



Approved: 10/24/2019

**MEETING OF
SEPTEMBER 26, 2019**

**RECORD OF THE PROCEEDINGS OF THE MEETING OF THE BOYNE
CITY AIRPORT ADVISORY BOARD HELD SEPTEMBER 26, 2019.**

CALL TO ORDER

Chair Bouters called the meeting to order at **5:30 p.m.** followed by the pledge of allegiance.

**ROLL CALL
ATTENDANCE**

Present: Richard Bouters, Brian Harrington, Doug Brubaker, Leon Vercruysee, Richard Wright, *Rod Cortright *Leon Jarema *Bud Chipman, *Jerry Schmidt, *Al Sturza
**Ex Officio Members*

Staff:

Absent:, Airport Manager/City Manager, Michael Cain

Citizens: Zack White, Avery Pepimski, Zac Eaton, Savannah Leaver, Delaney Jaramillo – *Boyne City High School Civics Class.*
Lance Howe – *Leadership Charlevoix County.*

**EXCUSED ABSENCES
MOTION**

NONE

**APPROVAL OF MINUTES
MOTION**

Motion by **Brubaker** Seconded by **Harrington** **PASSED UNANIMOUSLY** to approve the **August 29, 2019** minutes as amended.

CORRESPONDENCE

NONE

**CITIZENS COMMENTS
(NON-AGENDA ITEMS)**

Lance Howe from Leadership Charlevoix County offered a brief summary of Leadership Charlevoix County.

COMMITTEES

NONE

UNFINISHED BUSINESS

A. Safety Seminar – October 10, 2019 @ 6:00pm

The board discussed and verified the preparations for this event which include room set-up and refreshments.

B. Emergency Plan Update: The board reviewed the final revised version of the Boyne City Airport Emergency Plan. A special Thank You goes to Board member Richard Wright for his work developing this revised version. The board will complete an annual review of this plan. Motion by **Wright**, Seconded by **Brubaker** **PASSED UNANIMOUSLY** to recommend to the City Commission to adopt the Boyne City Airport Emergency

Plan.

NEW BUSINESS

- A. **Runway repairs post Drag Race:** After the Labor Day Drag Race, it has been noted that an area of Taxi-way marking has been damaged by race activity. The board will recommend to Michael Cain that the Drag Race committee repair this damage
- B. **Other:** Leon Jarema brought forward topics regarding airport maintenance: 1. Filling of holes along the edges of hangar aprons. 2. Finishing the apron in front of hangar B19. 3. Snow plowing in front of City Owned hangars. 4. Airport snow plowing in general. Richard Wright commented on the need for proper and final installation of the Runway Distance Markers. These items are under the charge of the DPW and as such, the Board will invite Tim Foss, the Director of DPW to attend the October board meeting to assist with planning regarding these items.

GOOD OF THE ORDER

- A. The fuel price at Boyne City Airport is \$4.36/gallon as of September 9, 2019.
- B. November Business Expo: The board will begin planning for this event.
- C. Thank you to Rod Cortright for supplying a snack area for airport guests. Items are available on the Honor system @ \$1.00/item.

ANNOUNCEMENTS

NEXT MEETING

MOTION

- A. The next regular meeting of the Airport Advisory Board is scheduled for October 24, 2019 at 5:30pm in the airport terminal.

ADJOURNMENT

- A. The meeting was adjourned **6:32pm** by **Chair Bouters**.

Submitted by:  Chair
Richard L. Bouters: Richard L. Bouters
Chair – Airport Advisory Board