



**BOYNE CITY
AIRPORT ADVISORY BOARD
MEETING**



*Scan QR code or go to
www.cityofboynecity.com
click on board's
commissions for complete
agenda packets & minutes
for each board*

Thursday, August 29, 2013 at 5:30 p.m.
Terminal Building Lobby
Boyne City Municipal Airport
1040 East Main Street

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE
2. ROLL CALL
 - Excused Absences
3. READING AND APPROVAL OF MINUTES
 - Approval of the July 25, 2013 meeting minutes
4. CORRESPONDENCE
5. CITIZENS COMMENTS (non-agenda items)
6. REPORTS OF OFFICERS, BOARDS, AND STANDING COMMITTEES
7. UNFINISHED BUSINESS
 - A. Hangar Inquires/Leasing
 - B. Liability Insurance Renewal
8. NEW BUSINESS
 - A. Recommend the City Commission re-appoint Larry Trumble*, Leon Jarema*, Bud Chipman*, James Kozlowski*, and Ed Hennessy each to a three year term.
 - B. Safety Seminar-Tuesday, October 15 at 6:00 p.m. Airport Terminal
9. GOOD OF THE ORDER
 - Fuel Price \$5.76 per gallon as of August 26, 2013
10. ANNOUNCEMENTS
 - Airport closed September 2, 2013 at noon until September 3, 2013 at 8:00 p.m. for Labor Day Drag Races
 - The next regular Airport Advisory Board meeting is scheduled for Thursday, September 26, 2013
11. ADJOURNMENT

Individuals with disabilities requiring auxiliary aids or services in order to participate in municipal meetings may contact Boyne City Hall for assistance: Cindy Grice, Clerk/Treasurer, 319 North Lake St., Boyne City, MI 49712; 231-582-0334

Mission Statement:

- *To enhance the economy of Boyne City by providing a safe, inviting transportation alternative for citizens, manufacturers and visitors.*

ATTENDANCE RECORD												
Member	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr
Richard Bouters	P	P	P									
Ed Hennessey	P	P	E									
Jerry Schmidt	P	E	P									
Roger Reynolds	P	P	P									
Oral Sutliff	P	E	p									

P=Present
 A=Absent
 E=Excused
 X=Meeting canceled

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 Cindy Grice, City Clerk/Treasurer, 319 North Lake Street, Boyne City, MI 49712
 (231) 582-0334*



Approved: _____

**MEETING OF
JULY 25, 2013**

**RECORD OF THE PROCEEDINGS OF THE REGULAR MEETING OF THE
BOYNE CITY AIRPORT ADVISORY BOARD HELD JULY 25, 2013**

CALL TO ORDER

Chair Reynolds called the meeting to order at 5:30 p.m. followed by the pledge of allegiance.

ROLL CALL

Present: Richard Bouters, Roger Reynolds, Jerry Schmidt and Oral Sutliff

Absent: Ed Hennessey, Bud Chipman*, Rod Cortright*, Leon Jarema*, Jim Kozlowski* and Larry Trumble*

ATTENDANCE

*Ex Officio Members

Staff: Airport Manager/City Manager Michael Cain

EXCUSED ABSENCES

Sutliff moved Bouters seconded PASSED UNANIMOUSLY to excuse Ed Hennessey.

**APPROVAL OF MINUTES
MOTION**

Bouters moved Reynolds seconded PASSED UNANIMOUSLY to approve the June 27, 2013 minutes as presented.

CORRESPONDENCE

Information from Municipal Underwriters of Michigan regarding coverage rate for next year was reviewed by the board noting a \$20.00 increase from the previous year. No action was taken.

CITIZENS COMMENTS:

None

UNFINISHED BUSINESS

Hangar Inquires/Leasing:

- No new lease inquires to report.
- The Airport Manager is dealing with the lessee in hangar C17 parking cars in front of neighboring hangars and blocking access to those hangars. The Airport Manager will draft and send a letter indicating city responses to future infractions including towing of vehicle and consideration of eviction from the hangar.
- Hangar A20 continues to be available for lease.
- **Open House:** The Aviation Event held on July 13, 2013 was considered to be a success and well received by those attending. Thank You goes out to the Harbor Springs EAA Young Eagles Charter who flew 37 new Eagles, 16 repeat Eagles and 27 Adults. A summary report was given by Richard Bouters with a more detailed report of the activity to follow at a later date. Certificate's of Appreciation will be sent to all those who made the Airport

Aviation Event a success. Richard Bouters will work on that project.

- **Crack Sealing:** Ongoing planning by the City.

NEW BUSINESS

Discussion regarding access to the terminal building:

- The board reviewed comments received by the city regarding gaining access to the airport terminal. The combination code to enter the terminal is published in the Michigan Airport Directory and available to all pilots. **Moved by Schmidt seconded by Bouters PASSED UNANIMOUSLY** to include the combination to the airport terminal in the AOPA (Airplane Owners and Pilots Association) and AirNav websites.

The board reviewed and discussed the current Tie-down/Airplane parking fee schedule for the airport. The board will ask the Deputy Clerk to compile information regarding fee income and numbers of tie-down days over the past year. The board will discuss this topic at the next meeting.

GOOD OF THE ORDER

- AV Fuel price \$5.59 as of 7/1/2013
- Fall safety seminar: The board is waiting for word from MDOT regarding scheduling the annual Safety Seminar.
- Summer Picnic: **Moved by Sutliff seconded by Bouters PASSED UNANIMOUSLY** to not have the annual summer picnic in 2013.
- GPS approaches at the Boyne City Airport: Jerry Schmidt is doing research as to why a portion of the published approach has been eliminated from the software used in aircraft GPS radios. He has been in contact with the FAA, MDOT, Garmin (the equipment provider) & Jeppesen the software provider. More information will follow.

MOTION

NEXT MEETING

The next Airport Advisory Board will be held Thursday, August 22, 2013 at 5:30 p.m.

ADJOURNMENT

Chair Reynolds adjourned the Airport Advisory Board meeting at 6:37 p.m.

Richard L. Bouters

AIRPORT LIABILITY PROPOSAL

NAMED INSURED: Boyne City Municipal Airport
INSURED ADDRESS: 319 North Lake St., Boyne City, MI 49712
INSURANCE COMPANY: Global Aerospace, Inc.
POLICY PERIOD: September 9, 2013 to September 9, 2014
OPERATIONS COVERED: All areas necessary and incidental to the operations at Boyne City Municipal Airport (N98)

PREMISES LIABILITY

LIMIT OF LIABILITY: \$2,000,000 Each Occurrence

PRODUCTS / COMPLETED OPERATIONS

LIMIT OF LIABILITY: \$2,000,000 Each Occurrence / Aggregate

HANGARKEEPERS LEGAL LIABILITY

LIMIT OF LIABILITY: \$50,000 Each Aircraft
\$100,000 Each Occurrence
DEDUCTIBLE: \$1,000 Each Aircraft/All Losses

ADDITIONAL COVERAGES

PERSONAL INJURY AND ADVERTISING: \$2,000,000 Annual Aggregate
ON AIRPORT AUTO: \$1,000,000 Each Occurrence
MEDICAL PAYMENTS: \$3,000 Each Person
FIRE LEGAL: \$100,000 Any One Fire

ADDITIONAL INSURED

Avfuel Corporation 47 W. Ellsworth Rd., Ann Arbor, MI 48108

TOTAL AIRPORT LIABILITY PREMIUM: \$1,657.00

By signing this document you agree to the values, limits and terms set forth in the proposal.

Signature of Insured: _____ Date: _____

Michael Cain

From: Mueller, Donia M. [dmueller@avfuel.com]
Sent: Monday, August 26, 2013 10:03 AM
To: Michael Cain
Cc: DeMeere, Sydney G.
Subject: Boyne City Airport Liab 9/9 renewal
Attachments: Boyne City AVGL Proposal- Global.pdf

Good morning Mr. Cain,

Please see the attached proposal for your Airport Liability renewal. Once you have reviewed the proposal, please sign and date then return to me so I can bind coverage for you. If you should have any questions, please don't hesitate to contact me.

Thanks and have a wonderful rest of your day!

Donia Mueller

Customer Service Representative
Avsurance Corporation
P.O. Box 1387
Ann Arbor, MI 48106-1387
P: 800-472-7090
F: 734-663-8296
www.avfuel.com/avsurance



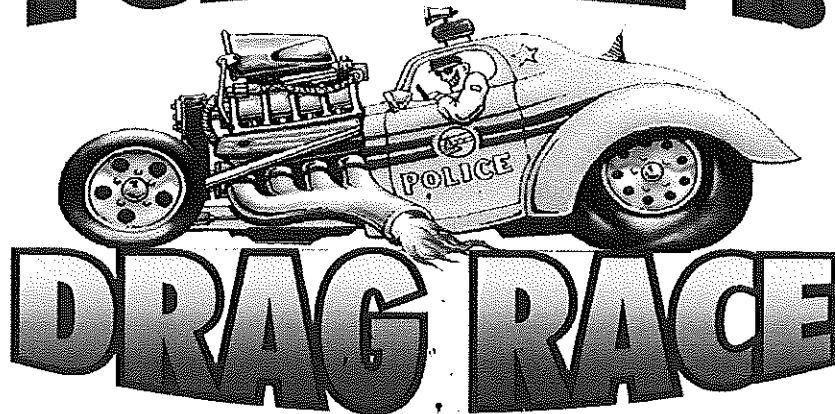
Global Supplier of Aviation Fuel and Services

dmueller@avfuel.com

If this email message is serving as an order for purchasing goods or services, Avfuel Corporation hereby incorporates the requirements of 41 C.F.R §§ 60-1.4(A)(7), 60-250.5 AND/OR 60-300.5, 60-741.5, EO 13496 and C.F.R. Part 471, Appendix A to Subpart A, if applicable.

10th Anniversary

BOYNE CITY
Annual
POLICE DEPT.



FUND-RAISING EVENT

Annual Labor Day Weekend Drag Race
Side by Side 1/8 Mile Drags

Boyne City Airport

Sunday, September 1, 2013 **** Noon to 5:00 p.m.

Vehicle Registration opens at 8:30am

****All Drivers must sign a waiver prior to race****

NO PETS or ALCOHOL ALLOWED!

**Grudge Matches
or Run for Times!**

**Open Headers and
Slicks Allowed**

ENTRY FEE

Car - Truck - Motorcycle.....	\$30.00
Spectators.....	\$10.00
Under 12.....	FREE
Pit Pass.....	\$15.00

Benefits the Boyne City Police Department and Airport

For More Information:
Call (231) 582-6611
or contact us via our website at
www.bcpddragerace.org

Don't Forget the Kiwanis Labor Day Car Show on Friday, August 30
(downtown at Stroll the Streets) & Saturday, August 31 in Veteran's Park.
Check out www.boynekiwaniscarshow.com for more information.