



Approved: 10/1/15

**MEETING OF
SEPTEMBER 1, 2015**

**RECORD OF THE PROCEEDINGS OF THE REGULAR MEETING OF THE
BOYNE CITY AIRPORT ADVISORY BOARD HELD SEPTEMBER 1, 2015**

CALL TO ORDER

Chair Schmidt called the meeting to order at **5:28 p.m.** followed by the pledge of allegiance.

ROLL CALL

Present: Richard Bouters, Jerry Schmidt,
*Rod Cortright, * Leon Jarema Ed Hennessy*Bud Chipman

ATTENDANCE

Absent: *Jim Kozlowski * Larry Trumble
Brian Harrington Oral Sutliff ,
**Ex Officio Members*
Citizens: None
Staff: Airport Manager/City Manager, Michael Cain

**EXCUSED ABSENCES
MOTION**

Bouters moved and Hennessy seconded, PASSED UNANIMOUSLY to excuse **Oral Sutliff**

**APPROVAL OF MINUTES
MOTION**

Hennessy moved Bouters seconded PASSED UNANIMOUSLY to approve the minutes of **July 16, 2015** as written.

CORRESPONDENCE

NONE

COMMITTEES/REPORTS

NONE

UNFINISHED BUSINESS

A. Hangar Inquires/Leasing

All City owned hangars are currently leased. The airport manager has had inquiries from a current hangar lessee regarding the City taking over their hangar in the future.

B. Projects:

1. **Fence relocation/repair:** Work on re-location and repair of the airport security fence continues, and is close to being finished.
2. **Runway markings:** Re-painting of the Runway & Taxiway markings will likely be scheduled as a Spring of 2016 project.
3. **Runway distance markers:** The board discussed this project proposal and has asked the Airport manager to work with the donor to move forward with the project.

C. **Jet A Fuel:** The board will continue to research the possibility of in the future, providing Jet fuel at the airport.

NEW BUSINESS

- A. **Recommend the City Commission re-appoint Jerry Schmidt, Oral Sutliff & Rod Cortright(ExOfficio) to the Airport Board for 3 year terms: Moved by Hennessy, Seconded by Bouters PASSED UNANIMOUSLY** to recommend to the City Commission to re-appoint Jerry Schmidt, Oral Sutliff & Rod Cortright(ExOfficio) to three years terms on the Airport Advisory Board.
- B. **Commercial Use Permit: Jerry Schmidt**
Bouters moved, Hennessy seconded **PASSED UNANIMOUSLY** to re-new the Commercial Use Permit for Jerry Schmidt.
- C. **Insurance Renewal: Schmidt moved Hennessy seconded PASSED UNANIMOUSLY** to recommend to the City Commission to accept the Airport Liability Proposal from Avsurance Corporation for \$1657.00. Policy period September 9, 2015 to September 9, 2016.
- D. **Business After Hours for 2016:** The Airport Board will host a Business After Hours event on Thursday, April 28, 2016 at the Airport Terminal. This is a change from the previous May, 2016 date.

GOOD OF THE ORDER

- A. Fuel price is **\$4.99** per gallon as of **August 3, 2015**.

ANNOUNCEMENTS
NEXT MEETING
MOTION

- A. The Airport will be closed Saturday, September 5, 2015 at noon until Sunday, September 6, 2016 at 8 p.m. for the Labor Day Drag Race.
- B. The next regular Airport Advisory Board meeting is scheduled for **Thursday, September 24, 2015 at 5:30 p.m. in the Airport Terminal.**

ADJOURNMENT

Chair Schmidt adjourned the Airport Advisory Board meeting at **6:15 p.m.**

Richard L. Bouters-Secretary 