



**Meeting of the
BOYNE CITY
PARKS AND RECREATION COMMISSION**
Thursday, August 8, 2013
6:00 p.m. at **OLD CITY PARK**



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1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF MINUTES
 - A. Approval of the July 18, 2013 meeting minutes
4. CITIZENS COMMENTS (non-agenda items – limit to 5 minutes)
5. DIRECTOR'S REPORT
6. CORRESPONDENCE
7. REPORTS OF OFFICERS, BOARDS, AND STANDING COMMITTEES
 - A. Park Inspection Reports
 - All Parks / Road End Access Sites
 - Disc Golf Update
8. UNFINISHED BUSINESS
 - A. Avalanche Signage update
 - B. Tree Removals at Avalanche - face of the hill
 - C. Tree Removals at Avalanche - trail maintenance
 - D. Dog Park
 - E. Park Hours Ordinance Draft Revisions
9. NEW BUSINESS
 - A. Boyne River Nature Trail (Industrial Park) signage language
10. GOOD OF THE ORDER
11. ANNOUNCEMENTS
 - A. Schedule and location of summer meetings
 - Thursday, September 5, 2013 – 6 p.m. at Riverside Park
12. ADJOURNMENT

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Boyne City Hall for assistance:
Cindy Grice, City Clerk, 319 North Lake Street, Boyne City, Michigan 49712 (231) 582-0334*

Approved: _____

**MEETING OF
JULY 18, 2013**

RECORD OF THE PROCEEDINGS OF THE **REGULAR BOYNE CITY
PARKS AND RECREATION COMMISSION MEETING HELD AT
6:00 P.M. AT VETERANS PARK ON THURSDAY, JULY 18, 2013.**

CALL TO ORDER

Meeting was called to order by Chair Sheean at 6:02 p.m.

ROLL CALL

Present: Jo Bowman, Bill Kuhn, Heath Meeder, Darryl Parish, Mike Sheean, Marie Sheets and Gail Van Horn

Absent: Jerry Swift

**MEETING
ATTENDANCE**

City Staff: Streets/Parks & Recreation Superintendent Andy Kovolski and Recording Secretary Pat Haver

Public Present: Two

**EXCUSED ABSENCES
MOTION**

Parish moved, VanHorn seconded MOTION CARRIED, to excuse Swift from the July 18, 2013 meeting.

**APPROVAL OF
MINUTES
MOTION**

Sheets moved, Bowman seconded, PASSED UNANIMOUSLY, a motion to approve the June 6, 2013 meeting minutes as corrected, noting that Bill Kuhn was absent and excused from the meeting.

CITIZENS COMMENTS

Disc Golf

Forest Omland gave an update on the disk golf course condition and activity over the past month. The rating of the course has moved up from #99 to #62, thanks to the conditions and upgrades that are made. He had a list he went over with the board of items that have been addressed either by their club (as volunteers), staff or a combination of. They will continue to work with staff on issues, concerns and suggestions but feels things are improving and are excited about the amount of interest and activity they are seeing there, they continue to have league night on Wednesday nights, and have added 5 new members. Tonight they were asking for permission to move the #10 tee box 30 feet to the right of the current location. It is the tee box in the worst shape, and out in the open, which could cause hazards. With the move and additional mowing, they feel that it is a better location all

around. Kovolski authorized the move and upgrade to the tee box. They have requested to be placed on the agenda for next month for updates.

DIRECTOR'S REPORT

The parks are all holding up well in spite of the heavy use these past few weeks. The city has had a lot of positive comments about their conditions. Staff was hoping to get back to everyday maintenance now that the big events & July holidays were over.

The city has received a request from a local film maker to utilize the fountain in Old City Park. They are proposing to blur out the background and concentrate on the fountain with dancing ballerinas around the fountain with a singer in the fountain. They are shooting a 30 second spot, which may take an hour or two to complete. Staff has been in contact with them, and will continue to discuss the project at the direction of the board. The board would like to see a names of references who have worked with the individual, a story board, and to have the city listed, and proof shown, on their liability insurance policy.

CORRESPONDENCE

A letter was received from Leisure Planning and Solutions, LLC, that was included in the agenda packets. LPS is proposing assisting in the update of the Parks and Recreation Master Plan. There is not a line item in the budget this year to accomplish this task, which has been done in house in the past. At the boards' direction, staff will make contact with LPS about possible one day training sessions, and will report back to the board next month.

REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES

Park Inspections - Old City Park - Some sprucing up is needed at the launch with the rocks, and there is a railing off one section of the fence. Concern was brought up about the amount of trash that is left in the gazebo and thrown in the hosta plants at the base. This is due in part by the "Concert in the Park" series and general use. Maybe additional trash cans. The city staff cleans and picks up on Monday, Wednesdays and Fridays, along with the weekend days. Staff will place a public notice in the Gazette and Petoskey News Review asking for community help in keeping the parks trash free. **Riverside Park** - the launch and turn around areas are in need of mowing, and the trash barrels are missing.

Avalanche Signage update - Still waiting for a proof from the Wood Shop to review and submit to the City Commission for Consideration.

UNFINISHED BUSINESS

Tree removals at Avalanche - face of the hill - The contractor for this job has been told that they need to start by Wednesday, July 24th, or it will go back out to bid.

Tree removals at Avalanche – trail maintenance - Now that the holidays and large festivals have come and gone, will be getting back on track for maintenance

Dog park - No updates. Staff has not had the time to get fence pricing. He should have the pricing soon, and will share with the board at the next meeting.

Archery Targets – In the agenda packet Kuhn presented the board with proposed cost of targets. At one time it was thought that targets could be acquired through the manufacture after state and national shoots at a very good price with little use. That option is no longer available, as the targets are being re-used at consecutive archery events. Mark Fruge’ also spoke about the upkeep and maintenance of the loop trail system. Several years ago, a group of volunteers cleared the trail and set the targets at various stages. The archery group would like to see the trail loop utilized once again. After board discussion, **motion by Kuhn, seconded by Parish, PASSED UNANIMOUSLY**, to have staff make direct contact with Rhinehart Target Manufacturing to see if it is possible to get better target pricing, or possible sponsorship.

****MOTION**

NEW BUSINESS

Park Hours Ordinance Draft Revisions

Kovolski stated this item was pulled for further revisions.

Placemaking Micro- grant opportunities

Added to the agenda was the opportunity for Placemaking micro-grants. The maximum amount allowed is \$5,000 and this would be used specifically for projects in Old City Park which could include new two sided park identification signage off of North East Street, developing free Wi-Fi access for the site, possibly in cooperation with a local business, and additional park furnishings, such as picnic tables and benches. As this is a local match grant, the proposed match would be \$5,000 for a total budget of \$10,000. The application deadline is August 2nd. The board felt that this is a great opportunity to enhance the park, so after board discussion, **motion by Meeder, seconded by Kuhn, PASSED UNANIMOUSLY**, to recommend to the City Commission, their consideration of Michael Cain and staff to move forward with the appropriate application for the proposed micro grant through Northwest Michigan Council of Governments for the maximum amount of \$5,000.

****MOTION**

Good of the Order

Kuhn stated he was up at Avalanche on Monday and there were approximately 20 mountain bike riders coming out of the trail system. He wondered if there was an organized race, or just recreational riders. Boyne Thunder – What an awesome event to raise money for local charities. A lot of work goes into pulling off this event, however, a lot of people attend, spend money and have a great time. Boyne Valley Equine have not used the proposed horse trails as of yet.

There is still some clean up that needs to be done. They have however, begun the weekly carriage rides, and they seem to be going well. Sheets brought up the Nature Area in the Industrial Park. They have held (3) very successful children's programs so far. They had given staff proposed sign and rules language. Because this is not officially a city park, this board may not have jurisdiction over signage. Staff will bring the proposed language to the meeting next month for further discussion.

NEXT MEETING

The next regular meeting of the Parks and Recreation Board summer meetings are scheduled for Thursday August 8, 2013 at 6 pm at Old City Park, and Thursday, September 5, 2013 at 6 pm at Riverside Park.

ADJOURNMENT
****MOTION**

The July 18, 2013 meeting of the Parks and Recreation board was adjourned at 6:52 p.m. Moved by Sheean, seconded by Sheets, PASSED UNANIMOUSLY.

Pat Haver, Recording Secretary

ATTENDANCE RECORD
Parks & Recreation Commission
FY 2013– 2014

Member	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April
Bowman, Jo	---	P	P									
Kuhn, Bill	P	P	P									
Meeder, Heath	P	P	P									
Parish, Darryl	P	P	P									
Sheean, Mike	P	P	P									
Sheets, Marie	P	P	P									
Swift, Jerry	P	P	E									
VanHorn, Gail	P	P	P									

P=Present
A=Absent
E=Excused

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