



City of Boyne City

Founded 1856

319 N. Lake Street

Boyne City, Michigan 49712
www.cityofboynecity.com

Phone 231-582-6597
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BOYNE CITY
CITY COMMISSION REGULAR MEETING
Boyne City Hall
319 North Lake Street
Tuesday, June 25, 2019 at Noon

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. CONSENT AGENDA
The purpose of the consent agenda is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff, or the public may ask that any item(s) on the consent agenda be removed and placed as the last item under new business to receive full discussion. Such requests will be automatically respected.
 - A. Approval of the June 11, 2019 City Commission special meeting minutes as presented
 - B. Approval of the June 11, 2019 City Commission regular meeting minutes as presented
 - C. Approval to purchase a ThinkCentre M710s Workstation from Marcor Technologies LLC in the amount of \$925 plus installation and delivery fees of approximately \$150 and authorize the City Manager to execute the documents
 - D. Approval to appoint Skylar MacNaughton to the Planning Commission to fill a vacancy with the term to expire on May 31, 2022
 - E. Approval to appoint Larry Chute to the Planning Commission to fill a vacancy with the term to expire on May 31, 2020
 - F. Approval to reappoint Aaron Place to the Planning Commission for a three year term to expire on May 31, 2022
 - G. Approval to reappoint Joe St. Dennis to the Planning Commission for a three year term to expire on May 31, 2022
4. HEARING CITIZENS COMMENTS (on non-agenda items; 5 minute limit)
5. CORRESPONDENCE
 - A. Correspondence from Valentino Trabucchi from Spring Harbor Apartments regarding rubbish pick-up a multi-family unit properties
6. CITY MANAGER'S REPORT
7. REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES
 - A. May, 2019 Financial Statement

An Equal Opportunity Provider and Employer

Hometown Feel, Small Town Appeal

8. OLD BUSINESS

A. River Jumping Ordinance

Consideration to hold a second reading and adopt the proposed ordinance to prohibit jumping into the Boyne River under certain circumstances

9. NEW BUSINESS

A. Dust Control Application Contract

Consideration to approve a Purchase Order contract with Northern Michigan Dust Control for the 2019 Gravel Road Dust Control Program in an amount not-to-exceed \$18,900 and authorize the City Manager to execute the documents

B. Veteran's Park Playground Wood Chips

Consideration to approve a Purchase Order Contract with Penchura for the additional engineered wood chips at the Veteran's Park playground structure in an amount not-to-exceed \$9,870 and authorize the City Manager to execute the documents

C. Pirate Fest Special Event

Consideration to approve the request of the Boyne City Pirate Fest to hold a Highlander Games special event in the Open Space property on August 10, 2019 subject to working out details acceptable to City staff

D. Third Party Payment Processing Partner

Consideration to approve to enter into an agreement Point & Pay to provide credit card, debit card, e-check or other electronic means for tax bills, utility bills and other miscellaneous payments to the City of Boyne City and authorize the City Manager to execute the documents

E. Lofts on Lake Street PA 210 Application Presentation

Review and Discussion of the PA 210 application received from Michigan Community Capital regarding their proposed Lofts on Lake Street project and provide any direction to staff necessary in preparation for the July 9th 7:00 p.m. Public Hearing on this matter.

10. GOOD OF THE ORDER

11. ANNOUNCEMENTS

- City offices will be closed on Thursday, July 4, 2019 in observance of the 4th of July holiday
- The next regular City Commission meeting is scheduled for Tuesday, July 9, 2019 at 7:00 p.m.

12. ADJOURNMENT

Individuals with disabilities requiring auxiliary aids or services in order to participate in municipal meetings may contact Boyne City Hall for assistance: Cindy Grice, City Clerk/Treasurer, 319 North Lake Street, Boyne City, MI 49712; phone (231) 582-0334



Scan QR code or go to
www.cityofboyne.com
click on Boards & Commissions for complete
agenda packets & minutes for each board

**JUNE 11, 2019
SPECIAL MEETING**

RECORD OF THE PROCEEDINGS OF THE SPECIAL BOYNE CITY COMMISSION MEETING DULY CALLED AND HELD AT BOYNE CITY HALL, 319 NORTH LAKE STREET, ON TUESDAY JUNE 11, 2019

CALL TO ORDER

Mayor Neidhamer called the meeting to order at 6:00 p.m. followed by the Pledge of Allegiance.

Present: Mayor Tom Neidhamer, Mayor Pro-Tem Ron Grunch, Commissioners Hugh Conklin, Sally Page and Dean Solomon

Absent: None

Staff: Cindy Grice, Michael Cain,

Others: City Labor Attorney Laura Dinon

**Closed Session
MOTION**

2019-06-066
Moved by Neidhamer
Second by Solomon

To approve the request of the City Manager to go into closed session to consider strategy connected with the negotiation of a collective bargaining agreement as provided in MCL 15.268 (c) of the Michigan Open Meetings Act (PA 267 of 1976) at 6:00 p.m.

Ayes: 5
Nays: 0
Absent: 0
Motion carried

**Return to Open Session
MOTION**

2019-06-067
Moved by Neidhamer
Second by Grunch

To return to open session at 7:00 p.m.

Ayes: 5
Nays: 0
Absent: 0
Motion carried

ADJOURNMENT

Motion by Mayor Neidhamer, second by Mayor Pro-Tem Grunch to adjourn the Special City Commission meeting of Tuesday, June 11, 2019 at 7:00 p.m.

Tom Neidhamer
Mayor

Cindy Grice
Clerk/Treasurer

**JUNE 11, 2019
REGULAR MEETING**

RECORD OF THE PROCEEDINGS OF THE REGULAR BOYNE CITY COMMISSION MEETING DULY CALLED AND HELD AT BOYNE CITY HALL, 319 NORTH LAKE STREET, ON TUESDAY JUNE 11, 2019

CALL TO ORDER

Mayor Neidhamer called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance.

Present: Mayor Tom Neidhamer, Mayor Pro-Tem Ron Grunch, Commissioners Hugh Conklin. Sally Page and Dean Solomon

Absent: None

Staff: Cindy Grice, Michael Cain, Tim Faas, Scott McPherson, Mark Fowler and Jeff Gaither

Others: There were 3 citizens in attendance including a representative from the Petoskey News Review

**CONSENT AGENDA
MOTION**

2019-06-068
Moved by Solomon
Second by Page

Approval of the May 28, 2019 City Commission regular meeting minutes as presented

Approval of the resignation of Jason Biskner from the Planning Commission effective May 28, 2019

Approval of Great Lake Energy's METRO Act request as requested and authorize the City Manager to complete and return the necessary paperwork

Ayes: 5
Nays: 0
Absent: 0
Motion carried

CITIZENS COMMENTS

None

CORRESPONDENCE

Communication from Ken Allen regarding his desire to not seek reappointment to the Planning Commission was received and filed.

**CITY MANAGERS
REPORT**

City Manager Cain reported:

- The AED device has been installed at City Hall
 - The 2018 MERS report has been received. Our funding has increased to 83%
 - Derek Brennan and Dennis Boyd took and passed State exams for additional licenses associated with their water system work
 - The spring leaf collection and residential rubbish collection programs are done until fall.
-

**REPORTS OF
OFFICERS, BOARDS
AND STANDING
COMMITTEES**

Draft minutes of the May 2, 2019 Main Street Board Meeting; the May 7, 2019 Zoning Board of Appeals Meeting; the May 9, 2019 Parks & Recreation Commission Meeting; the May 13, 2019 LDFA Meeting; the May 13, 2019 EDC Meeting; the May 20, 2019

Planning Commission Meeting; the May 20, 2019 Historical Commission Meeting; the May 23, 2019 Historic District Meeting and the May 23, 2019 Airport Advisory Board meeting were received and filed.

GASB 75 Actuarial

Consideration to approve to contract with Rehmann in the amount of \$3,500 to perform an actuarial valuation of the City of Boyne City's OPEB plan using the alternative measurement method and authorize the City Manager to execute the documents

Clerk/Treasurer Grice said that in 2015 the Governmental Accounting Standards Board (GASB) issued Statement No. 75. This statement is to improve accounting and financial reporting for Other Post Employment Benefits (OPEB) and is a required element. The City's OPEB would be the medical stipend provided to retirees for 10 years after retirement if they have been employed by the City for 25 or more years. This plan has been discontinued, but there are some employees that are grandfathered in. In order to provide the required data, an actuarial evaluation will need to be performed. Dependent upon the size of the OPEB plan, an alternative method of measurement can be used. Joe Verlin of our auditing firm, Gabridge & CO., has determined that rather than contact an actuarial firm as we did in 2007 we should use an appropriate "alternative measurement method". Our auditor's recommendation is that we contract with Rehmann to perform this work as they have checked other companies with no luck. Rehmann will provide us with a template spreadsheet using this method and we would be able to use this template in following years to assist in the preparation of the annual financial statement.

I contacted Rehmann and was provided with a proposal to develop the template for our valuation at cost of \$3,500.

Staff Comments: None

Citizens Comments: None

Board Discussion: All are in agreement with the recommendation.

MOTION

2019-06-069

Moved by Conklin

Second by Solomon

To approve to contract with Rehmann in the amount of \$3,500 to perform an actuarial valuation of the City of Boyne City's OPEB plan using the alternative measurement method and authorize the City Manager to execute the documents

Ayes: 5

Nays: 0

Absent: 0

Motion carried

Consideration to approve the agreement with the property owners at 221 W Cedar Street and 225 W Cedar Street for paving of the public alley off of Cedar Street and authorize the City Manager execute the agreement and have it recorded with Charlevoix County.

Public Works Superintendent Tim Faas said that at the first Public Information Meeting held on the Cedar & Terrace Street Reconstruction Project earlier this year, we were approached by two property owners along Cedar Street regarding the possibility of getting the public alley between their homes paved during our project. We included that component in the Invitation to Bid documents and the price quoted for the work by MDC Contracting is \$8,135. The existing gravel alley will be graded, 6" of aggregate stone will be placed and a 2" lift of asphalt will be placed on top. The sides of the alley will be restored with topsoil and seed.

The property owners wish to proceed and will cost share the entire expense. An agreement was drafted for the responsibilities of the parties for approval by the City Commission

Staff Comments: None

Citizens Comments: None

Board Discussion: All are in agreement with the recommendation.

MOTION

2019-06-070

Moved by Page

Second by Conklin

To approve the agreement with the property owners at 221 W Cedar Street and 225 W Cedar Street for paving of the public alley off of Cedar Street and authorize the City Manager to execute the agreement and have it recorded with Charlevoix County

Ayes: 5

Nays: 0

Absent: 0

Motion carried

Security Fencing

Consideration to approve a bid from Harbor Fence of Petoskey to repair a section of fencing around the south reservoir on Avalanche in the amount of \$2,397 and authorize the City Manager to execute the documents.

Water/Wastewater Superintendent Mark Fowler discussed the section of fencing on Avalanche around the south reservoir that was damaged after a tree fell on it. We have a quote from Harbor Fence of Petoskey to do the work. The quote is for \$2,397 and there are funds in the budget to cover this cost.

Staff Comments: None

Citizens Comments: None

Board Discussion: All are in agreement.

MOTION

2019-06-071
 Moved by Page
 Second by Solomon

To approve a bid from Harbor Fence of Petoskey to repair a section of fencing around the south reservoir on Avalanche in the amount of \$2,397 and authorize the City Manager to execute the documents

Ayes: 5
 Nays: 0
 Absent: 0
 Motion carried

**Sale of Surplus Holder
 Tractor
 Recommendation**

Consideration to approve the sale of the 2002 Holder Tractor to Mr. Dan Cahalan pursuant to the conditions of his written offer dated May 17, 2019, and further authorize the City Manager and DPW Director to negotiate as necessary on a fair price in the best interest of the City of Boyne City

Public Works Superintendent Tim Faas said that on May 17, 2019 we received a written offer for the purchase of a surplus tractor owned by the Public Works motor pool fund. The seventeen year old tractor has not been used for a few years and is in need of substantial repairs to be functional again. The offer from Mr. Cahalan of \$15,000 is contingent upon seeing the snow blower and mower deck operate. This is a unique piece of equipment that would serve a very limited market should we try to auction it off. The price is fair based on the retailer's (Bell Equipment) assessment of the tractor's condition.

Staff Comments: None

Citizens Comments: None

Board Discussion: All are in agreement.

MOTION

2019-06-072
 Moved by Solomon
 Second by Page

To approve the sale of the 2002 Holder Tractor to Mr. Dan Cahalan pursuant to the conditions of his written offer dated May 17, 2019, and further authorize the City Manager and DPW Director to negotiate as necessary on a fair price in the best interest of the City of Boyne City

Ayes: 5
 Nays: 0
 Absent: 0
 Motion carried

Consideration to approve the purchase of computer hardware and software in an amount not to exceed \$16,970 from Marcor

SAW Grant Computer Hardware – Software Purchase

Technologies and authorize the City Manager to execute the documents.

Planning Director Scott McPherson discussed the proposal to purchase hardware and software as part of the eligible items under the SAW grant. Proposed are two desktop computers, one laptop, two ArcGIS Desktop Basic Licenses, two ArcGIS 3D Analyst License and one ArcGIS Spatial Analyst License for a total cost of \$16,970. This will give the City the ability to provide computers with software that will have the capacities to view and manipulate the data being developed with the SAW grant to the Planning Director and Assistant Planner, Water/Wastewater Superintendent, DPW Superintendent and City Manager.

Staff Comments:

Citizens Comments:

Board Discussion:

2019-06-073

Moved by Conklin

Second by Grunch

MOTION

To approve the purchase of computer hardware and software in an amount not to exceed \$16,970 for hardware from Marcor Technologies and software from ESRI and authorize the City Manager to execute the documents

Ayes: 5

Nays: 0

Absent: 0

Motion carried

Collective Bargaining Agreement

Presentation by the City Manager and consideration for approval of a 4 year collective bargaining agreement with American Federation of State County and Municipal Employees (AFSCME) Council 25, Local 2759, AFL-CIO which represents the City's full time non-management DPW/Water/Wastewater and Maintenance Employees.

City Manager discussed the changes in the contract agreed to by all parties for the bargaining unit.

Staff Comments: None

Citizens Comments: None

Board Discussion: All are in agreement

MOTION

2019-06-074

Moved by Grunch

Second by Page

To approve of a 4 year collective bargaining agreement with American Federation of State County and Municipal Employees

(AFSCME) Council 25, Local 2759, AFL-CIO which represents the City's full time non-management DPW/Water/Wastewater and Maintenance Employees

Ayes: 5
Nays: 0
Absent: 0
Motion carried

Good Of The Order

Mayor Pro-Tem Grunch inquired about the recent inspection of Rotary Park by the Parks and Recreation board.

ADJOURNMENT

Motion by Mayor Neidhamer, second by Commissioner to adjourn the Regular City Commission meeting of Tuesday, June 11, 2019 at 7:49 p.m.

Tom Neidhamer
Mayor

Cindy Grice
Clerk/Treasurer

DRAFT

**CITY OF BOYNE CITY**

To: Michael Cain, City Manager *MC*
From: Cindy Grice, City Clerk/Treasurer *CG*
Date: June 13, 2019
Subject: New Computer Purchase

Over the past several months, there have been a few occasions while firing up my computer in the morning, it has made a ticking noise or a screen appears with abnormal messages. I have had Barb Brooks look at it each time this occurred. The last time an unusual message appeared. Barb contacted our IT tech person, Mark Corbiser from Marcor Technologies, LLC and based upon the message on the screen, Mark determined it was time for a new computer for me. The current laptop in use is at least 6 years old and has been a workhorse for me utilizing the account software and processing it does.

Barb obtained options and quotes for replacing my computer. I feel the best option for me is the ThinkCentre M710s Workstation. This computer should prove to be a solid unit for the processing I do. There have been only two occasions when I used my current laptop away from my desk, so I am comfortable returning to a desktop.

RECOMMENDATION:

To approve to purchase a ThinkCentre M710s Workstation from Marcor Technologies LLC in the amount of \$925 plus setup and delivery fees of approximately \$150 and authorize the City Manager to execute the documents

Laptop & Desktop Options for Treasurer

May 29, 2019

PREPARED BY:

PREPARED FOR:

CONTACT **Mark Corbiser**
 COMPANY **Marcor Technologies, LLC**
 ADDRESS **P.O. Box 1671**
 CITY ST ZIP **Gaylord, MI**
 PHONE **989-731-2646**
 EMAIL **mwcorbiser@marcortech.com**

CONTACT **Barb Brooks**
 COMPANY **City of Boyne City**
 ADDRESS **319 North Lake St.**
 CITY ST ZIP **Boyne City, MI 49712**
 PHONE **231-582-6597**
 EMAIL **bbrooks@boynecity.com**

ITEMS IN QUOTE

Item	Qty	Unit Price	Total Price
Lenovo ThinkPad E590 Laptop - 20NB005RUS Intel® Core™ i5-8265U (4C / 8T, 1.6 / 3.9GHz, 6MB) processor 8GB std / 32GB max / 2400MHz DDR4 Memory 1TB HDD 5400rpm 2.5" Hard Drive No Optical Drive Intel UHD Graphics 620 15.6" FHD (1920x1080) IPS 250nits Anti-glare Display HD Audio, Conexant® CX11880 codec, Dolby® Audio™ Premium Realtek R8111GUS Gigabit Ethernet Connection HD720p resolution, fixed focus Camera (embedded) Intel 9260 11ac, 2x2 + BT5.0 Integrated Li-Ion 45Wh battery, supports Rapid Charge Microsoft Windows 10 Professional 64-bit 1 year depot repair service	1	\$ 670.00	\$ 670.00
Lenovo ThinkPad E590 Laptop - 20NB001JUS Intel® Core™ i5-8265U (4C / 8T, 1.6 / 3.9GHz, 6MB) processor 8GB std / 32GB max / 2400MHz DDR4 Memory 256GB SSD M.2 2242 PCIe NVMe Hard Drive No Optical Drive Intel UHD Graphics 620 15.6" FHD (1920x1080) IPS 250nits Anti-glare Display HD Audio, Conexant® CX11880 codec, Dolby® Audio™ Premium Realtek R8111GUS Gigabit Ethernet Connection HD720p resolution, fixed focus Camera (embedded) Intel 9260 11ac, 2x2 + BT5.0 Integrated Li-Ion 45Wh battery, supports Rapid Charge Microsoft Windows 10 Professional 64-bit 1 year depot repair service	1	\$ 825.00	\$ 825.00
Lenovo ThinkPad E590 Laptop - 20NB001LUS Intel® Core™ i7-8565U (4C / 8T, 1.8 / 4.6GHz, 8MB) processor 8GB std / 32GB max / 2400MHz DDR4 Memory 500GB HDD 7200rpm 2.5" Hard Drive No Optical Drive Intel UHD Graphics 620 15.6" FHD (1920x1080) IPS 250nits Anti-glare Display HD Audio, Conexant® CX11880 codec, Dolby® Audio™ Premium Realtek R8111GUS Gigabit Ethernet Connection HD720p resolution, fixed focus Camera (embedded) Intel 9260 11ac, 2x2 + BT5.0 Integrated Li-Ion 45Wh battery, supports Rapid Charge Microsoft Windows 10 Professional 64-bit 1 year depot repair service	1	\$ 870.00	\$ 870.00
Lenovo ThinkPad E590 Laptop - 20NB001DUS Intel® Core™ i7-8565U (4C / 8T, 1.8 / 4.6GHz, 8MB) processor 8GB std / 32GB max / 2400MHz DDR4 Memory 256GB SSD M.2 2242 PCIe NVMe Hard Drive No Optical Drive Intel UHD Graphics 620 15.6" FHD (1920x1080) IPS 250nits Anti-glare Display HD Audio, Conexant® CX11880 codec, Dolby® Audio™ Premium Realtek R8111GUS Gigabit Ethernet Connection HD720p resolution, fixed focus Camera (embedded) Intel 9260 11ac, 2x2 + BT5.0 Integrated Li-Ion 45Wh battery, supports Rapid Charge	1	\$ 940.00	\$ 940.00

Microsoft Windows 10 Professional 64-bit
 1 year depot repair service

Options for all laptops

1YR Depot to 3YR Depot warranty upgrade	1	\$	65.00	\$	65.00
Lenovo Slim DVD Burner - External USB	1	\$	35.00	\$	35.00
3Y Accidental Damage Protection Add On	1	\$	95.00	\$	95.00
ThinkPad USB-C Dock	1	\$	195.00	\$	195.00
ThinkPad Thunderbolt 3 Dock Gen 2	1	\$	275.00	\$	275.00

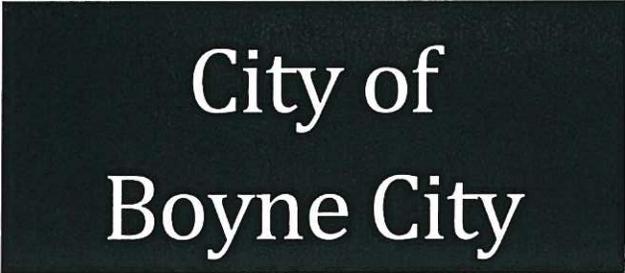
ThinkCentre® M710e Workstation - 10UR001LUS Intel Core i5-7400 Processor (4C, 3.0 / 3.5GHz, 6MB cache) 8GB DDR4-2400 Memory (64GB Max) 256GB SSD M.2 PCIe NVMe Opal Encryption HDD DVD±RW Intel UHD Graphics 630 in processor, one VGA, two DisplayPort High Definition (HD) Audio, Realtek® ALC233 codec Ports: Four USB 3.1 Gen1, two USB 2.0, microphone (3.5mm), headphone (3.5mm) Windows 10 Professional 64-bit 1 year warranty (on-site) SFF Case	1	\$	580.00	\$	580.00
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ThinkCentre® M710s Workstation - 10M7000GUS Intel Core i7-7700 Processor (4C, 3.6 / 4.2GHz, 8MB) 8GB DDR4-2400 Memory (64GB Max) 512GB SSD M.2 PCIe NVMe Opal Encryption HDD DVD±RW Intel UHD Graphics 630 in processor, one VGA, two DisplayPort High Definition (HD) Audio, Realtek® ALC233 codec Ports: Four USB 3.1 Gen1, two USB 2.0, microphone (3.5mm), headphone (3.5mm) Windows 10 Professional 64-bit 3 year warranty (on-site) SFF Case	1	\$	925.00	\$	925.00
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Options for M710e

1YR Depot to 3YR Depot warranty upgrade	1	\$	65.00	\$	65.00
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Pat Haver
319 N. Lake Street
Boyne City, MI 49712
(231) 582-6597
(231) 535-0003 fax
phaver@boynecity.com

The logo for the City of Boyne City, featuring the text "City of Boyne City" in a white serif font centered on a black rectangular background.

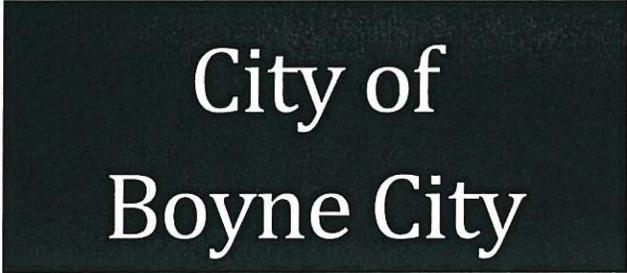
City of Boyne City

Memo

To: Mayor Tom Neidhamer and fellow City Commissioners
From: Pat Haver, Planning Administrative Assistant *PH*
Date: June 20, 2019
Re: Appointment of Skylar MacNaughton to the Planning Commission

With the expiration of Ken Allen's term and his decision not to renew his position, it left a vacancy to fill on the commission. At their June 15, 2019 meeting and after board discussion, a motion was made by Place seconded by Newton to recommend to the City Commission the appointment of Skylar MacNaughton to fill the vacancy of his 3 year term, expiring on May 31, 2022.

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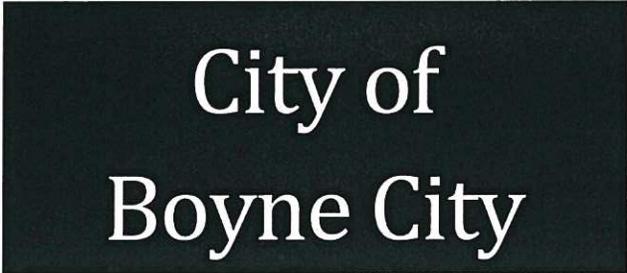
The logo for the City of Boyne City, featuring the text "City of Boyne City" in a white serif font centered on a dark rectangular background.

Memo

To: Mayor Tom Neidhamer and fellow City Commissioners
From: Pat Haver, Planning Administrative Assistant *PH*
Date: June 20, 2019
Re: Appointment of Lawrence Chute to the Planning Commission

With the resignation of Jason Biskner from the board in May 2019, it left a vacancy with his term expiring on May 31, 2020. At their June 15, 2019 meeting and after board discussion, a motion was made by Ellwanger seconded by St. Dennis, passed unanimously, to recommend to the City Commission the appointment of Lawrence Chute to fill the remainder of the Jason Biskner's term which is due to expire on May 31, 2020

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Memo

To: Mayor Tom Neidhamer and fellow City Commissioners
From: Pat Haver, Planning Administrative Assistant *PH*
Date: June 20, 2019
Re: Re-Appointment of Aaron Place and Joe St. Dennis to the Planning Commission

On May 31 of this year, the three year term of Aaron Place and Joe St. Dennis expired. Recommendation is being made to the City Commission for the re-appointment of Aaron Place and Joe St. Dennis to the Planning Commission for a three year term expiring on May 31, 2022. This recommendation is made in accordance with the Boyne City Planning Commission Policy for Planning Commissioner Membership Recommendations that was adopted April 17, 2017

Cindy Grice

From: Valentino Trabucchi <trabucchiv@gmail.com>
Sent: Tuesday, June 11, 2019 3:02 PM
To: Cindy Grice
Subject: spring cleanup rules that discriminate against apartment residents

Hello,

I am the owner of Spring Harbor Apartments. A couple of my tenants had inquired if they could put spring cleanup garbage on the street. I didn't know the answer, but after talking with Mr Fox at DPW, the "rule" is single family residents, up to three family properties.

As this "rule" may have been satisfactory whenever it was published, I feel these residents of Boyne City are just as entitled as single family residents to once a year, place their unneeded items on the street for Spring Cleanup Pickup.

Also, they may not pay property taxes, but i certainly do, and with them not having an equal opportunity to discard in the spring as homeowners, I usually end up paying to take it to the Charlevoix American Waste Center, and pay exhorbitant expense to throw away.

I request the City Commission review the "rules" and ammend the rule to treat apartment residents equal treatment. These apartments are these tenants' homes, just as those fortunate to be single family.

Thanks,

--

Valentino M. Trabucchi

Cell: 248 225 2153

*Spring Harbor Apartments
(231) 582-3264
Gaslight Group Properties
(248) 225-2153*

CITY OF BOYNE CITY

To: Michael Cain, City Manager *MC*
From: Cindy Grice, City Clerk/Treasurer *CG*
Date: June 20, 2019
Subject: May, 2019 Financial Statement



Attached is the May 2019 Financial Statement. We have completed 8% of our Fiscal Year. Following is a brief overview:

OVERALL REVENUES – General operating taxes will begin on July 1 and reported on the July statement. You will note negative balances in the water/wastewater revenues. Since our water/sewer bills are quarterly but billed for one of the three billing sections each month, we accrue anticipated sales. We then reverse that accrual to account for actual usage. For example, the June 1 utility bill covers the months of February, March and April. We add those sales to FYE 2020. Revenues are currently tracking as expected.

OVERALL EXPENDITURES: As we move into our new fiscal year, expenditures are tracking as expected.

Our annual audit is scheduled for the week beginning July 8 and we anticipate the auditors being here the entire week.

As always, if there are any questions, please contact me.

CASH SUMMARY BY FUND FOR BOYNE CITY

FROM 05/01/2019 TO 05/31/2019

FUND: 101 202 203 206 209 210 211 213 226 242 248 251 285 295 370 470 590 592 661

CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 05/01/2019	Total Debits	Total Credits	Ending Balance 05/31/2019
101	GENERAL FUND	2,071,536.80	183,539.20	257,863.05	1,997,212.95
202	MAJOR STREET FUND	226,569.25	35,756.30	27,008.62	235,316.93
203	LOCAL STREET FUND	(22,308.07)	47,029.83	24,721.76	0.00
206	FIRE FUND	66,969.60	130.56	4,565.03	62,535.13
209	CEMETERY FUND	(3,658.67)	11,010.70	7,352.03	0.00
210	AMBULANCE FUND	(11,661.51)	63,335.71	51,674.20	0.00
211	SPECIAL PROJECTS FUND	14,193.48	432.74	0.00	14,626.22
213	FARMERS MARKET FUND	36,585.58	17,013.85	1,421.72	52,177.71
226	RUBBISH COLLECTION FUND	90.48	0.00	0.00	90.48
242	BOYNE THUNDER FUND	173,123.26	900.00	4,863.98	169,159.28
248	DOWNTOWN DEVELOPMENT AUTHORITY	502,639.88	3,120.81	20,356.31	485,404.38
251	LDFA FUND	786,082.50	0.00	2,784.14	783,298.36
285	MARINA FUND	94,404.90	36,799.49	5,186.76	126,017.63
295	AIRPORT FUND	95,715.06	5,871.30	1,988.74	99,597.62
370	CITY FACILITIES DEBT FUND	30,363.77	0.00	0.00	30,363.77
470	CITY FACILITIES CONSTRUCTION FUND	249,944.03	1,539.25	15,000.00	236,483.28
590	WASTEWATER FUND	3,764,065.52	122,252.61	37,968.85	3,848,349.28
592	WATER FUND	1,052,711.32	44,314.68	26,940.31	1,070,085.69
661	MOTOR POOL FUND	483,989.80	6,680.36	17,032.57	473,637.59
	TOTAL - ALL FUNDS	9,611,356.98	579,727.39	506,728.07	9,684,356.30

PERIOD ENDING 05/31/2019

ACCOUNT DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	ACTIVITY FOR MONTH 05/31/19 INCR (DECR)	YTD BALANCE 05/31/2019 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND						
Revenues						
Dept 031 - PROPERTY TAX REVENUES						
400.000 ALLOCATION FROM CUR YR FD BAL	199,651.00	199,651.00	0.00	0.00	199,651.00	0.00
402.000 PROPERTY TAX COLLECTION	2,756,675.00	2,756,675.00	1,655.93	1,655.93	2,755,019.07	0.06
403.000 DELQ. PERSONAL PROPERTY TAX	2,500.00	2,500.00	504.20	504.20	1,995.80	20.17
404.000 MISC TAXES-PILOT/TRAILER PARK	6,163.00	6,163.00	0.00	0.00	6,163.00	0.00
428.000 W MICHIGAN WATER SPECIAL ASSESSMENT	22,973.00	22,973.00	0.00	0.00	22,973.00	0.00
445.000 PROPERTY TAX PENALTIES	14,000.00	14,000.00	0.00	0.00	14,000.00	0.00
447.000 PROPERTY TAX ADMIN FEES	94,000.00	94,000.00	0.00	0.00	94,000.00	0.00
Total Dept 031 - PROPERTY TAX REVENUES	3,095,962.00	3,095,962.00	2,160.13	2,160.13	3,093,801.87	0.07
Dept 032 - REVENUES						
452.000 LIQUOR LICENSES	7,880.00	7,880.00	13.75	13.75	7,866.25	0.17
574.000 REVENUE SHARING	325,663.00	325,663.00	0.00	0.00	325,663.00	0.00
574.100 EVIP	56,309.00	56,309.00	0.00	0.00	56,309.00	0.00
574.200 LOCAL COMM STABILIZATION SHARING	117,000.00	117,000.00	154,788.80	154,788.80	(37,788.80)	132.30
578.000 POLICE TRAINING FUNDS	1,300.00	1,300.00	554.05	554.05	745.95	42.62
579.000 GRANTS-STATE/FEDERAL	1,885,340.00	1,885,340.00	0.00	0.00	1,885,340.00	0.00
Total Dept 032 - REVENUES	2,393,492.00	2,393,492.00	155,356.60	155,356.60	2,238,135.40	6.49
Dept 033 - ADMIN SVC FEE REVENUES						
604.000 FIRE DEPARTMENT ADMIN SVC FEE	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
605.000 LDFA - ADMIN SVC FEE	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00
606.000 DDA ADMIN SVC FEE	7,500.00	7,500.00	0.00	0.00	7,500.00	0.00
607.000 ADMIN SERV FEE MOTOR POOL	5,500.00	5,500.00	0.00	0.00	5,500.00	0.00
608.000 ADMIN SERV FEE WATER/WW	60,000.00	60,000.00	0.00	0.00	60,000.00	0.00
609.000 ADMIN SERV FEE MAJOR ST	17,000.00	17,000.00	0.00	0.00	17,000.00	0.00
610.000 ADMIN SERV FEE LOCAL ST	14,500.00	14,500.00	0.00	0.00	14,500.00	0.00
Total Dept 033 - ADMIN SVC FEE REVENUES	139,500.00	139,500.00	0.00	0.00	139,500.00	0.00
Dept 034 - CHARGES FOR SERVICES						
606.000 DDA MAINTENANCE FEE	75,000.00	75,000.00	0.00	0.00	75,000.00	0.00
624.000 ICE RINK CONCESSION	100.00	100.00	0.00	0.00	100.00	0.00
640.000 CABLE FRANCHISE FEES	70,000.00	70,000.00	0.00	0.00	70,000.00	0.00
642.000 CHARGES/SERVICES & FEES	7,000.00	7,000.00	965.00	965.00	6,035.00	13.79
660.000 POLICE FINES/ORDINANCE FEES	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
660.200 SEX OFFENDER REGISTRATION FEE	300.00	300.00	0.00	0.00	300.00	0.00
660.300 POLICE DEPT SURVEY REVENUES	1,200.00	1,200.00	700.00	700.00	500.00	58.33
696.000 SIDEWALK REIMBURSEMENTS	0.00	0.00	10.00	10.00	(10.00)	100.00
Total Dept 034 - CHARGES FOR SERVICES	157,600.00	157,600.00	1,675.00	1,675.00	155,925.00	1.06
Dept 035 - INTEREST / RENTALS						
664.000 INTEREST EARNINGS	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
665.000 RENT - FACILITY ROOMS	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
667.000 RENT CITY HALL	14,400.00	14,400.00	187.00	187.00	14,213.00	1.30
668.000 RENT - FIRE DEPT	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00
669.000 RENT - EMS	31,200.00	31,200.00	0.00	0.00	31,200.00	0.00
670.000 RENT CITY OWNED PROPERTY	2,500.00	2,500.00	200.00	200.00	2,300.00	8.00

PERIOD ENDING 05/31/2019

ACCOUNT DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	ACTIVITY FOR MONTH 05/31/19 INCR (DECR)	YTD BALANCE 05/31/2019 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND						
Revenues						
Total Dept 035 - INTEREST / RENTALS	82,100.00	82,100.00	387.00	387.00	81,713.00	0.47
Dept 036 - OTHER REVENUES						
585.000 LOCAL TRAIL GRANTS/CONTRIB	127,500.00	127,500.00	0.00	0.00	127,500.00	0.00
586.000 GRANTS / LOCAL CONTRIBUTION	54,283.00	54,283.00	0.00	0.00	54,283.00	0.00
672.000 POLICE DEPT BICYCLE DONATIONS	100.00	100.00	0.00	0.00	100.00	0.00
673.000 LAND & EQUIP SALES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
678.000 PLANNING/TOWNSHIP REIMB	74,373.00	74,373.00	71,506.07	71,506.07	2,866.93	96.15
690.000 MISCELLANOUS INCOME	1,000.00	1,000.00	5.52	5.52	994.48	0.55
Total Dept 036 - OTHER REVENUES	258,256.00	258,256.00	71,511.59	71,511.59	186,744.41	27.69
TOTAL REVENUES	6,126,910.00	6,126,910.00	231,090.32	231,090.32	5,895,819.68	3.77
Expenditures						
Dept 101 - LEGISLATIVE						
703.000 SALARIES-MAYOR/CITY COMMISSION	15,250.00	15,250.00	2,287.47	2,287.47	12,962.53	15.00
714.000 SOCIAL SECURITY	1,163.00	1,163.00	174.97	174.97	988.03	15.04
732.000 MEMBERSHIP DUES/MML	3,000.00	3,000.00	2,515.00	2,515.00	485.00	83.83
870.000 TRAINING AND SCHOOLS	4,500.00	4,500.00	273.30	273.30	4,226.70	6.07
Total Dept 101 - LEGISLATIVE	23,913.00	23,913.00	5,250.74	5,250.74	18,662.26	21.96
Dept 151 - PLANNING						
705.000 SALARIES - PLANNING	110,328.00	110,328.00	5,653.87	5,653.87	104,674.13	5.12
712.000 INSURANCE: LIFE/AD&D	200.00	200.00	15.80	15.80	184.20	7.90
713.000 INSURANCE MEDICAL	28,206.00	28,206.00	920.83	920.83	27,285.17	3.26
714.000 SOCIAL SECURITY	9,205.00	9,205.00	441.52	441.52	8,763.48	4.80
715.000 PENSION	37,380.00	37,380.00	2,877.10	2,877.10	34,502.90	7.70
716.000 UNEMPLOYMENT	25.00	25.00	0.00	0.00	25.00	0.00
719.000 SICK/VACATION	10,000.00	10,000.00	334.44	334.44	9,665.56	3.34
727.000 SUPPLIES	2,000.00	2,000.00	42.39	42.39	1,957.61	2.12
732.000 MEMBERSHIP DUES	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
735.000 MILEAGE/TRAVEL	500.00	500.00	0.00	0.00	500.00	0.00
740.000 TELEPHONE/UTILITIES	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
818.000 PROFESSIONAL/CONTRACTED SVCS	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
870.000 TRAINING	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
911.000 WORKERS COMPENSATION	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
970.000 CAPITAL OUTLAY	500.00	500.00	0.00	0.00	500.00	0.00
Total Dept 151 - PLANNING	207,244.00	207,244.00	10,285.95	10,285.95	196,958.05	4.96
Dept 173 - GENERAL SERVICES						
705.000 ADMINISTRATIVE SALARIES/WAGES	346,399.00	346,399.00	16,376.30	16,376.30	330,022.70	4.73
709.000 ADMIN OVERTIME	3,300.00	3,300.00	129.26	129.26	3,170.74	3.92
712.000 INSURANCE LIFE/AD&D	1,900.00	1,900.00	47.40	47.40	1,852.60	2.49
713.000 INSURANCE - MEDICAL	92,500.00	92,500.00	3,124.78	3,124.78	89,375.22	3.38
714.000 SOCIAL SECURITY	32,000.00	32,000.00	1,421.21	1,421.21	30,578.79	4.44
715.000 PENSION	185,000.00	185,000.00	8,304.81	8,304.81	176,695.19	4.49
716.000 UNEMPLOYMENT COMPENSATION	38.00	38.00	0.00	0.00	38.00	0.00
719.000 VACA/SICK EXPENSE	41,600.00	41,600.00	1,673.02	1,673.02	39,926.98	4.02
727.000 OFFICE SUPPLIES	10,000.00	10,000.00	105.66	105.66	9,894.34	1.06

PERIOD ENDING 05/31/2019

ACCOUNT DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	ACTIVITY FOR MONTH 05/31/19 INCR (DECR)	YTD BALANCE 05/31/2019 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
730.000 OFFICE SUPPLIES	10,000.00	10,000.00	107.00	107.00	9,893.00	1.07
731.000 POSTAGE	6,000.00	6,000.00	110.49	110.49	5,889.51	1.84
732.000 MEMBERSHIP DUES	2,000.00	2,000.00	913.25	913.25	1,086.75	45.66
740.000 TELEPHONE/UTILITIES	8,600.00	8,600.00	3,568.73	3,568.73	5,031.27	41.50
860.000 MOTOR POOL	200.00	200.00	0.00	0.00	200.00	0.00
861.000 VEHICLE EXPENSE	4,800.00	4,800.00	471.68	471.68	4,328.32	9.83
870.000 TRAINING/SCHOOLS/TRAVEL	4,000.00	4,000.00	50.00	50.00	3,950.00	1.25
900.000 ADVERTISING/PUBLSHNG/ORDINANCE	6,500.00	6,500.00	339.88	339.88	6,160.12	5.23
910.000 INSURANCE/LIABILITY & PROP	22,900.00	22,900.00	10,129.68	10,129.68	12,770.32	44.23
911.000 WORKERS COMPENSATION	3,250.00	3,250.00	0.00	0.00	3,250.00	0.00
970.000 CAPITAL OUTLAY/EQUIPMENT	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 173 - GENERAL SERVICES	785,987.00	785,987.00	46,873.15	46,873.15	739,113.85	5.96
Dept 191 - ELECTIONS						
705.000 SALARIES - ELECTIONS	900.00	900.00	0.00	0.00	900.00	0.00
728.000 ELECTION COST	1,800.00	1,800.00	0.00	0.00	1,800.00	0.00
Total Dept 191 - ELECTIONS	2,700.00	2,700.00	0.00	0.00	2,700.00	0.00
Dept 208 - ACCOUNTING/AUDIT						
808.000 ACCOUNTING/AUDIT	14,000.00	14,000.00	0.00	0.00	14,000.00	0.00
Total Dept 208 - ACCOUNTING/AUDIT	14,000.00	14,000.00	0.00	0.00	14,000.00	0.00
Dept 209 - ASSESSMENT/TAXES						
731.000 TAX POSTAGE	1,900.00	1,900.00	0.00	0.00	1,900.00	0.00
803.000 BOARD OF REVIEW	500.00	500.00	0.00	0.00	500.00	0.00
818.000 CONTRACTED SERVICE	63,000.00	63,000.00	10,000.00	10,000.00	53,000.00	15.87
900.000 TAX MAILING/BILLING FEE	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
Total Dept 209 - ASSESSMENT/TAXES	68,400.00	68,400.00	10,000.00	10,000.00	58,400.00	14.62
Dept 210 - LEGAL						
802.000 OTHER LEGAL/COURT, ETC.	50,000.00	50,000.00	90.00	90.00	49,910.00	0.18
Total Dept 210 - LEGAL	50,000.00	50,000.00	90.00	90.00	49,910.00	0.18
Dept 248 - GENERAL/OTHER SERVICES						
810.000 STREETLIGHTING	53,000.00	53,000.00	862.76	862.76	52,137.24	1.63
812.000 LEAF PICK-UP	40,000.00	40,000.00	0.00	0.00	40,000.00	0.00
818.000 ENGINEER/CONTRACTED SERVICE	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
880.000 COMMUNITY PROMOTION	37,500.00	37,500.00	0.00	0.00	37,500.00	0.00
882.000 ZONING ENFORCEMENT EXPENSES	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
971.000 LAND ACQUISITION	0.00	0.00	725.59	725.59	(725.59)	100.00
Total Dept 248 - GENERAL/OTHER SERVICES	160,500.00	160,500.00	1,588.35	1,588.35	158,911.65	0.99
Dept 250 - HOUSING						
909.000 FRINGES/MED REIMB/PENSION	0.00	0.00	13.28	13.28	(13.28)	100.00

PERIOD ENDING 05/31/2019

ACCOUNT DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	ACTIVITY FOR MONTH 05/31/19 INCR (DECR)	YTD BALANCE 05/31/2019 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND Expenditures						
Total Dept 250 - HOUSING	0.00	0.00	13.28	13.28	(13.28)	100.00
Dept 265 - PUBLIC BUILDINGS						
705.000 SALARIES/BLDG MAINT/OPERATER	31,000.00	31,000.00	2,372.03	2,372.03	28,627.97	7.65
709.000 OVERTIME- PUBLIC BUILDING	1,500.00	1,500.00	262.36	262.36	1,237.64	17.49
711.000 SAFETY EQUIPMENT	4,700.00	4,700.00	0.00	0.00	4,700.00	0.00
712.000 INSURANCE: LIFE/AD&D	375.00	375.00	15.80	15.80	359.20	4.21
713.000 INSURANCE MEDICAL	4,915.00	4,915.00	0.00	0.00	4,915.00	0.00
714.000 SOCIAL SECURITY	2,761.00	2,761.00	201.52	201.52	2,559.48	7.30
715.000 PENSION	25,388.00	25,388.00	2,095.75	2,095.75	23,292.25	8.25
716.000 UNEMPLOYMENT COMPENSATION	4.00	4.00	0.00	0.00	4.00	0.00
719.000 VACA/SICK EXPENSE	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
727.000 SUPPLIES	25,000.00	25,000.00	3,174.52	3,174.52	21,825.48	12.70
730.000 MAINTENANCE	28,000.00	28,000.00	4,043.00	4,043.00	23,957.00	14.44
735.000 GAS AND OIL	1,300.00	1,300.00	0.00	0.00	1,300.00	0.00
740.000 TELEPHONE/UTILITIES	45,000.00	45,000.00	2,832.05	2,832.05	42,167.95	6.29
818.000 CONTRACTED SERVICES	55,000.00	55,000.00	1,089.94	1,089.94	53,910.06	1.98
860.000 MOTOR POOL	1,700.00	1,700.00	0.00	0.00	1,700.00	0.00
870.000 TRAINING/TRAVEL	500.00	500.00	0.00	0.00	500.00	0.00
910.000 INSURANCE/LIABILITY/EQUIP	3,100.00	3,100.00	862.37	862.37	2,237.63	27.82
911.000 WORKERS COMPENSATION	4,100.00	4,100.00	0.00	0.00	4,100.00	0.00
975.000 MAJOR EQUIPMENT PURCHASES	0.00	0.00	991.28	991.28	(991.28)	100.00
Total Dept 265 - PUBLIC BUILDINGS	236,343.00	236,343.00	17,940.62	17,940.62	218,402.38	7.59
Dept 301 - POLICE DEPARTMENT						
705.000 SALARIES- POLICE CHIEF/ASST	128,764.00	128,764.00	6,656.01	6,656.01	122,107.99	5.17
706.000 SALARIES - DISPATCHERS	40,107.00	40,107.00	1,912.68	1,912.68	38,194.32	4.77
709.000 OVERTIME	27,500.00	27,500.00	1,274.83	1,274.83	26,225.17	4.64
710.000 SALARY & WAGES OFFICERS	259,820.00	259,820.00	13,232.96	13,232.96	246,587.04	5.09
712.000 INSURANCE: LIFE AD&D	2,500.00	2,500.00	57.45	57.45	2,442.55	2.30
713.000 MEDICAL INSURANCE	89,942.00	89,942.00	1,794.91	1,794.91	88,147.09	2.00
714.000 SOCIAL SECURITY	35,000.00	35,000.00	1,803.72	1,803.72	33,196.28	5.15
715.000 PENSION	116,556.00	116,556.00	5,023.96	5,023.96	111,532.04	4.31
716.000 UNEMPLOYMENT COMPENSATION	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
719.000 VACA/SICK EXPENSE	44,542.00	44,542.00	932.19	932.19	43,609.81	2.09
727.000 SUPPLIES	8,000.00	8,000.00	219.67	219.67	7,780.33	2.75
729.000 AMMO/SHOOTING SUPPLIES	3,000.00	3,000.00	1,150.98	1,150.98	1,849.02	38.37
730.200 SEX OFFENDER REGISTRATION FEES	300.00	300.00	0.00	0.00	300.00	0.00
731.000 BIKE PATROL	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
735.000 GAS AND OIL	11,000.00	11,000.00	900.84	900.84	10,099.16	8.19
740.000 TELEPHONE/UTILITIES	5,000.00	5,000.00	326.27	326.27	4,673.73	6.53
745.000 CLEANING/FOOD ALLOWANCE	4,830.00	4,830.00	0.00	0.00	4,830.00	0.00
754.000 UNIFORMS	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
818.000 POLICE CONTRACTED SERVICES	8,500.00	8,500.00	640.00	640.00	7,860.00	7.53
850.000 RADIO MAINTENANCE	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
861.000 VEHICLE EXPENSE	8,000.00	8,000.00	135.00	135.00	7,865.00	1.69
870.000 TRAINING/TRAVEL	9,000.00	9,000.00	2,596.31	2,596.31	6,403.69	28.85
871.000 STATE TRAINING FUND	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
910.000 LIABILITY INSURANCE	12,000.00	12,000.00	6,157.97	6,157.97	5,842.03	51.32
911.000 INS/WORKERS COMP	6,500.00	6,500.00	0.00	0.00	6,500.00	0.00
970.000 CAPITAL OUTLAY	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00

PERIOD ENDING 05/31/2019

ACCOUNT DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	ACTIVITY FOR MONTH 05/31/19 INCR (DECR)	YTD BALANCE 05/31/2019 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 301 - POLICE DEPARTMENT	838,361.00	838,361.00	44,815.75	44,815.75	793,545.25	5.35
Dept 706 - ENVIRONMENTAL						
808.000 427 BOYNE AVENUE	106,000.00	106,000.00	0.00	0.00	106,000.00	0.00
809.000 LAB TESTING - LANDFILL	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 706 - ENVIRONMENTAL	108,000.00	108,000.00	0.00	0.00	108,000.00	0.00
Dept 751 - PARKS & RECREATION						
702.000 ICE RINK, WAGES	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00
705.000 SALARIES- PARKS GENERAL WAGES	82,200.00	82,200.00	7,815.14	7,815.14	74,384.86	9.51
709.000 PARKS & REC OVERTIME	3,500.00	3,500.00	318.34	318.34	3,181.66	9.10
713.000 INSURANCE MEDICAL	16,953.00	16,953.00	279.05	279.05	16,673.95	1.65
714.000 SOCIAL SECURITY	8,019.00	8,019.00	603.77	603.77	7,415.23	7.53
715.000 PENSION	6,410.00	6,410.00	495.52	495.52	5,914.48	7.73
716.000 UNEMPLOYMENT COMP	10.00	10.00	0.00	0.00	10.00	0.00
719.000 VACA/SICK EXPENSE	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
727.000 SUPPLIES	45,000.00	45,000.00	423.48	423.48	44,576.52	0.94
730.000 MAINTENANCE	33,000.00	33,000.00	832.75	832.75	32,167.25	2.52
738.000 CIVIC PROJECTS	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
740.000 TELEPHONE/UTILITIES	27,000.00	27,000.00	2,539.16	2,539.16	24,460.84	9.40
808.000 PROFESSIONAL SERVICES	141,000.00	141,000.00	0.00	0.00	141,000.00	0.00
818.000 CONTRACTED SERVICES	26,000.00	26,000.00	0.00	0.00	26,000.00	0.00
860.000 MOTOR POOL	74,000.00	74,000.00	935.26	935.26	73,064.74	1.26
870.000 TRAINING/TRAVEL	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
910.000 LIABILITY INSURANCE	2,100.00	2,100.00	531.39	531.39	1,568.61	25.30
911.000 WORKERS COMPENSATION	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
970.000 CAPITAL OUTLAY	569,000.00	569,000.00	0.00	0.00	569,000.00	0.00
971.000 BC TO BVT TRAIL CONST	902,000.00	902,000.00	0.00	0.00	902,000.00	0.00
972.000 BVT TO BF TRAIL CONST	518,750.00	518,750.00	0.00	0.00	518,750.00	0.00
Total Dept 751 - PARKS & RECREATION	2,474,142.00	2,474,142.00	14,773.86	14,773.86	2,459,368.14	0.60
Dept 804 - MUSEUM						
727.000 SUPPLIES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
900.000 MUSEUM PRINTING & PUBLISHING	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
970.000 MUSEUM - CAPITAL OUTLAY	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
Total Dept 804 - MUSEUM	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
Dept 809 - SIDEWALKS						
705.000 SIDEWALK SALARY & WAGES	1,700.00	1,700.00	0.00	0.00	1,700.00	0.00
727.000 SIDEWALK SUPPLIES	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
818.000 SIDEWALK CONTRACED SERV.	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00
Total Dept 809 - SIDEWALKS	10,700.00	10,700.00	0.00	0.00	10,700.00	0.00
Dept 899 - CONTINGENCY						
714.000 RETIREES STIPEND FICA	465.00	465.00	0.00	0.00	465.00	0.00
801.000 TAX TRIBUNAL REFUND	7,900.00	7,900.00	0.00	0.00	7,900.00	0.00
899.000 425 TOWNSHIP REIMBURSEMENT	7,900.00	7,900.00	0.00	0.00	7,900.00	0.00

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY

PERIOD ENDING 05/31/2019

ACCOUNT DESCRIPTION	2019-20	2019-20	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BGD USED
	ORIGINAL BUDGET	AMENDED BUDGET	MONTH 05/31/19 INCR (DECR)	05/31/2019 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND						
Expenditures						
984.000 POST RETIREMENT HEALTH INS	21,024.00	21,024.00	1,223.88	1,223.88	19,800.12	5.82
986.000 RETIREES STIPEND	8,403.00	8,403.00	0.00	0.00	8,403.00	0.00
Total Dept 899 - CONTINGENCY	45,692.00	45,692.00	1,223.88	1,223.88	44,468.12	2.68
Dept 965 - TRANSFERS OUT						
987.000 TRNSFR TO CEMETERY FUND	40,050.00	40,050.00	5,365.14	5,365.14	34,684.86	13.40
991.000 TRANSFER TO AMBULANCE	87,956.00	87,956.00	25,599.55	25,599.55	62,356.45	29.10
994.000 TRANSFER TO FIRE DEPT FUND	63,000.00	63,000.00	0.00	0.00	63,000.00	0.00
997.000 TRANSFER TO RUBBISH FUND	65,000.00	65,000.00	0.00	0.00	65,000.00	0.00
999.000 TRANSFERS TO LOCAL STREET	839,922.00	839,922.00	32,996.77	32,996.77	806,925.23	3.93
Total Dept 965 - TRANSFERS OUT	1,095,928.00	1,095,928.00	63,961.46	63,961.46	1,031,966.54	5.84
TOTAL EXPENDITURES	6,126,910.00	6,126,910.00	216,817.04	216,817.04	5,910,092.96	3.54
Fund 101 - GENERAL FUND:						
TOTAL REVENUES	6,126,910.00	6,126,910.00	231,090.32	231,090.32	5,895,819.68	3.77
TOTAL EXPENDITURES	6,126,910.00	6,126,910.00	216,817.04	216,817.04	5,910,092.96	3.54
NET OF REVENUES & EXPENDITURES	0.00	0.00	14,273.28	14,273.28	(14,273.28)	100.00

PERIOD ENDING 05/31/2019

ACCOUNT DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	ACTIVITY FOR MONTH 05/31/19 INCR (DECR)	YTD BALANCE 05/31/2019 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 202 - MAJOR STREET FUND						
Revenues						
Dept 030 - REVENUES						
400.000 ALLOCATED FR CUR YR FD BAL	156,457.00	156,457.00	0.00	0.00	156,457.00	0.00
548.000 METRO ACT FUNDS - PA 48	9,000.00	9,000.00	0.00	0.00	9,000.00	0.00
549.000 STATE HIGHWAY RECEIPTS	425,000.00	425,000.00	(30,393.48)	(30,393.48)	455,393.48	(7.15)
581.000 SAW GRANT	22,369.00	22,369.00	0.00	0.00	22,369.00	0.00
692.000 ROAD MILLAGE FUNDS	89,192.00	89,192.00	0.00	0.00	89,192.00	0.00
Total Dept 030 - REVENUES	702,018.00	702,018.00	(30,393.48)	(30,393.48)	732,411.48	(4.33)
TOTAL REVENUES	702,018.00	702,018.00	(30,393.48)	(30,393.48)	732,411.48	(4.33)
Expenditures						
Dept 451 - CONSTRUCTION						
705.000 CONSTRUCTION SALARIES/WAGES	2,100.00	2,100.00	0.00	0.00	2,100.00	0.00
709.000 OVERTIME	250.00	250.00	0.00	0.00	250.00	0.00
713.000 MEDICAL INSURANCE	292.00	292.00	0.00	0.00	292.00	0.00
714.000 SOCIAL SECURITY	173.00	173.00	0.00	0.00	173.00	0.00
715.000 PENSION	5,000.00	5,000.00	455.03	455.03	4,544.97	9.10
818.000 ENGINEERING	58,100.00	58,100.00	0.00	0.00	58,100.00	0.00
860.000 CONSTRUCTION MOTOR POOL	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
981.100 SAW GRANT	24,854.00	24,854.00	6,572.38	6,572.38	18,281.62	26.44
Total Dept 451 - CONSTRUCTION	94,769.00	94,769.00	7,027.41	7,027.41	87,741.59	7.42
Dept 463 - ROUTINE MAINTANCE						
705.000 SALARIES- MAINTENANCE	36,700.00	36,700.00	389.53	389.53	36,310.47	1.06
706.000 SALARIES - STREET SWEEPING	7,200.00	7,200.00	0.00	0.00	7,200.00	0.00
709.000 OVERTIME	8,000.00	8,000.00	676.29	676.29	7,323.71	8.45
713.000 MEDICAL INSURANCE	8,928.00	8,928.00	57.10	57.10	8,870.90	0.64
714.000 SOCIAL SECURITY	3,921.00	3,921.00	95.80	95.80	3,825.20	2.44
715.000 PENSION	32,000.00	32,000.00	3,672.37	3,672.37	28,327.63	11.48
716.000 UNEMPLOYMENT COMP	6.00	6.00	0.00	0.00	6.00	0.00
719.000 VACA/SICK EXPENSE	7,000.00	7,000.00	154.08	154.08	6,845.92	2.20
727.000 SUPPLIES	11,500.00	11,500.00	32.50	32.50	11,467.50	0.28
819.000 TREE REPLACEMENT	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00
860.000 MOTOR POOL	29,000.00	29,000.00	1,276.36	1,276.36	27,723.64	4.40
930.000 REPAIR & MAINTENANCE	150,000.00	150,000.00	0.00	0.00	150,000.00	0.00
931.000 BRIDGE INSPECTIONS	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 463 - ROUTINE MAINTANCE	346,255.00	346,255.00	6,354.03	6,354.03	339,900.97	1.84
Dept 474 - TRAFFIC SERVICE						
705.000 SALARIES- TRAFFIC SERV	3,400.00	3,400.00	0.00	0.00	3,400.00	0.00
709.000 OVERTIME	1,800.00	1,800.00	0.00	0.00	1,800.00	0.00
713.000 MEDICAL INSURANCE	569.00	569.00	0.00	0.00	569.00	0.00
714.000 SOCIAL SECURITY	299.00	299.00	0.00	0.00	299.00	0.00
715.000 PENSION	2,500.00	2,500.00	390.04	390.04	2,109.96	15.60
727.000 SUPPLIES	2,300.00	2,300.00	0.00	0.00	2,300.00	0.00
860.000 MOTOR POOL	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
930.000 REPAIR & MAINT.	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
Total Dept 474 - TRAFFIC SERVICE	18,368.00	18,368.00	390.04	390.04	17,977.96	2.12

User: Cindy

DB: Boyne City

PERIOD ENDING 05/31/2019

ACCOUNT DESCRIPTION	2019-20	2019-20	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
	ORIGINAL BUDGET	AMENDED BUDGET	MONTH 05/31/19 INCR (DECR)	05/31/2019 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 202 - MAJOR STREET FUND						
Expenditures						
Dept 478 - WINTER MAINTENANCE						
705.000 SALARIES- WINTER MAINT	28,700.00	28,700.00	0.00	0.00	28,700.00	0.00
706.000 SIDEWALK MAINTENANCE	13,500.00	13,500.00	0.00	0.00	13,500.00	0.00
709.000 OVERTIME	18,000.00	18,000.00	0.00	0.00	18,000.00	0.00
713.000 MEDICAL INSURANCE	9,228.00	9,228.00	9.16	9.16	9,218.84	0.10
714.000 SOCIAL SECURITY	4,232.00	4,232.00	11.76	11.76	4,220.24	0.28
715.000 PENSION	18,000.00	18,000.00	2,086.80	2,086.80	15,913.20	11.59
719.000 VACA/SICK EXPENSE	6,000.00	6,000.00	153.99	153.99	5,846.01	2.57
727.000 SUPPLIES	13,500.00	13,500.00	0.00	0.00	13,500.00	0.00
860.000 MOTOR POOL	42,000.00	42,000.00	0.00	0.00	42,000.00	0.00
930.000 WINTER REPAIR & MAINT	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 478 - WINTER MAINTENANCE	158,160.00	158,160.00	2,261.71	2,261.71	155,898.29	1.43
Dept 482 - ADMINISTRATION						
705.000 SALARIES/WAGES-ADMINISTRATIVE	32,300.00	32,300.00	1,152.84	1,152.84	31,147.16	3.57
711.000 SAFETY EQUIPMENT	150.00	150.00	33.12	33.12	116.88	22.08
712.000 INSURANCE/LIFE/AD&D	98.00	98.00	23.34	23.34	74.66	23.82
713.000 MEDICAL INSURANCE	4,189.00	4,189.00	0.00	0.00	4,189.00	0.00
714.000 SOCIAL SECURITY	2,617.00	2,617.00	88.19	88.19	2,528.81	3.37
715.000 PENSION	15,000.00	15,000.00	1,342.22	1,342.22	13,657.78	8.95
716.000 UNEMPLOYMENT COMP	12.00	12.00	0.00	0.00	12.00	0.00
750.000 ADMINISTRATIVE FEE	17,000.00	17,000.00	0.00	0.00	17,000.00	0.00
808.000 PROF SVCS/ACCOUNTING/AUDIT	600.00	600.00	0.00	0.00	600.00	0.00
870.000 TRAINING/SCHOOL/TRAVEL	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
910.000 INSURANCE/LIABILITY	1,600.00	1,600.00	365.90	365.90	1,234.10	22.87
911.000 WORKERS COMPENSATION	9,900.00	9,900.00	0.00	0.00	9,900.00	0.00
Total Dept 482 - ADMINISTRATION	84,466.00	84,466.00	3,005.61	3,005.61	81,460.39	3.56
TOTAL EXPENDITURES	702,018.00	702,018.00	19,038.80	19,038.80	682,979.20	2.71
Fund 202 - MAJOR STREET FUND:						
TOTAL REVENUES	702,018.00	702,018.00	(30,393.48)	(30,393.48)	732,411.48	4.33
TOTAL EXPENDITURES	702,018.00	702,018.00	19,038.80	19,038.80	682,979.20	2.71
NET OF REVENUES & EXPENDITURES	0.00	0.00	(49,432.28)	(49,432.28)	49,432.28	100.00

PERIOD ENDING 05/31/2019

ACCOUNT DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	ACTIVITY FOR MONTH 05/31/19 INCR (DECR)	YTD BALANCE 05/31/2019 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 203 - LOCAL STREET FUND						
Revenues						
Dept 030 - REVENUES						
400.000 ALLOCATED FROM CUR YR FD BAL	88,846.00	88,846.00	0.00	0.00	88,846.00	0.00
548.000 METRO ACT FUNDS	9,000.00	9,000.00	0.00	0.00	9,000.00	0.00
549.000 STATE HIGHWAY RECEIPTS	207,000.00	207,000.00	(11,860.68)	(11,860.68)	218,860.68	(5.73)
581.000 SAW GRANT PROCEEDS	29,651.00	29,651.00	0.00	0.00	29,651.00	0.00
689.000 TRANSFER FROM W/WW FUNDS	509,850.00	509,850.00	0.00	0.00	509,850.00	0.00
691.000 TRANSFER FROM GENERAL FUND	839,922.00	839,922.00	32,996.77	32,996.77	806,925.23	3.93
692.000 ROAD MILLAGE FUNDS	89,192.00	89,192.00	0.00	0.00	89,192.00	0.00
Total Dept 030 - REVENUES	1,773,461.00	1,773,461.00	21,136.09	21,136.09	1,752,324.91	1.19
TOTAL REVENUES	1,773,461.00	1,773,461.00	21,136.09	21,136.09	1,752,324.91	1.19
Expenditures						
Dept 451 - CONSTRUCTION						
705.000 CONSTRUCTION SALARIES/WAGES	2,100.00	2,100.00	0.00	0.00	2,100.00	0.00
709.000 OVERTIME	200.00	200.00	0.00	0.00	200.00	0.00
713.000 MEDICAL INSURANCE	292.00	292.00	0.00	0.00	292.00	0.00
714.000 SOCIAL SECURITY	173.00	173.00	0.00	0.00	173.00	0.00
715.000 PENSION	5,000.00	5,000.00	455.03	455.03	4,544.97	9.10
818.000 ENGINEERING	135,900.00	135,900.00	0.00	0.00	135,900.00	0.00
860.000 CONSTRUCTION MOTOR POOL	2,100.00	2,100.00	0.00	0.00	2,100.00	0.00
981.100 SAW GRANT	32,946.00	32,946.00	4,381.61	4,381.61	28,564.39	13.30
987.000 STREET CONSTRUCTION	1,009,300.00	1,009,300.00	0.00	0.00	1,009,300.00	0.00
Total Dept 451 - CONSTRUCTION	1,188,011.00	1,188,011.00	4,836.64	4,836.64	1,183,174.36	0.41
Dept 463 - ROUTINE MAINTANCE						
705.000 SALARIES- MAINTENANCE	56,500.00	56,500.00	2,323.03	2,323.03	54,176.97	4.11
706.000 SALARIES - STREET SWEEPING	1,800.00	1,800.00	0.00	0.00	1,800.00	0.00
709.000 OVERTIME	1,600.00	1,600.00	0.00	0.00	1,600.00	0.00
713.000 MEDICAL INSURANCE	10,665.00	10,665.00	270.76	270.76	10,394.24	2.54
714.000 SOCIAL SECURITY	4,680.00	4,680.00	186.37	186.37	4,493.63	3.98
715.000 PENSION	35,000.00	35,000.00	4,063.19	4,063.19	30,936.81	11.61
716.000 UNEMPLOYMENT COMP	7.00	7.00	0.00	0.00	7.00	0.00
719.000 VACA/SICK EXPENSE	6,000.00	6,000.00	154.16	154.16	5,845.84	2.57
727.000 SUPPLIES	11,000.00	11,000.00	32.50	32.50	10,967.50	0.30
819.000 TREE REPLACEMENT	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00
860.000 MOTOR POOL	59,000.00	59,000.00	523.53	523.53	58,476.47	0.89
930.000 ROUTINE MAINT. REPAIR & MAINT	150,000.00	150,000.00	0.00	0.00	150,000.00	0.00
Total Dept 463 - ROUTINE MAINTANCE	361,252.00	361,252.00	7,553.54	7,553.54	353,698.46	2.09
Dept 474 - TRAFFIC SERVICE						
705.000 SALARIES- TRAFFIC SERV	2,900.00	2,900.00	0.00	0.00	2,900.00	0.00
709.000 OVERTIME	700.00	700.00	0.00	0.00	700.00	0.00
713.000 MEDICAL INSURANCE	487.00	487.00	0.00	0.00	487.00	0.00
714.000 SOCIAL SECURITY	259.00	259.00	0.00	0.00	259.00	0.00
715.000 PENSION	2,100.00	2,100.00	260.03	260.03	1,839.97	12.38
727.000 SUPPLIES	2,500.00	2,500.00	180.00	180.00	2,320.00	7.20
860.000 MOTOR POOL	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00

User: Cindy

DB: Boyne City

PERIOD ENDING 05/31/2019

ACCOUNT DESCRIPTION	2019-20	2019-20	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
	ORIGINAL BUDGET	AMENDED BUDGET	MONTH 05/31/19 INCR (DECR)	05/31/2019 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 203 - LOCAL STREET FUND						
Expenditures						
Total Dept 474 - TRAFFIC SERVICE	10,446.00	10,446.00	440.03	440.03	10,005.97	4.21
Dept 478 - WINTER MAINTENANCE						
705.000 SALARIES- WINTER MAINT	31,400.00	31,400.00	0.00	0.00	31,400.00	0.00
706.000 SIDEWALK MAINTENANCE	5,300.00	5,300.00	0.00	0.00	5,300.00	0.00
709.000 OVERTIME	5,800.00	5,800.00	0.00	0.00	5,800.00	0.00
713.000 MEDICAL INSURANCE	8,129.00	8,129.00	9.15	9.15	8,119.85	0.11
714.000 SOCIAL SECURITY	3,629.00	3,629.00	11.73	11.73	3,617.27	0.32
715.000 PENSION	18,000.00	18,000.00	1,826.77	1,826.77	16,173.23	10.15
716.000 UNEMPLOYMENT COMP	6.00	6.00	0.00	0.00	6.00	0.00
719.000 VACA/SICK EXPENSE	6,000.00	6,000.00	153.95	153.95	5,846.05	2.57
727.000 SUPPLIES	12,500.00	12,500.00	0.00	0.00	12,500.00	0.00
860.000 MOTOR POOL	39,000.00	39,000.00	0.00	0.00	39,000.00	0.00
930.000 WINTER MAINTENANCE	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 478 - WINTER MAINTENANCE	130,764.00	130,764.00	2,001.60	2,001.60	128,762.40	1.53
Dept 482 - ADMINISTRATION						
705.000 SALARIES - ADMINISTRATION	32,300.00	32,300.00	1,152.84	1,152.84	31,147.16	3.57
711.000 SAFETY EQUIPMENT	150.00	150.00	33.13	33.13	116.87	22.09
712.000 INSURANCE/LIFE/AD&D	98.00	98.00	23.34	23.34	74.66	23.82
713.000 MEDICAL INSURANCE	4,189.00	4,189.00	0.00	0.00	4,189.00	0.00
714.000 SOCIAL SECURITY	2,617.00	2,617.00	88.19	88.19	2,528.81	3.37
715.000 PENSION	15,630.00	15,630.00	1,342.22	1,342.22	14,287.78	8.59
716.000 UNEMPLOYMENT COMP	4.00	4.00	0.00	0.00	4.00	0.00
750.000 ADMINISTRATIVE FEE	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
808.000 PROF SVCS/ACCOUNTING/AUDIT	600.00	600.00	0.00	0.00	600.00	0.00
870.000 TRAINING/SCHOOL/TRAVEL	900.00	900.00	0.00	0.00	900.00	0.00
910.000 LIABILITY INS	1,600.00	1,600.00	365.90	365.90	1,234.10	22.87
911.000 INSURANCE/WORKERS COMP	9,900.00	9,900.00	0.00	0.00	9,900.00	0.00
Total Dept 482 - ADMINISTRATION	82,988.00	82,988.00	3,005.62	3,005.62	79,982.38	3.62
TOTAL EXPENDITURES	1,773,461.00	1,773,461.00	17,837.43	17,837.43	1,755,623.57	1.01
Fund 203 - LOCAL STREET FUND:						
TOTAL REVENUES	1,773,461.00	1,773,461.00	21,136.09	21,136.09	1,752,324.91	1.19
TOTAL EXPENDITURES	1,773,461.00	1,773,461.00	17,837.43	17,837.43	1,755,623.57	1.01
NET OF REVENUES & EXPENDITURES	0.00	0.00	3,298.66	3,298.66	(3,298.66)	100.00

PERIOD ENDING 05/31/2019

ACCOUNT DESCRIPTION	2019-20	2019-20	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
	ORIGINAL BUDGET	AMENDED BUDGET	MONTH 05/31/19 INCR (DECR)	05/31/2019 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 206 - FIRE FUND						
Revenues						
Dept 030 - REVENUES						
400.000 ALLOCATION FROM CUR YR FD BAL	30,292.00	30,292.00	0.00	0.00	30,292.00	0.00
628.000 FIRE DEPT SERVICE FEES	230,108.00	230,108.00	230,107.85	230,107.85	0.15	100.00
691.000 TRANSFER IN OTHER FUNDS	63,000.00	63,000.00	0.00	0.00	63,000.00	0.00
Total Dept 030 - REVENUES	323,400.00	323,400.00	230,107.85	230,107.85	93,292.15	71.15
TOTAL REVENUES	323,400.00	323,400.00	230,107.85	230,107.85	93,292.15	71.15
Expenditures						
Dept 040 - EXPENDITURES						
707.000 SALARIES/VOLUNTEERS/OFFICERS	93,000.00	93,000.00	3,991.66	3,991.66	89,008.34	4.29
714.000 SOCIAL SECURITY	7,000.00	7,000.00	305.38	305.38	6,694.62	4.36
727.000 SUPPLIES / HOSE	19,200.00	19,200.00	95.13	95.13	19,104.87	0.50
730.000 EQUIPMENT / MAINTENANCE	37,000.00	37,000.00	0.00	0.00	37,000.00	0.00
735.000 GAS / OIL	3,500.00	3,500.00	36.89	36.89	3,463.11	1.05
737.000 FIRE HYDRANT RENTAL	27,500.00	27,500.00	0.00	0.00	27,500.00	0.00
750.000 ADMINISTRATIVE FEE	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
850.000 RADIO MAINTENANCE	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
860.000 MOTOR POOL	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
861.000 VEHICLE EXPENSE	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
870.000 TRAINING AND SCHOOLS	7,000.00	7,000.00	75.98	75.98	6,924.02	1.09
910.000 INSURANCE/LIABILITY & PROP	11,500.00	11,500.00	3,510.17	3,510.17	7,989.83	30.52
911.000 WORKERS COMPENSATION	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
940.000 BUILDING RENTAL/MAIN	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00
970.000 CAPITAL OUTLAY	31,000.00	31,000.00	0.00	0.00	31,000.00	0.00
976.000 FIRE TRUCK REPLACEMENT	45,000.00	45,000.00	0.00	0.00	45,000.00	0.00
Total Dept 040 - EXPENDITURES	323,400.00	323,400.00	8,015.21	8,015.21	315,384.79	2.48
TOTAL EXPENDITURES	323,400.00	323,400.00	8,015.21	8,015.21	315,384.79	2.48
Fund 206 - FIRE FUND:						
TOTAL REVENUES	323,400.00	323,400.00	230,107.85	230,107.85	93,292.15	71.15
TOTAL EXPENDITURES	323,400.00	323,400.00	8,015.21	8,015.21	315,384.79	2.48
NET OF REVENUES & EXPENDITURES	0.00	0.00	222,092.64	222,092.64	(222,092.64)	100.00

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY

PERIOD ENDING 05/31/2019

ACCOUNT DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	ACTIVITY FOR MONTH 05/31/19 INCR (DECR)	YTD BALANCE 05/31/2019 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 209 - CEMETERY FUND						
Revenues						
Dept 030 - REVENUES						
633.000 CHARGES FOR LOTS/SERVICES	20,000.00	20,000.00	5,950.00	5,950.00	14,050.00	29.75
691.000 TRANSFERS FROM GENERAL FUND	40,050.00	40,050.00	5,365.14	5,365.14	34,684.86	13.40
Total Dept 030 - REVENUES	60,050.00	60,050.00	11,315.14	11,315.14	48,734.86	18.84
TOTAL REVENUES	60,050.00	60,050.00	11,315.14	11,315.14	48,734.86	18.84
Expenditures						
Dept 040 - EXPENDITURES						
705.000 SALARIES/WAGES	9,000.00	9,000.00	772.04	772.04	8,227.96	8.58
709.000 OVERTIME	1,500.00	1,500.00	533.99	533.99	966.01	35.60
713.000 MEDICAL INSURANCE	800.00	800.00	317.68	317.68	482.32	39.71
714.000 SOCIAL SECURITY	800.00	800.00	94.26	94.26	705.74	11.78
715.000 CLEARING A/C RETIREMENT	0.00	0.00	76.45	76.45	(76.45)	100.00
727.000 SUPPLIES	2,000.00	2,000.00	812.00	812.00	1,188.00	40.60
730.000 REPAIRS/MAINTENANCE	10,000.00	10,000.00	107.50	107.50	9,892.50	1.08
740.000 TELEPHONE/UTILITIES	1,200.00	1,200.00	43.83	43.83	1,156.17	3.65
818.000 CONTRACTED SERVICES	25,000.00	25,000.00	3,125.00	3,125.00	21,875.00	12.50
860.000 MOTOR POOL	8,000.00	8,000.00	793.78	793.78	7,206.22	9.92
910.000 INSURANCE: LIABILITY/PROPERTY	550.00	550.00	200.42	200.42	349.58	36.44
911.000 INSURANCE: WORKERS COMP	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
Total Dept 040 - EXPENDITURES	60,050.00	60,050.00	6,876.95	6,876.95	53,173.05	11.45
TOTAL EXPENDITURES	60,050.00	60,050.00	6,876.95	6,876.95	53,173.05	11.45
Fund 209 - CEMETERY FUND:						
TOTAL REVENUES	60,050.00	60,050.00	11,315.14	11,315.14	48,734.86	18.84
TOTAL EXPENDITURES	60,050.00	60,050.00	6,876.95	6,876.95	53,173.05	11.45
NET OF REVENUES & EXPENDITURES	0.00	0.00	4,438.19	4,438.19	(4,438.19)	100.00

PERIOD ENDING 05/31/2019

ACCOUNT DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	ACTIVITY FOR MONTH 05/31/19 INCR (DECR)	YTD BALANCE 05/31/2019 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 210 - AMBULANCE FUND						
Revenues						
Dept 030 - REVENUES						
626.000 CONTRACTUALS-MEDCD/MEDCR/BCBS	560,320.00	560,320.00	40,161.00	40,161.00	520,159.00	7.17
628.000 CONTRACT SERVICES	0.00	0.00	74,827.71	74,827.71	(74,827.71)	100.00
680.000 TOWNSHIP PARTICIPATION	87,956.00	87,956.00	0.00	0.00	87,956.00	0.00
690.000 DONATIONS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
691.000 TRANSFERS FROM GENERAL FUND	87,956.00	87,956.00	25,599.55	25,599.55	62,356.45	29.10
Total Dept 030 - REVENUES	737,232.00	737,232.00	140,588.26	140,588.26	596,643.74	19.07
Dept 032 - REVENUES						
626.000 BOYNE VALLEY CONTRACTUALS	0.00	0.00	15,355.00	15,355.00	(15,355.00)	100.00
Total Dept 032 - REVENUES	0.00	0.00	15,355.00	15,355.00	(15,355.00)	100.00
Dept 040 - EXPENDITURES						
400.000 ALLOCATED TO FUND BALANCE	(33,880.00)	(33,880.00)	0.00	0.00	(33,880.00)	0.00
Total Dept 040 - EXPENDITURES	(33,880.00)	(33,880.00)	0.00	0.00	(33,880.00)	0.00
TOTAL REVENUES	703,352.00	703,352.00	155,943.26	155,943.26	547,408.74	22.17
Expenditures						
Dept 040 - EXPENDITURES						
707.000 WAGES	351,518.00	351,518.00	40,233.87	40,233.87	311,284.13	11.45
712.000 INSURANCE/LIFE, AD&D	300.00	300.00	5.38	5.38	294.62	1.79
713.000 MEDICAL INSURANCE	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00
714.000 SOCIAL SECURITY	35,000.00	35,000.00	3,070.05	3,070.05	31,929.95	8.77
715.000 PENSION	5,244.00	5,244.00	248.10	248.10	4,995.90	4.73
716.000 UNEMPLOYMENT INSURANCE	5.00	5.00	0.00	0.00	5.00	0.00
719.000 VACATION/SICK EXPENSE	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
727.000 MEDICAL SUPPLIES	21,600.00	21,600.00	0.00	0.00	21,600.00	0.00
730.000 REPAIRS & MAINTENANCE	5,500.00	5,500.00	135.22	135.22	5,364.78	2.46
735.000 GAS & OIL	5,800.00	5,800.00	597.62	597.62	5,202.38	10.30
740.000 UTILITIES	2,500.00	2,500.00	96.01	96.01	2,403.99	3.84
819.000 CONTRACTED SERVICES-BILLING	11,700.00	11,700.00	0.00	0.00	11,700.00	0.00
850.000 RADIOS	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
854.000 UNIFORMS	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00
860.000 MOTOR POOL	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
870.000 TRAINING	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
910.000 INSURANCE: LIABILITY/PROPERTY	3,500.00	3,500.00	1,193.34	1,193.34	2,306.66	34.10
911.000 INSURANCE: WORKERS COMP	4,254.00	4,254.00	0.00	0.00	4,254.00	0.00
940.000 FACILITIES RENT	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00
957.000 BAD DEBT (UNCOLLECTIBLE)	35,780.00	35,780.00	2,844.23	2,844.23	32,935.77	7.95
957.100 BOYNE VALLEY BAD DEBT	0.00	0.00	4,822.54	4,822.54	(4,822.54)	100.00
970.000 CAPITAL OUTLAY/EQUIPMENT	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
971.000 VEHICLE REPLACEMENT	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
990.100 REPAYMENT TO GENERAL FUND PRIOR YR	132,651.00	132,651.00	0.00	0.00	132,651.00	0.00
999.000 CONTRACTUAL-MEDCD/MEDCR/BCBS	0.00	0.00	27,080.95	27,080.95	(27,080.95)	100.00
999.100 BOYNE VALLEY CONTRACTUALS	0.00	0.00	5,219.57	5,219.57	(5,219.57)	100.00
Total Dept 040 - EXPENDITURES	703,352.00	703,352.00	85,546.88	85,546.88	617,805.12	12.16

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY

PERIOD ENDING 05/31/2019

ACCOUNT DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	ACTIVITY FOR MONTH 05/31/19 INCR (DECR)	YTD BALANCE 05/31/2019 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 210 - AMBULANCE FUND Expenditures						
TOTAL EXPENDITURES	703,352.00	703,352.00	85,546.88	85,546.88	617,805.12	12.16
Fund 210 - AMBULANCE FUND: TOTAL REVENUES	703,352.00	703,352.00	155,943.26	155,943.26	547,408.74	22.17
TOTAL EXPENDITURES	703,352.00	703,352.00	85,546.88	85,546.88	617,805.12	12.16
NET OF REVENUES & EXPENDITURES	0.00	0.00	70,396.38	70,396.38	(70,396.38)	100.00

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY

PERIOD ENDING 05/31/2019

ACCOUNT DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	ACTIVITY FOR MONTH 05/31/19 INCR (DECR)	YTD BALANCE 05/31/2019 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 211 - SPECIAL PROJECTS FUND						
Revenues						
Dept 030 - REVENUES						
675.200 DOG PARK CONTRIBUTIONS	0.00	0.00	432.74	432.74	(432.74)	100.00
Total Dept 030 - REVENUES	0.00	0.00	432.74	432.74	(432.74)	100.00
TOTAL REVENUES	0.00	0.00	432.74	432.74	(432.74)	100.00
Fund 211 - SPECIAL PROJECTS FUND:						
TOTAL REVENUES	0.00	0.00	432.74	432.74	(432.74)	100.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES	0.00	0.00	432.74	432.74	(432.74)	100.00

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PERIOD ENDING 05/31/2019

ACCOUNT DESCRIPTION	2019-20	2019-20	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
	ORIGINAL BUDGET	AMENDED BUDGET	MONTH 05/31/19 INCR (DECR)	05/31/2019 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 213 - FARMERS MARKET FUND						
Revenues						
Dept 030 - REVENUES						
579.000 GRANTS-STATE/FEDERAL	(1,285.00)	(1,285.00)	0.00	0.00	(1,285.00)	0.00
642.000 MISC INCOME	10,500.00	10,500.00	1,006.40	1,006.40	9,493.60	9.58
642.250 FOOD TRUCK RALLY	12,000.00	12,000.00	50.00	50.00	11,950.00	0.42
642.500 POINSETTIA SALES	300.00	300.00	0.00	0.00	300.00	0.00
642.650 MARKET MONEY PURCHASE\	100.00	100.00	0.00	0.00	100.00	0.00
642.700 DAILY VENDOR FEE	25,725.00	25,725.00	0.00	0.00	25,725.00	0.00
642.725 VENDOR FEE SUMMER 10 FT	0.00	0.00	2,275.00	2,275.00	(2,275.00)	100.00
642.750 VENDOR FEE-SUMMER 20 FT	0.00	0.00	13,600.00	13,600.00	(13,600.00)	100.00
642.775 VENDOR FEE - WINTER	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
Total Dept 030 - REVENUES	50,340.00	50,340.00	16,931.40	16,931.40	33,408.60	33.63
TOTAL REVENUES	50,340.00	50,340.00	16,931.40	16,931.40	33,408.60	33.63
Expenditures						
Dept 040 - EXPENDITURES						
705.000 SALARIES - PLANNING	21,060.00	21,060.00	766.70	766.70	20,293.30	3.64
714.000 SOCIAL SECURITY	1,600.00	1,600.00	58.65	58.65	1,541.35	3.67
716.000 UNEMPLOYMENT INSURANCE	5.00	5.00	0.00	0.00	5.00	0.00
727.000 SUPPLIES	500.00	500.00	0.00	0.00	500.00	0.00
731.000 POSTAGE	50.00	50.00	0.00	0.00	50.00	0.00
732.000 MEMBERSHIP DUES/MML	400.00	400.00	0.00	0.00	400.00	0.00
750.250 FOOD TRUCK RALLY	12,000.00	12,000.00	16.99	16.99	11,983.01	0.14
750.260 POINSETTIA FUNDRAISER	300.00	300.00	0.00	0.00	300.00	0.00
750.300 MARKET MONEY	400.00	400.00	0.00	0.00	400.00	0.00
750.350 OUTDOOR MARKET	350.00	350.00	0.00	0.00	350.00	0.00
750.360 OUTDOOR MARKET MUSIC	975.00	975.00	0.00	0.00	975.00	0.00
750.370 SNAP REIMBURSEMENT	3,000.00	3,000.00	5.00	5.00	2,995.00	0.17
750.380 DOUBLE UP FOOD BUCKS	2,500.00	2,500.00	82.00	82.00	2,418.00	3.28
750.390 SENIOR PROJECT FRESH	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
750.400 WIC	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
870.000 TRAINING AND SCHOOLS	500.00	500.00	0.00	0.00	500.00	0.00
900.000 ADVERTISING/PUBLSHNG/ORDINANCE	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
900.400 WINTER PROMOTION	700.00	700.00	0.00	0.00	700.00	0.00
Total Dept 040 - EXPENDITURES	50,340.00	50,340.00	929.34	929.34	49,410.66	1.85
TOTAL EXPENDITURES	50,340.00	50,340.00	929.34	929.34	49,410.66	1.85
Fund 213 - FARMERS MARKET FUND:						
TOTAL REVENUES	50,340.00	50,340.00	16,931.40	16,931.40	33,408.60	33.63
TOTAL EXPENDITURES	50,340.00	50,340.00	929.34	929.34	49,410.66	1.85
NET OF REVENUES & EXPENDITURES	0.00	0.00	16,002.06	16,002.06	(16,002.06)	100.00

User: Cindy

DB: Boyne City

PERIOD ENDING 05/31/2019

ACCOUNT DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	ACTIVITY FOR MONTH 05/31/19 INCR (DECR)	YTD BALANCE 05/31/2019 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 242 - BOYNE THUNDER FUND						
Revenues						
Dept 030 - REVENUES						
676.200 REGISTRATIONS	60,000.00	60,000.00	0.00	0.00	60,000.00	0.00
676.220 50 / 50 DRAWING PROCEEDS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
676.250 AUCTION PROCEEDS	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00
676.270 BAR PROCEEDS	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
676.280 DINNER PROCEEDS	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00
676.285 FOOD TRUCK REGISTRATIONS	800.00	800.00	900.00	900.00	(100.00)	112.50
676.290 MERCHANDISE SALES	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
676.295 ROOM RENTAL REVENUES	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
676.340 SPONSORSHIP	154,450.00	154,450.00	0.00	0.00	154,450.00	0.00
Total Dept 030 - REVENUES	312,250.00	312,250.00	900.00	900.00	311,350.00	0.29
TOTAL REVENUES	312,250.00	312,250.00	900.00	900.00	311,350.00	0.29
Expenditures						
Dept 040 - EXPENDITURES						
811.200 MERCHANDISE	30,000.00	30,000.00	1,850.90	1,850.90	28,149.10	6.17
811.210 CAMP QUALITY	60,000.00	60,000.00	0.00	0.00	60,000.00	0.00
811.215 CHALLENGE MOUNTAIN	11,000.00	11,000.00	0.00	0.00	11,000.00	0.00
811.220 CONTRACT LABOR	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
811.240 INSURANCE	4,500.00	4,500.00	0.00	0.00	4,500.00	0.00
811.250 LICENSES AND PERMITS	100.00	100.00	0.00	0.00	100.00	0.00
811.260 MEALS AND ENTERTAINMENT	100,000.00	100,000.00	0.00	0.00	100,000.00	0.00
811.265 ALCOHOL / LIQUOR EXPENSE	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00
811.270 ADVERTISING AND PUBLISHING	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
811.290 SALES TAX	800.00	800.00	0.00	0.00	800.00	0.00
811.300 SUPPLIES	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
811.305 UTILITIES / WEB DESIGN	500.00	500.00	18.17	18.17	481.83	3.63
811.310 TENT & STORAGE RENTAL	8,250.00	8,250.00	0.00	0.00	8,250.00	0.00
811.320 UTILITIES	1,100.00	1,100.00	0.00	0.00	1,100.00	0.00
811.350 PRIZES PAID	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
811.360 DOCKAGE FEES	5,500.00	5,500.00	0.00	0.00	5,500.00	0.00
811.380 AUCTION EXPENSES	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
811.385 AERIAL FILMING	12,000.00	12,000.00	0.00	0.00	12,000.00	0.00
811.390 PAYPAL EXPENSES	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
811.395 TRANSFER TO MAIN STREET FUND	40,000.00	40,000.00	0.00	0.00	40,000.00	0.00
Total Dept 040 - EXPENDITURES	312,250.00	312,250.00	1,869.07	1,869.07	310,380.93	0.60
TOTAL EXPENDITURES	312,250.00	312,250.00	1,869.07	1,869.07	310,380.93	0.60
Fund 242 - BOYNE THUNDER FUND:						
TOTAL REVENUES	312,250.00	312,250.00	900.00	900.00	311,350.00	0.29
TOTAL EXPENDITURES	312,250.00	312,250.00	1,869.07	1,869.07	310,380.93	0.60
NET OF REVENUES & EXPENDITURES	0.00	0.00	(969.07)	(969.07)	969.07	100.00

PERIOD ENDING 05/31/2019

ACCOUNT DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	ACTIVITY FOR MONTH 05/31/19 INCR (DECR)	YTD BALANCE 05/31/2019 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Revenues						
Dept 030 - REVENUES						
400.000 ALLOCATION FROM CUR YR FD BAL	19,156.00	19,156.00	0.00	0.00	19,156.00	0.00
405.000 CURRENT YEAR TAXES	292,263.00	292,263.00	0.00	0.00	292,263.00	0.00
670.000 PROMOTIONS COMMITTEE REVENUE	15,000.00	15,000.00	2,750.00	2,750.00	12,250.00	18.33
670.100 BOYNE APPETIT	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
670.300 WALKABOUT SCULPTURE SHOW	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
675.000 CONTRIBUTIONS	0.00	0.00	3.31	3.31	(3.31)	100.00
676.000 SPECIAL EVENTS - POKER RUN	40,000.00	40,000.00	0.00	0.00	40,000.00	0.00
Total Dept 030 - REVENUES	373,419.00	373,419.00	2,753.31	2,753.31	370,665.69	0.74
TOTAL REVENUES	373,419.00	373,419.00	2,753.31	2,753.31	370,665.69	0.74
Expenditures						
Dept 731 - EXPENDITURES						
705.000 SALARIES/WAGES	64,262.00	64,262.00	2,858.85	2,858.85	61,403.15	4.45
712.000 INSURANCE: LIFE/AD&D	250.00	250.00	7.90	7.90	242.10	3.16
713.000 MEDICAL INSURANCE	7,056.00	7,056.00	0.00	0.00	7,056.00	0.00
714.000 SOCIAL SECURITY	4,884.00	4,884.00	218.69	218.69	4,665.31	4.48
715.000 PENSION	4,242.00	4,242.00	206.92	206.92	4,035.08	4.88
716.000 UNEMPLOYMENT	10.00	10.00	0.00	0.00	10.00	0.00
719.000 SICK/VACATION	3,058.00	3,058.00	0.00	0.00	3,058.00	0.00
727.000 OFFICE SUPPLIES	1,000.00	1,000.00	66.42	66.42	933.58	6.64
730.000 REPAIRS/MAINTENANCE	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
732.000 MEMBERSHIP DUES	3,350.00	3,350.00	3,000.00	3,000.00	350.00	89.55
740.000 UTILITIES/INTERNET SERVICE	732.00	732.00	38.65	38.65	693.35	5.28
750.000 ADMINISTRATIVE FEE	7,500.00	7,500.00	0.00	0.00	7,500.00	0.00
760.000 DESIGN COMM EXPENSES	2,250.00	2,250.00	0.00	0.00	2,250.00	0.00
762.000 DESIGN CAPITAL IMPROVEMENTS	77,500.00	77,500.00	0.00	0.00	77,500.00	0.00
763.000 STREETScape AMENITIES	30,000.00	30,000.00	6,172.00	6,172.00	23,828.00	20.57
782.000 BUSINESS RECRUITMENT/RETENTION	8,500.00	8,500.00	0.00	0.00	8,500.00	0.00
812.000 ORGANIZATION COMM EXPENSES	1,500.00	1,500.00	65.49	65.49	1,434.51	4.37
870.000 EDUCATION/TRAVEL	5,925.00	5,925.00	825.00	825.00	5,100.00	13.92
900.000 ADVERTISING/PUBLISHING	15,000.00	15,000.00	1,041.62	1,041.62	13,958.38	6.94
902.000 PROMOTIONS COMMITTEE EXPENSES	12,000.00	12,000.00	400.00	400.00	11,600.00	3.33
910.000 PROMOTIONS COMMITTEE EVENTS	16,000.00	16,000.00	1,003.46	1,003.46	14,996.54	6.27
910.100 BOYNE APPETIT	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
910.200 WALKABOUT SCULPTURE SHOW	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
910.300 STROLL THE STRETS	16,000.00	16,000.00	0.00	0.00	16,000.00	0.00
940.000 FACILITIES RENT	8,400.00	8,400.00	550.00	550.00	7,850.00	6.55
942.000 SERVICE MAINTENANCE FEE	75,000.00	75,000.00	0.00	0.00	75,000.00	0.00
Total Dept 731 - EXPENDITURES	373,419.00	373,419.00	16,455.00	16,455.00	356,964.00	4.41
TOTAL EXPENDITURES	373,419.00	373,419.00	16,455.00	16,455.00	356,964.00	4.41
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:						
TOTAL REVENUES	373,419.00	373,419.00	2,753.31	2,753.31	370,665.69	0.74
TOTAL EXPENDITURES	373,419.00	373,419.00	16,455.00	16,455.00	356,964.00	4.41
NET OF REVENUES & EXPENDITURES	0.00	0.00	(13,701.69)	(13,701.69)	13,701.69	100.00

PERIOD ENDING 05/31/2019

ACCOUNT DESCRIPTION	2019-20	2019-20	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
	ORIGINAL BUDGET	AMENDED BUDGET	MONTH 05/31/19 INCR (DECR)	05/31/2019 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 251 - LDFA FUND						
Revenues						
Dept 000						
400.000 ALLOCATION FROM CUR YR FD BAL	101,156.00	101,156.00	0.00	0.00	101,156.00	0.00
Total Dept 000	101,156.00	101,156.00	0.00	0.00	101,156.00	0.00
Dept 030 - REVENUES						
402.000 PROPERTY TAX COLLECTIONS	150,344.00	150,344.00	0.00	0.00	150,344.00	0.00
Total Dept 030 - REVENUES	150,344.00	150,344.00	0.00	0.00	150,344.00	0.00
TOTAL REVENUES	251,500.00	251,500.00	0.00	0.00	251,500.00	0.00
Expenditures						
Dept 040 - EXPENDITURES						
750.000 ADMINISTRATIVE FEE	500.00	500.00	0.00	0.00	500.00	0.00
808.000 COMMUNITY PROMOTION	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00
818.000 ENGINEERING	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
819.000 PROFESSIONAL SERVICES	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
870.000 TRAINING/TRAVEL	500.00	500.00	0.00	0.00	500.00	0.00
900.000 ADVERTISING/PUBLISHING	3,000.00	3,000.00	2,775.00	2,775.00	225.00	92.50
968.000 DEPRECIATION	55,000.00	55,000.00	0.00	0.00	55,000.00	0.00
970.000 PROPERTY REPURCHASE	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00
971.000 CAPITAL OUTLAY-ENTRANCE SIGN	100,000.00	100,000.00	0.00	0.00	100,000.00	0.00
Total Dept 040 - EXPENDITURES	251,500.00	251,500.00	2,775.00	2,775.00	248,725.00	1.10
TOTAL EXPENDITURES	251,500.00	251,500.00	2,775.00	2,775.00	248,725.00	1.10
Fund 251 - LDFA FUND:						
TOTAL REVENUES	251,500.00	251,500.00	0.00	0.00	251,500.00	0.00
TOTAL EXPENDITURES	251,500.00	251,500.00	2,775.00	2,775.00	248,725.00	1.10
NET OF REVENUES & EXPENDITURES	0.00	0.00	(2,775.00)	(2,775.00)	2,775.00	100.00

PERIOD ENDING 05/31/2019

ACCOUNT DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	ACTIVITY FOR MONTH 05/31/19 INCR (DECR)	YTD BALANCE 05/31/2019 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 285 - MARINA FUND						
Revenues						
Dept 000						
400.000 ALLOCATION FROM CUR YR FD BAL	15,700.00	15,700.00	0.00	0.00	15,700.00	0.00
Total Dept 000	15,700.00	15,700.00	0.00	0.00	15,700.00	0.00
Dept 030 - REVENUES						
624.000 BOAT TRAILER PARKING / AIRPORT	700.00	700.00	25.00	25.00	675.00	3.57
628.000 MARINA USER FEES/SEASONAL	60,000.00	60,000.00	17,984.00	17,984.00	42,016.00	29.97
629.000 MARINA USER FEES	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00
630.000 LAUNCH RAMP USER FEES	16,000.00	16,000.00	1,920.25	1,920.25	14,079.75	12.00
631.000 WATER STREET MARINA REVENUES	20,000.00	20,000.00	18,620.00	18,620.00	1,380.00	93.10
631.100 KRUEGER MARINA REVENUES	4,500.00	4,500.00	0.00	0.00	4,500.00	0.00
631.200 BOB KONUPEK MARINA	4,500.00	4,500.00	0.00	0.00	4,500.00	0.00
670.000 SALE OF ICE/MISC INCOME	1,500.00	1,500.00	10.00	10.00	1,490.00	0.67
680.000 GRANTS/STATE	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 030 - REVENUES	162,200.00	162,200.00	38,559.25	38,559.25	123,640.75	23.77
TOTAL REVENUES	177,900.00	177,900.00	38,559.25	38,559.25	139,340.75	21.67
Expenditures						
Dept 040 - EXPENDITURES						
705.000 SALARIES/WAGES	50,000.00	50,000.00	1,501.82	1,501.82	48,498.18	3.00
705.100 SALARIES - WATER STREET MARINA	6,500.00	6,500.00	70.25	70.25	6,429.75	1.08
709.000 OVERTIME	1,500.00	1,500.00	454.23	454.23	1,045.77	30.28
713.000 MEDICAL INSURANCE	700.00	700.00	76.94	76.94	623.06	10.99
714.000 SOCIAL SECURITY	4,600.00	4,600.00	154.25	154.25	4,445.75	3.35
715.000 PENSION COSTS	400.00	400.00	30.81	30.81	369.19	7.70
716.000 UNEMPLOYMENT COMPENSATION	200.00	200.00	0.00	0.00	200.00	0.00
727.000 SUPPLIES	6,500.00	6,500.00	574.49	574.49	5,925.51	8.84
727.100 SUPPLIES - WATER ST MARINA	500.00	500.00	0.00	0.00	500.00	0.00
727.200 WATER STREET MARINA REIMBURSEMENT	11,000.00	11,000.00	0.00	0.00	11,000.00	0.00
727.300 KRUEGER MARINA REIMBURSEMENT	2,300.00	2,300.00	0.00	0.00	2,300.00	0.00
727.350 KONUPEK	2,300.00	2,300.00	0.00	0.00	2,300.00	0.00
730.000 REPAIRS & MAINTENANCE	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
740.000 TELEPHONE/UTILITIES	12,000.00	12,000.00	506.16	506.16	11,493.84	4.22
754.000 UNIFORMS	500.00	500.00	0.00	0.00	500.00	0.00
818.000 CONTRACTED SERVICES	20,000.00	20,000.00	1,000.00	1,000.00	19,000.00	5.00
860.000 MOTOR POOL	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00
870.000 TRAINING/TRAVEL	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
910.000 INSURANCE: LIABILITY/PROPERTY	1,300.00	1,300.00	200.42	200.42	1,099.58	15.42
911.000 INSURANCE: WORKERS COMP	1,100.00	1,100.00	0.00	0.00	1,100.00	0.00
970.000 CAPITAL OUTLAY/EQUIPMENT	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
975.000 BUILDINGS/EQUIPMENT	26,000.00	26,000.00	0.00	0.00	26,000.00	0.00
Total Dept 040 - EXPENDITURES	177,900.00	177,900.00	4,569.37	4,569.37	173,330.63	2.57
TOTAL EXPENDITURES	177,900.00	177,900.00	4,569.37	4,569.37	173,330.63	2.57

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY

PERIOD ENDING 05/31/2019

ACCOUNT DESCRIPTION	2019-20	2019-20	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
	ORIGINAL BUDGET	AMENDED BUDGET	MONTH 05/31/19 INCR (DECR)	05/31/2019 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 285 - MARINA FUND						
TOTAL REVENUES	177,900.00	177,900.00	38,559.25	38,559.25	139,340.75	21.67
TOTAL EXPENDITURES	177,900.00	177,900.00	4,569.37	4,569.37	173,330.63	2.57
NET OF REVENUES & EXPENDITURES	0.00	0.00	33,989.88	33,989.88	(33,989.88)	100.00

PERIOD ENDING 05/31/2019

ACCOUNT DESCRIPTION	2019-20	2019-20	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
	ORIGINAL BUDGET	AMENDED BUDGET	MONTH 05/31/19 INCR (DECR)	05/31/2019 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 295 - AIRPORT FUND						
Revenues						
Dept 030 - REVENUES						
400.000 ALLOCATION FROM CUR YR FD BAL	3,986.00	3,986.00	0.00	0.00	3,986.00	0.00
625.000 AIRPORT GASOLINE SALES	65,000.00	65,000.00	11,358.93	11,358.93	53,641.07	17.48
630.100 DRAG RACE REGISTRATIONS	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
670.000 RENT	6,864.00	6,864.00	1,853.25	1,853.25	5,010.75	27.00
675.000 RENT - HANGAR	42,500.00	42,500.00	1,200.00	1,200.00	41,300.00	2.82
690.000 CHARGES FOR SERVICES/FEES	500.00	500.00	30.00	30.00	470.00	6.00
Total Dept 030 - REVENUES	128,850.00	128,850.00	14,442.18	14,442.18	114,407.82	11.21
TOTAL REVENUES	128,850.00	128,850.00	14,442.18	14,442.18	114,407.82	11.21
Expenditures						
Dept 040 - EXPENDITURES						
705.000 SALARIES/WAGES	6,250.00	6,250.00	768.16	768.16	5,481.84	12.29
713.000 MEDICAL INSURANCE	1,500.00	1,500.00	1.84	1.84	1,498.16	0.12
714.000 SOCIAL SECURITY	500.00	500.00	58.77	58.77	441.23	11.75
715.000 CLEARING A/C RETIREMENT	200.00	200.00	1.03	1.03	198.97	0.52
716.000 UNEMPLOYMENT COMPENSATION	100.00	100.00	0.00	0.00	100.00	0.00
727.000 SUPPLIES	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
730.000 REPAIRS/MAINTENANCE	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
736.000 AVIATION FUEL (FOR SALE)	60,000.00	60,000.00	0.00	0.00	60,000.00	0.00
740.000 TELEPHONE/UTILITIES	7,250.00	7,250.00	752.82	752.82	6,497.18	10.38
817.000 DRAG RACE EXPENSES	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
818.000 ENGINEERING	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
819.000 ENVIRONMENTAL	250.00	250.00	0.00	0.00	250.00	0.00
860.000 MOTOR POOL	8,000.00	8,000.00	20.92	20.92	7,979.08	0.26
870.000 TRAINING	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
880.000 EVENTS	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
910.000 INSURANCE: LIABILITY/EQUIPMENT	5,000.00	5,000.00	531.39	531.39	4,468.61	10.63
911.000 INSURANCE: WORKERS COMP	300.00	300.00	0.00	0.00	300.00	0.00
970.000 CAPITAL OUTLAY/EQUIPMENT	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
975.000 AIRPORT IMPROVEMENTS	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
Total Dept 040 - EXPENDITURES	128,850.00	128,850.00	2,134.93	2,134.93	126,715.07	1.66
TOTAL EXPENDITURES	128,850.00	128,850.00	2,134.93	2,134.93	126,715.07	1.66
Fund 295 - AIRPORT FUND:						
TOTAL REVENUES	128,850.00	128,850.00	14,442.18	14,442.18	114,407.82	11.21
TOTAL EXPENDITURES	128,850.00	128,850.00	2,134.93	2,134.93	126,715.07	1.66
NET OF REVENUES & EXPENDITURES	0.00	0.00	12,307.25	12,307.25	(12,307.25)	100.00

PERIOD ENDING 05/31/2019

ACCOUNT DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	ACTIVITY FOR MONTH 05/31/19 INCR (DECR)	YTD BALANCE 05/31/2019 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 470 - CITY FACILITIES CONSTRUCTION FUND						
Revenues						
Dept 030 - REVENUES						
400.000 ALLOCATION FROM CUR YR FD BAL	35,000.00	35,000.00	0.00	0.00	35,000.00	0.00
664.000 INTEREST EARNINGS	15,000.00	15,000.00	1,539.25	1,539.25	13,460.75	10.26
Total Dept 030 - REVENUES	50,000.00	50,000.00	1,539.25	1,539.25	48,460.75	3.08
TOTAL REVENUES	50,000.00	50,000.00	1,539.25	1,539.25	48,460.75	3.08
Expenditures						
Dept 040 - EXPENDITURES						
970.000 CONSTRUCTION CITY FACILITIES	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00
Total Dept 040 - EXPENDITURES	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00
TOTAL EXPENDITURES	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00
Fund 470 - CITY FACILITIES CONSTRUCTION FUND:						
TOTAL REVENUES	50,000.00	50,000.00	1,539.25	1,539.25	48,460.75	3.08
TOTAL EXPENDITURES	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00
NET OF REVENUES & EXPENDITURES	0.00	0.00	1,539.25	1,539.25	(1,539.25)	100.00

PERIOD ENDING 05/31/2019

ACCOUNT DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	ACTIVITY FOR MONTH 05/31/19 INCR (DECR)	YTD BALANCE 05/31/2019 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 590 - WASTEWATER FUND						
Revenues						
Dept 030 - REVENUES						
400.000 ALLOCATIONS FROM CUR YR FD BAL	300,485.00	300,485.00	0.00	0.00	300,485.00	0.00
403.000 DELQ ACCOUNTS - TAX ROLL	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
581.000 GRANTS - CDBG	494,000.00	494,000.00	0.00	0.00	494,000.00	0.00
581.100 SAW GRANT REVENUES	171,187.00	171,187.00	0.00	0.00	171,187.00	0.00
641.000 WASTEWATER REVENUES	1,010,762.00	1,010,762.00	88,268.61	88,268.61	922,493.39	8.73
642.000 WASTEWATER CHGS/SVCS & FEES	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
643.000 WATER BILL PENALTIES	8,000.00	8,000.00	1,186.57	1,186.57	6,813.43	14.83
648.000 TAP IN FEES - WATER	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
664.000 INTEREST EARNINGS	1,700.00	1,700.00	0.00	0.00	1,700.00	0.00
691.000 SRF LOAN PAYMENT - BOYNE MTN	226,422.00	226,422.00	0.00	0.00	226,422.00	0.00
Total Dept 030 - REVENUES	2,229,556.00	2,229,556.00	89,455.18	89,455.18	2,140,100.82	4.01
TOTAL REVENUES	2,229,556.00	2,229,556.00	89,455.18	89,455.18	2,140,100.82	4.01
Expenditures						
Dept 590 - EXPENDITURES						
705.000 SALARIES- WASTEWATER	109,266.00	109,266.00	5,090.85	5,090.85	104,175.15	4.66
709.000 OVERTIME- WASTEWATER	9,000.00	9,000.00	417.79	417.79	8,582.21	4.64
711.000 SAFETY EQUIPMENT	750.00	750.00	33.12	33.12	716.88	4.42
712.000 INSURANCE COST	200.00	200.00	15.44	15.44	184.56	7.72
713.000 MEDICAL INSURANCE	26,164.00	26,164.00	1,066.23	1,066.23	25,097.77	4.08
714.000 SOCIAL SECURITY	8,588.00	8,588.00	423.13	423.13	8,164.87	4.93
715.000 PENSION	30,000.00	30,000.00	2,964.00	2,964.00	27,036.00	9.88
716.000 UNEMPLOYMENT INS	11.00	11.00	0.00	0.00	11.00	0.00
719.000 ACC/VACA SICK/WW	10,000.00	10,000.00	291.19	291.19	9,708.81	2.91
726.000 LAB SUPPLIES	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
727.000 SUPPLIES	7,500.00	7,500.00	0.00	0.00	7,500.00	0.00
730.000 EQUIPMENT/MAINTENANCE	60,000.00	60,000.00	4,637.67	4,637.67	55,362.33	7.73
731.000 POSTAGE	1,600.00	1,600.00	130.00	130.00	1,470.00	8.13
735.000 GAS/OIL	4,000.00	4,000.00	278.35	278.35	3,721.65	6.96
740.000 TELEPHONE/UTILITIES	130,000.00	130,000.00	3,280.10	3,280.10	126,719.90	2.52
745.000 CHEMICALS	35,000.00	35,000.00	0.00	0.00	35,000.00	0.00
750.000 ADMINISTRATIVE FEE	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00
802.000 LEGAL FEES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
808.000 ACCOUNTING/AUDIT	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
809.000 ENVIRONMENTAL SERVICE FEES	11,000.00	11,000.00	494.00	494.00	10,506.00	4.49
818.000 ENGINEERING	40,000.00	40,000.00	0.00	0.00	40,000.00	0.00
819.000 SRF	500.00	500.00	0.00	0.00	500.00	0.00
860.000 MOTOR POOL	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00
861.000 VEHICLE EXPENSE	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
870.000 TRAINING/TRAVEL	3,000.00	3,000.00	666.90	666.90	2,333.10	22.23
900.000 PUBLISHING	250.00	250.00	0.00	0.00	250.00	0.00
910.000 LIAB/BUILDING INSURANCE	9,000.00	9,000.00	862.37	862.37	8,137.63	9.58
911.000 WORKERS COMPENSATION	2,700.00	2,700.00	0.00	0.00	2,700.00	0.00
968.000 DEPRECIATION EXPENSE	310,000.00	310,000.00	0.00	0.00	310,000.00	0.00
970.000 CAPITAL OUTLAY	187,330.00	187,330.00	0.00	0.00	187,330.00	0.00
971.000 SAW GRANT	171,187.00	171,187.00	8,086.10	8,086.10	163,100.90	4.72
981.000 SEWER LINE CONSTRUCTION	494,000.00	494,000.00	0.00	0.00	494,000.00	0.00
990.000 SRF PRINCIPLE EXPENSE	450,000.00	450,000.00	0.00	0.00	450,000.00	0.00
991.000 SRF INTEREST EXPENSE	70,510.00	70,510.00	0.00	0.00	70,510.00	0.00
Total Dept 590 - EXPENDITURES	2,229,556.00	2,229,556.00	28,737.24	28,737.24	2,200,818.76	1.29

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY

PERIOD ENDING 05/31/2019

ACCOUNT DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	ACTIVITY FOR MONTH 05/31/19 INCR (DECR)	YTD BALANCE 05/31/2019 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 590 - WASTEWATER FUND Expenditures						
TOTAL EXPENDITURES	2,229,556.00	2,229,556.00	28,737.24	28,737.24	2,200,818.76	1.29
Fund 590 - WASTEWATER FUND:						
TOTAL REVENUES	2,229,556.00	2,229,556.00	89,455.18	89,455.18	2,140,100.82	4.01
TOTAL EXPENDITURES	2,229,556.00	2,229,556.00	28,737.24	28,737.24	2,200,818.76	1.29
NET OF REVENUES & EXPENDITURES	0.00	0.00	60,717.94	60,717.94	(60,717.94)	100.00

PERIOD ENDING 05/31/2019

ACCOUNT DESCRIPTION	2019-20	2019-20	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
	ORIGINAL BUDGET	AMENDED BUDGET	MONTH 05/31/19 INCR (DECR)	05/31/2019 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 592 - WATER FUND						
Revenues						
Dept 032 - REVENUES						
400.000 ALLOCATION FROM CUR YR FD BAL	179,606.00	179,606.00	0.00	0.00	179,606.00	0.00
403.000 DELINQUENT ACCOUNT/TAX ROLL	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
641.000 WATER USER FEES	655,178.00	655,178.00	55,214.48	55,214.48	599,963.52	8.43
642.000 WATER CHGS SERVICES & FEES	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
643.000 PENALTIES/LATE FEES	7,500.00	7,500.00	730.87	730.87	6,769.13	9.74
645.000 FIRE HYDRANT FEES	27,500.00	27,500.00	0.00	0.00	27,500.00	0.00
648.000 WATER TAP-IN FEES	20,000.00	20,000.00	3,146.00	3,146.00	16,854.00	15.73
664.000 INTEREST EARNINGS	500.00	500.00	0.00	0.00	500.00	0.00
672.000 SPECIAL ASSESSMENT	20,800.00	20,800.00	0.00	0.00	20,800.00	0.00
Total Dept 032 - REVENUES	915,084.00	915,084.00	59,091.35	59,091.35	855,992.65	6.46
TOTAL REVENUES	915,084.00	915,084.00	59,091.35	59,091.35	855,992.65	6.46
Expenditures						
Dept 592 - EXPENDITURES						
705.000 SALARIES- WATER DEPT	109,266.00	109,266.00	5,090.84	5,090.84	104,175.16	4.66
709.000 OVERTIME	16,000.00	16,000.00	533.91	533.91	15,466.09	3.34
711.000 SAFETY EQUIPMENT	1,000.00	1,000.00	33.13	33.13	966.87	3.31
712.000 INSURANCE COSTS - LIABILITY	200.00	200.00	15.44	15.44	184.56	7.72
713.000 MEDICAL INSURANCE	26,164.00	26,164.00	1,054.38	1,054.38	25,109.62	4.03
714.000 SOCIAL SECURITY	8,588.00	8,588.00	426.09	426.09	8,161.91	4.96
715.000 PENSION	30,000.00	30,000.00	2,966.93	2,966.93	27,033.07	9.89
716.000 UNEMPLOYMENT	11.00	11.00	0.00	0.00	11.00	0.00
719.000 ACC VACA/SICK	10,000.00	10,000.00	212.00	212.00	9,788.00	2.12
727.000 SUPPLIES/MATERIALS	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
728.000 METERS/MATERIALS	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00
730.000 REPAIRS/MAINTENANCE	55,000.00	55,000.00	0.00	0.00	55,000.00	0.00
731.000 POSTAGE	1,600.00	1,600.00	130.00	130.00	1,470.00	8.13
735.000 GAS/OIL PURCHASES	7,000.00	7,000.00	391.44	391.44	6,608.56	5.59
740.000 TELEPHONE/UTILITIES	50,000.00	50,000.00	4,281.56	4,281.56	45,718.44	8.56
745.000 CHEMICALS	12,000.00	12,000.00	0.00	0.00	12,000.00	0.00
750.000 ADMINISTRATIVE FEE	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00
808.000 ACCOUNTING AUDIT	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
809.000 ENVIRONMENTAL SERVICE FEES	9,000.00	9,000.00	0.00	0.00	9,000.00	0.00
818.000 ENGINEERING	15,000.00	15,000.00	983.69	983.69	14,016.31	6.56
860.000 MOTOR POOL	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
861.000 VEHICLE EXPENSE	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
870.000 TRAINING/TRAVEL	3,000.00	3,000.00	106.00	106.00	2,894.00	3.53
900.000 PUBLISHING	1,400.00	1,400.00	0.00	0.00	1,400.00	0.00
910.000 LIABILITY/BUILDING INSURANCE	3,800.00	3,800.00	2,517.24	2,517.24	1,282.76	66.24
911.000 WORKERS COMPENSATION	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
970.000 WATER SYSTEM CAPITAL OUTLAY	322,630.00	322,630.00	4,135.00	4,135.00	318,495.00	1.28
990.000 DWRF PRINCIPAL	105,000.00	105,000.00	0.00	0.00	105,000.00	0.00
990.100 WATER LINE EXTENSION PRINCIPAL	20,800.00	20,800.00	0.00	0.00	20,800.00	0.00
991.000 DWRF INTEREST	10,750.00	10,750.00	0.00	0.00	10,750.00	0.00
991.100 WATER LINE EXTENSION INTEREST	11,375.00	11,375.00	0.00	0.00	11,375.00	0.00
Total Dept 592 - EXPENDITURES	915,084.00	915,084.00	22,877.65	22,877.65	892,206.35	2.50
TOTAL EXPENDITURES	915,084.00	915,084.00	22,877.65	22,877.65	892,206.35	2.50

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 User: Cindy
 DB: Boyne City

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY

PERIOD ENDING 05/31/2019

ACCOUNT DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	ACTIVITY FOR MONTH 05/31/19 INCR (DECR)	YTD BALANCE 05/31/2019 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 592 - WATER FUND						
Fund 592 - WATER FUND:						
TOTAL REVENUES	915,084.00	915,084.00	59,091.35	59,091.35	855,992.65	6.46
TOTAL EXPENDITURES	915,084.00	915,084.00	22,877.65	22,877.65	892,206.35	2.50
NET OF REVENUES & EXPENDITURES	0.00	0.00	36,213.70	36,213.70	(36,213.70)	100.00

User: Cindy

DB: Boyne City

PERIOD ENDING 05/31/2019

ACCOUNT DESCRIPTION	2019-20	2019-20	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
	ORIGINAL		MONTH 05/31/19	05/31/2019	BALANCE	
	BUDGET	AMENDED BUDGET	INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	
Fund 661 - MOTOR POOL FUND						
Revenues						
Dept 030 - REVENUES						
400.000 ALLOCATION FROM CUR YR FD BAL	165,514.00	165,514.00	0.00	0.00	165,514.00	0.00
608.000 BILLINGS WATER/WW FUND	9,500.00	9,500.00	0.00	0.00	9,500.00	0.00
609.000 BILLINGS MAJOR STREET	80,000.00	80,000.00	1,276.36	1,276.36	78,723.64	1.60
610.000 BILLINGS LOCAL STREET	101,600.00	101,600.00	523.53	523.53	101,076.47	0.52
611.000 BILLINGS GENERAL FUND	75,700.00	75,700.00	935.26	935.26	74,764.74	1.24
612.000 BILLINGS AIRPORT FUND	8,000.00	8,000.00	20.92	20.92	7,979.08	0.26
614.000 BILLINGS TO MARINA FUND	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00
615.000 BILLINGS TO CEMETERY FUND	8,000.00	8,000.00	793.78	793.78	7,206.22	9.92
673.000 EQUIPMENT SALES	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
690.000 MISCELLANOUS INCOME	12,000.00	12,000.00	3,000.00	3,000.00	9,000.00	25.00
Total Dept 030 - REVENUES	468,814.00	468,814.00	6,549.85	6,549.85	462,264.15	1.40
TOTAL REVENUES	468,814.00	468,814.00	6,549.85	6,549.85	462,264.15	1.40
Expenditures						
Dept 040 - EXPENDITURES						
705.000 SALARIES- MOTOR POOL	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
706.000 SALARIES- COMPOST	5,000.00	5,000.00	924.37	924.37	4,075.63	18.49
709.000 OVERTIME- MOTOR POOL	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
713.000 MEDICAL INSURANCE	1,248.00	1,248.00	109.02	109.02	1,138.98	8.74
714.000 SOCIAL SECURITY	566.00	566.00	69.37	69.37	496.63	12.26
715.000 PENSION	20,000.00	20,000.00	2,537.97	2,537.97	17,462.03	12.69
727.000 SUPPLIES	27,000.00	27,000.00	986.23	986.23	26,013.77	3.65
730.000 EQUIPMENT MAINTENANCE	45,000.00	45,000.00	0.00	0.00	45,000.00	0.00
735.000 GAS AND OIL	30,000.00	30,000.00	1,004.44	1,004.44	28,995.56	3.35
740.000 TELEPHONE/UTILITIES	17,000.00	17,000.00	934.70	934.70	16,065.30	5.50
750.000 ADMINISTRATIVE FEE	5,500.00	5,500.00	0.00	0.00	5,500.00	0.00
818.000 CONTRACTED SERVICES	30,000.00	30,000.00	214.70	214.70	29,785.30	0.72
910.000 INSURANCE	11,000.00	11,000.00	3,510.22	3,510.22	7,489.78	31.91
911.000 INSURANCE/WORKERS COMPENSATION	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
968.000 DEPRECIATION	62,000.00	62,000.00	0.00	0.00	62,000.00	0.00
970.000 EQUIPMENT PURCHASES	207,000.00	207,000.00	0.00	0.00	207,000.00	0.00
Total Dept 040 - EXPENDITURES	468,814.00	468,814.00	10,291.02	10,291.02	458,522.98	2.20
TOTAL EXPENDITURES	468,814.00	468,814.00	10,291.02	10,291.02	458,522.98	2.20
Fund 661 - MOTOR POOL FUND:						
TOTAL REVENUES	468,814.00	468,814.00	6,549.85	6,549.85	462,264.15	1.40
TOTAL EXPENDITURES	468,814.00	468,814.00	10,291.02	10,291.02	458,522.98	2.20
NET OF REVENUES & EXPENDITURES	0.00	0.00	(3,741.17)	(3,741.17)	3,741.17	100.00

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY

PERIOD ENDING 05/31/2019

ACCOUNT DESCRIPTION	2019-20	2019-20	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
	ORIGINAL BUDGET	AMENDED BUDGET	MONTH 05/31/19 INCR (DECR)	05/31/2019 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 701 - TRUST & AGENCY FUND						
Expenditures						
Dept 000						
793.000 TRAILER PARK FEES DUE SCH/COUNTY	0.00	0.00	(456.00)	(456.00)	456.00	100.00
Total Dept 000	0.00	0.00	(456.00)	(456.00)	456.00	100.00
TOTAL EXPENDITURES	0.00	0.00	(456.00)	(456.00)	456.00	100.00
Fund 701 - TRUST & AGENCY FUND:						
TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0.00	0.00	(456.00)	(456.00)	456.00	100.00
NET OF REVENUES & EXPENDITURES	0.00	0.00	456.00	456.00	(456.00)	100.00
TOTAL REVENUES - ALL FUNDS	15,088,242.00	15,088,242.00	849,853.69	849,853.69	14,238,388.31	5.63
TOTAL EXPENDITURES - ALL FUNDS	15,088,242.00	15,088,242.00	444,314.93	444,314.93	14,643,927.07	2.94
NET OF REVENUES & EXPENDITURES	0.00	0.00	405,538.76	405,538.76	(405,538.76)	100.00



Memo

To: Michael Cain, City Manager
From: Kevin Spate, Assistant Chief *MC*
Date: June 19, 2019
Re: River Jumping Ordinance

At the October 9th 2018 commission meeting information was brought before you about the dangers of diving into the river from the boardwalk and other objects. The discussion was centered on the fact that it was not a safe practice. The safety of people was the biggest concern, but it could also leave the City open to liability issues.

As directed by the City Commission, a draft ordinance was presented on May 14. The ordinance approved for second reading by the City Commission with suggestions for some minor changes in the wording.

The following is the ordinance wording with the recommend changes.

Sec. 34-9. - Jumping into bodies of water from man-made structures prohibited.

Jumping or diving into the Boyne River from any man made structure, or from any elevated height from any property owned by the City of Boyne City shall be prohibited.

- (1) On property owned by the City of Boyne City, a person shall not jump or dive into a body of water from any man made structure.
- (2) On property owned by the City of Boyne City, a person shall not jump into the Boyne River from any object higher than the river bank.
- (3) A person who violates subsection (1 or 2) is guilty of a Civil Infraction
- (4) The City manager or his/her designee may authorize in writing, permission for exemptions to sections (1) and (2)

State Law Reference: **750.493e Jumping or diving from public bridge or overpass as misdemeanor**

Recommendation:

It is my recommendation that the City Commission adopt the above ordinance.

Alternative options:

- Revise the proposed ordinance.
- Reject the ordinance.
- Other options the commission determines appropriate.

Additional Information

Penalty- From Boyne City Code of Ordinances

(e) No violation of this Code is a municipal civil infraction unless specifically declared to be a municipal civil infraction. The following provisions apply to municipal civil infractions in the absence of provisions of law or ordinance to the contrary:

(1) The sanction is a civil *fine* of not less than \$50.00 plus costs and other sanctions, unless otherwise prescribed by the schedule of *fin*es adopted by resolution;

(2) Increased civil *fin*es may be imposed for a repeat violation. In this subsection the term "repeat violation" means a second or subsequent violation of the same provision committed by the same person within a six-month period for which a person either admits responsibility or is found to be responsible. The sanction for a repeat violation is a civil *fin*e as follows plus costs and other sanctions, unless otherwise prescribed by the schedule of *fin*es adopted by resolution:

a. For the first repeat offense, no less than \$250.00; and

b. For each subsequent repeat offense, no less than \$500.00;

Definitions

Dictionary.com defines Riverbank as:

noun

The definition of a riverbank is "the land above the edge of a river".



A family enjoy a picnic on the riverbank.

An example of a riverbank is where you would put out a blanket next to a river for a picnic.

Merriam-Webster Defines Riverbank as:

noun

riv·er·bank | \ 'ri-vər-, bɑŋk

Definition of *riverbank*

: the bank of a river

WIKIPEDIA

Bank (geography)

In geography, the word **bank** generally refers to the land alongside a body of water. Different structures are referred to as *banks* in different fields of geography, as follows.

In limnology (the study of inland waters), a stream bank or river bank is the terrain alongside the bed of a river, creek, or stream.^[1] The bank consists of the sides of the channel, between which the flow is confined.^[1] Stream banks are of particular interest in fluvial geography, which studies the processes associated with rivers and streams and the deposits and landforms created by them. Bankfull discharge is a discharge great enough to fill the channel and overtop the banks.^[2]

The descriptive terms *left bank* and *right bank* refer to the perspective of an observer looking downstream, a well-known example of this being the sections of Paris as defined by the river Seine. The shoreline of ponds, swamps, estuaries, reservoirs, or lakes are also of interest in limnology and are sometimes referred to as banks. The grade of all these banks or shorelines can vary from vertical to a shallow slope.

In freshwater ecology, banks are of interest as the location of riparian habitats. Riparian zones occur along upland and lowland river and stream beds. The ecology around and depending on a marsh, swamp, slough, or estuary, sometimes called a bank, is likewise studied in freshwater ecology.

CITY OF BOYNE CITY



To: Michael Cain, City Manager *MC*
From: Tim Faas, Director of Public Works *TF*
Date: June 20, 2019
Subject: **2019 Gravel Road Dust Control
Contract Award Recommendation**

BACKGROUND:

Each year the Public Works Department contracts for the application of liquid dust suppressant to control dust on local gravel roads, alleys and the parking area at Avalanche Preserve. An invitation to bid was publicly advertised on May 28, 2019 and we received one (1) response by the June 10, 2019 deadline. The sole bidder (Northern Michigan Dust Control) has provided this service for many years to the City of Boyne City.

For the purposes of the bid specifications, I used the quantities is the last bid document from 2009 which stated a total of 20,000 gallons of liquid calcium chloride. Prior to submitting a bid, the owner of Northern Michigan Dust Control advised me that the quantity requested was low in comparison to the amount currently being used. I indicated that I would recommend the correct volume of 30,000 gallons when the request for an award of contract would be made to the City Commission. The bid form is a unit price bid which gives the Commission the flexibility to award more than what was requested, provided the bidder is agreeable (which he has indicated so). As such, I would recommend the 30,000 gallon quantity at the 63 cents per gallon rate bid which produces a total cost of \$18,900 for the service.

The costs for this project is included in the 2019/2020 budget as presented to the City Commission and would be charged to the following account: #203-463-930.000 (Local Roads – Maintenance).

RECOMMENDATION:

It is my recommendation that the City Commission award a Purchase Order contract with Northern Michigan Dust Control for the 2019 Gravel Road Dust Control Program in an amount not-to-exceed \$18,900. Further, I would recommend the City Manager to execute the documents.

OPTIONS:

1. That this matter be postponed for further information or consideration
2. That this matter be approved subject to some revision
3. Other options as determined by the City Commission

Encl: Invitation to Bid Document
List of Locations
Map of Locations
Bid Form Submitted by Northern Michigan Dust Control



CITY OF BOYNE CITY

GRAVEL DUST CONTROL SERVICES

SPECIFICATIONS

PART I

GENERAL REQUIREMENTS

I-1 QUALIFICATION REQUIREMENTS

Bids are being solicited only from responsible bidders known to be experienced and regularly engaged in work of similar character and scope to that covered in this Invitation to Bid (ITB). Satisfactory evidence that the bidder has the necessary capital, equipment, personnel, experience, etc. to do the work, may be required.

I-2 BID FORM

Sealed bids must be submitted on the bid forms furnished herein by the City. All bid amounts must be written and shown in figures in ink or typewritten together with all other data as required and shall be legally signed with the complete address of the bidder given thereon. Successful bidders not responding to all information requested in this ITB may have their bids rejected.

I-3 PRE-BID INSPECTIONS

All prospective bidders are invited to direct any necessary questions to Mr. Tim Faas, Director of Public Works, at 231-582-0375 or via email to tfaas@boynecity.com

I-4 RESPONSE DATE

To be considered, sealed bids must be received at the Boyne City Clerk's Office, 319 North Lake Street, Boyne City, Michigan, 49712, on June 10, 2019 no later than 1:00 pm; at which time the bids will be opened. The City Clerk's Office is open Monday through Friday, excluding holidays, between 8:30 a.m. and 4:30 p.m. Any bids received late will be returned unopened. Successful bidders mailing bids should allow normal delivery time to assure timely receipt of

their bids. Sealed envelopes containing bids must be clearly marked on the outside with the bidder's name and the title Gravel Dust Control Services.

All information submitted in the bid, including but not limited to bid prices, equipment, etc., must remain valid and in effect for at least ninety (90) days past the submission deadline.

I-5 OPENING OF BIDS

All bids received will be publicly opened and read aloud. All bidders are invited to be present.

I-6 REJECTION OF BIDS

The City reserves the right to reject any and all bids, to waive irregularities and/or informalities in any bid, and to make an award in any manner, consistent with law, it deems to be in the best interest of the City.

I-7 ALTERNATES OR ADDENDUMS

Clarifications desired by a prospective bidder shall be requested of the City in writing, and if clarifications are necessary, a reply shall be made in the form of an Addendum, a copy of which will be forwarded to each registered bidder. Every request for such clarification shall be in writing and addressed to: City Clerk, City of Boyne City, 319 North Lake Street, Boyne City, MI, 49712.

Bidders may provide alternate means of providing the services called for in this ITB at their discretion. This in no way relieves the bidder from providing the responses called for in this ITB. The City is under no obligation to consider any such alternates that may be provided.

No inquiry or request for a clarification received within three (3) working days of the submission deadline for bidders will be given consideration.

I-8 CONTRACT EXECUTION

The bidder to whom the contract is awarded shall, within ten (10) calendar days after the notice to award, enter into a written contract with the City. Failure to execute a contract will be considered cause for annulment of the award.

I-9 LENGTH OF CONTRACT

Bids shall address, to the greatest extent possible, all possible service delivery impacts, including, but not limited to, bid prices, equipment, etc., throughout the term of the contract. The City seeks to have this service completed twice during the period of July 1, 2019 through October 1, 2019.

PART II
PROGRAM GUIDELINES

II-1 DEFINITIONS

“Bids” shall be defined as an announcement of terms indicating what items are needed to complete a project.

“Bidder(s)” shall be defined as any person(s) or company that attempts to meet the terms of the Invitation to Bid (ITB) document.

“Successful Bidder” shall be defined as the Bidder who is chosen by the City Commission to enter into an agreement or contract with the City.

These definitions are meant as guides for understanding and not binding explanations.

II-2 PROJECT NARRATIVE

The City will be evaluating each bid in regards to quality of service offered, experience, cost, and other intangibles. With these aspects in mind, we will hold the successful bidder to the highest necessary standards to complete this task.

II-3 BIDDER RESPONSIBILITY

Each bidder shall have the responsibility to fully acquaint himself with all aspects of the conditions surrounding the contract and any or all of the other requirements as set forth in this document.

The successful bidder shall provide all of the required labor and materials, supplies, devices, or tools needed to perform the required services, unless otherwise specified in this document. The successful bidder shall perform at the utmost professional level.

II-4 SCOPE OF PROJECT

Successful bidder shall provide services for Gravel Dust Control Services, as outlined in this document, on a schedule to be acceptable to the City.

II-5 BACKGROUND

The city purchases Gravel Dust Control Services for gravel roads, gravel alleys and gravel parking lots annually.

II-6 SCOPE OF SERVICES

The work described herein involves the supply, delivery and controlled application of liquid chloride following grading of the road, alley and parking lot surfaces by City staff.

The Bidder shall furnish all Personnel, Equipment and Supplies to complete the Dust Control Services based on an estimated quantity of 20,000 gallons (roughly 10,000 gallons per treatment). The solution shall contain a minimum of 26% calcium chloride by volume. The equipment to be used shall be designed specifically for efficient liquid dust control application. The Successful Bidder shall furnish the City staff with daily tickets depicting the volume of solution applied.

Attached to this Invitation to Bid is a map of the approximate locations for reference in preparing bids. All bids shall be submitted in accordance to these specifications.

II-7 PROPOSAL FORMAT

The Bidder shall provide the following information in response to this Invitation to Bid:

1. Experience/Qualifications – Describe a minimum of three (3) similar projects you have performed for other clients. This shall include the project location, a description of the specific services you provided, client name and contact information including address and phone number.
2. Fee – Provide a proposed fee for the scope of services identified in this ITB.
3. Insurance – Provide specific information regarding your general and professional liability coverage. The Successful Bidder will be required to provide an insurance certificate to the City naming it as an additional insured. The minimum amounts required are as follows:
 - a) General Liability- \$2,000,000
 - b) Auto Liability- \$2,000,000
 - c) Worker's Compensation- Statutory amounts

II-8 EVALUATION CRITERIA

The City will use the following criteria to evaluate the bids, not necessarily presented in order of priority:

- a) Related project experience with municipal dust control services
- b) Project references
- c) Fee (on the basis of perceived value and not necessarily lowest cost to the City)

II-9 ASSIGNMENT OR SUBCONTRACTING

The successful bidder shall not assign, subcontract or otherwise transfer its duties and/or obligations under the contract, without the prior written consent of the City. Such consent does not release the successful bidder from any of his obligations and liabilities under the contract. Violations of this specification shall result in instant forfeiture of the contract.

II-10 INVOICING AND PAYMENTS

The successful bidder will submit to the City an invoice upon completion of each application performed. The City shall pay such invoices after approval and generally within thirty (30)

days of submission of the invoices.

II-11 PERSONNEL REQUIREMENTS

Successful bidder shall gainfully employ all individuals according to all applicable Municipal, County, State, and/or Federal laws.

II-12 FAIR EMPLOYMENT PRACTICES

Successful bidder agrees that there will not be any discrimination against any employee or applicant for employment, to be employed in the performance of the contract, with respect to hire, tenure, term, conditions or privileges of employment, or any matter directly or indirectly related to employment, because of sex, race, color, religion, national origin, ancestry, handicap or any other bias prohibited by State or Federal law or regulations.

II-13 CONTRACTOR'S PAYMENT OF TAXES

Without limitation on the foregoing, the successful bidder shall be solely responsible for:

- Payment of wages to its work force in compliance with all Federal and State laws, including the Federal Wage and Hour Act.
- Payment of any and all FICA, unemployment contributions and other payroll-related taxes or contributions required to be paid by the contractor under State and Federal law.
- Payment of all applicable Federal, State or Municipal taxes, charges or permit fees, whether now in force or subsequently enacted.

The successful bidder shall indemnify and hold the City harmless from all claims arising from the foregoing payment obligations of the successful bidder.

II-14 QUALITY OF SERVICE

As is the intent of any contract, the City expects the successful bidder to maintain all equipment in a clean and well-operating fashion, with special consideration for proper maintenance and care of all elements, items and equipment mentioned in this document. The successful bidder will operate in a professional manner and keep all noise and other nuisances to a minimum at all times while under contract with the City. The City wishes to keep from inconveniencing the public as much as possible. The successful bidder shall file all documents outlined in this ITB in a timely and well-organized manner. All work will be inspected by the Director of Public Works, or other duly designated City employee, before payment is made, payments may be reduced and/or withheld for work not considered complete.

II-15 OPERATION OF VEHICLES

The successful bidder shall operate all company (contractor's) vehicles in a manner so as to not impede traffic flow on City streets. Company vehicles are not to be left unattended for any reason except for emergencies or in the actual performance of the job. When a vehicle is left unattended for the actual performance of the job, it shall be parked according to all City codes

and ordinances in place at that time.

II-16 BREACH OF CONTRACT

In the event that any of the provisions of this bid and/or resulting contract are breached by the successful bidder, the City shall give written notice to the successful bidder of the breach or pattern of behavior that constitutes the breach and allow the successful bidder to resolve the breach or pattern of behavior that constitutes the breach within ten (10) days of successful bidder's receipt of notice. If the breach or pattern of behavior is not resolved, then the City Manager shall have the right to rescind this bid and/or resulting contract by sending written notice to the successful bidder of the cancellation and rescission.

II-17 CITY RIGHT TO TERMINATE CONTRACT

If the successful bidder should be judged bankrupt, if they should make a general assignment for the benefit of their creditors, if a receiver should be appointed on account of their insolvency, if they should persistently or repeatedly refuse to supply enough labor, materials and/or equipment to meet the scope of work of the contract, if they should persistently disregard laws of the State of Michigan and/or ordinances of the City or be guilty of substantial violations of any provision of the contract, the City may, without prejudice to any other right or remedy, terminate the contract immediately and re-let for same. The City, at their sole discretion, may terminate the contract immediately, based on warrants and if said immediate termination is in the best public health, safety and welfare interests of the City and their citizens.

In cases not involving the public's health, safety and welfare, a minimum of ten (10) days notification will be given to the successful bidder prior to the termination of the contract.

II-18 CITYS RIGHT TO MODIFY CONTRACT

The City reserves the right to negotiate with the bidder and/or successful bidder for a change in terms of the contract, during the term of the contract and to make adjustments relative to the implementation of a change that reduces or modifies the need for servicing called for in any resulting contract. If the City and the bidder and/or successful bidder are unable to agree on a revised contract, the City may seek new proposals and, upon a minimum of ten (10) days written notice, may terminate the unexpired portion of the contract. The City shall not be liable for any cost under this section beyond the contract price for the period where service is actually provided.

II-19 REFERENCES

The bidder shall include a list of current and prior projects similar to that proposed as illustrations of qualifying experience. Include the name, address, and telephone numbers of the responsible individual(s) at the project site who may be contacted. This must include:

- Municipalities within the State of Michigan
- Other references that the bidder feels should be considered.

BID FORM
(TO BE SUBMITTED TO THE CITY OF BOYNE CITY)

GRAVEL DUST CONTROL SERVICES

City of Boyne City
319 North Lake Street
Boyne City, MI 49712-2109

Mayor Neidhamer and the Boyne City, City Commission:

The undersigned, as Successful Bidder, hereby declares that this bid is made in good faith without fraud or collusion with any person or persons bidding on the same Contract; that he/she has carefully read and examined the Contract Documents, including the Invitation to Bid, General Requirements, and Program Guidelines for the designated work and understands all of the same; that he/she, or his/her representative, has made such personal investigation at the site as is necessary to determine the character and difficulties attending the execution of the proposed work. Bidder proposes and agrees that if this Proposal is accepted, bidder will contract with the City, provide necessary machinery, tools, apparatus and transportation services necessary to do all the work specified or referred to in the Contract Documents in the manner and time therein prescribed, and according to the requirements of the owner as therein set forth, to furnish the insurance required of the Contractor by the Contract Documents, and that he/she will take in full payment, the unit prices set forth in the following proposal.

All bidders understand that the City reserves the right to accept or reject any and/or all bids, to waive any irregularities and/or informalities in the bids, negotiate with any bidder, or to select the bid(s), or portions thereof, most advantageous to the City.

The successful bidder agrees that this bid shall be good and may not be withdrawn for a period of ninety (90) calendar days after the scheduled closing time for receiving bids.

Upon receipt of a written Notice of Award of the Bid, the successful bidder shall execute the formal Contract Agreement within ten (10) days. In the event that the Contract is not executed within the time set forth above, the Bid Proposal shall become the property of the City as liquidated damage for the delay and additional expense to the City caused thereby.

Pursuant to your request for Gravel Dust Control Services, I submit my bid, with the understanding that if my bid proposal, or section thereof, is accepted, I will execute a written contract with the City, which will embody the terms as outlined in the bid proposal.

I will meet all of the requirements and provide all of the services for the amounts listed on the attached bid sheet for the items listed in this document.

The undersigned, by execution of this contract, certifies that he/she is the OWNER of the firm named as N.M.D.C that he/she signs the bid on behalf of the firm and that he/she is authorized to execute the same on behalf of said firm

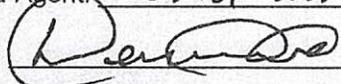
Company Name: NORTHERN M.F. DUST CONTROL

Address: 05916 US 31. S. CHARLEVOIX

Phone: 231-437-0105

E-mail: _____

Authorized Agent: DENNY WAY

Signature: 

Title: OWNER

Date: 6-10-19

<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT PRICE</u>	<u>TOTAL PRICE</u>
Liquid Chloride	20,000 gallons	<u>.63</u>	<u>\$12,600⁰⁰</u>

___ Number of Addendums Acknowledged

Attach Required References After This Page

Attach Insurance Certificate (sample) After This Page

JOB TO BE SCHEDULED WEEK OF 7-15-19

Gravel Dust Control Locations

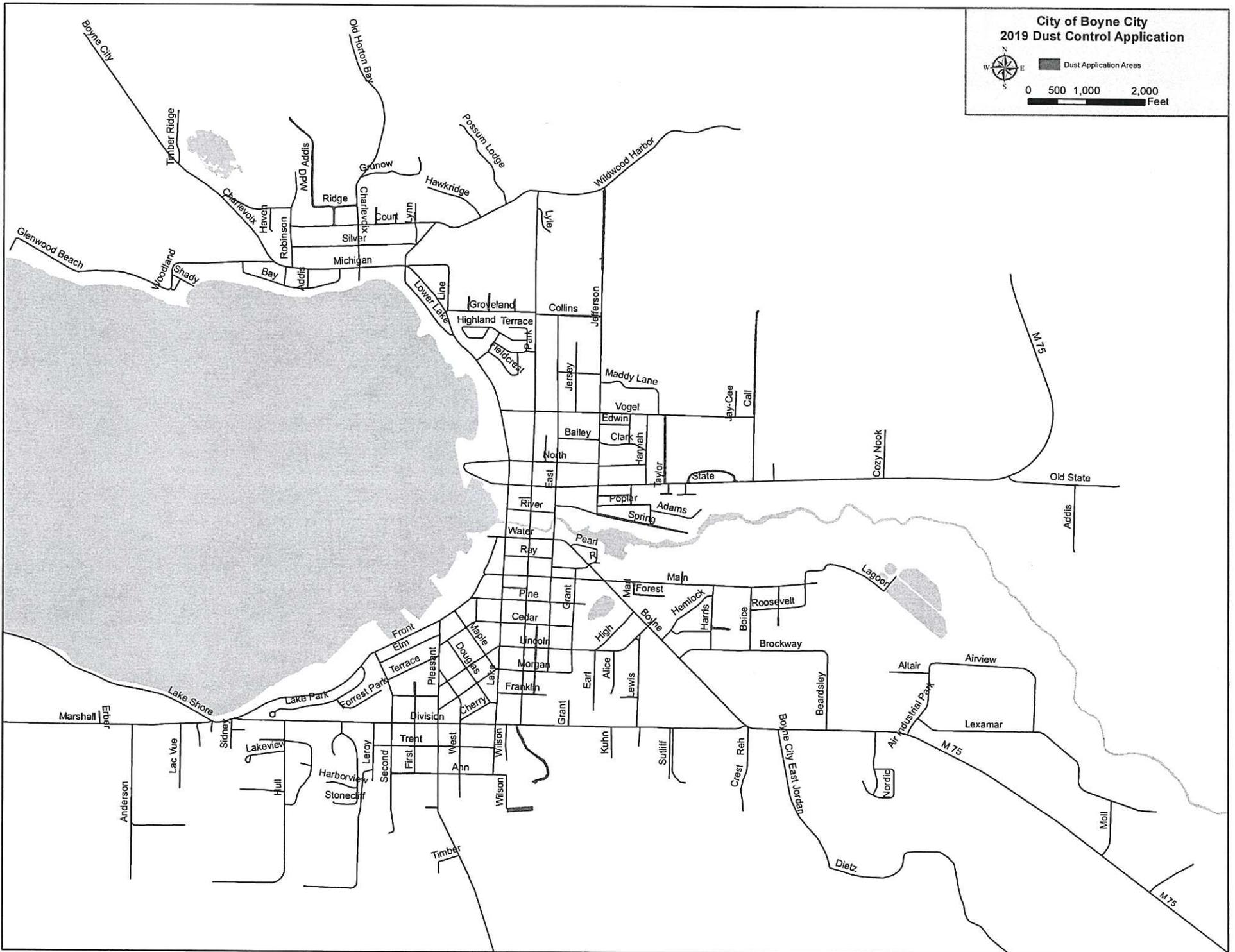
No.	Street	From	To	Length (ft)
1	Addis	Ridge	Well Head	1,689.6
2	Ridge	Addis	Charlevoix	755.0
3	Escape	Ridge	Court	322.1
4	Lynn	Court	End	332.6
5	Newton	Court	End	237.6
6	Freemont	Groveland	End	237.6
7	Ottawa	Groveland	End	264.0
8	Grove	Groveland	End	216.5
9	Collins	East	Jefferson	755.0
10	Jefferson	Wildwood Harbor	N of Collins	1,302.0
11	Call	Vogel	End	1,482.0
12	Taylor	Vogel	State	1,130.0
13	Rotary Park	State	State (loop)	1,100.0
14	Knollwood	State	End	365.0
15	Spring	Jefferson	End	1,536.5
16	Marl	Main	Forest	221.8
17	Forest	Marl	End	528.0
18	Thompson	Harris	End	324.0
19	McLean	Roosevelt	End	300.0
20	1910 Road	Division	Avalanche Park Sign	1,000.0
21	Ann	First	Second	406.6
22	Wilson	S of Division	End	311.0
23	Prospect	Pleasant	End	200.6
24	Edmond	Hull	End	411.8
25	First	N of McKinley	End	237.6
1	Alley	N of North	End	375.0
2	Alley	W of Park	End	150.0
3	Alley	Jefferson	Brown	520.0
4	Alley	Lake	Park	332.0
5	Alley	Cedar	Lincoln	375.0
6	Alley	Lincoln	Morgan	375.0
7	Alley	Morgan	Franklin	360.0
			Total Length (ft)	18,154.0
1	Avalanche Park	Parking Lot	Total Area (sq ft)	30,000.0

City of Boyne City
2019 Dust Control Application

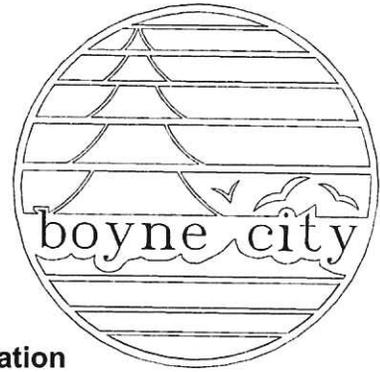


Dust Application Areas

0 500 1,000 2,000
Feet



CITY OF BOYNE CITY



To: Michael Cain, City Manager *MC*
From: Tim Faas, Director of Public Works *TF*
Date: June 20, 2019
Subject: **Playground Structure Wood Chips Recommendation**

BACKGROUND:

At my request, Penchura, the playground equipment supplier who was awarded the contract for the Peninsula Beach playground cozy dome and saddle spinner evaluated the mulch levels in our playground at Veteran's Park on May 30, 2019. He recommends an additional 210 cubic yards of engineered wood fiber (i.e. chips) be added to the current base material. By combining this extra amount with the volume already on order for the Peninsula Beach project, we can save some cost. The cost per cubic yard placed would drop from \$87 per cubic yard to just under \$60 per cubic yard based on the volume.

The engineered wood product is better than regular wood mulch for the following reasons:

1. Meets ADA requirements for accessibility by people with disabilities
2. Environmentally superior as it does not contain paints, stains, sealants or other chemicals found in regular wood mulch
3. Safer due to quality control on particle sizing and foreign material screening
4. Does not contain soil or other organic material that causes decomposition
5. Meets parks industry best practices

The cost of this material is a slightly more expensive than regular wood chips (\$30-\$40 per cubic yard bulk), but the \$60 cost includes blown in installation freeing our crews to perform other tasks. The most expensive material is rubber mulch which is about \$600 per cubic yard.

The total cost to bring the playground structure into compliance with industry standards would be \$9,870 which can be funded from the Parks & Recreation capital budget for miscellaneous capital of \$62,000. The expense would be charged to the following account: #101-751-970.000.

RECOMMENDATION:

It is my recommendation that the City Commission approve a Purchase Order Contract with Penchura for the additional engineered wood chips at the Veteran's Park playground structure in an amount not-to-exceed \$9,870. Further that the City Manager execute the documents.

OPTIONS:

1. That this matter be postponed for further information or consideration
2. That this matter be approved subject to some revision
3. Other options as determined by the City Commission

Encl: Email for Penchura (dated June 11, 2019)

Tim Faas, DPW Director

From: doug penchura.com <doug@penchura.com>
Sent: Tuesday, June 11, 2019 9:34 AM
To: Tim Faas, DPW Director
Subject: RE: Peninsula Beach color renderings

Hi Tim,

It looks like you the price per cubic yard blown in engineered wood fiber based on full 60 CY truckloads is \$52/cubic yard or \$3120/truck. You currently have 30CY coming with your Peninsula Beach project and if you add that to the 207-210 needed you get 4 full truckloads is 240 cubic yards.

You have 30 cubic yards at \$2610 committed to Peninsula Beach. By bundling it with the other loads we can reduce the total cost of the wooden playground material to \$9870. ($\$12480 - \$2610 = \9870 based on $240 - 30 = 210$ cubic yards). If you choose to all or some of the wood fiber, keep it in 60 cubic yards increments to get the best price.

Thanks

Douglas Smith, CPSI

Recreation Consultant

P: 906-286-2370 | F: 810-229-6256 | E: doug@penchura.com

UP Office: 693N Krummich Rd, Manistique, MI 49854

www.Penchura.com



From: Tim Faas, DPW Director <maintenance@boynecity.com>
Sent: Monday, June 10, 2019 7:23 AM
To: doug penchura.com <doug@penchura.com>
Subject: RE: Peninsula Beach color renderings

Great, thanks!

Tim

From: doug penchura.com [<mailto:doug@penchura.com>]
Sent: Friday, June 7, 2019 4:59 PM
To: Tim Faas, DPW Director <maintenance@boynecity.com>
Subject: RE: Peninsula Beach color renderings

Tim,

Thanks. I placed the order with your color selection and will keep you posted on delivery. I still need to get you the site plan. I also did a measurement of the wood playground area and it looks like about 207 cubic yards would cover about 6" loose. I'm getting a price on that for you and should have it early next week.

Thanks

Douglas Smith, CPSI

Recreation Consultant

P: 906-286-2370 | F: 810-229-6256 | E: doug@penchura.com

UP Office: 693N Krummich Rd, Manistique, MI 49854

www.Penchura.com



From: Tim Faas, DPW Director <maintenance@boynecity.com>

Sent: Thursday, June 6, 2019 3:10 PM

To: doug penchura.com <doug@penchura.com>; Patrick Kilkenny <pkilkenny@boynecity.com>

Subject: RE: Peninsula Beach color renderings

I like the limon & lagoon option as it's a lighter than the other two.

Tim Faas

Director of Public Works

City of Boyne City

231.582.0375

From: doug penchura.com [<mailto:doug@penchura.com>]

Sent: Friday, May 31, 2019 12:07 PM

To: Tim Faas, DPW Director <maintenance@boynecity.com>; Patrick Kilkenny <pkilkenny@boynecity.com>

Subject: Peninsula Beach color renderings

Tim and Patrick,

Thanks for the time yesterday and I'm looking forward to installing your project! Here are some color renderings based on the lagoon and limon scheme we discussed. I did not write down if you wanted the lagoon with the tangerine option. If you would like to see that I'll send it another email to keep files sizes down. Thanks

Douglas Smith, CPSI

Recreation Consultant

P: 906-286-2370 | F: 810-229-6256 | E: doug@penchura.com

UP Office: 693N Krummich Rd, Manistique, MI 49854

www.Penchura.com

REQUEST YOUR 2019
LITERATURE TODAY

**PLAY WILL
ALWAYS
SHAPE US**



CITY OF BOYNE CITY

To: Michael Cain, City Manager *MC*
From: Tim Faas, Director of Public Works *TF*
Date: June 20, 2019
Subject: **Special Event Request Recommendation**



BACKGROUND:

On June 14, 2019 the Boyne City Pirate Fest filed a second special event application with the City Clerk. This “new” event would be conducted on August 10th during the Pirate Festival previously approved in Veteran’s Park. The request is for use of the Open Space to conduct a Highlander Games competition by the pirates. It is estimated that about 80 pirates would participate. Water and electric is available for the event from the City Boat Launch adjacent to the Open Space.

Staff has reviewed and conditionally approved the request. However, since this is a new event request at a recently acquired parcel by the City of Boyne City, the City Manager recommended it come before the City Commission for approval. The application would normally be reviewed in advance by the Parks & Recreation Commission; however, it was submitted after the last meeting and there is not another meeting scheduled until August 8, 2019 which is too late for consideration.

RECOMMENDATION:

It is my recommendation that the City Commission approve the request of the Boyne City Pirate Fest to hold a Highlander Games special event on August 10, 2019 subject to details acceptable to the city staff.

OPTIONS:

1. That this matter be postponed for further information or consideration
2. That this matter be approved subject to some revision
3. Other options as determined by the City Commission

Encl: Special Event Request Form (dated June 14, 2019)

CITY OF BOYNE CITY

Request for Use of City Parks
For Special Events

PAID JUN 14 2019

Event/Group Name: BOYNE CITY PIRATE FEST

Address: 2612 S. Panny Rd EJ

Applicant Phone #: 231 675 0115

Contact Person on Day of the Event: Cindi

Contact Person's Cell # for Day of Event: 231 675 0115

Email: Cindifranco's@att.net

Location of planned activity: Open Space

Date(s) and time(s) of activity: August 10 7 a.m./p.m. to 9 a.m./p.m.

Description of planned activity: Highlander Games

Estimated number of participants: 80

[Signature] 6-14-19
Print Name & Signature of applicant date

over →

The City of Boyne City Administrative Policies, Section 5.3, require that:
All requests for use of City Parks for non-public purposes (art fairs, concerts, etc.) should be submitted to the City Clerk. Such requests shall be in writing and conform to the following standards:

- A. All applications shall be reviewed by City Staff to determine the lack of conflict with previously scheduled events.
- B. The applicant shall be responsible for any extra law enforcement or traffic control measures required as a result of the event.
- C. The applicant shall assume the responsibility for any liability related to the event.
- D. The applicant shall assume the responsibility for any clean-up which may be required to restore the area to its original condition.

approved denied

[Signature]
Main Street Director

6-14-19
Date

approved denied

[Signature]
Parks Director

6/17/2019
Date

approved denied

[Signature]
City Clerk

6-19-19
Date

approved denied

[Signature]
City Manager

6-19-19
Date

Michael Cain

From: Cindi Malin <cindifrancos@att.net>
Sent: Tuesday, June 18, 2019 6:26 AM
To: Michael Cain
Subject: Obviously I know nothing

Questions

Do they have portajohns? There are 2 bathrooms at boat launch we can use if we clean.

We need at least one portajon for the athletes only to use.
PF will supply

Do they need electric or water?

Yes we will need both if possible

Where do spectators sit/stand?

In the areas I marked on the map but they will have to bring their own chairs or stand

There will be no over night camping on the site

Sent from my iPhone

Michael Cain

From: Cindi Malin <cindifrancos@att.net>
Sent: Tuesday, June 18, 2019 8:35 AM
To: Michael Cain
Subject: Me again

Highlanders will not have food tent/truck. BCPF will provide athletes their food

Sent from my iPhone



CITY OF BOYNE CITY

To: Michael Cain, City Manager *MC*
 From: Cindy Grice, City Clerk/Treasurer *CG*
 Date: June 20, 2019
 Subject: Third Party Payment Processing Partners

We have been utilizing a company called Official Payments as our payment processing partner for payments received at the counter at City Hall, over the phone and online for tax and utility payments since October, 2015. Official Payments was one of the two companies that partner with our accounting software provider BS&A and provided us with the best rate for our customers as they are paying the fees, not the City.

We have been informed by BS&A that they would no longer be partnering with Official Payments and recommended either Point & Pay or Invoice Cloud. These companies would provide the same services as Official Payments, but the convenience fees charged to the individuals paying their taxes or utilities or other fees would be different.

Contact with representatives from both Invoice Cloud and Official Payments was made. The following costs proposed to the biller are as follows.

Point & Pay:

- Credit or Debit Cards 3% with a \$2.00 minimum for all utility, taxes and misc. payments
- E-Checks \$3.00 up to \$10,000 and \$10.00 over \$10,000

Invoice Cloud:

- Credit or Debit Cards 3.5% of amount due for property taxes
- Credit or Debit Cards \$3.95 for utility and miscellaneous bills
- E-Checks \$2.95 for all payments
- \$1.00 per pay by phone transaction in addition to above fees on the day before a bill is due
- \$100.00 per month paid by the City

After reviewing both proposals and presentations, Michele Hewitt and I both feel the best option is to contract with Point & Pay. Invoice Cloud offered many additional options that were very nice, but at a cost of \$100.00 per month to the City, we didn't feel it was worth the cost because many of them were duplications of current services, such as emailed utility bills and past due notices. Nothing would change for those who use our online payment system for paying their taxes or utility bills. Other fees not available online could still be paid at the counter or over the phone.

RECOMMENDATION:

To approve to enter into an agreement Point & Pay to provide credit card, debit card, e-check or other electronic means for tax bills, utility bills and other miscellaneous payments to the City of Boyne City and authorize the City Manager to execute the documents



City of Boyne City

MEMO

Date: June 21, 2019

To: Mayor Neidhamer and the Boyne City City Commission

From: Michael Cain, City Manager 

Subject: Lofts on Lake Street PA 210 Application Presentation

As the City Commission is aware, a mixed use redevelopment project is being proposed for three properties at the intersection of North Lake and State Streets. The project is being proposed and would be developed by Michigan Community Capital (MCC). The project was approved by the Planning Commission at their May 20th meeting.

Over the last couple of months the City Commission has been considering the possibility of granting tax relief as requested by MCC a State of Michigan authorized Commercial Rehabilitation Exemption Certificate under Public Act 210 of 2005. Under this act the City could freeze the taxes on the property for up to ten years at their current levels.

At your April 23rd meeting the City Commission approved moving the establishment of a PA 210 district for the three properties involved in the Lofts on Lake Street project. A map showing those properties in attached as page 7 of this packet.

On Tuesday, May 21st a public information meeting regarding Public Act 210 was held. About 18 people attended and we were thanked for our efforts to get the word out about this matter.

At the City Commission's May 28th meeting, rescheduled for 7:00 p.m., a public hearing was held on establishing the district and it was approved by the City Commission.

Following up on the City Commission's approval of the District notice was given to Charlevoix County, as required by law, to give them the required 28 days to consider the matter and determine if they wanted to weigh in on the matter. We were invited to the Charlevoix County Board of Commissioner's meeting of June 12th to review the matter with them. Four of the five City Commissioner's attended that meeting, as did a member of the Main Street Board, our consultant Mac McClelland and me. We had a good discussion with the Commissioners. Their primary concern was that the project provided the housing proposed at the moderate pricing proposed for the length of any relief and if that changed that the relief should be withdrawn. You will see that addressed further in Mac's notes on page 6.

On June 7th MCC submitted the State required application and related materials as noted on pages 1 thru 5. We are bringing all these items before you this evening, along with our consultant, so we can begin to review them and plan for the Public Hearing on this application at our July 9th 7:00 p.m. City Commission meeting. Mr. McClelland is scheduled to attend that meeting with us to address any questions or comments the Commission may have.

I have also reached out the Michigan Economic Development Corporation to determine where they are regarding their consideration of support for MCC's Lofts on Lake Street project and if that may impact us in any

way. I will let you know what I learn.

RECOMMENDATION: To review and discuss the PA 210 application received from Michigan Community Capital regarding their proposed Lofts on Lake Street project and provide any direction to staff necessary in preparation for the July 9th 7:00 p.m. Public Hearing on this matter.

OPTIONS:

- Postpone further action for additional information or review.
- Reschedule the Public Hearing.
- Some other action as determined as appropriate by the City Commission.

STATE USE ONLY		
Application Number	Date Received	LUCI Code

Application for Commercial Rehabilitation Exemption Certificate

Issued under authority of Public Act 210 of 2005, as amended.

Read the instructions page before completing the form. **This application should be filed after the commercial rehabilitation district is established.** The applicant must complete Parts 1, 2 and 3 and file one original application form (with required attachments) and one additional copy with the clerk of the local governmental unit (LGU). Attach the legal description of property on a separate sheet. This project will not receive tax benefits until approved by the State Tax Commission (STC). Applications received after October 31 may not be acted upon in the current year. This application is subject to audit by the STC.

PART 1: OWNER / APPLICANT INFORMATION (applicant must complete all fields)			
Applicant (Company) Name (applicant must be the owner of the facility) Lofts on Lake Street, LLC		NAICS or SIC Code SIC 5812; SIC 5999	
Facility's Street Address 100 and 120 N Lake St, 114 State St	City Boyne City	State MI	ZIP Code 48912
Name of City, Township or Village (taxing authority) City of Boyne City	County Charlevoix	School District Where Facility is Located Boyne City Public Schools	
<input type="checkbox"/> City <input type="checkbox"/> Township <input type="checkbox"/> Village			
Date of Rehabilitation Commencement (mm/dd/yyyy) 10/21/2019	Planned Date of Rehabilitation Completion (mm/dd/yyyy) 12/01/2020		
Estimated Cost of Rehabilitation \$9,100,000	Number of Years Exemption Requested (1-10) 10		
Expected Project Outcomes (check all that apply)			
<input checked="" type="checkbox"/> Increase Commercial Activity <input type="checkbox"/> Retain Employment <input checked="" type="checkbox"/> Revitalize Urban Areas <input checked="" type="checkbox"/> Create Employment <input checked="" type="checkbox"/> Prevent Loss of Employment <input checked="" type="checkbox"/> Increase Number of Residents in Facility's Community			
No. of jobs to be created due to facility's rehabilitation 65	No. of jobs to be retained due to facility's rehabilitation 0	No. of construction jobs to be created during rehabilitation 150	
PART 2: APPLICATION DOCUMENTS			
Prepare and attach the following items:			
<input checked="" type="checkbox"/> General description of the facility (year built, original use, most recent use, number of stories, square footage)		<input checked="" type="checkbox"/> Statement of the economic advantages expected from the exemption	
<input checked="" type="checkbox"/> Description of the qualified facility's proposed use		<input checked="" type="checkbox"/> Legal description	
<input checked="" type="checkbox"/> Description of the general nature and extent of the rehabilitation to be undertaken		<input type="checkbox"/> Description of the "underserved area" (Qualified Retail Food Establishments only)	
<input checked="" type="checkbox"/> Descriptive list of the fixed building equipment that will be a part of the qualified facility		<input type="checkbox"/> Commercial Rehabilitation Exemption Certificate for Qualified Retail Food Establishments (Form 4753) (Qualified Retail Food Establishments only)	
<input checked="" type="checkbox"/> Time schedule for undertaking and completing the facility's rehabilitation			
PART 3: APPLICANT CERTIFICATION			
Name of Authorized Company Officer (no authorized agents) Marilyn Crowley		Telephone Number (517) 803-0634	
Fax Number		E-mail Address marilyn@miccap.org	
Street Address 507 S Grand Ave.	City Lansing	State MI	ZIP Code 48933
<p><i>I certify that, to the best of my knowledge, the information contained herein and in the attachments is truly descriptive of the property for which this application is being submitted. Further, I am familiar with the provisions of Public Act 210 of 2005, as amended, and to the best of my knowledge the company has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local governmental unit and the issuance of a Commercial Rehabilitation Exemption Certificate by the State Tax Commission.</i></p> <p><i>I further certify that this rehabilitation program, when completed, will constitute a rehabilitated facility, as defined by Public Act 210 of 2005, as amended, and that the rehabilitation of this facility would not have been undertaken without my receipt of the exemption certificate.</i></p>			
Signature of Authorized Company Officer (no authorized agents) <i>Marilyn Crowley</i>		Title Vice President	Date 06/07/2019

PART 4: ASSESSOR RECOMMENDATIONS (assessor of LGU must complete Part 4)			
Provide the Taxable Value and State Equalized Value of Commercial Property, as provided in Public Act 210 of 2005, as amended, for the tax year immediately preceding the effective date of the certificate (December 31 of the year approved by the STC).			
	Taxable Value	State Equalized Value (SEV)	
Land			
Building(s)			
The property to be covered by this exemption may not be included on any other specific tax roll while receiving the Commercial Rehabilitation Exemption. For example, property on the Eligible Tax Reverted Property (Land Bank) specific tax roll cannot be granted a Commercial Rehabilitation Exemption that would also put the same property on the Commercial Rehabilitation specific tax roll.			
<input type="checkbox"/> By checking this box I certify that, if approved, the property to be covered by this exemption will be on the Commercial Rehabilitation Exemption specific tax roll and not on any other specific tax roll.			
Name of Local Government Body			
Name of Assessor (first and last name)		Telephone Number	
Fax Number		E-mail Address	
<i>I certify that, to the best of my knowledge, the information contained in Part 4 of this application is complete and accurate.</i>			
Assessor's Signature			Date
PART 5: LOCAL GOVERNMENT ACTION (clerk of LGU must complete Part 5)			
Action Taken By LGU (attach a certified copy of the resolution):			
<input type="checkbox"/> Exemption approved for _____ years, ending December 30, _____ (not to exceed 10 years)			
<input type="checkbox"/> Exemption Denied			
Date District Established (attach resolution for district)	Local Unit Classification Identification (LUCI) Code	School Code	
PART 6: LOCAL GOVERNMENT CLERK CERTIFICATION (clerk of LGU must complete Part 6)			
Clerk's Name (first and last)		Telephone Number	
Fax Number		E-mail Address	
Mailing Address	City	State	ZIP Code
LGU Contact Person for Additional Information	LGU Contact Person Telephone Number	Fax Number	
<i>I certify that, to the best of my knowledge, the information contained in this application and attachments is complete and accurate and hereby request the State Tax Commission issue a Commercial Rehabilitation Exemption Certificate, as provided by Public Act 210 of 2005, as amended.</i>			
Clerk's Signature			Date

The clerk must retain the original application at the local unit and mail one copy of the completed application with attachments to:

State Tax Commission
 P.O. Box 30471
 Lansing, MI 48909

Instructions for Completing Form 4507

Application for Commercial Rehabilitation Exemption Certificate

The Commercial Rehabilitation Exemption Certificate was created by Public Act 210 of 2005, as amended. The application is initially filed, reviewed, and approved by the LGU and then reviewed and approved by the State Tax Commission. According to Section 3 of Public Act 210 of 2005, as amended, the LGU must establish a Commercial Rehabilitation District. **Rehabilitation may commence after establishment of the Commercial Rehabilitation District.**

Owner / Applicant Instructions

1. Complete Parts 1, 2 and 3 of application
2. Prepare and attach all documents required under Part 2 of the application:
 - a. General description of the facility (year built, original use, most recent use, number of stories, square footage)
 - b. Description of the qualified facility's proposed use
 - c. Description of the general nature and extent of the rehabilitation to be undertaken
 - d. Descriptive list of the fixed building equipment that will be a part of the qualified facility
 - e. Time schedule for undertaking and completing the facility's rehabilitation
 - f. Statement of the economic advantages expected from the exemption
 - g. Legal description of the facility
 - h. Description of the "underserved area" (Qualified Retail Food Establishments only)
3. Qualified Retail Food Establishments:
 - a. Complete Part 1 of the *Commercial Rehabilitation Exemption Certification for Qualified Retail Food Establishments* (Form 4753). Submit to LGU clerk along with application.
 - b. Describe the "underserved area" and provide supporting documentation to show how the project area meets one or more of the following requirements:
 - i. An area that contains a low to moderate income census tract(s) which, based on per capita income, are tracts below the 66.67 percentile (\$23,643 in 1999 dollars) and a below average supermarket density
 - ii. An area that has a supermarket customer base with more than 50% living in a low income census tract(s) which based on the per capita income, are tracts below the 66.67 percentile (\$23,643 in 1999 dollars)
 - iii. An area that has demonstrated significant access limitations due to travel distance and has no Qualified Retail Food Establishments within two miles of the geo-center for an urban area or has no Qualified Retail Food Establishments within nine miles of the geo-center for a rural area.

For assistance in determining the project area's eligibility, visit www.michigan.gov/propertytaxexemptions and click on Commercial Rehabilitation Act.
4. Submit the application and all attachments to the clerk of the LGU where the property is located.

LGU Assessor Instructions

Complete and sign Part 4 of the application.

LGU Clerk Instructions

1. After LGU action, complete Part 5 of the application.
2. After reviewing the application for complete and accurate information, complete Part 6 and sign the application to certify the application meets the requirements as outlined by Public Act 210 of 2005, as amended.
3. Assemble the following for a complete application:
 - a. Completed *Application for Commercial Rehabilitation Exemption Certificate* (Form 4507)
 - b. All required attachments listed under Part 2
 - c. A copy of the resolution by the LGU establishing the district
 - d. A certified copy of the resolution by the LGU approving the application
 - e. Complete Form 4753 (Qualified Retail Food Establishments only)
4. Submit the completed application to: State Tax Commission, P.O. Box 30471, Lansing, MI 48909

Application Deadline

The State Tax Commission must receive complete applications on or before October 31 to ensure processing and certificate issuance for the following tax year. Applications received after October 31 may not be processed in time for certificate issuance for the following tax year.

For guaranteed receipt by the State Tax Commission, send applications and attachments via certified mail.

If you have questions or need additional information or sample documents, visit www.michigan.gov/propertytaxexemptions or call 517-335-7491



**Lofts on Lake Street
PA 210 Attachments
June 7, 2019**

General description of the facility

The Property consists of approximately 0.93-acres developed with an approximately 5,250-square-foot warehouse, approximately 1,754-square-foot commercial office, and an approximately 952-square-foot house. The remainder of the Property consists of pavement, gravel, and landscaping.

General description of the facility's proposed use

The proposed project is located at 100 and 120 North Lake Street and 114 State Street. The project will include the demolition of the three existing buildings and construction of a 3-story mixed-use building to house 42 residential (rental) units on the 2nd-3th floors, and commercial space on the 1st floor. The apartment breakdown includes six studio/1-bath units (400sq. ft.), twenty-eight 1-bedroom/1-bath units (500 sq. ft.), and eight 2-bedroom/2-bath units (750 sq. ft.). At least 51% of the residential units will be priced at 80% AMI rents or less. 69 parking will be available onsite for residents and commercial users. In addition, the project will create 13 public parking spaces on both State St. and Lake St.

General description of the nature and extent of the restoration, replacement, or construction to be undertaken

The exterior of the building will be mostly brick and hardy-panel with large commercial aluminum and glass storefronts. The building will be a steel building type with a water fire suppression system throughout and an elevator. Current designs reflect the first floor commercial will be finished as follows: Drywall will be installed and primed but not painted. Plumbing and Electrical will be brought into the space and ready for a tenant to finish as required. Temporary power and permanent fire suppression will be installed. Storefronts, access doors and exterior will be finished completely. The space will be tempered to keep temperatures in an acceptable range for vacancy. The project is targeting retail and residential tenants, but no leases have been signed to date. If a tenant is identified before or during construction, the intention is to complete the tenant buildout and improvements within the construction timeframe. The apartments will be energy efficient and quiet, with high-quality, large fiberglass windows, R-21 insulation on exterior walls, sound insulation between units, solid core doors and LED lighting. The floors will be a durable and attractive luxury vinyl tile throughout. The kitchens will have stainless steel appliances, electric stoves and solid surface countertops with a tiled backsplash. All apartments will have washers and driers in the unit.

4/

Descriptive list of the fixed building equipment that will be a part of the facility

The project will be entirely new construction. This includes new foundations, floor systems, insulation, windows, façade, LED lighting, fire suppression, HVAC, plumbing, electrical wiring, elevator, etc.

Time schedule for undertaking and completing the facility's restoration, replacement or construction

Construction commencement- 10/21/2019

Construction completion- 12/01/2020

Statement of the economic advantages expected from receiving the exemption

The exemption will help to reduce the financial risk associated with developing a mixed use building in a small downtown. The exemption will enable the project to move forward. The site will be redeveloped into a dense, mixed-use building where there were previously 1 and 2 story underutilized or vacant buildings. The project will encourage walkability through a high % of glazing on the first floor and targeting commercial users that activate the space, such as restaurant tenants. The building creates significant hardscape areas in the front of the building to encourage future tenants to provide outdoor dining options. In addition, the site will be activated by commercial patrons and residents where there was currently not any residential and minimal commercial activity on the site.

CONSIDERATIONS FOR PA 210 CERTIFICATE REQUEST

LOFTS ON LAKE STREET, LLC

CITY OF BOYNE CITY

The Boyne City Commission approved the attached resolution designating a Commercial Rehabilitation District under Public Act 210 of 2005, Michigan's Commercial Rehabilitation Act, for three parcels at 100 and 120 Lake Street and 114 State Street in downtown Boyne City at their May 28, 2019 meeting. The effective date of the District is on or about June 28, unless rejected by the Charlevoix County Board of Commissioners.

An Application for Commercial Rehabilitation Exemption Certificate has been submitted by Lofts on Lake Street, LLC, which is the next step in the process. The City has 60 days to consider the application; however, consideration of a public hearing and potential approval is anticipated at the July 9 City Commission meeting.

The City has the right to request the execution of a Development Agreement to define any considerations in the approval of the Certificate. Through the discussions of the Exemption and the project, there have been considerations identified to be discussed and, if appropriate, incorporated into a Development Agreement.

Considerations that have been identified to date include:

- A provision that if the project does not meet the original objective of at least 51% of the units priced at 80% Average Median Income rents or less, the Exemption Certificate will be revoked.
- Short term rents of less than 30 days are not allowed, without approval from the City of Boyne City.
- Any sale or transfer of the property must be approved by the City Commission and transfer of the Exemption Certificate will be contingent upon the continuation of 51% of the units at 80% AMI through the 10-year exemption period.

The Development Agreement would also include other general terms and conditions, including indemnity, insurance documentation, and dispute resolution.

The considerations will be discussed at the June 25 City Commission meeting and the results will be incorporated into a draft Development Agreement to be shared and negotiated with Lofts on Lake Street, LLC. Approval of the Exemption Certificate should be contingent upon an executed Development Agreement.

LOFTS ON LAKE STREET PARCELS



June 2019

June 2019							July 2019						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
						1		1	2	3	4	5	6
2	3	4	5	6	7	8	7	8	9	10	11	12	13
9	10	11	12	13	14	15	14	15	16	17	18	19	20
16	17	18	19	20	21	22	21	22	23	24	25	26	27
23	24	25	26	27	28	29	28	29	30	31			
30													

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
May 26	27	28	29	30	31	Jun 1
2	3	4	5	6 8:30am Main Street Board mtg.	7	8
9	10	11 7:00pm City Commission	12	13 5:00pm Parks & Rec	14 Flag Day (United States)	15
16 Father's Day (United States)	17 9:00am Historical Commission 5:00pm Planning Commission	18	19	20	21	22
23	24	25 12:00pm City Commission	26	27 5:30pm Airport Advisory Board	28	29
30	Jul 1	2	3	4	5	6

July 2019

July 2019						
Su	Mo	Tu	We	Th	Fr	Sa
7	1	2	3	4	5	6
14	8	9	10	11	12	13
21	15	16	17	18	19	20
28	22	23	24	25	26	27
	29	30	31			

August 2019						
Su	Mo	Tu	We	Th	Fr	Sa
4	5	6	7	1	2	3
11	12	13	14	8	9	10
18	19	20	21	15	16	17
25	26	27	28	22	23	24
				29	30	31

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jun 30	Jul 1	2	3	4 Independence Day (United States)	5	6
7	8 12:00pm EDC/LDFA	9 7:00pm City Commission	10	11 5:00pm Parks & Rec	12	13
14	15 9:00am Historical Commission 5:00pm Planning Commission	16	17	18	19	20
21	22	23 12:00pm City Commission	24	25 5:30pm Airport Advisory Board	26	27
28	29	30	31	Aug 1	2	3