



City of Boyne City
Founded 1856

319 N. Lake Street

Boyne City, Michigan 49712
www.boynecity.com

Phone 231-582-6597
Fax 231-582-6506

**BOYNE CITY
CITY COMMISSION REGULAR MEETING
Boyne City Hall
319 North Lake Street
Tuesday, June 25, 2013 at Noon**

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. CONSENT AGENDA
The purpose of the consent agenda is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff, or the public may ask that any item(s) on the consent agenda be removed and placed as the last item under new business to receive full discussion. Such requests will be automatically respected.
 - A. Approval of the May 28, 2013 City Regular City Commission meeting minutes with corrections as presented
 - B. Approval of the June 11, 2013 City Regular City Commission meeting minutes as presented
4. HEARING CITIZENS COMMENTS (on non-agenda items; 5 minute limit)
5. CORRESPONDENCE
 - A. Correspondence from the Michigan Liquor Control Commission regarding an application for a New Resort SDD License for Family Fare, LLC (Glens) located at 430 N Lake Street
6. CITY MANAGER'S REPORT
7. REPORTS OF OFFICERS, BOARDS, AND STANDING COMMITTEES
 - A. May, 2013 Financial Statement
8. UNFINISHED BUSINESS
9. NEW BUSINESS
 - A. Boyne Mountain Expansion Grant
 - i. Public Hearing
Consideration of Public Hearing to hear public comments concerning the pending application to the Michigan Economic Development Corporation for funding under the Community Development Block Grant Program. The application request of \$382,500 will be used for the Boyne Mountain Expansion Project to fund the replacement of the 6" sewer force main from Topolinski Road to Moll Drive with a 10" force main

An Equal Opportunity Provider and Employer

Hometown Feel, Small Town Appeal

- ii. Authorizing Resolution
Consideration to approve a resolution authorizing the City Manager to sign the required application forms and grant agreement
 - iii. Certifying Officer
Consideration to approve City Manager Michael Cain Environmental Review Certifying Officer for the "Boyne Mountain Expansion Project"
 - B. North Lake Street Lighting and Electrical Upgrades
Consideration to award a contract for conduit boring to Roemer Utility Services for the amount of \$7,124 and also to award a bid to Ed's Electric for the electrical work for this project in the amount of \$10,850 and authorize the City Manager to sign the required documents
 - C. Farmers Market Grant
Consideration to support the Boyne City Farmers Market grant application to create a design for converting the Veterans Park Pavilion into a multipurpose facility
 - D. MSHDA Planning Grant Opportunity
Consideration to authorize the City manager to sign grant documents if the Placemaking and Neighborhoods grant is awarded to the City and authorize City Staff to submit grant applications to the Boyne City Public Library, Charlevoix County Community Foundation, the Frey foundation, and the Grant Lakes Energy People Fund if the Placemaking and Neighborhood Grant is awarded and accepted
 - E. Mower Purchase
Consideration to purchase a Kubota F3680 Mower package from Ginop Sales of Alanson in the amount of \$25,896 and authorize the City Manager to sign the required documents
 - F. Emergency Siren Receiver / Controller Issues
Consideration to authorize staff to proceed with necessary siren repairs up to \$2,500 and report back to the City Commission upon completion
10. GOOD OF THE ORDER
11. ANNOUNCEMENTS
 - The Michigan DNR will be holding a Public Hearing for the purpose of gathering information from the public concerning special watercraft controls on the waters of Lake Charlevoix, City of Boyne City
 - The benefit luncheon for Mike and Lynn Cummings will be held at the Boyne City Eagles lodge on Sunday, June 30th from noon to 4:00 pm
 - City Offices will be closed Thursday, July 4, 2013 in observance of Independence Day.
 - The next regular City Commission meeting is scheduled for Tuesday, July 9, 2013 at 7:00 p.m.
12. ADJOURNMENT

Individuals with disabilities requiring auxiliary aids or services in order to participate in municipal meetings may contact Boyne City Hall for assistance: Cindy Grice, City Clerk/Treasurer, 319 North Lake Street, Boyne City, MI 49712; phone (231) 582-0334



*Scan QR code or go to
www.cityofboyne.com
click on Boards & Commissions for complete
agenda packets & minutes for each board*

**MAY 28, 2013
REGULAR MEETING**

RECORD OF THE PROCEEDINGS OF THE REGULAR BOYNE CITY COMMISSION MEETING DULY CALLED AND HELD AT BOYNE CITY HALL, 319 NORTH LAKE STREET, ON TUESDAY MAY 28, 2013 AT NOON

CALL TO ORDER

Mayor Grunch called the meeting to order at noon followed by the Pledge of Allegiance.

Present: Mayor Ron Grunch, Mayor Pro-Tem Gene Towne, Commissioner Laura Sansom, Tom Neidhamer and Derek Gaylord

Staff: Andy Kovolski, Michael Cain, Hugh Conklin, Jeff Gaither, Scott McPherson, Dan Meads, Barb Brooks, and Cindy Grice

Others: There were 13 citizens in attendance, including a representative from the Petoskey News Review

**CONSENT AGENDA
MOTION**

2013-05-069
Moved by Neidhamer
Second by Towne

2013-05-069A
Approval of the May 14, 2013 City Regular City Commission meeting minutes as presented

2013-05-069B
Approval to appoint Kelly Martin to the Boyne City Historic District Commission with a term to expire on November 30, 2016

2013-05-069C
Approval to cancel the May 28, 2013 7:00 pm meeting

Ayes: 5
Nays: 0
Absent: 0
Motion carried

CITIZENS COMMENTS

None

CORRESPONDENCE

None

CITY MANAGER'S REPORT

City Manager Cain reported:

- Consumers Energy reported the power outage from the prior week was due to tree damage during the storm.
- Consumers Energy also reported 90% of their tree project is complete
- We anticipate dredging to take place some time late summer.

**REPORTS OF OFFICERS,
BOARDS AND STANDING
COMMITTEES**

None

**Dr. Kirkby Property
Donation**

Main Street Program Director Hugh Conklin discussed the property donation from Dr. Dennis Kirkby that was presented at the last Commission meeting. There was a question regarding a possible agreement with an adjoining property owner regarding parking spaces on the donated property. That property owner, Bob Banner provided a letter stating he did not have an issue with the proposed donation.

Staff Comments: None

Citizens Comments: None

Board Deliberation: Commissioner Sansom said she is fine with it. Commissioner Neidhamer and Mayor Pro-Tem Towne agreed. Commissioner Gaylord inquired about Main Street's desire for these spots and was informed the intention is to use them as public parking. Mayor Grunch agreed and thanked Dr. Kirkby for his generosity.

2013-05-070

Moved by Towne

Second by Sansom

MOTION

To authorize the City Manager to take the necessary steps to accept the property behind 209 and 211 South Lake Street as a donation from Dr. Dennis Kirkby.

Ayes: 5

Nays: 0

Absent: 0

Motion carried

Consideration of a first reading of amendments to the Boyne City Zoning Ordinance to remove Sidewalk Cafes and schedule a second reading for July 9, 2013; and ii) Consideration of a first reading of a new general ordinance allowing Outdoor Sidewalk Cafes with alcohol and to schedule a second reading for July 9, 2013.

**1st Reading Outdoor
Sidewalk Cafe Ordinances**

Planning Director Scott McPherson discussed the current zoning ordinance that allows outdoor eating areas that do not serve alcohol on the public sidewalk in the Central Business District. Each year, several establishments obtain permits and offer outdoor eating areas on the sidewalk and the planning department is unaware of any specific complaints in regards to their operation. Last summer Magnum Hospitality submitted an application to the City that specifically requested alcohol service on the public sidewalk at Café Sante. Since the ordinance specifically prohibits alcohol the application could not be approved. Subsequently Magnum Hospitality submitted a request for the City to consider changing the existing ordinance to also allow the serving of alcohol in outdoor eating areas which are located on the public sidewalk. At the April 15, 2013 meeting, the Planning Commission considered the request and directed staff to develop an amendment to the zoning ordinance to eliminate the provisions for outdoor cafes on the public sidewalk and develop a new stand alone ordinance to regulate outdoor sidewalk cafes what would include a provision that would allow alcohol service.

Staff Comments: Harbormaster Barb Brooks said alcohol is already allowed in City public spaces. Main Street Director read on behalf on Main Street a statement recommending the City move forward and try this.

Citizens Comments: Fred Moore of Magnum Hospitality thanked everyone

everyone for their hard work and efforts. He doesn't see any downside. The business do not want to represent themselves badly. This would increase sales and sales taxes. Bill Bolger said the issue came before the Alano club. No adverse comments from that board were received and they are in favor due to the benefits to the community.

Board Deliberation: Commissioner Gaylord said he has had opportunity to research and with information he is getting back, he is not comfortable with alcohol on the sidewalks. Lots of families walk by with kids. His main concern with the ordinance is with the sidewalk dimensions. There may be some business with liquor licenses that cannot comply with that. For the reason of it not being equal, he cannot endorse a discriminatory ordinance if not every single business could take advantage of it. Commissioner Gaylord also asked what the return is directly to the taxpayer and Mayor Grunch said the return is investments in a vibrant economy. City Manager Cain added we have a successful community. Storefronts use the sidewalks to display their wares. All pieces make Boyne City a successfully community. We are trying to create vibrant spaces. Commissioner Sansom said she researched other communities and their fees are higher. She also talked to some community people and most are not in favor. They don't want to expose their kids. She is not in favor at this point.

Commissioner Neidhamer said he is in full favor of both ordinances. Public support was heard at forums. We need to move forward. Obstacles can be overcome. We have people saying yes at public forums without opposition. This can happen. We owe it to the majority of business leaders, civic leaders who are in support. Mayor Pro-Tem Towne said he understands, but doesn't believe there is a need for it. He believes people come to Boyne City because it is a family oriented town.

Mayor Grunch said is in favor of the ordinance changes without the alcohol provisions. He thinks about the unintended consequences. After talking to citizens at large, its 3 or 4 to 1 not in favor of it. Many people bring their children into town. He doesn't want to see special events spoiled and is not seeing anything that favors this at all.

Commissioner Gaylord added he is not anti-business. He understands we have the public hearings, but not everyone goes. He wants a balance of all aspects.

Citizen Monica Ross said she is favor of the outdoor dining. There are tables already. We've already dealt with that issue. It adds to the ambiance of our community. She added she can't see where 5 or 6 tables is going to create this huge problem for the city to manage. It's a nice pleasant experience. Open up our minds at least give it a chance. We can always revoke that right.

Fred Moore added he doesn't want to do anything that would hurt Stroll the Streets. He doesn't think the alcohol served would diminish that. They want to be good neighbors, good citizens and stewards. This could create another 3 – 5 part time positions.

Corinne Capp said she said the public wants it.

Commissioner Neidhamer made a motion to approve of a first reading of amendments to the Boyne City Zoning Ordinance to remove Sidewalk Cafes and schedule a second reading for July 9, 2013; and ii) Consideration of a first reading of a new general ordinance allowing Outdoor Sidewalk Cafes with alcohol and to schedule a second reading for July 9, 2013. There was no second to this motion.

2013-05-071

MOTION

Moved by Sansom
Second by Grunch

To approve of a first reading of amendments to the Boyne City Zoning Ordinance to remove Sidewalk Cafes and schedule a second reading for July 9, 2013; and ii) Consideration of a first reading of a new general ordinance allowing Outdoor Sidewalk Cafes *without alcohol* and to schedule a second reading for July 9, 2013.

Ayes: 4
Nays: 1
Absent: 0
Motion carried

Review of Lower Lake Street drainage analysis and consideration to provide direction to staff as how to proceed further

Lower Lake Street Drainage Improvement Options

City Manager Cain stated for several years, the City has been receiving complaints regarding the Lower Lake Street storm drain outfall, specifically that when the water comes out of the pipe, it veers towards the north and the adjacent property. Despite our repeated efforts to redirect the water, it usually chooses to find its own way after some major rain event. We have requested C2AE look at this issue and provide options. Options were provided for the Commissioners. Larry Fox with C2AE discussed the options that were presented, favoring option 2.

Staff Comments: None

Citizens Comments: John Ross said his family has used this beach for many years. The City has done a nice job cleaning the beach. Over time the rock line has eroded, it looks bad the way it is now and is a hazard for children. Gary Blakeslee agrees.

Board Deliberation: Mayor Pro-Tem Towne said he believes option #2 is best. It leaves as much beach as possible. Commissioner Gaylord said looking at wants versus needs, minimizing beach impacts and protecting property lines, move forward with looking at finite options and cost estimates. Commissioner Sansom also is in favor of doing something.

2013-05-072

MOTION

Moved by Grunch
Second by Towne

To excuse Commissioner Gaylord from this meeting.

Ayes: 5
 Nays: 0
 Absent: 0
 Motion carried

2013-05-073
 Moved by Neidhamer
 Second by Towne

MOTION

To hire C2AE for further research and development of option 2, get costs and engineering details for the Lower Lake Street drainage

Ayes: 4
 Nays: 0
 Absent: 1, Commissioner Gaylord
 Motion carried

Review of materials presented regarding cost estimates for paving gravel streets and consideration to provide direction to staff as how to proceed further

Gravel Road Paving Estimates

City Manager Cain discussed the report from C2AE providing us with cost estimates for paving the 24 gravel streets within the City. This report does not include alleys. The estimate to do so is \$4,405,300. Adding or subtracting items such as curbs, water lines, sewer lines could add to subtract from that total.

Larry Fox from C2AE added that some of the streets are eligible for MDOT funding.

Staff Comments: None

Citizens Comments: None

Board Deliberation: Commissioner Sansom said we could vote a bond issue. Mayor Pro-Tem Towne said he would like to see the list prioritized. Commissioner Neidhamer said he is an advocate of extending water / sewer lines and streets. Court Street is right up there. Staff and a workshop to delve deeper into this makes sense.

Consideration to direct staff to proceed in using MDOT Local Road Funds to undertake road improvements on Division and Pleasant Streets at the earliest reasonable opportunity.

Pleasant and Division Streets

City Manager Cain discussed the bids that were opened in April for the milling and resurfacing of the pavements on Pleasant Street from Division west to Front Street and Division Street from Pleasant south to the City limits. The proposed project would mill through the existing caps and underlying pavement and replace those with one and a half inches of new pavement that we expect to last for between 10 and 15 years. This project was included in this years budget. Two bids were received and the low bidder was Reith Riley Construction at \$107,740.15. Complicating this is that MDOT has changed the procedure for spending some federal funds that they normally pass thru to local road and transit agencies. In our case, this involves the Charlevoix County Road Commission, Charlevoix

County Transit and the cities and villages in the county. We used such funds for our recent Division Street project and had scheduled Court Street to be in line for over \$700,000 of funding a few years from now. In order to accumulate such an amount, funds that passed thru the State over several years would need to be accumulated. MDOT no longer allows funds to be saved over several years like we have done in the past and were discussing in the future. They want us to use those funds now and not be able to save them for bigger projects. These funds can only be used for improvements on certain federal aid eligible roads, which are usually more major class roads. Roads like most of Lake Street qualify while more residential roads would not. The segments of Division and Pleasant scheduled for the mill and fill noted above would qualify to use these funds. It was looking like a very good option until MDOT told us the mill and fill project would need to be rebid using their rebid process meaning the work on those streets couldn't be done until the Spring of 2014. The dilemma we are facing is do we want to save over \$100,000 by delaying the project and driving over two pretty rough roads for another season.

Staff Comments: None

Citizens Comments: None

Board Deliberation: All are in favor of waiting.

2013-05-074

Moved by Towne

Second by Sansom

To direct staff to proceed in using MDOT Local Road Funds to undertake road improvements on Division and Pleasant Streets at the earliest reasonable opportunity.

Ayes: 4

Nays: 0

Absent: 1, Commissioner Gaylord

Motion carried

2013-05-075

Moved by Grunch

Second by Sansom

To take a brief break at 2:37 p.m.

Ayes: 4

Nays: 0

Absent: 1, Commissioner Gaylord

Motion carried

2013-05-076

Moved by Grunch

Second by Towne

To reconvene at 2:47 p.m.

Ayes: 4

MOTION

MOTION

MOTION

Nays: 0

Absent: 1, Commissioner Gaylord

Motion carried

SOBO Arts Festival Grant Consideration to authorize the City Manager to sign the necessary documentation to accept the grant from the Charlevoix County Community Foundation in the amount of \$1,900 for the 2013 SOBO Arts festival

Main Street Director Hugh Conklin discussed the grant received for the event schedule for June 28 and 29. The festival is part of the Main Street. This is the fourth annual festival.

Citizens Comments: None

Staff Comments: None

Board Deliberation: All are in agreement.

2013-05-077

Moved by Sansom

Second by Towne

MOTION

To authorize the City Manager to sign the necessary documentation to accept the grant from the Charlevoix County Community Foundation in the amount of \$1,900 for the 2013 SOBO Arts festival

Ayes: 4

Nays: 0

Absent: 1, Commissioner Gaylord

Motion carried

Consideration to authorize the City Manager to sign and complete necessary documents related to the Michigan Economic Development Corporation's Downtown Planning Grant.

Theater Planning Grant

Main Street Director Hugh Conklin discussed the grant opportunity from MEDC for not to exceed \$25,000. This grant is for the Boyne Theatre project for a feasibility study. A cash match equal to the funds received is required.

Citizens Comments: None

Staff Comments: None

Board Deliberation: All are in agreement.

2013-05-078

Moved by Towne

Second by Sansom

MOTION

To authorize the City Manager to sign and complete necessary documents related to the Michigan Economic Development Corporation's Downtown Planning Grant

Ayes: 4

Nays: 0

Absent: 1, Commissioner Gaylord

Motion carried**PAR Plan Insurance Grant**

Consideration to approve a resolution of support to apply for a grant of \$4,700 from the Michigan Township Participating Plan's Risk Reduction Grant Program and authorize the City Manager and/or City Clerk / Treasurer to prepare and sign the necessary documents to apply for an implement the grant as proposed

Police Chief Gaither discussed the Risk Reduction Grant from the PAR plan. A computer storage server is needed to allow the Police Department to download, store, copy and view video files that have been recorded by the department's in-car cameras and the body worn video cameras. These cameras consume a large quantity of memory that a stand alone computer cannot accommodate. We are currently using a regular computer with an external hard drive to download and store this data, however, our computer is overloaded at this point. The purchase of a complete media storage system would enable the Police Department to manage and view video files of enforcement encounters by police officers with the public with the goal of reducing civil liability.

Citizens Comments: None

Staff Comments: None

Board Deliberation: All are in support.

2013-05-079

Moved by Neidhamer

Second by Towne

To approve a resolution of support to apply for a grant of \$4,700 from the Michigan Township Participating Plan's Risk Reduction Grant Program and authorize the City Manager and/or City Clerk / Treasurer to prepare and sign the necessary documents to apply for an implement the grant as proposed

Ayes: 4

Nays: 0

Absent: 1, Commissioner Gaylord

Motion carried

MOTION

Airport Parking

Consideration to approve the use of boat trailer storage at the Boyne City Airport through October and adopt the proposed fees into the City's fee schedule as part of the FY 13/14 Budget.

Harbormaster Barb Brooks discussed recommendation to approve the use of boat trailer storage at the Airport. Each year, a number of people contact her looking for a place to store their boat trailer. They are generally referred to other marine service businesses. At their May 23rd meeting, the Airport Board discussed this and unanimously approved the proposal as presented.

Staff Comments: Police Chief Gaither agreed. This will simplify things for both the Marina Staff and the Police Officers. Andy Kovolski also agreed.

Citizens Comments: None

Good of the Order

Board Deliberation: Mayor Pro-Tem Towne said as long as there are no safety issues, he agrees. All other Commissioners agree with the recommendation.

MOTION

2013-05-080
Moved by Towne
Second by Sansom

To approve the use of boat trailer storage at the Boyne City Airport through October and adopt the proposed fees into the City's fee schedule as part of the FY 13/14 Budget.

Ayes: 4
Nays: 0
Absent: 1, Commissioner Gaylord
Motion carried

Good of the Order

None

CLOSED SESSION
MOTION

2013-05-081
Moved by Grunch
Second by Sansom

To approve the Request of the City Manager to go into closed session with our attorney regarding Attorney/Client Privilege communications as provided in MCL 15.268 (h) of the Michigan Open Meetings Act (PA 267 of 1976) at 3:10 pm

Ayes: 4
Nays: 0
Absent: 1, Commissioner Gaylord
Motion carried

RETURN TO OPEN SESSION
MOTION

2013-05-082
Moved by Grunch
Second by Towne

To return to open session at 3:53 pm.

Ayes: 4
Nays: 0
Absent: 1, Commissioner Gaylord
Motion carried

ADJOURNMENT

Moved by Mayor Grunch, seconded by Commissioner Sansom to adjourn the regular City Commission meeting of May 28, 2013 at 3:54 p.m.

Ron Grunch
Mayor

Cindy Grice
Clerk / Treasurer

**JUNE 11, 2013
REGULAR MEETING**

RECORD OF THE PROCEEDINGS OF THE REGULAR BOYNE CITY COMMISSION MEETING DULY CALLED AND HELD AT BOYNE CITY HALL, 319 NORTH LAKE STREET, ON TUESDAY JUNE 11, 2013 AT 7:00 P.M.

CALL TO ORDER

Mayor Grunch called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance.

Present: Mayor Ron Grunch, Commissioner Laura Sansom, Tom Neidhamer and Derek Gaylord

Absent: Mayor Pro-Tem Gene Towne

Staff: Andy Kovolski, Michael Cain, Hugh Conklin, Jeff Gaither, Scott McPherson, John Lamont, Barb Brooks, Dennis Amesbury and Karen Seeley

Others: There were 12 citizens in attendance, including representatives from the Charlevoix County News and Petoskey News Review

**EXCUSE MAYOR PRO-
TEM TOWNE
MOTION**

2013-06-083
Moved by Grunch
Second by Gaylord

To excuse Mayor Pro-Tem Towne from attending tonight's meeting.

Ayes: 4
Nays: 0
Absent: 1 Commissioner Towne
Motion carried

**CONSENT AGENDA
MOTION**

Commissioner Sansom requested that the motion she made regarding Outdoor Sidewalk Cafes be amended to read: To approve of a first reading of amendments to the Boyne City Zoning Ordinance to remove Sidewalk Cafes and schedule a second reading for July 9, 2013; and ii) Consideration of a first reading of a new general ordinance allowing Outdoor Sidewalk Cafes *without alcohol* and to schedule a second reading for July 9, 2013. Also the vote was 4/1

Ayes: ~~5~~ 4
Nays: ~~0~~ 1
Absent: 0
Motion carried

These will be amended to be approved at the June 25th meeting.

2013-06-083-B
Moved by Neidhamer
Second by Gaylord

Ayes: 4
Nays: 0
Absent: 1 Commissioner Towne

Motion carried

**REPORTS OF OFFICERS,
BOARDS AND STANDING
COMMITTEES**

None

CITIZENS COMMENTS

Ron Crozier; Veterans Memorial Committee: Reported at 6 p.m. on May 14th, the Memorial Committee will be holding a flag burning ceremony for Flay Day. Sometime this summer we will be repainting the 3 inch gun on site. There are two new flower pots at the Memorial thanks to the Garden Club. They will be installing 40 new bricks in the next two weeks. They have an old light out of the old Memorial and would like to donate it to Maple Lawn Cemetery so they can fly a flag. He asked that the guys that plow the sidewalk be a little more careful, there was some damage last winter.

Joe Benneicki, Hawkrige; Comment on condition of Court Street, it is getting worse. In a heavy rain, if you don't have a four wheel drive, it is a dangerous situation. The water runs through a wetland, and with the washouts it is slowly becoming a gravel pit. Also, would like to know what the water pressure is? Would like a current printout of what the water is supposed to be and what the minimum standard? City Manager Cain will direct the correct staff people to contact Mr. Benniecki.

Dan Chapp, 350 Terrace; He owns the house with the large old Maple tree in front; for several years he has been asking for someone to come and look because the sidewalk is heaved up more than 2 feet where the tree is. I have offered to re-route the sidewalk into my property, so that the tree wouldn't have to be taken down. The neighbors are having trouble navigating over the sidewalk. Whatever side walk has to be replaced, please reroute and leave the tree.

Jim that will enable disabled people to access the beach and even the water. We are in the process of looking for our next Leadership Charlevoix County Bauman, Chamber of Commerce Director; Just completed the 2nd class of Leadership Charlevoix County. They will have a ribbon cutting at Whiting Park 11a.m, Saturday. The class raised more than \$10,000 to purchase mobie mats and chairs members.

None

CORRESPONDENCE

City Manager Cain reported:

CITY MANAGER'S REPORT

- Attended the Evangeline Township Board meeting and again broached the subject of possible cost sharing for road improvements, and will be following up with Supervisor Jim Howell
 - Kirtland Products was operating part of last Thursday and Friday, still waiting for the judge to set a date for oral arguments on the matter. Classic Instruments will be holding a ground breaking on their expansion project June 18th at 10 a.m.
 - Wednesday, June 19th is the Main Street 10th anniversary celebration at Old City Park
 - Things are coming together well for next week's Mayors Exchange in Boyne City on Friday the 21st and the morning of Saturday the 22nd.
 - Consumers Energy reports they just a few trees left to complete their project.
 - Various crews have been working on line transfers on some of the double poles previously reported to Consumers.
-

**REPORTS OF OFFICERS,
BOARDS AND STANDING
COMMITTEES**

May 2, 2013 Main Street Board Meeting, Draft Minutes of the May 2, 2013 Parks & Recreation Commission Meeting; Draft Minutes of the May 20, 2013 Planning Commission Meeting; Draft Minutes of the May 21, 2013 Historical District Meeting; Draft Minutes of the May 23, 2013 Airport Advisory Board Meetings were received and filed.

**REDEVELOPMENT READY
COMMUNITY RESOLUTION**

Consideration to adopt a resolution of support to proceed with the Redevelopment Ready Community process and sign the Redevelopment Ready Communities Joint Memorandum of Understanding

Planning Director Scott McPherson explained that a requirement to proceed with the Redevelopment Ready Community (RRC) certification is the City Commission must pass a resolution of support to proceed with the evaluation process and sign a memorandum of understanding with the Michigan Economic Development Corporation (MEDC) within 30 days of the initial RRC presentation that was done on May 28th. A draft copy of the memorandum of understanding has been provided for your review.

City Manager Cain stated when MEDC came to here to give their presentation on May 28th they spoke to us about how we could improve our process and become more marketable. Addition to that, Peter Allen from Michigan State University came with his "fellows" to do a analysis of certain parts of downtown that need help, specifically on South Lake Street. We just received the plan last week, which was an added benefit to go along with the process. I encourage and support Scott's recommendation to proceed with the Redevelopment Ready Community certification.

Staff Comments:

Main Street Manager Conklin: Strongly encourages the commission to enter into this with the MEDC. It is number 3 on our goals list. This is a great opportunity. Barb Brooks: The complete plan is available on our web site.

Citizens: None

Board Deliberation: Commissioner Sansom: This will be very beneficial. Very interested in seeing some different prospective from the very talented young people. I don't believe we would have to do anything that is mandated to us. It is something that will be reviewed thoroughly. We were one of only eight communities to be chosen. We should move forward, and see where it goes. Commissioner Gaylord: I think Boyne has done a fantastic job; we have not put impediments in place to keep developers from coming here. I did appreciate the people coming up here to give us another view point of what could happen. I still have reservations. I'm not convinced that having a "seal" to put on our website will make or break Boyne City. At this time I do not support moving forward. Commissioner Neidhamer: I am in support of this. This is a great tool to become a better town. I agree with Laura and Hugh. Mayor Grunch: In support, there are a lot of ingredients to make Boyne City successful. It's a chance for us to grow and row wisely.

MOTION

2013-06-084
Moved by Sansom
Second by Neidhamer

To adopt a resolution of support to proceed with the Redevelopment Ready Community process and sign the Redevelopment Ready Communities Joint Memorandum of Understanding

Ayes: 3

Nays: 1

Absent: 1 Commissioner Towne

Motion carried

Consideration to award the contract for engineering for the Pleasant and Division Street project to C2AE in the amount of \$21,350.00 and authorize the City Manager to sign the required documents

**Pleasant / Division Street
Road Repair Engineering**

Public Works Superintendent Andy Kovolski explained that we need to proceed with the Engineering for the Mill and Fill project on Pleasant and Division Streets very quickly. The reason we need to move quickly is to meet deadlines established by MDOT's bid-letting processes to get funds allocated for the project. For your review is the proposal from our engineering consultant C2AE for this engineering work. Because this is not a total reconstruction of the roadway the engineering work is not as entailed as we normally see. The scope of the work on this project is as follows:

- Cold milling of 1.5 inches of the existing road surface
- Intersection improvements only where there is existing sidewalk to meet ADA Standards.
- Resurfacing with 1.5 inches of Asphalt.

C2AE proposes to complete the required engineering for this project for the amount of \$21,350. This cost reflects the complete engineering package from design through construction.

Larry Fox of C2AE presented the board with a summary of the scope requirement for MDOT Local Agency Projects-"Strings" (received and filed). The timing is critical, the scope of the project was due last Friday, which was done and submitted. We are now obligated to follow MDOT requirements. Because of the timing in the proposal, 75% of the plans are due by June 21st. The funding is \$130,000 grant with a 20% local match.

Staff Comments: None

Citizens Comments: Dan Chapp: what is this work being proposed at the corners of Division Street and Pleasant? From Division Street South to the city limits on Pleasant and from Pleasant west to Front Street. Mill off inch and a half of existing pavement, and correct any adjustments we need to make to the surface so it will ride more smoothly.

Board Deliberation: Commissioner Neidhamer, in support, I appreciate the work put into this and the timing.

Commissioner Gaylord: I was excused from this discussion at the last meeting, so to clarify is this project separate from the rest of Pleasant? The actual construction work under the state project will be done in the summer of 2014. We were accumulating monies for Court Street as we had in the past and the State is now saying we cannot accumulate over multiple years. So we are trying to keep the money here in town, rather than losing it. Will there be any curbing done? No concrete curbing is proposed. This is more of a

maintenance type of project. There is a five year life expectancy standard. Will you curb it up to contain the water? Yes.

Commissioner Sansom: This is a project that desperately needs to be done, I am in support. Mayor Grunch: Will C2AE manage all the closeout agreements with the State? Yes, the State will manage the project the same as in the past, and there will be an on site person also. I am in support of the project.

2013-06-084

Moved by Neidhamer

Second by Sansom

MOTION

To award the contract for engineering for the Pleasant and Division Street project to C2AE in the amount of \$21,350.00 and authorize the City Manager to sign the required documents

Ayes: 4

Nays: 0

Absent: 1 Commissioner Towne

Motion carried

Consideration to support the Main Street Art Bike Rack project. Main Street Director Conklin reported that for the past several months the Main Street design committee has been working on a bike-art project that combines a bike rack into a public work of art. The committee has selected four designs to produce in the first phase of the project. The designs received support from the Main Street Board and Planning Commission. The Design Committee is now presenting the project to the Commission for its input and support. The Commissioners reviewed the proposed art bike racks. The project budget for the first phase is \$4000, which includes a \$1500 grant from the Northwest Michigan Council of Governments. The designs and possible locations are an apple placed in Veterans Park; Book ends at the Library, a juggler on a unicycle in front of Pat O' Brien's real estate and a fork down by the Thirsty Goat. Racks that you would lean your bikes in and secure it with a chain. Aaron Place of the Wood Shop has put a lot of time and effort into these. Are these retractable in the winter? Yes, also are interchangeable.

Main Street Art Bike Rack Project

Staff Comments: Barb Brooks, really likes them and likes the idea of have more art and being useful as well.

Citizens Comments: Shaney Chapp: Some of them are kind of tacky. I strongly recommend more regular bike racks especially at the Library. The idea for these bike racks is not to increase the number of bike racks we already have, the goal is public art first, and the bike racks are secondary.

Chris Christensen: Are you going to work with business owners to place the racks? Not yet, however we have had business owners that have offered to pay for one even if it's not in front of their business.

Jim Baumann: There cool, fun and creative it's what's Boyne City is all about and will be locally done. Let's do it.

Board Deliberation: Commissioner Neidhamer: There cool, fun, whimsical and unique. I appreciate the process; it's been through the Design Committee, Main Street Board, Planning Commission

and staff in a favorable light. It is what makes Boyne City fun. I'm in full support. Commissioner Gaylord: I'm looking at the practicality of these; clearly there is a need for more bike racks around town. With the Apple, which direction will the tires be facing? The back tire will be on the grass. The juggler, it seems to be right in the middle of the walkway and could potentially render it impassible for foot traffic. There is a bike rack already there and it will be placed in a direction as not to impede foot traffic. If approved, are we green lighting every design or can we modify the motion to certain designs? Mayor Grunch: Yes you could make stipulations, but being Boyne City, we have always taken a chance on new ideas. I personally like all four of them. Commissioner Sansom: I appreciate the comments that Mrs. Chapp made, I also feel we need more utilitarian bike racks, at certain locations. The book is very appealing, but doesn't park a lot of bikes. The books and the unicycle go together, but the fork and the apple are more modern. Are there any other designs than these four that you have presented? The plan is to do four and see how the community responds to them. If people respond favorably, we'll build on that. Art is a very individual thing. Commissioner Neidhamer added that we have to be careful; we are not the jury, whether we like the designs or not, we are just being asked to be supportive. Its doing exactly what we want to do, to create conversation, uniqueness, art and whimsical. Our roll is to support or not support.

Mayor Grunch: I'm support; we should give it a try.

2013-06-085

Moved by Neidhamer

Second by Sansom

MOTION

The City Commission support the Main Street Art Bike Rack project

Ayes: 3

Nays: 1

Absent: 1 Commissioner Towne

Motion carried

Andy Kovolski; Becky Keubler and Don Cowell co-owners of Boyne Valley Equine Tours and Services approached to see if the City would be interested in allowing them to offer Horseback Rides at Avalanche Park. After several meetings of the Parks and Recreation Board and a trail ride, it was discussed to adjust the trail. It was readjusted for better separation from the other activities. There are 2 places where the horses will cross other trails. Minor tree trimming and some scrub brush would need to be removed in a few areas to facilitate the trail. Becky Keubler: We have also offered to donate 14% of our revenues to help maintain the park. With the relocation of the trail, there is very little interference with other users. We hope to pre schedule rides and will clean up after the horses. There are no shoes on the horses, which should cut down on the wearing of soil. Don Cowell, we would also like to have a day when we can donate rides to kids that can't afford the rides.

**Horse Trail Rides at
Avalanche Park**

Staff Comments: Michael Cain: They also offer carriage rides in the downtown area during Stroll the Streets. The horses will only be there a limited time, only during scheduled rides. We will be

evaluating the messes that are made, interference with other users, erosion, and the wearing of the soil as time goes on. The only way we will know for sure if it will work for is to try it and as noted in Andy's memo, if we decide at any time it isn't working, we can stop it. I will concur with the recommendation of the Parks and Recreation Board. They have done their due diligence on this; they have located a trail with minimum conflicts.

Citizens Comments: Bill Kuhn, Parks and Recreation board member, I had my reservations when this was first presented. As we have worked through this, I believe this could work. We should give this a try; they are on a very short leash, shorter than any of the other user groups at Avalanche. I would encourage the Commission to support this. Jim Bauman, Chamber Director; great idea, we should support this. They are on a totally separate path. Forrest Donald, a frequent user at Avalanche, I did walk the proposed course and didn't see any issues with it.

Board Deliberation: Commission Gaylord: What amount of liability insurance will we require? Our insurance carrier recommended \$500,000. How will we handle it if another horse user wants to ride horses up there, I don't think we can restrict that. It's a unique thing, as long we keep it fair and open with proper insurance I'm in support. Commissioner Sansom: I agree, it's a unique addition. Will you operate year round? We could offer rides in the winter. Which day are you not offering rides? Mondays. It says you will be charging \$35 for the rides with \$5 back to the Parks and Recreation, is that necessary? It is more of a courtesy. I would think if you going to offer free rides to kids who can't afford it would be donation enough. Commissioner Neidhamer: Will this trail be usable to other recreational horse riders? They already ride horses at Avalanche. The more uses the better. I'm in full support. Mayor Grunch: In support.

MOTION

2013-06-086
 Moved by Sansom
 Second by Gaylord

To allow staff to move forward with allowing Boyne Valley Equine Services to offer trail rides at Avalanche Park with the following caveats: 1) Proof of proper Liability insurance coverage naming the City as additional insured. 2) Proof of proper Workers Compensation Insurance coverage 3) That all waste from the horses be removed from the riding trail and staging area at the end of each riding session 4) That contract language include a clause that the City can terminate the contract at any time for any reason it deems the activity is not living up to it expectations

Ayes: 4
 Nays: 0
 Absent: 1 Commissioner Towne
 Motion carried

Good of the Order

Commissioner Sansom: There is a fund raiser for former commissioner Mike Cummings and his wife Lynn, who are both battling on June 30th noon to 4pm at the Eagles. Commissioner Gaylord: I looked at the location of Mr. Chapp's tree, can we get

staff to look at changing the sidewalk, see what can be done about saving the tree and decide who is responsible financially and report back? Commissioner Neidhamer: Anything new on the facilities? Next meeting. Mayor Grunch: The next regular Commission Meeting should be Tuesday at noon, not 7:00 p.m.

Moved by Mayor Grunch, seconded by Commissioner Gaylord to adjourn the regular City Commission meeting of June 11, 2013 at 8:40 p.m.

MOTION

Ron Grunch
Mayor

Karen Seeley
Deputy Clerk

Draft

CASH SUMMARY BY FUND FOR BOYNE CITY

FROM 05/01/2013 TO 05/31/2013

FUND: 101 202 203 206 209 210 211 226 242 244 248 251 285 295 401 410 590 592 661

CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 05/01/2013	Total Debits	Total Credits	Ending Balance 05/31/2013
101	GENERAL FUND	2,226,069.27	90,293.92	210,162.48	2,106,335.71
202	MAJOR STREET FUND	34,495.06	32,930.48	18,756.42	48,669.12
203	LOCAL STREET FUND	(28,427.22)	56,308.32	27,881.10	0.00
206	FIRE FUND	409,594.08	30,417.23	14,906.58	425,104.73
209	CEMETERY FUND	13,162.72	1,905.00	3,931.14	11,136.58
210	AMBULANCE FUND	(51,805.08)	147,305.72	50,356.95	45,143.69
211	SPECIAL PROJECTS FUND	690.45	0.00	0.00	690.45
226	RUBBISH COLLECTION FUND	0.00	0.00	0.00	0.00
242	BOYNE THUNDER FUND	50,124.40	10,599.90	198.00	60,391.30
244	FIRE DEPARTMENT FUND	0.00	0.00	0.00	0.00
248	DOWNTOWN DEVELOPMENT AUTHORITY	19,259.10	6,190.00	11,496.45	13,952.65
251	LDFA FUND	1,056,737.47	0.00	36,087.54	1,020,649.93
285	MARINA FUND	235,801.61	17,987.00	17,232.09	236,556.52
295	AIRPORT FUND	39,006.39	6,645.79	15,628.02	30,024.16
401	VIBRANT SMALL CITIES INITIATIVE FUND	0.00	0.00	0.00	0.00
410	BOYNE SENIORS CENTER FUND	788.15	0.00	0.00	788.15
590	WASTEWATER FUND	1,621,498.88	114,317.92	29,248.67	1,706,568.13
592	WATER FUND	192,634.51	40,850.22	22,610.19	210,874.54
661	MOTOR POOL FUND	756,763.28	2,791.66	22,404.00	737,150.94
	TOTAL - ALL FUNDS	6,576,393.07	558,543.16	480,899.63	6,654,036.60

User: Cindy

DB: Boyne City

PERIOD ENDING 05/31/2013

GL NUMBER	DESCRIPTION	2013-14 AMENDED BUDGET	END BALANCE 05/31/2013 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2013 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BGD USED
Fund 101 - GENERAL FUND						
Revenues						
031-REVENUES		3,793,662.00	0.00	0.00	3,793,662.00	0.00
032-REVENUES		272,506.00	50,572.00	50,572.00	221,934.00	18.56
033-REVENUES		142,000.00	11,833.33	11,833.33	130,166.67	8.33
034-REVENUES		158,000.00	1,126.10	1,126.10	156,873.90	0.71
035-REVENUES		12,200.00	1,344.94	1,344.94	10,855.06	11.02
036-REVENUES		294,209.00	23,751.19	23,751.19	270,457.81	8.07
TOTAL Revenues		4,672,577.00	88,627.56	88,627.56	4,583,949.44	1.90
Expenditures						
101-LEGISLATIVE		19,518.00	6,459.02	6,459.02	13,058.98	33.09
151-PLANNING		155,556.00	8,725.27	8,725.27	146,830.73	5.61
173-GENERAL SERVICES		553,644.00	29,474.60	29,474.60	524,169.40	5.32
191-ELECTIONS		2,200.00	308.00	308.00	1,892.00	14.00
208-ACCOUNTING/AUDIT		13,500.00	0.00	0.00	13,500.00	0.00
209-ASSESSMENT/TAXES		70,660.00	4,513.33	4,513.33	66,146.67	6.39
210-LEGAL		60,000.00	6,736.60	6,736.60	53,263.40	11.23
248-GENERAL/OTHER SERVICES		331,800.00	1,249.45	1,249.45	330,550.55	0.38
250-HOUSING		0.00	13,541.43	13,541.43	(13,541.43)	100.00
265-PUBLIC BUILDINGS		1,215,736.00	7,088.56	7,088.56	1,208,647.44	0.58
301-POLICE DEPARTMENT		618,166.00	31,924.44	31,924.44	586,241.56	5.16
706-ENVIRONMENTAL		750.00	0.00	0.00	750.00	0.00
751-PARKS & RECREATION		289,600.00	15,645.51	15,645.51	273,954.49	5.40
804-MUSEUM		3,102.00	110.07	110.07	2,991.93	3.55
809-SIDEWALKS		108,000.00	0.00	0.00	108,000.00	0.00
899-CONTINGENCY		62,215.00	264.54	264.54	61,950.46	0.43
965-TRANSFERS OUT		1,168,130.00	49,206.11	49,206.11	1,118,923.89	4.21
TOTAL Expenditures		4,672,577.00	175,246.93	175,246.93	4,497,330.07	3.75
Fund 101:						
TOTAL REVENUES		4,672,577.00	88,627.56	88,627.56	4,583,949.44	1.90
TOTAL EXPENDITURES		4,672,577.00	175,246.93	175,246.93	4,497,330.07	3.75
NET OF REVENUES & EXPENDITURES		0.00	(86,619.37)	(86,619.37)	86,619.37	100.00

User: Cindy

DB: Boyne City

PERIOD ENDING 05/31/2013

GL NUMBER	DESCRIPTION	2013-14 AMENDED BUDGET	END BALANCE 05/31/2013 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2013 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 202 - MAJOR STREET FUND						
Revenues						
030-REVENUES		563,741.00	32,930.48	32,930.48	530,810.52	5.84
TOTAL Revenues		563,741.00	32,930.48	32,930.48	530,810.52	5.84
Expenditures						
451-CONSTRUCTION		18,800.00	0.00	0.00	18,800.00	0.00
463-ROUTINE MAINTANCE		323,200.00	6,760.36	6,760.36	316,439.64	2.09
474-TRAFFIC SERVICE		32,000.00	310.59	310.59	31,689.41	0.97
478-WINTER MAINTENANCE		103,300.00	3,722.66	3,722.66	99,577.34	3.60
482-ADMINISTRATION		86,441.00	4,022.97	4,022.97	82,418.03	4.65
TOTAL Expenditures		563,741.00	14,816.58	14,816.58	548,924.42	2.63
Fund 202:						
TOTAL REVENUES		563,741.00	32,930.48	32,930.48	530,810.52	5.84
TOTAL EXPENDITURES		563,741.00	14,816.58	14,816.58	548,924.42	2.63
NET OF REVENUES & EXPENDITURES		0.00	18,113.90	18,113.90	(18,113.90)	100.00

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY

PERIOD ENDING 05/31/2013

GL NUMBER	DESCRIPTION	2013-14 AMENDED BUDGET	END BALANCE 05/31/2013 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2013 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 203 - LOCAL STREET FUND						
Revenues						
030-REVENUES		935,398.00	56,308.32	56,308.32	879,089.68	6.02
TOTAL Revenues		935,398.00	56,308.32	56,308.32	879,089.68	6.02
Expenditures						
451-CONSTRUCTION		398,863.00	0.00	0.00	398,863.00	0.00
463-ROUTINE MAINTANCE		356,800.00	17,318.54	17,318.54	339,481.46	4.85
474-TRAFFIC SERVICE		19,525.00	173.77	173.77	19,351.23	0.89
478-WINTER MAINTENANCE		100,610.00	2,373.33	2,373.33	98,236.67	2.36
482-ADMINISTRATION		59,600.00	3,814.45	3,814.45	55,785.55	6.40
TOTAL Expenditures		935,398.00	23,680.09	23,680.09	911,717.91	2.53
Fund 203:						
TOTAL REVENUES		935,398.00	56,308.32	56,308.32	879,089.68	6.02
TOTAL EXPENDITURES		935,398.00	23,680.09	23,680.09	911,717.91	2.53
NET OF REVENUES & EXPENDITURES		0.00	32,628.23	32,628.23	(32,628.23)	100.00

06/20/2013 11:15 AM
 User: Cindy
 DB: Boyne City

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY

PERIOD ENDING 05/31/2013

GL NUMBER	DESCRIPTION	2013-14 AMENDED BUDGET	END BALANCE 05/31/2013 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2013 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 206 - FIRE FUND						
Revenues						
030-REVENUES		513,050.00	30,417.23	30,417.23	482,632.77	5.93
TOTAL Revenues		<u>513,050.00</u>	<u>30,417.23</u>	<u>30,417.23</u>	<u>482,632.77</u>	<u>5.93</u>
Expenditures						
040-EXPENDITURES		513,050.00	14,298.98	14,298.98	498,751.02	2.79
TOTAL Expenditures		<u>513,050.00</u>	<u>14,298.98</u>	<u>14,298.98</u>	<u>498,751.02</u>	<u>2.79</u>
Fund 206:						
TOTAL REVENUES		513,050.00	30,417.23	30,417.23	482,632.77	5.93
TOTAL EXPENDITURES		<u>513,050.00</u>	<u>14,298.98</u>	<u>14,298.98</u>	<u>498,751.02</u>	<u>2.79</u>
NET OF REVENUES & EXPENDITURES		0.00	16,118.25	16,118.25	(16,118.25)	100.00

06/20/2013 11:15 AM
 User: Cindy
 DB: Boyne City

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY

Page: 5/15

PERIOD ENDING 05/31/2013

GL NUMBER	DESCRIPTION	2013-14 AMENDED BUDGET	END BALANCE 05/31/2013 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2013 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 209 - CEMETERY FUND						
Revenues						
030-REVENUES		59,565.00	1,905.00	1,905.00	57,660.00	3.20
TOTAL Revenues		59,565.00	1,905.00	1,905.00	57,660.00	3.20
Expenditures						
040-EXPENDITURES		59,565.00	3,766.09	3,766.09	55,798.91	6.32
TOTAL Expenditures		59,565.00	3,766.09	3,766.09	55,798.91	6.32
Fund 209:						
TOTAL REVENUES		59,565.00	1,905.00	1,905.00	57,660.00	3.20
TOTAL EXPENDITURES		59,565.00	3,766.09	3,766.09	55,798.91	6.32
NET OF REVENUES & EXPENDITURES		0.00	(1,861.09)	(1,861.09)	1,861.09	100.00

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY

PERIOD ENDING 05/31/2013

GL NUMBER	DESCRIPTION	2013-14 AMENDED BUDGET	END BALANCE 05/31/2013 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2013 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 210 - AMBULANCE FUND						
Revenues						
030-REVENUES		655,700.00	127,835.90	127,835.90	527,864.10	19.50
032-REVENUES		144,160.00	4,099.50	4,099.50	140,060.50	2.84
040-EXPENDITURES		(1,850.00)	0.00	0.00	(1,850.00)	0.00
TOTAL Revenues		798,010.00	131,935.40	131,935.40	666,074.60	16.53
Expenditures						
040-EXPENDITURES		653,850.00	46,516.65	46,516.65	607,333.35	7.11
045-EXPENSES		144,160.00	0.00	0.00	144,160.00	0.00
TOTAL Expenditures		798,010.00	46,516.65	46,516.65	751,493.35	5.83
Fund 210:						
TOTAL REVENUES		798,010.00	131,935.40	131,935.40	666,074.60	16.53
TOTAL EXPENDITURES		798,010.00	46,516.65	46,516.65	751,493.35	5.83
NET OF REVENUES & EXPENDITURES		0.00	85,418.75	85,418.75	(85,418.75)	100.00

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY

PERIOD ENDING 05/31/2013

GL NUMBER	DESCRIPTION	2013-14 AMENDED BUDGET	END BALANCE 05/31/2013 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2013 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 226 - RUBBISH COLLECTION FUND						
Revenues						
030-REVENUES		33,200.00	0.00	0.00	33,200.00	0.00
TOTAL Revenues		33,200.00	0.00	0.00	33,200.00	0.00
Expenditures						
040-EXPENDITURES		33,200.00	0.00	0.00	33,200.00	0.00
TOTAL Expenditures		33,200.00	0.00	0.00	33,200.00	0.00
Fund 226:						
TOTAL REVENUES		33,200.00	0.00	0.00	33,200.00	0.00
TOTAL EXPENDITURES		33,200.00	0.00	0.00	33,200.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00

06/20/2013 11:15 AM
 User: Cindy
 DB: Boyne City

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY

PERIOD ENDING 05/31/2013

GL NUMBER	DESCRIPTION	2013-14 AMENDED BUDGET	END BALANCE 05/31/2013 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2013 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 242 - BOYNE THUNDER FUND						
Revenues						
030-REVENUES		139,350.00	10,599.90	10,599.90	128,750.10	7.61
040-EXPENDITURES		(18,560.00)	0.00	0.00	(18,560.00)	0.00
TOTAL Revenues		<u>120,790.00</u>	<u>10,599.90</u>	<u>10,599.90</u>	<u>110,190.10</u>	<u>8.78</u>
Expenditures						
040-EXPENDITURES		120,790.00	198.00	198.00	120,592.00	0.16
TOTAL Expenditures		<u>120,790.00</u>	<u>198.00</u>	<u>198.00</u>	<u>120,592.00</u>	<u>0.16</u>
Fund 242:						
TOTAL REVENUES		120,790.00	10,599.90	10,599.90	110,190.10	8.78
TOTAL EXPENDITURES		120,790.00	198.00	198.00	120,592.00	0.16
NET OF REVENUES & EXPENDITURES		0.00	10,401.90	10,401.90	(10,401.90)	100.00

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY

PERIOD ENDING 05/31/2013

GL NUMBER	DESCRIPTION	2013-14 AMENDED BUDGET	END BALANCE 05/31/2013 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2013 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Revenues						
030-REVENUES		410,219.00	6,190.00	6,190.00	404,029.00	1.51
TOTAL Revenues		410,219.00	6,190.00	6,190.00	404,029.00	1.51
Expenditures						
731-EXPENDITURES		410,219.00	9,458.68	9,458.68	400,760.32	2.31
TOTAL Expenditures		410,219.00	9,458.68	9,458.68	400,760.32	2.31
Fund 248:						
TOTAL REVENUES		410,219.00	6,190.00	6,190.00	404,029.00	1.51
TOTAL EXPENDITURES		410,219.00	9,458.68	9,458.68	400,760.32	2.31
NET OF REVENUES & EXPENDITURES		0.00	(3,268.68)	(3,268.68)	3,268.68	100.00

06/20/2013 11:15 AM
 User: Cindy
 DB: Boyne City

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY

PERIOD ENDING 05/31/2013

GL NUMBER	DESCRIPTION	2013-14 AMENDED BUDGET	END BALANCE 05/31/2013 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2013 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 251 - LDFA FUND						
Revenues						
030-REVENUES		341,989.00	0.00	0.00	341,989.00	0.00
TOTAL Revenues		341,989.00	0.00	0.00	341,989.00	0.00
Expenditures						
040-EXPENDITURES		341,989.00	36,029.31	36,029.31	305,959.69	10.54
TOTAL Expenditures		341,989.00	36,029.31	36,029.31	305,959.69	10.54
Fund 251:						
TOTAL REVENUES		341,989.00	0.00	0.00	341,989.00	0.00
TOTAL EXPENDITURES		341,989.00	36,029.31	36,029.31	305,959.69	10.54
NET OF REVENUES & EXPENDITURES		0.00	(36,029.31)	(36,029.31)	36,029.31	100.00

06/20/2013 11:15 AM
 User: Cindy
 DB: Boyne City

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY
 PERIOD ENDING 05/31/2013

GL NUMBER	DESCRIPTION	2013-14 AMENDED BUDGET	END BALANCE 05/31/2013 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2013 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 285 - MARINA FUND						
Revenues						
030-REVENUES		461,550.00	17,709.00	17,709.00	443,841.00	3.84
TOTAL Revenues		461,550.00	17,709.00	17,709.00	443,841.00	3.84
Expenditures						
040-EXPENDITURES		461,550.00	16,824.44	16,824.44	444,725.56	3.65
TOTAL Expenditures		461,550.00	16,824.44	16,824.44	444,725.56	3.65
Fund 285:						
TOTAL REVENUES		461,550.00	17,709.00	17,709.00	443,841.00	3.84
TOTAL EXPENDITURES		461,550.00	16,824.44	16,824.44	444,725.56	3.65
NET OF REVENUES & EXPENDITURES		0.00	884.56	884.56	(884.56)	100.00

06/20/2013 11:15 AM
 User: Cindy
 DB: Boyne City

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY

PERIOD ENDING 05/31/2013

GL NUMBER	DESCRIPTION	2013-14 AMENDED BUDGET	END BALANCE 05/31/2013 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2013 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 295 - AIRPORT FUND						
Revenues						
030-REVENUES		140,700.00	12,178.62	12,178.62	128,521.38	8.66
TOTAL Revenues		140,700.00	12,178.62	12,178.62	128,521.38	8.66
Expenditures						
040-EXPENDITURES		140,700.00	207.59	207.59	140,492.41	0.15
TOTAL Expenditures		140,700.00	207.59	207.59	140,492.41	0.15
Fund 295:						
TOTAL REVENUES		140,700.00	12,178.62	12,178.62	128,521.38	8.66
TOTAL EXPENDITURES		140,700.00	207.59	207.59	140,492.41	0.15
NET OF REVENUES & EXPENDITURES		0.00	11,971.03	11,971.03	(11,971.03)	100.00

06/20/2013 11:15 AM
 User: Cindy
 DB: Boyne City

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY
 PERIOD ENDING 05/31/2013

GL NUMBER	DESCRIPTION	2013-14 AMENDED BUDGET	END BALANCE 05/31/2013 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2013 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 590 - WASTEWATER FUND						
Revenues						
030-REVENUES		1,111,069.00	69,423.92	69,423.92	1,041,645.08	6.25
TOTAL Revenues		<u>1,111,069.00</u>	<u>69,423.92</u>	<u>69,423.92</u>	<u>1,041,645.08</u>	<u>6.25</u>
Expenditures						
590-EXPENDITURES		1,111,069.00	21,853.21	21,853.21	1,089,215.79	1.97
TOTAL Expenditures		<u>1,111,069.00</u>	<u>21,853.21</u>	<u>21,853.21</u>	<u>1,089,215.79</u>	<u>1.97</u>
Fund 590:						
TOTAL REVENUES		1,111,069.00	69,423.92	69,423.92	1,041,645.08	6.25
TOTAL EXPENDITURES		<u>1,111,069.00</u>	<u>21,853.21</u>	<u>21,853.21</u>	<u>1,089,215.79</u>	<u>1.97</u>
NET OF REVENUES & EXPENDITURES		0.00	47,570.71	47,570.71	(47,570.71)	100.00

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY

PERIOD ENDING 05/31/2013

GL NUMBER	DESCRIPTION	2013-14	END BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	05/31/2013 NORMAL (ABNORMAL)	MONTH 05/31/2013 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 592 - WATER FUND						
Revenues						
032-REVENUES		590,000.00	53,141.25	53,141.25	536,858.75	9.01
592-EXPENDITURES		(16,350.00)	0.00	0.00	(16,350.00)	0.00
TOTAL Revenues		<u>573,650.00</u>	<u>53,141.25</u>	<u>53,141.25</u>	<u>520,508.75</u>	<u>9.26</u>
Expenditures						
592-EXPENDITURES		573,650.00	16,409.15	16,409.15	557,240.85	2.86
TOTAL Expenditures		<u>573,650.00</u>	<u>16,409.15</u>	<u>16,409.15</u>	<u>557,240.85</u>	<u>2.86</u>
Fund 592:						
TOTAL REVENUES		573,650.00	53,141.25	53,141.25	520,508.75	9.26
TOTAL EXPENDITURES		573,650.00	16,409.15	16,409.15	557,240.85	2.86
NET OF REVENUES & EXPENDITURES		0.00	36,732.10	36,732.10	(36,732.10)	100.00

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY
 PERIOD ENDING 05/31/2013

GL NUMBER	DESCRIPTION	2013-14 AMENDED BUDGET	END BALANCE 05/31/2013 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2013 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 661 - MOTOR POOL FUND						
Revenues						
030-REVENUES		411,040.00	2,791.66	2,791.66	408,248.34	0.68
TOTAL Revenues		<u>411,040.00</u>	<u>2,791.66</u>	<u>2,791.66</u>	<u>408,248.34</u>	<u>0.68</u>
Expenditures						
040-EXPENDITURES		411,040.00	3,857.75	3,857.75	407,182.25	0.94
TOTAL Expenditures		<u>411,040.00</u>	<u>3,857.75</u>	<u>3,857.75</u>	<u>407,182.25</u>	<u>0.94</u>
Fund 661:						
TOTAL REVENUES		411,040.00	2,791.66	2,791.66	408,248.34	0.68
TOTAL EXPENDITURES		<u>411,040.00</u>	<u>3,857.75</u>	<u>3,857.75</u>	<u>407,182.25</u>	<u>0.94</u>
NET OF REVENUES & EXPENDITURES		0.00	(1,066.09)	(1,066.09)	1,066.09	100.00
TOTAL REVENUES - ALL FUNDS		11,146,548.00	514,158.34	514,158.34	10,632,389.66	4.61
TOTAL EXPENDITURES - ALL FUNDS		<u>11,146,548.00</u>	<u>383,163.45</u>	<u>383,163.45</u>	<u>10,763,384.55</u>	<u>3.44</u>
NET OF REVENUES & EXPENDITURES		0.00	130,994.89	130,994.89	(130,994.89)	100.00



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
MICHIGAN LIQUOR CONTROL COMMISSION
ANDREW J. DELONEY
CHAIRMAN

STEVE ARWOOD
DIRECTOR

June 17, 2013

Boyne City Commission
Attn: Clerk
319 N. Lake Street
Boyne City, MI 49712-1101

The purpose of this letter is to notify this local legislative body that the Michigan Liquor Control Commission has received an application for a license, as follows:

Request ID #: 674887

New Resort SDD License

Name of applicant(s): Family Fare, LLC

Business address and phone: 430 Lake, Boyne City, MI 49712, Charlevoix County

Home address and phone number of partner(s)/subordinates:

Contact: Michael J. Gallagher / Spartan Stores, Inc., P.O. Box 8700, Kentwood, MI 49518-8700, PO: Grand Rapids, B (616) 878-2469 / C (616) 299-7565

Under administrative rule R 436.1105, the Commission shall consider the opinions of the local residents, local legislative body, or local law enforcement agency with regard to the proposed business when determining whether an applicant may be issued a license or permit. The Michigan Liquor Control Code does not require the approval of this request by the local unit of government.

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. The licensee must obtain all other required state and local licenses, permits, and approvals before using this license for the sale of alcoholic liquor.

Approval of this license by the Michigan Liquor Control Commission does not waive any of these requirements.

MICHIGAN LIQUOR CONTROL COMMISSION
Retail Licensing Division
(866) 813-0011



City of Boyne City

MEMO

Agenda Item 9A

Date: June 20, 2013

To: Mayor Grunch and the Boyne City City Commission

From: Michael Cain, City Manager 

Subject: Boyne Mountain Sanitary Sewer Line Expansion

As the Commission is aware the City provides sanitary sewer service to Boyne Mountain as provided for in an intergovernmental agreement with Boyne Valley Township and various agreements over the years with Boyne Mountain. Most recently the City and the Mountain executed an agreement governing their use of up to 43.5% of our wastewater treatment facility and the cost sharing and other issues related to it.

One of the long term improvements Boyne Mountain has planned on making was increasing the size of the force main line that runs along the south side of M-75 from the old railroad crossing east of the Boyne Valley School west to the Moll Drive entrance to the Boyne Business Park. Originally a 6" force main connected Boyne Mountain to our system. Several years ago a portion of that force main from the Mountain to Topolinski Road was increased 10". The Mountain is now looking to increase the balance of that force main from Topolinski Road to their connection to our system near the Moll Drive entrance of the Boyne Business Park to 10" as well. This new larger force main will give them increased pumping and storage capacity as further development in undertaken on their property as they use more of their up to 43.5% capacity of our wastewater treatment facility.

The cost of the project is estimated to be \$423,000. Boyne Mountain is responsible for the cost of the project. Once the project is complete the force main will be turned over to the City to operate and maintain, as is the case with their existing 6" force main, which will remain available for use.

Boyne Mountain, working with the Northern Lakes Economic Alliance, has lined up a grant from the MEDC for \$382,500 for this project. Boyne Mountain will come up with the \$45,000 local match and is pledging other on property development and job creation as additional rationale for the State to invest these dollars. Since the MEDC does not award infrastructure dollars directly to private entities this project needs to go through local government. For this project there are two local governments involved: Boyne Valley Township where the Mountain and the work are located and Boyne City as the owner of the public wastewater treatment collection and treatment systems. The MEDC is requiring that both the City and the Township be involved in this process. An agreement outlining the roles of each local government is attached for your review and consideration. Both the City and the Township have worked with Boyne Mountain on similar infrastructure improvement grants from the State in the past. This is the first time that we can recall that they have required both local units of government to be participants in the grant process.

Other than staff time there should be no costs to the City for assisting with the grant and project. It is anticipated that Boyne Mountain will contract with the NLEA for grant administration assistance, just as we usually do.

Associated with most grants of this type is the possibility that if the terms of the grant are not properly followed that the State could require the return of the grant funds. While we have no history of this actually happening to us or on any project we are aware of involving Boyne Mountain, it is a possibility. Should we move forward in

participating with this project, which staff recommends, we should obtain a hold harmless or similar agreement from Boyne Mountain stating that they would be responsible for the repayment of any grant funds should they be required to be returned.

As I believe the City Commission is aware, Boyne Mountain is a huge economic engine in the region and its continued success bodes well for the surrounding region, including Boyne City. This project and the current and future developments it will allow are encouraging signs of Boyne Mountain's long term vitality. We also have very good working relationships with Boyne Mountain, Boyne Valley Township, the NLEA and the MEDC. This project is a natural progression of those strong relationships.

A public hearing (i) on this matter is scheduled for today's meeting. We expect representatives from Boyne Mountain and the NLEA to be present to discuss this matter and address any questions that may come up. After the public hearing the City Commission will be asked to consider approving motions and resolutions supporting the project by approving as presented and authorizing the execution of and signature by the appropriate staff member(s) of:

- ii) a Roles and Responsibilities Agreement between the City of Boyne City and Boyne Valley Township; and
- iii) a Authorizing Resolution; and
- iv) a Resolution to Appoint City Manager Michael Cain as the Environmental Review Certifying Officer for this project

on the conditions that there will be no cost to the City and that Boyne Mountain would be responsible for the repayment of any grant funds should they be required to be returned and will provide satisfactory written assurances to the City to this effect.

RECOMMENDATION: That the City Commission hold the public hearing on the proposed Boyne Mountain wastewater force main enlargement project and considering input from that Public hearing approve items ii), iii), and iv) as outlined above and authorize staff to sign and execute the required documents on the condition that there will be no cost to the City and that Boyne Mountain would be responsible for the repayment of any grant funds should they be required to be returned and will provide satisfactory written assurances to the City to this effect.

Options:

- 1) Postpone the matter for further consideration and/or information.
- 2) Deny the request.
- 3) Other option(s) as determined by the City Commission.

MEMO



DATE: June 20, 2013

TO: Mike Cain

FROM: Jan Kellogg

RE: Boyne Mountain Resort CDBG

Retaining and Creating Jobs in Antrim,
Charlevoix, Cheboygan and Emmet Counties
in Partnership with MSUE, MEDC, NCMC,
NWMCOG and Char-Em ISD.

1313 Boyne Avenue • P.O. Box 8
Boyne City, Michigan 49712
Phone: 231.582.6482 • Fax: 231.582.3213
www.northernlakes.net • Jan@northernlakes.net

NOTES:

Boyne Mountain Resort (located in Boyne Valley Township) plans on constructing 18 to 26 new condominium units and an "Alpine Mountain Coaster" within the next two years. These developments will add amenities for their guests to choose from and to their bed-base. These improvements will necessitate the company adding 45 new employees. Before these projects can be completed, however, the existing sewer line has to be replaced with a 10" force main. A Community Development Block Grant (CDBG) is being requested in order to replace that line.

As you know, the resort's sewage is treated by Boyne City, although the resort itself is located in Boyne Valley Township. The Township does not have a municipal sewer system. The MEDC has invited the City to apply for a \$382,500 CDBG grant to help cover the costs of this sewer upgrade. The City of Boyne City is being asked to be the lead applicant for the CDBG funds, with the Township being the co-applicant. The local match required for this project is \$45,500. Boyne Mountain Resort has agreed to provide that match. The total project is estimated to cost \$428,000, including engineering and contingencies.

At today's meeting, the City will be holding the required public hearing for this project. The Township must hold one, as well. The City Commission will be asked to pass a Resolution supporting the submittal of the application. They will also be asked to consider approving an agreement between the City and the Township regarding each entity's role in the grant and its administration. Additionally they will be asked to appoint Mike Cain as the "Certifying Officer" for the Environmental Review Record which must be completed as a part of this project.

NOTICE OF PUBLIC HEARING

The Boyne City Council will hold a public hearing concerning its pending application to the Michigan Economic Development Corporation for funding under the Community Development Block Grant Program. The application request of \$382,500 will be used for the "Boyne Mountain Expansion Project". This project will help fund the replacement of the 6" sewer force main from Topolinski Rd. to Moll Dr. with a 10" force main. This project will make it possible for Boyne Mountain Resort to expand and add employment. It is expected that this project will benefit at least 51 percent low and moderate income persons.

The public hearing will be held on June 25th, beginning at 12:00 p.m., at the Boyne City Hall, located at 319 N. Lake St., Boyne City, MI.

All interested persons are invited to attend this public hearing, especially persons of low and moderate income and those living within the project area.

Cindy Grice, Clerk/Treasurer
City of Boyne City

Boyne Mountain Expansion Project
Roles and Responsibilities Agreement
Between City of Boyne City and Boyne Valley Township

Date: June 4, 2013

The City of Boyne City and Boyne Valley Township agree to the following concerning the roles and responsibilities of each entity in relationship to the application for and the administration of Community Development Block Grant Infrastructure funding for the Boyne Mountain Expansion Project:

The City of Boyne City (City) agrees to be the "lead" applicant for these funds. In doing so, the City (with the assistance of a designated contractor, as needed) will undertake the following tasks in accordance with State and Federal regulations:

- Grant Application
 - Complete Parts I & II of the "Infrastructure Economic Development Job Creation Community Development Block Grant", from the Michigan Economic Development Corporation.
- Environmental Review Record
 - Prepare the Environmental Review Record in accordance with the National Environmental Policy Act of 1969.
 - Serve as the Certifying Officer for the Environmental Review Record.
 - Certify and submit the "Request for Release of Funds and Certification of Environmental Review Procedures" to the MEDC.
- Grant Administration, including the following, as necessary
 - Consultant Selection (i.e. engineer, grant administration)
 - Prepare the Request for Qualifications
 - Contractor selection
 - Contract
 - Contractor Selection (construction)
 - Bid advertisement
 - Bid documents
 - Contractor selection
 - Contractor verification
 - Contract
 - Federal Labor Standards
 - Federal prevailing wages
 - Weekly payroll reports
 - Employee interviews

- Civil Rights
 - Community profile
 - Advice regarding regulations related to civil rights, fair housing and equal opportunity
- Property Acquisition and Relocation
 - Compliance with Uniform Relocation and Property Acquisition Act, if applicable
- National Policy Objectives
 - Documentation related to national policy objectives (area-wide benefit, job creation or blight removal)
- Grant Reporting
 - Progress reports
 - Monitoring visits
 - Payment requests
 - Grant closeout report
 - Grant closeout public hearing
- Financial & Other
 - Maintain project checking account
 - Issue grant funded payments
 - Track and verify local match
 - Maintain project files

Boyne Valley Township (Township) will cooperate with the City in undertaking these tasks, as requested. The signing of this Agreement in no way diminishes the Township's responsibilities as delineated in the "State of Michigan Economic Development Grant Agreement", which will be executed by both the City and the Township and the Michigan Strategic Fund regarding this project.

Michael Cain
Boyne City Manager

Date

Susan Hobbs
Boyne Valley Township Supervisor

Date

Section 5 – Authorizing Resolution

WHEREAS, The City of Boyne City is the lead applicant for funding from the Michigan Economic Development Corporation (MEDC) under the Michigan Community Development Block Grant (CDBG) Infrastructure Economic Development Job Creation program. The grant will be used to help fund the "Boyne Mountain Expansion Project", and

WHEREAS, The application request is for \$382,500 from the CDBG program, with \$45,500 local match, and

WHEREAS, The proposed project is consistent with the "City of Boyne City's Comprehensive Plan", which serves as Boyne City's local community development plan, as described in the Part 2 Application, and

WHEREAS, At least 51 percent of the beneficiaries of this proposed project will be low and moderate income persons, and

WHEREAS, No project costs (CDBG and non-CDBG) will be incurred prior to a formal grant award, completion of the environmental review procedures and a formal, written authorization to incur costs from the CDBG Project Manager,

NOW THEREFORE, BE IT RESOLVED, That the Boyne City Commission hereby authorizes the submittal of a Michigan CDBG Application for the "Boyne Mountain Expansion Project" , and

BE IT FURTHER RESOLVED, That Michael Cain, Boyne City's City Manager, is hereby authorized to sign the required Application forms and the Grant Agreement.

I HEREBY CERTIFY, That the foregoing Resolution was adopted at a meeting of the Boyne City Commissioners on June 25, 2013.

Date

Cindy Grice
Boyne City Clerk/Treasurer

Yeas

Nays

Absent

Resolution to Appoint Environmental Review Certifying Officer

RESOLVED, That Michael Cain, Boyne City Manager, is hereby appointed to serve as the Environmental Review Certifying Officer for the "Boyne Mountain Expansion Project" funded through a Community Development Block Grant from the Michigan Economic Development Corporation.

Resolution declared adopted on June 25, 2013.

I HEREBY CERTIFY, That the foregoing Resolution was adopted at a meeting of the Boyne City Commissioners on June 25, 2013.

Date

Cindy Grice
Boyne City Clerk/Treasurer

Yeas

Nays

Absent

MEMORANDUM

TO: MICHAEL CAIN; CITY MANAGER *Mc*

FROM: ANDREW KOVOLSKI; PUBLIC WORKS SUPERINTENDENT *AK*

DATE: 6/20/13

RE: LAKE STREET LIGHTING AND ELECTRIC UPGRADES

As part of the site plan approval for the Bay Winds Credit Union they were required to participate in the installation of 3 of our city standard decorative light fixtures in the right of way adjacent to their location. We are ready to proceed with this project at this time. In conjunction with this project we need to replace the underground wiring serving the lights and plugs in the lawn area at City Hall. The current wiring has shorted out and cannot be replaced. To complete this work the following work items will need to be completed:

- Conduits bored from City Hall to the light and plug locations
- Installation of concrete bases for the light fixtures
- Installation of electric circuits to these locations from the Museum circuit panel

Bids were advertised for the installation of conduits for this project. Conduit Boring was chosen for this installation because we have to cross the City Hall Drive in 2 places and North Lake Street. This will allow the installation without disturbing any pavement. Attached to this memorandum you will find an aerial view showing the planned locations of the conduit installation. Bids Specifications were also mailed to 3 area vendors; Roemer Utility Services of Boyne City, Roesse Brothers of Traverse City and Miller Pipeline of Kalkaska.

Bids were received and opened on April 18th at City Hall. Only one bid was received for this work from Roemer Utility Services in the amount of \$7,215.00. A copy of their submittal is attached for your review.

Bids were also advertised for the Electric work required for this project. Bid Specs were also mailed to Ed's Electric of Boyne City and Windemeuller Electric of Traverse City. The bids were received and opened May 2nd at City Hall. Only one bid was received from Ed's Electric in the amount of \$10,850.00. A copy of the bid is attached for your review.

The decorative lights for this project were ordered at the same time as the lights for the Park Street project to utilize volume pricing from the manufacturer; Lumec Lighting. Attached is a copy of the invoice from that purchase. The cost for the 3 lights is \$8,555.00. The cost for 3 -70 watt Metal Halide bulbs for the fixtures is \$81.92. A copy of that invoice is attached also.

The total cost of the project will be \$26,701.92. It is anticipated that Bay Winds Credit union will

contribute \$15,536.92 towards their share of the cost leaving the City's cost to be \$11,165.00.

RECOMMENDATION:

It is my recommendation the City Commission award the contract for conduit boring to Roemer Utility services for the amount of \$7,125 and that the City Commission award to the low bidder, Ed's Electric the contract for Electric work for this project for the amount of \$10,850.00, and authorize the City Manager to sign the required documents.

OPTIONS:

1. That this matter be postponed for further information or consideration
2. That this matter be approved subject to some revision
3. Other options as determined by the City Commission

Company: ROEMER Utility Services
 Address: P.O. Box 124, Boyne City, MI. 49712
 Phone: 231-582-9938
 Authorized Agent: JACK ROEMER
 Signature: Jack D. Roemer
 Title: President
 Date: 4-15-13

Conduit Boring and Trenching

Item	Quantity	Unit	Unit Price	Total Amount
Boring 1/12 inch coilable conduit	410'	Lin. Ft	11. ⁰⁰ /ft	4,510. ⁰⁰
Trenching 3/4 inch Schedule 80 Conduit	210'	Lin. Ft.	10. ⁵⁰ /ft	2,205. ⁰⁰
Restoration and seeding		Lump Sum	\$500.	500. ⁰⁰
		Total Amount		7,215.⁰⁰

Ed's Electric, Inc.
 339 State Street
 Boyne City, MI 49712
 Phone: 231-582-9437
 Fax: 231-582-0686

Proposal - Estimate

Date 5-13-13

State of Michigan License No. 61-02743

Proposal Submitted To		Work To Be Performed At	
Name <u>City of Boyne City</u>	Street <u>319 W. Lake st</u>	City <u>Boyne City</u>	State <u>MI</u>
Street <u>319 W. Lake st.</u>	City <u>Boyne City</u>	Date of Plans _____	Architect _____
City <u>Boyne City</u>	State <u>MI</u>		
Telephone Number <u>582-0375</u>			

We hereby propose to furnish all the materials and perform all the labor listed below

- Break down on street lighting proposal east & west side of W. Lake st. East side Bay woods west side City Hall
- | | INSTALL | LIGHTS (3) | BUSES (3) | TOTAL SHARE |
|--------------|---------|------------|-----------|---------------|
| 2. East side | \$6900 | + 8,555 | + 81.92 | = \$15,536.92 |
| 3. West side | \$3950 | | | |

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of _____ Dollars (\$ _____).

with payments to be made as follows:

Any alteration or deviation from above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance upon above work. Workmen's Compensation and Public Liability Insurance on above work to be taken out by Ed's Electric Inc.

Respectfully submitted _____

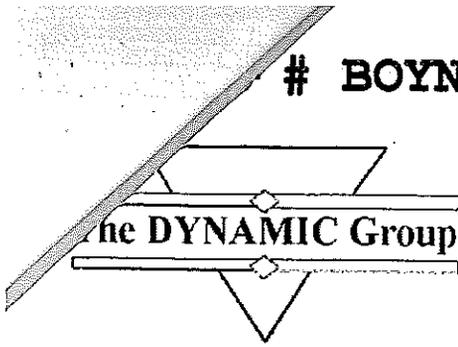
Per _____

Note - This proposal may be withdrawn by us if not accepted within 30 days

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Accepted _____ Signature _____
 Date _____ Signature _____



Metro Corporate Office

P.O. Box 3200

Farmington Hills, MI 48333-3200

Phone: (248) 476-7676 Fax: (248) 476-0100

Manufacturers Representative of Lighting and Control Equipment

To: CITY OF BOYNE CITY ANDY KOVOLSKI	Proj: BOYNE DOWNTOWN STREETSCAPE DOWNTOWN ENHANCEMENT BOYNE, MI Bid Date: 07/31/12
---	---

Arch:	Engr: CITY ENGR/ANDY KOVOLSKI
Spec:	Cont:

Remarks: LAMPS NOT INCLUDED.

Qty	Type	Mfg	Description	Unit Price	Extd. Price
		LUME	REVISED FOR 70W METAL HALIDE.		
		LUME	LUMEC TO MATCH EXISTING.		
		LUME	FRT ALLOWED, NET 30		
		LUME	8-10WKS ARO		
		LUME	SIGNED APPROVED DRAWINGS RE-		
		LUME	QUIRED WITH PURCHASE ORDER.		
15		LUME	L50-70MH-PC-FC-SE5-QTA-/208-SFS-	2785.00	\$41775.00
		LUME	RA40-12-GFII-3/4X20-G-10 1/2DEC-SC		
		LUME	SC=IVY METAL POLYESTER POWDERCOAT		
		LUME	FINISH PER LANDSCAPE FORMS		
		LUME	#122250.		
1		LUME	SET UP CHARGE FOR SC COLOR	1000.00	\$1000.00
		LUME	1/70W PULSE START METAL HALIDE		
		LUME	BD17 MED.BASE NOT INCLD.		
Total =====					\$42775.00

F.O.B. FRT ALLOWED	Terms: NET 30	Lead time: 8-10WKS ARO
--------------------	---------------	------------------------

Prices firm for entry by: 08-31-12	Shipment by: IMMED
------------------------------------	--------------------

1. All pricing subject to each MANUFACTURER'S Terms & Conditions of Sale.
2. The above represents COSTS based on the above Type's and Quantities.
3. Any changes MAY result in an item being REQUOTED.
4. Our Lead Time is based on the factories CURRENT manufacturing times.
5. Delays in Order Entry, Return of Approvals, Release by either Contractor or Distributor in an untimely manner; that results in a order cancellation MAY be subject to a Cancellation Charge.

Printed 08/08/12 13:23:23	Per: DORIS ROBBINS
---------------------------	--------------------

15 =
2,851
x 3
8,553

STANDARD

ELECTRIC COMPANY

2650 Trautner Dr. P.O. Box 5289 Saginaw, MI 48603-0289

Please Remit To:
Standard Electric Company
P.O. Box 5289
Saginaw, MI 48603-0289

Phone 989-497-2100 Fax 989-497-2101
 DUNS # 00 890 2850

*** ORIGINAL ***

Invoice 821803-00
 Invoice Date 06/10/13
 Customer No. 137777-

1341 1 AB 0.384 E0151X 10240 D711641440 P1480436 0001:0001



CITY OF BOYNE CITY
 319 N LAKE ST OFC
 BOYNE CITY MI 49712-2111

Ship to:
 CITY OF BOYNE CITY
 319 N LAKE ST.
 BOYNE CITY MI 49712

Given: ANDY
 Job No.

The following items were purchased at our Petoskey location.

Customer P.O.	Order Date	Shipping Instructions			Sales Rep.		TY	TC
VERBAL-ANDY	06/07/13				AJL / DJG		1	1
Line	Item Description	Qty Ordered	Qty Shipped	Backordered	Unit Price	U/M	Extension	
1	GEGE232MAXNULTRA GE GE232MAX-N/ULTRA F32T8 FL B 2 LAMP MULTI VOLT 120/277	10	10		13.884	E	138.84	
2	GEMVR100UMED GE MVR100/U/MED MH LAMP	6	6		26.694	E	160.16	
3	GEMVR70UMED GE MVR70/U/MED MH LAMP	6			27.306	E	.00	
							\$ 81.92	

*Street Lightings
 of
 AW*



SAVE TIME AND MONEY WITH OUR FREE E-MAIL INVOICE SERVICE

Receive invoices faster so you can send your bills out faster. Invoices are sent by email once per day in one, easy to open file. You can even download our invoice data directly into your accounting package (such as QuickBooks®) to save valuable time.

Contact Standard Electric at credit-sec@standardelectricco.com or call 989-497-2100 to get set up today!

TERMS: VENDOR TERMS

Material Sub Total 299.00
 Sales Tax .00
 Total Due >>> 299.00

No merchandise may be returned without permission. Specialty ordered merchandise and cut wire are not returnable. All returned merchandise is subject to a handling charge. A service charge of 1.5% per month or 18% per annum of the unpaid balance will be added to past due accounts. All returned merchandise must be accompanied by our invoice number.

IF PAID ON OR BEFORE >>> 07/10/13 YOU SAVE >>> 2.99 AND PAY ONLY >>> 296.01



Date: June 25, 2013

To: Michael Cain, City Manager, and City Commissioners

A handwritten signature in black ink, appearing to be "Me".

From: Hugh Conklin, program manager

RE: Farmers Market Grant Program

The Michigan Economic Development Corporation recently announced details for its 2013 farmers market grant program. As you will see in the attached information, it offers a wide variety of opportunities to help improve and expand existing farmers markets.

The Boyne City Farmers Market, through the Main Street Program and City of Boyne City, is interested in applying for a planning / design grant to convert the Veterans Park Pavilion into a multi-purpose facility that can be used as the home of the farmers market from November through April and multiple community events year-round. The grant application is due July 1 and requires a 50/50 cash match.

The Boyne City Farmers Market is celebrating its 31st anniversary this year. It has earned a reputation as one of the finest farmers market in Northern Michigan and during the peak summer season attracts between 60 and 70 vendors per week. For the past two years the Boyne City Farmers Market has been one of the few markets operating year round. From November through April it has utilized the Red Building next to the Boyne District Library for its winter market which is held every Saturday from 9 a.m.-1 p.m.

The farmers market is governed by a 11-member committee appointed by the Main Street Board. The committee sets rules and policy for the market and hires the market manager. For the past two years Rebecca Harris has managed the market. Under her leadership the market has made great strides in promotion and marketing, developing vendor relations, and making fresh local food available to everyone through the market's acceptance of Bridge Cards, and Project Fresh and Double Up coupons.

Last fall the farmers market committee held a goal-setting session to engage the community and vendors in long-range planning for the market. Facilitated by Dean Solomon of MSU Extension, who also serves as chair of the farmers market committee, one of the top goals that emerged from the meeting was finding a permanent winter home for the market. Among the possible sites discussed and one that has benefits far beyond the farmers market is converting the Veteran Parks pavilion into a multipurpose facility. With glass door roll-up sides similar to those recently installed at Café Sante, adding a

heating system, making façade improvements and other upgrades the pavilion could become an even more useful facility for the community.

The purpose of the grant is to hire consultants to evaluate the current facility, solicit input from the community on desired uses, and design plans for a renovated multipurpose facility. The grant application is in the process of being completed and information for cost estimates is still being gathered. Matching funds would be paid from the Farmers Market reserve fund and Main Street.

Recommendation

The City Commission support the Boyne City Farmers Market grant application to create a design for converting the Veterans Park Pavilion into a multipurpose facility.

This Request for Proposals ("RFP") is issued by the Michigan Economic Development Corporation (the "MEDC") Contracts and Grants Unit ("C&G"). C&G is the only office authorized to change, modify, amend, alter, clarify, etc. the specifications, terms, and conditions of this RFP and any other contract(s) awarded as a result of this RFP (the "Contract"). C&G will remain the main point of contact throughout the proposal process. All communications concerning this RFP must be sent to Contractsandgrants@michigan.org.

Program Description

The purpose of the Farmers Market Grant Program is to provide funds to existing farmers markets. The Farmers Market Grant Program has identified priorities for FY 2013. Although proposals in the following categories are particularly encouraged, all proposals that incorporate activities listed in the section "Types of Programs Allowed" will receive consideration.

Placemaking – "Creating Places"

Projects that contribute to placemaking are defined by Miplace.org as, "the process of creating quality places that people want to be in." Creating a sense of place requires a place to have good physical form along with good social activity. Appealing projects include unique and innovative design elements, amenities for patrons and vendors, multi-use spaces, multi-modal transportation, and signage. Projects that make markets more accessible to residents are preferred.

Eligible Applicants

The grant program is available to Michigan farmers markets that have been in operation for at least four years.

Eligible Applicants

- Agricultural Cooperative
- Producer Network
- Producer Association
- Local Government
- Nonprofit Corporation
- Public Benefit Corporation
- Economic Development Corporation
- Regional Farmers Market Authority
- Tribal Government

Individuals are not eligible to apply.

Farmers Market

Grant Program 2013

Types of Programs Allowed

Applications may be submitted for a variety of projects, including, but not limited to:

Infrastructure

1. Business and strategic planning, market growth management and recordkeeping.
2. Infrastructure for electronic purchasing, value-added processing and packaging, and refrigerated storage.
3. Waste management and recycling.
4. Transportation and delivery systems.
5. Green/renewable technology.
6. Food safety and handling.
7. Facility planning and/or design for multi-purpose places.
8. Equipment purchase, transportation, and delivery.
9. Acquire permanent signage for markets to identify location and operation hours.

Marketing and Education

10. Development of direct producer-to-consumer marketing association or other organization.
11. Consumer education and outreach
12. Conduct promotional campaigns through newspaper, radio, and television advertising.
13. Direct marketing of agricultural commodities including special events, fundraising and Agri-tourism.

Grant Dollars

This one-time allocation will require a minimum 50/50 cash match (50% state/50% other). Match can be provided by the community, or a private or non-profit source. Applicants must submit documentation stating the source of the financial commitment. State or federal funds cannot be used as a match.

Grant funds will be available to individual qualifying applicants in any dollar amount between \$10,000 and \$50,000. A letter from the applicant stating its financial commitment to the project is required. The total amount of grant funds available in connection with this RFP is \$200,000. This will be the only grant round in 2013.

Farmers Market

Grant Program 2013

Scoring

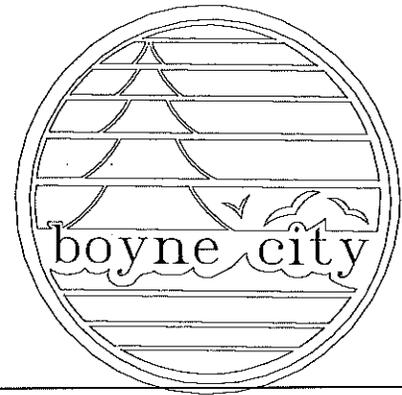
Projects will be scored on a variety of factors, including, but not limited to: a well-defined and focused project; overall impact of the project on the community; history of market operations; local commitment and documented match; project start and completion date; and use of the building and site during the farmers market off season. Preference will be given to projects that are able to initiate the project within 60 days of agreement execution and which have funding sources that allow the project to begin in that time period. Projects with multiple funding sources will need to demonstrate that they will be able to begin the project in a timely manner. Bonus points will be given for local communities and non-profit organizations that commit higher than the minimum 50/50 cash match. Example: 40% State/60% cash match.

Other details

- Job creation is not required, but projects that lead to the creation of jobs will score more favorably.
- No more than two (2) applications can be submitted within a community. If multiple applications are received, the first two applications received will be scored. Late entries will not be accepted.
- Projects must be completed by May 31, 2014; however, projects with a completion date in 2013 will be scored more favorably. Projects with a completion date after May 31, 2014, will not be considered.
- Grant disbursements will be negotiated on an individual basis depending on the needs of the project and the community.
- It is not required that the projects are competitively bid, but it is highly recommended.
- Grants will only be made to an eligible applicant.
- Applications are due by **July 1, 2013 at 3:00pm**. Late entries will not be accepted.

CITY OF BOYNE CITY

To: Michael Cain, City Manager
From: Scott McPherson, Planning Director *Me*
Date: June 25, 2013 *SM*
Subject: MSHDA Planning Grant Opportunity

**Background**

Last updated in 2007, the City of Boyne City needs to update its Master Plan. To help complete this update the Planning Department would like to take advantage of the Placemaking and Neighborhoods Funding opportunity provided by the Michigan State Housing Development Authority (MSHDA) to help obtain public input and development of the master plan. The grant would be used to engage the services of a professional planning consultant to assist with community engagement and the development of the master plan.

We are projecting a total project cost of \$25,000 with a grant request of \$10,000 from MSHDA and \$15,000 of matching funds from the City and its other partners. As required by the grant, the City has reached out to several other organizations for possible collaboration on this project which include the Boyne City Public Library, Charlevoix County Community Foundation, the Frey Foundation, and the Great Lakes Energy People Fund. Representatives from each of the organization have been contacted and all have indicated that the proposed project could qualify for funding through their various programs. The amount requested from the City and each of its partners would be \$3,000. At this time no funds have been committed from any organization for this proposal.

As there was not a meeting of the City Commission scheduled between the time the Planning Department became aware of the this opportunity, June 17, and the submittal deadline, June 20, an application for the grant was submitted to MSHDA with the recognition that the City Commission must give approval to accept the grant if awarded. We have been notified by MSHDA that the grants will be awarded and documents must be executed by June 30th.

Recommendation

Authorize City Manager to sign grant documents if the Placemaking and Neighborhoods grant is awarded to the City and authorize City staff to submit grant applications to the Boyne City Public Library, Charlevoix County Community Foundation, the Frey Foundation, and the Great Lakes Energy People Fund if the Placemaking and Neighborhood Grant is awarded and accepted..

Options

1. Do not authorize the City Manager to sign grant documents.
2. Other action as the Commission deems appropriate.

Statewide Partnership Grant Application

A. BACKGROUND

Organization Name and Address: City of Boyne City, 319 N Lake Street, Boyne City MI 49712

Primary Contact Person: Scott McPherson, Planning Director

IRS 501(c) Designation: Not Applicable

Articles of Incorporation: City Charter attached

Organizational Bylaws: City Charter attached

Organizational Chart: See Attached

List of Board of Directors: Ron Grunch, Mayor, Gene Towne Mayor Pro Tem, Laura Sansom City Commissioner, Tom Neidhamer City Commissioner, Derek Gaylord City Commissioner.

Organizational Mission Statement and Service Area: Mission Statement- *The people of Boyne City are the reason we are here; we are therefore committed to working with the community to provide ethical and responsible local government so everyone can enjoy the benefits of living and working in Boyne City.* The service area is the corporate limits of the City.

Federal Employer ID Number: 38-6004540

CHDO Tax ID Number: Not applicable

Fiscal year beginning and ending date: Begins May 1, Ends April 30.

Current Fiscal Year Operating Budget: 2013-2014 Budget Attached

Audited Financial Statements Last two Years: 2012 and 2013 Financial Statements

Most Recent 990: Not applicable

Certificate of Good Standing: Not applicable

B. DESCRIPTION OF PROPOSAL

Last updated in 2007, the City of Boyne City needs to update its Master Plan. To help complete this update the City would like to take advantage of the Placemaking and Neighborhoods Funding opportunity to help develop a high-quality master plan that would have a strong focus on placemaking and would capitalize on the community's assets and potential, creating places that promote health, happiness, and well-being.

It is the intent of the City to use the Placemaking and Neighborhoods funding to plan, design, and conduct a planning charette facilitated by a NCI certified consultant to obtain and incorporate community input into the master plan. The charette will be designed to identify future housing needs and placemaking amenities that will make Boyne City a more vibrant and attractive place to live and work.

C. SPONSOR TRACK RECORD

The proposed project would be the first time the City has used a professional consultant to conduct a planning charette. While this application would be first time the City has obtained grant funding for this type of planning activity the City has completed numerous planning processes and has developed a variety of plans to include the current City Master Plan, the City Recreation Plan, the Waterfront Master Plan, the Old City Park Master Plan and the Avalanche Area Master Plan. The City of Boyne City has received millions of dollars in grants over the past 5 years and most of these funds were used for infrastructure projects. A complete list of grants awarded to the City of Boyne City has been attached for your reference.

D. BUDGET

To complete the project the City would engage the services of a professional planning consultant to assist with community engagement and the development of the plan. In addition, the City of Boyne City has a professional planning staff that will be directly involved with project.

We are projecting a total project cost of \$25,000 with a grant request of \$10,000 from MSHDA and \$15,000 of matching funds from the City and its other partners. At this time the matching funds are not committed. Representatives from the following organization have been contacted and all have indicated that the proposed project could qualify for funding through their various programs.

City of Boyne City of Boyne City	\$3,000
Boyne City Public Library	\$3,000
Charlevoix County Community Foundation	\$3,000
Frey Foundation	\$3,000
Great Lakes Energy People Fund	\$3,000

Attachment 1

STATEWIDE PARTNERSHIP GRANT BUDGET

Activity	Requested Amount	Other Funds	Total
Kick off and Community Investigation	\$3,000	\$3,000	\$6,000
Community Involvement & Planning Charette	\$4,000	\$4,000	\$8,000
Placemaking Goals, Objectives, Concept Plans and Strategies	\$3,000	\$3,000	\$6 000
Master Plan Update		\$5,000	\$5,000
Totals:	\$10,000	\$15,000	\$25,000

MEMORANDUM**TO: MICHAEL CAIN; CITY MANAGER** *Mc***FROM: ANDREW KOVOLSKI; PUBLIC WORKS SUPERINTENDENT** *AK***DATE: 6/20/2013****RE: KUBOTA F3680 REPLACEMENT**

As we discussed during budget review with the City Commission it is time to replace the Kubota F3680 mower. This piece of equipment is a 1998 model year with 11,800 hours on it. This has been a very heavily used piece of equipment as it sees year around service. It is used to mow in the summer and is also used for snow removal in the winter months. The current model has the following attachments:

- 72 inch mower deck
- Vacuum style catcher system
- Hard cab with heat
- 60 inch rotary broom

While this has been a very reliable piece of equipment it does have some issues that will need to be addressed in the near future if we choose not to replace it at this time. The main PTO bearings are failing on the tractor and both of the attachments, the steering assembly parts are worn and loose, the main shaft bearings on the broom are badly worn and the mower deck spindle bearings are worn again.

Attached to this memorandum you will find a price quotation from Ginop Sales of Alanson for the purchase of a replacement unit in the Amount of \$21,896.00. This pricing reflects a MIDEAL (State purchase program) discount of \$9,487.00 and a trade-in allowance of \$7000.00 for our current equipment. This is an exact replacement of the current unit with the addition of a snow blower attachment for winter use. We would like to add the snow blower to serve as a backstop for the Trackless and Blower we use downtown if it breaks down. There have been times when this has happened during a wet snow event where the broom attachment on the Kubota is not effective. This will allow for better service.

RECCOMENDATION:

It is my recommendation that the City Commission award the contract for the purchase of the Kubota F3680 Mower package to Ginop Sales of Alanson in the amount of \$25,896.00 and authorize the City Manager to sign the required documents. Funds for this purchase were included in this fiscal years Motorpool budget.

OPTIONS:

1. Postpone this matter for further information or review.

2. Approve this matter subject to some revision
3. Other options as determined by the City Commission



City of Boyne

Keith
319 North Lake St
Boyne City, MI 49712

Phone: (231) 675-1829

Fax: (231)582-6506

Mower

Kubota F-3680

- 4 Cly Liquid Cooled Diesel
- 36 HP
- 4 Wheel Drive

Mower

Kubota RCK 72P-F36

- 72" Mower

Mower

GCK 72-F36

- Low Dump Hopper Style
- Boot
- Valve/Remote Valve

Cab

F5202A Deluxe Hard Cab

- Heater
- Electric Wipers
- Front Work Lights
- 12 Volt Auxilliary Outlet

Broom

L-2162 60" Rotary Broom

- Gauge Wheels
- Sub Frame
- PTO

Snow Blower

F-5220 Snow Blower

- 51" Heavy Duty

List Price	\$42,383.00
Less Government Discount	<u>-9487.00</u>
	\$32,896.00
Less Trade-In Allowance of F3680	<u>-7,000.00</u>
Final Price	\$25,896.00

Please call with any questions you may have.
Sincerely,
Dick Penewit



City of Boyne City

MEMO

Date: June 20, 2013

To: Mayor Grunch and the Boyne City City Commission

From: Michael Cain, City Manager *Mc W.L.A.*

Subject: Emergency Siren Receiver/Controller Issues

Earlier this year CCE 911 updated their transmission capabilities to comply with Federal requirements. This change, known as narrow banding, makes more frequencies available by tightening them so they use less of a frequency footprint. The radios used by our departments have been adjusted to comply with these requirements and after working some bugs out, seem to be function well. Except one.

Our Emergency Siren on top of the DPW/Fire building behind City Hall has not been able to be activated by CCE 911 for any reason since the narrow banding has taken place. The siren, which itself works fine, still sounds each night at about 10:30 p.m. Those activations take place through the use of a built in local timing circuit. The new narrow banded radio signals transmitted by CCE 911 are still being sent but for some reason they are not being properly recognized by our receiver which in turn is not telling the siren to sound. Technicians working on the issue are trying to determine what the appropriate fix is. The possible fixes include programming changes to the receiver to having to replace it. The receiver is 15 to 20 years old, no longer made and becoming more difficult to have worked on. While technicians working here have been able to activate the siren recently using a test narrow band transmission from their equipment we have not yet been able to achieve the same results using a radio signal from CCE 911.

Although we are still working on viable solutions it is our desire to get the siren fully back on line as soon as possible. Costs estimates for replacing our receiver/controller for the siren have been in the \$1,800 range. To avoid delays in getting the siren back in service I am requesting that the City Commission authorize staff to spend up to \$2,500 at this time. While I do not expect that we would spend that entire amount, and still hope that we can get this fixed for little or no cost, I would like to have the option to proceed as necessary to get it done. If approved, how the issue is ultimately resolved and what the actual cost turns out to be would be reported back to the City Commission.

This work was not included in this year's budget but there is sufficient money available in the Fire Dept. fund.

RECOMMENDATION: That the City Commission authorizes staff to proceed with necessary siren repairs up to \$2,500 and report back to the City Commission upon completion.

Options:

- 1) Postpone the matter for further consideration and/or information.
- 2) Deny the request.
- 3) Other option(s) as determined by the City Commission.

June 2013

June 2013							July 2013						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
2	3	4	5	6	7	1	7	1	2	3	4	5	6
9	10	11	12	13	14	8	14	8	9	10	11	12	13
16	17	18	19	20	21	22	21	15	16	17	18	19	20
23	24	25	26	27	28	29	28	22	23	24	25	26	27
30								29	30	31			

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
					June 1 8:00am Farmers Market
					2
3	4	5	6	7	8
	5:00pm ZBA	8:00am Farmers Market	6:00pm Parks & Rec		8:00am Farmers Market 9:00am Michigan Mountain 4:00pm Mark Madness
					9
10	11	12	13	14	15
	7:00pm City Commission	8:00am Farmers Market	5:00pm County Wide BAH	Flag Day (United States) 5:30pm Stroll the Streets	Golf Outing-Humane Society 5:30am Pink Ribbon Ride More Items...
					16 Father's Day (United States)
17	18	19	20	21	22
5:00pm Planning Commission 7:00pm Historical Commission		Main Street 10th Anv. 8:00am Farmers Market		Mayor's Exchange - here 5:30pm Stroll the Streets	8:00am Farmers Market
					23
24	25	26	27	28	29
	12:00pm City Commission 5:30pm Douglas St. Mtg. 7:00pm Public Hearing-Slow/NoWaks	8:00am Farmers Market 5:30pm Evenings at the Gazebo	5:30pm Airport Advisory Board	5:30pm Stroll the Streets	8:00am Farmers Market
					30

July 2013

July 2013							August 2013						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
7	1	2	3	4	5	6	4	5	6	7	8	9	10
14	8	9	10	11	12	13	11	12	13	14	15	16	17
21	15	16	17	18	19	20	18	19	20	21	22	23	24
28	22	23	24	25	26	27	25	26	27	28	29	30	31
	29	30	31										

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
July 1	2	3	4	5	6
	5:00pm ZBA	4th of July Activities 8:00am Farmers Market 5:30pm Evenings at the Gazebo	Independence Day (United States)	5:30pm Stroll the Streets	8:00am Farmers Market
8	9	10	11	12	13
12:00pm EDC/LDFA	7:00pm City Commission	8:00am Farmers Market 5:30pm Evenings at the Gazebo		Boyne Thunder 5:30pm Stroll the Streets	Airport Open House / Aviation Day 8:00am Farmers Market
15	16	17	18	19	20
5:00pm Planning Commission		8:00am Farmers Market 5:30pm Evenings at the Gazebo	6:00pm Parks & Rec	5:30pm Stroll the Streets	8:00am Farmers Market 9:00am Pooch Fest
22	23	24	25	26	27
	12:00pm City Commission	8:00am Farmers Market 5:30pm Evenings at the Gazebo	5:30pm Airport Advisory Board 6:30pm Dancin in the Street	Flywheelers 5:30pm Stroll the Streets	8:00am Farmers Market
29	30	31			
		8:00am Farmers Market 5:30pm Evenings at the Gazebo			Flywheelers