



**BOYNE CITY  
AIRPORT ADVISORY BOARD  
MEETING**

Thursday, October 1, 2015 at 5:30 p.m.  
Terminal Building Lobby  
Boyne City Municipal Airport  
1040 East Main Street



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for each board*

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE
2. ROLL CALL  
Excused Absences
3. READING AND APPROVAL OF MINUTES  
Approval of the September 1, 2015 meeting minutes
4. CORRESPONDENCE
5. CITIZENS COMMENTS (non-agenda items)
6. REPORTS OF OFFICERS, BOARDS, AND STANDING COMMITTEES
7. UNFINISHED BUSINESS
  - A. Hangar Inquires/Leasing
  - B. Projects
    1. Fence relocation/Repair
    2. Runway marking
    3. Runway distance markers
  - C. Jet A Fuel
  - D. Drag Race Report
  - E. Other
8. NEW BUSINESS
  - A. General Utility License
  - B. October Meeting
  - C. Other
9. GOOD OF THE ORDER
  - A. Fuel Price decreased to \$4.75 per gallon as of September 17, 2015
10. ANNOUNCEMENTS
  - The next regular Airport Advisory Board meeting is scheduled for Thursday, October 29, 2015.
11. ADJOURNMENT

*Mission Statement:*

- *To enhance the economy of Boyne City by providing a safe, inviting transportation alternative for citizens, manufacturers and visitors.*



Approved: \_\_\_\_\_

**MEETING OF  
SEPTEMBER 1, 2015**

**RECORD OF THE PROCEEDINGS OF THE REGULAR MEETING OF THE  
BOYNE CITY AIRPORT ADVISORY BOARD HELD SEPTEMBER 1, 2015**

**CALL TO ORDER**

*Chair Schmidt* called the meeting to order at **5:28 p.m.** followed by the pledge of allegiance.

**ROLL CALL**

**Present:** Richard Bouters, Jerry Schmidt,  
\*Rod Cortright, , \* Leon Jarema Ed Hennessy\*Bud Chipman

**ATTENDANCE**

**Absent:**, \*Jim Kozlowski \* Larry Trumble  
Brian Harrington Oral Sutliff ,  
\**Ex Officio Members*  
**Citizens:** None  
**Staff:** Airport Manager/City Manager, Michael Cain

**EXCUSED ABSENCES  
MOTION**

**Bouters moved and Hennessy seconded, PASSED UNANIMOUSLY** to excuse **Oral Sutliff**

**APPROVAL OF MINUTES  
MOTION**

**Hennessy moved Bouters seconded PASSED UNANIMOUSLY** to approve the minutes of **July 16, 2015** as written.

**CORRESPONDENCE**

NONE

**COMMITTEES/REPORTS** NONE

**UNFINISHED BUSINESS**

**A. Hangar Inquires/Leasing**

All City owned hangars are currently leased. The airport manager has had inquiries from a current hangar lessee regarding the City taking over their hangar in the future.

**B. Projects:**

1. **Fence relocation/repair:** Work on re-location and repair of the airport security fence continues, and is close to being finished.
2. **Runway markings:** Re-painting of the Runway & Taxiway makings will likely be scheduled as a Spring of 2016 project.
3. **Runway distance markers:** The board discussed this project proposal and has asked the Airport manager to work with the donor to move forward with the project.

C. **Jet A Fuel:** The board will continue to research the possibility of in the future, providing Jet fuel at the airport.

**NEW BUSINESS**

- A. **Recommend the City Commission re-appoint Jerry Schmidt, Oral Sutliff & Rod Cortright(ExOfficio) to the Airport Board for 3 year terms: Moved by Hennessy, Seconded by Bouters PASSED UNANIMOUSLY** to recommend to the City Commission to re-appoint Jerry Schmidt, Oral Sutliff & Rod Cortright(ExOfficio) to three years terms on the Airport Advisory Board.
- B. **Commercial Use Permit: Jerry Schmidt Bouters moved, Hennessy seconded PASSED UNANIMOUSLY** to re-new the Commercial Use Permit for Jerry Schmidt.
- C. **Insurance Renewal: Schmidt moved Hennessy seconded PASSED UNANIMOUSLY** to recommend to the City Commission to accept the Airport Liability Proposal from Avsurance Corporation for \$1657.00. Policy period September 9, 2015 to September 9, 2016.
- D. **Business After Hours for 2016:** The Airport Board will host a Business After Hours event on Thursday, April 28, 2016 at the Airport Terminal. This is a change from the previous May, 2016 date.

**GOOD OF THE ORDER**

- A. Fuel price is **\$4.99** per gallon as of **August 3, 2015**.

**ANNOUNCEMENTS  
NEXT MEETING  
MOTION**

- A. The Airport will be closed Saturday, September 5, 2015 at noon until Sunday, September 6, 2016 at 8 p.m. for the Labor Day Drag Race.
- B. The next regular Airport Advisory Board meeting is scheduled for **Thursday, September 24, 2015 at 5:30 p.m. in the Airport Terminal.**

**ADJOURNMENT**

**Chair Schmidt** adjourned the Airport Advisory Board meeting at **6:15 p.m.**

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Richard L. Bouters-Secretary\_\_\_\_\_