



**BOYNE CITY
AIRPORT ADVISORY BOARD
MEETING**

Thursday, June 25, 2015 at 5:30 p.m.
Terminal Building Lobby
Boyne City Municipal Airport
1040 East Main Street



*Scan QR code or go to
www.cityofboynecity.com
click on board's
commissions for complete
agenda packets & minutes
for each board*

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE
2. ROLL CALL
Excused Absences
3. READING AND APPROVAL OF MINUTES
Approval of the May 28, 2015 meeting minutes
4. CORRESPONDENCE
Fuel Facility Inspection Report
5. CITIZENS COMMENTS (non-agenda items)
6. REPORTS OF OFFICERS, BOARDS, AND STANDING COMMITTEES
7. UNFINISHED BUSINESS
 - A. Hangar Inquires/Leasing
 - B. Projects
 1. Fence relocation/Repair
 2. Runway marking
 3. Runway distance markers
 - C. Airport vehicle update
 - D. FAA 20 to 1 Notice
 - E. Other
8. NEW BUSINESS
 - A. Delinquent fuel bill
 - B. PAPI NOTAM/Maintenance
9. GOOD OF THE ORDER
 - A. Fuel Price \$4.74 per gallon as of May 29, 2015
10. ANNOUNCEMENTS
 - The next regular Airport Advisory Board meeting is scheduled for Thursday, July 23, 2015—Mike will be gone on 7/23/15 and off on 7/30/15. Reschedule to 7/16/15 which is the Food Truck Rally or cancel?
11. ADJOURNMENT

Mission Statement:

- *To enhance the economy of Boyne City by providing a safe, inviting transportation alternative for citizens, manufacturers and visitors.*



Approved: _____

MEETING OF
May 28, 2015

RECORD OF THE PROCEEDINGS OF THE REGULAR MEETING OF THE
BOYNE CITY AIRPORT ADVISORY BOARD HELD MAY 28, 2015

CALL TO ORDER

Chair Schmidt called the meeting to order at **5:30 p.m.** followed by the pledge of allegiance.

ROLL CALL

Present: Richard Bouters, Jerry Schmidt, Oral Sutliff, Ed Hennessy
*Rod Cortright, *Bud Chipman* Leon Jarema

ATTENDANCE

Absent: *Jim Kozlowski * Larry Trumble
*Ex Officio Members
Citizens: Ron Ludgin
Staff: Airport Manager/City Manager, Michael Cain

EXCUSED ABSENCES
MOTION

Bouters moved Sutliff seconded **PASSED UNANIMOUSLY** to excuse Brian Harrington

APPROVAL OF MINUTES
MOTION

Sutliff moved Bouters seconded **PASSED UNANIMOUSLY** to approve the minutes of April 9, 2015 as written.

CORRESPONDENCE

No new correspondence

COMMITTEES/REPORTS NONE

UNFINISHED BUSINESS

A. Hangar Inquires/Leasing

The City Office has been in contact with the tenant of hangar A16 regarding overdue rent & fuel bills. Resolution of this issue is in progress.

B. Projects:

1. **Fence relocation/repair:** The city maintenance supervisor has scheduled relocation & repair work on the fence surrounding the airport.
2. **Runway markings:** A quote for painting markings on the runway and taxiway has been obtained by the city. The board will review the quote and advise whether to move forward with this project.
3. **Runway distance markers:** This project is pending upon research into FAA & MDOT specifications regarding placement of signage.

- C. **Airport Vehicle Update:** Rod Cortright indicated that signage was currently being applied to the vehicle and it should be at the airport in about one week.
- D. **FAA 20 to 1 notice:** A conference call with board members and a MDOT representative will be scheduled for the week of June 8.

NEW BUSINESS

- A. **Taxiway extension:** A request was presented to the board to extend a portion of taxiway "B" in front of hangar B19. As the budget for 2015 is set, this request will be considered in the next budget.
- B. **City Support Staff—Lisa Schrock:** City manager Michael Cain discussed the transition of duties at City Hall. Lisa Schrock will be the new liaison for the airport board.

GOOD OF THE ORDER

- A. Fuel price is **\$5.24** per gallon as of **October 24, 2014**.

**ANNOUNCEMENTS
NEXT MEETING
MOTION**

- A. The next regular Airport Advisory Board meeting is scheduled for **Thursday, June 25, 2015 at 5:30 p.m. in the Airport Terminal.**

ADJOURNMENT

Chair Schmidt adjourned the Airport Advisory Board meeting at **6:06 p.m.**

Richard L. Bouters-Secretary _____

LICENSING AND REGULATORY AFFAIRS
BUREAU OF FIRE SERVICES STORAGE TANK DIVISION
FACILITY INSPECTION REPORT

RECEIVED
JUN 4 - 2015
BY:

Owner Name & Address:

Boyne City Municipal Airport
319 N Lake St
Boyne City, MI 49712-1101

Location of Tanks:

Boyne City Municipal Airport
319 N Lake St
Boyne City, MI 49712-1101
County - Charlevoix
Facility ID - 00005592

ATTENTION: Andy Kovolski

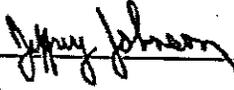
An Existing Facility Inspection was conducted on May 7, 2015, for the above-referenced facility for compliance with Part 211, Underground Storage Tank Regulations, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended (Act 451); the Michigan Underground Storage Tank Rules (MUSTR), 2008 AACRS R 29.2101 et seq.; and the applicable sections of the rules for the Storage and Handling of Flammable and Combustible Liquids, 2014 AACRS R 29.5601 et seq. The inspection showed that the facility is temporarily approved.

- 1 Owners or operators of petroleum USTs must demonstrate proof of financial responsibility.
Section 280.93
- 2 The owner/operator shall submit an amended registration form indicating a class A and class B operator for each facility.
UST 280.13(a)
- 3 The class B operator shall conduct a site visit inspection at a minimum quarterly basis to determine operational compliance of each regulated UST.
UST 280.13(c)(1)

Special Attention : Please submit last inspection report

Documentation shall be furnished to the district office identified below verifying that the violation(s), cited in this inspection report have been corrected. The documentation shall be provided by July 07, 2015. If the cited violation(s) are not corrected and/or certification of compliance is not provided by the date specified, a reinspection will be conducted. The owner or operator of this facility will be subject to civil and criminal provisions pursuant to Part 211 of Act 451, including and not limited to placement of tags to the tank(s) prohibiting delivery of product if the stated violations have not been corrected.

If you have additional questions concerning this matter, please contact me.



Jeff Johnson
Hazardous Materials Storage Inspector
Region 4
PO Box 30033
Lansing, MI 48909
Phone: (231) 357-0990
Fax: (517) 332-1428
Email: johnsonj49@michigan.gov

5/7/2015

Date

B

City of Boyne City
 319 N. Lake St.
 Boyne City, MI 49712
 (231) 582-6597 (231)582-6506 fax
 www.boynecity.com

Statement

Date
6/22/2015

To:
Patrick Dunigan 6300 Mapledale Jackson, MI 49201

Amount Due	Amount Enc.
\$511.56	

Date	Transaction	Amount	Balance
04/30/2015	Balance forward		393.53
05/31/2015	INV #202. --- AV Fuel @4.74, 24.9 @ \$4.74 = 118.03	118.03	511.56

CURRENT	1-30 DAYS PAST DUE	31-60 DAYS PAST DUE	61-90 DAYS PAST DUE	OVER 90 DAYS PAST DUE	Amount Due
0.00	118.03	0.00	0.00	393.53	\$511.56

**City of Boyne City
Customer Balance Detail
As of June 22, 2015**

Type	Date	Num	Name	Account	Amount	Balance
Patrick Dunigan						
Invoice	9/22/2014	2014-...	Patrick Dunigan	Aviation Fuel	174.78	734.57
Payment	9/24/2014		Patrick Dunigan	Aviation Fuel	-800.00	909.35
Invoice	10/12/2014	2014-...	Patrick Dunigan	Aviation Fuel	248.40	109.35
Strnt Charge	10/31/2014		Patrick Dunigan	Aviation Fuel	10.94	357.75
Strnt Charge	11/30/2014		Patrick Dunigan	Aviation Fuel	24.84	368.69
Invoice	5/31/2015	202	Patrick Dunigan	Aviation Fuel	118.03	393.53
Total Patrick Dunigan					-223.01	511.56
TOTAL					-223.01	511.56

*pkf
ehung*

