

**FEBRUARY 25, 2020
REGULAR MEETING**

RECORD OF THE PROCEEDINGS OF THE REGULAR BOYNE CITY COMMISSION MEETING DULY CALLED AND HELD AT BOYNE CITY HALL, 319 NORTH LAKE STREET, ON TUESDAY FEBRUARY 25, 2020

CALL TO ORDER

Mayor Neidhamer called the meeting to order at noon, followed by the Pledge of Allegiance.

Present: Mayor Tom Neidhamer, Mayor Pro-Tem Ron Grunch, Commissioners Hugh Conklin and Sally Page

Absent: Commissioner Solomon

Staff: Michael Cain, Mark Fowler, Scott McPherson, Kelsie King-Duff, John Lamont, James Manko, Cindy Grice and Tim Faas

Others: There were three citizens in attendance.

**EXCUSE
COMMISSIONER
SOLOMON**

2020-02-018
Moved by Neidhamer
Second by Conklin

To excuse Commissioner Solomon from attending today's meeting

Ayes: 4
Nays: 0
Absent: 1, Commissioner Solomon
Motion carried

**CONSENT AGENDA
MOTION**

2020-02-019
Moved by Conklin
Second by Page

Approval of the January 9, 2020 City Commission Special Work Session meeting minutes as presented
Approval of the February 11, 2020 City Commission regular meeting minutes as presented
Approval of the February 13, 2020 City Commission Special Work Session as presented
Approval of a resolution allowing taxpayers to file a written appeal to the Board of Review without making a personal appearance and authorize the City Clerk / Treasurer to sign the resolution
Approval to authorize the City Manager and / or his designee to enter into a one-year mutual aid agreement with an automatic renewal annually with the City of Charlevoix EMS

Ayes: 4
Nays: 0
Absent: 1, Commissioner Solomon
Motion carried

CITIZENS COMMENTS

Lucy Ackland asked about paving Taylor Street from State Street to the beginning of Rotary Park. Taylor Street is heavily traveled during the six months of soccer and baseball season. The street has

potholes that create damage to tires and vehicle undercarriages. There is also a lot of dust created.

CORRESPONDENCE

Correspondence from the Michigan Municipal League regarding census information was received and filed.

CITY MANAGERS REPORT

City Manager Cain reported:

- Just under 100 absentee ballots have been issued.
- We are requesting a meeting to be scheduled on Monday, March 2 at 3:00 p.m. with our financial consultants regarding water/wastewater and marina funding

REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES

Clerk / Treasurer Cindy Grice introduced new Deputy Treasurer James Manko to the Commissioners and audience. The Commissioners welcomed James to the team.

The January, 2020 Financial Statement was received and filed.

Poverty Exemption Guidelines

Consideration to approve the Poverty Tax Guidelines for 2020 in compliance with MCL 211.7u as presented.

Clerk/Treasurer Grice stated that from time to time, the Board of Review receives Poverty Exemption Requests to exempt property taxes in whole, or part, by reasons of poverty. Michigan's General Property Tax Act requires local units of government to adopt guidelines that set income levels, along with an asset level test. The asset level test sets a maximum dollar amount for the assets to be considered, while state requires that income levels not be set lower than the federal poverty guidelines that are updated annually. The Board of Review should follow these guidelines for granting or denying poverty exemptions. These guidelines will be updated annually to meet the statutory requirements of MCL 211.7u.

Staff Comments: None

Citizens Comments: None

Board Discussion: All are in agreement with the recommendation.

MOTION

2020-02-020

Moved by Conklin

Second by Page

To approve the Poverty Tax Guidelines for 2020 in compliance with MCL 211.7u as presented.

Ayes: 4

Nays: 0

Absent: 1, Commissioner Solomon

Motion carried

Housing North Staffing Contract

Consideration to approve contract 2020 BC HR between the City of Boyne City and Housing North as presented for the provision of staff services for one year at a cost not to exceed \$9,250 and authorize

the City Manager and City Clerk / Treasurer to take the steps necessary to execute the contract.

City Manager Mike Cain discussed the proposed contract between Housing North and the City of Boyne City. This one year contract along with similar ones between Housing North and the City of East Jordan, the City of Charlevoix and Charlevoix County provides the basic framework and necessary funding to allow for the hiring of a Housing Ready Program Director to help address the housing shortage directly here in Charlevoix County. It is the intent of all the parties involved that this is a minimum of a three-year effort and that its successes and progress will seek us all to extend it even further into the future. There is a 30 day opt-out option.

The new Housing Ready Program Director will be hired by Housing North who will be ultimately responsible for that person. It is anticipated that person will work closely with and receive direction from each of the sponsoring communities. Ultimately if there are any issues that cannot be worked out between the communities, the Program Director of Housing North will be available to resolve the matter.

The City's share of the cost of this joint venture is expected to be up to \$9,250 for the first year as specified in the agreement. These funds will be included in the budget for the upcoming fiscal year. This is a new position involving multiple parties. While we are off to a great start with the hiring of Steve Schnell as the Housing Ready Program Director, this will be a learning process for all involved. We are confident to be able to work thru issues that arise and make real progress in addressing Boyne City's and the area's housing needs.

Staff Comments: None

Citizens Comments: None

Board Discussion: All are in agreement with the recommendation.

MOTION

2020-02-021

Moved by Page

Second by Grunch

To approve contract 2020 BC HR between the City of Boyne City and Housing North as presented for the provision of staff services for one year at a cost not to exceed \$9,250 and authorize the City Manager and City Clerk / Treasurer to take the steps necessary to execute the contract.

Ayes: 4

Nays: 0

Absent: 1, Commissioner Solomon

Motion carried

EMS Director John Lamont presented a contract for EMS coverage for all of Chandler Township beginning April 1, 2020. Using the formula of dwelling and utilization, using an annual volume of eight responses and 146 dwellings. The notice also acknowledged that our agreement to provide coverage started midnight on December 31, 2019. The cost for January, February and March of 2020 is \$3,556.55.

Staff Comments: None

Citizens Comments: None

Board Discussion: All are in agreement with the recommendation.

2020-02-022

MOTION

Moved by Grunch

Second by Neidhamer

To approve a contract with Chandler Township to provide EMS services.

Ayes: 4

Nays: 0

Absent: 1, Commissioner Solomon

Motion carried

Commission March Meeting Dates

Consideration to approve to change the meeting times of our March meetings to noon on March 3, 2020 and 7:00 p.m. on March 17th

2020-02-023

MOTION

Moved by Conklin

Second by Grunch

To approve to change the meeting times of our March meetings to noon on March 3, 2020 and 7:00 p.m. on March 17th

Ayes: 4

Nays: 0

Absent: 1, Commissioner Solomon

Motion carried

Financial Consultant Meeting

Consideration to schedule a meeting with our financial consultant regarding Water / Wastewater and Marina funding for Monday March 2, 2020 at 3:00 p.m.

2020-02-024

MOTION

Moved by Conklin

Second by Page

To schedule a meeting with our financial consultant regarding Water / Wastewater and Marina funding for Monday March 2, 2020 at 3:00 p.m.

Ayes: 4

Nays: 0
Absent: 1, Commissioner Solomon
Motion carried

Commissioner Conklin inquired about further meetings regarding the Open Space.

Good of The Order

ADJOURNMENT

Motion by Mayor Neidhamer, second by Mayor Pro-tem Grunch to adjourn the Regular City Commission meeting of Tuesday, February 25, 2020 at 12:36 p.m.

Tom Neidhamer
Mayor

Cindy Grice
Clerk / Treasurer

DRAFT

DRAFT