



BOYNE CITY
CITY COMMISSION REGULAR MEETING
Boyne City Hall
319 North Lake Street
Tuesday, March 29, 2016 at Noon

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. CONSENT AGENDA
The purpose of the consent agenda is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff, or the public may ask that any item(s) on the consent agenda be removed and placed as the last item under new business to receive full discussion. Such requests will be automatically respected.
 - A. Approval of the March 15, 2016 City Commission regular meeting minutes as presented
 - B. Approval of the recommendation of the Boyne City Historical Commission to appoint Marcia Lazarz to the Boyne City Historical Commission for a three year term ending June 30, 2019
 - C. Approval of the recommendation of the Boyne City Historical Commission to appoint Lisa Alexander to the Boyne City Historical Commission for a three year term ending June 30, 2019
 - D. Approval of the recommendation of the Boyne City Historical Commission to appoint Asuka Barden to the Boyne City Historical Commission for a three year term ending June 30, 2019
4. HEARING CITIZENS COMMENTS (on non-agenda items; 5 minute limit)
5. CORRESPONDENCE
6. CITY MANAGER'S REPORT
7. REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES
 - A. February, 2016 Financial Statement
8. OLD BUSINESS
9. NEW BUSINESS
 - A. City Facilities Construction Contract
Consideration to re-award the bid for the construction of the new City Facilities project to Hallmark Construction of Traverse City for corrected amount of \$6,593,374 and authorize the City Manager and/or City Clerk/Treasurer to execute the required documents necessary to undertake the project.

B. City Clock Refurbishing

Consideration to approve and authorize the City Manager to execute the necessary agreements with the Balzer Family Clock Works of Freeport, Maine to restore and make operational the City's 1905 E. Howard Tower Clock as recommended at an estimated price of \$85,744

C. Retirement of Existing City Hall

Conclusion of last Public Meetings scheduled to be held in this facility

10. GOOD OF THE ORDER

11. ANNOUNCEMENTS

- The next regular City Commission meeting is scheduled for Tuesday, April 12, 2016 at 7:00 p.m. and will be held at the temporary City Hall at 364 N. Lake Street

12. ADJOURNMENT

Individuals with disabilities requiring auxiliary aids or services in order to participate in municipal meetings may contact Boyne City Hall for assistance: Cindy Grice, City Clerk/Treasurer, 319 North Lake Street, Boyne City, MI 49712; phone (231) 582-0334



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**MARCH 15, 2016
REGULAR MEETING**

RECORD OF THE PROCEEDINGS OF THE REGULAR BOYNE CITY COMMISSION MEETING DULY CALLED AND HELD AT BOYNE CITY HALL, 319 NORTH LAKE STREET, ON TUESDAY MARCH 15, 2016

CALL TO ORDER

Mayor Neidhamer called the meeting to order at noon followed by the Pledge of Allegiance.

Present: Mayor Tom Neidhamer, Mayor Pro-Tem Gene Towne, Commissioners Ron Grunch, Laura Sansom and Hugh Conklin

Absent: None

Staff: Cindy Grice, Michael Cain, Patrick Kilkenny, Scott McPherson, Mark Fowler, John Lamont, Barb Brooks, Lori Meeder, Andy Kovolski and Kevin Spate

Others: There was no citizens in attendance.

**CONSENT AGENDA
MOTION**

2016-03-030

Moved by Conklin
Second by Towne

2016-03-030A

Approval of the March 1, 2016 City Commission special meeting minutes as presented

2016-03-030B

Approval to support the 2016 Boyne Thunder event to be held July 7-10, 2016; support the application to the Liquor Control Commission for a special license for the sale of beer, wine and spirits on the premises; and authorize City staff to work with the Boyne Thunder committee on needs and issues that may arise as event plans move forward

2016-03-030C

Approval of the request from the Boyne City Farmers Market to apply for a one-day liquor license from the Michigan Liquor Control Commission for its fundraising event on July 14, 2016 at Veterans Park

Ayes: 5

Nays: 0

Absent: 0

Motion carried

CITIZENS COMMENTS

Glen Catt read a statement to the Commissioners requesting them to consider to allow sidewalk dining with alcohol service in the downtown stating most concerns can be addressed thru compromise.

Jim Baumann said he agrees. A survey was done late last fall and of 344 people who took the survey, 76% were supportive of alcohol service allowed on sidewalk dining. Of the 344 people, 140 were city residents and 74.6% were supportive. The Chamber Board has endorsed the concept again.

Beck Harris, a new business owner downtown said she and her husband support the concept and think it will enhance the community.

Ryan Moskal said as a resident and business owner, he supports the concept as well.

Kyle Marshall representing Magnum Hospitality said he wants this put forward.

Steve VanDam said he agrees with everyone and urges the City Commission to reconsider this.

Justin Gibbert of Red Mesa said he wants to reiterate they are a family restaurant and feels this would benefit the town.

Nate Jason, Café Sante, said he hopes this can be revisited. It will be part of a vibrant downtown.

Ben VanDam, a business owner in town voiced his support as well.

Matthew Britton said he doesn't see the downsides of the proposal outweighing any of the upsides.

Mike Doumanian of Boyne Mountain said that outside dining will add a lot to the downtown. There are very specific Liquor Control rules that will have to be followed by the businesses. He is also in favor to allow alcohol to be served in outside cafes.

Planning Director Scott McPherson discussed the process if the City Commission wishes to go back to the process of placing this item on a agenda. All Commissioners are in agreement to move forward in putting this item on a future agenda for discussion.

CORRESPONDENCE

Correspondence from the State of Michigan Liquor Control Commission regarding Stiggs Brewing Company new Class C License was received and filed.

CITY MANAGERS REPORT

City Manager Cain reported:

- A start up test of the Sommerset Pointe lift station was scheduled to take place today
- The major clean-up of the temporary offices at Honeywell has been completed.
- The pump station for the Sommerset Pointe sanitary sewer force main extension has been delivered and can now be installed. We anticipate that force main becoming active probably sometime around April.

REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES

Draft Minutes of the February 4, 2016 Parks & Recreation Board Meeting; Approved Minutes of the February 11, 2016 Main Street Meeting; draft Minutes of the February 15, 2016 Planning Commission Meeting; draft Minutes of the February 16, 2016 Historical Commission Meeting and draft Minutes of the February 18, 2016 Historic District Meeting were received and filed.

Building Heights Ordinance Amendment

Consideration of second reading to review and approve of the Boyne City Zoning Ordinance to define Building Height as recommended by the Planning Commission.

Assistant Planning Director Patrick Kilkenny discussed the second reading being held today regarding the definition of "Building Height" as defined in the 2001 Boyne City Zoning Ordinance. The Zoning Board of Appeals determined the 2001 adoption of the Zoning ordinance failed to notice a change to the definition of "Building Height" from the 1998 Ordinance which subsequently led to confusion in how to determine the height of buildings. The proposed definition is as follows:

Building Height: The vertical distance measured from the *established grade prior to any excavation or construction*, to the highest point of the roof surface for flat roofs; to the *deck line of mansard roofs and to the mean height between eaves and ridge for gable, hip and gambrel roofs*. Where a building is located on sloping terrain, the height shall be measured from the lowest exposed point of a building to the highest point of the roof surface for flat roofs; to the *deck line of mansard roofs and to the mean height between eaves and ridge for gable, hip and gambrel roofs*.

For roofs which are not symmetrical the mean height between the eaves and ridge will apply to the highest *midpoint* of all roof surfaces. When more than one type of roof is present in a building design, each type shall be considered separately and no roof element shall exceed the height allowed for that particular roof type.

Staff Comments: None

Citizens Comments: None

Board Discussion: All are in agreement with the proposed amendment.

MOTION

2016-03-031

Moved by Towne
Second by Sansom

To approve of the second reading to review and approve of the Boyne City Zoning Ordinance to define Building Height as recommended by the Planning Commission.

Ayes: 5

Nays: 0

Absent: 0

Motion carried

City Facilities Construction Contract

Consideration to award the bid for the construction of the new City Facilities project to Hallmark Construction of Traverse City for a revised amount of \$5,993,374 and authorize the City Manager and / or City Clerk / Treasurer to execute the required documents necessary to undertake the project.

City Manager Cain stated that on Friday, February 12th bids were opened at 1:00 p.m. in the City Hall Auditorium for the new City Facilities project. The facility has been designed to house the City's Police, Fire, and EMS departments, all City Hall functions, the Museum and the MSU Extension. The existing City Hall and Fire/Old DPW buildings will be demolished as part of this project.

Six bids were received by the deadline and are shown on the attached bid tabulation form. The low bidder was Hallmark Construction of Traverse City. This is the same firm that was the low bidder on the recently completed Department of Public Works facilities. We have been very pleased with the process and results obtained on that project.

The bids received were about \$800,000 higher than the engineers estimate. As a result the scope and makeup of the bid were reviewed and additional funding sources considered. Also attached is the Post Bid Analysis (PBA) and Value Engineering (VE) suggestions as reviewed and ultimately recommended by Environment Architects and City Administration. The PBA identifies all major items considered, their potential savings and whether they were ultimately recommended. Items showing a dollar value under the 'Value' column are being recommended as changes from the original bid while those in the 'Not Taken' column are not being recommended. The changes recommended equal a savings of \$253,626. Hallmark has been consulted throughout this process and has provided all the values for these changes.

The changes being proposed do not, in our opinion, affect the overall square footage, functionality or durability of the facility. In short, what we promised and presented to the public throughout this process is contained in the recommendation being presented to you today. The restoration of the historic City Clock, which was never part of this original project, is not included in this bid award and is being worked on separately as part of the City's overall budget approval process.

The additional revenues for this project are \$250,000 coming from the Local Street fund for the reconstruction of North Street associated with this project while the other \$350,000 is coming from the Fire Department's fund balance, which were being accumulated for such a use.

Hallmark has proposed a 425 day construction period. Given our need to relocate and have the asbestos removed from this facility we are proposing a Monday May 2nd date to turn our existing City Hall building over to them to begin demolition and construction work. That would result in a July 1, 2017 scheduled completion date.

On a related topic bids for bond sale to finance the construction of the new City Facilities project were received on Tuesday, March 9th. Seven bids were received and the low bidder was Stifel, Nicolaus and Co, Inc of Birmingham, Alabama with a true interest cost of 2.747131%. This was significantly lower than the estimated 4.5% rate that was used in preparing for the May 5th ballot issue that authorized the \$7,000,000 in financing for this project. As a result of the low interest costs we will be experiencing the actual millage necessary to support our new debt payments are estimated to be about 1.32 mills for this year and 2.18 for subsequent years. The actual millage rates in future years will depend on the City's overall taxable value in those years. These revised estimates, based on actual bid results, are about a half a mill less than the estimated 2.69 mills rate that was included on the May 5th ballot. They have already provided the City their \$140,000 good faith deposit as required in advance of the March 23rd completion of the rest of the transaction and the deposit of the balance of the money in the City's accounts.

Ray Kendra of Environment Architects discussed the 35 items of value engineering. Everything in the project was looked at extensively. The designs and visuals did not change.

Staff Comments: None

Board Discussion: Commissioner Sansom discussed the removal of the proposed glass display case doors and if there are funds left, she would like that item included back in the project. Mayor Neidhamer requested an explanation of the green roof and how that will work and was provided that information by Ray.

2016-03-032
 Moved by Grunch
 Second by Sansom

MOTION

To approve to award the bid for the construction of the new City Facilities project to Hallmark Construction of Traverse City for a revised amount of \$5,993,374 and authorize the City Manager and / or City Clerk / Treasurer to execute the required documents necessary to undertake the project.

Ayes: 5
 Nays: 0
 Absent: 0
 Motion carried

Museum Artifacts Moving Recommendation

Consideration to contract with DNS Residential Service to pack the larger, fragile, museum artifacts and also contract with Blanes's Moving & Storage to pack the remaining larger and fragile shaped items and move all remaining artifacts to storage locations and authorize the City Manager to execute the documents

Historical Board Chair Michele Hewitt had presented a memo to the Commissioners regarding the moving costs for the Historical Museum. Bids were received and the lowest was from DNS Residential Service for the crating and boxing of uncrated items in the amount of \$1,793 and Blane's Moving and Storage in the amount of \$3,437 to box and move all remaining large and odd shaped items to a storage location.

Staff Comments: None

Citizens Comments: None

Board Discussion: All are in agreement with the recommendation. All Commissioners thanked Commissioner Sansom for all of her hard work in packing the artifacts to this point.

MOTION

2016-03-033
 Moved by Grunch
 Second by Sansom

To approve to contract with DNS Residential Service to pack the larger, fragile, museum artifacts and also contract with Blanes's Moving & Storage to pack the remaining larger and fragile shaped items and move all remaining artifacts to storage locations in the amount of \$5,230

and authorize the City Manager to execute the documents

Ayes: 5
 Nays: 0
 Absent: 0
 Motion carried

**Michigan Natural
 Resources Trust Fund
 Grant Applications**

Consideration of City Commission approval and authorization to apply for the following grants by the April 1, 2016 deadline in the following priority order:

- 1) 475 North Lake Street Acquisition – Boyne City Open Space - Apply for up to 75% of appraised value to purchase the property for future public recreational open space, currently estimated as a grant request of \$1,500,000
- 2) Veteran’s Park Pavilion Redevelopment - Apply for a \$300,000 development grant to remodel and expand the Veteran’s Park Pavilion as a year round facility
- 3) Boyne City to Boyne Falls Non-motorized Trail Development – Phase I - Apply for a \$300,000 development grant to construct Phase I of the Boyne City to Boyne Falls non-motorized trail from the Boyne City Airport to the Boyne Falls Public Schools.

City Manager Cain discussed the grant opportunities. The current owners of the Boyne City Open Space have leased the property at 475 N Lake Street to the City for a period of two years with the intention of eventually selling the property to the City once funds have been secured for purchase. The Commission previously directed staff to research and apply for acquisition grant funding as opportunities became available. We are currently working on a Michigan Natural Resources Trust Fund grant application which allows for up to 75% of the property’s value to be sourced through the State of Michigan. Two other grants are currently being worked on thru the same Trust Fund. The Community Pavilion and Boyne City to Boyne Falls trail will also be requesting the maximum allowable amount in grand funding (approximately \$300,000) for each project. Although funding for the development projects run through the same organization as the Open Space acquisition project, the funds are allocated through two separate sources within the MDNR. All projects are scored individually based on a number of categories, and ultimately funding is distributed based on the projects overall score. Because the City is submitting multiple applications, the projects will need to be ranked according to their priority as the City Commission sees fit. Parks & Rec have met and discussed the three projects and expressed general support for all three applications. Staff recommends in order of importance 1) Boyne City Open Space Acquisition 2) Boyne City Community Pavilion and 3) Boyne City to Boyne Falls Trail.

Citizens Comments: Lucas from Northwest Design agreed with the multiple applications. The Trust Fund has a very structured point system and will provide more points towards the first priority. Becky Harris said the pavilion has been a grass roots project with the Farmer’s Market. She feels the City should be committed to this project being finalized.

Staff Comments: All Commissioners support the staff recommendation and the order of importance as well.

**475 North Lake Street
Acquisition
MOTION**

2016-03-034
Moved by Conklin
Second by Sansom

To approve to apply for a grant to Michigan Department of Natural Resources Trust Fund for the 475 North Lake Street Acquisition – Boyne City Open Space - for up to 75% of estimated value to purchase the property for future public recreational open space, currently estimated as a grant request of \$1,500,000 and adopt the resolution of support as presented

Ayes: 5
Nays: 0
Absent: 0
Motion carried

**Veterans Park Pavilion
MOTION**

2016-03-035
Moved by Towne
Second by Conklin

To approve to apply for a grant to Michigan Department of Natural Resources Trust Fund for the Veterans Park Pavilion – for a \$300,000 grant to remodel and expand the Veteran’s Park Pavilion as a year-round facility and adopt the resolution of support as presented.

Ayes: 5
Nays: 0
Absent: 0
Motion carried

**Boyne City to Boyne Falls
Non Motorized Trail
Development Grant
MOTION**

2016-03-036
Moved by Grunch
Second by Conklin

To approve to apply for a grant to Michigan Department of Natural Resources Trust Fund for a \$300,000 grant to construct Phase I of the Boyne City to Boyne Falls non-motorized trail from the Boyne City Airport to the Boyne Falls Public Schools and adopt the resolution of support as presented.

Ayes: 5
Nays: 0
Absent: 0
Motion carried

2016 SOBO Arts Festival

Consideration of a request for a resolution of support for the 2016 SOBO Arts Festival event to be held June 24 and 25, 2016 and authorize City staff to work with the committee on needs and issues that may arise as event plans move forward

Main Street Executive Director Lori Meeder discussed the request to approve a resolution of support for the 2016 SOBO Arts Festival event to be held June 24 and 25, 2016. The event will include a reception and celebration of the first full year of our Walkabout Sculpture Tour, recognizing the artists and pieces that were on display for the year and

announce the winner of the People's Choice Award. We will also recognize the new artists and celebrate the installation of the new pieces that will be on display for the coming year. On Saturday, a variety of activities, including music dance and drama performances, live performing art vignettes, live statues, plein air competitions, sidewalk chalk art competitions among other demonstrations will take place.

Staff Comments: None

Citizens Comments: None

Board Discussion: All Commissioners are in agreement with the recommendation.

MOTION

2016-03-037

Moved by Sansom

Second by Towne

To approve of a request for a resolution of support for the 2016 SOBO Arts Festival event to be held June 24 and 25, 2016 and authorize City staff to work with the committee on needs and issues that may arise as event plans move forward including two food trucks in parking spaces

Ayes: 5

Nays: 0

Absent: 0

Motion carried

**Airport Model Aircraft /
UAS on Airport Property
Guidelines**

Consideration to adopt the Airport Model Aircraft / UAS on Airport Property Guidelines as presented.

City Manager Cain discussed the request that the City Commission consider adopting Guidelines for Operation of Model Aircraft / Unmanned Aircraft systems on airport property. Over the past few years, we have seen a steady increase in the use of Drones as well as traditional radio controlled model aircraft. The FAA has recognized the need for safe operation of unmanned aircraft and has set forth guidelines for their use. Due to increased request for use of the Boyne City Airport for this activity, the Airport Advisory board has considered that developing these guidelines for the airport will help secure safe and responsible operation of unmanned aircraft while being conducted on the property.

Richard Bouters of the Airport Advisory Board discussed the guidelines with the Commissioners.

Staff Comments: None

Citizens Comments: None

Board Discussion: All Commissioners are in agreement with the recommendation

MOTION

2016-03-38

Moved by Sansom

Second by Towne

To approve to adopt the Airport Model Aircraft / UAS on Airport Property Guidelines as presented

Ayes: 5
Nays: 0
Absent: 0
Motion carried

Valve Asset Management and Exercising

Consideration to approve to contract with Wachs Water to perform valve exercising and management in the amount of \$15,140 and authorize the City Manager to execute the documents

Water / WW Superintendent Mark Fowler discussed the proposed contract to complete the valve exercising and management plan that started last fall. This has provided us with valuable information including GPS data that Scott McPherson entered into our mapping system. This data would be what we needed to implement our own valve exercising program since the valves in the system have not been exercised on any type of schedule.

Staff Comments: None

Citizens Comments: None

Board Discussion: All Commissioners are in agreement with the recommendation

2016-03-39
Moved by Sansom
Second by Towne

MOTION

To approve to contract with Wachs Water to perform valve exercising and management in the amount of \$15,140 and authorize the City Manager to execute the documents

Ayes: 5
Nays: 0
Absent: 0
Motion carried

FYE 2017 Budget Presentation

City Manager Cain presented the FYE 2017 Proposed Budget. The budget work session will be held on Tuesday, March 22, 2016 beginning at 8:00 a.m.

GOOD OF THE ORDER

None

Closed Session

2016-03-39
Moved by Neidhamer
Second by Conklin

To approve the request of the City Manager to go into closed session to consider strategy connected with the negotiation of a collective bargaining agreement as provided in MCL 15.268 (c) of the Michigan Open Meetings Act (PA 267 of 1976) at 9:25 p.m.

Ayes: 5
Nays: 0
Absent: 0
Motion carried

Return to Open Session

2016-03-40
Moved by Neidhamer
Second by Conklin

To return to open session at 10:22 p.m.

Ayes: 5
Nays: 0
Absent: 0
Motion carried

**ADJOURNMENT
MOTION**

Motion by Mayor Neidhamer seconded by Commissioner Conklin to adjourn the regular City Commission meeting of Tuesday, March 15, 2016 at 10:23 p.m.

Tom Neidhamer
Mayor

Cindy Grice
Clerk / Treasurer

DRAFT

INTEROFFICE MEMORANDUM

Agenda Item 3B,C,D

TO: MICHAEL CAIN-CITY MANAGER *Mc*
FROM: MICHELLE HEWITT- DEPUTY TREASURER *mh*
SUBJECT: HISTORICAL COMMISSION BOARD APPOINTMENT
DATE: 3/23/2016

At our March 21, 2016 meeting, the Boyne City Historical Commission approved three applications. 1st Marcia Lazarz motioned by Kelts, second by Sansom for a three year term ending June 2019, all ayes. 2nd Lisa Alexander motioned by Hewitt, second by Kelts for a three year term ending June 2019, all ayes. 3rd Asuka Barden motioned by Sansom second by Kelts for a three year ex-official term ending June 2019, all ayes.

We would recommend that the City Commission approve the board applications.

CASH SUMMARY BY FUND FOR BOYNE CITY

FROM 02/01/2016 TO 02/29/2016
 FUND: 101 202 203 206 209 210 211 213 226 231 242 248 251 285 295 590 592 661 701
 CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 02/01/2016	Total Debits	Total Credits	Ending Balance 02/29/2016
101	GENERAL FUND	1,036,657.14	294,595.83	218,601.89	1,112,651.08
202	MAJOR STREET FUND	0.00	53,031.63	36,796.26	16,235.37
203	LOCAL STREET FUND	12,103.48	54,765.58	25,196.01	41,673.05
206	FIRE FUND	420,690.38	0.00	9,503.13	411,187.25
209	CEMETERY FUND	27,590.20	20.00	40.31	27,569.89
210	AMBULANCE FUND	0.00	86,697.37	58,825.94	27,871.43
211	SPECIAL PROJECTS FUND	6,471.12	576.42	0.00	7,047.54
213	FARMERS MARKET FUND	24,366.65	469.80	10,357.31	14,479.14
226	RUBBISH COLLECTION FUND	0.00	0.00	0.00	0.00
231	PARKING FUND	0.00	0.00	0.00	0.00
242	BOYNE THUNDER FUND	63,479.69	40,500.00	900.00	103,079.69
248	DOWNTOWN DEVELOPMENT AUTHORITY	258,926.76	60,406.55	12,218.00	307,115.31
251	LDFA FUND	799,646.09	28,467.82	403.78	827,710.13
285	MARINA FUND	180,047.86	380.00	7,006.28	173,421.58
295	AIRPORT FUND	25,936.88	1,447.09	2,210.66	25,173.31
590	WASTEWATER FUND	2,690,387.13	91,452.31	38,555.47	2,743,283.97
592	WATER FUND	750,249.44	48,918.17	36,263.45	762,904.16
661	MOTOR POOL FUND	724,680.26	66.25	17,764.68	706,981.83
701	TRUST & AGENCY FUND	10,201.52	456.00	7,131.14	3,526.38
	TOTAL - ALL FUNDS	7,031,434.60	762,250.82	481,774.31	7,311,911.11

PERIOD ENDING 02/29/2016

ACCOUNT DESCRIPTION	2015-16 AMENDED BUDGET RMAL	YTD BALANCE 02/29/2016 (ABNORMAL)	ACTIVITY FOR ONTH 02/29/2016 EASE (DECREASE) RMAL	AVAILABLE BALANCE (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND					
031-PROPERTY TAX REVENUES	4,866,900.00	2,610,309.92	26,529.45	2,256,590.08	53.63
032-REVENUES	1,680,532.00	393,949.69	27.50	1,286,582.31	23.44
033-ADMIN SVC FEE REVENUES	139,500.00	70,791.65	0.00	68,708.35	50.75
034-CHARGES FOR SERVICES	154,450.00	68,166.85	19,578.66	86,283.15	44.14
035-INTEREST / RENTALS	17,700.00	6,265.46	572.10	11,434.54	35.40
036-OTHER REVENUES	624,536.00	(2,902.62)	10,331.49	627,438.62	(0.46)
TOTAL Revenues	7,483,618.00	3,146,580.95	57,039.20	4,337,037.05	42.05
101-LEGISLATIVE	19,895.00	15,438.70	160.00	4,456.30	77.60
151-PLANNING	171,208.00	138,643.63	19,909.90	32,564.37	80.98
173-GENERAL SERVICES	604,352.00	507,668.13	59,071.07	96,683.87	84.00
191-ELECTIONS	5,600.00	4,763.06	0.00	836.94	85.05
208-ACCOUNTING/AUDIT	12,600.00	12,600.00	0.00	0.00	100.00
209-ASSESSMENT/TAXES	67,800.00	63,643.04	6,621.13	4,156.96	93.87
210-LEGAL	57,500.00	50,750.87	648.00	6,749.13	88.26
248-GENERAL/OTHER SERVICES	161,200.00	106,295.63	8,996.60	54,904.37	65.94
250-HOUSING	0.00	167,039.80	15.80	(167,039.80)	100.00
265-PUBLIC BUILDINGS	2,806,305.00	2,536,507.58	(171,135.11)	269,797.42	90.39
301-POLICE DEPARTMENT	676,868.00	531,524.59	60,326.30	145,343.41	78.53
706-ENVIRONMENTAL	1,000.00	2,035.00	0.00	(1,035.00)	203.50
751-PARKS & RECREATION	1,049,540.00	241,821.66	17,310.84	807,718.34	23.04
804-MUSEUM	3,277.00	1,556.87	142.89	1,720.13	47.51
809-SIDEWALKS	800,000.00	9,767.18	960.00	790,232.82	1.22
890	0.00	0.00	0.00	0.00	0.00
899-CONTINGENCY	33,090.00	34,673.12	1,149.00	(1,583.12)	104.78
965-TRANSFERS OUT	1,013,383.00	774,539.88	0.00	238,843.12	76.43
TOTAL Expenditures	7,483,618.00	5,199,268.74	4,176.42	2,284,349.26	69.48
Fund 101 - GENERAL FUND:					
TOTAL REVENUES	7,483,618.00	3,146,580.95	57,039.20	4,337,037.05	42.05
TOTAL EXPENDITURES	7,483,618.00	5,199,268.74	4,176.42	2,284,349.26	69.48
NET OF REVENUES & EXPENDITURES	0.00	(2,052,687.79)	52,862.78	2,052,687.79	100.00

PERIOD ENDING 02/29/2016

ACCOUNT DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 02/29/2016 RMAL (ABNORMAL)	ACTIVITY FOR ONTH 02/29/2016 EASE (DECREASE) RMAL	AVAILABLE BALANCE RMAL (ABNORMAL)	% BDGT USED
Fund 202 - MAJOR STREET FUND					
030-REVENUES	909,588.00	557,976.49	53,031.63	351,611.51	61.34
TOTAL Revenues	909,588.00	557,976.49	53,031.63	351,611.51	61.34
451-CONSTRUCTION	407,653.00	361,115.16	1,369.12	46,537.84	88.58
463-ROUTINE MAINTANCE	267,750.00	358,804.61	4,911.69	(91,054.61)	134.01
474-TRAFFIC SERVICE	20,520.00	11,579.07	678.62	8,940.93	56.43
478-WINTER MAINTENANCE	143,000.00	62,626.13	24,490.93	80,373.87	43.79
482-ADMINISTRATION	70,665.00	55,265.55	5,345.90	15,399.45	78.21
965-TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
TOTAL Expenditures	909,588.00	849,390.52	36,796.26	60,197.48	93.38
Fund 202 - MAJOR STREET FUND:					
TOTAL REVENUES	909,588.00	557,976.49	53,031.63	351,611.51	61.34
TOTAL EXPENDITURES	909,588.00	849,390.52	36,796.26	60,197.48	93.38
NET OF REVENUES & EXPENDITURES	0.00	(291,414.03)	16,235.37	291,414.03	100.00

PERIOD ENDING 02/29/2016

ACCOUNT DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 02/29/2016 (ABNORMAL)	ACTIVITY FOR ONTH 02/29/2016 EASE (DECREASE)	AVAILABLE BALANCE (ABNORMAL)	% B DGT USED
Fund 203 - LOCAL STREET FUND					
030-REVENUES	525,011.00	444,794.18	54,765.58	80,216.82	84.72
TOTAL Revenues	525,011.00	444,794.18	54,765.58	80,216.82	84.72
451-CONSTRUCTION	20,263.00	41,749.22	234.88	(21,486.22)	206.04
463-ROUTINE MAINTANCE	299,000.00	286,600.50	4,865.49	12,399.50	95.85
474-TRAFFIC SERVICE	17,813.00	5,837.52	117.44	11,975.48	32.77
478-WINTER MAINTENANCE	120,610.00	50,458.99	14,632.53	70,151.01	41.84
482-ADMINISTRATION	67,325.00	54,013.81	5,345.67	13,311.19	80.23
TOTAL Expenditures	525,011.00	438,660.04	25,196.01	86,350.96	83.55
Fund 203 - LOCAL STREET FUND:					
TOTAL REVENUES	525,011.00	444,794.18	54,765.58	80,216.82	84.72
TOTAL EXPENDITURES	525,011.00	438,660.04	25,196.01	86,350.96	83.55
NET OF REVENUES & EXPENDITURES	0.00	6,134.14	29,569.57	(6,134.14)	100.00

PERIOD ENDING 02/29/2016

ACCOUNT DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 02/29/2016 RMAL (ABNORMAL)	ACTIVITY FOR ONTH 02/29/2016 EASE (DECREASE) RMAL	AVAILABLE BALANCE RMAL (ABNORMAL)	% BDGT USED
Fund 206 - FIRE FUND					
030-REVENUES	271,406.00	(20,375.00)	0.00	291,781.00	(7.51)
TOTAL Revenues	271,406.00	(20,375.00)	0.00	291,781.00	(7.51)
040-EXPENDITURES	271,406.00	135,783.79	9,503.13	135,622.21	50.03
TOTAL Expenditures	271,406.00	135,783.79	9,503.13	135,622.21	50.03
Fund 206 - FIRE FUND:					
TOTAL REVENUES	271,406.00	(20,375.00)	0.00	291,781.00	7.51
TOTAL EXPENDITURES	271,406.00	135,783.79	9,503.13	135,622.21	50.03
NET OF REVENUES & EXPENDITURES	0.00	(156,158.79)	(9,503.13)	156,158.79	100.00

PERIOD ENDING 02/29/2016

ACCOUNT DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 02/29/2016 RMAL (ABNORMAL)	ACTIVITY FOR ONTH 02/29/2016 EASE (DECREASE) RMAL	AVAILABLE BALANCE RMAL (ABNORMAL)	% BDGT USED
Fund 209 - CEMETERY FUND					
030-REVENUES	75,039.00	25,668.00	20.00	49,371.00	34.21
TOTAL Revenues	75,039.00	25,668.00	20.00	49,371.00	34.21
040-EXPENDITURES	75,039.00	35,891.72	40.31	39,147.28	47.83
TOTAL Expenditures	75,039.00	35,891.72	40.31	39,147.28	47.83
Fund 209 - CEMETERY FUND:					
TOTAL REVENUES	75,039.00	25,668.00	20.00	49,371.00	34.21
TOTAL EXPENDITURES	75,039.00	35,891.72	40.31	39,147.28	47.83
NET OF REVENUES & EXPENDITURES	0.00	(10,223.72)	(20.31)	10,223.72	100.00

PERIOD ENDING 02/29/2016

ACCOUNT DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 02/29/2016 RMAL (ABNORMAL)	ACTIVITY FOR ONTH 02/29/2016 EASE (DECREASE) RMAL	AVAILABLE BALANCE RMAL (ABNORMAL)	% BDGT USED
Fund 210 - AMBULANCE FUND					
030-REVENUES	907,400.00	720,442.22	101,072.79	186,957.78	79.40
032-REVENUES	150,000.00	98,996.00	9,072.50	51,004.00	66.00
040-EXPENDITURES	0.00	0.00	0.00	0.00	0.00
TOTAL Revenues	1,057,400.00	819,438.22	110,145.29	237,961.78	77.50
040-EXPENDITURES	907,400.00	892,932.50	90,350.49	14,467.50	98.41
045-EXPENSES	150,000.00	0.00	0.00	150,000.00	0.00
TOTAL Expenditures	1,057,400.00	892,932.50	90,350.49	164,467.50	84.45
Fund 210 - AMBULANCE FUND:					
TOTAL REVENUES	1,057,400.00	819,438.22	110,145.29	237,961.78	77.50
TOTAL EXPENDITURES	1,057,400.00	892,932.50	90,350.49	164,467.50	84.45
NET OF REVENUES & EXPENDITURES	0.00	(73,494.28)	19,794.80	73,494.28	100.00

PERIOD ENDING 02/29/2016

ACCOUNT DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 02/29/2016 RMAL (ABNORMAL)	ACTIVITY FOR ONTH 02/29/2016 EASE (DECREASE) RMAL (ABNORMAL)	AVAILABLE BALANCE RMAL (ABNORMAL)	% BDGT USED
Fund 211 - SPECIAL PROJECTS FUND					
030-REVENUES	0.00	8,067.04	576.42	(8,067.04)	100.00
032-REVENUES	0.00	0.00	0.00	0.00	0.00
TOTAL Revenues	0.00	8,067.04	576.42	(8,067.04)	100.00
040-EXPENDITURES	0.00	5,036.78	0.00	(5,036.78)	100.00
TOTAL Expenditures	0.00	5,036.78	0.00	(5,036.78)	100.00
Fund 211 - SPECIAL PROJECTS FUND:					
TOTAL REVENUES	0.00	8,067.04	576.42	(8,067.04)	100.00
TOTAL EXPENDITURES	0.00	5,036.78	0.00	(5,036.78)	100.00
NET OF REVENUES & EXPENDITURES	0.00	3,030.26	576.42	(3,030.26)	100.00

PERIOD ENDING 02/29/2016

ACCOUNT DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 02/29/2016 RMAL (ABNORMAL)	ACTIVITY FOR ONTH 02/29/2016 EASE (DECREASE) RMAL	AVAILABLE BALANCE RMAL (ABNORMAL)	% BDGT USED
Fund 213 - FARMERS MARKET FUND					
030-REVENUES	0.00	50,205.45	469.00	(50,205.45)	100.00
TOTAL Revenues	0.00	50,205.45	469.00	(50,205.45)	100.00
040-EXPENDITURES	0.00	35,726.31	10,356.51	(35,726.31)	100.00
TOTAL Expenditures	0.00	35,726.31	10,356.51	(35,726.31)	100.00
Fund 213 - FARMERS MARKET FUND:					
TOTAL REVENUES	0.00	50,205.45	469.00	(50,205.45)	100.00
TOTAL EXPENDITURES	0.00	35,726.31	10,356.51	(35,726.31)	100.00
NET OF REVENUES & EXPENDITURES	0.00	14,479.14	(9,887.51)	(14,479.14)	100.00

PERIOD ENDING 02/29/2016

ACCOUNT DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 02/29/2016 RMAL (ABNORMAL)	ACTIVITY FOR ONTH 02/29/2016 EASE (DECREASE) RMAL	AVAILABLE BALANCE RMAL (ABNORMAL)	% BDGT USED
Fund 226 - RUBBISH COLLECTION FUND					
030-REVENUES	38,300.00	38,315.00	0.00	(15.00)	100.04
TOTAL Revenues	38,300.00	38,315.00	0.00	(15.00)	100.04
040-EXPENDITURES	38,300.00	38,315.00	0.00	(15.00)	100.04
TOTAL Expenditures	38,300.00	38,315.00	0.00	(15.00)	100.04
Fund 226 - RUBBISH COLLECTION FUND:					
TOTAL REVENUES	38,300.00	38,315.00	0.00	(15.00)	100.04
TOTAL EXPENDITURES	38,300.00	38,315.00	0.00	(15.00)	100.04
NET OF REVENUES & EXPENDITURES	0.00	0.00	0.00	0.00	0.00

PERIOD ENDING 02/29/2016

ACCOUNT DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 02/29/2016 (ABNORMAL)	ACTIVITY FOR ONTH 02/29/2016 (DECREASE)	AVAILABLE BALANCE (ABNORMAL)	% BDGT USED
Fund 242 - BOYNE THUNDER FUND					
030-REVENUES	247,700.00	224,351.80	40,500.00	23,348.20	90.57
TOTAL Revenues	247,700.00	224,351.80	40,500.00	23,348.20	90.57
040-EXPENDITURES	247,700.00	259,721.84	900.00	(12,021.84)	104.85
TOTAL Expenditures	247,700.00	259,721.84	900.00	(12,021.84)	104.85
Fund 242 - BOYNE THUNDER FUND:					
TOTAL REVENUES	247,700.00	224,351.80	40,500.00	23,348.20	90.57
TOTAL EXPENDITURES	247,700.00	259,721.84	900.00	(12,021.84)	104.85
NET OF REVENUES & EXPENDITURES	0.00	(35,370.04)	39,600.00	35,370.04	100.00

PERIOD ENDING 02/29/2016

ACCOUNT DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 02/29/2016 RMAL (ABNORMAL)	ACTIVITY FOR ONTH 02/29/2016 EASE (DECREASE) RMAL	AVAILABLE BALANCE RMAL (ABNORMAL)	% BGD USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY					
030-REVENUES	372,200.00	354,103.81	50,645.40	18,096.19	95.14
TOTAL Revenues	372,200.00	354,103.81	50,645.40	18,096.19	95.14
731-EXPENDITURES	415,585.00	161,820.44	2,456.85	253,764.56	38.94
TOTAL Expenditures	415,585.00	161,820.44	2,456.85	253,764.56	38.94
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:					
TOTAL REVENUES	372,200.00	354,103.81	50,645.40	18,096.19	95.14
TOTAL EXPENDITURES	415,585.00	161,820.44	2,456.85	253,764.56	38.94
NET OF REVENUES & EXPENDITURES	(43,385.00)	192,283.37	48,188.55	(235,668.37)	443.20

PERIOD ENDING 02/29/2016

ACCOUNT DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 02/29/2016 RMAL (ABNORMAL)	ACTIVITY FOR ONTH 02/29/2016 EASE (DECREASE) RMAL	AVAILABLE BALANCE RMAL (ABNORMAL)	% BDGT USED
Fund 251 - LDFA FUND					
030-REVENUES	191,418.00	171,600.33	28,467.82	19,817.67	89.65
TOTAL Revenues	191,418.00	171,600.33	28,467.82	19,817.67	89.65
040-EXPENDITURES	736,000.00	413,644.17	403.78	322,355.83	56.20
TOTAL Expenditures	736,000.00	413,644.17	403.78	322,355.83	56.20
Fund 251 - LDFA FUND:					
TOTAL REVENUES	191,418.00	171,600.33	28,467.82	19,817.67	89.65
TOTAL EXPENDITURES	736,000.00	413,644.17	403.78	322,355.83	56.20
NET OF REVENUES & EXPENDITURES	(544,582.00)	(242,043.84)	28,064.04	(302,538.16)	44.45

PERIOD ENDING 02/29/2016

ACCOUNT DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 02/29/2016 RMAL (ABNORMAL)	ACTIVITY FOR ONTH 02/29/2016 EASE (DECREASE) RMAL	AVAILABLE BALANCE RMAL (ABNORMAL)	% BDGT USED
Fund 285 - MARINA FUND					
030-REVENUES	154,400.00	124,049.26	355.00	30,350.74	80.34
TOTAL Revenues	154,400.00	124,049.26	355.00	30,350.74	80.34
040-EXPENDITURES	192,350.00	120,549.72	7,006.28	71,800.28	62.67
TOTAL Expenditures	192,350.00	120,549.72	7,006.28	71,800.28	62.67
Fund 285 - MARINA FUND:					
TOTAL REVENUES	154,400.00	124,049.26	355.00	30,350.74	80.34
TOTAL EXPENDITURES	192,350.00	120,549.72	7,006.28	71,800.28	62.67
NET OF REVENUES & EXPENDITURES	(37,950.00)	3,499.54	(6,651.28)	(41,449.54)	9.22

PERIOD ENDING 02/29/2016

ACCOUNT DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 02/29/2016 RMAL (ABNORMAL)	ACTIVITY FOR ONTH 02/29/2016 EASE (DECREASE) RMAL	AVAILABLE BALANCE RMAL (ABNORMAL)	% BDGT USED
Fund 295 - AIRPORT FUND					
030-REVENUES	155,626.00	96,640.25	1,638.00	58,985.75	62.10
TOTAL Revenues	155,626.00	96,640.25	1,638.00	58,985.75	62.10
040-EXPENDITURES	156,650.00	38,265.41	2,210.66	118,384.59	24.43
TOTAL Expenditures	156,650.00	38,265.41	2,210.66	118,384.59	24.43
Fund 295 - AIRPORT FUND:					
TOTAL REVENUES	155,626.00	96,640.25	1,638.00	58,985.75	62.10
TOTAL EXPENDITURES	156,650.00	38,265.41	2,210.66	118,384.59	24.43
NET OF REVENUES & EXPENDITURES	(1,024.00)	58,374.84	(572.66)	(59,398.84)	5,700.67

PERIOD ENDING 02/29/2016

ACCOUNT DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 02/29/2016 RMAL (ABNORMAL)	ACTIVITY FOR ONTH 02/29/2016 EASE (DECREASE) RMAL	AVAILABLE BALANCE RMAL (ABNORMAL)	% BDGT USED
Fund 590 - WASTEWATER FUND					
030-REVENUES	1,616,564.00	837,515.97	83,503.23	779,048.03	51.81
TOTAL Revenues	1,616,564.00	837,515.97	83,503.23	779,048.03	51.81
590-EXPENDITURES	1,620,091.00	376,857.99	37,270.39	1,243,233.01	23.26
TOTAL Expenditures	1,620,091.00	376,857.99	37,270.39	1,243,233.01	23.26
Fund 590 - WASTEWATER FUND:					
TOTAL REVENUES	1,616,564.00	837,515.97	83,503.23	779,048.03	51.81
TOTAL EXPENDITURES	1,620,091.00	376,857.99	37,270.39	1,243,233.01	23.26
NET OF REVENUES & EXPENDITURES	(3,527.00)	460,657.98	46,232.84	(464,184.98)	3,060.90

PERIOD ENDING 02/29/2016

ACCOUNT DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 02/29/2016 RMAL (ABNORMAL)	ACTIVITY FOR ONTH 02/29/2016 EASE (DECREASE) RMAL	AVAILABLE BALANCE RMAL (ABNORMAL)	% BDGT USED
Fund 592 - WATER FUND					
030-REVENUES	624,546.00	16,979.22	550.00	607,566.78	2.72
032-REVENUES	0.00	466,519.59	53,261.46	(466,519.59)	100.00
592-EXPENDITURES	0.00	0.00	0.00	0.00	0.00
TOTAL Revenues	624,546.00	483,498.81	53,811.46	141,047.19	77.42
592-EXPENDITURES	528,197.00	310,876.01	29,112.89	217,320.99	58.86
TOTAL Expenditures	528,197.00	310,876.01	29,112.89	217,320.99	58.86
Fund 592 - WATER FUND:					
TOTAL REVENUES	624,546.00	483,498.81	53,811.46	141,047.19	77.42
TOTAL EXPENDITURES	528,197.00	310,876.01	29,112.89	217,320.99	58.86
NET OF REVENUES & EXPENDITURES	96,349.00	172,622.80	24,698.57	(76,273.80)	179.16

PERIOD ENDING 02/29/2016

ACCOUNT DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 02/29/2016 RMAL (ABNORMAL)	ACTIVITY FOR ONTH 02/29/2016 EASE (DECREASE) RMAL	AVAILABLE BALANCE RMAL (ABNORMAL)	% BDGT USED
Fund 661 - MOTOR POOL FUND					
030-REVENUES	300,300.00	157,942.53	66.25	142,357.47	52.59
040-EXPENDITURES	0.00	0.00	0.00	0.00	0.00
TOTAL Revenues	300,300.00	157,942.53	66.25	142,357.47	52.59
040-EXPENDITURES	838,670.00	351,266.96	17,764.68	487,403.04	41.88
860	0.00	0.00	0.00	0.00	0.00
TOTAL Expenditures	838,670.00	351,266.96	17,764.68	487,403.04	41.88
Fund 661 - MOTOR POOL FUND:					
TOTAL REVENUES	300,300.00	157,942.53	66.25	142,357.47	52.59
TOTAL EXPENDITURES	838,670.00	351,266.96	17,764.68	487,403.04	41.88
NET OF REVENUES & EXPENDITURES	(538,370.00)	(193,324.43)	(17,698.43)	(345,045.57)	35.91

PERIOD ENDING 02/29/2016

ACCOUNT DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 02/29/2016 (ABNORMAL)	ACTIVITY FOR ONTH 02/29/2016 (DECREASE)	AVAILABLE BALANCE (ABNORMAL)	% BDGT USED
Fund 701 - TRUST & AGENCY FUND					
030-REVENUES	0.00	0.00	0.00	0.00	0.00
TOTAL Revenues	0.00	0.00	0.00	0.00	0.00
Fund 701 - TRUST & AGENCY FUND:					
TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES - ALL FUNDS	14,023,116.00	7,520,373.09	535,034.28	6,502,742.91	53.63
TOTAL EXPENDITURES - ALL FUNDS	15,095,605.00	9,664,007.94	273,544.66	5,431,597.06	64.02
NET OF REVENUES & EXPENDITURES	(1,072,489.00)	(2,143,634.85)	261,489.62	1,071,145.85	199.87



City of Boyne City

MEMO

Agenda Item 9A

Date: March 25, 2016

To: Mayor Neidhamer and the Boyne City City Commission

From: Michael Cain, City Manager *Mc*

Subject: City Facilities Bids – Correction

At the City Commission's last meeting it approved, based on my recommendation, the awarding of the low bid for the construction of the new City Facilities to the low bidder Hallmark Construction of Traverse City for a revised amount of \$5,993,374. That amount was incorrect. The correct amount was and is \$6,593,374.

The difference between the two was how the \$600,000 in additional funding from the Local Streets and Fire Department funds was and should have been reported. In the Value Engineering sheet that was provided in your last agenda packet and is again provided here for reference that additional funding was incorrectly calculated as a reduction in the revised construction price when it actually had nothing to do with the construction price. It should have been shown for what it is, money to be used for expenses associated with the project, including the construction expenses.

Although there are no changes to the prices bid by the contractor or the changes being recommended by staff or our architect from what was considered and approved at our last meeting, to be transparent with regards to this error and have a motion that accurately reflects the true cost of the contract, I am recommending that the City Commission approve a new motion awarding the contract for the construction of the new City Facilities to the low bidder Hallmark Construction of Traverse City for the actual revised amount of \$6,593,374.

There are sufficient funds available to undertake the project as proposed although the 2016-2017 City budget as initially recommended did erroneously reflect an extra \$600,000. That was corrected in the budget as currently presented and as reviewed during the City Commission all day budget work session held last Tuesday. A revised VE sheet from the project architect dated 3-15-16 showing the corrected totals is also enclosed.

RECOMMENDATION: That the City Commission re-award the bid for the construction of the new City Facilities project to Hallmark Construction of Traverse City for the corrected amount of \$6,593,374 and authorize the City Manager and/or City Clerk/Treasurer to execute the required documents necessary to undertake the project.

Options:

- 1) Postpone for further consideration or additional information
- 2) Approve the bid to Hallmark Construction with modifications changes proposed in the PBA
- 3) Award the bid to another bidder
- 4) Reject the bids
- 5) Other options as determined by the City Commission

3/11/2016

Boyer City - City Facilities (Post Bid Analysis - VE Suggestions) Rev. 2d

City Hall + Emergency Services Building



The following items reference Environment Architects post-bid analysis dated 2-16-16 and suggestions from subcontractors.

SiteWork	Value	Not Taken	Price TBD	Total VE
SYSTEM				
Item S1 - Reduce vibro-compaction per Geotech. Engineer from 8000cyd to 2400 cyd.	\$56,000			
Item S2 - Eliminate under drain system but increase perimeter footing drain		\$3,500		
Item S3 - Redirect funds from road budget for North Street Work - verify actual amount available	\$250,000			
SITWORK TOTAL				\$306,000

Architectural	Value	Not Taken	Price TBD	Total VE
SYSTEM				
Item A1 - Change interior door species from Cherry to Ash		no savings		
Item A2 - Change carpet specified to alternate		\$21,829		
Item A3 - Change Clad Wood Windows to Wojan Aluminum Windows		\$8,500		
Item A4 - TPO membrane roof in lieu PVC membrane roof specified	\$10,742			
Item A - Remove Display Case Doors @ Museum per Alternate #5	\$32,500			
Item B - Change Museum Walls from gyp. Bd. To Split Faced CMU - waiting for masonry price		add \$2222		
Item C - Change Ceiling tile in museum from Armstrong Tincraft to Armstrong Cirrus		\$4,882		
Item D - Change all-glass entry door @ Museum Entry to wood door and sidelite	\$6,000			
Item E - Eliminate Acoustical Gypsum Bd. from Office Areas indicated	\$6,475			
Item F - Eliminate Fire Pole		\$12,500		
Item G - Eliminate Steel Stair to Mezzanine and provide ladder opening		\$4,390		
Item H - Eliminate Range Hood in Kitchen 110.		\$19,300		
Item I - Eliminate glass handrail and replace with Steel Mesh Panel Railing		no savings		
Item J - Replace exposed brick @ laFrance Display Rm. with Split Faced CMU		\$1,200		
Item K - Change OH door on west side of Apparatus Bay from Full Glass 521 to Insulated 591		\$9,214		
Item L - Reduce the overall width of Apparatus Bay by 6'-0" (420 s.f.)		\$8,506		
Item M - Reduce the overall depth of Apparatus Bay by 2'-0" (300 s.f.)		\$2,945		
Item N - Change burnished Cmu at Lobby to Split Faced Cmu		\$1,970		
Item O - Provide painted Gyp. Bd. in lieu of cherry wood wrap at Lobby bulkhead		\$4,300		
Item P - Provide Thyssen Krup in lieu of Otis Elevator	\$4,725			
Item Q - White Box Exercise Room 216 Conference room 217 and Breakroom 205		\$4,425		
Item R - White box MSU Extension suite per Alternate #2		\$54,000		
Item S - Painted Gyp. Bd. Ceiling and Wall in lieu of Wood at Commission Chambers		\$3,210		
Item T - Eliminate Green Roof and Pavers per Alternate #4		\$70,000		
Item U - Remove Brick Faced Bump Out from face of fire station and provide split face/brick to match adjacent		\$14,514		
Item V - Remove Decorative Canopies over doors at (4) locations	\$13,500			
Item W - Remove Brickbase at Apparatus Bay and reduce foundation width		\$14,705		
Item X - Omit rainscreen (1" S.I.S. and furring) and provide 1/2" sheathing with direct applied siding		\$4,000		
Item Y - Eliminate Brick Landscape Walls		\$12,285		
Item Z - Simplify metal roof edge to gravel stop and remove parapets (including 1-2 masonry courses)		\$2,004		
Additional sub-contractor suggested modifications:				
Item AA - (Jacklin Steel) Field Paint railing in lieu of powder coat - Env suggest ok at Apparatus not at Lobby	\$3,500	\$3,500		
Item BB - (Butcher + Butcher) Eliminate 5/8" coverboard at roof area (coordinate with roof pavers and overhang)		\$11,621		
Item CC - (Butcher + Butcher) Mechanically fasten TPO Roof at Apparatus Bay	\$5,000			
Item DD - (Absolute) Cirrus to Dune Ceiling Tiles	\$9,700			
Item EE - Remove Gear Grid Lockers		\$8,000		
Item FF - Provide Haas Door in lieu of Overhead Door Co.	\$17,500			
Item GG - Weapons Locker/Personnel Lockers/Evidence locker		\$14,500		
Additional Architectural Modifications from Environment Architects				
Allowance #1 Signage: Reduce from \$37,250.00 to \$27,250.00	\$10,000			
Allowance #6 Appliances: Reduce appliance allowance from \$8,500.00 to \$5,000.00	\$3,500			
Allowance #7 Fire Laundry: Eliminate		\$14,000		
Alternate #1; Eliminate Wings		\$57,000		
Alternate #3; Eliminate Clock Tower and La France Display		\$115,000		
Alternate #4b; Eliminate expanded green roof terrace		\$15,000		
Redirect funds from Fire Department Fund surplus - verify actual amount available	\$350,000			
ARCHITECTURAL TOTAL				\$473,142

Electrical	Value	Not Taken	Price TBD	Total VE
SYSTEM				
Item E1 - Change Generator to Diesel in lieu of Natural Gas as specified		\$22,000		
Item E2 - Aluminum Feeders #8 and Above in lieu of copper specified	\$13,000			
Item E3 - Plastic Cover Plates in lieu of Stainless steel		\$650		
Item E4 - Alternate Lighting Fixture Selection	\$21,050			
Item E5 - Eliminate snowmelt boiler connections		\$950		
ELECTRICAL TOTAL				\$34,050

Mechanical and Plumbing	Value	Not Taken	Price TBD	Total VE
SYSTEM				
Item M1 - Eliminate the Snow Melt system in its entirety		\$43,875		
Item M1a - Estimate to Eliminate 50% of Snowmelt System		\$11,000		
Item M2- Use Aireconomics in lieu of Hi-Tech Test and Balance	\$10,790			
Item M3 - Change (10) Heat Pumps from Two-Stage Compressors to Single Stage	\$9,000			
Item M4 - Change Supply Duct Insulation from 1 1/2" to 3/4"	\$900			
Item M4a - Eliminate Supply Duct Insulation completely		\$9,000		
Item M5 - Eliminate PVC jacketing on Mechanical Room Pipes		\$600		
Item M6 - Eliminate all PVC wrap on Domestic and storm lines over 10' above finished floor	\$4,000			
Item M7 - Change faucets from Sloan Battery Operated to Kohler Coralais		\$6,000		
Item M8 - Change toilet seats from Beemis to Kohler	\$236			
Item M9 - Eliminate Tech Support for web based system control		\$1,800		
Item M10 - Eliminate system Controls		\$5,370		
Item M11 - Change (3) High Efficiency Units Heaters to stand efficiency; change all tube heaters to single stage	\$3,436			
Item M12 - Delete parallel pumps for P-1 through P-6; change to Dual Volute Pumps	\$8,072			
Item M13 - Make entire heat pump loop glycol in lieu of water; extra heat exchanger + pumps	\$4,000			
MECHANICAL + PLUMBING TOTAL				\$40,434

Total Savings Proposed \$853,626

Base Bid (Hallmark Construction)	\$6,847,000
Proposed VE Changes	-\$853,626.00

Revised Contract Price \$5,993,374

Contingency (5%);	\$	299,668.70
Owner Costs- Professional Fees	\$	398,655.00
Owner Costs - Hazardous Materials Remediation of Existing City Hall	\$	84,000.00
Owner Costs - Access Control and Security Cameras	\$	11,585.00

Project Total \$6,787,283

3/16/2016

Boyer City - City Facilities (Contract Modifications Approved at City Commission 3-15-16)

City Hall + Emergency Services Building



SiteWork			
SYSTEM	Deduct	Not Taken	
Item S1 - Reduce vibro-compaction per Geotech. Engineer from 8000cyd to 2400 cyd.	\$56,000		
Item S2 - Eliminate under drain system but increase perimeter footing drain		\$3,500	
Architectural	Deduct	Not Taken	
SYSTEM			
Item A1 - Change interior door species from Cherry to Ash		no savings	
Item A2 - Change carpet specified to alternate		\$21,829	
Item A3 - Change Clad Wood Windows to Wojan Aluminum Windows		\$8,500	
Item A4 - TPO membrane roof in lieu PVC membrane roof specified	\$10,742		
Item A - Remove Display Case Doors @ Museum per Alternate #5	\$32,500		
Item B - Change Museum Walls from gyp. Bd. To Split Faced CMU - waiting for masonry price		add \$2222	
Item C - Change Ceiling tile in museum from Armstrong Tincraft to Armstrong Cirrus		\$4,882	
Item D - Change all-glass entry door @ Museum Entry to wood door and sidelite	\$6,000		
Item E - Eliminate Acoustical Gypsum Bd. from Office Areas indicated	\$6,475		
Item F - Eliminate Fire Pole		\$12,500	
Item G - Eliminate Steel Stair to Mezzanine and provide ladder opening		\$4,390	
Item H - Eliminate Range Hood in Kitchen 110.		\$19,300	
Item I - Eliminate glass handrail and replace with Steel Mesh Panel Railing		no savings	
Item J - Replace exposed brick @ laFrance Display Rm. with Split Faced CMU		\$1,200	
Item K - Change OH door on west side of Apparatus Bay from Full Glass 521 to Insulated 591		\$9,214	
Item L - Reduce the overall width of Apparatus Bay by 6'-0" (420 s.f.)		\$8,506	
Item M - Reduce the overall depth of Apparatus Bay by 2'-0" (300 s.f.)		\$2,945	
Item N - Change burnished Cmu at Lobby to Split Faced Cmu		\$1,970	
Item O - Provide painted Gyp. Bd. in lieu of cherry wood wrap at Lobby bulkhead		\$4,300	
Item P - Provide Thyssen Krup in lieu of Otis Elevator	\$4,725		
Item Q - White Box Exercise Room 216 Conference room 217 and Breakroom 205		\$4,425	
Item R - White box MSU Extension suite per Alternate #2		\$54,000	
Item S - Painted Gyp. Bd. Ceiling and Wall in lieu of Wood at Commission Chambers		\$3,210	
Item T - Eliminate Green Roof and Pavers per Alternate #4		\$70,000	
Item U - Remove Brick Faced Bump Out from face of fire station and provide split face/brick to match adjacent		\$14,514	
Item V - Remove Decorative Canopies over doors at (4) locations	\$13,500		
Item W - Remove Brickbase at Apparatus Bay and reduce foundation width		\$14,705	
Item X - Omit rainscreen (1" S.I.S. and furring) and provide 1/2" sheathing with direct applied siding		\$4,000	
Item Y - Eliminate Brick Landscape Walls		\$12,285	
Item Z - Simplify metal roof edge to gravel stop and remove parapets (including 1-2 masonry courses)		\$2,004	
Additional sub-contractor suggested modifications:			
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Item BB - (Butcher + Butcher) Eliminate 5/8" coverboard at roof area (coordinate with roof pavers and overhang)		\$11,621	
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Alternate #3; Eliminate Clock Tower and La France Display		\$115,000	
Alternate #4b; Eliminate expanded green roof terrace		\$15,000	

Electrical			
SYSTEM	Value	Not Taken	
Item E1 - Change Generator to Diesel in lieu of Natural Gas as specified		\$22,000	
Item E2 - Aluminum Feeders #8 and Above in lieu of copper specified	\$13,000		
Item E3 - Plastic Cover Plates in lieu of Stainless steel		\$650	
Item E4 - Alternate Lighting Fixture Selection	\$21,050		
Item E5 - Eliminate snowmelt boiler connections		\$950	

Mechanical and Plumbing			
SYSTEM	Value	Not Taken	
Item M1 - Eliminate the Snow Melt system in its entirety		\$43,875	
Item M1a - Estimate to Eliminate 50% of Snowmelt System		\$11,000	
Item M2- Use Aireconomics in lieu of Hi-Tech Test and Balance	\$10,790		
Item M3 - Change (10) Heat Pumps from Two-Stage Compressors to Single Stage	\$9,000		
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Item M8 - Change toilet seats from Beemis to Kohler	\$236		
Item M9 - Eliminate Tech Support for web based system control		\$1,800	
Item M10 - Eliminate system Controls		\$5,370	
Item M11 - Change (3) High Efficiency Units Heaters to stand efficiency; change all tube heaters to single stage	\$3,436		
Item M12 - Delete parallel pumps for P-1 through P-6; change to Dual Volute Pumps	\$8,072		
Item M13 - Make entire heat pump loop glycol in lieu of water; extra heat exchanger + pumps	\$4,000		

MECHANICAL + PLUMBING TOTAL

Total Savings Proposed \$ 253,626.00

Base Bid (Hallmark Construction)	\$6,847,000
Proposed Post Bid Deducts	-\$253,626.00

Revised Contract Price	\$6,593,374
Redirect funds from Fire Department Fund surplus	-\$350,000
Item S3 - Redirect funds from road budget for North Street Work	-\$250,000

Project Price Approved by City Commission 3-15-16 **\$5,993,374**



City of Boyne City

MEMO

Agenda Item 9B

Date: March 25, 2016
To: Mayor Neidhamer and the Boyne City City Commission
From: Michael Cain, City Manager 
Subject: City Clock Refurbishing

As the City Commission may recall in December Balzer Family Clock Works traveled to Boyne City to inspect, educate us and report back on the viability and cost of restoring our 1904 E. Howard Tower clock and associated Meneely & Co. bell for possible reuse in the clock tower of the new City Facilities building.

Their full report, dated December 15, 2015, is available for review at City Hall.

In short they were excited and optimistic about the opportunity to restore our clock and put it back into full operation. We had one other clock restoration firm that also share their optimism and excitement but declined to give us a quote due to his planned retirement. A third firm did provide us a significantly higher quote, in the \$125,000 range, for a conversion of the clock from mechanical to electric drive.

Attached is a summary sheet including my recommended and expected pricing, plus the supporting price sheets including all the various options provided by the Balzer Family Clock Works. The items indicated with an * are the 5 I am recommending that we proceed with. We will arrange for transportation of the required components to Maine separate from this agreement. For the work proposed, transportation from Maine and installation of the components in our tower the expected cost from the Balzer Family Clockworks is \$85,744.

Funds for this project are included in the proposed 2016-2017 City Budget. These expenses are eligible for payment using City Facility bond proceeds.

The time of the clock restoration would be coordinated with the City Facilities project aligned to both be completed at the same time, currently estimated as July 2017.

RECOMMENDATION: That the City Commission approve and authorize the City Manager to execute the necessary agreements with the Balzer Family Clock Works of Freeport, Maine to restore and make operational the City's 1905 E. Howard Tower Clock as recommended at an estimated price of \$85,744.

Options:

- a) Postpone this matter for further information or consideration.
- b) Modify the options taken.
- c) Undertake this project at a later time.
- d) Decide not to pursue this matter at this time.
- e) Other options as determined by the City Commission.

Balzer Clock Restoration Proposal:

Item:	Cost:	Page in Proposal:
* Clock Restoration:	\$ 66,394	5-8
* Bell Ring Time Control:	\$ 6,500	10
* Clock Face:	\$ 16,250	9
* Face Installation:	\$ 4,100	10
Transportation to Maine:	\$ 4,500	8
* Face Transportation to Boyne:	\$ 4,500	9
Totals:		
Balzer Total:	\$102,244	
Group Order Discount:	\$(10,000)	
Discounted Total:	\$ 92,244	
Less Transport Totals:	\$ 9,000	
Work Total:	\$ 81,244	

RECOMMENDED RESTORATION PROCEDURE

Scope of Work:

- . Timepiece components presently in Boyne City that are to be restored or replaced: clock wheels, pinions, shafts, levers, cast iron framework, bridge plate, pendulum, bevel gears, universal joints, expansion units, motion work, weights and hands.
- . Remove all dirt, oil, grease and rust from the clock wheels, pinions, levers, shafts and bushings. Examine for wear and machine where necessary. Polish every tooth and surface to original bright finish. Apply lacquer to the shafts and wheel faces. Paint or lacquer the levers.
- . Have cast in brass (alloy 403) and machine a new contrate wheel for the snail or , if possible, straighten the original. Machine a new steel escape wheel pinion.
- . Fabricate from brass sheet the two missing fan fly blades and supply the missing attachment fasteners.
- . Repair or replace the trip lever for the hour toll.
- . Disassemble and remove all dirt, grease and oil from the bevel gears and examine for wear. Machine where necessary and polish brass gears to original bright finish. Construct a steel platform to mount the bevel gears at dial center. Fabricate a sheet metal cover for the bevel geared differential.
- . Replace the four sets of compression motion works with four sets motion works, as original in design to E. Howard Company, that will have the capacity to drive the hands on the four 48" proposed dials for the new Boyne City municipal complex. Disassemble. Clean the replacement motion works and machine where necessary. Machine four new minute shafts from 316 stainless steel. We will exchange the existing small motion works for the replacement larger size motion works.

Scope of Work (cont.):

- . Disassemble and remove all dirt, grease, oil and rust from the universal joints and expansion unit and examine for wear. Machine where necessary and paint with an industrial grade black paint. Construct the vertical shafting and dial shafting from light weight aluminum tubing and machine the joint connections. Install the required universal joints and expansion units.

- . Remove the brass hardware from the original cherry wood pendulum rod. Clean, polish and lacquer the brass hardware and clean and lacquer the cherry wood pendulum rod. Install the brass hardware. This original pendulum will be for display. Construct a new cherry wood pendulum, as original in design, to accommodate the 30" platform height. The clock movement may still need to be raised slightly on sleepers. Install the threaded rod for the pendulum bob. Apply two coats of lacquer to seal the wood. This helps prevent the absorption of moisture, which affects the regulation of the timepiece. Machine as original in design, lacquer and install the brass hardware and paint the cast iron pendulum bob with DuPont Imron polyurethane paint. Assemble the new pendulum.

- . Replace the existing eight hand hubs with hand hubs, as original in design to the E. Howard Company and are compatible with the larger motion works. Clean and paint with Dupont Imron Polyurethane paint.

- . Cut four hour hands and four minute hands from all heart California redwood to match original E. Howard design and proportions for 48" dials. Plane to taper, prime and paint with Dupont Imron polyurethane paint. Install the reconditioned replacement hand hubs. Machine a counterweight for each hand from 316 stainless steel rod (matte finish) and balance each hand.

Note: All of the above work is necessary to eliminate as much running friction and load as possible. Less friction and load means less weight and less weight means less wear on the clock movement and related components.

Scope of Work (cont.):

- . Remove all the grease, oil, dirt and paint from the cast iron clock movement plates and bridge plate. Repair the holes in the cast iron frames that have been drilled to accommodate the electrical components. Prime and paint with Dupon Imron polyurethane paint, color to match the original E. Howard green. Apply the decorative gold pinstripe design.
- . Recondition and supply six weight pulleys of E. Howard design and additional weights as needed to run the time and hour toll functions.

. Automatic Winding System for the Weights:

An automatic winding mechanism is required for each function of the clock. The Boyne City timepiece has two functions, time and hour toll, therefore it will require two automatic winding mechanisms.

Our automatic winding system is designed with the intent to be installed or removed without any modification to the clock movement and without the need to remove any of the mechanical components thus preserving the historical and horological value of the timepiece. Attached to each wind arbor is a sprocket and chain to a clutch, gearbox and motor assembly that will wind the weights. We construct from steel two weight tracks, one for the time function and one for the hour toll function. The length of the track can vary to accommodate the available space.

At the bottom of each weight track we mount a limit switch. This switch is located about one foot up from the bottom of the track so that if there were ever a power outage, at the time the weights would wind, the clock would continue to run. Since the weights would still be engaged with the limit switch the weights would wind once the power is restored.

As the clock runs the weights descend in the track eventually engaging the limit switch activating a holding relay that holds power to the winding motor beginning the winding process. At the top of the track are mounted two limit switches, one to turn off the power to the winding motor and the other as a safety, should the first switch ever fail.

Consideration for the hour toll must be made since the only time the weights engage the limit switch is during the tolling period thus interrupting the toll sequence for the duration of the winding process. To prevent this we install a timing relay that delays the winding process for the duration of the tolling sequence after which the weights would wind.

Scope of Work (cont.):

- . Fabricate or acquire a gravity bell hammer with an adjustable spring damper of correct size and weight for the 40” Meneely bell.

- . Transport and install all components.

Cost of Restoration.....*66,394.00

*** Cost valid until April 1, 2016.**

Note: The above “Cost of Restoration” does not include disassembly of the clock movement, packing the components for transport or transportation of the unrestored timepiece components from Boyne City to Freeport, Maine.

Pack and Transportation of unrestored components from Boyne City to Freeport, Maine.....*\$4,500.00

*** Cost valid until April 1, 2016.**

Note: Owner responsible for:

- Electrical wiring to the components of the Automatic Winding System. We will temporarily wire for testing.
- Construction of the platform and enclosure
- Installation of the pulley eyebolts for the weights
- Floor and/or ceiling coring and conduit installation for vertical shaft from the display room to the dial area.
- Wall/floor and/or ceiling coring and conduit installation for bell cable from the display room to the bell.

The following are the options requested at the meeting December 9, 2015. The cost of each "Option" is in addition to the above "Cost of Restoration". As requested, I have separated out the costs of work that could potentially be performed by others.

Option 1:

Four cast iron dials backed with 1/4" white structural glass or 3/8" translucent white acrylic

- . Have cast in iron 4 dials (four sections each dial total of 16 sections).
- . Grind to fit the dial sections for each dial. Drill and tap all components for fasteners and attach together. Sand to smooth finish.
- . Apply a coat of Rust Destroyer primer, inside and outside, to all the dial sections . Apply 2 coats of Dupont Imron polyurethane paint, color white, to the exterior of the dial framework except for the numerals and minute marks which will receive two coats of DuPont Imron polyurethane paint, color black. Apply two coats of DuPont Imron polyurethane paint, color white, to the interior surfaces of the dial framework. This results in better light reflection properties for the interior illumination of the dials.
- . Template all the dials sections and center pieces. Cut each piece of glass from 1/4" white structural glass or 3/8" translucent white acrylic.
- . Machine from stainless steel or brass angle all require glass clips and wood pads.

Cost.....*\$16,250.00

Note: The above "Cost" does not include the transportation or installation.

*** Cost valid until April 1, 2016.**

Transportation of the clock dials and glass or acrylic.....*\$4,500.00

*** Cost valid until April 1, 2016.**

Option 1(cont):

Installation of the four cast iron dials and glass or acrylic:

- . Assemble and install each cast iron dial framework into the building opening and seal to the building with G.E. Silicone 11 caulking.
- . Install each piece of glass or acrylic and seal with G.E. Silicone 11 caulking and secure in place with wood pads and glass/acrylic clips except for the piece that will serve as access to the hands and outer bearing. This piece will be held in place with gasketing, wood pads and glass/acrylic clips.

Cost of Installation.....*\$4,100.00

Note: Owner responsible for:

- Preparation of the dial openings in the building to mount the cast iron dials.

* Costs valid until April 1, 2016.

Option 2:

Design, machine and install all components necessary for a mechanical programmable AM/PM shut off

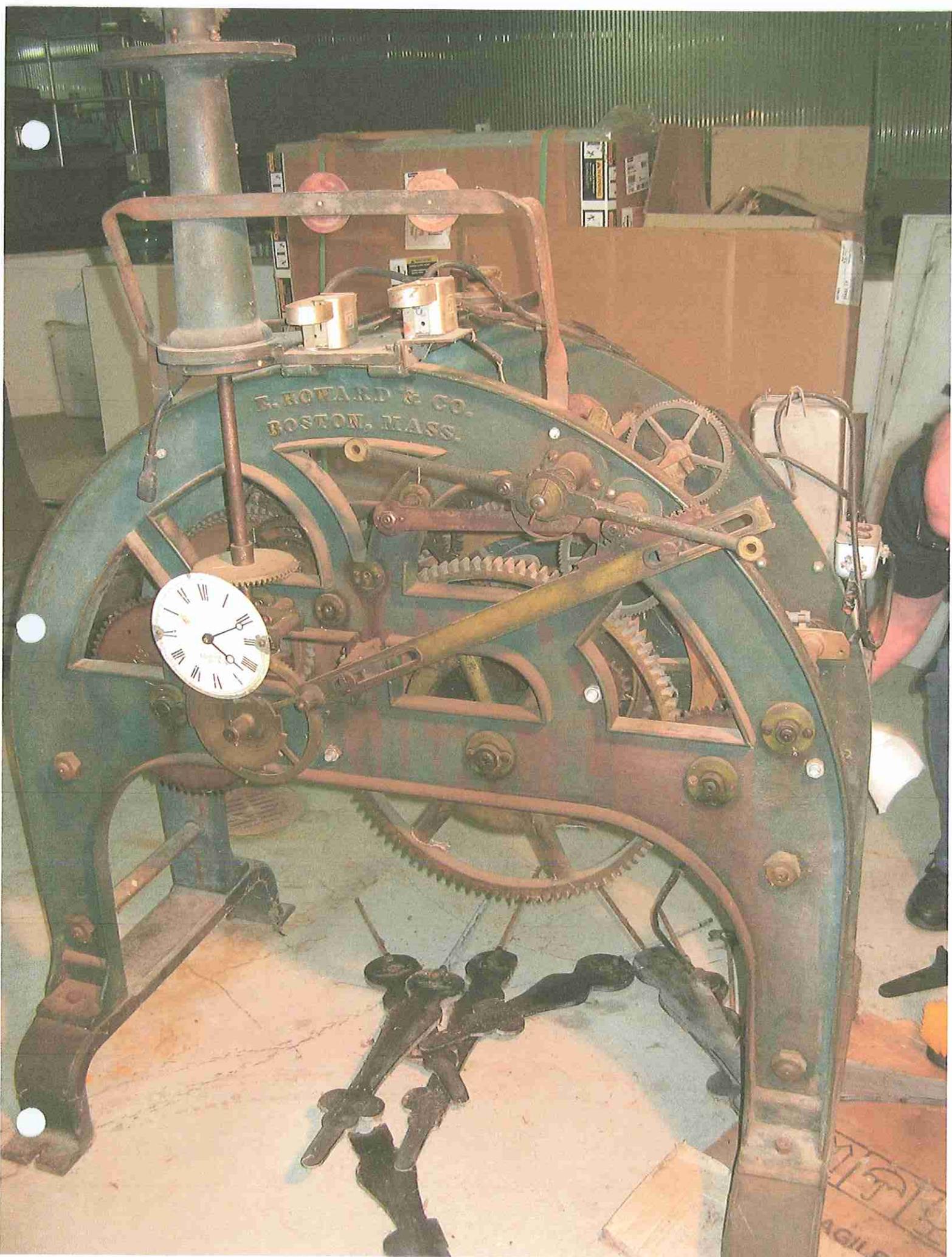
The operation of the E. Howard tower clock is completely mechanical. To safely incorporate an AM/PM bell strike shut off function it must be done mechanically. The necessary components would be designed, machined and installed into the clock movement that would interrupt the strike function for the desired period of time. The shut off time period is mechanically programmable. This system would not require the removal of any original mechanical components and will not compromise the integrity of the timepiece thus preserving its historical and horological value.

Cost.....*\$6,500.00

Note: This work must be done at the time of the restoration as it is necessary to have the complete timepiece in shop.

* Cost valid until April 1, 2016

Note: The cost of the timepiece restoration and the dial work could be reduced by \$10,000.00 if this work is performed at the same time by Balzer Family Clock works.





March 2016

March 2016							April 2016						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
6	7	8	9	10	11	12	3	4	5	6	7	8	9
13	14	15	16	17	18	19	10	11	12	13	14	15	16
20	21	22	23	24	25	26	17	18	19	20	21	22	23
27	28	29	30	31			24	25	26	27	28	29	30

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Feb 28	29	Mar 1 12:00pm City Commission 5:00pm ZBA	2	3 8:30am Main Street Board mtg. 5:30pm Airport Advisory Board	4	5 9:00am City office open for absentee ballots
6	7 12:00pm City Commission Retreat	8 Presidential Primary	9	10 6:00pm Parks & Rec (DPW)	11	12
13	14	15 7:00pm City Commission	16	17 Saint Patrick's Day (United States)	18	19
20	21 12:00pm Board Of Review 5:00pm Planning 6:00pm Board of review 7:00pm Historical	22 8:00am Budget Work Session	23 8:00am Board of Review	24 5:30pm Airport Advisory Board	25 Good Friday-City offices close at noon	26
27 Easter	28	29 12:00pm City Commission	30	31	Apr 1	2

April 2016

April 2016						
Su	Mo	Tu	We	Th	Fr	Sa
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2016						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Mar 27	28	29	30	31	Apr 1	2
3	4	5 5:00pm ZBA	6	7 8:30am Main Street Board mtg. 6:00pm Parks & Rec	8	9
10	11	12 7:00pm City Commission	13	14	15 Tax Day (United States)	16
17	18	19	20	21	22	23
National Volunteer Week						
	5:00pm Planning Commission					
24	25	26 12:00pm City Commission	27	28 Free Seedling Day 5:30pm Airport Advisory Board	29 Arbor Day	30