



Approved: \_\_\_\_\_

**MEETING OF  
January 13, 2020**

MINUTES OF THE **BOYNE CITY LOCAL DEVELOPMENT FINANCE AUTHORITY**  
MEETING DULY CALLED AND HELD ON MONDAY, January 13, 2020 at City Hall,  
319 N Lake Street, Boyne City

**CALL TO ORDER**

Chair Gillett called the meeting to order at 1:19 p.m.

**ROLL CALL**

Present: Kelly Bellant, Michael Cain, Michelle Cortright, Pete Friedrich and Ralph  
Gillett

Absent: Pat Anzell, Josette Lory and Drew May

**EXCUSED ABSENCES  
MOTION**

**Cain moved, Friedrich seconded, PASSED UNANIMOUSLY** to excuse Pat Anzell,  
Josette Lory and Drew May.

**MEETING ATTENDANCE**

Staff: Recording Secretary Jane Halstead  
Public: One

**APPROVAL OF MINUTES  
MOTION**

**Bellant moved, Cortright seconded, PASSED UNANIMOUSLY** to approve the October  
14, 2019 meeting minutes as presented.

**HEARING CITIZENS  
PRESENT**

None.

**CORRESPONDENCE**

None.

**UNFINISHED BUSINESS  
Business Park Sign**

The Board discussed the latest plans for the new Business Park Sign which were  
presented to them by Bruce Janssen at the EDC Board meeting. They like the  
proposed design concept and the plan fits within the amount budgeted for the  
project. Lighting and letter details need to be worked out and the site for the  
sign will need some prepping with possible tree removal. The Board wants the  
sign installed by the end of June.

**MOTION**

**Friedrich moved, Cortright seconded, PASSED UNANIMOUSLY** to approve the  
Business Park Sign design concept as presented with final cost details  
forthcoming and with a completion deadline of June 30<sup>th</sup>, 2020.

**NEW BUSINESS  
Board Vacancy**

City Manager Cain will contact Drew May and find out his intentions about  
remaining on the Board.

Expirations of Terms

**MOTION**

The terms for Kelly Bellant and Josette Lory expire on March 11, 2020.

**Cain moved, Friedrich seconded, PASSED UNANIMOUSLY** to recommend to the City Commission the reappointment of Kelly Bellant and Josette Lory to the Local Development Finance Authority for 4 year terms ending 3/11/2024.

Budget Discussion

General discussion was held regarding the budget. The main expenditures anticipated are the new sign for the business park, legal fees for annexation of new property and costs associated with the development of new property.

2020 Calendar

**MOTION**

**Cortright moved, Friedrich seconded, PASSED UNANIMOUSLY** to approve the 2020 LDFA meeting calendar as presented.

**GOOD OF THE ORDER**

---

None.

---

**ANNOUNCEMENTS**

The next meeting of the Local Development Finance Authority is scheduled for March 9, 2020.

---

**ADJOURNMENT**

The January 13, 2020 Local Development Finance Authority meeting was adjourned at 1:38 p.m.

---

Pete Friedrich, LDFA Secretary

---

Jane Halstead, Recording Secretary