



**BOYNE CITY
AIRPORT ADVISORY BOARD
MEETING**



*Scan QR code or go to
www.cityofboynecity.com
click on boards commissions
for complete
agenda packets & minutes
for each board*

Thursday, October 25, 2012 at 5:30 p.m.
Terminal Building Lobby
Boyne City Municipal Airport
1040 East Main Street

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE
2. ROLL CALL
 - Excused Absences
3. READING AND APPROVAL OF MINUTES
 - Approval of the September 27, 2012 meeting minutes
4. CORRESPONDENCE
 - A. Aeronautical study
 - B. Norwood Wind Turbine
5. CITIZENS COMMENTS (non-agenda items)
6. REPORTS OF OFFICERS, BOARDS, AND STANDING COMMITTEES
7. UNFINISHED BUSINESS
 - A. Hangar Inquires/Leasing-Parking/Power
 - B. Open House
 - D. Drag Race Results
 - D. Courtesy Car
8. NEW BUSINESS
 - A. Election of Officers
 - Chair
 - Vice Chair
 - Secretary
 - B. Crack Sealing
 - C. Directory Listing
 - D. Joint Meeting
 - E. Consultant Contact
9. GOOD OF THE ORDER
 - Fuel Price \$5.73 per gallon as of 9/14/2012
10. ANNOUNCEMENTS
 - The next regular Airport Advisory Board meeting is scheduled for Thursday, January 24, 2013
11. ADJOURNMENT

Mission Statement:

- *To enhance the economy of Boyne City by providing a safe, inviting transportation alternative for citizens, manufacturers and visitors.*

ATTENDANCE RECORD

Member	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr
Richard Bouters	P	P	X	P	P							
Ed Hennessey	P	P	X	P	P							
Jerry Schmidt	P	P	X	P	P							
Roger Reynolds	P	P	X	P	P							
Oral Sutliff	P	P	X	P	P							

P=Present
A=Absent
E=Excused
X=Meeting canceled

Individuals with disabilities requiring auxiliary aids or services in order to participate in municipal meetings may contact Boyne City Hall for assistance:

*Cindy Grice, City Clerk/Treasurer, 319 North Lake Street, Boyne City, MI 49712
(231) 582-0334*



Approved: _____

**MEETING OF
SEPTEMBER 27, 2012**

**RECORD OF THE PROCEEDINGS OF THE REGULAR MEETING OF THE
BOYNE CITY AIRPORT ADVISORY BOARD HELD SEPTEMBER 27,
2012**

CALL TO ORDER

Chair Reynolds called the meeting to order at 5:30 p.m. followed by the pledge of allegiance.

ROLL CALL

Present: Richard Bouters, Bud Chipman*, Rod Cortright*, Ed Hennessey, Leon Jarema*, Roger Reynolds, Jerry Schmidt, and Oral Sutliff

ATTENDANCE

Absent: Jim Kozlowski* and, Larry Trumble*

*Ex Officio Members

Staff: Airport Manager/City Manager Michael Cain

APPROVAL OF MINUTES

Schmidt stated that the minutes did not reflect that there was a \$300.00 limit on the amount to spend for the Business after hours. **Sutliff moved, seconded by Schmidt PASSED UNANIMOUSLY** to amend the minutes to add the amount approved.

MOTION

Sutliff moved Schmidt seconded PASSED UNANIMOUSLY to approve the August 23, 2012 minutes with the amendment.

MOTION

CORRESPONDENCE

Aeronautical study (received and filed)

Norwood Wind Turbine (received and filed)

**REPORTS OF OFFICERS,
BOARDS, AND
STANDING COMMITTEES**

Bouters reported that he and Schmidt have agreed to act as a committee with Kozlowski regarding the open house. They have not met yet.

UNFINISHED BUSINESS

- Hangar Inquires/Leasing: There have been a few inquiries. Cain discussed issues with the utility bills and improper parking at the old Humphrey hangars.
- Business after hours: Cain felt it was very successful with a good turnout. Board suggestion that we have another, Cain agreed, but not every year.
- Drag race results: Cain reported that we didn't make as much as expected; approximately \$4300.
- Safety Seminar: Good but not well attended. Jarema said he received some feedback. Bouters said he sent out some emails, but we need more publicity.

NEW BUSINESS

- Commercial use application-Jerry Schmidt: He explained that he may instruct students from Boyne City.

MOTION

Bouters moved, Suttin seconded PASSED UNANIMOUSLY to approve the Commercial use application for Jerry Schmidt.

- MDOT field inspection: Received and filed
-

GOOD OF THE ORDER

- AV Fuel price as of 9/14/2012 \$5.73; discussion regarding accuracy of the fuel pump.
 - Jarema inquired about the spigot he had inquired about; City Manager Cain said it was taken care of.
 - City Manager Cain reported that he spoke with the city's insurance carrier regarding a courtesy car; he said it would be an additional risk. **Schmidt moved, Reynolds seconded PASSED UNANIMOUSLY** to authorize City Manager Cain to pursue the issue of a courtesy car for the Airport. Jarema suggested bicycles. City Manager Cain said maybe we could pick some up at the police sale.
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MOTION

NEXT MEETING

The next Airport Advisory Board will be held Thursday, October 25, 2012 at 5:30 p.m.

ADJOURNMENT

Chair Reynolds adjourned the Airport Advisory Board meeting at 6:18 p.m., followed by the board picnic.

Ed Hennessey, Recording Secretary



Applied Pavement Markings, LLC

City of Boyne City
319 N. Lake St.
Boyne City, Mi. 49712
Phone: 231-582-0375
Fax: 231-582-6506

10/15/12

Attention: Andrew Kovolski,
Superintendent of Facilities.

Subject: Boyne City Airport

Invitation to Bid – Pavement Maintenance Services (Overband Crack Sealing)

Applied Pavement Markings is pleased to provide the following quote.

Overband Crack seal runway and Taxi

Project cost: \$9,800.00

Thank you for the opportunity to quote your Business.

Respectfully,

Mike Hagman
Mike Hagman
Cell 231-838-2064

APM LLC.
Applied Pavement Markings
3104 W. Van Road
Harbor Springs, Mi. 49740
231-526-5835

Invoice

DATE	INVOICE #
10/15/12	1155

BILL TO

City Of Boyne City
319 N. Lake St
Boyne City, Mi 49712

SHIP TO

ITEM	DESCRIPTION	QTY	RATE	DUE DATE	P.O. NUMBER
				11/14/12	2012 bid
			AMOUNT		
crack seal	overband crack seal 2012 bid	1	4,975.00		4,975.00
				Subtotal	4,975.00
				6% Tax	
				Total	4,975.00

All work is complete!



STATE OF MICHIGAN
DEPARTMENT OF TRANSPORTATION
LANSING

RICK SNYDER
GOVERNOR

KIRK T. STEUDLE
DIRECTOR

October 17, 2012

To: Airport Manager

Subject: 2013 Michigan Airport Directory Update/Confirmation.

Enclosed is the page that will be printed in the 2013 Michigan Airport Directory for your airport. Please review it for accuracy, and mark any correction or additions in **RED**. This information is based on the most recent airport inspection and/or information available to us. Remember that the sketch is a sketch not an engineering drawing. We are looking for major corrections, such as runway designation, width, length, any new buildings, any data etc.

Please initial the page and return to us by November 9th even if there are no data changes.
Enclosed you will also find a self-addressed envelope for your convenience.

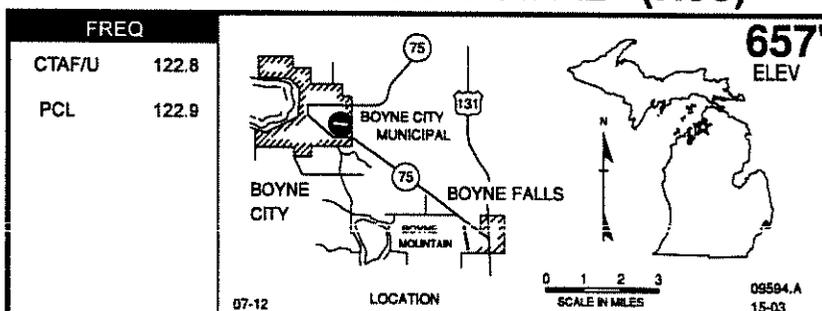
Contact Mary Trierweiler 517-335-9681 if you have any questions. Thank you everyone for helping keep your airport data current.

Thank you,

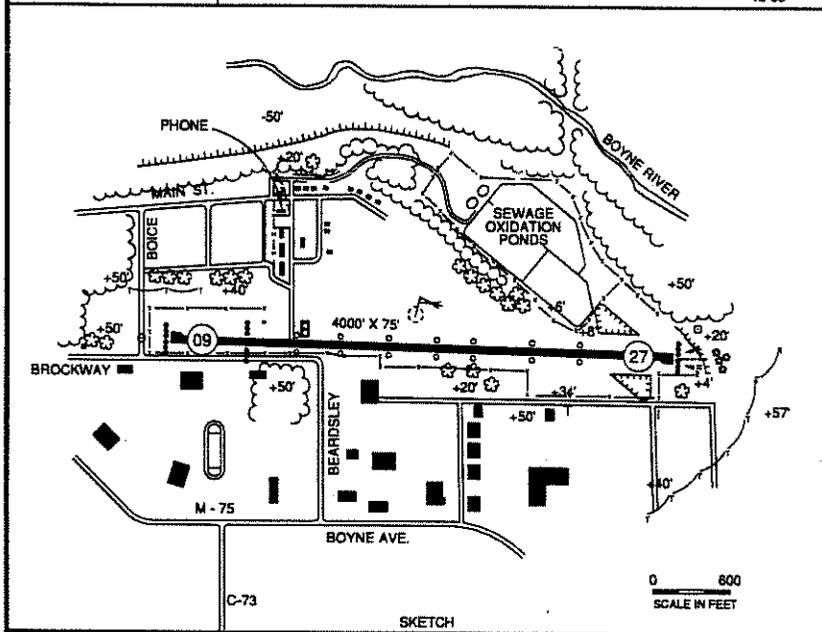
Mary Kay Trierweiler
Editor of Michigan Airport Directory
Office of Aeronautics

Rec'd 10-22-12

BOYNE CITY MUNICIPAL (N98)



B



RWY LENGTH BEYOND DISPLACED THR
09/ 3400'
27/ —

COORDINATES

45° 12.50'N
084° 59.42'W

License
Basic Utility

FM CITY: 1.0 mi E
LGT: MIRL, Rwy 09 PAPI -std pci 122.9
MGR: Michael Cain
Leon Jarema, Asst
PH: 231-582-6597
231-582-6611 (City Police Dept)
231-549-2143 (Asst Res)
231-881-1113 (Asst cell)
FBO: None
ATND: Unatnd

NAV AIDS: 111.8 (PLN) 215° 28.9 NM to fld.
FUEL: 100LL (24 hr Self-Svc)
RPR: None
WX: None
SNW RMVL: Yes
TRNSP: CC, Dial-A-Ride (Mon - Fri 0600-
1900) 231-582-8900, Rntl car 231-347-
3777, Bob Mathers Ford 231-582-6543
MEALS: In town 1.0 mi
RON: In town 1.0 mi

Sat 0900 - 1600

- Admin bldg access—depress V, then simultaneous III-II, then I.
- Deer & birds invof arpt.
- Rwy 27 +250' hill 2 mi E 16:1
- Wireless internet access in terminal, computer/printer avbl.