



**BOYNE CITY
AIRPORT ADVISORY BOARD
MEETING**

Thursday, September 24, 2020 at 5:30 p.m.

Hangar A-12

Boyne City Municipal Airport
1040 E. Main Street

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. READING AND APPROVAL OF MINUTES
 - Approval of the August 27, 2020 minutes
4. CORRESPONDENCE
5. CITIZENS COMMENTS (non-agenda items)
6. REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES
7. UNFINISHED BUSINESS
 - A. Airport Capital Improvement Plan
 - B. Trailhead Update
 - C. Airport Terminal Building Fencing
 - D. Jet Fuel
 - E. Runway Crack Sealing
 - F. Other
8. NEW BUSINESS
 - A. Airport Conference Take Aways
 - B. Airport Support Network (ASN)
 - C. Internet Service Update
 - D. Other
9. GOOD OF THE ORDER
 - The fuel price increased to \$3.79 per gallon as of September 5, 2020
10. ANNOUNCEMENTS
 - The next regular Airport Advisory Board meeting is scheduled for Thursday, October 22, 2020.
11. ADJOURNMENT



Approved: _____

**MEETING OF
August 27th, 2020**

**RECORD OF THE PROCEEDINGS OF THE MEETING OF THE BOYNE
CITY AIRPORT ADVISORY BOARD** held August 27th, 2020.

CALL TO ORDER

Chair Richard Bouters called the meeting to order at 5:30 PM followed by the pledge of allegiance.

ROLL CALL

Present: Richard Bouters, Brian Harrington, Doug Brubaker, Richard Wright. Allen Sturza*, John Van Etten*, Leon Jarema*, Rod Cortright*

Excused Absences: Leon Vercruysee

**Ex Officio Members*

Staff: Airport/City Manager - Michael Cain

Citizens: Robert Webster

**READING AND
APPROVAL OF
MINUTES**

Motion by Brian Harrington seconded by Doug Brubaker and unanimously passed approving the July 24th, 2020 minutes as written.

CORRESPONDENCE

Michael Cain received communication from former Boyne City Airport Advisory Board member Jerry Schmidt that he will be in Boyne City during the Labor Day weekend for those who wish to visit with him.

During the month of August Richard Bouters received an email from a web page designer expressing concerns with the presentation of information on the airport page of the City of Boyne City's web site. Additionally, the caller suggested the city should hire him to make his corrections. Michael Cain will review the airport page for possible changes.

**CITIZENS COMMENTS
(NON-AGENDA ITEMS)**

Boyne City airport hangar tenant Robert Webster expressed Foreign Object Damage (FOD) concerns caused by grass mowing around his hangar.

**REPORTS OF OFFICERS,
BOARDS AND STANDING
COMMITTEES**

None

UNFINISHED BUSINESS

Hangar/Hangar Door Inspections – Michael Cain reported that since the July Airport Advisory Board meeting all Boyne City Airport hangar doors have been safety inspected. Hangar door commercial operator *Power Lift* conducted a courtesy

inspection finding some door operation issues. *Power Lift* will provide a proposal to the City for the cost of necessary repairs.

Further, City staff personnel conducted general inspections of each hangar at this time. No other safety issues were discovered.

PAPI – Richard Wright provided a Power Point Presentation detailing specific considerations of the re-installment of Precision Approach Path Indicator (PAPI) lights to the approach end of runway 27. Highlights of the presentation were representative rough order of magnitude costs, siting requirements and most critically approach path obstacle clearance considerations. Richard’s summary and recommendation to the Board was to not pursue PAPI acquisition and installation. Rod Cortright asked for someone in an official capacity to evaluate available data regarding displacing the runway landing threshold.

Trailhead

- Bicycles on Taxiway – B Harrington and A. Sturza researched the cost of personnel restriction signs; cost is approximately \$25.
- Building Improvements – According to M. Cain, the estimated completion date is six to eight weeks for the American Disabilities Act (ADA) ramp to the terminal north side door and all other terminal modifications.

Sturza Lease Extension – From M. Cain, the City of Boyne City Commissioners have approved A. Sturza’s petition to extend his hangar. Tentatively the agreement rests on a ten-year lease agreement.

Airport Terminal Building Fencing – Issue tabled. R. Bouters and B. Harrington will meet with Department of Public Works (DPW) employee Mike Peterson to discuss issues regarding snow plowing near and around the proposed fence.

Personnel Restricting Signs – See Trailhead – Bicycles on Taxiway above.

Painted Parking Place Lines – M. Cain, “... [action item] completed.” Several attendees made laudatory comments regarding the favorable appearance of the lines and the introduction of a structured parking plan.

Cancellation of Labor Day Drag Races – M. Cain announced due to Covid-19 the annual Labor Day Drag Races are cancelled. The event cancellation net effect to the airport is a loss of approximately \$5000 revenue.

Airport Capital Improvement Plan – The Board discussed several ideas to revise the Airport Capital Improvement Plan. R. Wright recorded those responses for a collective review and presentation at the September 2020 Airport Advisory Board meeting.

Other - None

NEW BUSINESS

Runway Rehab – M. Cain advised Board Members the approximate cost of runway crack repairs as \$13,000. Additionally, after one more crack repair application, “...

it may be the last time some of those cracks may be repaired.”

Northern Homes – A complaint was noted from *Northern Homes* (commercial enterprise sharing a portion of the terminal building) of an inordinate amount of interruptions by airport users entering and exiting the terminal. Northern Homes put forth a sign proposal, *WELCOME to Boyne City's SELF SERVE AIRPORT*. Sign narrative provides answers to common questions pointing the reader to valuable sources of information. M. Cain suggested one addition to the sign offering to direct personnel needing further information/guidance to call the City of Boyne City Hall (telephone number included).

Other:

- Michael Cain:
 - Airport insurance is increasing from \$1900 to \$2100 per annum, with an option to purchase annual insurance at \$2400 for a three-year span with guaranteed no price increasing during that time.
 - The City has received a request from an interested citizen to build a new 60' x 80' hanger complete with running water. All running water costs shall be borne by the new hangar owner. Tentatively three sites adjacent to taxiways are open for consideration. No Board Members objected to the proposal.
- Meeting guest Robert Webster
 - Mr. Webster asked if the Board had ever considered offering jet fuel, perhaps via fuel truck and cost sharing with the provider. Board Chair, R. Bouters explained that issue is often discussed at the discussion the Board collectively decided not to provide jet fuel due to its “shelf life” and low demand.

GOOD OF THE ORDER

Aviation 100LL Fuel Price at the Boyne City Airport is \$3.75 per gallon as of July 28th, 2020.

Other - None

ANNOUNCEMENTS

The next regular Airport Advisory Board meeting is scheduled for Thursday, September 24th, 2020, location to be announced.

ADJOURNMENT

The meeting was adjourned at 7:18 P.M. by meeting chair, Richard Bouters.

Richard K. Wright
Secretary, Boyne City Airport Advisory Board

September 2, 2020
920 Edmund Street
Boyne City, MI 49712

Airport/City of Boyne City Manager
Michael Cain
319 North Lake Street
Boyne City, MI 49712

Hello Michael,

Since joining the Boyne City Airport Advisory Board, I have strived to be a proactive ambassador for our airport and indirectly for the City of Boyne City. Enclosed is an interesting article from the August 2020 issue of the Aircraft Owner's and Pilot Association (AOPA). In short, this may provide an invaluable way to formally promote and protect our airport.

If you will, may I ask you to read this article and if you wish, perhaps we can discuss this opportunity at the next AAB meeting?

Thank you,

A handwritten signature in black ink, appearing to read "Richard Wright", with a long horizontal flourish extending to the right.

Richard Wright
Boyne City Airport Advisory Board Secretary

MEMBERSHIP
News & Notes**AIRPORT SUPPORT NETWORK** |**Saving a valuable resource**

Help us promote, protect, and partner with the nation's airports

PRESSURE ON PUBLIC AND PRIVATELY OWNED airports continues to mount. This pressure takes many forms, which can include curfews, noise restrictions, lack of improvements, residential encroachment, and even calls to close the airport. The AOPA Airport Support Network provides the vehicle for AOPA members to work in concert with AOPA staff to preserve and protect airports across the United States. AOPA's goal is to have an Airport Support Network (ASN) volunteer at every public-use airport in the United States who will act as a volunteer and be a valuable resource in combating airport closure and encroachment.

An ASN volunteer is a liaison to local pilots and to any local pilot groups at their airport, as well as to airport management. Volunteers are asked to monitor and report to AOPA on city and county meetings and notify AOPA of any problems that may arise.

The ASN volunteer will inform AOPA of any questionable operational restrictions (curfews, noise abatement procedures); assist in direct and indirect promotion of local airport activity to enhance a favorable image of airport (i.e., open houses, airport support groups, and more); help educate local officials and community neighbors about the value of their airport; and provide local newspaper clips and media alerts on airport issues to AOPA ASN staff.

To become an ASN volunteer, you must be a current AOPA member and have access to the internet and email. Nominate yourself (or someone else) using the online nomination form, agree to the Conditions of Appointment (it's a written agreement, which will be sent to you once you have filled out the nomination form; it's just a few guidelines describing what volunteers do), and complete a short online training course.

► aopa.org/asn

**BE AN ASN VOLUNTEER**

Join us in helping support America's airports and you'll receive:

- Certificate of appointment.
- Invitations to special AOPA Airport Support Network-only dinners, meetings, and events in your area.
- Access to the AOPA Airport Support Network volunteers-only area of the AOPA website.
- Access to AOPA Airport Support Network-only message boards to share stories, ideas, and questions with fellow volunteers.
- Listing on AOPA website.
- Email alerts on important issues.

**MEET MIKE GINTER: AOPA VICE PRESIDENT OF AIRPORTS AND STATE ADVOCACY**

Mike Ginter is the vice president of airports and state advocacy for AOPA. He leads AOPA's team of regional managers and airport policy experts, and oversees a volunteer force of more than 1,700 Airport Support Network volunteers across the United States. This team accomplishes AOPA's mission of protecting our freedom to fly by focusing on three areas: partner with, promote, and protect America's airports; advocate for general aviation interests in all 50 state legislatures; and engage with members and key general aviation stakeholders in AOPA's seven regions. Ginter served 27 years in the U.S. Navy flying the carrier-based S-3B Viking. He is an active pilot and has logged more than 500 carrier landings and 5,000 flight hours in various military and general aviation aircraft during his 40-year flying career.

Jane Halstead

From: Michael Cain
Sent: Wednesday, September 16, 2020 8:36 AM
To: Jane Halstead
Subject: FW: Spectrum at airport

Hold for next Airport Agenda. Thx. M

From: jane <jane@northernhomes.org>
Sent: Wednesday, September 16, 2020 8:03 AM
To: Michael Cain <mcaain@boynecity.com>
Subject: Spectrum at airport

Hi Mike,

Spectrum is here today to hook up the new internet. We are getting \$76.97 per month for one year for the same service. Last year it was \$99.97 then bumped up to \$148.48.

We also purchased a new router. Our phone quality has been so/so. We call and turn the router off and on and they do something on their end and it improves for a while.

Jane MacKenzie
Executive Director

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