

**DECEMBER 10, 2019  
REGULAR MEETING**

RECORD OF THE PROCEEDINGS OF THE REGULAR BOYNE CITY COMMISSION MEETING DULY CALLED AND HELD AT BOYNE CITY HALL, 319 NORTH LAKE STREET, ON TUESDAY DECEMBER 10, 2019

---

**CALL TO ORDER**

Mayor Neidhamer called the meeting to order at noon, followed by the Pledge of Allegiance.

Present: Mayor Tom Neidhamer, Mayor Pro-Tem Ron Grunch, Commissioners Hugh Conklin and Dean Solomon

Absent: Commissioner Sally Page

Staff: Michael Cain, Cindy Grice, Kevin Spate, Mark Fowler, Tim Faas, Scott McPherson, John Lamont, Patrick Kilkenny, Barb Brooks and Kelsie King-Duff

Others: There were six citizens in attendance.

---

**EXCUSE  
COMMISSIONER PAGE  
MOTION**

2019-12-157  
Moved by Neidhamer  
Second by Solomon

To excuse Commissioner Page from attending today's meeting

Ayes: 4  
Nays: 0  
Absent: 1, Commissioner Page  
Motion carried

---

**CONSENT AGENDA  
MOTION**

2019-12-160  
Moved by Conklin  
Second by Solomon

Approval of the November 19, 2019 City Commission work session meeting minutes as presented  
Approval of the November 26, 2019 City Commission regular meeting minutes as presented

Ayes: 4  
Nays: 0  
Absent: 1, Commissioner Page  
Motion carried

---

**CITIZENS COMMENTS**

Bill Brady said he is here about the bike path along West Michigan into town. Has there been a decision made yet? Mayor Neidhamer responded that no, we are just beginning the discussions.

---

**CORRESPONDENCE**

None

---

**CITY MANAGERS  
REPORT**

City Manager Cain reported:

- The pavilion project continues to move forward.
- We had 27 attendees at the Public Input Session for the Recreation Plan for the Open Space and Avalanche properties

- The new side by side ATV for the fire department is expected to arrive this week.
- New, improved temporary lighting and power plugs have been installed in the museum space and the area is being painted to make it more useful for fundraising and collection cataloging efforts.

Planning Director Scott McPherson and Mayor Neidhamer presented George Ellwanger with a certificate of appreciation for 16 years served on the Planning Commission.

## REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES

---

Draft minutes of the November 7, 2019 Main Street Board Meeting; the November 14, 2019 Parks & Recreation Commission Meeting; the November 18, 2019 Planning Commission Meeting; the November 18, 2019 Historical Commission Meeting and the November 21, 2019 Historic District Meeting were received and filed.

---

## Snow Removal & Haul out

Consideration to approve the winter snow removal plan and award a purchase order contract to MDC Contracting of Petoskey based on the hourly rates and authorize the City Manager to execute the documents

DPW Superintendent Tim Faas stated this past winter season two (2) concerns were raised by the public in regard to our snow removal plans. Firstly, the placement of snow stockpiles in the Open Space property along the waterfront and secondly, the hauling of stockpiled snow from both public and private locations to the snow disposal site at the airport.

### I. Snow Stockpiles in the Open Space

The Open Space property was used by the City crews to dispose of some of the snow plowed from the downtown area throughout the winter in lieu of hauling it to the snow disposal site at the airport. Starting next spring it is conceivable that construction of the improvements to the Open Space property will preclude use of that location to stockpile snow during the winter. As such, he is recommending we cease using it as part of our annual snow removal plan. The impact means that additional resources will be required to haul-out snow from the downtown area, on a more frequent basis, during non-regular working hours.

### II. Haul-Out of Snow from Public & Private Locations

The haul-out of stockpiled snow from the downtown area posed concerns from a resident along E Main Street due to noise from the trucks hauling to the snow disposal site at the airport. The majority of the resident's concerns stemmed from the private haulers, not the City crews, and were primarily during the 12:00 AM midnight to 5:00 AM time period.

In order to address the Item I concerns, Tim reached out to several regional trucking companies and two (2) have responded to his request for hourly pricing on the snow haul-out operations. The quotes provided are for providing two (2), ten (10) cubic yard tandem dump trucks and drivers to haul snow from the downtown area to the snow disposal site at the airport generally between the hours of 5:00

AM and 9:00 AM as required. The snow would be blown into the dump bodies by City staff operating one of the Trackless tractors with a snow blower attachment. The two quotes received are summarized below:

Hilltop Trucking & Excavating (East Jordan)	\$85/hour
MDC Contracting (Petoskey)	\$85/hour

Based on the above pricing and the very favorable customer service provided by MDC Contracting this year on the Cedar & Terrace Street reconstruction projects, Tim is recommending we contract with them as reliability will be an important factor in choosing our service provider. Total costs are to be expected in the range of \$9,000 to \$14,000 for the winter season for these outside services.

To address the noise concerns in Item II, also proposed is that we restrict the use of our snow disposal site at the airport to the hours of 5:00 AM through 10:00 PM (except in the event of an extreme emergency as approved by the City Manager). Further, should any private hauler desire to use the City's snow disposal site at the airport, a fee of \$250 would be charged to cover the cost of clean-up of the debris found in the snow in the spring. The city crews would also follow these restrictions in the hours of hauling

Staff Comments: None

Citizens Comments: None

Board Discussion: All are in agreement with the recommendation.

## **MOTION**

2019-12-161  
 Moved by Grunch  
 Second by Conklin

To approve the winter snow removal plan and award a purchase order contract to MDC Contracting of Petoskey based on the hourly rates and authorize the City Manager to execute the documents

Ayes: 4  
 Nays: 0  
 Absent: 1, Commissioner Page  
 Motion carried

## **Water Rate Study Proposal**

---

Consideration of a proposal from Bakertilly Municipal Advisors to perform a water rate study for a cost of \$10,500 and authorize the City Manager to execute the documents.

Water/Wastewater Superintendent Mark Fowler discussed Water Rate Study proposal from Bakertilly Municipal Advisors. This is the same company who performed the rate study for the Wastewater system as part of the SAW grant. We feel it would be beneficial to have this same analysis completed on the water system.

Staff Comments: None

Citizens Comments: None

Board Discussion: All are in agreement with proposal.

**MOTION**

2019-12-162  
Moved by Conklin  
Second by Solomon

To approve a proposal from Bakertilly Municipal Advisors to perform a water rate study for a cost of \$10,500 and authorize the City Manager to execute the documents

Ayes: 4  
Nays: 0  
Absent: 1, Commissioner Page  
Motion carried

**Financial Forecast Update**

Review by Michael Weisner, where he provided the City Commission a draft of the financial forecast results for General Fund.

**Open Space / Avalanche / Parks & Recreation Master Plan Public Meeting schedule Recommendation**

Consideration to approve the schedule of meetings for the Open Space Property Designs, Avalanche Property Designs and the Parks & Recreation Master Plan Update as presented.

Public Works Superintendent Tim Faas stated that in order to solicit public input and present findings to the elected officials of the City of Boyne City, a series of meetings is required for the Parks & Recreation planning projects being undertaken by Beckett & Raeder. He provided the required schedule to meet the February 1, 2020 deadline for completion as follows.

Open Space & Avalanche Properties

- December 4, 2019 5:30 PM Public Input Session
- January 9, 2020 5:30 PM Public Input/City Commission Work Session #1 – Preliminary Design Concepts \*
- February 13, 2020 5:30 PM Public Input/City Commission Work Session #2 – Final Design Plans \*

\* This is a joint meeting with the Parks & Recreation Commission

2020-2024 Parks & Recreation Master Plan

- January 9, 2020 5:00 PM Plan Presentation @ Parks & Recreation Commission Meeting
- January 14, 2020 7:00 PM Public Hearing & Plan Adoption @ City Commission Meeting
- January 31, 2020 11:59 PM Upload Deadline to MDNR website

Staff Comments: None

Citizens Comments: None

Board Discussion: All are in agreement with proposed meeting schedule.

**MOTION**

2019-12-163  
Moved by Conklin  
Second by Solomon

To approve the schedule of meetings for the Open Space Property Designs, Avalanche Property Designs and the Parks & Recreation Master Plan Update as presented.

Ayes: 4  
Nays: 0  
Absent: 1, Commissioner Page  
Motion carried

**International Property  
Maintenance Code Work  
Session**

Consideration to schedule a work session to review the International Property Maintenance Code for Thursday, January 16, 2020 at 5:30 p.m.

Staff Comments: None

Citizens Comments: None

Board Discussion: All are in agreement with proposed meeting date

**MOTION**

2019-12-164  
Moved by Neidhamer  
Second by Conklin

To approve to schedule a work session to review the International Property Maintenance Code for Tuesday, January 21, 2020 at 5:30 p.m.

Ayes: 4  
Nays: 0  
Absent: 1, Commissioner Page  
Motion carried

**New MERS Retirement  
Division**

City Manager Cain stated that as part of the terms agreed to by the Main Street Board when Kelsie King-Duff was hired was the creation of a four-year term vesting period for the defined contribution pension program associated with that position. There is no additional cost for this provision and the required funds have been provided to MERS.

Staff Comments: None

Citizens Comments: None

Board Discussion: All are in agreement with the recommendation

**MOTION**

2019-12-165  
Moved by Conklin  
Second by Solomon

To approve of the creation of the new 4-year retirement vesting period for the Main Street Executive Director's position and authorize the City Manager and City Clerk / Treasurer to execute the required documents

Ayes: 4  
Nays: 0  
Absent: 1, Commissioner Page  
Motion carried

**Good Of The Order**

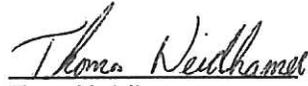
---

None

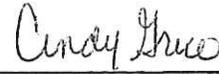
---

**ADJOURNMENT**

Motion by Mayor Neidhamer, second by Commissioner Conklin to adjourn the Regular City Commission meeting of Tuesday, December 10, 2019 at 1:09 p.m.



Tom Neidhamer  
Mayor



---

Cindy Grice  
Clerk/Treasurer