



Approved: 3/27/2014

MEETING OF
February 27, 2014

**RECORD OF THE PROCEEDINGS OF THE REGULAR MEETING OF THE
BOYNE CITY AIRPORT ADVISORY BOARD HELD FEBRUARY 27, 2014**

CALL TO ORDER

Chair Schmidt called the meeting to order at **5:30 p.m.** followed by the pledge of allegiance.

ROLL CALL

Present: Richard Bouters, Jerry Schmidt, Oral Sutliff, Leon Jarema * Roger Reynolds

ATTENDANCE

Absent: Ed Hennessy, Rod Cortright*, Jim Kozlowski* Larry Trumble* Bud Chipman*

*Ex Officio Members

Citizens: Ken Allen

Staff: Airport Manager/City Manager, Michael Cain

EXCUSED ABSENCES

Bouters moved Sutliff seconded PASSED UNANIMOUSLY to excuse Ed Hennessy.

APPROVAL OF MINUTES
MOTION

Sutliff moved Reynolds seconded PASSED UNANIMOUSLY to approve the January 23, 2014 minutes as written.

CORRESPONDENCE

Letter from UofM Health System Emergency Medicine reviewed (*see attached*)

UNFINISHED BUSINESS

Hangar Inquires/Leasing:

*Hangar's A18 & C19 are available for rental.

*There has been some interest in overnight hangar rentals and fees will be reviewed by Michael Cain.

Delinquent Hangar/Fuel bills:

*An overdue fuel bill was reviewed by the board and the city office will continue to attempt contact for payment.

Goal/Priorities

*The board reviewed and discussed Terminal and property upgrades for 2014 (*see attached list*).

*By request from the board, Jerry Schmidt obtained quotes to have the inside of the terminal dry walled. (*see attached quotes*)

NEW BUSINESS

Budget Discussion

*The board reviewed and discussed the 2014 Airport budget presented by City Manager, Michael Cain. No additions at this time.

NEW BUSINESS: CONT.

Jet Fuel Update

*Richard Bouters gave an update (*see attached notes*) regarding offering Jet Fuel at the Airport. The board reviewed and discussed the information. No action taken at this time.

MOTION

Business Expo – Thursday, April 24, 2014

*A report was given by Richard Bouters regarding the Airport participation in the Business Expo. (*see attached notes*) **Sutliff moved Reynolds seconded PASSED UNANIMOUSLY** to budget \$200.00 to spend on give-a-way items to the expo.

Airport Conference Report

*Michael Cain attended the Michigan Association of Airport Executives in Lansing and offered a report.

MOTION

Request of the City Manager to go into closed session to consider the purchase of real property as provided in MCL 15.268 (d) of the Michigan Open Meetings Act (PA 267 of 1976

***Sutliff moved Reynolds seconded** to go out of regular session at 6:28pm.

Roll Call:

Aye: Sutliff, Reynolds, Schmidt, Bouters

Nay: None

Abstain: None

Absent: Hennessy

Motion Carried.

***Reynolds moved Sutliff seconded** to go into regular session at 6:48pm.

Roll Call:

Aye: Sutliff, Reynolds, Schmidt, Bouters

Nay: None

Abstain: None

Absent: Hennessy

Motion Carried

GOOD OF THE ORDER

*Fuel price is \$5.31 per gallon as of November 20, 2013.

*Joint Commission Meeting on February 13, 2014. Richard Bouters gave a brief report regarding his attendance at this meeting.

*Michael Cain reminded the board of the March 6, 2014 meeting at the Library to discuss Food Trucks in Boyne City.

ANNOUNCEMENTS

NEXT MEETING

The next regular Airport Advisory Board meeting is scheduled for Thursday, March 27, 2014 at 5:30pm in the Airport Terminal.

ADJOURNMENT

Chair Schmidt adjourned the Airport Advisory Board meeting at 6:54 pm.

Richard L. Bouters-Secretary

