX OFFENDER REGISTRATION FEES	300.00	300.00	0.00	0.00	300.00	0.00
731.000 BIKE PATROL	275.00	275.00	0.00	0.00	275.00	0.00
735.000 GAS AND OIL	15,800.00	15,800.00	667.06	667.06	15,132.94	4.22
740.000 TELEPHONE/UTILITIES	6,000.00	6,000.00	124.98	124.98	5,875.02	2.08
745.000 CLEANING/FOOD ALLOWANCE	5,520.00	5,520.00	0.00	0.00	5,520.00	0.00
754.000 UNIFORMS	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
818.000 POLICE CONTRACTED SERVICES	7,500.00	7,500.00	800.00	800.00	6,700.00	10.67
850.000 RADIO MAINTENANCE	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
861.000 VEHICLE EXPENSE	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00
870.000 TRAINING/TRAVEL	8,500.00	8,500.00	1,516.57	1,516.57	6,983.43	17.84
871.000 STATE TRAINING FUND	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
910.000 LIABILITY INSURANCE	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
911.000 INS/WORKERS COMP	6,000.00	6,000.00	6,013.41	6,013.41	(13.41)	100.22
970.000 CAPITAL OUTLAY	44,000.00	44,000.00	1,105.50	1,105.50	42,894.50	2.51
<b>Total Dept 301-POLICE DEPARTMENT</b>	<b>755,133.00</b>	<b>755,133.00</b>	<b>45,632.31</b>	<b>45,632.31</b>	<b>709,500.69</b>	<b>6.04</b>
Dept 751-PARKS & RECREATION						

PERIOD ENDING 05/31/2017

ACCOUNT DESCRIPTION	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	ACTIVITY FOR MONTH 05/31/17 INCR (DECR)	YTD BALANCE 05/31/2017 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
702.000 ICE RINK, WAGES	8,000.00	8,000.00	848.40	848.40	7,151.60	10.61
705.000 SALARIES- PARKS GENERAL WAGES	64,000.00	64,000.00	9,390.36	9,390.36	54,609.64	14.67
709.000 PARKS & REC OVERTIME	3,000.00	3,000.00	208.92	208.92	2,791.08	6.96
713.000 INSURANCE MEDICAL	20,000.00	20,000.00	1,000.59	1,000.59	18,999.41	5.00
714.000 SOCIAL SECURITY	6,000.00	6,000.00	754.83	754.83	5,245.17	12.58
715.000 PENSION	2,600.00	2,600.00	563.33	563.33	2,036.67	21.67
716.000 UNEMPLOYMENT COMP	400.00	400.00	0.00	0.00	400.00	0.00
719.000 VACA/SICK EXPENSE	3,700.00	3,700.00	0.00	0.00	3,700.00	0.00
727.000 SUPPLIES	40,000.00	40,000.00	4,110.69	4,110.69	35,889.31	10.28
730.000 MAINTENANCE	12,000.00	12,000.00	180.00	180.00	11,820.00	1.50
738.000 CIVIC PROJECTS	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
740.000 TELEPHONE/UTILITIES	20,000.00	20,000.00	268.43	268.43	19,731.57	1.34
808.000 PROFESSIONAL SERVICES	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
818.000 CONTRACTED SERVICES	24,000.00	24,000.00	1,453.25	1,453.25	22,546.75	6.06
860.000 MOTOR POOL	55,000.00	55,000.00	0.00	0.00	55,000.00	0.00
870.000 TRAINING/TRAVEL	400.00	400.00	0.00	0.00	400.00	0.00
910.000 LIABILITY INSURANCE	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
911.000 WORKERS COMPENSATION	1,200.00	1,200.00	925.14	925.14	274.86	77.10
970.000 CAPITAL OUTLAY	1,137,717.00	1,137,717.00	0.00	0.00	1,137,717.00	0.00
975.000 AVALANCHE	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
<b>Total Dept 751-PARKS &amp; RECREATION</b>	<b>1,419,517.00</b>	<b>1,419,517.00</b>	<b>19,703.94</b>	<b>19,703.94</b>	<b>1,399,813.06</b>	<b>1.39</b>
Dept 804-MUSEUM						
705.000 MUSEUM SALARIES	500.00	500.00	0.00	0.00	500.00	0.00
714.000 SOCIAL SECURITY	50.00	50.00	0.00	0.00	50.00	0.00
970.000 MUSEUM - CAPITAL OUTLAY	40,000.00	40,000.00	0.00	0.00	40,000.00	0.00
<b>Total Dept 804-MUSEUM</b>	<b>40,550.00</b>	<b>40,550.00</b>	<b>0.00</b>	<b>0.00</b>	<b>40,550.00</b>	<b>0.00</b>
Dept 809-SIDEWALKS						
705.000 SIDEWALK SALARY & WAGES	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
727.000 SIDEWALK SUPPLIES	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
818.000 SIDEWALK CONTRACED SERV.	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00
<b>Total Dept 809-SIDEWALKS</b>	<b>13,500.00</b>	<b>13,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>13,500.00</b>	<b>0.00</b>
Dept 899-CONTINGENCY						
714.000 RETIREES STIPEND FICA	658.00	658.00	0.00	0.00	658.00	0.00
801.000 TAX TRIBUNAL REFUND	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
899.000 425 TOWNSHIP REIMBURSEMENT	7,800.00	7,800.00	0.00	0.00	7,800.00	0.00
984.000 POST RETIREMENT HEALTH INS	23,318.00	23,318.00	1,587.24	1,587.24	21,730.76	6.81
986.000 RETIREES STIPEND	8,603.00	8,603.00	0.00	0.00	8,603.00	0.00
<b>Total Dept 899-CONTINGENCY</b>	<b>41,379.00</b>	<b>41,379.00</b>	<b>1,587.24</b>	<b>1,587.24</b>	<b>39,791.76</b>	<b>3.84</b>
Dept 965-TRANSFERS OUT						
987.000 TRNSFR TO CEMETERY FUND	47,041.00	47,041.00	0.00	0.00	47,041.00	0.00
991.000 TRANSFER TO AMBULANCE	79,500.00	79,500.00	27,500.00	27,500.00	52,000.00	34.59
994.000 TRANSFER TO FIRE DEPT FUND	63,000.00	63,000.00	0.00	0.00	63,000.00	0.00
997.000 TRANSFER TO RUBBISH FUND	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00
998.000 TRANSFERS TO MAJOR STREET	152,600.00	152,600.00	0.00	0.00	152,600.00	0.00

## REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY

PERIOD ENDING 05/31/2017

ACCOUNT DESCRIPTION	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	ACTIVITY FOR MONTH 05/31/17 INCR (DECR)	YTD BALANCE 05/31/2017 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
999.000 TRANSFERS TO LOCAL STREET	414,471.00	414,471.00	265,000.00	265,000.00	149,471.00	63.94
Total Dept 965-TRANSFERS OUT	806,612.00	806,612.00	292,500.00	292,500.00	514,112.00	36.26
TOTAL EXPENDITURES	7,606,798.00	7,606,798.00	448,500.15	448,500.15	7,158,297.85	5.90
Fund 101 - GENERAL FUND:						
TOTAL REVENUES	7,606,798.00	7,606,798.00	48,548.10	48,548.10	7,558,249.90	0.64
TOTAL EXPENDITURES	7,606,798.00	7,606,798.00	448,500.15	448,500.15	7,158,297.85	5.90
NET OF REVENUES & EXPENDITURES	0.00	0.00	(399,952.05)	(399,952.05)	399,952.05	100.00

PERIOD ENDING 05/31/2017

ACCOUNT DESCRIPTION	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	ACTIVITY FOR MONTH 05/31/17 INCR (DECR)	YTD BALANCE 05/31/2017 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
<b>Fund 202 - MAJOR STREET FUND</b>						
<b>Revenues</b>						
<b>Dept 030-REVENUES</b>						
548.000 METRO ACT FUNDS - PA 48	9,200.00	9,200.00	0.00	0.00	9,200.00	0.00
549.000 STATE HIGHWAY RECEIPTS	337,990.00	337,990.00	(27,915.07)	(27,915.07)	365,905.07	(8.26)
581.000 SAW GRANT	56,756.00	56,756.00	0.00	0.00	56,756.00	0.00
691.000 TRANSFER FROM GENERAL FUND	152,600.00	152,600.00	0.00	0.00	152,600.00	0.00
692.000 ROAD MILLAGE FUNDS	85,000.00	85,000.00	0.00	0.00	85,000.00	0.00
<b>Total Dept 030-REVENUES</b>	<b>641,546.00</b>	<b>641,546.00</b>	<b>(27,915.07)</b>	<b>(27,915.07)</b>	<b>669,461.07</b>	<b>(4.35)</b>
<b>TOTAL REVENUES</b>	<b>641,546.00</b>	<b>641,546.00</b>	<b>(27,915.07)</b>	<b>(27,915.07)</b>	<b>669,461.07</b>	<b>(4.35)</b>
<b>Expenditures</b>						
<b>Dept 451-CONSTRUCTION</b>						
705.000 CONSTRUCTION SALARIES/WAGES	2,000.00	2,000.00	1,450.49	1,450.49	549.51	72.52
709.000 OVERTIME	200.00	200.00	77.66	77.66	122.34	38.83
713.000 MEDICAL INSURANCE	2,000.00	2,000.00	28.74	28.74	1,971.26	1.44
714.000 SOCIAL SECURITY	500.00	500.00	114.43	114.43	385.57	22.89
715.000 PENSION	3,000.00	3,000.00	328.98	328.98	2,671.02	10.97
860.000 CONSTRUCTION MOTOR POOL	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
981.100 SAW GRANT	53,006.00	53,006.00	0.00	0.00	53,006.00	0.00
<b>Total Dept 451-CONSTRUCTION</b>	<b>65,706.00</b>	<b>65,706.00</b>	<b>2,000.30</b>	<b>2,000.30</b>	<b>63,705.70</b>	<b>3.04</b>
<b>Dept 463-ROUTINE MAINTANCE</b>						
705.000 SALARIES- MAINTENANCE	34,000.00	34,000.00	1,348.69	1,348.69	32,651.31	3.97
709.000 OVERTIME	6,000.00	6,000.00	812.16	812.16	5,187.84	13.54
713.000 MEDICAL INSURANCE	17,000.00	17,000.00	107.76	107.76	16,892.24	0.63
714.000 SOCIAL SECURITY	3,800.00	3,800.00	353.83	353.83	3,446.17	9.31
715.000 PENSION	24,000.00	24,000.00	2,117.78	2,117.78	21,882.22	8.82
716.000 UNEMPLOYMENT COMP	200.00	200.00	0.00	0.00	200.00	0.00
719.000 VACA/SICK EXPENSE	12,000.00	12,000.00	2,461.86	2,461.86	9,538.14	20.52
727.000 SUPPLIES	10,000.00	10,000.00	1,050.50	1,050.50	8,949.50	10.51
819.000 TREE REPLACEMENT	20,000.00	20,000.00	2,050.00	2,050.00	17,950.00	10.25
860.000 MOTOR POOL	29,000.00	29,000.00	0.00	0.00	29,000.00	0.00
930.000 REPAIR & MAINTENANCE	180,000.00	180,000.00	6,524.70	6,524.70	173,475.30	3.62
931.000 BRIDGE INSPECTIONS	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
<b>Total Dept 463-ROUTINE MAINTANCE</b>	<b>338,000.00</b>	<b>338,000.00</b>	<b>16,827.28</b>	<b>16,827.28</b>	<b>321,172.72</b>	<b>4.98</b>
<b>Dept 474-TRAFFIC SERVICE</b>						
705.000 SALARIES- TRAFFIC SERV	4,000.00	4,000.00	271.23	271.23	3,728.77	6.78
709.000 OVERTIME	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
713.000 MEDICAL INSURANCE	1,400.00	1,400.00	0.92	0.92	1,399.08	0.07
714.000 SOCIAL SECURITY	400.00	400.00	20.00	20.00	380.00	5.00
715.000 PENSION	4,000.00	4,000.00	229.65	229.65	3,770.35	5.74
727.000 SUPPLIES	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00
860.000 MOTOR POOL	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
930.000 REPAIR & MAINT.	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
<b>Total Dept 474-TRAFFIC SERVICE</b>	<b>21,000.00</b>	<b>21,000.00</b>	<b>521.80</b>	<b>521.80</b>	<b>20,478.20</b>	<b>2.48</b>

User: Cindy

DB: Boyne City

PERIOD ENDING 05/31/2017

ACCOUNT DESCRIPTION	2017-18	2017-18	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
	ORIGINAL BUDGET	AMENDED BUDGET	MONTH 05/31/17 INCR (DECR)	05/31/2017 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 202 - MAJOR STREET FUND						
Expenditures						
Dept 478-WINTER MAINTENANCE						
705.000 SALARIES- WINTER MAINT	28,000.00	28,000.00	291.34	291.34	27,708.66	1.04
709.000 OVERTIME	13,000.00	13,000.00	62.43	62.43	12,937.57	0.48
713.000 MEDICAL INSURANCE	8,000.00	8,000.00	7.31	7.31	7,992.69	0.09
714.000 SOCIAL SECURITY	3,000.00	3,000.00	217.32	217.32	2,782.68	7.24
715.000 PENSION	14,500.00	14,500.00	1,114.67	1,114.67	13,385.33	7.69
719.000 VACA/SICK EXPENSE	7,000.00	7,000.00	2,461.72	2,461.72	4,538.28	35.17
727.000 SUPPLIES	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
860.000 MOTOR POOL	40,000.00	40,000.00	0.00	0.00	40,000.00	0.00
930.000 WINTER REPAIR & MAINT	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
<b>Total Dept 478-WINTER MAINTENANCE</b>	<b>138,500.00</b>	<b>138,500.00</b>	<b>4,154.79</b>	<b>4,154.79</b>	<b>134,345.21</b>	<b>3.00</b>
Dept 482-ADMINISTRATION						
705.000 SALARIES/WAGES-ADMINISTRATIVE	30,000.00	30,000.00	1,680.64	1,680.64	28,319.36	5.60
712.000 INSURANCE/LIFE/AD&D	400.00	400.00	25.67	25.67	374.33	6.42
713.000 MEDICAL INSURANCE	8,000.00	8,000.00	211.62	211.62	7,788.38	2.65
714.000 SOCIAL SECURITY	2,600.00	2,600.00	123.71	123.71	2,476.29	4.76
715.000 PENSION	10,000.00	10,000.00	969.59	969.59	9,030.41	9.70
716.000 UNEMPLOYMENT COMP	140.00	140.00	0.00	0.00	140.00	0.00
750.000 ADMINISTRATIVE FEE	17,000.00	17,000.00	0.00	0.00	17,000.00	0.00
808.000 PROF SVCS/ACCOUNTING/AUDIT	500.00	500.00	0.00	0.00	500.00	0.00
870.000 TRAINING/SCHOOL/TRAVEL	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
910.000 INSURANCE/LIABILITY	1,700.00	1,700.00	0.00	0.00	1,700.00	0.00
911.000 WORKERS COMPENSATION	7,000.00	7,000.00	7,285.48	7,285.48	(285.48)	104.08
<b>Total Dept 482-ADMINISTRATION</b>	<b>78,340.00</b>	<b>78,340.00</b>	<b>10,296.71</b>	<b>10,296.71</b>	<b>68,043.29</b>	<b>13.14</b>
<b>TOTAL EXPENDITURES</b>	<b>641,546.00</b>	<b>641,546.00</b>	<b>33,800.88</b>	<b>33,800.88</b>	<b>607,745.12</b>	<b>5.27</b>
Fund 202 - MAJOR STREET FUND:						
TOTAL REVENUES	641,546.00	641,546.00	(27,915.07)	(27,915.07)	669,461.07	4.35
TOTAL EXPENDITURES	641,546.00	641,546.00	33,800.88	33,800.88	607,745.12	5.27
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>0.00</b>	<b>0.00</b>	<b>(61,715.95)</b>	<b>(61,715.95)</b>	<b>61,715.95</b>	<b>100.00</b>

PERIOD ENDING 05/31/2017

ACCOUNT DESCRIPTION	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	ACTIVITY FOR MONTH 05/31/17 INCR (DECR)	YTD BALANCE 05/31/2017 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 203 - LOCAL STREET FUND						
Revenues						
Dept 030-REVENUES						
548.000 METRO ACT FUNDS	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00
549.000 STATE HIGHWAY RECEIPTS	131,644.00	131,644.00	(10,880.13)	(10,880.13)	142,524.13	(8.26)
581.000 SAW GRANT PROCEEDS	18,919.00	18,919.00	0.00	0.00	18,919.00	0.00
691.000 TRANSFER FROM GENERAL FUND	414,471.00	414,471.00	265,000.00	265,000.00	149,471.00	63.94
692.000 ROAD MILLAGE FUNDS	89,000.00	89,000.00	0.00	0.00	89,000.00	0.00
<b>Total Dept 030-REVENUES</b>	<b>662,034.00</b>	<b>662,034.00</b>	<b>254,119.87</b>	<b>254,119.87</b>	<b>407,914.13</b>	<b>38.38</b>
<b>TOTAL REVENUES</b>	<b>662,034.00</b>	<b>662,034.00</b>	<b>254,119.87</b>	<b>254,119.87</b>	<b>407,914.13</b>	<b>38.38</b>
Expenditures						
Dept 451-CONSTRUCTION						
705.000 CONSTRUCTION SALARIES/WAGES	3,500.00	3,500.00	72.48	72.48	3,427.52	2.07
709.000 OVERTIME	200.00	200.00	0.00	0.00	200.00	0.00
713.000 MEDICAL INSURANCE	900.00	900.00	0.00	0.00	900.00	0.00
714.000 SOCIAL SECURITY	265.00	265.00	5.20	5.20	259.80	1.96
715.000 PENSION	4,200.00	4,200.00	291.29	291.29	3,908.71	6.94
818.000 ENGINEERING	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
860.000 CONSTRUCTION MOTOR POOL	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
981.100 SAW GRANT	17,669.00	17,669.00	0.00	0.00	17,669.00	0.00
987.000 STREET CONSTRUCTION	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00
<b>Total Dept 451-CONSTRUCTION</b>	<b>89,734.00</b>	<b>89,734.00</b>	<b>368.97</b>	<b>368.97</b>	<b>89,365.03</b>	<b>0.41</b>
Dept 463-ROUTINE MAINTANCE						
705.000 SALARIES- MAINTENANCE	55,000.00	55,000.00	2,236.47	2,236.47	52,763.53	4.07
709.000 OVERTIME	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
713.000 MEDICAL INSURANCE	20,000.00	20,000.00	67.15	67.15	19,932.85	0.34
714.000 SOCIAL SECURITY	4,600.00	4,600.00	358.77	358.77	4,241.23	7.80
715.000 PENSION	28,000.00	28,000.00	2,230.00	2,230.00	25,770.00	7.96
716.000 UNEMPLOYMENT COMP	600.00	600.00	0.00	0.00	600.00	0.00
719.000 VACA/SICK EXPENSE	11,000.00	11,000.00	2,461.88	2,461.88	8,538.12	22.38
727.000 SUPPLIES	10,000.00	10,000.00	20.00	20.00	9,980.00	0.20
819.000 TREE REPLACEMENT	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00
860.000 MOTOR POOL	59,000.00	59,000.00	0.00	0.00	59,000.00	0.00
930.000 ROUTINE MAINT. REPAIR & MAINT	150,000.00	150,000.00	6,000.00	6,000.00	144,000.00	4.00
<b>Total Dept 463-ROUTINE MAINTANCE</b>	<b>364,700.00</b>	<b>364,700.00</b>	<b>13,374.27</b>	<b>13,374.27</b>	<b>351,325.73</b>	<b>3.67</b>
Dept 474-TRAFFIC SERVICE						
705.000 SALARIES- TRAFFIC SERV	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
709.000 OVERTIME	200.00	200.00	93.49	93.49	106.51	46.75
713.000 MEDICAL INSURANCE	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
714.000 SOCIAL SECURITY	400.00	400.00	7.00	7.00	393.00	1.75
715.000 PENSION	1,800.00	1,800.00	144.81	144.81	1,655.19	8.05
727.000 SUPPLIES	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
860.000 MOTOR POOL	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
<b>Total Dept 474-TRAFFIC SERVICE</b>	<b>15,900.00</b>	<b>15,900.00</b>	<b>245.30</b>	<b>245.30</b>	<b>15,654.70</b>	<b>1.54</b>

User: Cindy

DB: Boyne City

PERIOD ENDING 05/31/2017

ACCOUNT DESCRIPTION	2017-18	2017-18	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
	ORIGINAL BUDGET	AMENDED BUDGET	MONTH 05/31/17 INCR (DECR)	05/31/2017 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 203 - LOCAL STREET FUND						
Expenditures						
Dept 478-WINTER MAINTENANCE						
705.000 SALARIES- WINTER MAINT	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00
706.000 SIDEWALK MAINTENANCE	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
709.000 OVERTIME	5,500.00	5,500.00	0.00	0.00	5,500.00	0.00
713.000 MEDICAL INSURANCE	4,500.00	4,500.00	7.33	7.33	4,492.67	0.16
714.000 SOCIAL SECURITY	3,000.00	3,000.00	190.17	190.17	2,809.83	6.34
715.000 PENSION	11,000.00	11,000.00	974.82	974.82	10,025.18	8.86
716.000 UNEMPLOYMENT COMP	100.00	100.00	0.00	0.00	100.00	0.00
719.000 VACA/SICK EXPENSE	10,000.00	10,000.00	2,461.68	2,461.68	7,538.32	24.62
727.000 SUPPLIES	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
860.000 MOTOR POOL	37,000.00	37,000.00	0.00	0.00	37,000.00	0.00
930.000 WINTER MAINTENANCE	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 478-WINTER MAINTENANCE	116,100.00	116,100.00	3,634.00	3,634.00	112,466.00	3.13
Dept 482-ADMINISTRATION						
705.000 SALARIES - ADMINISTRATION	30,000.00	30,000.00	1,680.56	1,680.56	28,319.44	5.60
712.000 INSURANCE/LIFE/AD&D	300.00	300.00	25.67	25.67	274.33	8.56
713.000 MEDICAL INSURANCE	8,000.00	8,000.00	211.62	211.62	7,788.38	2.65
714.000 SOCIAL SECURITY	2,800.00	2,800.00	123.68	123.68	2,676.32	4.42
715.000 PENSION	10,500.00	10,500.00	969.59	969.59	9,530.41	9.23
716.000 UNEMPLOYMENT COMP	100.00	100.00	0.00	0.00	100.00	0.00
750.000 ADMINISTRATIVE FEE	14,500.00	14,500.00	0.00	0.00	14,500.00	0.00
808.000 PROF SVCS/ACCOUNTING/AUDIT	500.00	500.00	0.00	0.00	500.00	0.00
870.000 TRAINING/SCHOOL/TRAVEL	200.00	200.00	0.00	0.00	200.00	0.00
910.000 LIABILITY INS	1,700.00	1,700.00	0.00	0.00	1,700.00	0.00
911.000 INSURANCE/WORKERS COMP	7,000.00	7,000.00	7,285.49	7,285.49	(285.49)	104.08
Total Dept 482-ADMINISTRATION	75,600.00	75,600.00	10,296.61	10,296.61	65,303.39	13.62
TOTAL EXPENDITURES	662,034.00	662,034.00	27,919.15	27,919.15	634,114.85	4.22
Fund 203 - LOCAL STREET FUND:						
TOTAL REVENUES	662,034.00	662,034.00	254,119.87	254,119.87	407,914.13	38.38
TOTAL EXPENDITURES	662,034.00	662,034.00	27,919.15	27,919.15	634,114.85	4.22
NET OF REVENUES & EXPENDITURES	0.00	0.00	226,200.72	226,200.72	(226,200.72)	100.00

User: Cindy

DB: Boyne City

PERIOD ENDING 05/31/2017

ACCOUNT DESCRIPTION	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	ACTIVITY FOR MONTH 05/31/17 INCR (DECR)	YTD BALANCE 05/31/2017 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 206 - FIRE FUND						
Revenues						
Dept 030-REVENUES						
400.000 ALLOCATION FROM CUR YR FD BAL	224,545.00	224,545.00	0.00	0.00	224,545.00	0.00
628.000 FIRE DEPT SERVICE FEES	216,145.00	216,145.00	33,630.99	33,630.99	182,514.01	15.56
690.000 MISCELLANEOUS INCOME	0.00	0.00	600.00	600.00	(600.00)	100.00
691.000 TRANSFER IN OTHER FUNDS	63,000.00	63,000.00	0.00	0.00	63,000.00	0.00
Total Dept 030-REVENUES	503,690.00	503,690.00	34,230.99	34,230.99	469,459.01	6.80
TOTAL REVENUES	503,690.00	503,690.00	34,230.99	34,230.99	469,459.01	6.80
Expenditures						
Dept 040-EXPENDITURES						
707.000 SALARIES/VOLUNTEERS/OFFICERS	80,000.00	80,000.00	4,799.99	4,799.99	75,200.01	6.00
714.000 SOCIAL SECURITY	6,120.00	6,120.00	367.23	367.23	5,752.77	6.00
727.000 SUPPLIES / HOSE	18,036.00	18,036.00	0.00	0.00	18,036.00	0.00
730.000 EQUIPMENT / MAINTENANCE	27,000.00	27,000.00	1,346.81	1,346.81	25,653.19	4.99
735.000 GAS / OIL	3,500.00	3,500.00	143.90	143.90	3,356.10	4.11
737.000 FIRE HYDRANT RENTAL	27,500.00	27,500.00	0.00	0.00	27,500.00	0.00
750.000 ADMINISTRATIVE FEE	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
850.000 RADIO MAINTENANCE	1,750.00	1,750.00	0.00	0.00	1,750.00	0.00
860.000 MOTOR POOL	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
861.000 VEHICLE EXPENSE	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
870.000 TRAINING AND SCHOOLS	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00
910.000 INSURANCE/LIABILITY & PROP	12,360.00	12,360.00	0.00	0.00	12,360.00	0.00
911.000 WORKERS COMPENSATION	3,000.00	3,000.00	2,775.42	2,775.42	224.58	92.51
940.000 BUILDING RENTAL/MAIN	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00
970.000 CAPITAL OUTLAY	239,924.00	239,924.00	0.00	0.00	239,924.00	0.00
976.000 FIRE TRUCK REPLACEMENT	45,000.00	45,000.00	0.00	0.00	45,000.00	0.00
Total Dept 040-EXPENDITURES	503,690.00	503,690.00	9,433.35	9,433.35	494,256.65	1.87
TOTAL EXPENDITURES	503,690.00	503,690.00	9,433.35	9,433.35	494,256.65	1.87
Fund 206 - FIRE FUND:						
TOTAL REVENUES	503,690.00	503,690.00	34,230.99	34,230.99	469,459.01	6.80
TOTAL EXPENDITURES	503,690.00	503,690.00	9,433.35	9,433.35	494,256.65	1.87
NET OF REVENUES & EXPENDITURES	0.00	0.00	24,797.64	24,797.64	(24,797.64)	100.00

## PERIOD ENDING 05/31/2017

ACCOUNT DESCRIPTION	2017-18	2017-18	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BGD USED
	ORIGINAL BUDGET	AMENDED BUDGET	MONTH 05/31/17 INCR (DECR)	05/31/2017 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 209 - CEMETERY FUND						
Revenues						
Dept 030-REVENUES						
400.000 ALLOCATION FROM CUR YR FD BAL	5,435.00	5,435.00	0.00	0.00	5,435.00	0.00
633.000 CHARGES FOR LOTS/SERVICES	15,000.00	15,000.00	4,485.00	4,485.00	10,515.00	29.90
691.000 TRANSFERS FROM GENERAL FUND	47,041.00	47,041.00	0.00	0.00	47,041.00	0.00
Total Dept 030-REVENUES	67,476.00	67,476.00	4,485.00	4,485.00	62,991.00	6.65
TOTAL REVENUES	67,476.00	67,476.00	4,485.00	4,485.00	62,991.00	6.65
Expenditures						
Dept 040-EXPENDITURES						
705.000 SALARIES/WAGES	8,000.00	8,000.00	192.49	192.49	7,807.51	2.41
709.000 OVERTIME	1,500.00	1,500.00	31.81	31.81	1,468.19	2.12
713.000 MEDICAL INSURANCE	700.00	700.00	14.69	14.69	685.31	2.10
714.000 SOCIAL SECURITY	726.00	726.00	16.80	16.80	709.20	2.31
727.000 SUPPLIES	2,000.00	2,000.00	25.00	25.00	1,975.00	1.25
730.000 REPAIRS/MAINTENANCE	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
740.000 TELEPHONE/UTILITIES	500.00	500.00	0.00	0.00	500.00	0.00
818.000 CONTRACTED SERVICES	29,000.00	29,000.00	3,000.00	3,000.00	26,000.00	10.34
860.000 MOTOR POOL	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
910.000 INSURANCE: LIABILITY/PROPERTY	1,150.00	1,150.00	0.00	0.00	1,150.00	0.00
911.000 INSURANCE: WORKERS COMP	900.00	900.00	925.14	925.14	(25.14)	102.79
970.000 CAPITAL OUTLAY	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00
Total Dept 040-EXPENDITURES	67,476.00	67,476.00	4,205.93	4,205.93	63,270.07	6.23
TOTAL EXPENDITURES	67,476.00	67,476.00	4,205.93	4,205.93	63,270.07	6.23
Fund 209 - CEMETERY FUND:						
TOTAL REVENUES	67,476.00	67,476.00	4,485.00	4,485.00	62,991.00	6.65
TOTAL EXPENDITURES	67,476.00	67,476.00	4,205.93	4,205.93	63,270.07	6.23
NET OF REVENUES & EXPENDITURES	0.00	0.00	279.07	279.07	(279.07)	100.00

PERIOD ENDING 05/31/2017

ACCOUNT DESCRIPTION	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	ACTIVITY FOR MONTH 05/31/17 INCR (DECR)	YTD BALANCE 05/31/2017 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 210 - AMBULANCE FUND						
Revenues						
Dept 030-REVENUES						
626.000 CONTRACTUALS-MEDCD/MEDCR/BCBS	474,829.00	474,829.00	13,793.00	13,793.00	461,036.00	2.90
628.000 CONTRACT SERVICES	157,976.00	157,976.00	0.00	0.00	157,976.00	0.00
680.000 TOWNSHIP PARTICIPATION	79,180.00	79,180.00	0.00	0.00	79,180.00	0.00
690.000 DONATIONS	2,000.00	2,000.00	(43.60)	(43.60)	2,043.60	(2.18)
691.000 TRANSFERS FROM GENERAL FUND	79,500.00	79,500.00	27,500.00	27,500.00	52,000.00	34.59
Total Dept 030-REVENUES	793,485.00	793,485.00	41,249.40	41,249.40	752,235.60	5.20
Dept 032-REVENUES						
626.000 BOYNE VALLEY CONTRACTUALS	189,000.00	189,000.00	16,981.99	16,981.99	172,018.01	8.99
Total Dept 032-REVENUES	189,000.00	189,000.00	16,981.99	16,981.99	172,018.01	8.99
TOTAL REVENUES	982,485.00	982,485.00	58,231.39	58,231.39	924,253.61	5.93
Expenditures						
Dept 040-EXPENDITURES						
707.000 WAGES	368,593.00	368,593.00	28,297.80	28,297.80	340,295.20	7.68
712.000 INSURANCE/LIFE, AD&D	300.00	300.00	23.70	23.70	276.30	7.90
713.000 MEDICAL INSURANCE	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
714.000 SOCIAL SECURITY	25,304.00	25,304.00	2,152.81	2,152.81	23,151.19	8.51
715.000 PENSION	5,000.00	5,000.00	361.48	361.48	4,638.52	7.23
716.000 UNEMPLOYMENT INSURANCE	57.00	57.00	0.00	0.00	57.00	0.00
719.000 VACATION/SICK EXPENSE	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
727.000 MEDICAL SUPPLIES	25,500.00	25,500.00	91.62	91.62	25,408.38	0.36
730.000 REPAIRS & MAINTENANCE	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00
735.000 GAS & OIL	5,600.00	5,600.00	27.34	27.34	5,572.66	0.49
740.000 UTILITIES	6,000.00	6,000.00	187.98	187.98	5,812.02	3.13
819.000 CONTRACTED SERVICES-BILLING	13,520.00	13,520.00	0.00	0.00	13,520.00	0.00
850.000 RADIOS	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
854.000 UNIFORMS	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00
860.000 MOTOR POOL	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00
870.000 TRAINING	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
910.000 INSURANCE: LIABILITY/PROPERTY	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00
911.000 INSURANCE: WORKERS COMP	4,500.00	4,500.00	4,625.70	4,625.70	(125.70)	102.79
940.000 FACILITIES RENT	25,200.00	25,200.00	1,600.00	1,600.00	23,600.00	6.35
957.000 BAD DEBT (UNCOLLECTIBLE)	20,000.00	20,000.00	4,693.00	4,693.00	15,307.00	23.47
957.100 BOYNE VALLEY BAD DEBT	0.00	0.00	3,020.37	3,020.37	(3,020.37)	100.00
958.000 BOYNE VALLEY TWSP COLLECTIONS REIMB	0.00	0.00	15,974.82	15,974.82	(15,974.82)	100.00
970.000 CAPITAL OUTLAY/EQUIPMENT	35,000.00	35,000.00	0.00	0.00	35,000.00	0.00
971.000 VEHICLE REPLACEMENT	40,000.00	40,000.00	0.00	0.00	40,000.00	0.00
999.000 CONTRACTUAL-MEDCD/MEDCR/BCBS	145,000.00	145,000.00	7,477.51	7,477.51	137,522.49	5.16
999.100 BOYNE VALLEY CONTRACTUALS	0.00	0.00	5,765.48	5,765.48	(5,765.48)	100.00
Total Dept 040-EXPENDITURES	757,574.00	757,574.00	74,299.61	74,299.61	683,274.39	9.81
Dept 045-EXPENSES						
957.000 ALLOWANCE - BAD DEBT	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
958.000 BOYNE VALLEY TWSP COLLECTIONS REIMB	110,000.00	110,000.00	0.00	0.00	110,000.00	0.00
999.000 AMBULANCE BAD DEBT EXPENSE	94,300.00	94,300.00	0.00	0.00	94,300.00	0.00

## REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY

PERIOD ENDING 05/31/2017

ACCOUNT DESCRIPTION	2017-18	2017-18	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
	ORIGINAL BUDGET	AMENDED BUDGET	MONTH 05/31/17 INCR (DECR)	05/31/2017 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 210 - AMBULANCE FUND						
Expenditures						
Total Dept 045-EXPENSES	219,300.00	219,300.00	0.00	0.00	219,300.00	0.00
TOTAL EXPENDITURES	<u>976,874.00</u>	<u>976,874.00</u>	<u>74,299.61</u>	<u>74,299.61</u>	<u>902,574.39</u>	<u>7.61</u>
Fund 210 - AMBULANCE FUND:						
TOTAL REVENUES	982,485.00	982,485.00	58,231.39	58,231.39	924,253.61	5.93
TOTAL EXPENDITURES	<u>976,874.00</u>	<u>976,874.00</u>	<u>74,299.61</u>	<u>74,299.61</u>	<u>902,574.39</u>	<u>7.61</u>
NET OF REVENUES & EXPENDITURES	5,611.00	5,611.00	(16,068.22)	(16,068.22)	21,679.22	286.37

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY

PERIOD ENDING 05/31/2017

ACCOUNT DESCRIPTION	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	ACTIVITY FOR MONTH 05/31/17 INCR (DECR)	YTD BALANCE 05/31/2017 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 211 - SPECIAL PROJECTS FUND						
Revenues						
Dept 030-REVENUES						
630.500 ARCHERY RANGE / DONATIONS	0.00	0.00	70.00	70.00	(70.00)	100.00
675.200 DOG PARK CONTRIBUTIONS	0.00	0.00	94.81	94.81	(94.81)	100.00
Total Dept 030-REVENUES	0.00	0.00	164.81	164.81	(164.81)	100.00
TOTAL REVENUES	0.00	0.00	164.81	164.81	(164.81)	100.00
Fund 211 - SPECIAL PROJECTS FUND:						
TOTAL REVENUES	0.00	0.00	164.81	164.81	(164.81)	100.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES	0.00	0.00	164.81	164.81	(164.81)	100.00

PERIOD ENDING 05/31/2017

ACCOUNT DESCRIPTION	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	ACTIVITY FOR MONTH 05/31/17 INCR (DECR)	YTD BALANCE 05/31/2017 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 213 - FARMERS MARKET FUND						
Revenues						
Dept 030-REVENUES						
400.000 ALLOCATION FROM CUR YR FD BAL	32,138.00	32,138.00	0.00	0.00	32,138.00	0.00
642.000 MISC INCOME	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
642.100 BAG SALES	375.00	375.00	0.00	0.00	375.00	0.00
642.200 FARM MEAL	7,500.00	7,500.00	0.00	0.00	7,500.00	0.00
642.250 FOOD TRUCK RALLY	12,000.00	12,000.00	0.00	0.00	12,000.00	0.00
642.500 POINSETTIA SALES	250.00	250.00	0.00	0.00	250.00	0.00
642.600 T-SHIRTS	375.00	375.00	0.00	0.00	375.00	0.00
642.650 MARKET MONEY PURCHASE\	100.00	100.00	0.00	0.00	100.00	0.00
642.725 VENDOR FEE SUMMER 10 FT	15,000.00	15,000.00	5,450.00	5,450.00	9,550.00	36.33
642.775 VENDOR FEE - WINTER	3,000.00	3,000.00	190.00	190.00	2,810.00	6.33
<b>Total Dept 030-REVENUES</b>	<b>80,738.00</b>	<b>80,738.00</b>	<b>5,640.00</b>	<b>5,640.00</b>	<b>75,098.00</b>	<b>6.99</b>
<b>TOTAL REVENUES</b>	<b>80,738.00</b>	<b>80,738.00</b>	<b>5,640.00</b>	<b>5,640.00</b>	<b>75,098.00</b>	<b>6.99</b>
Expenditures						
Dept 040-EXPENDITURES						
705.000 SALARIES - PLANNING	13,500.00	13,500.00	1,071.00	1,071.00	12,429.00	7.93
714.000 SOCIAL SECURITY	950.00	950.00	41.23	41.23	908.77	4.34
716.000 UNEMPLOYMENT INSURANCE	18.00	18.00	0.00	0.00	18.00	0.00
727.000 SUPPLIES	350.00	350.00	0.00	0.00	350.00	0.00
731.000 POSTAGE	80.00	80.00	0.00	0.00	80.00	0.00
732.000 MEMBERSHIP DUES/MML	400.00	400.00	0.00	0.00	400.00	0.00
740.000 BARN EXPENSES	440.00	440.00	0.00	0.00	440.00	0.00
750.200 FARM MEAL	4,200.00	4,200.00	0.00	0.00	4,200.00	0.00
750.250 FOOD TRUCK RALLY	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
750.260 POINSETTIA FUNDRAISER	150.00	150.00	0.00	0.00	150.00	0.00
750.275 T SHIRTS PRINTING	200.00	200.00	0.00	0.00	200.00	0.00
750.300 MARKET MONEY	100.00	100.00	60.00	60.00	40.00	60.00
750.350 OUTDOOR MARKET	200.00	200.00	0.00	0.00	200.00	0.00
750.360 OUTDOOR MARKET MUSIC	900.00	900.00	0.00	0.00	900.00	0.00
750.370 SNAP REIMBURSEMENT	3,500.00	3,500.00	33.00	33.00	3,467.00	0.94
750.380 DOUBLE UP FOOD BUCKS	2,500.00	2,500.00	70.00	70.00	2,430.00	2.80
750.390 SENIOR PROJECT FRESH	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
750.400 WIC	2,300.00	2,300.00	0.00	0.00	2,300.00	0.00
770.000 SNAP	150.00	150.00	0.00	0.00	150.00	0.00
870.000 TRAINING AND SCHOOLS	100.00	100.00	0.00	0.00	100.00	0.00
900.000 ADVERTISING/PUBLSHNG/ORDINANCE	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
900.200 PROMOTION PRINTING	100.00	100.00	0.00	0.00	100.00	0.00
900.300 SUMMER PROMOTION	700.00	700.00	0.00	0.00	700.00	0.00
900.400 WINTER PROMOTION	400.00	400.00	0.00	0.00	400.00	0.00
900.500 PAVILION	40,000.00	40,000.00	0.00	0.00	40,000.00	0.00
<b>Total Dept 040-EXPENDITURES</b>	<b>80,738.00</b>	<b>80,738.00</b>	<b>1,275.23</b>	<b>1,275.23</b>	<b>79,462.77</b>	<b>1.58</b>
<b>TOTAL EXPENDITURES</b>	<b>80,738.00</b>	<b>80,738.00</b>	<b>1,275.23</b>	<b>1,275.23</b>	<b>79,462.77</b>	<b>1.58</b>
Fund 213 - FARMERS MARKET FUND:						
TOTAL REVENUES	80,738.00	80,738.00	5,640.00	5,640.00	75,098.00	6.99
TOTAL EXPENDITURES	80,738.00	80,738.00	1,275.23	1,275.23	79,462.77	1.58

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY

PERIOD ENDING 05/31/2017

ACCOUNT DESCRIPTION	2017-18	2017-18	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
	ORIGINAL BUDGET	AMENDED BUDGET	MONTH 05/31/17 INCR (DECR)	05/31/2017 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 213 - FARMERS MARKET FUND						
NET OF REVENUES & EXPENDITURES	0.00	0.00	4,364.77	4,364.77	(4,364.77)	100.00



PERIOD ENDING 05/31/2017

ACCOUNT DESCRIPTION	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	ACTIVITY FOR MONTH 05/31/17 INCR (DECR)	YTD BALANCE 05/31/2017 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 242 - BOYNE THUNDER FUND						
Revenues						
Dept 000						
400.000 ALLOCATION FROM CUR YR FD BAL	14,850.00	14,850.00	0.00	0.00	14,850.00	0.00
Total Dept 000	14,850.00	14,850.00	0.00	0.00	14,850.00	0.00
Dept 030-REVENUES						
676.200 REGISTRATIONS	95,000.00	95,000.00	30,975.35	30,975.35	64,024.65	32.61
676.220 50 / 50 DRAWING PROCEEDS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
676.250 AUCTION PROCEEDS	17,000.00	17,000.00	0.00	0.00	17,000.00	0.00
676.270 BAR PROCEEDS	13,000.00	13,000.00	0.00	0.00	13,000.00	0.00
676.280 DINNER PROCEEDS	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
676.285 FOOD TRUCK REGISTRATIONS	0.00	0.00	800.00	800.00	(800.00)	100.00
676.290 MERCHANDISE SALES	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
676.295 ROOM RENTAL REVENUES	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
676.340 SPONSORSHIP	150,000.00	150,000.00	3,500.00	3,500.00	146,500.00	2.33
Total Dept 030-REVENUES	303,000.00	303,000.00	35,275.35	35,275.35	267,724.65	11.64
TOTAL REVENUES	317,850.00	317,850.00	35,275.35	35,275.35	282,574.65	11.10
Expenditures						
Dept 040-EXPENDITURES						
811.000 BOYNE THUNDER EXPENDITURES	34,000.00	34,000.00	0.00	0.00	34,000.00	0.00
811.050 BANK SERVICE CHARGES	5,700.00	5,700.00	0.00	0.00	5,700.00	0.00
811.200 MERCHANDISE	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00
811.210 CAMP QUALITY	60,000.00	60,000.00	0.00	0.00	60,000.00	0.00
811.215 CHALLENGE MOUNTAIN	11,000.00	11,000.00	0.00	0.00	11,000.00	0.00
811.220 CONTRACT LABOR	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
811.230 DJ EXPENSE	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
811.240 INSURANCE	4,750.00	4,750.00	0.00	0.00	4,750.00	0.00
811.250 LICENSES AND PERMITS	300.00	300.00	0.00	0.00	300.00	0.00
811.260 MEALS AND ENTERTAINMENT	65,000.00	65,000.00	0.00	0.00	65,000.00	0.00
811.265 ALCOHOL / LIQUOR EXPENSE	9,000.00	9,000.00	0.00	0.00	9,000.00	0.00
811.270 ADVERTISING AND PUBLISHING	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
811.290 SALES TAX	6,300.00	6,300.00	0.00	0.00	6,300.00	0.00
811.300 SUPPLIES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
811.305 UTILITIES / WEB DESIGN	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
811.310 TENT & STORAGE RENTAL	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00
811.320 UTILITIES	1,100.00	1,100.00	0.00	0.00	1,100.00	0.00
811.350 PRIZES PAID	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
811.360 DOCKAGE FEES	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
811.380 AUCTION EXPENSES	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
811.385 AERIAL FILMING	16,000.00	16,000.00	0.00	0.00	16,000.00	0.00
811.390 PAYPAL EXPENSES	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
811.395 TRANSFER TO MAIN STREET FUND	40,000.00	40,000.00	0.00	0.00	40,000.00	0.00
Total Dept 040-EXPENDITURES	317,850.00	317,850.00	0.00	0.00	317,850.00	0.00
TOTAL EXPENDITURES	317,850.00	317,850.00	0.00	0.00	317,850.00	0.00

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY

PERIOD ENDING 05/31/2017

ACCOUNT DESCRIPTION	2017-18	2017-18	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BGD USED
	ORIGINAL BUDGET	AMENDED BUDGET	MONTH 05/31/17 INCR (DECR)	05/31/2017 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 242 - BOYNE THUNDER FUND						
Fund 242 - BOYNE THUNDER FUND:						
TOTAL REVENUES	317,850.00	317,850.00	35,275.35	35,275.35	282,574.65	11.10
TOTAL EXPENDITURES	317,850.00	317,850.00	0.00	0.00	317,850.00	0.00
NET OF REVENUES & EXPENDITURES	0.00	0.00	35,275.35	35,275.35	(35,275.35)	100.00

PERIOD ENDING 05/31/2017

ACCOUNT DESCRIPTION	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	ACTIVITY FOR MONTH 05/31/17 INCR (DECR)	YTD BALANCE 05/31/2017 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
<b>Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY</b>						
<b>Revenues</b>						
<b>Dept 000</b>						
400.000 ALLOCATION FROM CUR YR FD BAL	16,994.00	16,994.00	0.00	0.00	16,994.00	0.00
<b>Total Dept 000</b>	<b>16,994.00</b>	<b>16,994.00</b>	<b>0.00</b>	<b>0.00</b>	<b>16,994.00</b>	<b>0.00</b>
<b>Dept 030-REVENUES</b>						
405.000 CURRENT YEAR TAXES	278,491.00	278,491.00	0.00	0.00	278,491.00	0.00
670.000 PROMOTIONS COMMITTEE REVENUE	21,000.00	21,000.00	5,100.00	5,100.00	15,900.00	24.29
670.300 WALKABOUT SCULPTURE SHOW	6,000.00	6,000.00	1,400.00	1,400.00	4,600.00	23.33
676.000 SPECIAL EVENTS - POKER RUN	36,417.00	36,417.00	0.00	0.00	36,417.00	0.00
<b>Total Dept 030-REVENUES</b>	<b>341,908.00</b>	<b>341,908.00</b>	<b>6,500.00</b>	<b>6,500.00</b>	<b>335,408.00</b>	<b>1.90</b>
<b>TOTAL REVENUES</b>	<b>358,902.00</b>	<b>358,902.00</b>	<b>6,500.00</b>	<b>6,500.00</b>	<b>352,402.00</b>	<b>1.81</b>
<b>Expenditures</b>						
<b>Dept 731-EXPENDITURES</b>						
705.000 SALARIES/WAGES	60,700.00	60,700.00	2,826.84	2,826.84	57,873.16	4.66
712.000 INSURANCE: LIFE/AD&D	250.00	250.00	0.00	0.00	250.00	0.00
713.000 MEDICAL INSURANCE	16,127.00	16,127.00	929.38	929.38	15,197.62	5.76
714.000 SOCIAL SECURITY	4,614.00	4,614.00	331.64	331.64	4,282.36	7.19
715.000 PENSION	3,920.00	3,920.00	301.52	301.52	3,618.48	7.69
716.000 UNEMPLOYMENT	57.00	57.00	0.00	0.00	57.00	0.00
719.000 SICK/VACATION	2,827.00	2,827.00	0.00	0.00	2,827.00	0.00
727.000 OFFICE SUPPLIES	750.00	750.00	0.00	0.00	750.00	0.00
730.000 REPAIRS/MAINTENANCE	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
732.000 MEMBERSHIP DUES	3,500.00	3,500.00	3,000.00	3,000.00	500.00	85.71
740.000 UTILITIES/INTERNET SERVICE	492.00	492.00	0.00	0.00	492.00	0.00
750.000 ADMINISTRATIVE FEE	7,500.00	7,500.00	0.00	0.00	7,500.00	0.00
760.000 DESIGN COMM EXPENSES	2,250.00	2,250.00	1,479.96	1,479.96	770.04	65.78
762.000 DESIGN CAPITAL IMPROVEMENTS	64,000.00	64,000.00	0.00	0.00	64,000.00	0.00
763.000 STREETScape AMENITIES	25,000.00	25,000.00	200.00	200.00	24,800.00	0.80
782.000 BUSINESS RECRUITMENT/RETENTION	8,500.00	8,500.00	0.00	0.00	8,500.00	0.00
812.000 ORGANIZATION COMM EXPENSES	4,000.00	4,000.00	210.00	210.00	3,790.00	5.25
870.000 EDUCATION/TRAVEL	4,000.00	4,000.00	1,709.81	1,709.81	2,290.19	42.75
900.000 ADVERTISING/PUBLISHING	14,815.00	14,815.00	2,370.00	2,370.00	12,445.00	16.00
902.000 PROMOTIONS COMMITTEE EXPENSES	15,000.00	15,000.00	2,600.00	2,600.00	12,400.00	17.33
910.000 PROMOTIONS COMMITTEE EVENTS	32,100.00	32,100.00	0.00	0.00	32,100.00	0.00
940.000 FACILITIES RENT	4,200.00	4,200.00	350.00	350.00	3,850.00	8.33
942.000 SERVICE MAINTENANCE FEE	75,000.00	75,000.00	0.00	0.00	75,000.00	0.00
990.000 LOAN REPAYMENT	7,074.00	7,074.00	0.00	0.00	7,074.00	0.00
991.000 INTEREST	226.00	226.00	0.00	0.00	226.00	0.00
<b>Total Dept 731-EXPENDITURES</b>	<b>358,902.00</b>	<b>358,902.00</b>	<b>16,309.15</b>	<b>16,309.15</b>	<b>342,592.85</b>	<b>4.54</b>
<b>TOTAL EXPENDITURES</b>	<b>358,902.00</b>	<b>358,902.00</b>	<b>16,309.15</b>	<b>16,309.15</b>	<b>342,592.85</b>	<b>4.54</b>
<b>Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:</b>						
<b>TOTAL REVENUES</b>	<b>358,902.00</b>	<b>358,902.00</b>	<b>6,500.00</b>	<b>6,500.00</b>	<b>352,402.00</b>	<b>1.81</b>
<b>TOTAL EXPENDITURES</b>	<b>358,902.00</b>	<b>358,902.00</b>	<b>16,309.15</b>	<b>16,309.15</b>	<b>342,592.85</b>	<b>4.54</b>

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY

PERIOD ENDING 05/31/2017

ACCOUNT DESCRIPTION	2017-18	2017-18	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
	ORIGINAL BUDGET	AMENDED BUDGET	MONTH 05/31/17 INCR (DECR)	05/31/2017 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
NET OF REVENUES & EXPENDITURES	0.00	0.00	(9,809.15)	(9,809.15)	9,809.15	100.00



User: Cindy

DB: Boyne City

PERIOD ENDING 05/31/2017

ACCOUNT DESCRIPTION	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	ACTIVITY FOR MONTH 05/31/17 INCR (DECR)	YTD BALANCE 05/31/2017 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 285 - MARINA FUND						
Revenues						
Dept 000						
400.000 ALLOCATION FROM CUR YR FD BAL	216,242.00	216,242.00	0.00	0.00	216,242.00	0.00
<b>Total Dept 000</b>	<b>216,242.00</b>	<b>216,242.00</b>	<b>0.00</b>	<b>0.00</b>	<b>216,242.00</b>	<b>0.00</b>
Dept 030-REVENUES						
624.000 BOAT TRAILER PARKING / AIRPORT	700.00	700.00	0.00	0.00	700.00	0.00
628.000 MARINA USER FEES/SEASONAL	52,000.00	52,000.00	21,154.00	21,154.00	30,846.00	40.68
629.000 MARINA USER FEES	59,000.00	59,000.00	738.00	738.00	58,262.00	1.25
630.000 LAUNCH RAMP USER FEES	16,000.00	16,000.00	1,519.50	1,519.50	14,480.50	9.50
631.000 WATER STREET MARINA REVENUES	28,000.00	28,000.00	128.00	128.00	27,872.00	0.46
631.100 KRUEGER MARINA REVENUES	3,000.00	3,000.00	2,037.00	2,037.00	963.00	67.90
631.200 BOB KONUPEK MARINA	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
668.000 SPONSORSHIP	43,000.00	43,000.00	0.00	0.00	43,000.00	0.00
670.000 SALE OF ICE/MISC INCOME	1,500.00	1,500.00	5.00	5.00	1,495.00	0.33
680.000 GRANTS/STATE	260,000.00	260,000.00	0.00	0.00	260,000.00	0.00
<b>Total Dept 030-REVENUES</b>	<b>465,200.00</b>	<b>465,200.00</b>	<b>25,581.50</b>	<b>25,581.50</b>	<b>439,618.50</b>	<b>5.50</b>
<b>TOTAL REVENUES</b>	<b>681,442.00</b>	<b>681,442.00</b>	<b>25,581.50</b>	<b>25,581.50</b>	<b>655,860.50</b>	<b>3.75</b>
Expenditures						
Dept 040-EXPENDITURES						
705.000 SALARIES/WAGES	45,000.00	45,000.00	2,957.35	2,957.35	42,042.65	6.57
705.100 SALARIES - WATER STREET MARINA	6,000.00	6,000.00	204.39	204.39	5,795.61	3.41
709.000 OVERTIME	1,000.00	1,000.00	191.25	191.25	808.75	19.13
713.000 MEDICAL INSURANCE	500.00	500.00	1.34	1.34	498.66	0.27
714.000 SOCIAL SECURITY	4,000.00	4,000.00	256.40	256.40	3,743.60	6.41
715.000 PENSION COSTS	200.00	200.00	3.31	3.31	196.69	1.66
716.000 UNEMPLOYMENT COMPENSATION	500.00	500.00	0.00	0.00	500.00	0.00
727.000 SUPPLIES	9,000.00	9,000.00	156.98	156.98	8,843.02	1.74
727.100 SUPPLIES - WATER ST MARINA	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
727.200 WATER STREET MARINA REIMBURSEMENT	13,000.00	13,000.00	0.00	0.00	13,000.00	0.00
727.300 KRUEGER MARINA REIMBURSEMENT	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
727.350 KONUPEK	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
730.000 REPAIRS & MAINTENANCE	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00
740.000 TELEPHONE/UTILITIES	10,000.00	10,000.00	29.91	29.91	9,970.09	0.30
754.000 UNIFORMS	600.00	600.00	0.00	0.00	600.00	0.00
818.000 CONTRACTED SERVICES	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00
860.000 MOTOR POOL	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00
870.000 TRAINING/TRAVEL	1,000.00	1,000.00	254.13	254.13	745.87	25.41
910.000 INSURANCE: LIABILITY/PROPERTY	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
911.000 INSURANCE: WORKERS COMP	1,000.00	1,000.00	925.14	925.14	74.86	92.51
970.000 CAPITAL OUTLAY/EQUIPMENT	521,142.00	521,142.00	0.00	0.00	521,142.00	0.00
975.000 BUILDINGS/EQUIPMENT	3,000.00	3,000.00	600.00	600.00	2,400.00	20.00
<b>Total Dept 040-EXPENDITURES</b>	<b>681,442.00</b>	<b>681,442.00</b>	<b>5,580.20</b>	<b>5,580.20</b>	<b>675,861.80</b>	<b>0.82</b>
<b>TOTAL EXPENDITURES</b>	<b>681,442.00</b>	<b>681,442.00</b>	<b>5,580.20</b>	<b>5,580.20</b>	<b>675,861.80</b>	<b>0.82</b>

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY

PERIOD ENDING 05/31/2017

ACCOUNT DESCRIPTION	2017-18	2017-18	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BGD USED
	ORIGINAL BUDGET	AMENDED BUDGET	MONTH 05/31/17 INCR (DECR)	05/31/2017 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 285 - MARINA FUND						
Fund 285 - MARINA FUND:						
TOTAL REVENUES	681,442.00	681,442.00	25,581.50	25,581.50	655,860.50	3.75
TOTAL EXPENDITURES	681,442.00	681,442.00	5,580.20	5,580.20	675,861.80	0.82
NET OF REVENUES & EXPENDITURES	0.00	0.00	20,001.30	20,001.30	(20,001.30)	100.00

PERIOD ENDING 05/31/2017

ACCOUNT DESCRIPTION	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	ACTIVITY FOR MONTH 05/31/17 INCR (DECR)	YTD BALANCE 05/31/2017 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 295 - AIRPORT FUND						
Revenues						
Dept 000						
400.000 ALLOCATION FROM CUR YR FD BAL	10,350.00	10,350.00	0.00	0.00	10,350.00	0.00
Total Dept 000	10,350.00	10,350.00	0.00	0.00	10,350.00	0.00
Dept 030-REVENUES						
625.000 AIRPORT GASOLINE SALES	65,000.00	65,000.00	15,139.40	15,139.40	49,860.60	23.29
630.100 DRAG RACE REGISTRATIONS	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
670.000 RENT	5,000.00	5,000.00	754.46	754.46	4,245.54	15.09
675.000 RENT - HANGAR	17,000.00	17,000.00	0.00	0.00	17,000.00	0.00
690.000 CHARGES FOR SERVICES/FEES	500.00	500.00	25.00	25.00	475.00	5.00
Total Dept 030-REVENUES	97,500.00	97,500.00	15,918.86	15,918.86	81,581.14	16.33
TOTAL REVENUES	107,850.00	107,850.00	15,918.86	15,918.86	91,931.14	14.76
Expenditures						
Dept 040-EXPENDITURES						
705.000 SALARIES/WAGES	6,250.00	6,250.00	186.39	186.39	6,063.61	2.98
713.000 MEDICAL INSURANCE	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
714.000 SOCIAL SECURITY	500.00	500.00	14.17	14.17	485.83	2.83
715.000 CLEARING A/C RETIREMENT	0.00	0.00	3.31	3.31	(3.31)	100.00
716.000 UNEMPLOYMENT COMPENSATION	100.00	100.00	0.00	0.00	100.00	0.00
727.000 SUPPLIES	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00
730.000 REPAIRS/MAINTENANCE	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
736.000 AVIATION FUEL (FOR SALE)	60,000.00	60,000.00	0.00	0.00	60,000.00	0.00
740.000 TELEPHONE/UTILITIES	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
817.000 DRAG RACE EXPENSES	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00
819.000 ENVIRONMENTAL	250.00	250.00	0.00	0.00	250.00	0.00
860.000 MOTOR POOL	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00
870.000 TRAINING	500.00	500.00	0.00	0.00	500.00	0.00
880.000 EVENTS	250.00	250.00	0.00	0.00	250.00	0.00
910.000 INSURANCE: LIABILITY/EQUIPMENT	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
911.000 INSURANCE: WORKERS COMP	250.00	250.00	231.28	231.28	18.72	92.51
970.000 CAPITAL OUTLAY/EQUIPMENT	250.00	250.00	0.00	0.00	250.00	0.00
975.000 AIRPORT IMPROVEMENTS	7,500.00	7,500.00	0.00	0.00	7,500.00	0.00
Total Dept 040-EXPENDITURES	107,850.00	107,850.00	435.15	435.15	107,414.85	0.40
TOTAL EXPENDITURES	107,850.00	107,850.00	435.15	435.15	107,414.85	0.40
Fund 295 - AIRPORT FUND:						
TOTAL REVENUES	107,850.00	107,850.00	15,918.86	15,918.86	91,931.14	14.76
TOTAL EXPENDITURES	107,850.00	107,850.00	435.15	435.15	107,414.85	0.40
NET OF REVENUES & EXPENDITURES	0.00	0.00	15,483.71	15,483.71	(15,483.71)	100.00

## REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY

PERIOD ENDING 05/31/2017

ACCOUNT DESCRIPTION	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	ACTIVITY FOR MONTH 05/31/17 INCR (DECR)	YTD BALANCE 05/31/2017 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 370 - CITY FACILITIES DEBT FUND						
Revenues						
Dept 030-REVENUES						
402.000 PROPERTY TAX COLLECTION	424,100.00	424,100.00	0.00	0.00	424,100.00	0.00
Total Dept 030-REVENUES	424,100.00	424,100.00	0.00	0.00	424,100.00	0.00
TOTAL REVENUES	424,100.00	424,100.00	0.00	0.00	424,100.00	0.00
Expenditures						
Dept 040-EXPENDITURES						
970.000 INTEREST EXPENSE	200,000.00	200,000.00	0.00	0.00	200,000.00	0.00
990.000 PRINCIPAL	185,538.00	185,538.00	0.00	0.00	185,538.00	0.00
Total Dept 040-EXPENDITURES	385,538.00	385,538.00	0.00	0.00	385,538.00	0.00
TOTAL EXPENDITURES	385,538.00	385,538.00	0.00	0.00	385,538.00	0.00
Fund 370 - CITY FACILITIES DEBT FUND:						
TOTAL REVENUES	424,100.00	424,100.00	0.00	0.00	424,100.00	0.00
TOTAL EXPENDITURES	385,538.00	385,538.00	0.00	0.00	385,538.00	0.00
NET OF REVENUES & EXPENDITURES	38,562.00	38,562.00	0.00	0.00	38,562.00	0.00

## REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY

PERIOD ENDING 05/31/2017

ACCOUNT DESCRIPTION	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	ACTIVITY FOR MONTH 05/31/17 INCR (DECR)	YTD BALANCE 05/31/2017 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 470 - CITY FACILITIES CONSTRUCTION FUND						
Revenues						
Dept 030-REVENUES						
400.000 ALLOCATION FROM CUR YR FD BAL	2,745,633.00	2,745,633.00	0.00	0.00	2,745,633.00	0.00
664.000 INTEREST EARNINGS	0.00	0.00	2,126.56	2,126.56	(2,126.56)	100.00
Total Dept 030-REVENUES	2,745,633.00	2,745,633.00	2,126.56	2,126.56	2,743,506.44	0.08
TOTAL REVENUES	2,745,633.00	2,745,633.00	2,126.56	2,126.56	2,743,506.44	0.08
Expenditures						
Dept 040-EXPENDITURES						
818.000 ENGINEERING SERVICES	40,000.00	40,000.00	0.00	0.00	40,000.00	0.00
970.000 CONSTRUCTION CITY FACILITIES	2,705,633.00	2,705,633.00	546,417.13	546,417.13	2,159,215.87	20.20
Total Dept 040-EXPENDITURES	2,745,633.00	2,745,633.00	546,417.13	546,417.13	2,199,215.87	19.90
TOTAL EXPENDITURES	2,745,633.00	2,745,633.00	546,417.13	546,417.13	2,199,215.87	19.90
Fund 470 - CITY FACILITIES CONSTRUCTION FUND:						
TOTAL REVENUES	2,745,633.00	2,745,633.00	2,126.56	2,126.56	2,743,506.44	0.08
TOTAL EXPENDITURES	2,745,633.00	2,745,633.00	546,417.13	546,417.13	2,199,215.87	19.90
NET OF REVENUES & EXPENDITURES	0.00	0.00	(544,290.57)	(544,290.57)	544,290.57	100.00

PERIOD ENDING 05/31/2017

ACCOUNT DESCRIPTION	2017-18		ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
	ORIGINAL BUDGET	2017-18 AMENDED BUDGET	MONTH 05/31/17 INCR (DECR)	05/31/2017 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 590 - WASTEWATER FUND						
Revenues						
Dept 030-REVENUES						
400.000 ALLOCATIONS FROM CUR YR FD BAL	318,077.00	318,077.00	0.00	0.00	318,077.00	0.00
403.000 DELQ ACCOUNTS - TAX ROLL	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
581.000 GRANTS - CDBG	368,500.00	368,500.00	0.00	0.00	368,500.00	0.00
581.100 SAW GRANT REVENUES	129,465.00	129,465.00	0.00	0.00	129,465.00	0.00
641.000 WASTEWATER REVENUES	952,750.00	952,750.00	(62,123.00)	(62,123.00)	1,014,873.00	(6.52)
642.000 WASTEWATER CHGS/SVCS & FEES	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
643.000 WATER BILL PENALTIES	8,000.00	8,000.00	491.18	491.18	7,508.82	6.14
648.000 TAP IN FEES - WATER	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
691.000 SRF LOAN PAYMENT - BOYNE MTN	225,764.00	225,764.00	0.00	0.00	225,764.00	0.00
Total Dept 030-REVENUES	2,011,056.00	2,011,056.00	(61,631.82)	(61,631.82)	2,072,687.82	(3.06)
TOTAL REVENUES	2,011,056.00	2,011,056.00	(61,631.82)	(61,631.82)	2,072,687.82	(3.06)
Expenditures						
Dept 590-EXPENDITURES						
705.000 SALARIES- WASTEWATER	100,661.00	100,661.00	4,662.23	4,662.23	95,998.77	4.63
709.000 OVERTIME- WASTEWATER	9,000.00	9,000.00	630.87	630.87	8,369.13	7.01
711.000 SAFETY EQUIPMENT	750.00	750.00	187.19	187.19	562.81	24.96
712.000 INSURANCE COST	300.00	300.00	17.40	17.40	282.60	5.80
713.000 MEDICAL INSURANCE	26,879.00	26,879.00	1,055.13	1,055.13	25,823.87	3.93
714.000 SOCIAL SECURITY	8,824.00	8,824.00	431.41	431.41	8,392.59	4.89
715.000 PENSION	20,000.00	20,000.00	621.32	621.32	19,378.68	3.11
716.000 UNEMPLOYMENT INS	250.00	250.00	0.00	0.00	250.00	0.00
719.000 ACC/VACA SICK/WW	15,000.00	15,000.00	630.80	630.80	14,369.20	4.21
726.000 LAB SUPPLIES	5,000.00	5,000.00	443.42	443.42	4,556.58	8.87
727.000 SUPPLIES	7,500.00	7,500.00	220.81	220.81	7,279.19	2.94
730.000 EQUIPMENT/MAINTENANCE	60,000.00	60,000.00	254.00	254.00	59,746.00	0.42
731.000 POSTAGE	1,600.00	1,600.00	150.00	150.00	1,450.00	9.38
735.000 GAS/OIL	2,000.00	2,000.00	111.81	111.81	1,888.19	5.59
740.000 TELEPHONE/UTILITIES	130,000.00	130,000.00	525.85	525.85	129,474.15	0.40
745.000 CHEMICALS	30,000.00	30,000.00	6,490.44	6,490.44	23,509.56	21.63
750.000 ADMINISTRATIVE FEE	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00
802.000 LEGAL FEES	1,000.00	1,000.00	(1,575.00)	(1,575.00)	2,575.00	(157.50)
808.000 ACCOUNTING/AUDIT	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
809.000 ENVIRONMENTAL SERVICE FEES	10,000.00	10,000.00	349.00	349.00	9,651.00	3.49
818.000 ENGINEERING	55,000.00	55,000.00	200.00	200.00	54,800.00	0.36
819.000 SRF	500.00	500.00	0.00	0.00	500.00	0.00
860.000 MOTOR POOL	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
861.000 VEHICLE EXPENSE	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
870.000 TRAINING/TRAVEL	5,000.00	5,000.00	185.00	185.00	4,815.00	3.70
900.000 PUBLISHING	250.00	250.00	0.00	0.00	250.00	0.00
910.000 LIAB/BUILDING INSURANCE	9,000.00	9,000.00	0.00	0.00	9,000.00	0.00
911.000 WORKERS COMPENSATION	2,100.00	2,100.00	2,775.42	2,775.42	(675.42)	132.16
968.000 DEPRECIATION EXPENSE	310,000.00	310,000.00	0.00	0.00	310,000.00	0.00
970.000 CAPITAL OUTLAY	142,500.00	142,500.00	0.00	0.00	142,500.00	0.00
971.000 SAW GRANT	124,465.00	124,465.00	0.00	0.00	124,465.00	0.00
981.000 SEWER LINE CONSTRUCTION	368,500.00	368,500.00	0.00	0.00	368,500.00	0.00
990.000 SRF PRINCIPLE EXPENSE	430,000.00	430,000.00	0.00	0.00	430,000.00	0.00
991.000 SRF INTEREST EXPENSE	96,977.00	96,977.00	0.00	0.00	96,977.00	0.00
Total Dept 590-EXPENDITURES	2,011,056.00	2,011,056.00	18,367.10	18,367.10	1,992,688.90	0.91

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY

PERIOD ENDING 05/31/2017

ACCOUNT DESCRIPTION	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	ACTIVITY FOR MONTH 05/31/17 INCR (DECR)	YTD BALANCE 05/31/2017 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 590 - WASTEWATER FUND Expenditures						
TOTAL EXPENDITURES	2,011,056.00	2,011,056.00	18,367.10	18,367.10	1,992,688.90	0.91
Fund 590 - WASTEWATER FUND:						
TOTAL REVENUES	2,011,056.00	2,011,056.00	(61,631.82)	(61,631.82)	2,072,687.82	3.06
TOTAL EXPENDITURES	2,011,056.00	2,011,056.00	18,367.10	18,367.10	1,992,688.90	0.91
NET OF REVENUES & EXPENDITURES	0.00	0.00	(79,998.92)	(79,998.92)	79,998.92	100.00

PERIOD ENDING 05/31/2017

ACCOUNT DESCRIPTION	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	ACTIVITY FOR MONTH 05/31/17 INCR (DECR)	YTD BALANCE 05/31/2017 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDDT USED
Fund 592 - WATER FUND						
Revenues						
Dept 032-REVENUES						
403.000 DELINQUENT ACCOUNT/TAX ROLL	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
641.000 WATER USER FEES	618,000.00	618,000.00	(36,759.10)	(36,759.10)	654,759.10	(5.95)
642.000 WATER CHGS SERVICES & FEES	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
643.000 PENALTIES/LATE FEES	7,500.00	7,500.00	469.34	469.34	7,030.66	6.26
645.000 FIRE HYDRANT FEES	27,500.00	27,500.00	0.00	0.00	27,500.00	0.00
648.000 WATER TAP-IN FEES	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
664.000 INTEREST EARNINGS	500.00	500.00	0.00	0.00	500.00	0.00
672.000 SPECIAL ASSESSMENT	233,190.00	233,190.00	0.00	0.00	233,190.00	0.00
Total Dept 032-REVENUES	895,690.00	895,690.00	(36,289.76)	(36,289.76)	931,979.76	(4.05)
TOTAL REVENUES	895,690.00	895,690.00	(36,289.76)	(36,289.76)	931,979.76	(4.05)
Expenditures						
Dept 592-EXPENDITURES						
705.000 SALARIES- WATER DEPT	100,661.00	100,661.00	4,656.54	4,656.54	96,004.46	4.63
709.000 OVERTIME	16,000.00	16,000.00	1,431.06	1,431.06	14,568.94	8.94
711.000 SAFETY EQUIPMENT	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
712.000 INSURANCE COSTS - LIABILITY	400.00	400.00	17.40	17.40	382.60	4.35
713.000 MEDICAL INSURANCE	26,879.00	26,879.00	1,054.47	1,054.47	25,824.53	3.92
714.000 SOCIAL SECURITY	8,282.00	8,282.00	471.78	471.78	7,810.22	5.70
715.000 PENSION	16,000.00	16,000.00	686.94	686.94	15,313.06	4.29
716.000 UNEMPLOYMENT	114.00	114.00	0.00	0.00	114.00	0.00
719.000 ACC VACA/SICK	12,000.00	12,000.00	380.00	380.00	11,620.00	3.17
727.000 SUPPLIES/MATERIALS	20,000.00	20,000.00	928.08	928.08	19,071.92	4.64
728.000 METERS/MATERIALS	25,000.00	25,000.00	350.00	350.00	24,650.00	1.40
730.000 REPAIRS/MAINTENANCE	45,000.00	45,000.00	1,219.13	1,219.13	43,780.87	2.71
731.000 POSTAGE	1,600.00	1,600.00	150.00	150.00	1,450.00	9.38
735.000 GAS/OIL PURCHASES	9,000.00	9,000.00	120.79	120.79	8,879.21	1.34
740.000 TELEPHONE/UTILITIES	45,000.00	45,000.00	20.00	20.00	44,980.00	0.04
745.000 CHEMICALS	12,000.00	12,000.00	0.00	0.00	12,000.00	0.00
750.000 ADMINISTRATIVE FEE	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00
808.000 ACCOUNTING AUDIT	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
809.000 ENVIRONMENTAL SERVICE FEES	7,500.00	7,500.00	200.00	200.00	7,300.00	2.67
818.000 ENGINEERING	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
860.000 MOTOR POOL	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
861.000 VEHICLE EXPENSE	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
870.000 TRAINING/TRAVEL	3,000.00	3,000.00	149.00	149.00	2,851.00	4.97
900.000 PUBLISHING	1,400.00	1,400.00	0.00	0.00	1,400.00	0.00
910.000 LIABILITY/BUILDING INSURANCE	3,400.00	3,400.00	0.00	0.00	3,400.00	0.00
911.000 WORKERS COMPENSATION	2,250.00	2,250.00	2,312.85	2,312.85	(62.85)	102.79
970.000 WATER SYSTEM CAPITAL OUTLAY	283,190.00	283,190.00	0.00	0.00	283,190.00	0.00
990.000 DWRF PRINCIPAL	95,000.00	95,000.00	0.00	0.00	95,000.00	0.00
991.000 DWRF INTEREST	15,750.00	15,750.00	0.00	0.00	15,750.00	0.00
Total Dept 592-EXPENDITURES	801,426.00	801,426.00	14,148.04	14,148.04	787,277.96	1.77
TOTAL EXPENDITURES	801,426.00	801,426.00	14,148.04	14,148.04	787,277.96	1.77

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY

PERIOD ENDING 05/31/2017

ACCOUNT DESCRIPTION	2017-18	2017-18	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
	ORIGINAL BUDGET	AMENDED BUDGET	MONTH 05/31/17 INCR (DECR)	05/31/2017 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 592 - WATER FUND						
TOTAL REVENUES	895,690.00	895,690.00	(36,289.76)	(36,289.76)	931,979.76	4.05
TOTAL EXPENDITURES	801,426.00	801,426.00	14,148.04	14,148.04	787,277.96	1.77
NET OF REVENUES & EXPENDITURES	94,264.00	94,264.00	(50,437.80)	(50,437.80)	144,701.80	53.51

PERIOD ENDING 05/31/2017

ACCOUNT DESCRIPTION	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	ACTIVITY FOR MONTH 05/31/17 INCR (DECR)	YTD BALANCE 05/31/2017 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 661 - MOTOR POOL FUND						
Revenues						
Dept 000						
400.000 ALLOCATION FROM CUR YR FD BAL	153,600.00	153,600.00	0.00	0.00	153,600.00	0.00
<b>Total Dept 000</b>	<b>153,600.00</b>	<b>153,600.00</b>	<b>0.00</b>	<b>0.00</b>	<b>153,600.00</b>	<b>0.00</b>
Dept 030-REVENUES						
609.000 BILLINGS MAJOR STREET	76,500.00	76,500.00	0.00	0.00	76,500.00	0.00
610.000 BILLINGS LOCAL STREET	100,500.00	100,500.00	0.00	0.00	100,500.00	0.00
611.000 BILLINGS GENERAL FUND	56,000.00	56,000.00	0.00	0.00	56,000.00	0.00
612.000 BILLINGS AIRPORT FUND	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00
614.000 BILLINGS TO MARINA FUND	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00
615.000 BILLINGS TO CEMETERY FUND	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
664.000 INTEREST INCOME	250.00	250.00	0.00	0.00	250.00	0.00
673.000 EQUIPMENT SALES	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
690.000 MISCELLANEOUS INCOME	100.00	100.00	3,500.00	3,500.00	(3,400.00)	3,500.00
<b>Total Dept 030-REVENUES</b>	<b>259,850.00</b>	<b>259,850.00</b>	<b>3,500.00</b>	<b>3,500.00</b>	<b>256,350.00</b>	<b>1.35</b>
<b>TOTAL REVENUES</b>	<b>413,450.00</b>	<b>413,450.00</b>	<b>3,500.00</b>	<b>3,500.00</b>	<b>409,950.00</b>	<b>0.85</b>
Expenditures						
Dept 040-EXPENDITURES						
705.000 SALARIES- MOTOR POOL	1,500.00	1,500.00	83.84	83.84	1,416.16	5.59
706.000 SALARIES- COMPOST	12,000.00	12,000.00	165.68	165.68	11,834.32	1.38
709.000 OVERTIME- MOTOR POOL	150.00	150.00	0.00	0.00	150.00	0.00
713.000 MEDICAL INSURANCE	1,500.00	1,500.00	0.77	0.77	1,499.23	0.05
714.000 SOCIAL SECURITY	850.00	850.00	18.28	18.28	831.72	2.15
715.000 PENSION	100.00	100.00	19.88	19.88	80.12	19.88
727.000 SUPPLIES	25,000.00	25,000.00	3,391.96	3,391.96	21,608.04	13.57
730.000 EQUIPMENT MAINTENANCE	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
735.000 GAS AND OIL	40,000.00	40,000.00	792.15	792.15	39,207.85	1.98
740.000 TELEPHONE/UTILITIES	12,000.00	12,000.00	0.00	0.00	12,000.00	0.00
750.000 ADMINISTRATIVE FEE	5,500.00	5,500.00	0.00	0.00	5,500.00	0.00
818.000 CONTRACTED SERVICES	60,000.00	60,000.00	147.81	147.81	59,852.19	0.25
910.000 INSURANCE	12,000.00	12,000.00	0.00	0.00	12,000.00	0.00
911.000 INSURANCE/WORKERS COMPENSATION	850.00	850.00	925.14	925.14	(75.14)	108.84
968.000 DEPRECIATION	62,000.00	62,000.00	0.00	0.00	62,000.00	0.00
970.000 EQUIPMENT PURCHASES	178,000.00	178,000.00	0.00	0.00	178,000.00	0.00
<b>Total Dept 040-EXPENDITURES</b>	<b>413,450.00</b>	<b>413,450.00</b>	<b>5,545.51</b>	<b>5,545.51</b>	<b>407,904.49</b>	<b>1.34</b>
<b>TOTAL EXPENDITURES</b>	<b>413,450.00</b>	<b>413,450.00</b>	<b>5,545.51</b>	<b>5,545.51</b>	<b>407,904.49</b>	<b>1.34</b>
Fund 661 - MOTOR POOL FUND:						
TOTAL REVENUES	413,450.00	413,450.00	3,500.00	3,500.00	409,950.00	0.85
TOTAL EXPENDITURES	413,450.00	413,450.00	5,545.51	5,545.51	407,904.49	1.34
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>0.00</b>	<b>0.00</b>	<b>(2,045.51)</b>	<b>(2,045.51)</b>	<b>2,045.51</b>	<b>100.00</b>

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY

PERIOD ENDING 05/31/2017

ACCOUNT DESCRIPTION	2017-18	2017-18	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BGD USED
	ORIGINAL BUDGET	AMENDED BUDGET	MONTH 05/31/17 INCR (DECR)	05/31/2017 NORM (ABNORM)	BALANCE NORM (ABNORM)	
TOTAL REVENUES - ALL FUNDS	18,751,740.00	18,751,740.00	368,485.78	368,485.78	18,383,254.22	1.97
TOTAL EXPENDITURES - ALL FUNDS	18,613,303.00	18,613,303.00	1,206,236.58	1,206,236.58	17,407,066.42	6.48
NET OF REVENUES & EXPENDITURES	138,437.00	138,437.00	(837,750.80)	(837,750.80)	976,187.80	605.15

**City of Boyne City****MEMO**

Date: June 23, 2017

To: Mayor Neidhamer and the Boyne City City Commission

From: Michael Cain, City Manager *Mc*

Subject: West Michigan/Woodlawn Water Main Extension Special Assessment Request

At the beginning of the year the City received the attached petition from residents along West Michigan and Woodlawn Streets requesting a special assessment so that a water main can be installed to extend water service to their areas. They requested that this matter be considered by the City Commission after the winter so that several of the people who were away for the winter would have the opportunity to return and participate in the process.

As the City Commission will recall we have had several discussions regarding our desire to extend water and sewer utilities but that the enterprise funds that operate those systems do not have excess money to pay for such expansions. Therefore recent expansions have generally only taken place when paid for by developers or through very infrequent grants.

A map showing the proposed special assessment district, properties currently served with water abutting the proposed district and the proposed water main and fire hydrants is provided. Also provided is an updated project cost estimate from our consulting engineers, C2AE, of \$262,310 and a copy of the City ordinance dealing with special assessments.

As noted above, the water fund does not have sufficient revenues to cover this project. With the declining nature of the City's fund balance it does not appear appropriate to try and fund this project with a loan from it. That would mean that the project would need to be financed with outside revenues which would involve acquisition and interest costs. Initial communications with our financial consultants and local lenders indicates that we have the available borrowing capacity to finance such a project at an interest rate estimated to be in the 3% range. These costs, which would be additional to and included with the project, would need to be verified and finalized should the Commission choose to move forward with this matter.

Since a special assessment request has not been made in well over a decade I have included the relevant language from the code of ordinances. Special assessment district requests can be started by the City or, as in this case, members of the public. The City Commission can decide whether to proceed with a special assessment or not.

At this point we are looking to formally make the Commission aware of this request and begin discussion of some of the issues related to it. Staff is prepared to proceed with the requirements stated in ordinance sections 50-5 and 50-6 and then bring it back to proceed with section 50-7 and schedule the necessary public hearings.

**RECOMMENDATION:** That the City Commission review the materials provided and authorize City staff including the Assessor and City Manager to move forward with the steps required for a special assessment for the provision of City water on West Michigan and Woodlawn Streets as requested.

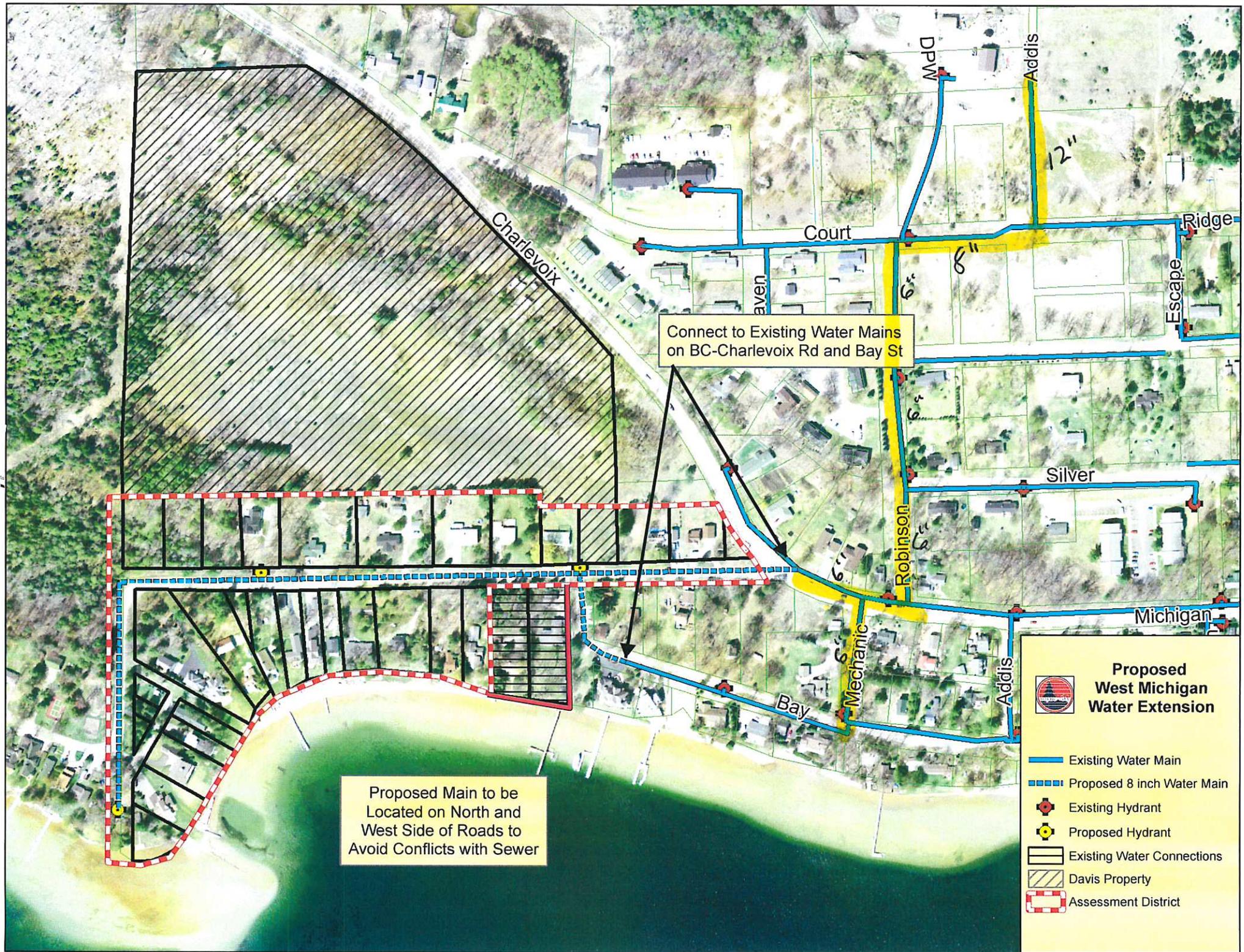
Options:

- 1) Postpone the matter for further information or consideration.
- 2) Modify the request.
- 3) Deny the request.
- 4) Other options as determined by the City Commission.

# PETITION FOR OBTAINING BOYNE CITY WATER ON W. MICHIGAN AND WOODLAND

We the undersigned residence in the City of Boyne City do hereby request the Commissioners of Boyne City to have a public hearing on having city water that currently ends at the intersection of Bay Street and W. Michigan continue to be run down W. Michigan to the end of the City limits at the end of Woodland Street. We would further requests that if this appeal is approved by the City of Boyne City that any cost be paid by the City of Boyne and added to each residences tax bill by way of a Special Assessment to be paid off over a 10 to 20 year period of time.

	NAME	ADDRESS	DATE	SIGNATURE
1	DANIEL WOLLSCHLAGER	625 W. MICHIGAN	SEPT. 11, 2016	<i>[Signature]</i>
2	GEORGE ELLWANGER	623 W. MICHIGAN	SEPT. 11, 2016	<i>[Signature]</i>
3	William H. Stanley	621 W. MICHIGAN	SEPT. 12, 2016	<i>[Signature]</i>
4	Th A. Miller	643 W. MICHIGAN	SEPT. 13, 2016	<i>[Signature]</i>
5	WILLIAM BINDER	631 WOODLAND	SEPT. 13, 2016	<i>[Signature]</i>
6	Rich SBRCHET	645 WOODLAND	SEPT. 13, 2016	<i>[Signature]</i>
7	BERRY RUGGERI	629 W. MICHIGAN	SEPT. 22, 2016	<i>[Signature]</i>
8	George Shiotelis	635 W. MICHIGAN	SEPT 25, 2016	<i>[Signature]</i>
9	Nancy Cunningham	622 W. MICHIGAN	SEPT 28, 2016	NANCY J. CUNNINGHAM
10	Paul M. Carey	630 W. MICHIGAN	DEC 9, 2016	<i>[Signature]</i>
11	Susan Coyle	631 W. MICHIGAN	DEC 10, 2016	<i>[Signature]</i>
12	TOM STOCKBRIDGE	639 WOODLAND W. MICHIGAN	JAN 22, 2017	<i>[Signature]</i> (attached)
13	Net Gingers Burchett	WOODLAND W. MICHIGAN	JAN 28, 2017	<i>[Signature]</i>
14	Mary Ellen Sheets	647 WOODLAND W. MICHIGAN	NOV 28, 2016	<i>[Signature]</i> (attached)
15	Stephanie Carter	616 W. MICHIGAN	JUNE 9, 2017	<i>[Signature]</i>
16		WOODLAND	SEPT. ,2016	
17		WOODLAND	SEPT. ,2016	
18		WOODLAND	SEPT. ,2016	
19		WOODLAND	SEPT. ,2016	
20		WOODLAND	SEPT. ,2016	



Connect to Existing Water Mains  
on BC-Charlevoix Rd and Bay St

Proposed Main to be  
Located on North and  
West Side of Roads to  
Avoid Conflicts with Sewer

**Proposed West Michigan Water Extension**

-  Existing Water Main
-  Proposed 8 inch Water Main
-  Existing Hydrant
-  Proposed Hydrant
-  Existing Water Connections
-  Davis Property
-  Assessment District



123 West Main Street  
 Suite 200  
 Gaylord, MI 49735  
 P: 989.732.8131  
 F: 989.732.2714  
 info@c2ae.com  
 www.c2ae.com

**CITY OF BOYNE CITY**  
**Michigan/Woodland Water Main Extension**  
**Preliminary Opinion of Probable Construction Costs**  
**6/6/2017**

**Project Area - Woodland Drive, Michigan Ave. to Charlevoix Road and a portion of Bay Street**

Item #	ITEM DESCRIPTION	Estimated Quantity	Item Unit	Unit Price	Total Price
1	Mobilization	1	LSUM	\$10,000.00	\$10,000.00
2	Remove Concrete Driveways	150	SYD	\$4.00	\$600.00
3	Irrigation Systems, Protect	1	LSUM	\$800.00	\$800.00
4	Tree Removal and Clearing	1	LSUM	\$5,000.00	\$5,000.00
5	Water Main, 8" PVC DR 18	2,320	LFT	\$40.00	\$92,800.00
6	Water Valve, 8"	6	EACH	\$1,000.00	\$6,000.00
7	Fire Hydrant Assembly	3	EACH	\$4,000.00	\$12,000.00
8	1" Dia. Tapping Saddle and Corporation Stop	19	EACH	\$250.00	\$4,750.00
9	Water Service, 1" Type K Copper	1,140	LFT	\$25.00	\$28,500.00
10	Curb Stop & Box, 1 inch	19	EACH	\$250.00	\$4,750.00
11	Connect To Existing Water Main	2	EACH	\$3,500.00	\$7,000.00
12	6" Aggregate Drive	150	SYD	\$5.50	\$825.00
13	6" 22A Aggregate Base	300	SYD	\$5.00	\$1,500.00
14	HMA Pavement (330#/syd) Drives and Crossings	50	TON	\$120.00	\$6,000.00
15	6" Concrete Drive Approach	1,350	SFT	\$5.00	\$6,750.00
16	Traffic Control and Signage	1	LSUM	\$2,500.00	\$2,500.00
17	Erosion Control Measures	1	LSUM	\$1,500.00	\$1,500.00
18	Restoration: 3" Topsoil and Class A Seed	3,500	SYD	\$3.00	\$10,500.00
<b>SUBTOTAL=</b>					<b>\$201,775.00</b>
<b>30% CONTINGENCY &amp; ENGINEERING =</b>					<b>\$60,530.00</b>
<b>TOTAL=</b>					<b>\$262,310.00</b>

**Basis for Cost Opinion:**

8" Water Main, Full Length of Woodland, Michigan to Charlevoix and portion of Bay Street  
 Estimated 19 Services Along Route (Developed Parcels Only)  
 Water Main Located on North and West Sides of Roadway to avoid conflict with Sewer  
 Services under pavement to be bored  
 Service costs to property line only, does not include any City fees or connection to homes  
 Water Main is to be located outside the roadway surface, only road crossings and drive crossings are included  
 Replace all drive approaches with like materials  
 No new sidewalk or curb and gutter included  
 Bedding and Backfill with existing trench materials  
 Restoration cost is based on seed, not sod  
 Minor trench dewatering included in water main cost

## Chapter 50

### SPECIAL ASSESSMENTS

Sec. 50-1.	Definitions.
Sec. 50-2.	Defrayal of costs for public improvements.
Sec. 50-3.	Initiation of public improvements.
Sec. 50-4.	Form of petitions.
Sec. 50-5.	Investigation by city assessor.
Sec. 50-6.	Duties of city manager and city assessor.
Sec. 50-7.	Filing of report; notice of hearing.
Sec. 50-8.	Modification.
Sec. 50-9.	Determination to make improvements; objections.
Sec. 50-10.	Completion of plans; advertisement for bids.
Sec. 50-11.	Determination of costs.
Sec. 50-12.	Determination of benefits.
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Sec. 50-15.	Roll to be final and conclusive.
Sec. 50-16.	Confirmation before improvement.
Sec. 50-17.	Lien; date assessments due; installments.
Sec. 50-18.	Report to city treasurer.
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Sec. 50-20.	Installments to be spread upon the city tax roll.
Sec. 50-21.	Collection; fees.
Sec. 50-22.	Prepayment.
Sec. 50-23.	Quarterly payment of installments.
Sec. 50-24.	Certification of costs.
Sec. 50-25.	Deficiency in assessments.
Sec. 50-26.	Excess of assessments.
Sec. 50-27.	Additional assessments.
Sec. 50-28.	Lands divided after assessments; apportionment of assessment.
Sec. 50-29.	Illegal assessment; reassessment procedure.
Sec. 50-30.	Assessment irregularities; effect.

**Sec. 50-1. Definitions.**

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Cost* means and includes, when referring to the cost of any public improvement, the cost of services, plans, condemnation, spreading of rolls, notices, advertising, financing, construction, and legal fees and all other costs incident to the making of such improvement, the special assessments therefor and the financing thereof.

*Public improvement* means any improvement upon public property which results in special benefit to the real property in the vicinity of such improvement.  
(Comp. Ords. 1986, § 12.401)

**Sec. 50-2. Defrayal of costs for public improvements.**

The entire cost and expense or any part thereof of all public improvements may be defrayed by special assessment upon the lands especially benefited by the improvement in the manner herein-after provided.  
(Comp. Ords. 1986, § 12.402)

**Sec. 50-3. Initiation of public improvements.**

Proceedings for making public improvements may be initiated by resolution of the commission or by petition of the owners of a majority of the land liable to be assessed in any proposed special assessment district. All public improvements shall be made at the discretion of the commission and no petition shall be mandatory upon the commission.  
(Comp. Ords. 1986, § 12.403)

**Sec. 50-4. Form of petitions.**

All petitions for public improvements shall be on a form supplied by the city clerk and shall include an affidavit by one or more of the circulators that the signatures appearing thereon are genuine and each signer declares himself to be the owner of the interest in the land indicated. All such petitions shall be filed with the city clerk and referred to the city manager and city assessor

for investigation and report and the city clerk shall report the receipt of all such petitions to the city commission at the next regular meeting following receipt of any such petition.  
(Comp. Ords. 1986, § 12.404)

**Sec. 50-5. Investigation by city assessor.**

All petitions for public improvements shall be investigated by the city assessor to determine whether a sufficient number of valid signatures have been obtained and, if such investigation discloses a deficiency, the said petition shall be returned to the circulator with notice of that fact. Where any lot or parcel of land is owned by more than one person each person having an interest must join in the petition.  
(Comp. Ords. 1986, § 12.405)

**Sec. 50-6. Duties of city manager and city assessor.**

(a) Whenever the city assessor shall determine that a petition containing the required number of valid signatures has been received, or whenever the city commission shall by resolution so direct, the city manager and city assessor shall make an investigation of the proposed public improvement and report their findings to the city commission. The said report shall include an analysis of the following:

- (1) Tax delinquency in the proposed special assessment district, past, current and potential;
- (2) Present land use and potential use;
- (3) Present assessed value of the land;
- (4) Projected market value of the land for the five years immediately succeeding the installation of the improvement;
- (5) The estimated cost of the proposed project; and
- (6) The need for the improvement.

(b) There shall also be included recommendations as to the following:

- (1) The necessity, feasibility and desirability of the proposed improvement;

- (2) The portion of the cost to be borne by the special assessment district and the portion, if any, to be borne by the city at large;
- (3) The extent of the improvement and boundaries of the district; and
- (4) Any other facts or recommendations which will aid the commission in determining whether the improvement shall be made and how the same shall be financed.

(Comp. Ords. 1986, § 12.406)

**Sec. 50-7. Filing of report; notice of hearing.**

(a) Upon receipt of the report of the city manager and city assessor, if the commission shall determine to proceed with the said improvement they shall order the said report filed with the city clerk for public examination and shall publish notice of their intention to make the said public improvement at least once in a newspaper published and generally circulated in the city.

(b) The notice shall describe:

- (1) The property to be included in the proposed special assessment district;
- (2) The nature of the improvement; and
- (3) The estimated cost of the same.

(c) The notice shall set a time not less than ten days following the date of publication thereof when the commission will meet and hear objections to the proposed improvement or to the inclusion of any property within the proposed district.

(d) The notice shall also be sent by first class mail to all property owners within the proposed district as shown by current assessment rolls of the city.

(Comp. Ords. 1986, § 12.407)

State law reference—Required notice, MCL 211.741 et seq.

**Sec. 50-8. Modification.**

The commission may, at or after the public hearing, modify the proposed improvement or district in any respect which they shall deem in the best interests of the city at large; provided that in the event the amount of work is increased

or the boundaries of the district enlarged, then another hearing shall be held pursuant to notice required by section 50-7. Any hearing may be adjourned from time to time without further notice.

(Comp. Ords. 1986, § 12.408)

**Sec. 50-9. Determination to make improvements; objections.**

(a) If, after hearing any objections, the commission shall determine to proceed with the improvement, it shall so determine by resolution.

(b) Such resolution shall:

- (1) Include the determination of the necessity for the improvement;
- (2) Set forth the nature thereof;
- (3) Designate the limits of the special assessment district to be affected;
- (4) Describe the lands to be assessed;
- (5) Determine the part or proportion of the cost to be paid by the land especially benefited thereby, and the part or proportion, if any, to be paid by the city at large;
- (6) Determine the number of installments in which the said assessment may be paid, the rate of interest, not exceeding six percent, to be charged if the payment of any balance is to be deferred; and
- (7) Order the city manager to prepare plans, profiles and specifications for the work to be done.

(c) If there are objections in writing filed with the city clerk prior to the said hearing, the passage of such resolution shall require the concurrence of the five commissioners elect if the objection shall be filed by the owners of the property in the district which will be required to bear more than 50 percent of the amount of such special assessment; otherwise, a three-fifths vote shall be sufficient.

(Comp. Ords. 1986, § 12.409)

**Sec. 50-10. Completion of plans; advertisement for bids.**

When the said plans, profiles and specifications have been completed, the city manager shall return the same to the commission and the commission shall, if the work is to be done by independent contractors, order the advertisement for sealed bids for the work in accordance with the purchasing procedure. In addition, such advertisement shall specify that no contract shall be let until the special assessment roll has been confirmed and no bid may be withdrawn for 45 days after the opening thereof. In the event the work is to be done by the city, the city manager shall present a revised estimate of costs at the time said plans, profiles and specifications are returned to the commission.  
(Comp. Ords. 1986, § 12.410)

**Sec. 50-11. Determination of costs.**

After the opening of the said bids, the commission shall revise the estimated cost of the said improvement upon the basis of the bids received or, where the work is to be done by the city, shall revise the estimated costs on the basis of the estimate of the city manager after receipt of such estimate and shall direct the city assessor to make a special assessment roll of the part or proportion of the cost to be borne by the lands especially benefited according to the benefits received and report the same to the commission.  
(Comp. Ords. 1986, § 12.411)

**Sec. 50-12. Determination of benefits.**

The commission shall, within two months after the effective date of the ordinance from which this section is derived, by resolution, establish standards to be used by the city assessor in determining the benefits to any lot or parcel of land in a special assessment district. Such standards shall, if benefit is to be measured by front footage, make allowance for side frontage, the use of depth factors, and establish a policy for irregular lots. Such standards shall also establish a policy for the inclusion of nonabutting lots or parcels of land in special assessment districts, make allowances for the distance of such lands from the improvement, where distance affects the benefits re-

ceived, and provide that the measurement or such distance shall be along the usual routes of access. In no event shall the assessed valuation of the lands be used in determining the benefit to such lands.

(Comp. Ords. 1986, § 12.412)

**Sec. 50-13. Notice of hearing on roll.**

When the said special assessment roll shall have been reported to the commission, they shall order the same filed in the office of the city clerk for public examination and shall order publication of a notice of public hearing when the commission will meet and review the said roll. Such notice shall be made by at least one publication in a newspaper printed and circulated in the city at least ten days prior to the time set for the said hearing, said notice to be also sent by first class mail to all property owners within the proposed district as shown by current assessment rolls of the city.

(Comp. Ords. 1986, § 12.413)

*State law reference*—Required notice, MCL 211.741 et seq.

**Sec. 50-14. Hearing; corrections or changes in roll; confirmation; objections.**

The commission shall meet and review the said special assessment roll at the time and place appointed or at any adjourned meeting thereof and shall consider any objections thereto. The commission may correct said roll as to any assessment or description of any lot or parcel of land or other errors appearing therein. Any changes made in such roll shall be noted in the commission's minutes. After such hearing and review the commission may confirm such special assessment roll with such corrections as it may have made, if any, or may refer it back to the assessor for revision, or may annual it or any proceedings in connection therewith. No special assessment roll shall be finally confirmed except by the affirmative vote of all five of the commissioners elect if prior to said hearing written objections to the proposed improvement have been filed with the city clerk by the owners of property which will be required to bear more than 50 percent of the amount of such

special assessment; otherwise, a three-fifths vote shall be sufficient. The city clerk shall endorse the date of confirmation upon each assessment roll. (Comp. Ords. 1986, § 12.414)

**Sec. 50-15. Roll to be final and conclusive.**

Such roll shall be, upon confirmation, final and conclusive. (Comp. Ords. 1986, § 12.415)

**Sec. 50-16. Confirmation before improvement.**

No public improvement to be financed in whole or in part by special assessment shall be made before the confirmation of the special assessment roll for such improvement. (Comp. Ords. 1986, § 12.416)

**Sec. 50-17. Lien; date assessments due; installments.**

(a) All special assessments contained in any special assessment roll, including any part thereof to be paid in installments, shall from the date of confirmation of such roll constitute a lien upon the respective lots or parcels of land assessed and until paid shall be a charge against the respective owners of the several lots and parcels of land and a debt to the city from the persons to whom they are assessed. Such liens shall be of the same character and effect as the lien created by the Charter for city taxes and shall include accrued interest and fees. No judgment or decree nor any act of the commission vacating a special assessment shall destroy or impair the lien of the city upon the premises assessed for such amount of the assessment as may be equitably charged against the same or as by a regular mode of proceeding might be lawfully assessed thereon. All special assessments shall become due upon confirmation of the special assessment roll or in annual installments, not to exceed ten in number, as the commission may determine at the time of confirmation, and, if in annual installments, the commission shall determine the due date of the first installment and shall determine the date in each succeeding year upon which subsequent installments shall be due.

(b) The initial special assessment installments which become due other than on July 1 shall, if unpaid for 90 days or more on May 1 of any year, be certified as delinquent to the commission by the treasurer and the commission shall place such delinquent assessments on the tax roll for that year together with accrued interest to July 1 of such year. The total amount of such assessment and interest shall thereafter be collected in all respects as are city taxes due on July 1 of that year and shall be subject to the same fees and penalties as are city taxes due on that date and if uncollected on the following March 1 shall be returned to the county treasurer with unpaid taxes.

(Comp. Ords. 1986, § 12.417)

**State law reference**—Deferment of special assessments for property owned by senior citizens or disabled persons, MCL 211.761 et seq.

**Sec. 50-18. Report to city treasurer.**

Whenever any special assessment roll shall be confirmed and be payable, the commission shall direct the city clerk to transmit the assessment roll to the city treasurer for collection. The city treasurer shall mail statements of the several assessments to the respective owners of the several lots and parcels of land assessed, as indicated by the records of the city assessor, stating the amount of the assessment and the manner in which it may be paid; provided, however, that failure to mail any such statement shall not invalidate the assessment or entitle the owner to an extension of time within which to pay the assessment.

(Comp. Ords. 1986, § 12.418)

**Sec. 50-19. Payment without penalty or interest.**

The whole or any part of any such assessment may be paid at any time after the date of confirmation of the special assessment roll until the tenth day of the second calendar month following such confirmation without interest or penalty.

(Comp. Ords. 1986, § 12.419)

**Sec. 50-20. Installments to be spread upon the city tax roll.**

Every installment of any special assessment shall be spread upon the city tax roll for the year

in which it falls due in a column headed "Special Assessments" together with interest upon all unpaid installments as provided by resolution adopted by the city commission.  
(Comp. Ords. 1986, § 12.420)

**Sec. 50-21. Collection; fees.**

If an installment of a special assessment is not paid when due, then the installment shall be delinquent and there shall be collected, in addition to all required interest, a collection fee at the rate of not more than one percent for each month, or fraction of a month, that the installment remains unpaid before being reported for reassessment upon the city tax roll. After each special assessment or installment has been placed on the tax rolls, the same shall be collected by the city treasurer with the same rights and remedies, and subject to the same collection fees, as provided in the Charter for the collection of taxes. All such collection fees shall belong to the city and be collectible in the same manner as the collection fee for city taxes.  
(Comp. Ords. 1986, § 12.421)

**Sec. 50-22. Prepayment.**

After the expiration of the period provided in section 50-19 for payment without interest or fees any installment which has not been spread upon the tax rolls may be discharged by paying the face amount thereof together with interest thereon from the date specified for commencement of interest, as set forth in the resolution of confirmation adopted by the city commission, to the date of payment. The city treasurer shall report to the city assessor all advance payments on installment so that the assessor shall have such information before spreading installments on the next city tax roll.  
(Comp. Ords. 1986, § 12.422)

**Sec. 50-23. Quarterly payment of installments.**

The commission may by resolution, upon confirmation of the assessment roll on or before the first meeting in January of any year, direct that the owners may pay any installment due and payable during that year or any succeeding year

in quarterly installments on such terms as shall be provided by said resolution. In such case, the city treasurer shall, not later than February 20 in any such year, notify each owner of the option to pay such installment in the manner provided. The failure to mail any such notice shall not invalidate the assessment or entitle the owner to any extension of time within which to pay the assessment or any installment thereof.  
(Comp. Ords. 1986, § 12.423)

**Sec. 50-24. Certification of costs.**

Upon completion of the improvement, the financing thereof, and the payment of the cost thereof, the city clerk shall certify to the commission the total cost of said improvement together with the amount of the original roll for said improvement.  
(Comp. Ords. 1986, § 12.424)

**Sec. 50-25. Deficiency in assessments.**

Should the assessments in any special assessment roll, including the amount assessed to the city at large, prove insufficient for any reason to pay the cost of the improvement for which they were made, then the commission may make additional assessments to supply the deficiency against the city and the several lots and parcels of land in the same ratio as the original assessments, but the total amount assessed against any lot or parcel of land shall not exceed the value of the benefits received from the improvement.  
(Comp. Ords. 1986, § 12.425)

**Sec. 50-26. Excess of assessments.**

(a) The excess by which any special assessment proves larger than the actual cost of the improvement and expenses incidental thereto may be placed in the general fund of the city if such excess is three percent or less of the assessment, but should the assessment prove larger than necessary by more than three percent, the entire excess shall be refunded on a prorata basis to the owners of the property taxed.

(b) Such refund shall be made by credit against future unpaid installments in the inverse order in which they are payable to the extent such install-

ments shall exist, and the balance of such refund shall be paid in cash to the owners of the property as shown by the last tax roll.

(c) No refunds may be made which contravene the provisions of any evidence of indebtedness secured in whole or in part by such special assessments.

(Comp. Ords. 1986, § 12.426)

**Sec. 50-27. Additional assessments.**

Additional prorate assessments may be made when any special assessment roll proves insufficient to pay for the improvement for which it was levied and the expenses incident thereto, or to pay the principal and interest on bonds or other evidences of obligation issued therefor; provided that the additional prorate assessment shall not exceed 25 percent of the assessment as originally confirmed unless a meeting of the commission be held to review such additional assessment, for which meeting notices shall be published and mailed as provided in the case of review of the original special assessment roll.

(Comp. Ords. 1986, § 12.427)

**Sec. 50-28. Lands divided after assessments; apportionment of assessment.**

Should any lots or lands be divided after a special assessment thereon has been confirmed and divided into installments, the city assessor shall apportion the uncollected amounts upon the several lots and lands so divided, and shall enter the several amounts upon the next tax roll. The apportionment, when the tax roll shall have been reviewed and confirmed, shall be final and conclusive on all parties.

(Comp. Ords. 1986, § 12.428)

**Sec. 50-29. Illegal assessment; reassessment procedure.**

(a) Whenever any special assessment shall, in the opinion of the commission, be invalid by reason of irregularity or informality in the proceedings, or if any court of competent jurisdiction shall adjudge such assessment to be illegal, the commission shall, whether the improvement has been made or not, or whether any part of the assessments have been paid or not, have power to

cause a new assessment to be made for the same purpose for which the former assessment was made.

(b) All proceedings on such reassessment and for the collection thereof shall be conducted in the same manner as provided for the original assessment, and whenever any assessment or part thereof, levied upon any premises has been set aside, if the same has been paid and not refunded, the payment so made shall be applied upon the assessment on said premises, and the reassessment shall to that extent be deemed satisfied.

(Comp. Ords. 1986, § 12.429)

**Sec. 50-30. Assessment irregularities; effect.**

If in any action it shall appear that by reason of any irregularities or informalities, the assessment has not been properly made against the defendant, or upon the lot or premises sought to be charged, the court may nevertheless, on satisfactory proof that expense has been incurred by the city, which is a proper charge against the defendant, or the lot or premises in question, render judgment for the amount properly chargeable against such defendant or upon such lot or premises.

(Comp. Ords. 1986, § 12.430)



*CITY OF BOYNE CITY*

*MEMO*

**To:** Michael Cain, City Manager 

**From:** Barb Brooks, Executive Assistant / Harbormaster 

**Date:** June 23, 2017

**Subject:** Michigan Department of Natural Resources Waterways Grant Agreement  
Resolution – Marina Expansion Project

In March of 2017 the City Commission unanimously voted to apply for a matching grant through the Michigan Department of Natural Resources (MDNR) Waterways Division for the purpose of expanding the City's marina.

The amount applied for was \$260,000 with a 50% local match of \$260,000. Match funds for the project are available in the marina budget. The project will undertake Phase I of the new floating wave attenuator / breakwall. We were informed at the end of April we were successful in obtaining the grant and a formal grant agreement would follow.

I have read through the grant agreement and there are no red flags and nothing being asked of the City that we are not already under contract for through previous grant agreements. At June 13<sup>th</sup> Commission meeting an engineering contract with Abonmarche was approved and they will handle project oversight making sure that the project meets all of the standards set forth in the agreement as well.

Attached for your information is a copy of the resolution and complete grant agreement.

**Recommendation** – to adopt the proposed resolution as presented from the Michigan Department of Natural Resources – Waterways Division agreeing to the contract terms and authorize the City Manager to sign all necessary documents

**Additional Options:**

- Postpone for additional information
- Decline the grant
- Other options the Commission deems appropriate



RICK SNYDER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF NATURAL RESOURCES  
LANSING



KEITH CREAGH  
DIRECTOR

June 13, 2017

Barb Brooks, Harbormaster  
City of Boyne City  
319 North Lake Street  
Boyne City, Michigan 49712

Dear Ms. Brooks:

Enclosed are two copies of the Harbors and Docks – Mooring Construction Agreement between the City of Boyne City (City) and the Department of Natural Resources (DNR), as well as two copies of a Resolution for adoption by the City authorizing execution of the Agreement.

Please have both copies of the Agreement (*do not date the first page*) and the Resolution signed as appropriate. All copies should be returned to my attention. The Agreement will be signed and dated by the DNR, and a fully executed copy will be returned for your files.

If you have any questions, please contact me at DNR-Parks and Recreation Division, P.O. Box 30257, Lansing, MI 48909-7757.

Sincerely,

Paul R. Petersen  
Waterways Grant Program Manager  
Parks and Recreation Division  
517-284-6122

Enclosures

**RESOLUTION**

Upon motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ the following Resolution was adopted:

"RESOLVED, that the City of Boyne City, Michigan, accepts the terms of the Agreement as received from the Michigan Department of Natural Resources, and that the City agrees, but not by way of limitation, as follows:

1. To appropriate the sum of Two Hundred Sixty Thousand dollars (\$260,000.00) to match the Two Hundred Sixty Thousand dollars (\$260,000.00) State grant authorized by the Department.

2. To maintain satisfactory financial accounts, documents, and records, and to make them available to the Department for auditing at reasonable times.

3. To construct the facilities and provide the funds, services, and materials as may be necessary to satisfy the terms of the Agreement.

4. To ensure that all premises, buildings, and equipment related procedures comply with all applicable State and Federal regulations.

5. To establish and appoint the \_\_\_\_\_ to regulate the use of the facilities constructed under this Agreement to assure the use thereof by the public on equal and reasonable terms.

6. To enforce all State statutes and local ordinances pertaining to marine safety and to enforce statutes of the State of Michigan within the confines of the City pertaining to the licensing of watercraft. Watercraft not fully complying with the laws of the State of Michigan relative to licensing shall not be permitted to use the facility until full compliance with those laws has been made.

7. To comply with all terms of the Agreement, including all terms not specifically set forth in the foregoing portions of this Resolution."

The following aye votes were recorded: \_\_\_\_\_

The following nay votes were recorded: \_\_\_\_\_

STATE OF MICHIGAN     )  
  )  
COUNTY OF CHARLEVOIX )

I, \_\_\_\_\_, Clerk of the City of Boyne City, Michigan, certify that the above is a true and correct copy of the Resolution relative to the Agreement with the Michigan Department of Natural Resources, which was adopted by the City Board at a meeting held \_\_\_\_\_, 2017.

Dated: \_\_\_\_\_

\_\_\_\_\_  
City Clerk

## **WATERWAYS GRANT AGREEMENT**

### **Harbors and Docks – Mooring Construction**

**THIS WATERWAYS GRANT AGREEMENT** (the "Agreement") is made as of \_\_\_\_\_, 2017, between the City of Boyne City, CHARLEVOIX COUNTY, MICHIGAN (the "City") and the MICHIGAN DEPARTMENT OF NATURAL RESOURCES, a principal department of the State of Michigan (the "Department").

**WHEREAS**, the City is an important center of recreational boating activity and serves as a refuge point for shallow-draft recreational vessels;

**WHEREAS**, the City has asked that the Department assist the City in the construction of Phase 1 – Break wall and wave attenuator at the Boyne City F. Grant Moore Municipal Marina (the facilities);

**WHEREAS**, the Department is willing to assist the City to construct the facilities, which are estimated to cost Five Hundred Twenty Thousand dollars (\$520,000.00), with the Department agreeing to pay 50% of the estimated cost, and is not to exceed Two Hundred Sixty Thousand dollars (\$260,000.00).

**NOW, THEREFORE**, in consideration of the Agreement's mutual promises and undertakings, the parties agree as follows:

1. The Department shall:

(a) grant to the City a sum of money equal to 50% of the cost of construction of the facilities called for by the plans and specifications, including final engineering costs, but not to exceed Two Hundred Sixty Thousand dollars (\$260,000.00). The words "plans and specifications" shall mean the plans and specifications developed for the City for the facilities prepared by a consulting firm duly licensed to perform professional services within the State of Michigan (the "State").

(b) release State funds as reimbursement according to the following:

Acceptance by the City of this Agreement, written Department approval of final plans and specifications (bidding documents), receipt of all necessary permits, award of contract to a competent contractor (licensed in the State of Michigan) to accomplish the work called for by the plans and specifications following bidding procedures

acceptable to the Department and City, and receipt of payment reimbursement requests.

The final ten (10) percent shall be paid upon completion of work and receipt of progress payment requests from the contractor that are approved for payment by the designated project manager. The final ten (10) percent of State funds shall be paid upon completion of the project and 60 days after receipt of project cost documentation to the Department by the City or completion of an audit of the expenditures for the facilities by the Department, whichever occurs first.

(c) make the resources of the Department and the experience gained by the Department operating similar boating projects available to the City.

(d) provide for the periodic inspection of the facilities, including all equipment and buildings.

2. The City shall:

(a) immediately appropriate the sum of Two Hundred Sixty Thousand dollars (\$260,000.00) for the project, which represents fifty (50) percent of the total cost of the project work called for by this Agreement. Any additional funds needed to complete this work, called for in this Agreement, shall be provided by the City.

(b) construct the facilities to the satisfaction of the Department, and to provide the funds, services, and materials necessary to satisfy this Agreement. There shall be no deviation from the plans and specifications without the express written consent of Parks and Recreation Division. Proceeding with unauthorized changes shall result in excluding the work from State fund eligibility. Upon completion of the project, a final set of "as built" plans shall be submitted to the Department on a CD in an appropriate format.

(c) use all funds granted by the Department to this Agreement solely for the conduct and completion of the project work within three (3) years from the date of this Agreement. The City shall maintain satisfactory financial accounts, documents and records, and shall make them available to the Department for auditing at reasonable times. The City shall retain all accounts, documents, and records for the facilities for not less than three (3) years following completion of construction.

(d) permit Department review and approval of all professional services agreements, project contracts, bidding documents, specifications and final engineering drawing plans before being sent out to bid. The final engineering drawings shall provide, or conduct, soil

boring data for any projects below the waterline. The Department must approve all change orders before being initiated. The Department reserves the option to have a representative on the selection panel for all contracts.

(e) ensure that all premises, buildings, and equipment-related procedures comply with all applicable State and Federal regulations for employee and public safety and with all applicable construction codes. All facilities shall comply with the barrier free design requirements of the Utilization of Public Facilities by Physically Handicapped Act, MCL 125.1351 *et seq.* The City shall submit a written report to the Department in which any safety issues, identified through Department inspections, are listed and compliance procedures are outlined. If the Department determines the City has failed to correct any safety issues, the Department will have the necessary work completed and the City shall pay 105% of the cost of the work.

(f) construct the facilities authorized under this Agreement, and the land and water access ways to those facilities, only in accordance with the plans and specifications approved by the Department.

(g) certify to the best of its knowledge and belief that the City and any principal, agent, contractor, and subcontractor of the City:

(1) are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any State or Federal agency.

(2) have not been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction, as defined in 45 CFR 1185; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property within a three-year period preceding this Agreement.

(3) are not presently indicted or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses.

(4) have not had one or more public transactions (Federal, State, or local) terminated for cause or default within three years preceding this Agreement.

(5) will comply with all applicable requirements of all Federal and State laws, rules, executive orders, regulations, and policies governing this program.

3. After the facilities are constructed, the City shall:

(a) establish or assign a competent and proper agency of the City to operate the facilities, to regulate the use of the facilities, and to provide for maintenance for the facilities to the satisfaction of the Department.

(b) provide to the Department for approval, a complete tariff schedule containing all charges to be assessed against watercraft utilizing the facilities and to provide any amendment to the schedule to the Department for approval before becoming effective. Any fee schedule adopted by the City shall provide for sufficient income to defray operating and maintenance expenses of the project exclusive of depreciation. The City shall not impose fees for the use of the facilities unless they have been specifically approved by the Department in writing. Any net revenues accruing from the operation of the facilities shall be separately accounted for and reserved in a restricted fund by the City for the future maintenance or expansion of the facility or, with the Department's approval, for the construction of other recreational boating facilities. The City shall request, no more than once annually, approval to vary from fee rates set by the Department.

(c) enforce all State statutes and local ordinances pertaining to marine safety, licensing of watercraft, and the dispensing of marine fuel within the City.

(d) furnish the Department, upon request, detailed statements covering the annual operation of the facilities, including boat traffic, income, and expenses for the 12 months ending December 31 of each year.

(e) hold the State of Michigan and the Department harmless from damages or any suits brought against the City due to construction, maintenance or operation of the facilities.

(f) maintain throughout the life of this Agreement suitable signs for both land and water approaches designating this project as having been constructed by the City and the Department. The size, color, and design of these signs must meet department specifications and shall be approved by the Department before being constructed.

(g) adopt the ordinances or resolutions as required to effectuate this Agreement. The City shall forward certified copies of all the ordinances and resolutions to the Department before their effective date.

(h) participate in the State Harbor Reservation System for the life of facilities.

(i) provide, upon the Department's request, one seasonal boat slip at no cost for Department-owned vessels.

4. Facility improvements are held in perpetuity. Perpetuity is defined as life of facilities. Life of facilities is defined as a minimum of 20 years from latest grant award. The City

may request release from grant obligations after 20 years from date of last executed grant agreement.

5. The City shall comply with all State and Federal statutes applicable to the facilities.

6. The City must submit all reports, documents, or actions required by this Agreement to Parks and Recreation Division, Department of Natural Resources, P.O. Box 30257, Lansing, Michigan 48909. The City must submit invoices for reimbursement within ninety (90) days of invoice date.

7. Nothing in this Agreement shall be in any way construed to impose any obligation of whatsoever nature, financial or otherwise, upon the Department for the operation or maintenance of any recreational boating facilities.

8. All of the facilities constructed pursuant to this Agreement, or pursuant to any amendments or extensions of this Agreement, shall be reserved in perpetuity by the City for the exclusive use and/or rental, on a daily basis, by the operations of transient recreational watercraft, unless otherwise authorized in writing by the Department.

9. Commercial operations of any type shall not be permitted to regularly use any of the facilities or to be located on the facilities without the prior written approval of both the City and the Department.

10. The facilities and the land and water access ways to the facilities shall be open to the public at all times on equal and reasonable terms, and that no individual shall be denied access to, or the use of, the facilities on the basis of race, color, religion, national origin, or ancestry contrary to the Elliott-Larsen Civil Rights Act, 1976 PA 453, MCL 37.2101 *et seq.* or the Persons with Disabilities Civil Rights Act 1976 PA 220, MCL 37.1101 *et seq.*, and any violation of this requirement shall be a material breach of contract, subject to penalties as provided in this Agreement.

In connection with this Agreement, the City shall:

(1) comply with the Elliott-Larsen Civil Rights Act, 1976 PA 453, MCL 37.2101 *et seq.*, the Persons with Disabilities Civil Rights Act, 1976 PA 220, MCL 37.1101 *et seq.*, and all other Federal, State and local fair employment practices and equal opportunity

laws and covenants that it shall not discriminate against any employee or applicant for employment, to be employed in the performance of this Agreement, with respect to his or her hire, tenure, terms, conditions, or privileges of employment, or any matter directly or indirectly related to employment, because of his or her race, religion, color, national origin, age, sex, height, weight, marital status, or physical or mental disability that is unrelated to the individual's ability to perform the duties of a particular job or position. The City agrees to include this covenant, not to discriminate in employment, in every subcontract entered into for the performance of this grant agreement. A breach of this covenant is a material breach of this Agreement.

(2) send, or its collective bargaining representative shall send, to each labor union representative of workers with which he/she has a collective bargaining agreement or other contract or understanding, a notice advising the labor union or workers' representative its commitments under this Agreement.

11. The City represents that it possesses good and clear title to all lands involved in this project, and that it will defend any suit brought against either party which involves title, ownership, or specific rights, including appurtenant riparian rights of any lands connected with or affected by this project.

12. The facilities constructed under this Agreement shall not be wholly or partially conveyed, either in fee or otherwise, or leased for a term of years or for any other period, nor shall there be any whole or partial transfer of the title, ownership, or right of maintenance or control by the City without the Department's prior written approval.

13. Any failure by the City to abide by any of the conditions, promises, or undertakings contained in this Agreement shall constitute a material breach of this Agreement. A material breach of this Agreement could result in an "ineligibility" status with all Department-administered grant programs until the breach is corrected. Once a non-compliance issue(s) has been documented, the Department shall notify the [local unit of government]. The [local unit of government] has a right and an obligation to cure, and shall collaborate with the Department to develop an acceptable plan to remedy any and all non-compliance issue(s), with the primary goal to continue to provide long term recreational waterway access to the boaters of Michigan. Further, a material breach of this Agreement by the City shall entitle the Department to the following options:

(a) To purchase the facilities and the right of access over City property to the facilities at the existing value of the facilities, less any financial contribution made by the Department. The value of the facilities shall be determined by three competent appraisers; one to be selected by the City, one to be selected by the Department, and the third to be selected by the first two appraisers. The Department and the City shall equally share the total fees of these appraisers, including expenses. The appraisal shall be limited to the value of the facilities for the construction, repair, or rehabilitation in which the facilities are located. No value shall be assigned to the right of access to the facilities over City property. The Department shall have ninety (90) days from the date of receipt of the appraisals within which to exercise its option. If the Department does not exercise the option within that period, the City shall pay to the Department a sum equal to the total financial contribution made by the Department towards the construction or maintenance of the facilities.

(b) To accept from the City a sum equal to the total financial contribution made by the Department for the construction or maintenance of the facilities.

14. This Agreement shall not be effective until the Michigan Legislature appropriates the State funds for the facilities and the State Administrative Board approves their release.

15. The Department's rights under this Agreement shall continue in perpetuity.

16. Failure of either party to insist on the strict performance of this Agreement shall not constitute waiver of any breach of the Agreement.

17. This Agreement represents the entire agreement between the parties and supersedes all proposals or other prior agreements, oral or written, and all other communications between the parties.

18. No amendment to the Agreement shall be binding upon the parties unless it is in writing and signed by a duly authorized representative of both parties.

**IN WITNESS WHEREOF**, the parties execute this Agreement by the signatures of their duly authorized representatives.

**WITNESSES:**

**CITY OF BOYNE CITY**

\_\_\_\_\_  
  
\_\_\_\_\_

By: \_\_\_\_\_  
  
Title: \_\_\_\_\_

**MICHIGAN DEPARTMENT OF  
NATURAL RESOURCES**

\_\_\_\_\_  
  
\_\_\_\_\_

By: \_\_\_\_\_  
Ronald A. Olson, Chief  
Parks and Recreation Division

**MEMORANDUM**

**TO: MICHAEL CAIN; CITY MANAGER** 

**FROM: ANDREW KOVOLSKI; PUBLIC WORKS SUPERINTENDENT** 

**DATE: 6/23/17**

**RE: DOG PARK TRAIL BID AWARD**

As you are aware the City was awarded a Michigan Recreation Pass port grant to construct a Fitness trail, install a Handicap accessible Gate and purchase 2 benches for the Ridge Run Dog Park. The grant amount is for a total amount of \$15,000.00; with the City being responsible for \$4,600.00 (30%). The Friends of the Dog Park Group have agreed to donate funds to cover the Benches and Gates. Attached to this memorandum you will find a map showing the trail layouts.

Attached to this memorandum you will find the bid tabulation and a recommendation from C2AE to award the Trail Construction portion of the project to Team Elmer's of Traverse City for the amount of \$14,492.00. I am in agreement with the recommendation of C2AE.

**Recommendation:**

It is my recommendation that the City Commission approve Team Elmer's bid of \$14,492.00 to construct the fitness trails at the Ridge Run Dog Park and authorize the City Manager to sign the required documents. Funds for this work are available in this year's Parks and Recreation Department Budget.

**Options:**

- That this matter be postponed for additional information or consideration
- That this matter be approved subject to some revision
- Other options as determined by the City Commission



123 W. Main St. Suite 200  
Gaylord, MI 49735  
O: 989.732.8131  
www.c2ae.com

June 2, 2017

City of Boyne City  
Mr. Michael Cain, Manager  
364 N. Lake Street  
Boyne City, MI 49712

Re: Ridge Run Dog Park Fitness Trail Bids

Dear Mike and City Commissioners:

Three (3) bids for the above project were opened on May 31, 2017; attached is a tabulation of the bids for your information. The low bid was submitted by Elmer's Crane and Dozer of Petoskey in the amount of \$14,495.00. The second bid was by MDC Contracting of Charlevoix in the amount of \$30,868.00. The remaining bid was submitted by J&N of Gaylord in the amount of \$32,446.00.

We feel that the bids are good bids, and reflective of the value of the work. We have discussed the low bid with Elmer's and they are comfortable with their bid amount.

We have previously worked with Elmer's on multiple projects, including several in Boyne City. Based on our previous experience we believe Elmer's Crane and Dozer is qualified and capable of completing this project.

Based on the bid price and contractor's qualifications in completing the work, we recommend the award of this project to Elmer's Crane and Dozer, the low responsive, responsible bidder, in the amount of \$14,495.00. Any award should be tentative subject to approval by the MDNR.

Attached is a Notice of Award for your signature upon approval.

Please call if you have any questions.

Very Truly Yours

C2AE

A handwritten signature in cursive that reads 'Larry M. Fox'.

Larry M. Fox, P.E.  
Principal Owner | Project Manager

LMF/kb

Enclosures



**BID TABULATION**

Ridge Run Dog Park Fitness Trail  
 City of Boyne City  
 Boyne City, Charlevoix, Michigan

Large Dog Park				Elmer's Crane & Dozer Petoskey, Michigan		MDC Contracting LLC Charlevoix, Michigan		J&N LLC Gaylord, Michigan	
Item	Description	Unit	Quant.	Cost	Total	Cost	Total	Cost	Total
L1	Mobilization & Insurance	LSUM	1	\$650.00	\$650.00	\$4,980.00	\$4,980.00	\$3,232.00	\$3,232.00
L2	Clearing/Brushing and Tree Trimming	LFT	50	\$4.00	\$200.00	\$14.50	\$725.00	\$25.00	\$1,250.00
L3	Trail Grading	LFT	950	\$5.50	\$5,225.00	\$9.45	\$8,977.50	\$13.00	\$12,350.00
L4	Aggregate Surface Course, 4" Thick x 6' Wide	LFT	950	\$4.50	\$4,275.00	\$8.20	\$7,790.00	\$7.00	\$6,650.00
<b>TOTAL BASE BID</b>					<b>\$10,350.00</b>		<b>\$22,472.50</b>		<b>\$23,482.00</b>

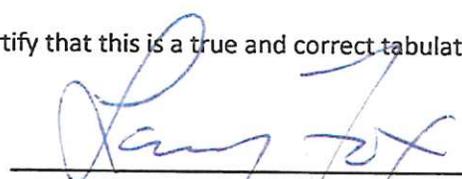
  

Small Dog Park				Elmer's Crane & Dozer Petoskey, Michigan		MDC Contracting LLC Charlevoix, Michigan		J&N LLC Gaylord, Michigan	
Item	Description	Unit	Quant.	Cost	Total	Cost	Total	Cost	Total
S1	Mobilization & Insurance	LSUM	1	\$150.00	\$150.00	\$100.00	\$100.00	\$3,089.00	\$3,089.00
S2	Trail Grading	LFT	470	\$4.00	\$1,880.00	\$9.45	\$4,441.50	\$5.50	\$2,585.00
S3	Aggregate Surface Course, 4" Thick x 6' Wide	LFT	470	\$4.50	\$2,115.00	\$8.20	\$3,854.00	\$7.00	\$3,290.00
<b>TOTAL BASE BID</b>					<b>\$4,145.00</b>		<b>\$8,395.50</b>		<b>\$8,964.00</b>

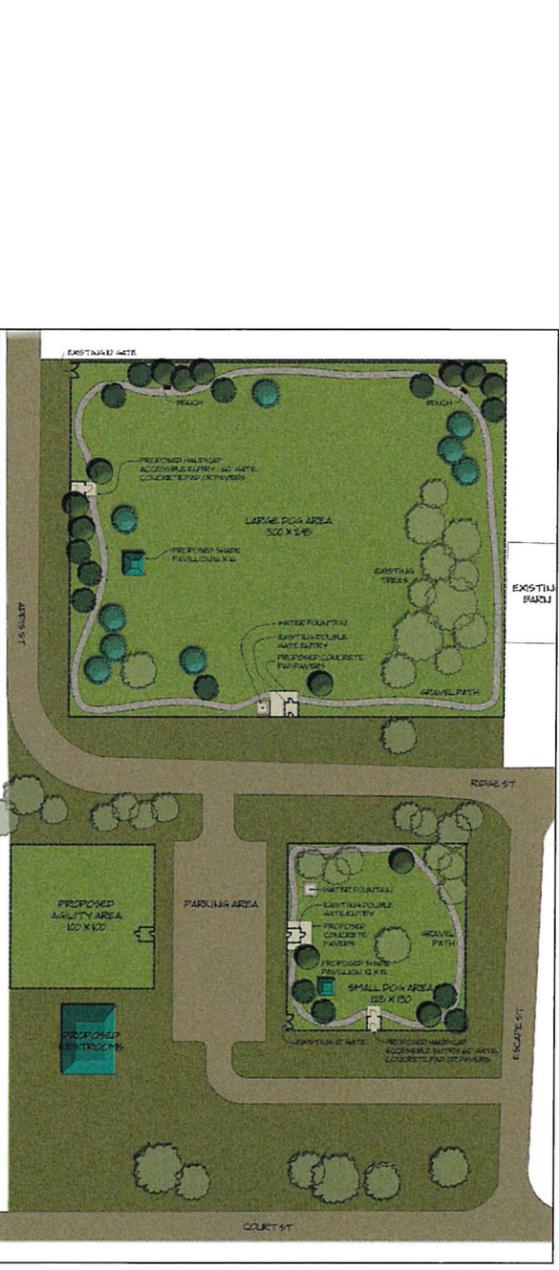
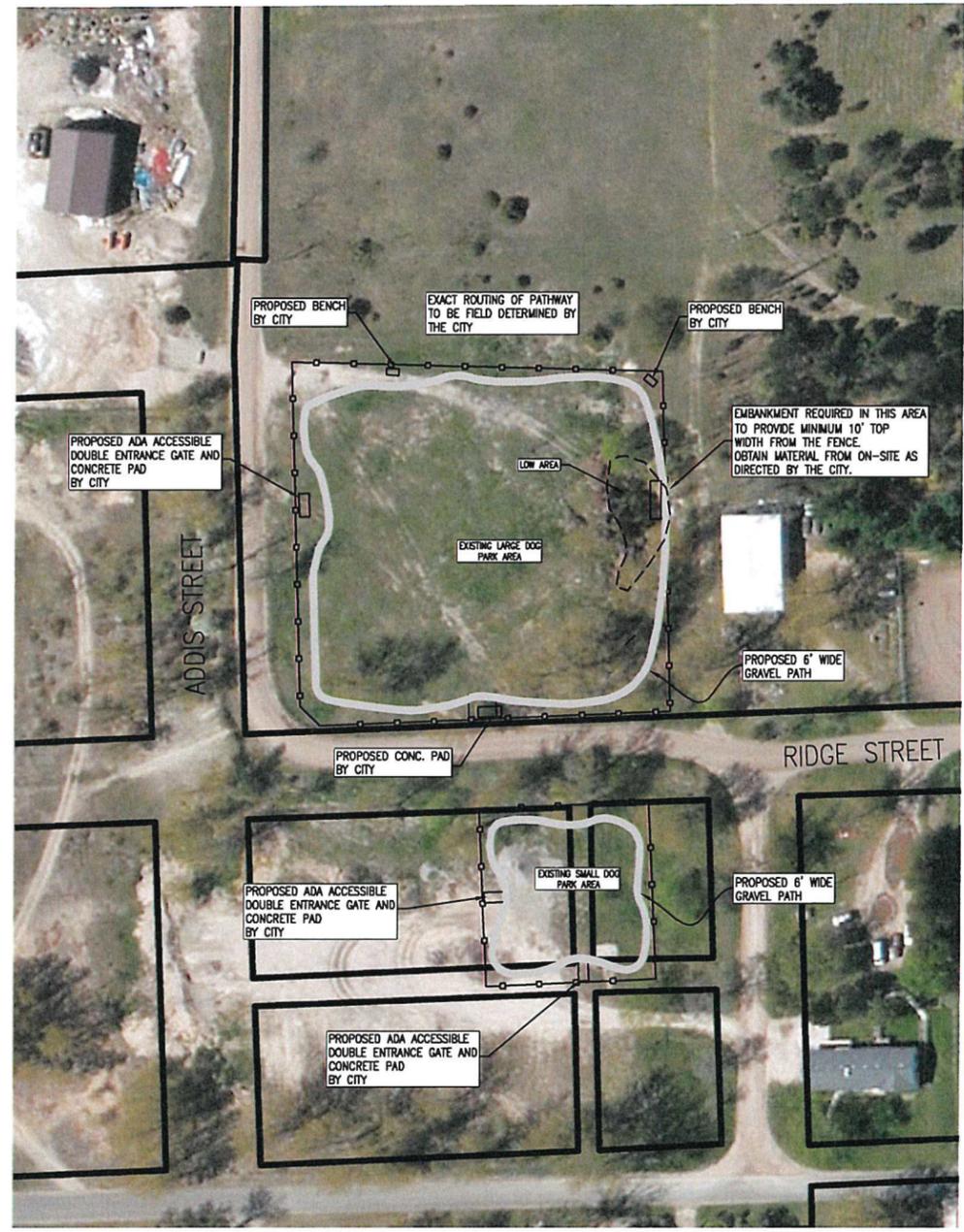
Large Dog Park	\$10,350.00	\$22,472.50	\$23,482.00
Small Dog Park	\$4,145.00	\$8,395.50	\$8,964.00
<b>Total</b>	<b>\$14,495.00</b>	<b>\$30,868.00</b>	<b>\$32,446.00</b>

I certify that this is a true and correct tabulation of the bids received by City of Boyne City, Charlevoix, Michigan on Wednesday, May 31, 2017.

  
 \_\_\_\_\_  
 Larry Fox, PE  
 Date 6/1/2017



DESIGNED BY: JAH  
 CHECKED BY: LWF  
 APPROVED BY: LWF  
 DATE: 09/15/16



**GENERAL CONSTRUCTION NOTES**

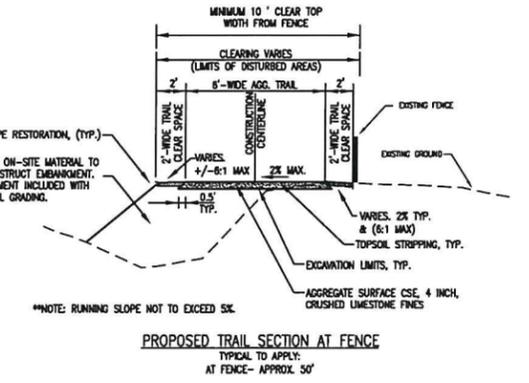
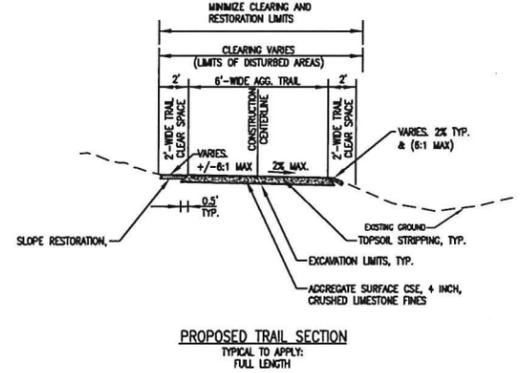
General Construction Notes

1. Completion Date: The project shall be completed no later than December 15, 2016, including all restoration and cleanup.
2. Construction Limits: The plan drawing shows the approximate location and length of the proposed trail. The City will determine the final location and start/end points in the field. Payment will be adjusted based on the actual installed trail length. Current quantity estimates are based on 2,500 lineal feet of trail construction, as measured along the centerline of the trail.
3. Clearing/Brushing and Tree Trimming: This pay item includes payment for all required clearing/brushing and tree trimming required for the trail construction. This bid item may be deleted should the City elect to perform the clearing work themselves.
4. Trail Grading: Payment for Trail Grading includes the following:
  - a. Topsoil Stripping
  - b. Longitudinal grading to provide uniform grades and smooth transitions
  - c. Restoration, including replacement of stripped topsoil and placement of seed, fertilizer and mulch.
  - d. Erosion control measures.
  - e. Construction of the subgrade in conformance with the typical cross section.
  - f. Compact the subgrade to a minimum of 95% maximum unit density.
  - g. Maximum cross slope shall be 2% and maximum running slope shall be 5%.

It is the intent to build the finished grade of the trail to be slightly above the existing ground elevation.

5. Aggregate Surface Course, 4": The aggregate surface course shall be placed at a minimum depth of 4" compacted in place (95% of maximum unit density) by the minimum 6" width shown on the plans. Payment shall be based on a linear foot of trail basis as measured along the centerline of the trail. No additional payment will be made for extra depth or width, unless specifically requested by the City. The aggregate surface course shall consist of a 100% crushed limestone material, generally meeting the following criteria:

Crushed Limestone	Sieve Analysis - Total Percent Passing (based on dry weights)							Lost by Washing
	#3/8"	#4	#8	#16	#30	#50	#100	
Aggregate Surface Course, 6"	100%	85-85%	40-65%	30-40%	25-30%	20-25%	15-20%	10-20%



**BOYNE CITY  
 DOG PARK WALKING TRAIL**  
 CHARLEVOIX COUNTY, MICHIGAN

PLAN, NOTES & DETAILS

REVISIONS

NO.	DESCRIPTION

SCALE: 1"=50'  
 PROJ. #: 16-10109  
 DATE: SEPT, 2016  
 SHEET

**CITY OF BOYNE CITY**

**To:** Michael Cain, City Manager   
**From:** Mark Fowler, W/WW Superintendent  
**Date:** 06/22/2017  
**Subject:** SCADA Computer Upgrades

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**Discussion**

The current SCADA (Supervisory Control And Data Acquisition) computer system is having ongoing glitches. We are getting false alarms or PLC code failures that need to be reset. The SCADA system is at the wastewater plant and is used to control the pumps and associated equipment at the wastewater plant, well houses, booster stations and lift stations. We can monitor all of the sites from the WWTP and make adjustments to the operating parameters from there. It is also the system that automatically calls someone if there is an alarm at one of those facilities.

The SCADA software and alarm systems are 11 years old and running on a Windows XP computer. The City has an upgraded computer (Windows 7) that we can use. We will just need to move the software license and get new dial out software which will be WIN911. The old SCADA Alarm dial out software is no longer supported by anyone. Here is what we need:

- New WIN911 Pro Legacy License
- Integrate existing SCADA tags into WIN911
- New WIN911 voice modem
- Move the existing Wonderware license to the new computer

We received a quote from Windemuller Electric for \$5249.00. A quote was requested from West Michigan Instruments also. They did not respond. These are the two best firms for this type of work. Windemuller was also the company that set up the original plant SCADA system. There is money in the budget for this.

**Recommendation**

I recommend that the City Commission authorize the City Manager to sign the quote from Windemuller Electric to proceed with the SCADA system upgrade.

Options:

- 1) Deny the request
- 2) Postpone for further consideration
- 3) Accept the Quote from Windemuller
- 4) Other options as determined by the City Commission

**CITY OF BOYNE CITY**

**To:** Michael Cain, City Manager   
**From:** Mark Fowler, W/WW Superintendent  
**Date:** 6/22/2017  
**Subject:** Security Fencing at WWTP

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**Discussion**

Approximately 200 ft. of fencing at the plant needs to be replaced and repaired. It was knocked down by trees that fell on it. The trees on that side of the plant (south side) have been removed now so they will not be an issue in the future. This will complete the fence repairs around the perimeter of the facility.

I have a quote from Harbor Fence of Petoskey to perform the work. We did not seek a second quote this time because Harbor Fence has done the repair work on the rest of the fence. Also, the nearest competitor for Harbor Fence is out of Traverse City and the last time we got a bid from them they were significantly higher due to the travel time. The quote is for \$2597.00. There is money in the budget to cover the cost. The City's Insurance Company was not contacted to file a claim because I do not have any details about the tree damage. This portion of the fence was been down before I arrived here.

**Recommendation**

I recommend that the City Commission authorize the City Manager to sign the proposal with Harbor Fence to repair/replace that portion of the fence at the WWTP for the quoted price of \$2597.00.

Options:

- 1) Deny the request
- 2) Postpone for further consideration
- 3) Other options as determined by the City Commission
- 4) Approve the request

# June 2017

June 2017							July 2017						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3					6	7	8
4	5	6	7	8	9	10	2	3	4	5	13	14	15
11	12	13	14	15	16	17	9	10	11	12	19	20	21
18	19	20	21	22	23	24	16	17	18	19	20	21	22
25	26	27	28	29	30		23	24	25	26	27	28	29
							30	31					

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
May 28	29	30	31	Jun 1 8:30am Main Street Board mtg. 6:00pm Parks & Rec	2	3
4	5	6	7	8	9	10
11	12	13 7:00pm City Commission	14 Flag Day (United States)	15	16	17
18 Father's Day (United States)	19 5:00pm Planning Commission 7:00pm Historical Commission	20	21	22 5:30pm Airport Advisory Board	23	24
25	26	27 12:00pm City Commission	28	29 8:30am Main Street Board Meeting	30	Jul 1

# July 2017

July 2017							August 2017						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
2	3	4	5	6	7	1	6	7	1	2	3	4	5
9	10	11	12	13	14	8	13	14	8	9	10	11	12
16	17	18	19	20	21	15	20	21	15	16	17	18	19
23	24	25	26	27	28	22	27	28	22	23	24	25	26
30	31					29			29	30	31		

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jun 25	26	27	28	29	30	Jul 1
2	3	4 Independence Day (United States)	5	6 6:00pm Parks & Rec	7	8
9	10 12:00pm EDC/LDFA	11 5:00pm ZBA Meeting 7:00pm City Commission	12	13	14	15
16	17 5:00pm Planning Commission	18	19	20	21	22
23	24	25 12:00pm City Commission	26	27 5:30pm Airport Advisory Board	28	29
30	31	Aug 1	2	3	4	5