



**BOYNE CITY  
AIRPORT ADVISORY BOARD  
MEETING**

Tuesday, September 1, 2015 at 5:30 p.m.  
Terminal Building Lobby  
Boyne City Municipal Airport  
1040 East Main Street



*Scan QR code or go to  
[www.cityofboynecity.com](http://www.cityofboynecity.com)  
click on board's  
commissions for complete  
agenda packets & minutes  
for each board*

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE
2. ROLL CALL  
Excused Absences
3. READING AND APPROVAL OF MINUTES  
Approval of the July 16, 2015 meeting minutes
4. CORRESPONDENCE
5. CITIZENS COMMENTS (non-agenda items)
6. REPORTS OF OFFICERS, BOARDS, AND STANDING COMMITTEES
7. UNFINISHED BUSINESS
  - A. Hangar Inquires/Leasing
  - B. Projects
    1. Fence relocation/Repair
    2. Runway marking
    3. Runway distance markers
  - C. Jet A Fuel
  - D. Other
8. NEW BUSINESS
  - A. Recommend the City Commission re-appoint Jerry Schmidt, Oral Sutliff and Rod Cortright (Ex Officio) to the Airport Board (three year terms)
  - B. Commercial Use Application-Jerry Schmidt
  - C. Insurance Renewal
9. GOOD OF THE ORDER
  - A. Fuel Price increased to \$4.99 per gallon as of August 3, 2015
10. ANNOUNCEMENTS
  - Airport closed September 5, 2015 at noon until September 6, 2015 at 8 p.m. for Labor Day Drag Races.
  - The next regular Airport Advisory Board meeting is scheduled for Thursday, September 24, 2015.
11. ADJOURNMENT

*Mission Statement:*

- *To enhance the economy of Boyne City by providing a safe, inviting transportation alternative for citizens, manufacturers and visitors.*



Approved: \_\_\_\_\_

**MEETING OF  
JULY 16, 2015**

**RECORD OF THE PROCEEDINGS OF THE REGULAR MEETING OF THE  
BOYNE CITY AIRPORT ADVISORY BOARD HELD JULY 16, 2015**

**CALL TO ORDER**

*Chair Schmidt* called the meeting to order at **5:30 p.m.** followed by the pledge of allegiance.

**ROLL CALL**

**Present:** Richard Bouters, Jerry Schmidt, Oral Sutliff ,  
\*Rod Cortright, , Brian Harrington\* Leon Jarema

**ATTENDANCE**

**Absent:** \*Jim Kozlowski \* Larry Trumble \*Bud Chipman  
Ed Hennessy  
\**Ex Officio Members*  
**Citizens:** Ron Ludgin  
**Staff:** Airport Manager/City Manager, Michael Cain

**EXCUSED ABSENCES  
MOTION**

**Bouters moved and Sutliff seconded, PASSED UNANIMOUSLY** to excuse Ed Hennessy.

**APPROVAL OF MINUTES  
MOTION**

**Sutliff moved Harrington seconded PASSED UNANIMOUSLY** to approve the minutes of **June 25, 2015** as written.

**CORRESPONDENCE**

NONE

**COMMITTEES/REPORTS** NONE

**UNFINISHED BUSINESS**

**A. Hangar Inquires/Leasing**

All City owned hangars are currently leased. The City continues to receive inquiries regarding hangar space.

**B. Projects:**

1. **Fence relocation/repair:** Work on re-location and repair of the airport security fence continues.
2. **Runway markings:** A quote for painting markings on the runway and taxiway has been obtained by the City. The board will review the quote and advise whether to move forward with this project after a review of the Airport Budget.
3. **Runway distance markers:** Airport Manager Michael Cain has met with an airport user that has an interest in providing runway distance marking signs at the airport. M. Cain will work with them and report back to the board regarding progress.

- C. **Other:** An inquiry was made regarding having Jet A fuel available at the airport. This has been researched in the past, and the board will review at the September meeting.

**NEW BUSINESS**

- A. **Annual Safety Seminar:** Due to MDOT's inability to schedule a Safety Seminar until winter, a seminar will not be held in 2015. The board will look at the pring of 2016 for the next Seminar.
- B. **Fuel Farm Insurance:** M. Cain reported that the price for insuring the Airport Fuel Farm will not increase for 2016.
- C. **Hangar Wind Sock:** The wind sock located at the end of the T-Hangars on Taxiway C is in disrepair and will be replaced.
- D. **Fuel Billing Data:** The board reviewed fuel billing information for airport fuel customers. This data will be reviewed by the board each month.

**GOOD OF THE ORDER**

- A. Fuel price is **\$4.94** per gallon as of **July 10, 2015**.
- B. The Harbor Springs Chapter of the EAA will hold a Young Eagles Event at the Airport on Saturday, August 15, 2015 from 9 a.m.– noon.  
This event offers free airplane rides to kid's ages 8yrs to 17yrs.

**ANNOUNCEMENTS**  
**NEXT MEETING**  
**MOTION**

- A. The next regular Airport Advisory Board meeting is scheduled for **Thursday, August 28, 2015 at 5:30pm in the Airport Terminal.**

**ADJOURNMENT**

**Chair Schmidt** adjourned the Airport Advisory Board meeting at **6:04 p.m.**

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Richard L. Bouters-Secretary\_\_\_\_\_

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PERMIT FOR COMMERCIAL USE  
BOYNE CITY MUNICIPAL AIRPORT

25.00

COPY

DATE OF APPLICATION: 9/14/12  
DATE OF EXPIRATION: 9/14/15  
NAME:  
BUSINESS NAME: JERRY SCHMIDT CFI  
PHONE: 582-1619

In conformance with City Ordinance #A-45, this permit is issued to the above named business for use of the Boyne City Municipal Airport as a base for commercial operations.

This permit is effective for three years from the date of issue, and is renewable following a review that indicates the operation is satisfactory to the City.

Approved by the Airport Advisory Board 9/27/2012

  
\_\_\_\_\_  
CITY OF BOYNE CITY  
City/Airport Manager

DATE 10-8-12

PERMIT FOR COMMERCIAL USE  
BOYNE CITY MUNICIPAL AIRPORT

DATE OF APPLICATION:

DATE OF EXPIRATION:  
NAME:

BUSINESS NAME:

PHONE:

In conformance with City Ordinance #A-45, this permit is issued to the above named business for use of the Boyne City Municipal Airport as a base for commercial operations.

This permit is effective for three years from the date of issue, and is renewable following a review that indicates the operation is satisfactory to the City.

*Approved by the Airport Advisory Board* \_\_\_\_\_

\_\_\_\_\_ DATE  
CITY OF BOYNE CITY

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**From:** Perin, Donia M.  
**Sent:** Friday, August 21, 2015 1:53 PM  
**To:** mcain@boynecity.com  
**Cc:** Lisa Schrock (lschrock@boynecity.com)  
**Subject:** Boyne City Airport Liab 9/9 Renewal

Good afternoon Mike,

Attached is the proposal for the airport liability renewal. The premium has remained as expiring and no change in coverage but I have provided alternate Hangarkeepers Liability limits (HKLL) for consideration which you will see at the bottom of the proposal. Please review the proposal, sign and return to me at your earliest convenience. Should you decide to renew with the increase in HKLL, please indicate by circling. If you should have any questions or concerns regarding your renewal, don't hesitate to contact me.

Have a great weekend!

**Donia Perin**  
Customer Service Representative  
**Avsurance Corporation**  
P.O. Box 1387  
Ann Arbor, MI 48106-1387  
P: 800-472-7090  
F: 734-663-8296  
[www.avfuel.com/avsurance](http://www.avfuel.com/avsurance)

**AIRPORT LIABILITY PROPOSAL**

**NAMED INSURED:** Boyne City Municipal Airport  
**INSURED ADDRESS:** 319 North Lake St., Boyne City, MI 49712  
**INSURANCE COMPANY:** Global Aerospace, Inc.  
**POLICY PERIOD:** September 9, 2015 to September 9, 2016  
**OPERATIONS COVERED:** All areas necessary and incidental to the operations of the Named Insured.

**PREMISES LIABILITY**

**LIMIT OF LIABILITY:** \$2,000,000 Each Occurrence

**PRODUCTS / COMPLETED OPERATIONS**

**LIMIT OF LIABILITY:** \$2,000,000 Each Occurrence / Aggregate

**HANGARKEEPERS LEGAL LIABILITY\***

**LIMIT OF LIABILITY:** \$50,000 Each Aircraft  
\$100,000 Each Occurrence  
**DEDUCTIBLE:** \$1,000 Each Aircraft/All Losses

**ADDITIONAL COVERAGES**

**PERSONAL INJURY AND  
ADVERTISING:** \$2,000,000 Annual Aggregate  
**ON AIRPORT AUTO:** \$1,000,000 Each Occurrence  
**MEDICAL PAYMENTS:** \$3,000 Each Person  
**FIRE LEGAL:** \$100,000 Any One Fire

**ADDITIONAL INSURED**

Avfuel Corporation 47 W. Ellsworth Rd., Ann Arbor, MI 48108

**TOTAL AIRPORT LIABILITY PREMIUM: \$1,657.00**

By signing this document you agree to the values, limits and terms set forth in the proposal.

Signature of Insured: \_\_\_\_\_ Date: \_\_\_\_\_

**\*Alternate Hangarkeeper Liability Limit:  
\$100,000 Each Aircraft  
\$300,000 Each Occurrence  
Total Annual Premium: \$1,807**

# BOYNE CITY *Annual*



# DRAG RACE

*FUND-RAISING EVENT*

*Annual Labor Day Drag Race*

*Side by Side 1/8 Mile Drags*

Boyne City Airport, Boyne City Michigan  
Sunday, September 6, 2015 \*\*\*\* Noon to 5:00 p.m.

**\*\*All Drivers must sign a waiver prior to race\*\***

**Open Headers Allowed**

**Slicks are allowed**

**NO PETS or ALCOHOL ALLOWED!**

**Grudge Matches  
or Run for Times!**

**Full Tree or  
Pro Tree Options!**

## ENTRY FEE

Car - Truck - Motorcycle.....	\$30.00
Spectators.....	\$10.00
Under 12.....	FREE
Pit Pass.....	\$15.00

**For More Information:**

Call (231) 582-6597

or contact us via our website at

[www.bcpddragrace.org](http://www.bcpddragrace.org)

# Boyne City

## Annual Drag Race

Sunday, September 6, 2015\*\*\* Noon to 5p.m.

Boyne City Airport, 1048 E. Main Street



### Pre-Registration Form

**Limit  
125 vehicles!**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email or Fax: \_\_\_\_\_

Type of Vehicle: \_\_\_\_\_ Year: \_\_\_\_\_ Model: \_\_\_\_\_

### Boyne Valley Lions Club

~~xxx~~ \$25.00

**Pre-Registration Fee: \$30.00 per car (NON-REFUNDABLE)**

**\*\*Gates open at 8:30am for registration and Tech Inspections\*\***

Make Checks Payable to: *Boyne City Drag Race*

Please send registration fee and form to:

City of Boyne City

319 N Lake Street

Boyne City, MI 49712

### Notice:

**\*\*All drivers must sign waiver prior to race\*\***

**All vehicles are subject to tech inspections**

Rejection decided by infractions:

Brakes, Steering, Seatbelts, Helmets, All lug nuts, battery secured

Open Headers and Slicks are allowed.

**Required Gear for Motorcycles:**

- Full leathers or Kevlar suit
- Gloves
- Boots
- Full helmet

**NO PETS or ALCOHOL ALLOWED!**

**Sportsman's or Pro Tree Options**

**Grudge Matches**

**Run for Time Slips**

For more information, call us at (231) 582-6597

Or thru our website at [www.bcpddrgrace.org](http://www.bcpddrgrace.org)