



Tentative Agenda

**City of Boyne City**  
Founded 1856

319 N. Lake Street

Boyne City, Michigan 49712  
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## **BOYNE CITY HISTORIC DISTRICT COMMISSION**

Thursday February 28, 2019, 5:00 p.m.  
Boyne City Hall  
319 North Lake Street

1. **CALL TO ORDER AND ROLL CALL**
2. **APPROVAL OF MINUTES**  
Minutes of the November 7, 2018 meeting.
3. **PUBLIC COMMENT ON NON-AGENDA ITEMS**
4. **OLD BUSINESS**
5. **NEW BUSINESS**
  - A. Swear in Board Members Wellman and Bandy
  - B. CLG Webinar Training
  - C. Set Dates to Start Goal Setting
6. **ANNOUNCEMENTS**
7. **CORRESPONDENCE**
8. **ADJOURNMENT**
9. **NEXT MEETING: May 23, 2019**



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*INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES IN ORDER TO PARTICIPATE IN MUNICIPAL MEETINGS  
MAY CONTACT THE BOYNE CITY HALL FOR ASSISTANCE:  
CINDY GRICE, DEPUTY CLERK, 319 NORTH LAKE STREET, BOYNE CITY, MI 49712. (231) 582-0334.*

An Equal Opportunity Provider and Employer  
**Hometown Feel, Small Town Appeal**

BOYNE CITY  
HISTORIC DISTRICT COMMISSION

Minutes of the November 7, 2018

Call to order: 5:02 pm

Present: Kragenbrink, Glassford, Litzenburg and Bandy

Not Present: Wellman

Staff: McPherson, Hewitt

Guests: none

Approval of minutes of the July 19, 2018 meeting, motioned by Litzenburger, second by Kragenbrink, all ayes.

Public Comments on Non-Agenda Items:

None

Old Business:

None

New Business:

- A. Recommendation to City Commission for board appointment renewal for Chris Bandy 1 year term, Jeff Wellman 2 year term, motioned by Kragenbrink, second by Litzenburger, all ayes.
- B. CLG (Certified Local Government) review and updates. Patrick Kilkenny, Assistant Planner and Michele Hewitt worked together to renew the CLG with the State of Michigan. The State pointed out that there a few things that we need to do to maintain our CLG status. Set Goals, meet at least 4 times a year and submit an annual report. Hewitt shared the original list of goals that were submitted back in 2009 indicating if completed.
  1. Renovate and Re-purpose the Boyne City Water Works 1910 Building, which is on the National Register of Historic Places. This has been done.
  2. Renovate Dilworth Hotel Building, which is on the National Register of Historic Places. This is in progress by current owner.
  3. The Historic Commission will survey the Core downtown district, which has been partially surveyed as part of the main street program. Main Street hired a consultant and had the downtown area surveyed and placed on the National Register of Historic Places.
  4. The City's Historic Commission will review and update the survey's already completed for Pearl Street district to ensure they comply with state requirements. This is to be done.
  5. Develop and implement a systematic review schedule for the rest of the City. This will be worked on.
  6. Survey Elm Street and maybe Terrace Street. To be discussed at future meetings.
  7. Complete façade enhancements for 5 down town Historic Buildings. Done.
  8. Work with property owners on identifying and listing additional buidlings on the National Register of Historic Places. To be discussed at future meetings.

2019 Calendar was also adopted for regular scheduled meetings. 4 meetings to be scheduled, February, May, September, and November. 4<sup>th</sup> Thursday of the month at 5:00 pm. Motioned by Litzenburger, second by Glassford, all ayes.

Litzenburger had questions about two items he found in the Michigan's Certified Local Government Program booklet. First was regarding our retaining an Architect. It was explained that we have retained Richard Neuman a local architect from Petoskey. Second was question regarding the local ordinance must avoid the following coming from page 5, section C. McPherson explained that this is all defined by our Historic District Ordinance.

C. Goal Setting

Inventory of existing District

Discussion of new district areas

Involve Main Street with façade projects and work with Design Committee

Training (spring training in 2019)

Survey to get public input on future district areas.

Announcements:

None

Correspondence:

None

Adjournment:

5:25 pm, motioned by Glassford, second by Litzenburger to adjourn, all ayes.

Next Meeting:

February 28, 2019 5:00 pm