



City of Boyne City
Founded 1856

319 N. Lake Street

Boyne City, Michigan 49712
www.boynecity.com

Phone 231-582-6597
Fax 231-582-6506

**BOYNE CITY
CITY COMMISSION SPECIAL MEETING
Boyne City Hall
364 North Lake Street
Monday, October 3, 2016 at 9:00 a.m.**

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. HEARING CITIZENS COMMENTS (on non-agenda items; 5 minute limit)
4. NEW BUSINESS
 - A. Michigan Natural Resource Trust Fund Grant Application Revised Resolutions
 - i. Consideration to adopt the resolution for the Boyne City Veterans Park Pavilion Project revising the project funding request to \$280,000 and increase the City's match to \$320,000 and authorize the City Manager to execute the documents
 - ii. Consideration to adopt the resolution for the Boyne City Open Space Acquisition Project revising the project funding request to \$2,438,800 and increase the City's match to \$857,000 and authorize the City Manager to execute the documents
5. GOOD OF THE ORDER
6. ANNOUNCEMENTS
 - The next regular City Commission meeting is scheduled for Tuesday, October 11, 2016 at 7:00 p.m.
7. ADJOURNMENT

Individuals with disabilities requiring auxiliary aids or services in order to participate in municipal meetings may contact Boyne City Hall for assistance: Cindy Grice, City Clerk/Treasurer, 319 North Lake Street, Boyne City, MI 49712; phone (231) 582-0334



Scan QR code or go to
www.cityofboynecity.com
click on Boards & Commissions for complete
agenda packets & minutes for each board

An Equal Opportunity Provider and Employer
Hometown Feel, Small Town Appeal



CITY OF BOYNE CITY

MEMO

To: Michael Cain, City Manager 

From: Barb Brooks, Executive Assistant 

Date: September 29, 2016

Subject: Michigan Natural Resources Trust Fund (MNRTF) Grant Application - Revised Resolutions

The three applications that were submitted for the Michigan Natural Resources Trust Fund grant (Open Space Acquisition, Pavilion Development and Boyne Valley Trail Development) were reviewed and given preliminary scores by DNR staff. Where applicable, feedback was provided with the scores. In some sections there isn't anything we can change or add to increase our score. In other sections there are opportunities to strengthen or revise our responses for additional points and staff has addressed these items.

One way to gain additional points is to increase our match. Our original grant request for the Pavilion Project was \$300,000 which is the maximum allowed for a development project grant. Even though it is actually 50% or less than the total project costs, using their formula below, it only equates to 25% which scores zero points. By decreasing our ask amount to \$280,000, using their formula, it bumps our match up to 30%, which will give us 10 points (We fall in the "Middle 1/3rd MHI). Reducing our request to \$295,000 would bump us up to 26% giving us 5 points. In order to receive the full 30 points we would have to reduce our request to \$200,000.

9. APPLICANT MATCH*				
Local Match Percentage**	Top ~2% Median Household Income***	Top 1/3rd MHI	Middle 1/3rd MHI	Bottom 1/3rd MHI
0-25%	0	0	0	0
26-29%	0	0	5	10
30-39%	0	5	10	20
40-49%	5	10	20	30
50%+	10	20	30	40

* Only match that is documented and secure is used to score this criterion.

**Match percent is adjusted down, for the purpose of scoring this criterion only, when total project cost (not grant amount requested) exceeds \$400,000.

If total project cost is < or =to \$400,000, then:

$$\frac{\text{Local Match}}{\text{Total Project Cost}} = \text{Local Match \%}$$

If total project cost is > \$400,000, then:

$$\frac{\$400,000 - \text{Grant Request}}{\$400,000} = \text{Local Match \%}$$

***Those communities with Median Household Income values greater than \$92,110.

Applicant's adjusted match percentage: %

	Maximum Possible Points	Preliminary Score	Final Score
Maximum Possible Points	40	0	

Comments to Applicant:

For a project over \$400,000 the adjusted match percentage is used ($400,000 - 300,000 / 400,000 = 25\%$). So for scoring the match is reviewed as 25%. Decreasing the request amount is a way to increase the potential for points.

The City’s original request for the Open Space was \$2,471,800 which equates to approximately 75% of the acquisition costs. Reducing our grant request to \$2,438,800 (74%) and increasing our match by \$33,000 for a total of \$857,000 (26%) will enable us to gain 10 additional points. The match amount can be bumped to 30% for an additional 10 points for \$165,000.

9. APPLICANT MATCH				
Local Match Percentage	Top ~2% Median Household Income*	Top 1/3rd MHI	Middle 1/3rd MHI	Bottom 1/3rd MHI
0-25%	0	0	0	0
26-29%	0	0	10	15
30-39%	0	10	20	30
40-49%	10	20	30	45
50%+	20	30	40	60

*Those communities with Median Household Income values greater than \$92,110.

Applicant adjusted match percentage: %

	Maximum Possible Points	Preliminary Score	Final Score
Maximum Possible Points	60	0	

In past years, acquisition grants have not had as much competition and 100% of the qualifying projects were fully funded. In 2016 the DNR received 28 applications for a total grant request amount of \$41 million. The DNR has an estimated \$9 million dedicated for acquisition this year, making projects more competitive.

Given the fact that the MNRTF grant for both development and acquisition is competitive based on scoring, it is imperative that we score the highest possible in each category. Increasing our match on these two projects, thus increasing our scores will help us be more competitive. Both the Pavilion Project and Open Space are on the City’s adopted goals and recreational priorities. All revised and supplemental information must be submitted by 3 p.m. on Monday, October 3, 2016.

The Boyne Valley Trail application has the same circumstance as the two above; however, representatives from NDG who prepared the grant application believes they can improve their score enough in other sections and opted not to decrease the amount of the grant request.

RECOMMENDATIONS:

Adopt the attached resolution for the Boyne City Veterans Park Pavilion Project revising the project funding request to \$280,000 and increase the City’s match to \$320,000.

Adopt the attached resolution for the Boyne City Open Space Acquisition Project revising the project funding request to \$2,438,800 and increase the City’s match to \$857,000

Other Options:

- Take no action
- Adopt only one resolution
- Change the match amounts on one or both of the applications and revise the resolutions
- Request additional information from staff
- Other options as determined by the Commission

Application Resolution

Resolution No. _____

WHEREAS, the City of Boyne City supports the submission of an application titled, "Boyne City Pavilion Project" to the Michigan Natural Resources Trust Fund for renovation and expansion of the currently facility located in Veterans Park at 207 N. Lake Street Boyne City, Michigan; and,

WHEREAS, the proposed application is supported by the Community's 5-Year Approved Parks and Recreation Plan; and,

WHEREAS, the City of Boyne City has made a financial commitment to the total project cost of 53% which is approximately \$320,000 or more in matching funds (in cash and/or force account).

NOW THEREFORE, BE IT RESOLVED that the City of Boyne City hereby authorizes submission of a Michigan Natural Resources Trust Fund Application for \$280,000 and further resolves to make available a local match through financial commitment and donation of \$320,000, during the 2016-2017 fiscal year.

AYES:

NAYES:

ABSENT:

MOTION APPROVED.

I HEREBY CERTIFY, that the foregoing is a Resolution duly made and passed by the City Commission of Boyne City at a special meeting held on the 30th of September, 2016 at 8 a.m. in Boyne City Hall, with a quorum present.

Signature: _____

Print Name: _____

Title: _____

Date: ____/____/____

Clerk of Said: City of Boyne City

Funding Resolution

Resolution No. _____

WHEREAS, the City of Boyne City supports the submission of an application titled, "Boyne City Open Space" to the Michigan Natural Resources Trust Fund for acquisition of a public recreational open space at 475 N. Lake Street Boyne City, Michigan; and,

WHEREAS, the proposed application is supported by the Community's 5-Year Approved Parks and Recreation Plan; and,

WHEREAS, the City of Boyne City has made a financial commitment to the project in the amount of 26% of estimated value to purchase the property with matching funds, in cash and/or force account.

NOW THEREFORE, BE IT RESOLVED that the City of Boyne City hereby authorizes submission of a Michigan Natural Resources Trust Fund Application for a total of \$3,295,800 of which 74% of the estimated value of the property, currently estimated as \$2,438,800, for future public recreational open space is requested through the grant application, and further resolves to make available a local match through financial commitment and donation of 26% of the estimated value of the property, currently estimated as a total local match of \$857,000, during the 2016-2017 fiscal year.

AYES:

NAYES:

ABSENT:

MOTION APPROVED.

I HEREBY CERTIFY, that the foregoing is a Resolution duly made and passed by the City Commission of Boyne City at their regular meeting held on the 30th of September, 2016 at 8 a.m. in Boyne City Hall, with a quorum present.

Signature: _____

Print Name: _____

Title: _____

Date: ____/____/____

Clerk of Said: City of Boyne City