



Approved: 4/25/19 *gt*

**MEETING OF  
APRIL 4, 2019**

**RECORD OF THE PROCEEDINGS OF THE MEETING OF THE BOYNE  
CITY AIRPORT ADVISORY BOARD HELD APRIL 4, 2019.**

**CALL TO ORDER**

**Chair Bouters** called the meeting to order at **5:30 p.m.** followed by the pledge of allegiance.

**ROLL CALL  
ATTENDANCE**

**Present:** Richard Bouters, Brian Harrington, Doug Brubaker  
\*Rod Cortright \*Leon Jarema  
**Absent:**, \*Bud Chipman, Richard Wright, Leon Vercruysee  
\*Jerry Schmidt, \*Al Sturza  
*\*Ex Officio Members*  
**Citizens:**  
**Staff:** Airport Manager/City Manager, Michael Cain

**EXCUSED ABSENCES  
MOTION**

Motion by **Harrington** Seconded by **Brubaker** **PASSED UNANIMOUSLY** to excuse Richard Wright.

**APPROVAL OF MINUTES  
MOTION**

Motion by **Harrington** Seconded by **Brubaker** **PASSED UNANIMOUSLY** to approve the **February 28, 2019** minutes as amended for spelling error.

**CORRESPONDENCE**

NONE

**CITIZENS COMMENTS  
(NON-AGENDA ITEMS)**

NONE

**COMMITTEES**

NONE

**UNFINISHED BUSINESS**

**MOTION**

- A. Lease for John Cooper – 15 year term:** Michael Cain presented to the board for review a lease agreement for Hangar A12 entered with the City and John Cooper. Motion by **Harrington** Second by **Brubaker**, **PASSED UNANIMOUSLY** to recommend to the City Commission to approve the 15 year lease with Walloon Lake Land Holdings LLC for Hangar A12.
- B. Other: Hangar A12 Door renovation: 1.** Michael Cain presented to the board for review the proposed plan and details for the replacement of the door with structural renovation on hangar A12. The plan from Walloon Lake Land Holdings, LLC requires the project to be completely funded and administered by

Walloon Lake Land Holdings, LLC as the tenants of hangar A12. After discussion, the board authorized Michael Cain, City Manager to negotiate with Walloon Lake Land Holdings, LLC regarding this project with specific interest in their commitment for future maintenance and repairs. **2.** As a result of City ownership of hangar A12, any salvageable materials from this project will be retained and bids placed to the public for purchase.

## NEW BUSINESS

- A. Airport Patron Event:** This item will be deferred to the April 25, 2019 Airport Advisory Board meeting.
- B. Multi-media Presentation Equipment:** In cooperation with Northern Homes, the Airport Advisory Board has purchased and installed a Flat Screen Smart TV in the Airport Terminal. The Advisory board as well as Northern Homes look forward to using this device to enhance and assist their goals for the future. A special thank you to Richard Wright, Brian Harrington and the Northern Homes staff for making this happen.
- C. Local Airport Survey – Tentative Airport User Fee Increases:** The Airport Advisory Board has recommended fee increases to some of the services provided at the airport. Board member Brian Harrington has provided research with regard to fees charged by other airport within our service area. The board's recommendation has been sent to the City Commission for review.
- D. Other:** No topic offered.

## GOOD OF THE ORDER

- A.** The fuel price at Boyne City Airport is \$4.31/gallon as of March 19, 2019.
- B.** Leon Jarema reported on the following: 1. Due to the amount of snow and ice realize this winter, many of the City owned hangar had water and ice leaking into the hangars likely due to snow not being plowed in front of the hangar. Michael Cain will discuss this with DPW. 2. Long time MDOT Aeronautics Airport Inspector Randy Collier has retired and a new MDOT representative will be taking over those duties. The Advisory Board thanks Randy for his service to the airport and wish him well in his retirement.

## ANNOUNCEMENTS NEXT MEETING

- A.** The next regular meeting of the Airport Advisory Board is scheduled for April 25, 2019 at 5:30pm in the airport terminal.

## ADJOURNMENT

- A.** The meeting was adjourned **6:18pm** by **Chair Bouters**.

Submitted by:

Richard L. Bouters: Richard L. Bouters

Chair – Airport Advisory Board

