



City of Boyne City

Founded 1856

319 N. Lake Street

Boyne City, Michigan 49712

www.cityofboynecity.com

Phone 231-582-6597

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BOYNE CITY
CITY COMMISSION REGULAR MEETING
Boyne City Hall
319 North Lake Street
Tuesday, April 23, 2019 at Noon

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. CONSENT AGENDA
The purpose of the consent agenda is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff, or the public may ask that any item(s) on the consent agenda be removed and placed as the last item under new business to receive full discussion. Such requests will be automatically respected.
 - A. Approval of the April 9, 2019 City Commission regular meeting minutes as presented
 - B. Approval to proclaim Thursday, April 25, 2019 Arbor Day in the City of Boyne City
 - C. Approval of the application from Brehm Ventures, LLC. for a new Class C license issued under the provisions of MCL 436.1521a(1)(b) located at 123 & 125 Water St. be approved by the Michigan Liquor Control Commission.
4. HEARING CITIZENS COMMENTS (on non-agenda items; 5 minute limit)
5. CORRESPONDENCE
 - A. Communications from Charter Communications
6. CITY MANAGER'S REPORT
7. REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES
 - A. March, 2019 Financial Statement
8. OLD BUSINESS
9. NEW BUSINESS
 - A. Application for Alley Vacation
Consideration to proceed with the vacation of a public way request by Richard Wright at 920 Edmund Street to vacate the portion of the alley between Edmund and Division Streets and authorize the City Manager to execute the documents

An Equal Opportunity Provider and Employer

Hometown Feel, Small Town Appeal

- B. Planning Commission Appointment
Consideration to appoint a member to the Planning Commission to fill a vacancy on the Planning Commission with a term expiring on May 31, 2021
- C. FY 2018/2019 Budget Amendments
Consideration to approve the FY 2018/2019 budget amendments as presented in compliance with accounting and budgeting standards
- D. Fiscally Ready Communities Program
Discussion of Boyne City's participation in the State's new Fiscally Ready Communities program and allow City staff to proceed with it.
- E. Veteran's Park Pavilion Funding
Consideration to authorize the City Manager and/or City Clerk/Treasurer to execute the proposed Performance Based Grant – Summary of Terms presented by the Michigan Economic Development Corporation and any subsequent documents and agreements necessary to secure a grant of up to \$408,415 and complete the associated work to complete the Veterans Park Pavilion Improvements as proposed.
- F. Lofts on Lake Street Financial Incentives
Consideration to authorize the City Manager and his/her designees to take the necessary steps as authorized and required by the State of Michigan to establish a Public Act 210 of 2005 Commercial Rehabilitation District using the DDA's boundaries in anticipation of receiving applications from Lofts on Lake Street and other eligible entities applying for Exemption Certificates.
- G. Filter Feed Pump and Backwash Pump Repair
Consideration to contract with Jett Pump to rebuild one filter feed pump and one backwash pump at a cost of \$11,740 and authorize the City Manager to execute the documents
- H. Goal Quarterly Check in #1
- I. Request of the City Manager to go into closed session to consider strategy connected with the negotiation of a collective bargaining agreement as provided in MCL 15.268 (c) of the Michigan Open Meetings Act (PA 267 of 1976)
10. GOOD OF THE ORDER
11. ANNOUNCEMENTS
- The County Wide Officials Meeting will be held on Monday, April 29, 2019 at 5:30 p.m. in the Boyne City Hall Commission Chambers
 - The next regular City Commission meeting is scheduled for Tuesday, May 14, 2019 at 7:00 p.m.
12. ADJOURNMENT

A copy of this notice was posted April 19, 2019

Individuals with disabilities requiring auxiliary aids or services in order to participate in municipal meetings may contact Boyne City Hall for assistance: Cindy Grice, City Clerk/Treasurer, 319 North Lake Street, Boyne City, MI 49712; phone (231) 582-0334



Scan QR code or go to
www.cityofboyne.org
click on Boards & Commissions for complete

**APRIL 9, 2019
REGULAR MEETING**

RECORD OF THE PROCEEDINGS OF THE REGULAR BOYNE CITY COMMISSION MEETING DULY CALLED AND HELD AT BOYNE CITY HALL, 319 NORTH LAKE STREET, ON TUESDAY APRIL 9, 2019

CALL TO ORDER

Mayor Neidhamer called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance.

Present: Mayor Tom Neidhamer, Mayor Pro-Tem Ron Grunch, Commissioners Hugh Conklin, Sally Page and Dean Solomon

Absent: None

Staff: Cindy Grice, Michael Cain, Scott McPherson, Michele Hewitt, Mark Fowler, Kelsie King-Duff, Tim Faas, Kevin Spate, John Lamont and Barb Brooks

Others: There were 14 citizens in attendance including a representative from the Petoskey News Review

**CONSENT AGENDA
MOTION**

2019-04-029
Moved by Grunch
Second by Page

Approved the March 12, 2019 City Commission special meeting minutes as presented
Approved the March 12, 2019 City Commission regular meeting minutes as presented
Approved the March 18, 2019 City Commission Pre Budget meeting as presented
Approved the March 21, 2019 City Commission Budget Work Session meeting as presented

Ayes: 5
Nays: 0
Absent: 0
Motion carried

CITIZENS COMMENTS

None

CORRESPONDENCE

Correspondence from the Boyne Area Chamber of Commerce regarding moving their location effective April 30, 2019 and correspondence from the Health Department of Northwest Michigan regarding marijuana opt-out were received and filed.

**CITY MANAGERS
REPORT**

City Manager Cain reported:

- The ice pole is now down.
 - The street sweeper has been put in service
 - A preliminary plan for the Lake Street mixed use project will be at the next Planning Commission meeting
 - City Hall will be closed at noon on Friday, April 19 in observance of Good Friday
-

**AWARD
PRESENTATION**

Mayor Neidhamer presented City Clerk/Treasurer Cindy Grice and Deputy Treasurer Michele Hewitt with the Government Finance Officers Associations Certificate of Achievement for Excellence in Financial Reporting for FYE 2018. It is the third year the City has received the award.

**REPORTS OF
OFFICERS, BOARDS
AND STANDING
COMMITTEES**

Draft minutes of the February 28, 2019 Airport Advisory Board Meeting; the March 7, 2019 Main Street Board Meeting; the March 7, 2019 Historic District Commission; the March 14, 2019 Parks & Recreation Board Meeting; the March 18, 2019 Historical Commission Meeting; the March 18, 2019 Planning Commission Meeting and the February Financial Statement were received and filed.

**Public Hearing –
Proposed FYE 2020
Budget**

Public Hearing to hear Citizen comments regarding the General Appropriations for the FYE 2020 Budget as required by statutory regulations

Mayor Neidhamer opened the Public Hearing at 7:10 p.m.

City Manager Cain provided an overview of the proposed FYE 2020 budget. The budget was thoroughly reviewed at an all day budget work session. There was no other public comment.

Mayor Neidhamer closed the Public Hearing at 7:15 p.m.

Board Discussion: Commissioner Solomon said we are still in a respectable position with our fund balance this year.

**Millage Rate Resolution
– General Operating**

Consideration to adopt the Resolution to Establish a General Operating Millage Rate of 15.51 for the City of Boyne City FY 2019/2020

Staff Comments: None

Citizens Comments: None

Board Discussion: All are in agreement.

MOTION

2019-04-030
Moved by Solomon
Second by Conklin

To adopt the Resolution to Establish a General Operating Millage Rate of 15.51 for the City of Boyne City FY 2019/2020

Ayes: 5
Nays: 0
Absent: 0
Motion carried

**Millage Rate Resolution
– City Facilities Debt
Service**

Consideration to adopt the Resolution to Establish a City Facilities Debt Service Millage Rate of 2.20 for the City of Boyne City FY 2019/2020

Staff Comments: None

Citizens Comments: None

Board Discussion: All are in agreement.

MOTION

2019-04-031
 Moved by Conklin
 Second by Page

To adopt the Resolution to Establish a City Facilities Debt Service Millage Rate of 2.20 for the City of Boyne City FY 2019/2020

Ayes: 5
 Nays: 0
 Absent: 0
 Motion carried

General Appropriations Act Resolution

Consideration to adopt the General Appropriations Act for FY 2019/2020 Resolution

Staff Comments: None

Citizens Comments: None

Board Discussion: All are in agreement.

MOTION

2019-04-032
 Moved by Page
 Second by Grunch

To adopt the General Appropriations Act for FY 2019/2020 Resolution

Ayes: 5
 Nays: 0
 Absent: 0
 Motion carried

Fee Schedule Resolution

Consideration to adopt Fee Schedule for FY 2019/2020 Resolution

Staff Comments: None

Citizens Comments: None

Board Discussion: All are in agreement.

MOTION

2019-04-033
 Moved by Solomon
 Second by Grunch

To adopt Fee Schedule for FY 2019/2020 Resolution

Ayes: 5
 Nays: 0

Absent: 0
Motion carried

**Macksey Conditional
Zoning Extension
Request**

Consideration to approve a one year extension, expiring 4/25/2020 of the conditional zoning agreement with Macksey Build Properties

Planning Director Scott McPherson discussed the request from Ted Macksey of Macksey Build Properties for an extension of his Conditional Zoning agreement originally executed on April 25, 2017. In the request, various options were listed. Over the past two years, frequent contact and updates were given to City staff regarding his efforts, confirming due diligence.

Staff Comments: None

Citizens Comments: Woody Hardy asked if city utilities would be on this property and was informed, yes. Penny Hardy asked what happens if Mr. Macksey's project stops partway through. Scott said the plan can attach certain guarantees.

Board Discussion: All are in agreement with the recommendation

MOTION

2019-04-034
Moved by Conklin
Second by Page

To approve a one year extension, expiring April 25, 2020 of the conditional zoning agreement with Macksey Build Properties

Ayes: 5
Nays: 0
Absent: 0
Motion carried

**Cedar/Terrace Streets
Reconstruction**

Consideration to City Commission conditionally award a contract for the Cedar & Terrace Streets Reconstruction Project in an amount not-to-exceed A) \$929,314.00 should the city be notified that it did not receive the MDOT TEDF Category B Grant; or B) \$938,607.14 should the city be notified that it did receive the MDOT TEDF Category B Grant; and authorize the City Manager to execute the documents

Director of Public Works Tim Faas discussed the reconstruction of a portion of West Cedar Street and all of Terrace Street. Bids have been received and MDC Contracting LLC is the lowest qualified bidder. The bid amount varies based on whether, or not, the City is successful in application for the \$250,000 MDOT TEDF Category B Grant that was submitted last month. The reason for this variation is due to the increased cost to perform the work later this year after the grant agreement is executed with MDOT, if so awarded. Based on its bid, MDC Contracting LLC would be paid 1% more if we are successful due to the timing of the work. As such, the conditional award recommendation outlined in C2AE's attached letter offers two scenarios; 1) a total of \$929,314.00 without the grant, and 2) a total

of \$938,607.14 under the scenario where we are successful with the grant.

The costs for these two projects are included in the 2019/2020 budget as presented to the City Commission. It would be split between the Construction accounts in the Local Roads Budget and in the Water & Wastewater Budget.

Staff Comments: None

Citizens Comments: None

Board Discussion: All are in agreement with the recommendation

MOTION

2019-04-035

Moved by Solomon

Second by Conklin

To conditionally award a contract for the Cedar & Terrace Streets Reconstruction Project in an amount not-to-exceed A) \$929,314.00 should the city be notified that it did not receive the MDOT TEDF Category B Grant; or B) \$938,607.14 should the city be notified that it did receive the MDOT TEDF Category B Grant; and authorize the City Manager to execute the documents

Ayes: 5

Nays: 0

Absent: 0

Motion carried

Cedar / Terrace Street Reconstruction Project Bidding & Construction Engineering Recommendation

Consideration to award a contract for the bidding and construction engineering services for the Cedar and Terrace Streets Reconstruction project in an amount not-to-exceed \$83,300 per the proposal dated 4/3/19 and authorize the City Manager to execute the documents

Director of Public Works Tim Faas discussed the proposed contract for the Cedar / Terrace Street Reconstruction Project. Now that the bids have been received, the on-site construction engineering is the next phase of the required engineering services. The City requested a formal proposal from C2AE, the City's civil engineering consultant, outlining the project understanding, scope and fee for the desired services (see attached). C2AE performed the design work on this project to be constructed later this year. The total cost of the services is \$83,300 which would be split between the Professional Services accounts in the Local Roads Budget and in the Water & Wastewater Budget. The \$1,500 portion allocated for bidding assistance would be charged to the 2018/2019 budget; however, the majority would be charged to the 2019/2020 budget if approved by the City Commission.

Staff Comments: None

Citizens Comments: None

Board Discussion: All are in agreement with the recommendation

MOTION

2019-04-036
 Moved by Conklin
 Second by Page

To award a contract for the bidding and construction engineering services for the Cedar and Terrace Streets Reconstruction project in an amount not-to-exceed \$83,300 per the proposal dated 4/3/19 and authorize the City Manager to execute the documents

Ayes: 5
 Nays: 0
 Absent: 0
 Motion carried

**2019/2020 Road
 Rehabilitation Project**

Consideration to approve Amendment No. 1 to the contract with Rieth-Riley Construction for the 2019/2020 Road Rehabilitation Project in an amount not-to-exceed \$56,176.87; and issue a Purchase Order for a total amount of \$260,170.83 and authorize the City Manager to execute the documents

Director of Public Works Tim Faas stated that in May 2018, the City Commission awarded a contract to Rieth-Riley Construction for the 2018/2019 Pavement Maintenance Project in an amount of \$203,993.96. Shortly after the contract award a labor dispute between MITA and the heavy equipment operators occurred State-wide. This labor dispute caused many road projects to be delayed last year and many projects were also deferred to this season, including our project.

The amount awarded last year was based on an estimated quantity of 10,889 square yards of pavement for the streets depicted on the attached spreadsheet. Recently I met with Mike Ellwanger (Rieth-Riley Construction) to visit the sites and re-measure the quantities. The resultant quantities are 27% more than the 10,889 square yards. As such, the project would either need to be reduced in scope substantially, or the additional quantities be included with an amendment to the contract. Rieth-Riley Construction is willing to honor last year's unit prices if the City of Boyne City is intent on completing all the roads originally planned as part of this project.

Based on the budgets included in the recent presentation to the City Commission for 2019/2020, we have sufficient funds to complete the major road (Front Street) and still have a little left for other work, or as a contingency. We also have just enough to complete all of the local roads (First Street, Trent Street, Ann Street and most of Wilson Street) as outlined on the attached spreadsheet. The southern-most 60 feet of Wilson Street would not be done this year which affords us time to repair the storm sewer pipe and integrate that last portion with the redesign of the Avalanche parking lot next year. If approved, the project will be done the spring.

The \$260,170.83 in costs for this project is included in the 2019/2020 budget as presented to the City Commission and would be charged to the following accounts:

#202-463-930.000 (Major Roads – Maintenance) \$110,374.18 and
 #203-463-930.000 (Major Roads – Maintenance) \$149,796.65

Staff Comments: None

Citizens Comments: None

Board Discussion: All are in agreement with the recommendation

MOTION

2019-04-037

Moved by Grunch

Second by Conklin

To approve Amendment No. 1 to the contract with Rieth-Riley Construction for the 2019/2020 Road Rehabilitation Project in an amount not-to-exceed \$56,176.87; and issue a Purchase Order for a total amount of \$260,170.83 and authorize the City Manager to execute the documents

Ayes: 5

Nays: 0

Absent: 0

Motion carried

American Waste Contract

Consideration to approve the one-year extension to the contract with American Waste for the 2019/2020 Solid Waste Collection & Disposal Services in an amount not-to-exceed \$6,000 for containerized refuse collection and \$65,000 for the rubbish collection programs and authorize the City Manager to execute the documents

Director of Public Works Tim Faas stated that in March 2018, the City Commission approved a one-year extension of a contract with American Waste for solid waste collection and disposal services. The services include containerized refuse collection and disposal for the City wastewater plant, cemetery, public buildings and parks facilities. In addition, the services include the annual spring and fall rubbish collections and disposal offered to the residents during three weeks each season.

In the current fiscal year 2018/2019 we anticipate the containerized refuse collection costs to be about \$4,500 in total. The costs of the spring and fall rubbish collection was \$62,075.

On March 13, 2019 we received a proposal from American Waste for this year's services under another one-year extension. As a result the cost of containerized refuse collection would increase to roughly \$5,400 in total (about 20% more). The costs for the spring and fall rubbish collection would increase about 2.6% for labor and equipment and 4.2% for disposal services.

I believe that the City can work together with American Waste this year to reduce the overall cost of the rubbish collection program to fit

within the \$65,000 recommended budget should the City Commission desire to extend the contract an additional year.

Staff Comments: None

Citizens Comments: None

Board Discussion: All are in agreement with the recommendation

MOTION

2019-04-038

Moved by Page

Second by Grunch

To approve the one-year extension to the contract with American Waste for the 2019/2020 Solid Waste Collection & Disposal Services in an amount not-to-exceed \$6,000 for containerized refuse collection and \$65,000 for the rubbish collection programs and authorize the City Manager to execute the documents

Ayes: 5

Nays: 0

Absent: 0

Motion carried

Airport Hangar Lease

Consideration to approve the revised 15 year License & Use Agreement for hangar A-12 at the Boyne City Municipal Airport as proposed and recommended by the Airport Board and authorize the City / Airport Manager to sign it.

City Manager Michael Cain stated that the tenant of airport hangar A-12 proposed making a major improvement to it with the installation of a new aircraft door on its east side. The hangar came off its 25 year lease in February of 2018 and is currently being rented for \$5,000 per year. The tenant would like to install a new door to make it easier to get large aircraft in and out of the hangar. The aircrafts he has are too tall for the current bi-fold. With his old plane, they had to lift the nose up so the tail would tilt down and they could get it back in. He has recently acquired a new jet which would be more difficult to get into the hangar. The Airport Board has approved to allow him to replace the door at his own cost with a new one piece door for about \$35,850. He is willing to make that investment if he can obtain a new multi-year lease rather than the existing year to year or month to month leases available. After some negotiations, the Board and tenant felt that a 15 year lease would be fair to both parties. During that term, the tenant still has to pay rent and other costs associated with the hangar. These rents would increase based on the Consumer Price Index. If for some reason the tenant left before the 15 years are up, the airport would be free to lease the hangar to another tenant.

Staff Comments: None

Citizens Comments: None

Board Discussion: All are in agreement with the recommendation

MOTION

2019-04-039
 Moved by Conklin
 Second by Grunch

To approve the revised 15 year License & Use Agreement for hangar A-12 at the Boyne City Municipal Airport as proposed and recommended by the Airport Board and authorize the City / Airport Manager to sign it

Ayes: 5
 Nays: 0
 Absent: 0
 Motion carried

Pet Safe Grant

Consideration to support an application for grant funding from Pet Safe for enhancement of the existing city-owned Ridge Run Dog Park by constructing the dog agility area and authorize the City Manager to execute the documents

Director of Public Works Tim Faas stated the volunteer dog park committee has requested support of the City Commission to file an application for a grant to help fund the next phase of the Ridge Run Dog Park which will be a dog agility area. The Committee is currently fund raising for the balance of the costs, not covered by the grant so that no City funds would be required to construct this phase.

Staff Comments: None

Citizens Comments: None

Board Discussion: All are in agreement with the recommendation

MOTION

2019-04-040
 Moved by Solomon
 Second by Grunch

to support an application for grant funding from Pet Safe for enhancement of the existing city-owned Ridge Run Dog Park by constructing the dog agility area and authorize the City Manager to execute the documents

Ayes: 5
 Nays: 0
 Absent: 0
 Motion carried

2019 Marina Rates

Consideration to adopt the 2019 Season Marina Rates effective immediately

Harbormaster Barb Brooks stated that in order to implement the 2019 rates that were discussed during the budget work session, we need to have them adopted prior to the new budget going into effect for billing purposes. We normally mail invoices the first part of April

with a due date of April 30. If these are not adopted prior to April 30, we will have to use the 2018 rates.

Staff Comments: None

Citizens Comments: None

Board Discussion: All are in agreement with the recommendation

MOTION

2019-04-041

Moved by Conklin

Second by Page

To adopt the 2019 Season Marina Rates effective immediately

Ayes: 5

Nays: 0

Absent: 0

Motion carried

One Water Marina Agreement

Consideration to allow the City to enter into operations / management agreements with the One Water Marina Association and individual slip owners and authorize the City Manager to review and sign all agreements on the City's behalf.

Harbormaster Barb Brooks stated the City has been contracted to operate the One Water Marina for the developer (Integrity Land Company / Glen Catt) since it opened for business in 2010. The relationship has worked well and has been beneficial for both parties. The City also rented slips on behalf of JGK Enterprises (Judy (Greg) Krueger – slip 9) and Konupek LLC (Bob Konupek – slip 8). The past practice set forth by the Commission several years ago was to allow staff to negotiate the terms of the contract as it was just a renewal and only bring the issue back to the Commission if there were significant changes. Now that all but seven slips are individually owned, there are not as many interested in participating in the rental program, yet the need is still there to manage and maintain the marina. With less slips to rent, there was a concern that there may not be enough revenue produced to make it worth the City's time to continue the partnership and who would cover certain expenses associated with the operations.

The One Water Marina Association is proposing a flat fee to the City of \$2,000 for operations (general oversight and light maintenance). In addition, the City would contract with each individual owner who is interested in putting their slip in the rental pool for the season at a 50/50 split. Integrity Land Company has verbally committed to placing all of their slips in the rental program and I have no reason to believe that either JGK Enterprises or Konupek LLC would want to discontinue the arrangement we have had in the past. There may be a couple of the new owners that have an interest in participating in the rental program as well. The agreement with the Association will be very similar to the agreements we have signed with Integrity Land Company over the last 8 years. Basically the only change is partnership will be with the Association at a flat fee.

The liability expenses include salaries, liability insurance and misc. supplies. In 2018 that totaled approximately \$7,000. The \$2,000 plus the rental revenue from Integrity Land Company's slips alone should more than cover these expenses

Continuing management of the One Water Marina for at least one more year would be beneficial in several ways:

- Potential of additional income to the marina fund
- The ability to provide seasonal and transient slips in addition to what we offer at the municipal marina
- Control over slips and dock use for the Boyne Thunder event
- The ability to continue to provide additional shoppers' dock opportunities
- The ability to market to and attract larger boats

Staff Comments: None

Citizens Comments: None

Board Discussion: All are in agreement with the recommendation

MOTION

2019-04-042

Moved by Conklin

Second by Page

To allow the City to enter into operations / management agreements with the One Water Marina Association and individual slip owners and authorize the City Manager to review and sign all agreements on the City's behalf

Ayes: 5

Nays: 0

Absent: 0

Motion carried

Good Of The Order

Commissioner Conklin stated that he would like to see the Chamber of Commerce office to remain open as a volunteer run visitor center after the Chamber staff moves to their new location. Mayor Pro-Tem Grunch inquired about the final clean up of the West Michigan Water extension project.

ADJOURNMENT

Motion by Mayor Neidhamer, second by Commissioner Conklin to adjourn the Regular City Commission meeting of Tuesday, April 9, 2019 at 8:48 p.m.

Tom Neidhamer
Mayor

Cindy Grice
Clerk/Treasurer

STAFF REPORT

TO: Michael Cain, City Manager/ Mayor/ City Commission
FROM: Tim Faas, Public Works Director
DATE: April 23, 2019
RE: Arbor Day Proclamation

Mc

TF



Background and Findings

The State of Michigan will celebrate Arbor Day on Friday, April 26, 2019. As part of our efforts to remain certified as a “Tree City USA” we also need to celebrate Arbor Day. As part of the celebration we hope to foster tree awareness and the importance of trees in our community.

It has been over 148 years since J. Sterling Morton founded Arbor Day. His simple idea of setting aside a special day for tree planting is now more important than ever. Boyne City has a wonderful setting in our northern part of the state but our urban forest is in need of care and maintenance. By proclaiming Arbor Day this will help refocus the city’s commitment to this valuable resource.

Recommendation

Staff recommends the Mayor proclaim Arbor Day in the City of Boyne City on **Thursday, April 25, 2019** and the City Commission, by motion, confirm the attached Proclamation.

Arbor Day Celebration



Open House

April 25, 2019 7:30 am – 4:30 pm



Free Trees!

Get your free seedlings

at

**Boyne City Hall
319 N Lake Street
Boyne City, MI 49712**



Call 582-6597
For more information



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Founded 1856

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PROCLAMATION # 2019-04-23

- Whereas: In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and*
- Whereas: this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and*
- Whereas: Arbor Day is now observed throughout the nation and the world, and*
- Whereas: trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife, and*
- Whereas: trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, and beautify our community, and*
- Whereas: trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and*
- Whereas: trees, wherever they are planted, are a source of joy and spiritual renewal.*
- Now, therefore I, Thomas Neidhamer, Mayor of the City of Boyne City, do hereby proclaim April 26, 2019 as Arbor Day in the City of Boyne City, and I urge all citizens to celebrate Arbor Day, and to support efforts to protect our trees and woodlands, and*
- Further, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations;*

Thomas Neidhamer, Mayor

Dated this 23rd day of April, 2019



To: Michael Cain, City Manager 
Boyne City City Commission

From: Kelsie King-Duff, Executive Director 

Date: April 18, 2019

Subject: Redevelopment Liquor License Request Correction

OVERVIEW:

At the March 12th meeting of the Boyne City City Commission, approval was given that the application from Brehm Ventures, LLC. for a new Class C license issued under the provisions of MCL 436.1521a(1)(b) located at 125 Water St. be approved by the Michigan Liquor Control Commission. The application to the MLCC is in regards to an expansion Ed & Kristine Brehm are pursuing for their Provisions & Wine Emporium and Market business. A letter from the Michigan Liquor Control Commission has been received that the approval needs to be amended to include 123 Water Street as well. 125 covers the new area of the store that is being developed as a wine bar. 123 covers the area that is currently The Wine Emporium. The current license on the property will only cover the area that is Provisions. The license for both 123 & 125 will be a license for on-premise consumption. The license for the Provisions space is for off-premise consumption only. There are not any changes to the actual license that was recommended for approval, just both addresses need to be covered by the commission motion.

Details on requirements on for the entire application can be found at:

https://www.michigan.gov/documents/lara/RDA_Requirements_629245_7.pdf

A list of the requirements relating to local government approval can be found at the end of page 1 and beginning of page 2 at the following link:

https://www.michigan.gov/documents/lara/lcc109b_628392_7.pdf

A general overview of this category of license can be found at:

<https://www.miplace.org/globalassets/media-documents/placemaking/community-development-guide/redevelopment-liquor-licenses-pa-501.pdf>

RECOMMENDATION:

It is my recommendation the Boyne City City Commission approve that the application from Brehm Ventures, LLC. for a new Class C license issued under the provisions of MCL 436.1521a(1)(b) located at 123 & 125 Water St. be approved by the Michigan Liquor Control Commission.

Options include:

1. Approve as presented
2. Do not approve as presented
3. Postpone for further consideration
4. Other options as determined by commission



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

Notice of Deficiency – Withholding Investigation
(Authorized by R436.1103 (2) & MCL436.1529)

Effective February 26, 2018, the LARA Revenue Services cashier office will be relocated to the Bureau of Medical Marihuana Regulation (BMMR) building located at: **2407 North Grand River Avenue, Lansing, MI 48906**. If you wish to make payments in person at the cashier office on or after February 26, you will need to go the BMMR building to pay and not to the Commission office as you have in the past. Please visit the MLCC website for directions and a map to the cashier office: <https://tinyurl.com/mlcc-cashier-move>.

April 15, 2019

Brehm Ventures LLC
c/o Kristine Brehm
kristinebrehm@att.net

Request ID #1903-04878

Re: New Class C License issued under MCL 436.1521(a)(1)(b), Downtown Development Authority License, Non-Transferable, Sunday Sales Permit (AM), Sunday Sales Permit (PM) and Outdoor Service Area to be located at 123-125 Water St, Boyne City, MI 49712 Charlevoix County

Investigation of your application is being withheld until you send the items listed below:

- Form LCC-100 Page #4 to be completed for Edward Brehm
- Local Government Approval – Form LCC-106 and requires corrected address of 123-125 Water St. Boyne City, MI 49712

Administrative rule R 436.1103(2) requires that “an applicant for a license shall provide the commission or representative of the Commission, all information necessary for investigation and processing of the application.”

To check the status of your request, visit www.michigan.gov/lcc and click on “Online Services”. Scroll down to Liquor Control Commission and click on “Online Status Check.” Enter your request id number (RID) to check on your application 24 hours a day.

To obtain forms visit www.michigan.gov/lcc and click on “forms” then “licensing”; this will take you to the “General Licensing Forms” page. Here you will be able to download licensing forms to assist you with your application.



March 11, 2019

City of Boyne City
319 N. Lake St.
Boyne City, MI 49712

Re: Notice of Transfer of Franchise

Dear Franchise Official:

Pursuant to the Michigan Video Services Local Franchise Act (Mich. Comp. Laws Section 484.3301 et seq.), Charter hereby provides notice that, as result of an internal restructuring that occurred on March 1, 2019, Spectrum Mid-America, LLC, an indirect subsidiary of Charter Communications, Inc., now holds the cable franchise in your community.

This notification is simply for your information and no action is required by your community.
Should you have questions regarding this matter, please contact me at (616) 607-2377.

Best Regards,

Marilyn Passmore

Marilyn Passmore
Director, State Government Affairs, Michigan
Charter Communications

Enclosures

CITY OF BOYNE CITY

To: Michael Cain, City Manager *Mc*
From: Cindy Grice, City Clerk/Treasurer *cg*
Date: April 17, 2019
Subject: March, 2019 Financial Statement



Attached is the March, 2019 Financial Statement. We have completed 92% of our Fiscal Year. Following is a brief overview:

OVERALL REVENUES – Revenues continue to track as anticipated. Tax settlement took place in early March. We received the funds from the County Treasurer in April.

OVERALL EXPENDITURES: Winter Maintenance was higher than anticipated in the Local Streets Fund. The salt/sand materials used throughout the winter have been accounted for in this report under supplies in each of the Street Funds. The necessary budget amendments will be presented for this meeting as well.

As usual, I will not be providing an April Financial Statement. We will be working our way through the end of the fiscal year accruals throughout May and June in preparation for the FYE 2019 audit report.

As always, if there are any questions, please contact me.

CASH SUMMARY BY FUND FOR BOYNE CITY

FROM 03/01/2019 TO 03/31/2019

FUND: 101 202 203 206 209 210 211 213 226 242 248 251 285 295 370 470 590 592 661

CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 03/01/2019	Total Debits	Total Credits	Ending Balance 03/31/2019
101	GENERAL FUND	2,219,240.20	85,003.51	206,368.35	2,097,875.36
202	MAJOR STREET FUND	231,428.89	93,687.17	106,476.56	218,639.50
203	LOCAL STREET FUND	45,961.05	75,609.76	121,570.81	0.00
206	FIRE FUND	102,601.89	2,400.00	8,300.69	96,701.20
209	CEMETERY FUND	2,175.44	0.00	219.91	1,955.53
210	AMBULANCE FUND	0.00	58,918.59	56,793.44	2,125.15
211	SPECIAL PROJECTS FUND	14,193.48	0.00	0.00	14,193.48
213	FARMERS MARKET FUND	37,526.40	1,043.10	1,472.48	37,097.02
242	BOYNE THUNDER FUND	145,935.96	37,252.10	127.30	183,060.76
248	DOWNTOWN DEVELOPMENT AUTHORITY	515,044.94	3,000.00	8,468.83	509,576.11
251	LDFA FUND	724,396.31	0.00	509.28	723,887.03
285	MARINA FUND	58,004.38	605.00	2,102.91	56,506.47
295	AIRPORT FUND	92,246.76	13,625.34	12,662.53	93,209.57
370	CITY FACILITIES DEBT FUND	347,860.81	618.78	1,000.00	347,479.59
470	CITY FACILITIES CONSTRUCTION FUND	252,172.14	1,569.81	5,430.00	248,311.95
590	WASTEWATER FUND	3,497,321.70	293,746.90	41,836.14	3,749,232.46
592	WATER FUND	1,008,572.81	56,267.62	54,800.47	1,010,039.96
661	MOTOR POOL FUND	337,579.87	161,373.71	18,620.93	480,332.65
	TOTAL - ALL FUNDS	9,632,263.03	884,721.39	646,760.63	9,870,223.79

PERIOD ENDING 03/31/2019

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 03/31/19 INCR (DECR)	YTD BALANCE 03/31/2019 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND						
Revenues						
Dept 031 - PROPERTY TAX REVENUES						
400.000 ALLOCATION FROM CUR YR FD BAL	240,091.00	240,091.00	0.00	0.00	240,091.00	0.00
402.000 PROPERTY TAX COLLECTION	2,632,740.00	2,632,740.00	4,172.94	2,535,629.33	97,110.67	96.31
403.000 DELQ. PERSONAL PROPERTY TAX	2,000.00	2,000.00	5.83	5,480.58	(3,480.58)	274.03
404.000 MISC TAXES-PILOT/TRAILER PARK	5,400.00	5,400.00	39,662.63	45,825.92	(40,425.92)	848.63
408.000 PROPERTY LIENS	19,000.00	19,000.00	0.00	17,903.49	1,096.51	94.23
445.000 PROPERTY TAX PENALTIES	14,000.00	14,000.00	1,165.57	9,068.11	4,931.89	64.77
447.000 PROPERTY TAX ADMIN FEES	80,300.00	80,300.00	713.04	91,089.56	(10,789.56)	113.44
Total Dept 031 - PROPERTY TAX REVENUES	2,993,531.00	2,993,531.00	45,720.01	2,704,996.99	288,534.01	90.36
Dept 032 - REVENUES						
452.000 LIQUOR LICENSES	7,200.00	7,200.00	0.00	7,890.85	(690.85)	109.60
574.000 REVENUE SHARING	301,558.00	301,558.00	0.00	222,667.00	78,891.00	73.84
574.100 EVIP	58,329.00	58,329.00	0.00	38,044.00	20,285.00	65.22
574.200 LOCAL COMM STABILIZATION SHARING	117,090.00	117,090.00	0.00	128,081.96	(10,991.96)	109.39
578.000 POLICE TRAINING FUNDS	1,300.00	1,300.00	0.00	1,236.47	63.53	95.11
579.000 GRANTS-STATE/FEDERAL	122,500.00	122,500.00	23,482.50	53,482.50	69,017.50	43.66
Total Dept 032 - REVENUES	607,977.00	607,977.00	23,482.50	451,402.78	156,574.22	74.25
Dept 033 - ADMIN SVC FEE REVENUES						
604.000 FIRE DEPARTMENT ADMIN SVC FEE	5,000.00	5,000.00	0.00	5,000.00	0.00	100.00
605.000 LDFA - ADMIN SVC FEE	30,000.00	30,000.00	0.00	30,000.00	0.00	100.00
606.000 DDA ADMIN SVC FEE	7,500.00	7,500.00	0.00	7,500.00	0.00	100.00
607.000 ADMIN SERV FEE MOTOR POOL	5,500.00	5,500.00	0.00	5,500.00	0.00	100.00
608.000 ADMIN SERV FEE WATER/WW	60,000.00	60,000.00	0.00	60,000.00	0.00	100.00
609.000 ADMIN SERV FEE MAJOR ST	17,000.00	17,000.00	0.00	17,000.00	0.00	100.00
610.000 ADMIN SERV FEE LOCAL ST	14,500.00	14,500.00	0.00	14,500.00	0.00	100.00
Total Dept 033 - ADMIN SVC FEE REVENUES	139,500.00	139,500.00	0.00	139,500.00	0.00	100.00
Dept 034 - CHARGES FOR SERVICES						
606.000 DDA MAINTENANCE FEE	75,000.00	75,000.00	0.00	75,000.00	0.00	100.00
624.000 ICE RINK CONCESSION	300.00	300.00	0.00	0.00	300.00	0.00
640.000 CABLE FRANCHISE FEES	74,000.00	74,000.00	0.00	58,117.05	15,882.95	78.54
642.000 CHARGES/SERVICES & FEES	7,500.00	7,500.00	916.84	6,939.82	560.18	92.53
660.000 POLICE FINES/ORDINANCE FEES	4,000.00	4,000.00	50.00	5,193.14	(1,193.14)	129.83
660.200 SEX OFFENDER REGISTRATION FEE	450.00	450.00	0.00	200.00	250.00	44.44
660.300 POLICE DEPT SURVEY REVENUES	1,200.00	1,200.00	350.00	1,500.00	(300.00)	125.00
696.000 SIDEWALK REIMBURSEMENTS	0.00	0.00	0.00	10.00	(10.00)	100.00
Total Dept 034 - CHARGES FOR SERVICES	162,450.00	162,450.00	1,316.84	146,960.01	15,489.99	90.46
Dept 035 - INTEREST / RENTALS						
664.000 INTEREST EARNINGS	1,000.00	1,000.00	0.00	34.65	965.35	3.47
667.000 RENT CITY HALL	14,400.00	14,400.00	1,400.00	13,712.00	688.00	95.22
668.000 RENT - FIRE DEPT	30,000.00	30,000.00	0.00	30,000.00	0.00	100.00
669.000 RENT - EMS	31,200.00	31,200.00	0.00	31,200.00	0.00	100.00
670.000 RENT CITY OWNED PROPERTY	2,500.00	2,500.00	100.00	2,775.00	(275.00)	111.00

PERIOD ENDING 03/31/2019

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 03/31/19 INCR (DECR)	YTD BALANCE 03/31/2019 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND						
Revenues						
Total Dept 035 - INTEREST / RENTALS	79,100.00	79,100.00	1,500.00	77,721.65	1,378.35	98.26
Dept 036 - OTHER REVENUES						
585.000 LOCAL TRAIL GRANTS/CONTRIB	0.00	0.00	12,500.00	12,500.00	(12,500.00)	100.00
586.000 GRANTS / LOCAL CONTRIBUTION	0.00	0.00	0.00	50,000.00	(50,000.00)	100.00
587.000 MUSEUM CONTRIBUTIONS	0.00	0.00	0.00	628.00	(628.00)	100.00
672.000 POLICE DEPT BICYCLE DONATIONS	100.00	100.00	0.00	177.00	(77.00)	177.00
672.150 POLICE DEPT GENL CONTRIBUTIONS	0.00	0.00	0.00	7,050.00	(7,050.00)	100.00
673.000 LAND & EQUIP SALES	1,000.00	1,000.00	0.00	1,156.00	(156.00)	115.60
675.000 CONTRIBUTIONS	0.00	0.00	60.18	21,014.13	(21,014.13)	100.00
675.100 PAVILION DONATIONS	0.00	0.00	0.00	610.00	(610.00)	100.00
678.000 PLANNING/TOWNSHIP REIMB	72,207.00	72,207.00	0.00	55,996.98	16,210.02	77.55
690.000 MISCELLANOUS INCOME	1,000.00	1,000.00	(669.75)	4,235.28	(3,235.28)	423.53
Total Dept 036 - OTHER REVENUES	74,307.00	74,307.00	11,890.43	153,367.39	(79,060.39)	206.40
TOTAL REVENUES	4,056,865.00	4,056,865.00	83,909.78	3,673,948.82	382,916.18	90.56
Expenditures						
Dept 101 - LEGISLATIVE						
703.000 SALARIES-MAYOR/CITY COMMISSION	14,050.00	14,050.00	0.00	12,474.99	1,575.01	88.79
714.000 SOCIAL SECURITY	1,075.00	1,075.00	0.00	954.34	120.66	88.78
732.000 MEMBERSHIP DUES/MML	2,450.00	2,450.00	0.00	4,463.00	(2,013.00)	182.16
870.000 TRAINING AND SCHOOLS	6,000.00	6,000.00	0.00	4,260.29	1,739.71	71.00
Total Dept 101 - LEGISLATIVE	23,575.00	23,575.00	0.00	22,152.62	1,422.38	93.97
Dept 151 - PLANNING						
705.000 SALARIES - PLANNING	106,854.00	106,854.00	8,771.28	97,322.28	9,531.72	91.08
712.000 INSURANCE: LIFE/AD&D	500.00	500.00	45.79	503.69	(3.69)	100.74
713.000 INSURANCE MEDICAL	24,420.00	24,420.00	3,262.71	23,642.33	777.67	96.82
714.000 SOCIAL SECURITY	8,940.00	8,940.00	803.37	8,363.54	576.46	93.55
715.000 PENSION	33,467.00	33,467.00	2,925.61	32,151.03	1,315.97	96.07
716.000 UNEMPLOYMENT	50.00	50.00	0.00	0.00	50.00	0.00
719.000 SICK/VACATION	10,000.00	10,000.00	217.52	8,095.53	1,904.47	80.96
727.000 SUPPLIES	2,000.00	2,000.00	2.76	702.88	1,297.12	35.14
732.000 MEMBERSHIP DUES	2,500.00	2,500.00	0.00	481.00	2,019.00	19.24
735.000 MILEAGE/TRAVEL	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
740.000 TELEPHONE/UTILITIES	750.00	750.00	95.15	950.30	(200.30)	126.71
818.000 PROFESSIONAL/CONTRACTED SVCS	2,000.00	2,000.00	0.00	300.00	1,700.00	15.00
870.000 TRAINING	2,000.00	2,000.00	0.00	645.56	1,354.44	32.28
911.000 WORKERS COMPENSATION	1,200.00	1,200.00	0.00	1,477.60	(277.60)	123.13
970.000 CAPITAL OUTLAY	1,000.00	1,000.00	0.00	736.70	263.30	73.67
Total Dept 151 - PLANNING	196,681.00	196,681.00	16,124.19	175,372.44	21,308.56	89.17
Dept 173 - GENERAL SERVICES						
705.000 ADMINISTRATIVE SALARIES/WAGES	312,277.00	312,277.00	26,267.03	291,112.24	21,164.76	93.22
709.000 ADMIN OVERTIME	3,300.00	3,300.00	70.05	1,973.85	1,326.15	59.81
712.000 INSURANCE LIFE/AD&D	1,500.00	1,500.00	127.99	1,407.89	92.11	93.86
713.000 INSURANCE - MEDICAL	88,000.00	88,000.00	6,571.41	74,804.18	13,195.82	85.00
714.000 SOCIAL SECURITY	26,590.00	26,590.00	2,222.76	26,831.01	(241.01)	100.91

PERIOD ENDING 03/31/2019

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 03/31/19 INCR (DECR)	YTD BALANCE 03/31/2019 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
715.000 PENSION	146,800.00	146,800.00	13,443.78	147,612.44	(812.44)	100.55
716.000 UNEMPLOYMENT COMPENSATION	32.00	32.00	0.00	0.00	32.00	0.00
719.000 VACA/SICK EXPENSE	32,000.00	32,000.00	631.76	23,625.89	8,374.11	73.83
727.000 OFFICE SUPPLIES	9,000.00	9,000.00	887.14	9,453.43	(453.43)	105.04
730.000 OFFICE SUPPLIES	20,000.00	20,000.00	411.21	10,274.05	9,725.95	51.37
731.000 POSTAGE	6,000.00	6,000.00	(84.20)	5,222.03	777.97	87.03
732.000 MEMBERSHIP DUES	2,000.00	2,000.00	160.00	1,683.25	316.75	84.16
740.000 TELEPHONE/UTILITIES	6,000.00	6,000.00	462.01	7,713.15	(1,713.15)	128.55
860.000 MOTOR POOL	200.00	200.00	0.00	0.00	200.00	0.00
861.000 VEHICLE EXPENSE	4,800.00	4,800.00	471.70	4,799.01	0.99	99.98
870.000 TRAINING/SCHOOLS/TRAVEL	4,000.00	4,000.00	301.44	1,923.25	2,076.75	48.08
900.000 ADVERTISING/PUBLSHNG/ORDINANCE	6,500.00	6,500.00	250.50	5,314.19	1,185.81	81.76
910.000 INSURANCE/LIABILITY & PROP	21,552.00	21,552.00	0.00	31,933.25	(10,381.25)	148.17
911.000 WORKERS COMPENSATION	2,750.00	2,750.00	0.00	3,250.72	(500.72)	118.21
970.000 CAPITAL OUTLAY/EQUIPMENT	30,000.00	30,000.00	0.00	(84.75)	30,084.75	(0.28)
Total Dept 173 - GENERAL SERVICES	723,301.00	723,301.00	52,194.58	648,849.08	74,451.92	89.71
Dept 191 - ELECTIONS						
705.000 SALARIES - ELECTIONS	2,500.00	2,500.00	0.00	2,676.00	(176.00)	107.04
728.000 ELECTION COST	250.00	250.00	0.00	826.23	(576.23)	330.49
Total Dept 191 - ELECTIONS	2,750.00	2,750.00	0.00	3,502.23	(752.23)	127.35
Dept 208 - ACCOUNTING/AUDIT						
808.000 ACCOUNTING/AUDIT	13,800.00	13,800.00	0.00	14,170.00	(370.00)	102.68
Total Dept 208 - ACCOUNTING/AUDIT	13,800.00	13,800.00	0.00	14,170.00	(370.00)	102.68
Dept 209 - ASSESSMENT/TAXES						
731.000 TAX POSTAGE	4,800.00	4,800.00	1,770.61	1,770.61	3,029.39	36.89
802.000 LEGAL FEES	2,500.00	2,500.00	240.00	870.00	1,630.00	34.80
803.000 BOARD OF REVIEW	500.00	500.00	492.00	492.00	8.00	98.40
818.000 CONTRACTED SERVICE	58,000.00	58,000.00	0.00	53,767.99	4,232.01	92.70
900.000 TAX MAILING/BILLING FEE	2,950.00	2,950.00	0.00	2,996.34	(46.34)	101.57
Total Dept 209 - ASSESSMENT/TAXES	68,750.00	68,750.00	2,502.61	59,896.94	8,853.06	87.12
Dept 210 - LEGAL						
802.000 OTHER LEGAL/COURT, ETC.	60,000.00	60,000.00	1,727.00	17,851.00	42,149.00	29.75
Total Dept 210 - LEGAL	60,000.00	60,000.00	1,727.00	17,851.00	42,149.00	29.75
Dept 248 - GENERAL/OTHER SERVICES						
810.000 STREETLIGHTING	60,000.00	60,000.00	4,070.82	38,675.01	21,324.99	64.46
812.000 LEAF PICK-UP	20,000.00	20,000.00	150.85	70,247.98	(50,247.98)	351.24
818.000 ENGINEER/CONTRACTED SERVICE	15,000.00	15,000.00	0.00	569.00	14,431.00	3.79
880.000 COMMUNITY PROMOTION	15,000.00	15,000.00	0.00	9,855.19	5,144.81	65.70
882.000 ZONING ENFORCEMENT EXPENSES	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
971.000 LAND ACQUISITION	0.00	0.00	0.00	1,092,065.85	(1,092,065.85)	100.00

User: Cindy

DB: Boyne City

PERIOD ENDING 03/31/2019

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 03/31/19 INCR (DECR)	YTD BALANCE 03/31/2019 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 248 - GENERAL/OTHER SERVICES	120,000.00	120,000.00	4,221.67	1,211,413.03	(1,091,413.03)	1,009.51
Dept 250 - HOUSING						
909.000 FRINGES/MED REIMB/PENSION	0.00	0.00	13.28	146.08	(146.08)	100.00
910.000 LIABILITY INSURANCE	0.00	0.00	0.00	496.38	(496.38)	100.00
911.000 WORKERS COMPENSATION	0.00	0.00	0.00	2,955.20	(2,955.20)	100.00
Total Dept 250 - HOUSING	0.00	0.00	13.28	3,597.66	(3,597.66)	100.00
Dept 265 - PUBLIC BUILDINGS						
705.000 SALARIES/BLDG MAINT/OPERATER	31,200.00	31,200.00	2,746.46	35,824.64	(4,624.64)	114.82
709.000 OVERTIME- PUBLIC BUILDING	1,500.00	1,500.00	0.00	1,686.20	(186.20)	112.41
711.000 SAFETY EQUIPMENT	5,500.00	5,500.00	0.00	3,292.73	2,207.27	59.87
712.000 INSURANCE: LIFE/AD&D	400.00	400.00	17.24	228.50	171.50	57.13
713.000 INSURANCE MEDICAL	10,000.00	10,000.00	1,764.05	7,056.20	2,943.80	70.56
714.000 SOCIAL SECURITY	3,000.00	3,000.00	345.05	3,429.75	(429.75)	114.33
715.000 PENSION	30,000.00	30,000.00	1,935.14	19,312.06	10,687.94	64.37
716.000 UNEMPLOYMENT COMPENSATION	340.00	340.00	0.00	0.00	340.00	0.00
719.000 VACA/SICK EXPENSE	3,700.00	3,700.00	0.00	266.29	3,433.71	7.20
727.000 SUPPLIES	25,000.00	25,000.00	814.82	16,926.54	8,073.46	67.71
730.000 MAINTENANCE	12,000.00	12,000.00	4,274.76	25,122.93	(13,122.93)	209.36
735.000 GAS AND OIL	1,300.00	1,300.00	0.00	0.00	1,300.00	0.00
740.000 TELEPHONE/UTILITIES	20,000.00	20,000.00	7,850.36	48,873.57	(28,873.57)	244.37
818.000 CONTRACTED SERVICES	55,000.00	55,000.00	3,480.00	50,366.10	4,633.90	91.57
860.000 MOTOR POOL	2,000.00	2,000.00	133.56	133.56	1,866.44	6.68
870.000 TRAINING/TRAVEL	500.00	500.00	250.00	250.00	250.00	50.00
910.000 INSURANCE/LIABILITY/EQUIP	2,500.00	2,500.00	0.00	3,090.31	(590.31)	123.61
911.000 WORKERS COMPENSATION	3,500.00	3,500.00	0.00	4,137.28	(637.28)	118.21
975.000 MAJOR EQUIPMENT PURCHASES	5,000.00	5,000.00	0.00	(1,930.00)	6,930.00	(38.60)
Total Dept 265 - PUBLIC BUILDINGS	212,440.00	212,440.00	23,611.44	218,066.66	(5,626.66)	102.65
Dept 301 - POLICE DEPARTMENT						
705.000 SALARIES- POLICE CHIEF/ASST	123,000.00	123,000.00	9,990.40	111,189.54	11,810.46	90.40
706.000 SALARIES - DISPATCHERS	38,937.00	38,937.00	3,244.80	33,251.02	5,685.98	85.40
709.000 OVERTIME	27,529.00	27,529.00	1,408.67	25,314.64	2,214.36	91.96
710.000 SALARY & WAGES OFFICERS	235,703.00	235,703.00	18,611.00	201,822.94	33,880.06	85.63
712.000 INSURANCE: LIFE AD&D	2,500.00	2,500.00	150.45	1,675.11	824.89	67.00
713.000 MEDICAL INSURANCE	80,000.00	80,000.00	7,638.31	58,008.30	21,991.70	72.51
714.000 SOCIAL SECURITY	34,000.00	34,000.00	2,866.40	32,204.69	1,795.31	94.72
715.000 PENSION	89,000.00	89,000.00	5,044.09	35,820.92	53,179.08	40.25
716.000 UNEMPLOYMENT COMPENSATION	2,000.00	2,000.00	0.00	12.84	1,987.16	0.64
719.000 VACA/SICK EXPENSE	41,000.00	41,000.00	0.00	28,590.46	12,409.54	69.73
727.000 SUPPLIES	8,500.00	8,500.00	2,133.33	7,254.32	1,245.68	85.34
727.100 HONOR GUARD EXPENSES	0.00	0.00	0.00	532.59	(532.59)	100.00
729.000 AMMO/SHOOTING SUPPLIES	3,000.00	3,000.00	216.33	1,246.14	1,753.86	41.54
730.200 SEX OFFENDER REGISTRATION FEES	300.00	300.00	120.00	90.00	210.00	30.00
731.000 BIKE PATROL	1,000.00	1,000.00	0.00	419.94	580.06	41.99
735.000 GAS AND OIL	15,800.00	15,800.00	642.86	8,729.82	7,070.18	55.25
740.000 TELEPHONE/UTILITIES	6,000.00	6,000.00	335.97	3,353.00	2,647.00	55.88
745.000 CLEANING/FOOD ALLOWANCE	5,000.00	5,000.00	0.00	4,140.00	860.00	82.80
754.000 UNIFORMS	6,000.00	6,000.00	547.50	5,295.48	704.52	88.26
818.000 POLICE CONTRACTED SERVICES	4,500.00	4,500.00	298.00	3,398.00	1,102.00	75.51

PERIOD ENDING 03/31/2019

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 03/31/19 INCR (DECR)	YTD BALANCE 03/31/2019 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
850.000 RADIO MAINTENANCE	2,000.00	2,000.00	0.00	1,007.94	992.06	50.40
861.000 VEHICLE EXPENSE	7,000.00	7,000.00	451.28	5,726.25	1,273.75	81.80
870.000 TRAINING/TRAVEL	8,500.00	8,500.00	(439.05)	9,058.59	(558.59)	106.57
871.000 STATE TRAINING FUND	1,500.00	1,500.00	1,220.00	1,220.00	280.00	81.33
910.000 LIABILITY INSURANCE	11,000.00	11,000.00	0.00	19,316.72	(8,316.72)	175.61
911.000 INS/WORKERS COMP	6,500.00	6,500.00	0.00	7,683.52	(1,183.52)	118.21
970.000 CAPITAL OUTLAY	13,300.00	13,300.00	0.00	11,239.00	2,061.00	84.50
Total Dept 301 - POLICE DEPARTMENT	773,569.00	773,569.00	54,480.34	617,601.77	155,967.23	79.84
Dept 706 - ENVIRONMENTAL						
809.000 LAB TESTING - LANDFILL	2,035.00	2,035.00	0.00	6,564.00	(4,529.00)	322.56
Total Dept 706 - ENVIRONMENTAL	2,035.00	2,035.00	0.00	6,564.00	(4,529.00)	322.56
Dept 751 - PARKS & RECREATION						
702.000 ICE RINK, WAGES	8,000.00	8,000.00	1,554.77	7,871.19	128.81	98.39
705.000 SALARIES- PARKS GENERAL WAGES	82,000.00	82,000.00	871.88	70,691.63	11,308.37	86.21
709.000 PARKS & REC OVERTIME	3,800.00	3,800.00	0.00	2,946.73	853.27	77.55
711.000 SAFETY EQUIPMENT	0.00	0.00	0.00	100.00	(100.00)	100.00
713.000 INSURANCE MEDICAL	20,000.00	20,000.00	0.00	1,338.60	18,661.40	6.69
714.000 SOCIAL SECURITY	7,000.00	7,000.00	181.06	6,039.80	960.20	86.28
715.000 PENSION	6,000.00	6,000.00	95.72	4,612.87	1,387.13	76.88
716.000 UNEMPLOYMENT COMP	400.00	400.00	0.00	0.00	400.00	0.00
719.000 VACA/SICK EXPENSE	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
727.000 SUPPLIES	40,000.00	40,000.00	620.54	31,748.82	8,251.18	79.37
730.000 MAINTENANCE	14,000.00	14,000.00	593.41	25,271.88	(11,271.88)	180.51
738.000 CIVIC PROJECTS	4,000.00	4,000.00	0.00	4,000.00	0.00	100.00
740.000 TELEPHONE/UTILITIES	20,000.00	20,000.00	1,973.64	21,429.98	(1,429.98)	107.15
808.000 PROFESSIONAL SERVICES	45,000.00	45,000.00	8,000.00	41,532.25	3,467.75	92.29
818.000 CONTRACTED SERVICES	24,000.00	24,000.00	504.00	24,093.50	(93.50)	100.39
860.000 MOTOR POOL	70,000.00	70,000.00	7,483.75	55,924.97	14,075.03	79.89
870.000 TRAINING/TRAVEL	400.00	400.00	0.00	475.00	(75.00)	118.75
910.000 LIABILITY INSURANCE	2,500.00	2,500.00	0.00	2,060.21	439.79	82.41
911.000 WORKERS COMPENSATION	1,200.00	1,200.00	0.00	1,182.08	17.92	98.51
970.000 CAPITAL OUTLAY	325,000.00	325,000.00	933.00	139,044.54	185,955.46	42.78
Total Dept 751 - PARKS & RECREATION	677,300.00	677,300.00	22,811.77	440,364.05	236,935.95	65.02
Dept 804 - MUSEUM						
970.000 MUSEUM - CAPITAL OUTLAY	5,000.00	5,000.00	331.90	10,317.30	(5,317.30)	206.35
Total Dept 804 - MUSEUM	5,000.00	5,000.00	331.90	10,317.30	(5,317.30)	206.35
Dept 809 - SIDEWALKS						
705.000 SIDEWALK SALARY & WAGES	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
727.000 SIDEWALK SUPPLIES	3,000.00	3,000.00	0.00	2,348.55	651.45	78.29
818.000 SIDEWALK CONTRACED SERV.	10,000.00	10,000.00	0.00	5,110.00	4,890.00	51.10
Total Dept 809 - SIDEWALKS	15,500.00	15,500.00	0.00	7,458.55	8,041.45	48.12

User: Cindy

DB: Boyne City

PERIOD ENDING 03/31/2019

ACCOUNT DESCRIPTION	2018-19	2018-19	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
	ORIGINAL BUDGET	AMENDED BUDGET	MONTH 03/31/19 INCR (DECR)	03/31/2019 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND						
Expenditures						
Dept 899 - CONTINGENCY						
714.000 RETIREES STIPEND FICA	465.00	465.00	0.00	642.11	(177.11)	138.09
801.000 TAX TRIBUNAL REFUND	694.00	694.00	0.00	1,735.22	(1,041.22)	250.03
899.000 425 TOWNSHIP REIMBURSEMENT	7,800.00	7,800.00	0.00	0.00	7,800.00	0.00
984.000 POST RETIREMENT HEALTH INS	20,105.00	20,105.00	1,687.08	19,944.42	160.58	99.20
986.000 RETIREES STIPEND	8,703.00	8,703.00	0.00	8,027.68	675.32	92.24
Total Dept 899 - CONTINGENCY	37,767.00	37,767.00	1,687.08	30,349.43	7,417.57	80.36
Dept 965 - TRANSFERS OUT						
987.000 TRNSFR TO CEMETERY FUND	50,000.00	50,000.00	0.00	33,445.19	16,554.81	66.89
991.000 TRANSFER TO AMBULANCE	79,500.00	79,500.00	0.00	92,421.53	(12,921.53)	116.25
994.000 TRANSFER TO FIRE DEPT FUND	63,000.00	63,000.00	0.00	0.00	63,000.00	0.00
997.000 TRANSFER TO RUBBISH FUND	56,000.00	56,000.00	0.00	62,165.48	(6,165.48)	111.01
998.000 TRANSFERS TO MAJOR STREET	80,826.00	80,826.00	0.00	0.00	80,826.00	0.00
999.000 TRANSFERS TO LOCAL STREET	795,071.00	795,071.00	9,977.57	137,409.13	657,661.87	17.28
Total Dept 965 - TRANSFERS OUT	1,124,397.00	1,124,397.00	9,977.57	325,441.33	798,955.67	28.94
TOTAL EXPENDITURES	4,056,865.00	4,056,865.00	189,683.43	3,812,968.09	243,896.91	93.99
Fund 101 - GENERAL FUND:						
TOTAL REVENUES	4,056,865.00	4,056,865.00	83,909.78	3,673,948.82	382,916.18	90.56
TOTAL EXPENDITURES	4,056,865.00	4,056,865.00	189,683.43	3,812,968.09	243,896.91	93.99
NET OF REVENUES & EXPENDITURES	0.00	0.00	(105,773.65)	(139,019.27)	139,019.27	100.00

PERIOD ENDING 03/31/2019

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 03/31/19 INCR (DECR)	YTD BALANCE 03/31/2019 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 202 - MAJOR STREET FUND						
Revenues						
Dept 030 - REVENUES						
400.000 ALLOCATED FR CUR YR FD BAL	120,000.00	120,000.00	0.00	0.00	120,000.00	0.00
548.000 METRO ACT FUNDS - PA 48	9,200.00	9,200.00	2,760.36	11,636.26	(2,436.26)	126.48
549.000 STATE HIGHWAY RECEIPTS	325,000.00	325,000.00	88,907.93	444,698.44	(119,698.44)	136.83
581.000 SAW GRANT	148,680.00	148,680.00	0.00	0.00	148,680.00	0.00
642.000 CHARGES/SERVICES & FEES	0.00	0.00	103.00	103.00	(103.00)	100.00
691.000 TRANSFER FROM GENERAL FUND	80,826.00	80,826.00	0.00	0.00	80,826.00	0.00
692.000 ROAD MILLAGE FUNDS	86,594.00	86,594.00	1,915.88	80,159.60	6,434.40	92.57
Total Dept 030 - REVENUES	770,300.00	770,300.00	93,687.17	536,597.30	233,702.70	69.66
TOTAL REVENUES	770,300.00	770,300.00	93,687.17	536,597.30	233,702.70	69.66
Expenditures						
Dept 451 - CONSTRUCTION						
705.000 CONSTRUCTION SALARIES/WAGES	2,000.00	2,000.00	0.00	3,672.78	(1,672.78)	183.64
709.000 OVERTIME	250.00	250.00	0.00	0.00	250.00	0.00
713.000 MEDICAL INSURANCE	2,000.00	2,000.00	0.00	297.20	1,702.80	14.86
714.000 SOCIAL SECURITY	500.00	500.00	0.00	274.68	225.32	54.94
715.000 PENSION	10,000.00	10,000.00	377.83	3,628.46	6,371.54	36.28
818.000 ENGINEERING	10,000.00	10,000.00	0.00	13,500.00	(3,500.00)	135.00
860.000 CONSTRUCTION MOTOR POOL	5,000.00	5,000.00	0.00	1,868.63	3,131.37	37.37
981.100 SAW GRANT	165,200.00	165,200.00	4,627.39	52,251.75	112,948.25	31.63
Total Dept 451 - CONSTRUCTION	194,950.00	194,950.00	5,005.22	75,493.50	119,456.50	38.72
Dept 463 - ROUTINE MAINTANCE						
705.000 SALARIES- MAINTENANCE	35,000.00	35,000.00	2,041.37	21,596.91	13,403.09	61.71
706.000 SALARIES - STREET SWEEPING	6,250.00	6,250.00	0.00	0.00	6,250.00	0.00
709.000 OVERTIME	0.00	0.00	0.00	5,184.89	(5,184.89)	100.00
713.000 MEDICAL INSURANCE	18,000.00	18,000.00	3,737.59	18,052.02	(52.02)	100.29
714.000 SOCIAL SECURITY	4,000.00	4,000.00	442.08	3,410.26	589.74	85.26
715.000 PENSION	32,000.00	32,000.00	2,956.56	27,344.48	4,655.52	85.45
716.000 UNEMPLOYMENT COMP	200.00	200.00	0.00	8.56	191.44	4.28
719.000 VACA/SICK EXPENSE	12,500.00	12,500.00	140.14	4,423.10	8,076.90	35.38
727.000 SUPPLIES	10,500.00	10,500.00	423.72	9,435.31	1,064.69	89.86
819.000 TREE REPLACEMENT	20,000.00	20,000.00	122.10	1,997.10	18,002.90	9.99
860.000 MOTOR POOL	29,000.00	29,000.00	6,146.67	28,752.58	247.42	99.15
930.000 REPAIR & MAINTENANCE	150,000.00	150,000.00	0.00	39,087.11	110,912.89	26.06
931.000 BRIDGE INSPECTIONS	2,000.00	2,000.00	1,330.00	1,330.00	670.00	66.50
Total Dept 463 - ROUTINE MAINTANCE	319,450.00	319,450.00	17,340.23	160,622.32	158,827.68	50.28
Dept 474 - TRAFFIC SERVICE						
705.000 SALARIES- TRAFFIC SERV	4,200.00	4,200.00	458.43	2,198.69	2,001.31	52.35
709.000 OVERTIME	1,100.00	1,100.00	392.94	1,725.59	(625.59)	156.87
713.000 MEDICAL INSURANCE	1,600.00	1,600.00	0.00	237.15	1,362.85	14.82
714.000 SOCIAL SECURITY	460.00	460.00	60.05	287.29	172.71	62.45
715.000 PENSION	5,000.00	5,000.00	351.49	2,680.75	2,319.25	53.62
727.000 SUPPLIES	3,500.00	3,500.00	0.00	1,217.56	2,282.44	34.79
860.000 MOTOR POOL	5,000.00	5,000.00	174.86	847.64	4,152.36	16.95
930.000 REPAIR & MAINT.	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00

PERIOD ENDING 03/31/2019

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 03/31/19 INCR (DECR)	YTD BALANCE 03/31/2019 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 202 - MAJOR STREET FUND						
Expenditures						
Total Dept 474 - TRAFFIC SERVICE	24,860.00	24,860.00	1,437.77	9,194.67	15,665.33	36.99
Dept 478 - WINTER MAINTENANCE						
705.000 SALARIES- WINTER MAINT	29,000.00	29,000.00	4,586.05	24,515.39	4,484.61	84.54
706.000 SIDEWALK MAINTENANCE	13,500.00	13,500.00	0.00	0.00	13,500.00	0.00
709.000 OVERTIME	0.00	0.00	2,890.48	17,174.98	(17,174.98)	100.00
713.000 MEDICAL INSURANCE	8,000.00	8,000.00	480.06	2,638.19	5,361.81	32.98
714.000 SOCIAL SECURITY	3,200.00	3,200.00	569.20	3,462.92	(262.92)	108.22
715.000 PENSION	18,000.00	18,000.00	1,763.89	15,352.00	2,648.00	85.29
719.000 VACA/SICK EXPENSE	8,200.00	8,200.00	140.07	4,421.99	3,778.01	53.93
727.000 SUPPLIES	11,000.00	11,000.00	6,874.44	7,243.01	3,756.99	65.85
860.000 MOTOR POOL	40,000.00	40,000.00	62,164.43	62,164.43	(22,164.43)	155.41
930.000 WINTER REPAIR & MAINT	15,000.00	15,000.00	0.00	3,472.00	11,528.00	23.15
Total Dept 478 - WINTER MAINTENANCE	145,900.00	145,900.00	79,468.62	140,444.91	5,455.09	96.26
Dept 482 - ADMINISTRATION						
705.000 SALARIES/WAGES-ADMINISTRATIVE	32,000.00	32,000.00	2,018.80	49,820.95	(17,820.95)	155.69
711.000 SAFETY EQUIPMENT	0.00	0.00	79.49	319.15	(319.15)	100.00
712.000 INSURANCE/LIFE/AD&D	400.00	400.00	23.34	256.74	143.26	64.19
713.000 MEDICAL INSURANCE	8,000.00	8,000.00	0.00	1,142.30	6,857.70	14.28
714.000 SOCIAL SECURITY	2,500.00	2,500.00	154.43	3,789.23	(1,289.23)	151.57
715.000 PENSION	15,000.00	15,000.00	948.66	12,959.10	2,040.90	86.39
716.000 UNEMPLOYMENT COMP	140.00	140.00	0.00	0.00	140.00	0.00
750.000 ADMINISTRATIVE FEE	17,000.00	17,000.00	0.00	17,000.00	0.00	100.00
808.000 PROF SVCS/ACCOUNTING/AUDIT	500.00	500.00	0.00	0.00	500.00	0.00
870.000 TRAINING/SCHOOL/TRAVEL	1,000.00	1,000.00	0.00	220.00	780.00	22.00
910.000 INSURANCE/LIABILITY	1,100.00	1,100.00	0.00	1,545.15	(445.15)	140.47
911.000 WORKERS COMPENSATION	7,500.00	7,500.00	0.00	9,899.91	(2,399.91)	132.00
Total Dept 482 - ADMINISTRATION	85,140.00	85,140.00	3,224.72	96,952.53	(11,812.53)	113.87
TOTAL EXPENDITURES	770,300.00	770,300.00	106,476.56	482,707.93	287,592.07	62.66
Fund 202 - MAJOR STREET FUND:						
TOTAL REVENUES	770,300.00	770,300.00	93,687.17	536,597.30	233,702.70	69.66
TOTAL EXPENDITURES	770,300.00	770,300.00	106,476.56	482,707.93	287,592.07	62.66
NET OF REVENUES & EXPENDITURES	0.00	0.00	(12,789.39)	53,889.37	(53,889.37)	100.00

PERIOD ENDING 03/31/2019

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 03/31/19 INCR (DECR)	YTD BALANCE 03/31/2019 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 203 - LOCAL STREET FUND						
Revenues						
Dept 030 - REVENUES						
548.000 METRO ACT FUNDS	9,000.00	9,000.00	2,760.35	11,636.25	(2,636.25)	129.29
549.000 STATE HIGHWAY RECEIPTS	135,000.00	135,000.00	60,955.97	201,001.52	(66,001.52)	148.89
581.000 SAW GRANT PROCEEDS	63,720.00	63,720.00	0.00	0.00	63,720.00	0.00
691.000 TRANSFER FROM GENERAL FUND	795,071.00	795,071.00	9,977.57	137,409.13	657,661.87	17.28
692.000 ROAD MILLAGE FUNDS	86,594.00	86,594.00	1,915.87	80,159.62	6,434.38	92.57
Total Dept 030 - REVENUES	1,089,385.00	1,089,385.00	75,609.76	430,206.52	659,178.48	39.49
TOTAL REVENUES	1,089,385.00	1,089,385.00	75,609.76	430,206.52	659,178.48	39.49
Expenditures						
Dept 451 - CONSTRUCTION						
705.000 CONSTRUCTION SALARIES/WAGES	3,000.00	3,000.00	0.00	911.26	2,088.74	30.38
709.000 OVERTIME	200.00	200.00	0.00	0.00	200.00	0.00
713.000 MEDICAL INSURANCE	1,000.00	1,000.00	0.00	4.28	995.72	0.43
714.000 SOCIAL SECURITY	250.00	250.00	0.00	69.09	180.91	27.64
715.000 PENSION	7,000.00	7,000.00	377.83	3,548.71	3,451.29	50.70
818.000 ENGINEERING	10,000.00	10,000.00	8,330.00	30,940.00	(20,940.00)	309.40
860.000 CONSTRUCTION MOTOR POOL	3,000.00	3,000.00	0.00	1,356.34	1,643.66	45.21
981.100 SAW GRANT	70,800.00	70,800.00	4,627.39	5,962.50	64,837.50	8.42
987.000 STREET CONSTRUCTION	404,400.00	404,400.00	0.00	0.00	404,400.00	0.00
Total Dept 451 - CONSTRUCTION	499,650.00	499,650.00	13,335.22	42,792.18	456,857.82	8.56
Dept 463 - ROUTINE MAINTANCE						
705.000 SALARIES- MAINTENANCE	55,000.00	55,000.00	3,457.86	53,787.19	1,212.81	97.79
709.000 OVERTIME	1,500.00	1,500.00	0.00	741.67	758.33	49.44
713.000 MEDICAL INSURANCE	20,000.00	20,000.00	4,139.46	21,952.17	(1,952.17)	109.76
714.000 SOCIAL SECURITY	4,600.00	4,600.00	538.28	5,404.83	(804.83)	117.50
715.000 PENSION	35,000.00	35,000.00	3,274.57	30,231.66	4,768.34	86.38
716.000 UNEMPLOYMENT COMP	50.00	50.00	0.00	8.58	41.42	17.16
719.000 VACA/SICK EXPENSE	11,000.00	11,000.00	140.19	4,423.83	6,576.17	40.22
727.000 SUPPLIES	11,000.00	11,000.00	398.26	4,238.11	6,761.89	38.53
819.000 TREE REPLACEMENT	25,000.00	25,000.00	122.10	8,622.10	16,377.90	34.49
860.000 MOTOR POOL	59,000.00	59,000.00	9,489.41	40,796.34	18,203.66	69.15
930.000 ROUTINE MAINT. REPAIR & MAINT	150,000.00	150,000.00	0.00	29,534.81	120,465.19	19.69
Total Dept 463 - ROUTINE MAINTANCE	372,150.00	372,150.00	21,560.13	199,741.29	172,408.71	53.67
Dept 474 - TRAFFIC SERVICE						
705.000 SALARIES- TRAFFIC SERV	3,000.00	3,000.00	0.00	411.27	2,588.73	13.71
709.000 OVERTIME	700.00	700.00	0.00	474.36	225.64	67.77
713.000 MEDICAL INSURANCE	2,000.00	2,000.00	0.00	115.23	1,884.77	5.76
714.000 SOCIAL SECURITY	400.00	400.00	0.00	65.06	334.94	16.27
715.000 PENSION	2,100.00	2,100.00	188.92	1,812.25	287.75	86.30
727.000 SUPPLIES	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
860.000 MOTOR POOL	1,500.00	1,500.00	60.34	175.08	1,324.92	11.67
Total Dept 474 - TRAFFIC SERVICE	14,700.00	14,700.00	249.26	3,053.25	11,646.75	20.77

User: Cindy

DB: Boyne City

PERIOD ENDING 03/31/2019

ACCOUNT DESCRIPTION	2018-19	2018-19	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
	ORIGINAL BUDGET	AMENDED BUDGET	MONTH 03/31/19 INCR (DECR)	03/31/2019 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 203 - LOCAL STREET FUND						
Expenditures						
Dept 478 - WINTER MAINTENANCE						
705.000 SALARIES- WINTER MAINT	31,000.00	31,000.00	9,945.16	32,038.47	(1,038.47)	103.35
706.000 SIDEWALK MAINTENANCE	4,100.00	4,100.00	0.00	0.00	4,100.00	0.00
709.000 OVERTIME	5,600.00	5,600.00	1,123.47	9,736.37	(4,136.37)	173.86
713.000 MEDICAL INSURANCE	4,500.00	4,500.00	510.12	2,309.11	2,190.89	51.31
714.000 SOCIAL SECURITY	3,200.00	3,200.00	847.17	3,488.64	(288.64)	109.02
715.000 PENSION	16,000.00	16,000.00	1,883.27	14,240.58	1,759.42	89.00
716.000 UNEMPLOYMENT COMP	100.00	100.00	0.00	0.00	100.00	0.00
719.000 VACA/SICK EXPENSE	10,000.00	10,000.00	139.97	4,420.97	5,579.03	44.21
727.000 SUPPLIES	10,000.00	10,000.00	9,651.96	10,157.39	(157.39)	101.57
860.000 MOTOR POOL	37,000.00	37,000.00	59,075.35	59,533.28	(22,533.28)	160.90
930.000 WINTER MAINTENANCE	1,000.00	1,000.00	0.00	758.00	242.00	75.80
Total Dept 478 - WINTER MAINTENANCE	122,500.00	122,500.00	83,176.47	136,682.81	(14,182.81)	111.58
Dept 482 - ADMINISTRATION						
705.000 SALARIES - ADMINISTRATION	32,000.00	32,000.00	2,018.80	22,938.00	9,062.00	71.68
711.000 SAFETY EQUIPMENT	0.00	0.00	104.49	332.53	(332.53)	100.00
712.000 INSURANCE/LIFE/AD&D	300.00	300.00	23.34	256.74	43.26	85.58
713.000 MEDICAL INSURANCE	6,000.00	6,000.00	0.00	1,142.28	4,857.72	19.04
714.000 SOCIAL SECURITY	2,500.00	2,500.00	154.44	1,732.47	767.53	69.30
715.000 PENSION	15,000.00	15,000.00	948.66	12,959.09	2,040.91	86.39
716.000 UNEMPLOYMENT COMP	100.00	100.00	0.00	0.00	100.00	0.00
750.000 ADMINISTRATIVE FEE	15,000.00	15,000.00	0.00	14,500.00	500.00	96.67
808.000 PROF SVCS/ACCOUNTING/AUDIT	500.00	500.00	0.00	0.00	500.00	0.00
870.000 TRAINING/SCHOOL/TRAVEL	500.00	500.00	0.00	195.00	305.00	39.00
910.000 LIABILITY INS	1,200.00	1,200.00	0.00	1,545.15	(345.15)	128.76
911.000 INSURANCE/WORKERS COMP	7,285.00	7,285.00	0.00	9,899.92	(2,614.92)	135.89
Total Dept 482 - ADMINISTRATION	80,385.00	80,385.00	3,249.73	65,501.18	14,883.82	81.48
TOTAL EXPENDITURES	1,089,385.00	1,089,385.00	121,570.81	447,770.71	641,614.29	41.10
Fund 203 - LOCAL STREET FUND:						
TOTAL REVENUES	1,089,385.00	1,089,385.00	75,609.76	430,206.52	659,178.48	39.49
TOTAL EXPENDITURES	1,089,385.00	1,089,385.00	121,570.81	447,770.71	641,614.29	41.10
NET OF REVENUES & EXPENDITURES	0.00	0.00	(45,961.05)	(17,564.19)	17,564.19	100.00

User: Cindy

DB: Boyne City

PERIOD ENDING 03/31/2019

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 03/31/19 INCR (DECR)	YTD BALANCE 03/31/2019 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 206 - FIRE FUND						
Revenues						
Dept 030 - REVENUES						
400.000 ALLOCATION FROM CUR YR FD BAL	5,048.00	5,048.00	0.00	0.00	5,048.00	0.00
580.000 GRANT PROCEEDS	0.00	0.00	0.00	136,721.00	(136,721.00)	100.00
628.000 FIRE DEPT SERVICE FEES	219,972.00	219,972.00	0.00	0.00	219,972.00	0.00
690.000 MISCELLANOUS INCOME	0.00	0.00	2,400.00	4,600.00	(4,600.00)	100.00
691.000 TRANSFER IN OTHER FUNDS	63,000.00	63,000.00	0.00	0.00	63,000.00	0.00
Total Dept 030 - REVENUES	288,020.00	288,020.00	2,400.00	141,321.00	146,699.00	49.07
TOTAL REVENUES	288,020.00	288,020.00	2,400.00	141,321.00	146,699.00	49.07
Expenditures						
Dept 040 - EXPENDITURES						
707.000 SALARIES/VOLUNTEERS/OFFICERS	83,000.00	83,000.00	5,819.99	60,379.90	22,620.10	72.75
714.000 SOCIAL SECURITY	6,120.00	6,120.00	4,445.26	4,619.14	1,500.86	75.48
727.000 SUPPLIES / HOSE	16,000.00	16,000.00	1,871.60	11,626.78	4,373.22	72.67
730.000 EQUIPMENT / MAINTENANCE	29,500.00	29,500.00	60.00	46,917.83	(17,417.83)	159.04
735.000 GAS / OIL	3,500.00	3,500.00	18.58	2,309.67	1,190.33	65.99
737.000 FIRE HYDRANT RENTAL	27,500.00	27,500.00	0.00	0.00	27,500.00	0.00
750.000 ADMINISTRATIVE FEE	5,000.00	5,000.00	0.00	5,000.00	0.00	100.00
818.000 PROFESSIONAL/CONTRACTED SVCS	0.00	0.00	0.00	7,248.05	(7,248.05)	100.00
850.000 RADIO MAINTENANCE	1,800.00	1,800.00	0.00	652.77	1,147.23	36.27
860.000 MOTOR POOL	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
861.000 VEHICLE EXPENSE	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
870.000 TRAINING AND SCHOOLS	7,500.00	7,500.00	85.26	847.79	6,652.21	11.30
910.000 INSURANCE/LIABILITY & PROP	10,000.00	10,000.00	0.00	11,075.88	(1,075.88)	110.76
911.000 WORKERS COMPENSATION	3,000.00	3,000.00	0.00	3,546.24	(546.24)	118.21
940.000 BUILDING RENTAL/MAIN	30,000.00	30,000.00	0.00	30,000.00	0.00	100.00
970.000 CAPITAL OUTLAY	17,600.00	17,600.00	0.00	177,221.00	(159,621.00)	1,006.94
976.000 FIRE TRUCK REPLACEMENT	45,000.00	45,000.00	0.00	0.00	45,000.00	0.00
Total Dept 040 - EXPENDITURES	288,020.00	288,020.00	8,300.69	361,445.05	(73,425.05)	125.49
TOTAL EXPENDITURES	288,020.00	288,020.00	8,300.69	361,445.05	(73,425.05)	125.49
Fund 206 - FIRE FUND:						
TOTAL REVENUES	288,020.00	288,020.00	2,400.00	141,321.00	146,699.00	49.07
TOTAL EXPENDITURES	288,020.00	288,020.00	8,300.69	361,445.05	(73,425.05)	125.49
NET OF REVENUES & EXPENDITURES	0.00	0.00	(5,900.69)	(220,124.05)	220,124.05	100.00

PERIOD ENDING 03/31/2019

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 03/31/19 INCR (DECR)	YTD BALANCE 03/31/2019 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 209 - CEMETERY FUND						
Revenues						
Dept 030 - REVENUES						
400.000 ALLOCATION FROM CUR YR FD BAL	27,205.00	27,205.00	0.00	0.00	27,205.00	0.00
633.000 CHARGES FOR LOTS/SERVICES	17,000.00	17,000.00	0.00	19,585.00	(2,585.00)	115.21
691.000 TRANSFERS FROM GENERAL FUND	50,000.00	50,000.00	0.00	33,445.19	16,554.81	66.89
Total Dept 030 - REVENUES	94,205.00	94,205.00	0.00	53,030.19	41,174.81	56.29
TOTAL REVENUES	94,205.00	94,205.00	0.00	53,030.19	41,174.81	56.29
Expenditures						
Dept 040 - EXPENDITURES						
705.000 SALARIES/WAGES	9,000.00	9,000.00	0.00	6,806.90	2,193.10	75.63
709.000 OVERTIME	1,500.00	1,500.00	0.00	1,111.39	388.61	74.09
713.000 MEDICAL INSURANCE	0.00	0.00	0.00	780.47	(780.47)	100.00
714.000 SOCIAL SECURITY	805.00	805.00	0.00	587.45	217.55	72.98
715.000 CLEARING A/C RETIREMENT	0.00	0.00	0.00	265.34	(265.34)	100.00
727.000 SUPPLIES	2,000.00	2,000.00	0.00	1,359.15	640.85	67.96
730.000 REPAIRS/MAINTENANCE	15,000.00	15,000.00	0.00	1,782.98	13,217.02	11.89
740.000 TELEPHONE/UTILITIES	500.00	500.00	44.61	1,002.73	(502.73)	200.55
818.000 CONTRACTED SERVICES	33,000.00	33,000.00	0.00	18,000.00	15,000.00	54.55
860.000 MOTOR POOL	6,000.00	6,000.00	175.30	6,241.29	(241.29)	104.02
910.000 INSURANCE: LIABILITY/PROPERTY	500.00	500.00	0.00	1,030.10	(530.10)	206.02
911.000 INSURANCE: WORKERS COMP	900.00	900.00	0.00	1,182.08	(282.08)	131.34
970.000 CAPITAL OUTLAY	25,000.00	25,000.00	0.00	8,800.00	16,200.00	35.20
Total Dept 040 - EXPENDITURES	94,205.00	94,205.00	219.91	48,949.88	45,255.12	51.96
TOTAL EXPENDITURES	94,205.00	94,205.00	219.91	48,949.88	45,255.12	51.96
Fund 209 - CEMETERY FUND:						
TOTAL REVENUES	94,205.00	94,205.00	0.00	53,030.19	41,174.81	56.29
TOTAL EXPENDITURES	94,205.00	94,205.00	219.91	48,949.88	45,255.12	51.96
NET OF REVENUES & EXPENDITURES	0.00	0.00	(219.91)	4,080.31	(4,080.31)	100.00

PERIOD ENDING 03/31/2019

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 03/31/19 INCR (DECR)	YTD BALANCE 03/31/2019 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 210 - AMBULANCE FUND						
Revenues						
Dept 030 - REVENUES						
400.000 ALLOCATION FROM CUR YR FD BAL	(8,749.00)	(8,749.00)	0.00	0.00	(8,749.00)	0.00
626.000 CONTRACTUALS-MEDCD/MEDCR/BCBS	457,628.00	457,628.00	40,205.00	512,032.88	(54,404.88)	111.89
628.000 CONTRACT SERVICES	137,400.00	137,400.00	0.00	(63,974.38)	201,374.38	(46.56)
680.000 TOWNSHIP PARTICIPATION	79,180.00	79,180.00	3,595.00	89,640.48	(10,460.48)	113.21
690.000 DONATIONS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
691.000 TRANSFERS FROM GENERAL FUND	79,500.00	79,500.00	0.00	92,421.53	(12,921.53)	116.25
Total Dept 030 - REVENUES	745,959.00	745,959.00	43,800.00	630,120.51	115,838.49	84.47
Dept 032 - REVENUES						
626.000 BOYNE VALLEY CONTRACTUALS	247,000.00	247,000.00	31,213.50	224,445.79	22,554.21	90.87
Total Dept 032 - REVENUES	247,000.00	247,000.00	31,213.50	224,445.79	22,554.21	90.87
TOTAL REVENUES	992,959.00	992,959.00	75,013.50	854,566.30	138,392.70	86.06
Expenditures						
Dept 040 - EXPENDITURES						
707.000 WAGES	425,350.00	425,350.00	37,019.85	452,658.45	(27,308.45)	106.42
712.000 INSURANCE/LIFE, AD&D	300.00	300.00	21.18	245.58	54.42	81.86
713.000 MEDICAL INSURANCE	7,000.00	7,000.00	1,764.05	7,056.20	(56.20)	100.80
714.000 SOCIAL SECURITY	35,000.00	35,000.00	2,960.98	35,057.53	(57.53)	100.16
715.000 PENSION	5,244.00	5,244.00	513.48	4,921.09	322.91	93.84
719.000 VACATION/SICK EXPENSE	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
727.000 MEDICAL SUPPLIES	30,000.00	30,000.00	6,834.96	33,007.99	(3,007.99)	110.03
730.000 REPAIRS & MAINTENANCE	8,500.00	8,500.00	3,801.93	13,610.33	(5,110.33)	160.12
735.000 GAS & OIL	5,500.00	5,500.00	617.04	8,569.27	(3,069.27)	155.80
740.000 UTILITIES	6,000.00	6,000.00	695.16	2,931.37	3,068.63	48.86
819.000 CONTRACTED SERVICES-BILLING	13,500.00	13,500.00	1,484.75	15,605.02	(2,105.02)	115.59
850.000 RADIOS	2,500.00	2,500.00	0.00	443.50	2,056.50	17.74
854.000 UNIFORMS	5,000.00	5,000.00	540.10	3,623.82	1,376.18	72.48
860.000 MOTOR POOL	4,000.00	4,000.00	0.00	3,719.10	280.90	92.98
870.000 TRAINING	12,000.00	12,000.00	539.96	5,875.77	6,124.23	48.96
910.000 INSURANCE: LIABILITY/PROPERTY	3,500.00	3,500.00	0.00	4,120.42	(620.42)	117.73
911.000 INSURANCE: WORKERS COMP	4,254.00	4,254.00	0.00	5,910.40	(1,656.40)	138.94
940.000 FACILITIES RENT	25,200.00	25,200.00	0.00	31,200.00	(6,000.00)	123.81
957.000 BAD DEBT (UNCOLLECTIBLE)	30,000.00	30,000.00	8,804.39	42,337.40	(12,337.40)	141.12
957.100 BOYNE VALLEY BAD DEBT	0.00	0.00	2,066.33	21,222.76	(21,222.76)	100.00
958.000 BOYNE VALLEY TWSP COLLECTIONS REIMB	0.00	0.00	0.00	14,329.07	(14,329.07)	100.00
970.000 CAPITAL OUTLAY/EQUIPMENT	18,000.00	18,000.00	0.00	9,871.33	8,128.67	54.84
971.000 VEHICLE REPLACEMENT	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
999.000 CONTRACTUAL-MEDCD/MEDCR/BCBS	150,000.00	150,000.00	15,030.57	181,545.96	(31,545.96)	121.03
999.100 BOYNE VALLEY CONTRACTUALS	0.00	0.00	8,381.00	87,632.78	(87,632.78)	100.00
Total Dept 040 - EXPENDITURES	812,848.00	812,848.00	91,075.73	985,495.14	(172,647.14)	121.24
Dept 045 - EXPENSES						
957.000 ALLOWANCE - BAD DEBT	18,000.00	18,000.00	0.00	0.00	18,000.00	0.00
958.000 BOYNE VALLEY TWSP COLLECTIONS REIMB	120,356.00	120,356.00	0.00	0.00	120,356.00	0.00
999.000 AMBULANCE BAD DEBT EXPENSE	41,755.00	41,755.00	0.00	0.00	41,755.00	0.00

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY

PERIOD ENDING 03/31/2019

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 03/31/19 INCR (DECR)	YTD BALANCE 03/31/2019 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 210 - AMBULANCE FUND						
Expenditures						
Total Dept 045 - EXPENSES	180,111.00	180,111.00	0.00	0.00	180,111.00	0.00
TOTAL EXPENDITURES	992,959.00	992,959.00	91,075.73	985,495.14	7,463.86	99.25
Fund 210 - AMBULANCE FUND:						
TOTAL REVENUES	992,959.00	992,959.00	75,013.50	854,566.30	138,392.70	86.06
TOTAL EXPENDITURES	992,959.00	992,959.00	91,075.73	985,495.14	7,463.86	99.25
NET OF REVENUES & EXPENDITURES	0.00	0.00	(16,062.23)	(130,928.84)	130,928.84	100.00

PERIOD ENDING 03/31/2019

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 03/31/19 INCR (DECR)	YTD BALANCE 03/31/2019 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 211 - SPECIAL PROJECTS FUND						
Revenues						
Dept 030 - REVENUES						
630.500 ARCHERY RANGE / DONATIONS	0.00	0.00	0.00	44.00	(44.00)	100.00
670.210 BENCH DONATIONS	0.00	0.00	0.00	1,950.00	(1,950.00)	100.00
675.200 DOG PARK CONTRIBUTIONS	0.00	0.00	0.00	9,951.04	(9,951.04)	100.00
Total Dept 030 - REVENUES	0.00	0.00	0.00	11,945.04	(11,945.04)	100.00
TOTAL REVENUES	0.00	0.00	0.00	11,945.04	(11,945.04)	100.00
Expenditures						
Dept 040 - EXPENDITURES						
727.000 FUNDRAISING MATERIALS	0.00	0.00	0.00	18.00	(18.00)	100.00
727.100 ARCHERY SUPPLIES	0.00	0.00	0.00	260.44	(260.44)	100.00
974.500 DOG PARK EXPENDITURES	0.00	0.00	0.00	724.75	(724.75)	100.00
Total Dept 040 - EXPENDITURES	0.00	0.00	0.00	1,003.19	(1,003.19)	100.00
TOTAL EXPENDITURES	0.00	0.00	0.00	1,003.19	(1,003.19)	100.00
Fund 211 - SPECIAL PROJECTS FUND:						
TOTAL REVENUES	0.00	0.00	0.00	11,945.04	(11,945.04)	100.00
TOTAL EXPENDITURES	0.00	0.00	0.00	1,003.19	(1,003.19)	100.00
NET OF REVENUES & EXPENDITURES	0.00	0.00	0.00	10,941.85	(10,941.85)	100.00

User: Cindy

DB: Boyne City

PERIOD ENDING 03/31/2019

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 03/31/19 INCR (DECR)	YTD BALANCE 03/31/2019 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 213 - FARMERS MARKET FUND						
Revenues						
Dept 030 - REVENUES						
400.000 ALLOCATION FROM CUR YR FD BAL	(6,197.00)	(6,197.00)	0.00	0.00	(6,197.00)	0.00
579.000 GRANTS-STATE/FEDERAL	0.00	0.00	0.00	3,420.00	(3,420.00)	100.00
642.000 MISC INCOME	12,450.00	12,450.00	910.65	9,391.49	3,058.51	75.43
642.010 SNAP	400.00	400.00	0.00	0.00	400.00	0.00
642.040 SENIOR PROJECT	0.00	0.00	0.00	3,044.00	(3,044.00)	100.00
642.150 DONATIONS	0.00	0.00	0.00	2,231.71	(2,231.71)	100.00
642.200 FARM MEAL	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
642.250 FOOD TRUCK RALLY	11,000.00	11,000.00	50.00	6,995.50	4,004.50	63.60
642.450 MEAL TICKET	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
642.500 POINSETTIA SALES	300.00	300.00	0.00	296.00	4.00	98.67
642.600 T-SHIRTS	400.00	400.00	0.00	0.00	400.00	0.00
642.650 MARKET MONEY PURCHASE\	100.00	100.00	0.00	0.00	100.00	0.00
642.700 DAILY VENDOR FEE	500.00	500.00	0.00	225.00	275.00	45.00
642.725 VENDOR FEE SUMMER 10 FT	18,000.00	18,000.00	0.00	16,035.00	1,965.00	89.08
642.750 VENDOR FEE-SUMMER 20 FT	0.00	0.00	0.00	3,125.00	(3,125.00)	100.00
642.775 VENDOR FEE - WINTER	3,570.00	3,570.00	0.00	2,925.00	645.00	81.93
Total Dept 030 - REVENUES	47,523.00	47,523.00	960.65	47,688.70	(165.70)	100.35
TOTAL REVENUES	47,523.00	47,523.00	960.65	47,688.70	(165.70)	100.35
Expenditures						
Dept 040 - EXPENDITURES						
705.000 SALARIES - PLANNING	18,720.00	18,720.00	1,020.00	13,803.01	4,916.99	73.73
714.000 SOCIAL SECURITY	1,423.00	1,423.00	78.03	1,055.94	367.06	74.21
716.000 UNEMPLOYMENT INSURANCE	5.00	5.00	0.00	3.56	1.44	71.20
727.000 SUPPLIES	500.00	500.00	64.00	203.43	296.57	40.69
731.000 POSTAGE	50.00	50.00	(187.63)	22.75	27.25	45.50
732.000 MEMBERSHIP DUES/MML	400.00	400.00	0.00	390.00	10.00	97.50
735.000 GAS AND OIL	0.00	0.00	0.00	30.00	(30.00)	100.00
750.200 FARM MEAL	4,500.00	4,500.00	0.00	0.00	4,500.00	0.00
750.250 FOOD TRUCK RALLY	5,000.00	5,000.00	0.00	6,795.50	(1,795.50)	135.91
750.260 POINSETTIA FUNDRAISER	0.00	0.00	0.00	127.40	(127.40)	100.00
750.275 T SHIRTS PRINTING	200.00	200.00	0.00	0.00	200.00	0.00
750.300 MARKET MONEY	100.00	100.00	0.00	350.00	(250.00)	350.00
750.350 OUTDOOR MARKET	200.00	200.00	187.63	538.22	(338.22)	269.11
750.360 OUTDOOR MARKET MUSIC	975.00	975.00	0.00	850.00	125.00	87.18
750.370 SNAP REIMBURSEMENT	3,500.00	3,500.00	28.00	2,459.00	1,041.00	70.26
750.380 DOUBLE UP FOOD BUCKS	2,800.00	2,800.00	0.00	2,152.00	648.00	76.86
750.390 SENIOR PROJECT FRESH	2,800.00	2,800.00	0.00	2,298.00	502.00	82.07
750.400 WIC	3,000.00	3,000.00	0.00	2,059.00	941.00	68.63
770.000 SNAP	350.00	350.00	0.00	0.00	350.00	0.00
870.000 TRAINING AND SCHOOLS	500.00	500.00	200.00	1,000.00	(500.00)	200.00
900.000 ADVERTISING/PUBLSHNG/ORDINANCE	1,000.00	1,000.00	0.00	1,410.50	(410.50)	141.05
900.200 PROMOTION PRINTING	100.00	100.00	0.00	0.00	100.00	0.00
900.300 SUMMER PROMOTION	700.00	700.00	0.00	0.00	700.00	0.00
900.400 WINTER PROMOTION	700.00	700.00	0.00	0.00	700.00	0.00
Total Dept 040 - EXPENDITURES	47,523.00	47,523.00	1,390.03	35,548.31	11,974.69	74.80
TOTAL EXPENDITURES	47,523.00	47,523.00	1,390.03	35,548.31	11,974.69	74.80

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY

PERIOD ENDING 03/31/2019

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 03/31/19 INCR (DECR)	YTD BALANCE 03/31/2019 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 213 - FARMERS MARKET FUND						
Fund 213 - FARMERS MARKET FUND:						
TOTAL REVENUES	47,523.00	47,523.00	960.65	47,688.70	(165.70)	100.35
TOTAL EXPENDITURES	47,523.00	47,523.00	1,390.03	35,548.31	11,974.69	74.80
NET OF REVENUES & EXPENDITURES	0.00	0.00	(429.38)	12,140.39	(12,140.39)	100.00

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PERIOD ENDING 03/31/2019

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 03/31/19 INCR (DECR)	YTD BALANCE 03/31/2019 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 242 - BOYNE THUNDER FUND						
Revenues						
Dept 030 - REVENUES						
675.000 REVENUES	0.00	0.00	0.00	2,752.25	(2,752.25)	100.00
676.200 REGISTRATIONS	50,000.00	50,000.00	0.00	233.83	49,766.17	0.47
676.201 REGISTRATIONS 2018	0.00	0.00	0.00	67,880.16	(67,880.16)	100.00
676.220 50 / 50 DRAWING PROCEEDS	1,000.00	1,000.00	0.00	1,040.00	(40.00)	104.00
676.250 AUCTION PROCEEDS	17,000.00	17,000.00	0.00	71,685.00	(54,685.00)	421.68
676.260 CRUISE / BEACH PARTY PROCEEDS	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
676.270 BAR PROCEEDS	22,000.00	22,000.00	0.00	12,842.40	9,157.60	58.37
676.280 DINNER PROCEEDS	7,000.00	7,000.00	0.00	120.00	6,880.00	1.71
676.285 FOOD TRUCK REGISTRATIONS	800.00	800.00	0.00	700.00	100.00	87.50
676.290 MERCHANDISE SALES	20,000.00	20,000.00	0.00	25,967.88	(5,967.88)	129.84
676.295 ROOM RENTAL REVENUES	3,000.00	3,000.00	0.00	4,114.95	(1,114.95)	137.17
676.340 SPONSORSHIP	176,000.00	176,000.00	0.00	0.00	176,000.00	0.00
676.341 SPONSORSHIPS 2018	0.00	0.00	38,275.00	196,525.00	(196,525.00)	100.00
Total Dept 030 - REVENUES	306,800.00	306,800.00	38,275.00	383,861.47	(77,061.47)	125.12
TOTAL REVENUES	306,800.00	306,800.00	38,275.00	383,861.47	(77,061.47)	125.12
Expenditures						
Dept 040 - EXPENDITURES						
811.000 BOYNE THUNDER EXPENDITURES	0.00	0.00	0.00	2,000.00	(2,000.00)	100.00
811.050 BANK SERVICE CHARGES	2,700.00	2,700.00	0.00	0.00	2,700.00	0.00
811.200 MERCHANDISE	25,000.00	25,000.00	104.80	36,076.81	(11,076.81)	144.31
811.210 CAMP QUALITY	60,000.00	60,000.00	0.00	115,792.51	(55,792.51)	192.99
811.215 CHALLENGE MOUNTAIN	11,000.00	11,000.00	0.00	21,053.18	(10,053.18)	191.39
811.220 CONTRACT LABOR	2,000.00	2,000.00	0.00	972.50	1,027.50	48.63
811.230 DJ EXPENSE	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
811.240 INSURANCE	4,700.00	4,700.00	0.00	4,016.48	683.52	85.46
811.250 LICENSES AND PERMITS	300.00	300.00	0.00	259.20	40.80	86.40
811.260 MEALS AND ENTERTAINMENT	70,000.00	70,000.00	0.00	102,717.51	(32,717.51)	146.74
811.261 CHAMPAGNE CRUISE	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
811.265 ALCOHOL / LIQUOR EXPENSE	9,000.00	9,000.00	0.00	(2,367.89)	11,367.89	(26.31)
811.270 ADVERTISING AND PUBLISHING	10,000.00	10,000.00	0.00	5,028.29	4,971.71	50.28
811.290 SALES TAX	6,300.00	6,300.00	0.00	774.00	5,526.00	12.29
811.300 SUPPLIES	10,000.00	10,000.00	0.00	4,421.17	5,578.83	44.21
811.305 UTILITIES / WEB DESIGN	1,500.00	1,500.00	22.50	738.33	761.67	49.22
811.310 TENT & STORAGE RENTAL	8,000.00	8,000.00	0.00	8,650.00	(650.00)	108.13
811.320 UTILITIES	1,100.00	1,100.00	0.00	1,154.00	(54.00)	104.91
811.350 PRIZES PAID	10,000.00	10,000.00	0.00	5,000.00	5,000.00	50.00
811.360 DOCKAGE FEES	5,000.00	5,000.00	0.00	5,387.50	(387.50)	107.75
811.370 REFUND	0.00	0.00	0.00	1,275.00	(1,275.00)	100.00
811.380 AUCTION EXPENSES	5,000.00	5,000.00	0.00	7,400.00	(2,400.00)	148.00
811.385 AERIAL FILMING	16,000.00	16,000.00	0.00	9,445.00	6,555.00	59.03
811.390 PAYPAL EXPENSES	3,000.00	3,000.00	1,022.90	5,672.02	(2,672.02)	189.07
811.395 TRANSFER TO MAIN STREET FUND	40,000.00	40,000.00	0.00	73,686.14	(33,686.14)	184.22
Total Dept 040 - EXPENDITURES	311,800.00	311,800.00	1,150.20	409,151.75	(97,351.75)	131.22
TOTAL EXPENDITURES	311,800.00	311,800.00	1,150.20	409,151.75	(97,351.75)	131.22

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY

PERIOD ENDING 03/31/2019

ACCOUNT DESCRIPTION	2018-19	2018-19	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
	ORIGINAL BUDGET	AMENDED BUDGET	MONTH 03/31/19 INCR (DECR)	03/31/2019 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 242 - BOYNE THUNDER FUND						
Fund 242 - BOYNE THUNDER FUND:						
TOTAL REVENUES	306,800.00	306,800.00	38,275.00	383,861.47	(77,061.47)	125.12
TOTAL EXPENDITURES	311,800.00	311,800.00	1,150.20	409,151.75	(97,351.75)	131.22
NET OF REVENUES & EXPENDITURES	(5,000.00)	(5,000.00)	37,124.80	(25,290.28)	20,290.28	505.81

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PERIOD ENDING 03/31/2019

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 03/31/19 INCR (DECR)	YTD BALANCE 03/31/2019 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Revenues						
Dept 030 - REVENUES						
400.000 ALLOCATION FROM CUR YR FD BAL	21,325.00	21,325.00	0.00	0.00	21,325.00	0.00
405.000 CURRENT YEAR TAXES	254,328.00	254,328.00	0.00	285,413.17	(31,085.17)	112.22
670.000 PROMOTIONS COMMITTEE REVENUE	15,000.00	15,000.00	5,825.00	21,799.69	(6,799.69)	145.33
670.100 BOYNE APPETIT	4,000.00	4,000.00	(3,925.00)	(3,925.00)	7,925.00	(98.13)
670.300 WALKABOUT SCULPTURE SHOW	3,000.00	3,000.00	925.00	1,136.00	1,864.00	37.87
676.000 SPECIAL EVENTS - POKER RUN	40,000.00	40,000.00	0.00	73,686.14	(33,686.14)	184.22
Total Dept 030 - REVENUES	337,653.00	337,653.00	2,825.00	378,110.00	(40,457.00)	111.98
TOTAL REVENUES	337,653.00	337,653.00	2,825.00	378,110.00	(40,457.00)	111.98
Expenditures						
Dept 731 - EXPENDITURES						
705.000 SALARIES/WAGES	62,420.00	62,420.00	4,161.60	50,660.91	11,759.09	81.16
712.000 INSURANCE: LIFE/AD&D	250.00	250.00	23.42	257.62	(7.62)	103.05
713.000 MEDICAL INSURANCE	7,056.00	7,056.00	1,764.05	7,056.20	(0.20)	100.00
714.000 SOCIAL SECURITY	4,744.00	4,744.00	453.31	4,593.51	150.49	96.83
715.000 PENSION	4,120.00	4,120.00	451.64	4,197.56	(77.56)	101.88
716.000 UNEMPLOYMENT	10.00	10.00	0.00	2.39	7.61	23.90
719.000 SICK/VACATION	2,971.00	2,971.00	0.00	2,328.96	642.04	78.39
727.000 OFFICE SUPPLIES	1,750.00	1,750.00	7.85	477.19	1,272.81	27.27
728.000 OFFICE OPERATING EXPENSES	0.00	0.00	79.20	79.20	(79.20)	100.00
730.000 REPAIRS/MAINTENANCE	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
732.000 MEMBERSHIP DUES	3,350.00	3,350.00	0.00	3,350.00	0.00	100.00
740.000 UTILITIES/INTERNET SERVICE	732.00	732.00	63.70	620.81	111.19	84.81
750.000 ADMINISTRATIVE FEE	7,500.00	7,500.00	0.00	7,500.00	0.00	100.00
760.000 DESIGN COMM EXPENSES	8,950.00	8,950.00	0.00	7,255.00	1,695.00	81.06
762.000 DESIGN CAPITAL IMPROVEMENTS	37,000.00	37,000.00	0.00	10,882.55	26,117.45	29.41
763.000 STREETScape AMENITIES	30,000.00	30,000.00	0.00	25,268.23	4,731.77	84.23
782.000 BUSINESS RECRUITMENT/RETENTION	8,500.00	8,500.00	0.00	68.36	8,431.64	0.80
810.000 COMMITTEE/EVENT EXPENSES	0.00	0.00	0.00	200.00	(200.00)	100.00
812.000 ORGANIZATION COMM EXPENSES	4,000.00	4,000.00	0.00	7,317.00	(3,317.00)	182.93
870.000 EDUCATION/TRAVEL	4,000.00	4,000.00	179.91	3,579.95	420.05	89.50
900.000 ADVERTISING/PUBLISHING	15,000.00	15,000.00	205.00	7,633.74	7,366.26	50.89
902.000 PROMOTIONS COMMITTEE EXPENSES	15,000.00	15,000.00	860.00	6,430.37	8,569.63	42.87
910.000 PROMOTIONS COMMITTEE EVENTS	16,100.00	16,100.00	(21,824.85)	5,027.12	11,072.88	31.22
910.100 BOYNE APPETIT	4,000.00	4,000.00	3,244.00	3,244.00	756.00	81.10
910.200 WALKABOUT SCULPTURE SHOW	3,000.00	3,000.00	2,500.00	2,500.00	500.00	83.33
910.300 STROLL THE STRETS	16,000.00	16,000.00	16,125.00	16,125.00	(125.00)	100.78
940.000 FACILITIES RENT	4,200.00	4,200.00	0.00	3,500.00	700.00	83.33
942.000 SERVICE MAINTENANCE FEE	75,000.00	75,000.00	0.00	75,000.00	0.00	100.00
Total Dept 731 - EXPENDITURES	337,653.00	337,653.00	8,293.83	255,155.67	82,497.33	75.57
TOTAL EXPENDITURES	337,653.00	337,653.00	8,293.83	255,155.67	82,497.33	75.57
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:						
TOTAL REVENUES	337,653.00	337,653.00	2,825.00	378,110.00	(40,457.00)	111.98
TOTAL EXPENDITURES	337,653.00	337,653.00	8,293.83	255,155.67	82,497.33	75.57
NET OF REVENUES & EXPENDITURES	0.00	0.00	(5,468.83)	122,954.33	(122,954.33)	100.00

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY

PERIOD ENDING 03/31/2019

ACCOUNT DESCRIPTION	2018-19		ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
	ORIGINAL	2018-19	MONTH 03/31/19	03/31/2019	BALANCE	
	BUDGET	AMENDED BUDGET	INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED

PERIOD ENDING 03/31/2019

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 03/31/19 INCR (DECR)	YTD BALANCE 03/31/2019 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 251 - LDFA FUND						
Revenues						
Dept 030 - REVENUES						
402.000 PROPERTY TAX COLLECTIONS	0.00	0.00	0.00	146,840.27	(146,840.27)	100.00
Total Dept 030 - REVENUES	0.00	0.00	0.00	146,840.27	(146,840.27)	100.00
TOTAL REVENUES	0.00	0.00	0.00	146,840.27	(146,840.27)	100.00
Expenditures						
Dept 040 - EXPENDITURES						
740.000 UTILITIES	0.00	0.00	9.28	27.03	(27.03)	100.00
750.000 ADMINISTRATIVE FEE	0.00	0.00	0.00	30,000.00	(30,000.00)	100.00
802.000 LEGAL SERVICES	0.00	0.00	0.00	375.00	(375.00)	100.00
808.000 COMMUNITY PROMOTION	0.00	0.00	500.00	1,500.00	(1,500.00)	100.00
819.000 PROFESSIONAL SERVICES	0.00	0.00	0.00	1,350.00	(1,350.00)	100.00
900.000 ADVERTISING/PUBLISHING	0.00	0.00	0.00	2,775.00	(2,775.00)	100.00
970.000 PROPERTY REPURCHASE	0.00	0.00	0.00	402,674.29	(402,674.29)	100.00
971.000 CAPITAL OUTLAY-ENTRANCE SIGN	0.00	0.00	0.00	2,169.49	(2,169.49)	100.00
Total Dept 040 - EXPENDITURES	0.00	0.00	509.28	440,870.81	(440,870.81)	100.00
TOTAL EXPENDITURES	0.00	0.00	509.28	440,870.81	(440,870.81)	100.00
Fund 251 - LDFA FUND:						
TOTAL REVENUES	0.00	0.00	0.00	146,840.27	(146,840.27)	100.00
TOTAL EXPENDITURES	0.00	0.00	509.28	440,870.81	(440,870.81)	100.00
NET OF REVENUES & EXPENDITURES	0.00	0.00	(509.28)	(294,030.54)	294,030.54	100.00

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PERIOD ENDING 03/31/2019

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 03/31/19 INCR (DECR)	YTD BALANCE 03/31/2019 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 285 - MARINA FUND						
Revenues						
Dept 030 - REVENUES						
400.000 ALLOCATION FROM CUR YR FD BAL	246,500.00	246,500.00	0.00	0.00	246,500.00	0.00
579.000 GRANTS-STATE/FEDERAL	0.00	0.00	0.00	254,939.12	(254,939.12)	100.00
586.000 GRANTS / LOCAL CONTRIBUTION	0.00	0.00	0.00	4,335.00	(4,335.00)	100.00
624.000 BOAT TRAILER PARKING / AIRPORT	700.00	700.00	0.00	826.03	(126.03)	118.00
628.000 MARINA USER FEES/SEASONAL	55,000.00	55,000.00	500.00	19,108.78	35,891.22	34.74
629.000 MARINA USER FEES	50,000.00	50,000.00	0.00	56,731.96	(6,731.96)	113.46
630.000 LAUNCH RAMP USER FEES	16,000.00	16,000.00	80.00	18,493.06	(2,493.06)	115.58
631.000 WATER STREET MARINA REVENUES	28,000.00	28,000.00	0.00	9,667.06	18,332.94	34.53
631.100 KRUEGER MARINA REVENUES	4,000.00	4,000.00	0.00	6,000.00	(2,000.00)	150.00
631.200 BOB KONUPEK MARINA	4,000.00	4,000.00	0.00	6,000.00	(2,000.00)	150.00
670.000 SALE OF ICE/MISC INCOME	1,500.00	1,500.00	0.00	1,977.75	(477.75)	131.85
680.000 GRANTS/STATE	248,000.00	248,000.00	0.00	0.00	248,000.00	0.00
Total Dept 030 - REVENUES	653,700.00	653,700.00	580.00	378,078.76	275,621.24	57.84
TOTAL REVENUES	653,700.00	653,700.00	580.00	378,078.76	275,621.24	57.84
Expenditures						
Dept 040 - EXPENDITURES						
705.000 SALARIES/WAGES	47,000.00	47,000.00	0.00	47,725.80	(725.80)	101.54
705.100 SALARIES - WATER STREET MARINA	6,000.00	6,000.00	0.00	6,474.36	(474.36)	107.91
709.000 OVERTIME	1,200.00	1,200.00	0.00	1,415.54	(215.54)	117.96
713.000 MEDICAL INSURANCE	500.00	500.00	0.00	642.04	(142.04)	128.41
714.000 SOCIAL SECURITY	4,500.00	4,500.00	0.00	4,238.64	261.36	94.19
715.000 PENSION COSTS	200.00	200.00	0.00	351.74	(151.74)	175.87
716.000 UNEMPLOYMENT COMPENSATION	200.00	200.00	0.00	25.76	174.24	12.88
727.000 SUPPLIES	6,000.00	6,000.00	0.00	9,375.79	(3,375.79)	156.26
727.100 SUPPLIES - WATER ST MARINA	1,000.00	1,000.00	0.00	421.04	578.96	42.10
727.200 WATER STREET MARINA REIMBURSEMENT	11,200.00	11,200.00	0.00	10,499.31	700.69	93.74
727.300 KRUEGER MARINA REIMBURSEMENT	2,000.00	2,000.00	0.00	3,000.00	(1,000.00)	150.00
727.350 KONUPEK	2,000.00	2,000.00	0.00	3,000.00	(1,000.00)	150.00
730.000 REPAIRS & MAINTENANCE	6,000.00	6,000.00	0.00	12,746.70	(6,746.70)	212.45
740.000 TELEPHONE/UTILITIES	10,000.00	10,000.00	2,102.91	12,227.23	(2,227.23)	122.27
754.000 UNIFORMS	600.00	600.00	0.00	174.53	425.47	29.09
818.000 CONTRACTED SERVICES	38,000.00	38,000.00	0.00	33,047.95	4,952.05	86.97
860.000 MOTOR POOL	3,500.00	3,500.00	0.00	3,558.53	(58.53)	101.67
870.000 TRAINING/TRAVEL	1,000.00	1,000.00	0.00	1,157.59	(157.59)	115.76
910.000 INSURANCE: LIABILITY/PROPERTY	1,200.00	1,200.00	0.00	1,030.10	169.90	85.84
911.000 INSURANCE: WORKERS COMP	1,100.00	1,100.00	0.00	1,182.08	(82.08)	107.46
970.000 CAPITAL OUTLAY/EQUIPMENT	500,000.00	500,000.00	0.00	453,338.46	46,661.54	90.67
975.000 BUILDINGS/EQUIPMENT	10,500.00	10,500.00	0.00	0.00	10,500.00	0.00
Total Dept 040 - EXPENDITURES	653,700.00	653,700.00	2,102.91	605,633.19	48,066.81	92.65
TOTAL EXPENDITURES	653,700.00	653,700.00	2,102.91	605,633.19	48,066.81	92.65
Fund 285 - MARINA FUND:						
TOTAL REVENUES	653,700.00	653,700.00	580.00	378,078.76	275,621.24	57.84
TOTAL EXPENDITURES	653,700.00	653,700.00	2,102.91	605,633.19	48,066.81	92.65
NET OF REVENUES & EXPENDITURES	0.00	0.00	(1,522.91)	(227,554.43)	227,554.43	100.00

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY

PERIOD ENDING 03/31/2019

ACCOUNT DESCRIPTION	2018-19		ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDT USED
	ORIGINAL BUDGET	2018-19 AMENDED BUDGET	MONTH 03/31/19 INCR (DECR)	03/31/2019 NORM (ABNORM)	BALANCE NORM (ABNORM)	

PERIOD ENDING 03/31/2019

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 03/31/19 INCR (DECR)	YTD BALANCE 03/31/2019 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 295 - AIRPORT FUND						
Revenues						
Dept 000						
400.000 ALLOCATION FROM CUR YR FD BAL	(1,950.00)	(1,950.00)	0.00	0.00	(1,950.00)	0.00
Total Dept 000	(1,950.00)	(1,950.00)	0.00	0.00	(1,950.00)	0.00
Dept 030 - REVENUES						
625.000 AIRPORT GASOLINE SALES	65,000.00	65,000.00	2,013.47	61,428.94	3,571.06	94.51
630.100 DRAG RACE REGISTRATIONS	10,000.00	10,000.00	0.00	9,340.08	659.92	93.40
670.000 RENT	5,000.00	5,000.00	624.67	36,596.79	(31,596.79)	731.94
675.000 RENT - HANGAR	39,000.00	39,000.00	4,200.00	20,000.00	19,000.00	51.28
675.200 CONTRIBUTIONS	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
690.000 CHARGES FOR SERVICES/FEES	250.00	250.00	3.00	673.00	(423.00)	269.20
Total Dept 030 - REVENUES	122,250.00	122,250.00	6,841.14	128,038.81	(5,788.81)	104.74
TOTAL REVENUES	120,300.00	120,300.00	6,841.14	128,038.81	(7,738.81)	106.43
Expenditures						
Dept 040 - EXPENDITURES						
705.000 SALARIES/WAGES	6,250.00	6,250.00	151.61	2,464.80	3,785.20	39.44
713.000 MEDICAL INSURANCE	1,500.00	1,500.00	8.91	106.49	1,393.51	7.10
714.000 SOCIAL SECURITY	500.00	500.00	11.47	183.85	316.15	36.77
715.000 CLEARING A/C RETIREMENT	200.00	200.00	6.89	114.23	85.77	57.12
716.000 UNEMPLOYMENT COMPENSATION	100.00	100.00	0.00	0.00	100.00	0.00
727.000 SUPPLIES	3,500.00	3,500.00	40.34	7,659.68	(4,159.68)	218.85
730.000 REPAIRS/MAINTENANCE	2,500.00	2,500.00	0.00	6,224.45	(3,724.45)	248.98
736.000 AVIATION FUEL (FOR SALE)	60,000.00	60,000.00	0.00	0.00	60,000.00	0.00
740.000 TELEPHONE/UTILITIES	6,000.00	6,000.00	1,349.85	7,484.26	(1,484.26)	124.74
817.000 DRAG RACE EXPENSES	5,000.00	5,000.00	0.00	1,000.00	4,000.00	20.00
818.000 ENGINEERING	0.00	0.00	280.00	2,147.25	(2,147.25)	100.00
819.000 ENVIRONMENTAL	250.00	250.00	0.00	0.00	250.00	0.00
860.000 MOTOR POOL	8,000.00	8,000.00	1,601.39	3,921.79	4,078.21	49.02
870.000 TRAINING	750.00	750.00	0.00	553.52	196.48	73.80
880.000 EVENTS	500.00	500.00	0.00	0.00	500.00	0.00
910.000 INSURANCE: LIABILITY/EQUIPMENT	4,000.00	4,000.00	0.00	4,647.21	(647.21)	116.18
911.000 INSURANCE: WORKERS COMP	250.00	250.00	0.00	295.53	(45.53)	118.21
970.000 CAPITAL OUTLAY/EQUIPMENT	1,000.00	1,000.00	415.79	465.79	534.21	46.58
975.000 AIRPORT IMPROVEMENTS	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
Total Dept 040 - EXPENDITURES	120,300.00	120,300.00	3,866.25	37,268.85	83,031.15	30.98
TOTAL EXPENDITURES	120,300.00	120,300.00	3,866.25	37,268.85	83,031.15	30.98
Fund 295 - AIRPORT FUND:						
TOTAL REVENUES	120,300.00	120,300.00	6,841.14	128,038.81	(7,738.81)	106.43
TOTAL EXPENDITURES	120,300.00	120,300.00	3,866.25	37,268.85	83,031.15	30.98
NET OF REVENUES & EXPENDITURES	0.00	0.00	2,974.89	90,769.96	(90,769.96)	100.00

PERIOD ENDING 03/31/2019

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 03/31/19 INCR (DECR)	YTD BALANCE 03/31/2019 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 370 - CITY FACILITIES DEBT FUND						
Revenues						
Dept 030 - REVENUES						
400.000 ALLOCATION FROM CUR YR FD BAL	(23,356.00)	(23,356.00)	0.00	0.00	(23,356.00)	0.00
402.000 PROPERTY TAX COLLECTION	444,493.00	444,493.00	618.78	417,185.03	27,307.97	93.86
Total Dept 030 - REVENUES	421,137.00	421,137.00	618.78	417,185.03	3,951.97	99.06
TOTAL REVENUES	421,137.00	421,137.00	618.78	417,185.03	3,951.97	99.06
Expenditures						
Dept 040 - EXPENDITURES						
970.000 INTEREST EXPENSE	181,137.00	181,137.00	0.00	90,568.75	90,568.25	50.00
990.000 PRINCIPAL	240,000.00	240,000.00	1,000.00	1,000.00	239,000.00	0.42
Total Dept 040 - EXPENDITURES	421,137.00	421,137.00	1,000.00	91,568.75	329,568.25	21.74
TOTAL EXPENDITURES	421,137.00	421,137.00	1,000.00	91,568.75	329,568.25	21.74
Fund 370 - CITY FACILITIES DEBT FUND:						
TOTAL REVENUES	421,137.00	421,137.00	618.78	417,185.03	3,951.97	99.06
TOTAL EXPENDITURES	421,137.00	421,137.00	1,000.00	91,568.75	329,568.25	21.74
NET OF REVENUES & EXPENDITURES	0.00	0.00	(381.22)	325,616.28	(325,616.28)	100.00

PERIOD ENDING 03/31/2019

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 03/31/19 INCR (DECR)	YTD BALANCE 03/31/2019 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 470 - CITY FACILITIES CONSTRUCTION FUND						
Revenues						
Dept 030 - REVENUES						
400.000 ALLOCATION FROM CUR YR FD BAL	219,688.00	219,688.00	0.00	0.00	219,688.00	0.00
664.000 INTEREST EARNINGS	0.00	0.00	1,569.81	18,573.42	(18,573.42)	100.00
Total Dept 030 - REVENUES	219,688.00	219,688.00	1,569.81	18,573.42	201,114.58	8.45
TOTAL REVENUES	219,688.00	219,688.00	1,569.81	18,573.42	201,114.58	8.45
Expenditures						
Dept 040 - EXPENDITURES						
818.000 ENGINEERING SERVICES	79,500.00	79,500.00	0.00	0.00	79,500.00	0.00
970.000 CONSTRUCTION CITY FACILITIES	140,188.00	140,188.00	5,430.00	11,593.11	128,594.89	8.27
Total Dept 040 - EXPENDITURES	219,688.00	219,688.00	5,430.00	11,593.11	208,094.89	5.28
TOTAL EXPENDITURES	219,688.00	219,688.00	5,430.00	11,593.11	208,094.89	5.28
Fund 470 - CITY FACILITIES CONSTRUCTION FUND:						
TOTAL REVENUES	219,688.00	219,688.00	1,569.81	18,573.42	201,114.58	8.45
TOTAL EXPENDITURES	219,688.00	219,688.00	5,430.00	11,593.11	208,094.89	5.28
NET OF REVENUES & EXPENDITURES	0.00	0.00	(3,860.19)	6,980.31	(6,980.31)	100.00

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PERIOD ENDING 03/31/2019

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 03/31/19 INCR (DECR)	YTD BALANCE 03/31/2019 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 590 - WASTEWATER FUND						
Revenues						
Dept 030 - REVENUES						
400.000 ALLOCATIONS FROM CUR YR FD BAL	231,309.00	231,309.00	0.00	0.00	231,309.00	0.00
403.000 DELQ ACCOUNTS - TAX ROLL	3,000.00	3,000.00	0.00	1,061.62	1,938.38	35.39
581.000 GRANTS - CDBG	494,000.00	494,000.00	0.00	0.00	494,000.00	0.00
581.100 SAW GRANT REVENUES	257,418.00	257,418.00	0.00	312,005.67	(54,587.67)	121.21
640.000 SOMMERSET RESERVE	0.00	0.00	0.00	(108,725.27)	108,725.27	100.00
641.000 WASTEWATER REVENUES	981,332.00	981,332.00	43,198.48	846,335.96	134,996.04	86.24
642.000 WASTEWATER CHGS/SVCS & FEES	2,000.00	2,000.00	1,112.90	1,954.35	45.65	97.72
643.000 WATER BILL PENALTIES	8,000.00	8,000.00	1,102.73	8,521.29	(521.29)	106.52
648.000 TAP IN FEES - WATER	10,000.00	10,000.00	0.00	22,819.50	(12,819.50)	228.20
690.000 MISCELLANEOUS INCOME	0.00	0.00	0.00	208,769.43	(208,769.43)	100.00
691.000 SRF LOAN PAYMENT - BOYNE MTN	226,139.00	226,139.00	0.00	17,369.43	208,769.57	7.68
Total Dept 030 - REVENUES	2,213,198.00	2,213,198.00	45,414.11	1,310,111.98	903,086.02	59.20
TOTAL REVENUES	2,213,198.00	2,213,198.00	45,414.11	1,310,111.98	903,086.02	59.20
Expenditures						
Dept 590 - EXPENDITURES						
705.000 SALARIES- WASTEWATER	104,786.00	104,786.00	7,305.52	85,690.41	19,095.59	81.78
709.000 OVERTIME- WASTEWATER	9,000.00	9,000.00	1,139.16	8,963.23	36.77	99.59
711.000 SAFETY EQUIPMENT	750.00	750.00	0.00	385.72	364.28	51.43
712.000 INSURANCE COST	200.00	200.00	24.94	274.34	(74.34)	137.17
713.000 MEDICAL INSURANCE	26,879.00	26,879.00	2,590.67	22,529.30	4,349.70	83.82
714.000 SOCIAL SECURITY	8,246.00	8,246.00	780.47	8,178.28	67.72	99.18
715.000 PENSION	30,000.00	30,000.00	2,423.38	27,753.09	2,246.91	92.51
716.000 UNEMPLOYMENT INS	10.00	10.00	0.00	1.26	8.74	12.60
719.000 ACC/VACA SICK/WW	10,000.00	10,000.00	1,245.96	12,762.17	(2,762.17)	127.62
726.000 LAB SUPPLIES	5,000.00	5,000.00	101.08	4,450.21	549.79	89.00
727.000 SUPPLIES	7,500.00	7,500.00	1,821.16	6,594.88	905.12	87.93
730.000 EQUIPMENT/MAINTENANCE	60,000.00	60,000.00	2,908.16	50,819.73	9,180.27	84.70
731.000 POSTAGE	1,600.00	1,600.00	95.58	1,295.05	304.95	80.94
735.000 GAS/OIL	4,000.00	4,000.00	284.47	2,334.86	1,665.14	58.37
740.000 TELEPHONE/UTILITIES	130,000.00	130,000.00	7,457.22	106,342.20	23,657.80	81.80
745.000 CHEMICALS	30,000.00	30,000.00	0.00	33,733.11	(3,733.11)	112.44
750.000 ADMINISTRATIVE FEE	30,000.00	30,000.00	0.00	30,000.00	0.00	100.00
802.000 LEGAL FEES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
808.000 ACCOUNTING/AUDIT	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
809.000 ENVIRONMENTAL SERVICE FEES	10,000.00	10,000.00	400.00	7,981.00	2,019.00	79.81
818.000 ENGINEERING	40,000.00	40,000.00	120.00	280.00	39,720.00	0.70
819.000 SRF	500.00	500.00	0.00	0.00	500.00	0.00
860.000 MOTOR POOL	5,000.00	5,000.00	0.00	9,159.93	(4,159.93)	183.20
861.000 VEHICLE EXPENSE	2,500.00	2,500.00	65.00	535.81	1,964.19	21.43
870.000 TRAINING/TRAVEL	3,000.00	3,000.00	0.00	1,373.00	1,627.00	45.77
900.000 PUBLISHING	250.00	250.00	0.00	0.00	250.00	0.00
910.000 LIAB/BUILDING INSURANCE	9,000.00	9,000.00	0.00	7,985.57	1,014.43	88.73
911.000 WORKERS COMPENSATION	2,700.00	2,700.00	0.00	3,546.24	(846.24)	131.34
968.000 DEPRECIATION EXPENSE	310,000.00	310,000.00	0.00	0.00	310,000.00	0.00
970.000 CAPITAL OUTLAY	100,000.00	100,000.00	0.00	22,390.71	77,609.29	22.39
971.000 SAW GRANT	257,418.00	257,418.00	12,731.72	272,512.16	(15,094.16)	105.86
981.000 SEWER LINE CONSTRUCTION	494,000.00	494,000.00	0.00	0.00	494,000.00	0.00
990.000 SRF PRINCIPLE EXPENSE	440,000.00	440,000.00	0.00	440,000.00	0.00	100.00
991.000 SRF INTEREST EXPENSE	78,859.00	78,859.00	0.00	79,859.44	(1,000.44)	101.27

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY

PERIOD ENDING 03/31/2019

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 03/31/19 INCR (DECR)	YTD BALANCE 03/31/2019 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 590 - WASTEWATER FUND						
Expenditures						
Total Dept 590 - EXPENDITURES	2,213,198.00	2,213,198.00	41,494.49	1,247,731.70	965,466.30	56.38
TOTAL EXPENDITURES	2,213,198.00	2,213,198.00	41,494.49	1,247,731.70	965,466.30	56.38
Fund 590 - WASTEWATER FUND:						
TOTAL REVENUES	2,213,198.00	2,213,198.00	45,414.11	1,310,111.98	903,086.02	59.20
TOTAL EXPENDITURES	2,213,198.00	2,213,198.00	41,494.49	1,247,731.70	965,466.30	56.38
NET OF REVENUES & EXPENDITURES	0.00	0.00	3,919.62	62,380.28	(62,380.28)	100.00

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PERIOD ENDING 03/31/2019

ACCOUNT DESCRIPTION	2018-19	2018-19	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
	ORIGINAL		MONTH 03/31/19	03/31/2019	BALANCE	
	BUDGET	AMENDED BUDGET	INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 592 - WATER FUND						
Revenues						
Dept 032 - REVENUES						
400.000 ALLOCATION FROM CUR YR FD BAL	21,377.00	21,377.00	0.00	0.00	21,377.00	0.00
403.000 DELINQUENT ACCOUNT/TAX ROLL	2,000.00	2,000.00	0.00	1,061.63	938.37	53.08
641.000 WATER USER FEES	636,095.00	636,095.00	38,989.05	558,338.64	77,756.36	87.78
642.000 WATER CHGS SERVICES & FEES	2,000.00	2,000.00	0.00	2,819.00	(819.00)	140.95
643.000 PENALTIES/LATE FEES	7,500.00	7,500.00	671.15	7,113.57	386.43	94.85
645.000 FIRE HYDRANT FEES	27,500.00	27,500.00	0.00	0.00	27,500.00	0.00
648.000 WATER TAP-IN FEES	15,000.00	15,000.00	0.00	26,542.69	(11,542.69)	176.95
664.000 INTEREST EARNINGS	500.00	500.00	0.00	0.00	500.00	0.00
672.000 SPECIAL ASSESSMENT	311,000.00	311,000.00	0.00	0.00	311,000.00	0.00
Total Dept 032 - REVENUES	1,022,972.00	1,022,972.00	39,660.20	595,875.53	427,096.47	58.25
TOTAL REVENUES	1,022,972.00	1,022,972.00	39,660.20	595,875.53	427,096.47	58.25
Expenditures						
Dept 592 - EXPENDITURES						
705.000 SALARIES- WATER DEPT	104,786.00	104,786.00	7,305.52	90,516.09	14,269.91	86.38
709.000 OVERTIME	16,000.00	16,000.00	1,451.30	13,252.64	2,747.36	82.83
711.000 SAFETY EQUIPMENT	1,000.00	1,000.00	0.00	551.57	448.43	55.16
712.000 INSURANCE COSTS - LIABILITY	400.00	400.00	24.94	274.34	125.66	68.59
713.000 MEDICAL INSURANCE	26,879.00	26,879.00	2,422.75	22,284.92	4,594.08	82.91
714.000 SOCIAL SECURITY	8,246.00	8,246.00	728.77	8,216.37	29.63	99.64
715.000 PENSION	30,000.00	30,000.00	2,366.06	27,798.97	2,201.03	92.66
716.000 UNEMPLOYMENT	11.00	11.00	0.00	1.27	9.73	11.55
719.000 ACC VACA/SICK	10,000.00	10,000.00	217.08	7,581.74	2,418.26	75.82
727.000 SUPPLIES/MATERIALS	20,000.00	20,000.00	1,372.76	17,163.60	2,836.40	85.82
728.000 METERS/MATERIALS	25,000.00	25,000.00	0.00	16,053.54	8,946.46	64.21
730.000 REPAIRS/MAINTENANCE	55,000.00	55,000.00	32,476.20	82,650.12	(27,650.12)	150.27
731.000 POSTAGE	1,600.00	1,600.00	90.00	1,249.50	350.50	78.09
735.000 GAS/OIL PURCHASES	7,000.00	7,000.00	338.68	5,507.74	1,492.26	78.68
740.000 TELEPHONE/UTILITIES	45,000.00	45,000.00	5,046.11	45,964.33	(964.33)	102.14
745.000 CHEMICALS	12,000.00	12,000.00	0.00	5,427.25	6,572.75	45.23
750.000 ADMINISTRATIVE FEE	30,000.00	30,000.00	0.00	30,000.00	0.00	100.00
808.000 ACCOUNTING AUDIT	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
809.000 ENVIRONMENTAL SERVICE FEES	8,500.00	8,500.00	0.00	3,868.05	4,631.95	45.51
818.000 ENGINEERING	15,000.00	15,000.00	0.00	4,909.55	10,090.45	32.73
860.000 MOTOR POOL	2,500.00	2,500.00	49.34	365.19	2,134.81	14.61
861.000 VEHICLE EXPENSE	3,000.00	3,000.00	0.00	1,639.33	1,360.67	54.64
870.000 TRAINING/TRAVEL	3,000.00	3,000.00	0.00	2,598.25	401.75	86.61
900.000 PUBLISHING	1,400.00	1,400.00	0.00	0.00	1,400.00	0.00
910.000 LIABILITY/BUILDING INSURANCE	3,400.00	3,400.00	0.00	2,835.04	564.96	83.38
911.000 WORKERS COMPENSATION	2,500.00	2,500.00	0.00	2,955.20	(455.20)	118.21
970.000 WATER SYSTEM CAPITAL OUTLAY	165,000.00	165,000.00	0.00	26,736.79	138,263.21	16.20
981.000 WATER LINE CONSTRUCTION	311,000.00	311,000.00	0.00	253,940.02	57,059.98	81.65
990.000 DWRF PRINCIPAL	100,000.00	100,000.00	0.00	100,000.00	0.00	100.00
991.000 DWRF INTEREST	13,250.00	13,250.00	0.00	13,250.00	0.00	100.00
Total Dept 592 - EXPENDITURES	1,022,972.00	1,022,972.00	53,889.51	787,591.41	235,380.59	76.99
TOTAL EXPENDITURES	1,022,972.00	1,022,972.00	53,889.51	787,591.41	235,380.59	76.99

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REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY

PERIOD ENDING 03/31/2019

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 03/31/19 INCR (DECR)	YTD BALANCE 03/31/2019 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 592 - WATER FUND						
Fund 592 - WATER FUND:						
TOTAL REVENUES	1,022,972.00	1,022,972.00	39,660.20	595,875.53	427,096.47	58.25
TOTAL EXPENDITURES	1,022,972.00	1,022,972.00	53,889.51	787,591.41	235,380.59	76.99
NET OF REVENUES & EXPENDITURES	0.00	0.00	(14,229.31)	(191,715.88)	191,715.88	100.00

PERIOD ENDING 03/31/2019

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 03/31/19 INCR (DECR)	YTD BALANCE 03/31/2019 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 661 - MOTOR POOL FUND						
Revenues						
Dept 000						
400.000 ALLOCATION FROM CUR YR FD BAL	(650.00)	(650.00)	0.00	0.00	(650.00)	0.00
Total Dept 000	(650.00)	(650.00)	0.00	0.00	(650.00)	0.00
Dept 030 - REVENUES						
608.000 BILLINGS WATER/WW FUND	5,000.00	5,000.00	0.00	116.25	4,883.75	2.33
609.000 BILLINGS MAJOR STREET	76,000.00	76,000.00	68,485.96	93,633.28	(17,633.28)	123.20
610.000 BILLINGS LOCAL STREET	100,500.00	100,500.00	68,625.10	101,861.04	(1,361.04)	101.35
611.000 BILLINGS GENERAL FUND	60,000.00	60,000.00	7,768.16	65,956.51	(5,956.51)	109.93
612.000 BILLINGS AIRPORT FUND	8,000.00	8,000.00	1,601.39	3,921.79	4,078.21	49.02
614.000 BILLINGS TO MARINA FUND	3,500.00	3,500.00	0.00	3,558.53	(58.53)	101.67
615.000 BILLINGS TO CEMETERY FUND	6,000.00	6,000.00	175.30	6,241.29	(241.29)	104.02
673.000 EQUIPMENT SALES	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
690.000 MISCELLANEOUS INCOME	100.00	100.00	0.00	5,161.78	(5,061.78)	5,161.78
Total Dept 030 - REVENUES	269,100.00	269,100.00	146,655.91	280,450.47	(11,350.47)	104.22
TOTAL REVENUES	268,450.00	268,450.00	146,655.91	280,450.47	(12,000.47)	104.47
Expenditures						
Dept 040 - EXPENDITURES						
705.000 SALARIES- MOTOR POOL	1,500.00	1,500.00	0.00	985.17	514.83	65.68
706.000 SALARIES- COMPOST	5,000.00	5,000.00	647.90	9,053.04	(4,053.04)	181.06
709.000 OVERTIME- MOTOR POOL	150.00	150.00	0.00	65.49	84.51	43.66
713.000 MEDICAL INSURANCE	1,500.00	1,500.00	96.75	467.05	1,032.95	31.14
714.000 SOCIAL SECURITY	800.00	800.00	47.83	760.68	39.32	95.09
715.000 PENSION	1,000.00	1,000.00	1,598.19	14,572.14	(13,572.14)	1,457.21
727.000 SUPPLIES	25,000.00	25,000.00	3,474.32	23,256.01	1,743.99	93.02
730.000 EQUIPMENT MAINTENANCE	2,000.00	2,000.00	1,044.73	39,970.74	(37,970.74)	1,998.54
735.000 GAS AND OIL	40,000.00	40,000.00	5,534.40	30,703.93	9,296.07	76.76
740.000 TELEPHONE/UTILITIES	16,000.00	16,000.00	3,414.76	17,333.88	(1,333.88)	108.34
750.000 ADMINISTRATIVE FEE	5,500.00	5,500.00	0.00	5,500.00	0.00	100.00
818.000 CONTRACTED SERVICES	60,000.00	60,000.00	2,762.05	24,514.13	35,485.87	40.86
910.000 INSURANCE	10,000.00	10,000.00	0.00	11,075.88	(1,075.88)	110.76
911.000 INSURANCE/WORKERS COMPENSATION	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
968.000 DEPRECIATION	62,000.00	62,000.00	0.00	0.00	62,000.00	0.00
970.000 EQUIPMENT PURCHASES	37,000.00	37,000.00	0.00	33,941.94	3,058.06	91.73
Total Dept 040 - EXPENDITURES	268,450.00	268,450.00	18,620.93	212,200.08	56,249.92	79.05
TOTAL EXPENDITURES	268,450.00	268,450.00	18,620.93	212,200.08	56,249.92	79.05
Fund 661 - MOTOR POOL FUND:						
TOTAL REVENUES	268,450.00	268,450.00	146,655.91	280,450.47	(12,000.47)	104.47
TOTAL EXPENDITURES	268,450.00	268,450.00	18,620.93	212,200.08	56,249.92	79.05
NET OF REVENUES & EXPENDITURES	0.00	0.00	128,034.98	68,250.39	(68,250.39)	100.00

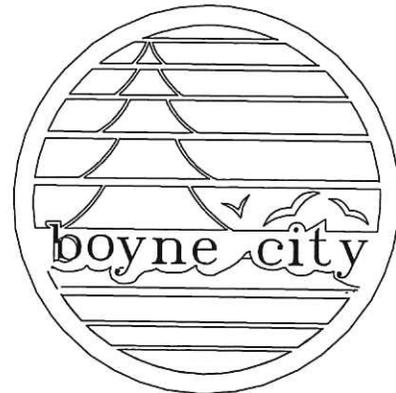
REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY

PERIOD ENDING 03/31/2019

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 03/31/19 INCR (DECR)	YTD BALANCE 03/31/2019 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 701 - TRUST & AGENCY FUND						
Expenditures						
Dept 000						
791.000 GENERAL FUND TRAILER PARK FEES	0.00	0.00	0.00	2,731.87	(2,731.87)	100.00
792.000 TRAILER PARK FEES DUE COUNTY	0.00	0.00	(456.00)	380.00	(380.00)	100.00
793.000 TRAILER PARK FEES DUE SCH/COUNTY	0.00	0.00	0.00	1,824.00	(1,824.00)	100.00
Total Dept 000	0.00	0.00	(456.00)	4,935.87	(4,935.87)	100.00
TOTAL EXPENDITURES	0.00	0.00	(456.00)	4,935.87	(4,935.87)	100.00
Fund 701 - TRUST & AGENCY FUND:						
TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0.00	0.00	(456.00)	4,935.87	(4,935.87)	100.00
NET OF REVENUES & EXPENDITURES	0.00	0.00	456.00	(4,935.87)	4,935.87	100.00
TOTAL REVENUES - ALL FUNDS	12,959,155.00	12,959,155.00	614,020.81	9,848,595.09	3,110,559.91	76.00
TOTAL EXPENDITURES - ALL FUNDS	12,964,155.00	12,964,155.00	654,618.56	10,341,754.97	2,622,400.03	79.77
NET OF REVENUES & EXPENDITURES	(5,000.00)	(5,000.00)	(40,597.75)	(493,159.88)	488,159.88	9,863.20

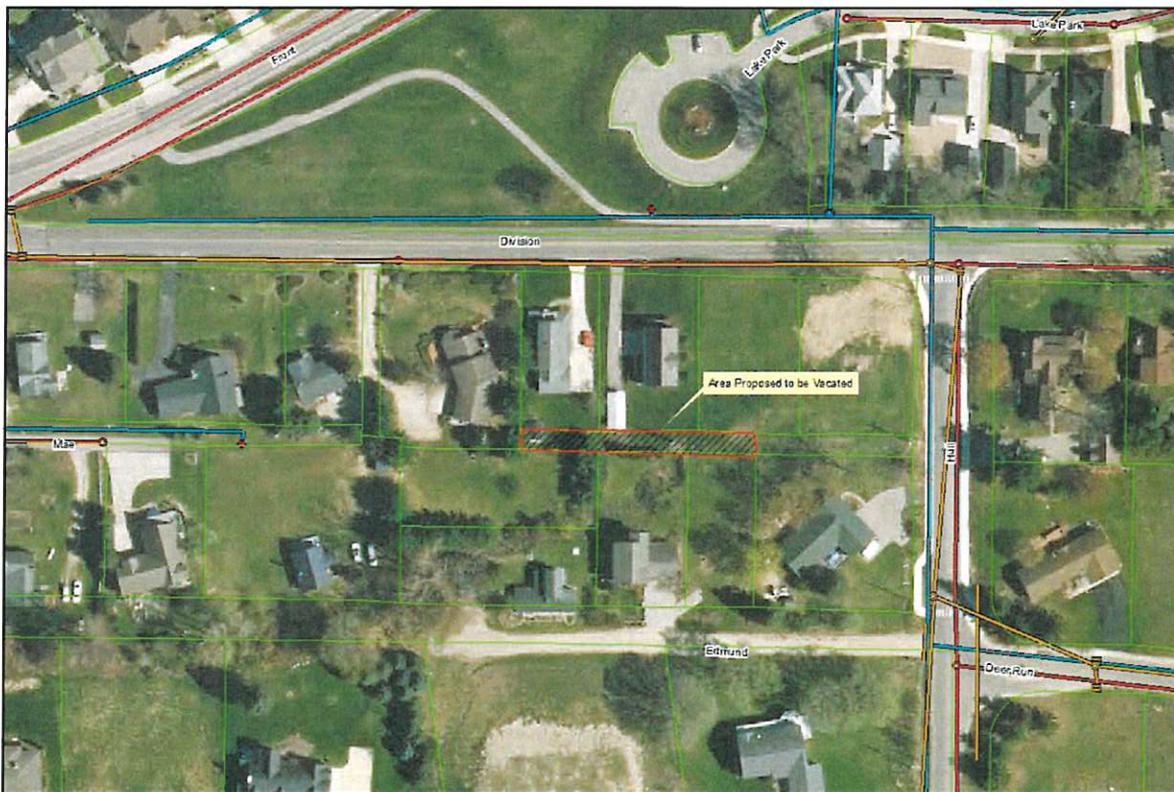
CITY OF BOYNE CITY

To: Michael Cain, City Manager *Mc*
From: Scott McPherson, Planning Director *SM*
Date: April 23, 2019
Subject: Application for alley vacation



Background

An application for the vacation of a public way has been submitted by Richard Wright 920 Edmund Street. He is requesting the portion of the alley between Edmund and Division, 132' west of Hull be vacated. The alley as platted provided access between Hull Street and Houghtlin Street, however the alley is now a dead end as Houghtlin Street and the westerly 66 feet of the alley have been previously vacated. The portion of the alley that is proposed to be vacated is 16.5 wide and 198 feet in length. The alley is undeveloped and is not maintained by the City and no City utilities are located in the alley. The proposal has been reviewed by City staff and no future need of the alley for access or city infrastructure is anticipated.



Process

Before a street or alley can be vacated by the City Commission a recommendation on the proposed vacation request from the Planning Commission is required. As per Chapter 54 of the Boyne City Code of Ordinances, Article II Vacating Streets or Alleys section 54-26, after receiving the report of the Planning Commission, the City Commission shall determine whether to proceed further and if so the procedure shall be as hereinafter set forth:

- (1) The city shall have published a notice of the hearing and date of said hearing on the petition for the vacating of the street, alley, or portion thereof, by publishing the notice thereof once each week for three consecutive weeks in a newspaper printed or circulated within the city;
- (2) The city shall also cause copies of said published notice to be posted in three of the most public places within the city;
- (3) The city shall also cause to be mailed, by first class mail, a copy of said notice of hearing to those persons shown by the last known city assessor's records, to be the owners of each lot or parcel of land which abuts said street, alley, or portion thereof to be vacated; and
- (4) The city shall cause to be mailed, by certified mail, a copy of said published notice to the state treasurer and to all of the public utilities providing services in the city, if said street, alley, or portion thereof sought to be vacated is connected to a county road; then, a copy of said notice shall also be mailed to the board of county road commissioners.

Action

The Planning Commission reviewed the request at their regular meeting on April 15, 2019 and based on findings that; due to previous vacations the alley is a dead end cannot provide though access; due to topographical constraints it is very unlikely alley would be developed; the alley is not currently maintained by the City; the alley does not contain sewer or water mains; and, a review by City staff foresaw no future use of this portion of alley for or by the City, the Planning Commission recommended the alley as requested be vacated. Based on the report of the Planning Commission the City Commission determines if the application should proceed and if so directs staff to schedule a public hearing and distribute notice in accordance with the required procedures.

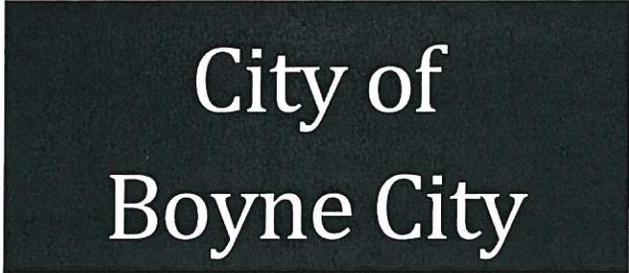
Recommendation

Proceed with the requested street vacation and direct staff to schedule and notice the required public hearing.

Options

1. Determine not to proceed with the street vacation request
2. Postpone action on the request pending further information
3. Other action as determined by the Commission

Pat Haver
319 N. Lake Street
Boyne City, MI 49712
(231) 582-6597
(231) 535-0003 fax
phaver@boynecity.com

The logo for the City of Boyne City, featuring the text "City of Boyne City" in a white serif font centered on a dark rectangular background.

Memo

To: Mayor Tom Neidhamer and fellow City Commissioners *Mc*
From: Pat Haver, Planning Administrative Assistant *PH*
Date: April 23, 2019
Re: Appointment to fill the vacancy of the Planning Commission

The Planning Commission currently has a vacancy to fill with an expiration date of May 31, 2021. At their April 15, 2019 meeting after introductions, question and answers along with board discussion, a motion was made by Ross, seconded by Biskner, passed unanimously, to recommend to the City Commission the applicant names of Skylar MacNaughton and Rose Newton to fill the vacancy on the Planning Commission with the term expiring on May 31, 2021.

Copies of all of the applications have been included for your review and consideration.

CITY OF BOYNE CITY

319 North Lake Street Boyne City, MI 49712 (231) 582-6597



BOARD MEMBER APPLICATION

The City understands you are interested in becoming a member on one of the City Advisory Boards/Commissions. We appreciate your interest and future dedication to Boyne City. In order for the City to have information on file as reference when the next board has an opening, we ask you please complete the following and return to City Hall.

Name: ADAM GRAEF
Address: 1296 MARSHALL ROAD BOYNE CITY, MI 49712
Telephone: 317.840.0077 (daytime) SAME (evening)
Email: ADAMGRAEF@MAC.COM
Occupation: BUSINESS OWNER

Please check any Advisory Board or Commission you may be interested in.

- | | |
|---|---|
| <input type="checkbox"/> Airport Advisory Board | <input type="checkbox"/> Economic Development Corporation |
| <input type="checkbox"/> Historical Commission | <input type="checkbox"/> Main Street / DDA Program |
| <input checked="" type="checkbox"/> Planning Commission | <input type="checkbox"/> Parks and Recreation Commission |
| <input type="checkbox"/> Board of Review | <input type="checkbox"/> Housing Commission |
| <input type="checkbox"/> Local Development | <input type="checkbox"/> Zoning Board of Appeals |
| <input type="checkbox"/> Finance Authority | <input type="checkbox"/> District Library Board |
| <input type="checkbox"/> Historic District Commission | |

Reason(s) you wish to serve:

I want to serve the community I have decided to make home. I believe in the strategic planning of use of space for positive long term community effects. The compromise of budget and design is essential in attracting business investment, while still maintaining the look and feel of Boyne City.

Other community or civic service activities:

BOYNE CITY DESIGN COMMITTEE CHAIR
GAYLORD DMA, CHAMBER, AND ROTARY MEMBER

Signature 

Date 3.14.19

✓

CITY OF BOYNE CITY

319 North Lake Street Boyne City, MI 49712 (616) 582-6597



BOARD MEMBER APPLICATION

The City understands you are interested in becoming a member on one of the City Advisory Boards/Commissions. We appreciate your interest and future dedication to Boyne City. In order for the City to have information on file as reference when the next board has an opening, we ask you please complete the following and return to City Hall.

See reverse for a list of Boyne City Advisory Boards or Commissions, term of appointment, and meeting schedule.

Name: Skylar MacNaughton

Address: 112 West Morgan

Telephone: 231-675-2659 (daytime) _____ (evening)

Occupation: Local Handyman/Artist

Please check any Advisory Board or Commission you may be interested in.

- | | |
|--|---|
| <input type="checkbox"/> Airport Advisory Board | <input type="checkbox"/> Economic Development Corporation |
| <input type="checkbox"/> Historical Commission | <input type="checkbox"/> Downtown Development Authority |
| <input checked="" type="checkbox"/> Planning Board | <input type="checkbox"/> Parks and Recreation Commission |
| <input type="checkbox"/> Board of Review | <input type="checkbox"/> Housing Commission |
| <input type="checkbox"/> Local Development | <input type="checkbox"/> Zoning Board of Appeals |
| <input type="checkbox"/> Finance Authority | <input type="checkbox"/> District Library Board |

Reason(s) you wish to serve: I was born and raised in Boyne City and would like to join the Planning Board. As a member of the Boyne Community, I'd like to be informed and become more involved with long-term planning for Boyne City

Other community or civic service activities: I donate some time at Boyne Concord, just using my skills as a handyman to help with what they need done on and around the school grounds

Signature: [Handwritten Signature]

Date: 3-12-19

CITY OF BOYNE CITY

319 North Lake Street

Boyne City, MI 49712

(231) 582-6597



BOARD MEMBER APPLICATION

The City understands you are interested in becoming a member on one of the City Advisory Boards/Commissions. We appreciate your interest and future dedication to Boyne City. In order for the City to have information on file as reference when the next board has an opening, we ask you please complete the following and return to City Hall.

Name: Rose Newton

Address: 214 State Street, Boyne City MI

Telephone: 231.631.0142

Email: Rose.Newton@Alpine45.com

Occupation: Realtor

Please check any Advisory Board or Commission you may be interested in.

- | | |
|---|---|
| <input type="checkbox"/> Airport Advisory Board | <input type="checkbox"/> Economic Development Corporation |
| <input type="checkbox"/> Historical Commission | <input type="checkbox"/> Main Street / DDA Program |
| <input type="checkbox"/> Planning Commission | <input type="checkbox"/> Parks and Recreation Commission |
| <input type="checkbox"/> Board of Review | <input type="checkbox"/> Housing Commission |
| <input type="checkbox"/> Local Development | <input type="checkbox"/> Zoning Board of Appeals |
| <input type="checkbox"/> Finance Authority | <input type="checkbox"/> District Library Board |
| <input type="checkbox"/> Historic District Commission | |

Reason(s) you wish to serve:

I wish to serve in part with my other volunteer work for Boyne City because it is my personal belief and conviction to serve others and my community to lead a fulfilled life. After sitting in on the recent meeting and learning of the vacancy on the planning commission I believed that I could help to be objective and fact-based in helping make tough decisions for the community and would additionally like to help with the framework of a new Master Plan for Boyne City

Other community or civic service activities:

Boyne City Rotary, Create: Community Arts Center of Boyne City, Raven Hill Discovery Center, recently offered to assist Boyne City Music Department as well. Also renovating 114 E Main Street and learning a lot about rehabilitating Boyne properties in line with my profession.

Signature  Date 02/20/2019

CITY OF BOYNE CITY

To: Michael Cain, City Manager *Mc*
From: Cindy Grice, City Clerk/Treasurer *CG*
Date: April 19, 2019
Subject: FYE 18/19 Budget Amendments



Attached, please find the amendments to the FYE 2019 budget for your review. I have highlighted a few of the necessary amendments. The Department Heads have reviewed and agreed with the recommended amendments.

GENERAL FUND: Revenues increased significantly due to accounting for the Open Space grant. This correlates with the increased expenditure for the actual purchase. We started to receive grant funds for the Boyne Valley Trail that were not originally anticipated in FYE 19. Public Buildings saw an increase in Repairs/Maintenance due to the contracted HVAC and Elevator maintenance. Transfers Out decreased due to the Pavement Maintenance in Local Streets moved into FYE 2020.

MAJOR AND LOCAL STREETS: Both Major and Local Streets Repairs and Maintenance and Construction decreased due to Pavement Maintenance projects not taking place.

FIRE DEPARTMENT FUND: Both Revenues and Expenditures increase due to grant funds received to purchase Airpacks.

LDFA FUND: The property purchase was not originally budgeted, so an amendment for that expenditure is required.

WASTEWATER FUND

Revenues and Expenditures have both decreased due to the Sewer Line Construction grant with Boyne Mountain once again not taking place this fiscal year.

The Budget is increased from the overall total of \$15,236,448 in revenues and to \$15,090,748 in expenditures.

RECOMMENDATION:

My recommendation is the Budget Amendments for FYE 2019 be approved as presented in compliance with Accounting and Budgeting Standards

BUDGET AMENDMENTS FYE 04/30/19

ACCT	ACCOUNT NAME	CURRENT BUDGET	AMENDED BUDGET	INCREASE <DECREASE>
GENERAL FUND				
031	PROPERTY TAX REVENUES			
400	Allocated from Fund Balance	\$240,091	\$455,600	\$215,509
402	Property Tax Collections	\$2,632,740	\$2,626,352	(\$6,388)
403	Delinquent Personal	\$2,000	\$5,500	\$3,500
404	Mobile Home Park Fees	\$5,400	\$45,825	\$40,425
708	Property Liens	\$19,000	\$17,903	(\$1,097)
445	Prop Tax Penalty/Interest	\$14,000	\$15,366	\$1,366
447	Prop Tax Admin Fees	\$80,300	\$94,500	\$14,200
	SUB-TOTAL	\$2,993,531	\$3,261,046	\$267,515
032	STATE SHARED REVENUES			
452	Liquor Licenses	\$7,200	\$7,880	\$680
574	Revenue Sharing	\$301,558	\$308,636	\$7,078
574.1	EVIP Revenue	\$58,329	\$56,309	(\$2,020)
574.2	Local Comm Stabilization	\$117,090	\$128,081	\$10,991
578	Police Training Funds	\$1,300	\$1,236	(\$64)
579	Grants - State/Federal	\$122,500	\$2,194,920	\$2,072,420
	SUB-TOTAL	\$607,977	\$2,697,062	\$2,089,085
033	ADMINISTRATIVE SERVICE FEES			
604	Fire Department	\$5,000	\$5,000	\$0
605	LDFA	\$30,000	\$30,000	\$0
606	DDA	\$7,500	\$7,500	\$0
607	Motor Pool	\$5,500	\$5,500	\$0
608	Water/Wastewater	\$60,000	\$60,000	\$0
609	Major Street Fund	\$17,000	\$17,000	\$0
610	Local Street Fund	\$14,500	\$14,500	\$0
	SUB-TOTAL	\$139,500	\$139,500	\$0
034	CHARGES FOR SERVICES			
606	DDA Maintenance Fee	\$75,000	\$75,000	\$0
624	Ice Rink Concession	\$300	\$100	(\$200)
640	Cable Franchise Fees	\$74,000	\$76,000	\$2,000
642	Charges for Permits & Fees	\$7,500	\$7,000	(\$500)
660	Police/Ordinance Fines	\$4,000	\$5,300	\$1,300
660.1	Police Fees / Drug Seizure Fnds	\$0	\$0	\$0
660.2	Sex Offender Reg Fee	\$450	\$200	(\$250)
660.3	Police Department Surveys	\$1,200	\$1,500	\$300
696	Sidewalk Replacement	\$0	\$10	\$10
		\$162,450	\$165,110	\$2,660
035	INTEREST AND RENTALS			
664	Interest Earnings	\$1,000	\$2,000	\$1,000
665	Rent - Facility Rooms	\$0	\$15,500	\$15,500
667	Rent - MSU	\$14,400	\$14,400	\$0
668	Rent - Fire Department	\$30,000	\$30,000	\$0
669	Rent - EMS Department	\$31,200	\$31,200	\$0
670	Rent-City Owned Property	\$2,500	\$1,600	(\$900)
		\$79,100	\$94,700	\$15,600

036 OTHER REVENUES

582	Election Reimbursements	\$0	\$0	\$0
585	Local Trail Grants/Cont	\$0	\$42,000	\$42,000
586	Grants/Local Contribution	\$0	\$50,000	\$50,000
587	Museum Contributions	\$0	\$628	\$628
672	Police Bike Donations	\$100	\$177	\$77
673	Land & Equipment Sales	\$1,000	\$1,156	\$156
675	Contributions/General	\$0	\$20,953	\$20,953
677	Housing Commission Reimb.	\$0	\$0	\$0
678	Planning/Township Reimb	\$72,207	\$72,207	\$0
690	Misc Income	\$1,000	\$1,000	\$0
692	Motor Pool Facilities Contrib	\$0	\$0	\$0
		\$74,307	\$188,121	\$113,814

GRAND TOTAL GENERAL FUND REVENUES

\$4,056,865	\$6,545,539	\$2,488,674
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GENERAL FUND EXPENDITURES**101 LEGISLATIVE SERVICES**

703	Compensation/Mayor/Comm	\$14,050	\$15,250	\$1,200
714	Social Security	\$1,075	\$955	(\$120)
732	Membership/MML Dues	\$2,450	\$4,463	\$2,013
870	Training/Travel/Meetings	\$6,000	\$4,500	(\$1,500)
	SUB-TOTAL	\$23,575	\$25,168	\$1,593

151 PLANNING

705	Salaries/Planning	\$106,854	\$106,500	(\$354)
712	Insurance: Life AD&D	\$500	\$550	\$50
713	Insurance: Medical	\$24,420	\$21,000	(\$3,420)
714	Social Security	\$8,940	\$9,020	\$80
715	Pension	\$33,467	\$34,400	\$933
716	Unemployment Comp	\$50	\$50	\$0
719	Sick/Vacation	\$10,000	\$10,350	\$350
727	Supplies	\$2,000	\$1,600	(\$400)
732	Membership Dues	\$2,500	\$1,500	(\$1,000)
735	Mileage/Travel	\$1,000	\$0	(\$1,000)
740	Telephone/Utilites	\$750	\$1,050	\$300
818	Professional/Contracted Svcs	\$2,000	\$300	(\$1,700)
870	Education/Travel	\$2,000	\$1,400	(\$600)
911	Workers Compensation	\$1,200	\$922	(\$278)
970	Capital Outlay	\$1,000	\$0	(\$1,000)
	SUB-TOTAL	\$196,681	\$188,642	(\$8,039)

173 GENERAL SERVICES

705	Salaries/Wages	\$312,277	\$332,206	\$19,929
709	Overtime	\$3,300	\$2,500	(\$800)
712	Insurance:Life/AD&D	\$1,500	\$1,800	\$300
713	Insurance: Medical	\$88,000	\$83,000	(\$5,000)
714	Social Security	\$26,590	\$28,500	\$1,910
715	Pension	\$146,800	\$172,000	\$25,200
716	Unemployment Compensation	\$32	\$32	\$0
719	Vacation/Sick Time	\$32,000	\$29,000	(\$3,000)
727	Office Supplies	\$9,000	\$10,000	\$1,000
730	Repairs/Maintenance	\$20,000	\$15,000	(\$5,000)
731	Postage	\$6,000	\$6,000	\$0
732	Membership/Dues	\$2,000	\$2,000	\$0
740	Telephone/Utilities	\$6,000	\$8,600	\$2,600
860	City Vehicle Expense	\$200	\$200	\$0
861	Vehicle Expenses	\$4,800	\$4,800	\$0
870	Training/Schools/Travel	\$4,000	\$4,000	\$0
900	Advertise/Publishing/& Prop	\$6,500	\$6,500	\$0
910	Insurance: Liability/Property	\$21,552	\$22,198	\$646
911	Insurance: Workers Comp	\$2,750	\$3,250	\$500
970	Capital Outlay	\$30,000	\$0	(\$30,000)
	SUB-TOTAL	\$723,301	\$731,586	\$8,285

191 ELECTIONS

705	Wages Election Workers	\$2,500	\$2,676	\$176
728	Election Costs	\$250	\$882	\$632
	SUB-TOTAL	\$2,750	\$3,558	\$808

208 ACCOUNTING/AUDIT

808	Professional Services	\$13,800	\$14,170	\$370
	SUB-TOTAL	\$13,800	\$14,170	\$370

209 ASSESSMENT/TAXES

731	Tax Postage	\$4,800	\$1,800	(\$3,000)
802	Legal Fees	\$2,500	\$870	(\$1,630)
803	Board of Review	\$500	\$492	(\$8)
818	Contracted Services	\$58,000	\$63,767	\$5,767
900	Tax Mailing/Billing Costs	\$2,950	\$3,000	\$50
	SUB-TOTAL	\$68,750	\$69,929	\$1,179

210 LEGAL

802	Misc Legal/Court Costs	\$60,000	\$31,000	(\$29,000)
	SUB-TOTAL	\$60,000	\$31,000	(\$29,000)

248 GENERAL FUND OTHER

		\$0		
250	Housing Commission	\$0	\$0	\$0
810	Streetlighting	\$60,000	\$52,000	(\$8,000)
812	Leaf Pick	\$20,000	\$72,000	\$52,000
818	Professional Servces	\$15,000	\$569	(\$14,431)
880	Community Promotion	\$15,000	\$11,000	(\$4,000)
882	Zoning Enforcement	\$10,000	\$5,000	(\$5,000)
971	Land Acquisition	\$0	\$3,286,986	\$3,286,986
	SUB-TOTAL	\$120,000	\$3,427,555	\$3,307,555

265 PUBLIC BUILDINGS

705	Salaries/Wages	\$31,200	\$39,000	\$7,800
709	Overtime	\$1,500	\$1,700	\$200
711	Safety Equipment	\$5,500	\$3,900	(\$1,600)
712	Insurance: Life AD&D	\$400	\$270	(\$130)
713	Insurance: Medical	\$10,000	\$8,000	(\$2,000)
714	Social Security	\$3,000	\$3,900	\$900
715	Pension	\$30,000	\$22,600	(\$7,400)
716	Unemployment Compensation	\$340	\$5	(\$335)
719	Vacation/Sick Expense	\$3,700	\$1,800	(\$1,900)
727	Supplies	\$25,000	\$21,000	(\$4,000)
730	Repair/Maintenance	\$12,000	\$28,000	\$16,000
735	Gas & Oil	\$1,300	\$1,300	\$0
740	Utilities/Telephone	\$20,000	\$55,000	\$35,000
818	Contracted Services	\$55,000	\$62,000	\$7,000
860	Motor Pool	\$2,000	\$1,600	(\$400)
861	Vehicle Maintenance	\$0	\$0	\$0
870	Training/Travel	\$500	\$500	\$0
910	Insurance/Liability/Equip	\$2,500	\$3,100	\$600
911	Workers Comp	\$3,500	\$4,150	\$650
940	Bldg Rental	\$0	\$0	\$0
970	Capital Outlay/Equip	\$0	\$0	\$0
975	Facility Improvements	\$5,000	\$2,000	(\$3,000)
975.1	City Facilities construction	\$0	\$0	\$0
	SUB-TOTAL	\$212,440	\$259,825	\$47,385

301 POLICE DEPT

705	Salaries/Wages: Chief/Asst Chf	\$123,000	\$121,500	(\$1,500)
706	Salaries/Wages Dispatchers	\$38,937	\$36,500	(\$2,437)
709	Salaries/Wages: OT Holiday	\$27,529	\$29,000	\$1,471
710	Salaries/Wages: Officers	\$235,703	\$228,565	(\$7,138)
712	Insurance: Life/AD&D	\$2,500	\$2,000	(\$500)
713	Insurance: Medical	\$80,000	\$65,000	(\$15,000)
714	Social Security	\$34,000	\$34,000	\$0
715	Pension	\$89,000	\$43,000	(\$46,000)
716	Unemployment	\$2,000	\$60	(\$1,940)
719	Vacation/Sick Expenses	\$41,000	\$36,000	(\$5,000)
727	Supplies	\$8,500	\$8,000	(\$500)
729	Supplies: Ammo & Shooting	\$3,000	\$1,900	(\$1,100)
730	Sex Offender Reg Costs	\$300	\$330	\$30
731	Bike Patrol	\$1,000	\$1,000	\$0
735	Gas & Oil	\$15,800	\$9,500	(\$6,300)
740	Telephone/Utilities	\$6,000	\$3,900	(\$2,100)
745	Cleaning/Food Allowance	\$5,000	\$4,140	(\$860)
754	Uniforms	\$6,000	\$6,800	\$800
818	Police Contracted Service	\$4,500	\$4,200	(\$300)
850	Radio Maintenance	\$2,000	\$1,400	(\$600)
861	Vehicle Expense	\$7,000	\$6,000	(\$1,000)
870	Training/Travel/Memberships	\$8,500	\$9,100	\$600
871	State Training Fund (302)	\$1,500	\$1,500	\$0
910	Insurance: Liability/Equip	\$11,000	\$19,316	\$8,316
911	Workers Compensation	\$6,500	\$7,683	\$1,183
970	Capital Outlay/Equipment	\$13,300	\$11,389	(\$1,911)
	SUB-TOTAL	\$773,569	\$691,783	(\$81,786)

706 Environmental

809	Lab Testing	\$2,035	\$6,564	\$4,529
	SUB-TOTAL	\$2,035	\$6,564	\$4,529

751 PARKS AND RECREATION

702	Salaries/Wages: Ice Rink	\$8,000	\$8,300	\$300
705	Salaries/Wages Parks	\$82,000	\$82,000	\$0
709	Overtime	\$3,800	\$3,500	(\$300)
713	Insurance: Medical	\$20,000	\$2,000	(\$18,000)
714	Social Security	\$7,000	\$8,000	\$1,000
715	Pension	\$6,000	\$6,300	\$300
716	Unemployment Comp	\$400	\$10	(\$390)
719	Vacation/Sick Time	\$4,000	\$500	(\$3,500)
727	Supplies	\$40,000	\$45,000	\$5,000
730	Maintenance	\$14,000	\$30,000	\$16,000
738	Civic Projects	\$4,000	\$4,000	\$0
740	Utilities/Telephone	\$20,000	\$25,000	\$5,000
808	Professional Services	\$45,000	\$77,000	\$32,000
818	Contracted Services	\$24,000	\$27,000	\$3,000
860	Motor Pool	\$70,000	\$70,000	\$0
870	Training/Travel	\$400	\$540	\$140
910	Insurance: Liability/Equipment	\$2,500	\$2,100	(\$400)
911	Workers Compensation	\$1,200	\$1,200	\$0
970	Capital Outlay/Equipment	\$325,000	\$145,000	(\$180,000)
971	BC to BV Trail	\$0	\$0	\$0
975	Avalanche	\$0	\$0	\$0
977	Riverside Park	\$0	\$0	\$0
	SUB-TOTAL	\$677,300	\$537,450	(\$139,850)

804 MUSEUM

705	Salaries	\$0	\$0	\$0
714	Social Security	\$0	\$0	\$0
740	Utilities	\$0	\$0	\$0
900	Printing/Publishing	\$0	\$0	\$0
930	Repairs/Maintenance	\$0	\$0	\$0
970	Capital Outlay	\$5,000	\$10,317	\$5,317
	SUB-TOTAL	\$5,000	\$10,317	\$5,317

809 SIDEWALK CONSTRUCTION

705	Salary & Wages	\$2,500	\$0	(\$2,500)
727	Supplies	\$3,000	\$2,350	(\$650)
818	Contracted Services	\$10,000	\$5,110	(\$4,890)
819	Engineering SRTS	\$0	\$0	\$0
	SUB-TOTAL	\$15,500	\$7,460	(\$8,040)

899 CONTINGENCY

714	Retiree Stipend FICA	\$465	\$642	\$177
801	Tax Tribunal Refund	\$694	\$1,800	\$1,106
899	425 Township Reimb	\$7,800	\$8,800	\$1,000
984	Post Ret Health Insurance	\$20,105	\$21,761	\$1,656
986	Retiree Stipend	\$8,703	\$8,703	\$0
	SUB-TOTAL	\$37,767	\$41,706	\$3,939

965 TRANSFERS OUT				
987	Transfer to Cemetery Fund	\$50,000	\$50,000	\$0
991	Transfer to Ambulance Fund	\$79,500	\$79,500	\$0
993	Transfer to Airport Fund	\$0	\$0	\$0
994	Transfer to Fire Dept	\$63,000	\$63,000	\$0
997	Transfer to Rubbish Fund	\$56,000	\$62,165	\$6,165
998	Transfer to Major Street	\$80,826	\$0	(\$80,826)
999	Transfer to Local Street	\$795,071	\$249,161	(\$545,910)
999.1	Transfer to Local Street	\$0	\$0	\$0
	SUB-TOTAL	\$1,124,397	\$503,826	(\$620,571)
GRAND TOTAL GENERAL FUND EXPENDITURES		\$4,056,865	\$6,550,539	\$2,493,674

ACCT	ACCOUNT TITLE	CURRENT BUDGET	AMENDED BUDGET	INCREASE <DECREASE>
MAJOR STREETS REVENUES				
400	Allocated from Fund balance	\$120,000	\$0	(\$120,000)
548	Metro Act Funds-PA 48	\$9,200	\$11,636	\$2,436
549	State Highway Receipts	\$325,000	\$514,698	\$189,698
580	Grant Proceeds	\$0	\$0	\$0
581	SAW Grant	\$148,680	\$100,000	(\$48,680)
642	Charges / Services / Fees	\$0	\$103	\$103
691	Transfer from General Fund	\$80,826	\$0	(\$80,826)
692	Road Millage Funds	\$86,594	\$84,895	(\$1,699)
	SUB-TOTAL	\$770,300	\$711,332	(\$58,968)

MAJOR STREETS EXPENDITURES

451	CONSTRUCTION			
705	Salaries/Wages	\$2,000	\$4,000	\$2,000
709	Overtime	\$250	\$0	(\$250)
713	Medical Insurance	\$2,000	\$297	(\$1,703)
714	Social Security	\$500	\$275	(\$225)
715	Pension	\$10,000	\$5,000	(\$5,000)
818	Engineering	\$10,000	\$25,000	\$15,000
860	Motor Pool	\$5,000	\$1,800	(\$3,200)
981.1	Saw Grant Expenditures	\$165,200	\$100,000	(\$65,200)
987	Major Street Construction	\$0	\$0	\$0
	SUB-TOTAL	\$194,950	\$136,372	(\$58,578)

463	MAINTENANCE			
705	Salaries/Wages	\$35,000	\$28,700	(\$6,300)
706	Street Sweeping	\$6,250	\$2,000	(\$4,250)
709	Overtime	\$0	\$7,700	\$7,700
713	Medical Insurance	\$18,000	\$21,400	\$3,400
714	Social Security	\$4,000	\$4,300	\$300
715	Pension	\$32,000	\$34,000	\$2,000
716	Unemployment	\$200	\$200	\$0
719	Vacation/Sick Time	\$12,500	\$6,800	(\$5,700)
727	Supplies	\$10,500	\$11,200	\$700
819	Tree Replacement	\$20,000	\$1,900	(\$18,100)
860	Motor Pool	\$29,000	\$32,000	\$3,000
930	Repairs & Maintenance	\$150,000	\$40,000	(\$110,000)
931	Bridge Inspection	\$2,000	\$2,000	\$0
	SUB-TOTAL	\$319,450	\$192,200	(\$127,250)

474 TRAFFIC SERVICE

705	Salaries/Wages	\$4,200	\$2,400	(\$1,800)
709	Overtime	\$1,100	\$1,800	\$700
713	Medical Insurance	\$1,600	\$300	(\$1,300)
714	Social Security	\$460	\$300	(\$160)
715	Pension	\$5,000	\$3,400	(\$1,600)
727	Supplies	\$3,500	\$1,800	(\$1,700)
860	Motor Pool	\$5,000	\$1,000	(\$4,000)
930	Repairs & Maintenance	\$4,000	\$1,000	(\$3,000)
	SUB-TOTAL	\$24,860	\$12,000	(\$12,860)

478 WINTER MAINTENANCE

705	Salaries/Wages	\$29,000	\$25,000	(\$4,000)
706	Sidewalk Maintenance	\$13,500	\$0	(\$13,500)
709	Overtime	\$0	\$18,000	\$18,000
713	Medical Insurance	\$8,000	\$4,700	(\$3,300)
714	Social Security	\$3,200	\$3,900	\$700
715	Pension	\$18,000	\$19,000	\$1,000
719	Vacation/Sick Time	\$8,200	\$5,800	(\$2,400)
727	Supplies	\$11,000	\$36,500	\$25,500
860	Motor Pool	\$40,000	\$65,000	\$25,000
930	Repairs & Maintenance	\$15,000	\$5,000	(\$10,000)
	SUB-TOTAL	\$145,900	\$182,900	\$37,000

482 ADMINISTRATION

705	Salaries/Wages	\$32,000	\$65,100	\$33,100
711	Safety Equipment	\$0	\$320	\$320
712	Insurance:Life/AD&D	\$400	\$280	(\$120)
713	Medical Insurance	\$8,000	\$1,700	(\$6,300)
714	Social Security	\$2,500	\$4,900	\$2,400
715	Pension	\$15,000	\$16,000	\$1,000
716	Unemployment	\$140	\$10	(\$130)
750	Admin Service Fees	\$17,000	\$17,000	\$0
808	Accounting/Audit	\$500	\$3,700	\$3,200
870	Training/Travel/Membership	\$1,000	\$700	(\$300)
910	Insurance: Liability/Equipment	\$1,100	\$1,600	\$500
911	Workers Compensation	\$7,500	\$9,900	\$2,400
991	Debt Serv. Bonds	\$0	\$0	\$0
	SUB-TOTAL	\$85,140	\$121,210	\$36,070

**GRAND TOTAL MAJOR STREET
EXPENDITURES**

\$770,300	\$644,682	(\$125,618)
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ACCT	ACCOUNT TITLE	CURRENT BUDGET	AMENDED BUDGET	INCREASE <DECREASE>
LOCAL STREETS REVENUES				
400	Allocated from Fund Balance	\$0	\$0	\$0
548	Metro Act Funds	\$9,000	\$11,636	\$2,636
549	State Highway Receipts	\$135,000	\$227,000	\$92,000
580	Grant Proceeds	\$0	\$0	\$0
581	SAW Grant Proceeds	\$63,720	\$63,720	\$0
642	Charges/Services & Fees	\$0	\$0	\$0
691	Transfers from General Fund	\$795,071	\$249,161	(\$545,910)
692	Road Millage Funds	\$86,594	\$86,594	\$0
	SUB-TOTAL	\$1,089,385	\$638,111	(\$451,274)

LOCAL STREET EXPENDITURES

451	CONSTRUCTION			
705	Salaries/Wages	\$3,000	\$1,500	(\$1,500)
709	Overtime	\$200	\$200	\$0
713	Medical Insurance	\$1,000	\$100	(\$900)
714	Social Security	\$250	\$100	(\$150)
715	Pension	\$7,000	\$4,200	(\$2,800)
818	Engineering	\$10,000	\$48,000	\$38,000
860	Motor Pool	\$3,000	\$2,100	(\$900)
981.1	Saw Grant Expenditures	\$70,800	\$63,720	(\$7,080)
985	Transfer to City Fac Const Fund	\$0	\$0	\$0
987	Contracted Const Services	\$404,400	\$0	(\$404,400)
	SUB-TOTAL	\$499,650	\$119,920	(\$379,730)

463	MAINTENANCE			
705	Salaries/Wages	\$55,000	\$65,000	\$10,000
706	Salaries - Street Sweeping	\$0	\$1,000	\$1,000
709	Overtime	\$1,500	\$1,500	\$0
713	Medical Insurance	\$20,000	\$24,000	\$4,000
714	Social Security	\$4,600	\$6,500	\$1,900
715	Pension	\$35,000	\$36,000	\$1,000
716	Unemployment	\$50	\$30	(\$20)
719	Vacation/Sick Time	\$11,000	\$5,800	(\$5,200)
727	Supplies	\$11,000	\$5,600	(\$5,400)
819	Tree Replacement	\$25,000	\$8,650	(\$16,350)
860	Motor Pool	\$59,000	\$59,000	\$0
930	Repairs & Maintenance	\$150,000	\$32,000	(\$118,000)
	SUB-TOTAL	\$372,150	\$245,080	(\$127,070)

474	TRAFFIC SERVICE			
705	Salaries/Wages	\$3,000	\$700	(\$2,300)
709	Overtime	\$700	\$700	\$0
713	Medical Insurance	\$2,000	\$170	(\$1,830)
714	Social Security	\$400	\$100	(\$300)
715	Pension	\$2,100	\$2,100	\$0
727	Supplies	\$5,000	\$500	(\$4,500)
860	Motor Pool	\$1,500	\$400	(\$1,100)
	SUB-TOTAL	\$14,700	\$4,670	(\$10,030)

478 WINTER MAINTENANCE

705	Salaries/Wages	\$31,000	\$32,500	\$1,500
706	Sidewalk Maintenance	\$4,100	\$0	(\$4,100)
709	Overtime	\$5,600	\$9,750	\$4,150
713	Medical Insurance	\$4,500	\$2,450	(\$2,050)
714	Social Security	\$3,200	\$3,550	\$350
715	Pension	\$16,000	\$16,400	\$400
716	Unemployment	\$100	\$0	(\$100)
719	Vacation/Sick Time	\$10,000	\$5,800	(\$4,200)
727	Supplies	\$10,000	\$40,000	\$30,000
860	Motor Pool	\$37,000	\$60,000	\$23,000
930	Repairs & Maintenance	\$1,000	\$1,000	\$0
	SUB-TOTAL	\$122,500	\$171,450	\$48,950

482 ADMINISTRATION

705	Salaries/Wages	\$32,000	\$27,000	(\$5,000)
711	Safety Equipment	\$0	\$400	\$400
712	Insurance:Life/AD&D	\$300	\$280	(\$20)
713	Medical Insurance	\$6,000	\$1,700	(\$4,300)
714	Social Security	\$2,500	\$1,900	(\$600)
715	Pension	\$15,000	\$15,000	\$0
716	Unemployment	\$100	\$100	\$0
750	Admin Service Fees	\$15,000	\$15,000	\$0
808	Accounting/Audit	\$500	\$3,700	\$3,200
870	Training/Travel/Membership	\$500	\$300	(\$200)
910	Insurance: Liability/Equipment	\$1,200	\$1,600	\$400
911	Workers Compensation	\$7,285	\$9,900	\$2,615
	SUB-TOTAL	\$80,385	\$76,880	(\$3,505)

GRAND TOTAL LOCAL STREETS

EXPENDITURES	\$1,089,385	\$618,000	(\$471,385)
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ACCT	ACCOUNT TITLE	CURRENT BUDGET	AMENDED BUDGET	INCREASE <DECREASE>
FIRE DEPARTMENT FUND - FUND 206				
REVENUES				
400	Allocated from Fund Balance	\$5,048	\$0	(\$5,048)
580	Grant Proceeds	\$0	\$136,721	\$136,721
628	Township Service Fees	\$219,972	\$219,972	\$0
690	Miscellaneous Income	\$0	\$0	\$0
691	Transfers from General Fund	\$63,000	\$63,000	\$0
	SUB - TOTAL	\$288,020	\$419,693	\$131,673
EXPENDITURES				
707	Salaries - Vol/Officers	\$83,000	\$83,000	\$0
714	Social Security	\$6,120	\$6,120	\$0
727	Supplies & Hose	\$16,000	\$12,000	(\$4,000)
730	Equipment Maintenance	\$29,500	\$49,000	\$19,500
735	Gas & Oil	\$3,500	\$3,500	\$0
737	Fire Hydrant Fees	\$27,500	\$27,500	\$0
750	Administrative Service Fee	\$5,000	\$5,000	\$0
850	Radio Maintenance	\$1,800	\$1,800	\$0
860	Motor Pool	\$1,500	\$1,500	\$0
861	Vehicle Maintenance	\$1,000	\$1,000	\$0
870	Training	\$7,500	\$7,500	\$0
910	Insurance: Liab/Prop	\$10,000	\$10,000	\$0
911	Insurance: Workers Comp	\$3,000	\$3,000	\$0
940	Building Rental/Maintenance	\$30,000	\$30,000	\$0
970	Capital Outlay/Equipment	\$17,600	\$177,721	\$160,121
976	Fire Truck Replacement	\$45,000	\$45,000	\$0
990	Principal	\$0	\$0	\$0
991	Interest Expense	\$0	\$0	\$0
	SUB - TOTAL	\$288,020	\$463,641	\$175,621

ACCT	ACCOUNT TITLE	CURRENT BUDGET	AMENDED BUDGET	INCREASE <DECREASE>
CEMETERY FUND - Fund 209				
REVENUES				
400	Allocation from Fund Balance	\$27,205	\$0	(\$27,205)
633	Changes for Lots/Services	\$17,000	\$20,850	\$3,850
670	Donation	\$0	\$0	\$0
691	Transfers from General Fund	\$50,000	\$50,000	\$0
	SUB - TOTAL	\$94,205	\$70,850	(\$23,355)
EXPENDITURES				
705	Salaries/Wages	\$9,000	\$8,500	(\$500)
709	Overtime	\$1,500	\$1,200	(\$300)
713	Medical Insurance	\$0	\$780	\$780
714	Social Security	\$805	\$745	(\$60)
727	Supplies	\$2,000	\$2,000	\$0
730	Repairs/Maintenance	\$15,000	\$10,000	(\$5,000)
740	Telephone/Utilities	\$500	\$1,200	\$700
818	Contracted Services	\$33,000	\$25,000	(\$8,000)
860	Motor Pool	\$6,000	\$6,500	\$500
910	Insurance: Liability/Property	\$500	\$500	\$0
911	Workers Compensation	\$900	\$1,200	\$300
970	Capital Outlay	\$25,000	\$0	(\$25,000)
	SUB - TOTAL	\$94,205	\$57,625	(\$36,580)

ACCT	ACCOUNT TITLE	CURRENT BUDGET	AMENDED BUDGET	INCREASE <DECREASE>
AMBULANCE DEPARTMENT FUND - Fund 210				
REVENUES				
400	Allocated from Fund Balance	(\$8,749)	\$98,639	\$107,388
626	Contractuals	\$457,628	\$516,905	\$59,277
628	Contract Services	\$137,400	\$63,974	(\$73,426)
680	Township/City Capital Funding	\$79,180	\$86,045	\$6,865
690	Donations	\$1,000	\$0	(\$1,000)
691	Transfers from General Fund	\$79,500	\$100,000	\$20,500
696	Equipment & Vehicle Sales	\$0	\$0	\$0
032-626	BVTWSP Contractuals	\$247,000	\$225,000	(\$22,000)
	SUB - TOTAL	\$992,959	\$1,090,563	\$97,604
EXPENDITURES				
707	Wages	\$425,350	\$498,519	\$73,169
712	Insurance/Life, AD&D	\$300	\$243	(\$57)
713	Medical Insurance	\$7,000	\$7,000	\$0
714	Social Security	\$35,000	\$38,555	\$3,555
715	Pension	\$5,244	\$5,380	\$136
716	Unemployment Insurance	\$0	\$5	\$5
719	Vacation/Sick Expense	\$2,000	\$0	(\$2,000)
727	Medical Supplies	\$30,000	\$36,000	\$6,000
730	Repairs & Maintenance	\$8,500	\$8,500	\$0
735	Gas & Oil	\$5,500	\$8,840	\$3,340
740	Utilities	\$6,000	\$3,200	(\$2,800)
819	Contracted Services - Billing	\$13,500	\$19,000	\$5,500
850	Radios	\$2,500	\$1,253	(\$1,247)
854	Uniforms	\$5,000	\$2,667	(\$2,333)
860	Motor Pool	\$4,000	\$701	(\$3,299)
870	Training	\$12,000	\$4,599	(\$7,401)
910	Insurance: Liability/Property	\$3,500	\$4,120	\$620
911	Insurance: Workers Comp	\$4,254	\$5,910	\$1,656
940	Facilities Rent	\$25,200	\$31,200	\$6,000
957	Bad Debt (uncollectible)	\$30,000	\$45,000	\$15,000
970	Capital/Outlay/Equipment	\$18,000	\$9,871	(\$8,129)
971	Vehicle Replacement	\$20,000	\$0	(\$20,000)
999	BC Contractual Write Offs	\$150,000	\$180,000	\$30,000
045-957	BVTWSO Bad Debt	\$18,000	\$18,000	\$0
045-958	BGTWSP Coll Reimb	\$120,356	\$120,000	(\$356)
045-999	BVTWSP Cont Write Offs	\$41,755	\$42,000	\$245
	SUB - TOTAL	\$992,959	\$1,090,563	\$97,604

SPECIAL PROJECTS FUND - 211

REVENUES

630.5	Archery Range Donation	\$0	\$44	\$44
670-210	Bench donations	\$0	\$1,950	\$1,950
699	Dog Park Contributions	\$0	\$9,951	\$9,951
		\$0	\$11,945	\$11,945

EXPENDITURES

970.15	Project Expenditures	\$0	\$1,003	\$1,003
		\$0	\$1,003	\$1,003

FARMERS MARKET FUND 213**REVENUES**

400	Allocated from Fund Balance	(\$6,197)	\$0	\$6,197
579-000	Grants: State Food Reimb	\$0	\$3,420	\$3,420
642-000	Misc - Food Program Reimb	\$12,450	\$10,500	(\$1,950)
642-010	SNAP	\$400	\$0	
642-100	Bag Sales	\$0	\$0	\$0
642-150	Donations	\$0	\$0	\$0
642-200	Farm Meal	\$5,000	\$0	(\$5,000)
642-250	Food Truck Rally	\$11,000	\$11,974	\$974
642-300	Special Events	\$0	\$0	\$0
642.4	Meal Sponsorship	\$0	\$0	\$0
642.45	Meal Ticket	\$2,000	\$0	(\$2,000)
642-500	Poinsettia Sales	\$300	\$300	\$0
642-600	T-Shirts	\$400	\$0	(\$400)
642-650	Market Money Purchases	\$100	\$100	\$0
642-700	Daily Vendor Fee	\$500	\$500	\$0
642.725	Vendor Fees - Summer	\$18,000	\$18,885	\$885
642-775	Vendor Fees - Winter	\$3,570	\$2,900	(\$670)
	SUB - TOTAL	\$47,523	\$48,579	\$1,456

EXPENDITURES

705	Manager Salary	\$18,720	\$17,280	(\$1,440)
714	Social Security	\$1,423	\$1,300	(\$123)
716	Unemployment	\$5	\$5	\$0
727	Supplies/Administration	\$500	\$500	\$0
730	Computer Internet	\$0	\$0	\$0
731	Postage	\$50	\$50	\$0
732	Membership Dues	\$400	\$400	\$0
740	Barn Expenses	\$0	\$0	\$0
750-150	Bag Inventory	\$0	\$0	\$0
750-200	Farm Meal	\$4,500	\$0	(\$4,500)
750-250	Food Truck Rally	\$5,000	\$11,974	\$6,974
750-260	Poinsettias	\$0	\$300	\$300
750-275	T-Shirt Inventory	\$200	\$0	(\$200)
750-300	Market Money	\$100	\$400	\$300
750-350	Outdoor Market & Park Usage	\$200	\$350	\$150
750-360	Music	\$975	\$975	\$0
750-370	Snap Reimbursement	\$3,500	\$3,000	(\$500)
750-380	Double-up Food Bucks Reimb	\$2,800	\$2,500	(\$300)
750-390	Senior Fresh Project	\$2,800	\$2,500	(\$300)
750-400	WIC	\$3,000	\$2,500	(\$500)
770	SNAP Expenses	\$350	\$0	(\$350)
771	Vendor Reimbursement	\$0	\$0	\$0
870	Education / Training	\$500	\$800	\$300
900	Advertising / Marketing	\$1,000	\$1,000	\$0
900.2	Promotion / Printing	\$100	\$0	(\$100)
900-300	Promotion Summer	\$700	\$0	(\$700)
900-400	Promotion Winter	\$700	\$0	(\$700)
900-500	Pavillion	\$0	\$0	\$0
	SUB - TOTAL	\$47,523	\$45,834	(\$1,689)

ACCT	ACCOUNT TITLE	CURRENT BUDGET	AMENDED BUDGET	INCREASE <DECREASE>
RUBBISH COLLECTION FUND - 226				
REVENUES				
691	Transfers from General Fund	\$56,000	\$62,065	\$6,065
		\$56,000	\$62,065	\$6,065
EXPENDITURES				
818	Contracted Services	\$56,000		(\$56,000)
860	Motor Pool	\$0	\$62,065	\$62,065
		\$56,000	\$62,065	\$6,065

ACCT	ACCOUNT TITLE	CURRENT BUDGET	AMENDED BUDGET	INCREASE <DECREASE>
BOYNE THUNDER FUND 242				
REVENUES				
676-200	Registration	\$50,000	\$67,880	\$17,880
676-220	50 / 50 Drawing Proceeds	\$1,000	\$1,040	\$40
676-250	Auction Proceeds	\$17,000	\$71,685	\$54,685
676-260	Cruise/Beach Party	\$10,000	\$0	
676-270	Bar Proceeds	\$22,000	\$12,842	(\$9,158)
676-280	Dinner Proceeds	\$7,000	\$6,880	(\$120)
676-285	Food Truck Registrations	\$800	\$700	(\$100)
676-290	Merchandise Sales	\$20,000	\$25,819	\$5,819
676-295	Room Rental Revenues	\$3,000	\$4,115	\$1,115
676-340	Sponsorship	\$176,000	\$213,085	\$37,085
676-345	Misc Drawings	\$0	\$0	\$0
	SUB - TOTAL	\$306,800	\$404,046	\$107,246
EXPENDITURES				
811-000	Boyne Thunder Expend	\$0	\$0	\$0
811-050	Bank Service Charges	\$2,700	\$0	(\$2,700)
811-200	Merchandise	\$25,000	\$35,561	\$10,561
811-210	Camp Quality/Non Profit Part	\$60,000	\$115,792	\$55,792
811-215	Challenge Mountain	\$11,000	\$21,053	\$10,053
811-220	Contract Labor	\$2,000	\$973	(\$1,027)
811-230	DJ Expense	\$1,200	\$0	(\$1,200)
811-240	Insurance	\$4,700	\$4,017	(\$683)
811-250	Licenses & Permits	\$300	\$0	(\$300)
811-260	Meals & Entertainment	\$70,000	\$102,718	\$32,718
811-261	Chambagne Cruise	\$10,000	\$0	(\$10,000)
811-265	Alcohol Expense	\$9,000	\$1,174	(\$7,826)
811-270	Advertising & Publishing	\$10,000	\$5,029	(\$4,971)
811-290	Sales Tax	\$6,300	\$774	(\$5,526)
811-300	Supplies	\$10,000	\$4,421	(\$5,579)
811-305	Utilities /Web Design	\$1,500	\$475	(\$1,025)
811-310	Tent Rental	\$8,000	\$8,150	\$150
811-320	Utilities Paid	\$1,100	\$977	(\$123)
811-350	Prizes Paid	\$10,000	\$5,000	(\$5,000)
811-360	Dockage Fees	\$5,000	\$5,320	\$320
811-370	Refunds	\$0	\$0	\$0
811-380	Auction Expenses	\$5,000	\$7,400	\$2,400
811-385	Aerial Filming	\$16,000	\$9,445	(\$6,555)
811-390	Paypal Expenses	\$3,000	\$2,081	(\$919)
811-395	Transfer to Main Street	\$40,000	\$73,686	\$33,686
	SUB - TOTAL	\$311,800	\$404,046	\$92,246

ACCT	ACCOUNT TITLE	CURRENT BUDGET	AMENDED BUDGET	INCREASE <DECREASE>
DOWNTOWN DEVELOPMENT AUTHORITY FUND 248				
REVENUES				
400	Allocated from Fund Balance	\$21,325	\$0	(\$21,325)
405	Property Tax Collections	\$254,328	\$285,413	\$31,085
579	Grants: State	\$0	\$0	\$0
580	Grants: Misc	\$0	\$0	\$0
670	Committee Revenues	\$15,000	\$15,000	\$0
670.1	Boyne Appetit	\$4,000	\$4,000	\$0
670.3	Walkabout Sculpture Show	\$3,000	\$3,000	\$0
676	Special Events - Poker Run	\$40,000	\$73,686	\$33,686
680	Farmers Market Revenues	\$0	\$0	\$0
	SUB - TOTAL	\$337,653	\$381,099	\$43,446
EXPENDITURES				
705	Salaries/Wages	\$62,420	\$62,420	\$0
712	Insurance: Life/AD&D	\$250	\$250	\$0
713	Medical Insurance	\$7,056	\$7,056	\$0
714	Social Security	\$4,744	\$4,744	\$0
715	Pension	\$4,120	\$4,120	\$0
716	Unemployment	\$10	\$10	\$0
719	Sick/Vacation	\$2,971	\$2,000	(\$971)
727	Office Supplies	\$1,750	\$1,500	(\$250)
728	Office Operating Expense	\$0	\$0	\$0
730	Repairs/Maintenance	\$2,000	\$0	(\$2,000)
732	Membership Dues	\$3,350	\$3,350	\$0
740	Utilities/Internet Service	\$732	\$732	\$0
750	Administrative Svc Fee	\$7,500	\$7,500	\$0
760	Design Committee Expenses	\$8,950	\$8,950	\$0
761	Design Engineering/Consulting	\$0	\$0	\$0
762	Design Capital Improvements	\$37,000	\$12,000	(\$25,000)
763	Streetscape Amenities	\$30,000	\$30,000	\$0
782	Business Recruitment/Retent	\$8,500	\$100	(\$8,400)
812	Organization Comm Expense	\$4,000	\$7,000	\$3,000
818	Contracted Services	\$0	\$0	\$0
870	Training/Travel	\$4,000	\$4,000	\$0
900	Advertising/Publishing	\$15,000	\$12,000	(\$3,000)
902	Promotions Comm Expenses	\$15,000	\$10,000	(\$5,000)
910	Promotions Comm Events	\$16,100	\$12,000	(\$4,100)
910.1	Boyne Appetit	\$4,000	\$4,000	\$0
910.2	Walkabout Sculpture Show	\$3,000	\$3,000	\$0
910.3	Stroll the Streets	\$16,000	\$16,200	\$200
940	Facilities Rent	\$4,200	\$4,200	\$0
942	Service/Maintenance Fees	\$75,000	\$75,000	\$0
	SUB - TOTAL	\$337,653	\$292,132	(\$45,521)

ACCT	ACCOUNT TITLE	CURRENT BUDGET	AMENDED BUDGET	INCREASE <DECREASE>
LOCAL DEVELOPMENT FINANCE AUTHORITY FUND - 251				
REVENUES				
400	Allocated from Fund Balance	\$0	\$286,955	\$286,955
402	Property Tax Collections	\$142,670	\$146,840	\$4,170
673	Property Sale	\$0	\$62,205	\$62,205
	SUB - TOTAL	\$142,670	\$496,000	\$353,330
EXPENDITURES				
726	Administrative	\$0	\$0	\$0
750	Administrative Svc Fee	\$500	\$0	(\$500)
802	Legal Services	\$0	\$0	\$0
808	Community Promotion	\$30,000	\$30,000	\$0
818	Contracted Svs/Eng	\$2,000	\$500	(\$1,500)
819	Professional Services	\$2,500	\$2,500	\$0
870	Training/Travel	\$500	\$0	(\$500)
871	Workforce Training Program	\$0	\$0	\$0
900	Advertising/Publishing	\$3,000	\$3,000	\$0
968	Depreciation	\$55,000	\$55,000	\$0
970	Property Purchase	\$0	\$405,000	\$405,000
971	Capital Outlay	\$30,000	\$0	(\$30,000)
	SUB - TOTAL	\$123,500	\$496,000	\$372,500

ACCT	ACCOUNT TITLE	CURRENT BUDGET	AMENDED BUDGET	INCREASE <DECREASE>
MARINA FUND - Fund 285				
REVENUES				
400	Allocated from Fund Balance	\$246,500	\$258,594	\$12,094
586	Grants/Local	\$0	\$0	\$0
624	Boat Trailer Parking	\$700	\$826	\$126
628	Marina User Fees/Seasonal	\$55,000	\$55,000	\$0
629	Marina User Fees/Transient	\$50,000	\$51,771	\$1,771
630	Launch Ramp User Fees	\$16,000	\$18,368	\$2,368
631	Water Street Marina	\$28,000	\$20,000	(\$8,000)
631.1	Krueger Marina	\$4,000	\$6,000	\$2,000
631.2	Bob Konupek Marina	\$4,000	\$6,000	\$2,000
670	Sale of Ice/Misc Income	\$1,500	\$1,977	\$477
680	Grants/State/Fedl	\$248,000	\$255,000	\$7,000
	SUB - TOTAL	\$653,700	\$673,536	\$19,836
EXPENDITURES				
705	Salaries/Wages	\$47,000	\$49,000	\$2,000
705.1	Salaries/Wages-Water St Mar	\$6,000	\$6,500	\$500
709	Overtime	\$1,200	\$1,416	\$216
713	Medical Insurance	\$500	\$634	\$134
714	Social Security	\$4,500	\$4,235	(\$265)
715	Pension Costs	\$200	\$350	\$150
716	Unemployment Compensation	\$200	\$100	(\$100)
727	Supplies	\$6,000	\$6,500	\$500
727.1	Supplies/Water St Marina	\$1,000	\$421	(\$579)
727.2	Water St Marina Reimb	\$11,200	\$10,499	(\$701)
727.3	Krueger Reimbursement	\$2,000	\$3,000	\$1,000
727.35	Konupek Reimbursement	\$2,000	\$3,000	\$1,000
730	Repairs/Maintenance	\$6,000	\$12,746	\$6,746
740	Telephone/Utilities	\$10,000	\$10,000	\$0
754	Uniforms	\$600	\$175	(\$425)
818	Contracted Services	\$38,000	\$38,000	\$0
860	Motor Pool	\$3,500	\$3,600	\$100
870	Training/Travel	\$1,000	\$1,160	\$160
910	Insurance: Liability/Property	\$1,200	\$1,200	\$0
911	Insurance: Workers Comp	\$1,100	\$1,000	(\$100)
970	Capital Outlay/Equipment	\$500,000	\$520,000	\$20,000
975	Buildings/Equipment	\$10,500	\$0	(\$10,500)
	SUB - TOTAL	\$653,700	\$673,536	\$19,836

ACCT	ACCOUNT TITLE	CURRENT BUDGET	AMENDED BUDGET	INCREASE <DECREASE>
AIRPORT FUND - Fund 295				
REVENUES				
400	Allocated from Fund Balance	(\$1,950)	\$7,047	\$8,997
625	Airport Gasoline Sales	\$65,000	\$60,000	(\$5,000)
631.1	Drag Race Registrations	\$10,000	\$9,340	(\$660)
670	Rent - Terminal	\$5,000	\$6,864	\$1,864
675	Rent - Hangar	\$39,000	\$39,000	\$0
675.2	Contributions	\$3,000	\$0	(\$3,000)
690	Charges for Services/Fees	\$250	\$670	\$420
691	Transfers from General Fund	\$0	\$0	\$0
	SUB - TOTAL	\$120,300	\$122,921	\$2,621
EXPENDITURES				
705	Salaries/Wages	\$6,250	\$6,250	\$0
713	Medical Insurance	\$1,500	\$150	(\$1,350)
714	Social Security	\$500	\$250	(\$250)
715	Pension	\$200	\$200	\$0
716	Unemployment Compensation	\$100	\$100	\$0
727	Supplies	\$3,500	\$5,000	\$1,500
730	Repairs/Maintenance	\$2,500	\$7,000	\$4,500
736	Aviation Fuel (for sale)	\$60,000	\$55,000	(\$5,000)
740	Telephone/Utilities	\$6,000	\$7,000	\$1,000
817	Drag Race Expenses	\$5,000	\$5,000	\$0
818	Engineering	\$0	\$2,000	\$2,000
819	Environmental	\$250	\$250	\$0
860	Motor Pool	\$8,000	\$8,000	\$0
870	Training/Travel	\$750	\$750	\$0
880	Events	\$500	\$0	(\$500)
910	Insurance: Liability/Equipment	\$4,000	\$4,671	\$671
911	Insurance: Workers Comp	\$250	\$300	\$50
970	Capital Outlay/Equipment	\$1,000	\$1,000	\$0
975	Airport Improvements	\$20,000	\$20,000	\$0
	SUB - TOTAL	\$120,300	\$122,921	\$2,621

CITY FACILITIES DEBT FUND 370

REVENUES

400	Allocated from Fund Balance	(\$23,356)	\$0	\$23,356
402	Current Year Tax Collections	\$444,493	\$430,638	(\$13,855)
403	Delinquent Personal Property	\$0	\$0	\$0
642	Net Premium Received	\$0	\$0	\$0
		<hr/>	<hr/>	<hr/>
		\$421,137	\$430,638	\$9,501

EXPENDITURES

990	Principal	\$240,000	\$240,000	\$0
970	Interest Expense	\$181,137	\$181,138	\$1
		<hr/>	<hr/>	<hr/>
		\$421,137	\$421,138	\$1

CITY FACILITIES CONSTRUCTION FUND 470

REVENUES

400	Allocated from Fund Balance	\$219,688	\$29,600	(\$190,088)
664	Interest Earnings	\$0	\$20,400	\$20,400
699	Bond Sale Proceeds	\$0	\$0	\$0
		<hr/>	<hr/>	<hr/>
		\$219,688	\$50,000	(\$169,688)

EXPENDITURES

818	Engineering Services	\$79,500	\$0	(\$79,500)
970	Construction City Facilities	\$140,188	\$50,000	(\$90,188)
		<hr/>	<hr/>	<hr/>
		\$219,688	\$50,000	(\$169,688)

ACCT	ACCOUNT TITLE	CURRENT BUDGET	AMENDED BUDGET	INCREASE <DECREASE>
WASTEWATER FUND				
REVENUES - WASTEWATER				
400	Allocated from Fund Balance	\$231,309	\$158,309	(\$73,000)
403	Delinquent Account/Taxes	\$3,000	\$3,000	\$0
577	Boyne Mtn Grant Reimb	\$0	\$0	\$0
579	Grants	\$0	\$0	\$0
581	Grants - CDBG	\$494,000	\$0	(\$494,000)
581.1	SAW Grant	\$257,418	\$257,418	\$0
640	Sommerset Reserve	\$0	\$0	\$0
641	Wastewater User Fees	\$981,332	\$981,332	\$0
642	Charges/Services/Other Fees	\$2,000	\$8,000	\$6,000
643	Penalties/late fees	\$8,000	\$8,000	\$0
648	Tap In Fees	\$10,000	\$10,000	\$0
690.2	Boyne USA Sewer Maint Escro	\$0	\$0	\$0
691	Boyne Mtn. Loan Payments	\$226,139	\$226,139	\$0
693	CDBG Downtown Proj Repymt	\$0	\$0	\$0
	SUB-TOTAL	\$2,213,198	\$1,652,198	(\$561,000)

WASTEWATER EXPENSES

705	Salaries/Wages	\$104,786	\$104,786	\$0
709	Overtime	\$9,000	\$9,000	\$0
711	Safety Equipment	\$750	\$750	\$0
712	Insurance: Life & AD&D	\$200	\$200	\$0
713	Insurance: Medical	\$26,879	\$26,879	\$0
714	Social Security	\$8,246	\$8,246	\$0
715	Pension	\$30,000	\$30,000	\$0
716	Unemployment Compensation	\$10	\$10	\$0
719	Vacation/Sick Time	\$10,000	\$10,000	\$0
726	Supplies - Lab	\$5,000	\$5,000	\$0
727	Supplies - General	\$7,500	\$7,500	\$0
730	Repairs/Maintenance	\$60,000	\$60,000	\$0
731	Postage	\$1,600	\$1,600	\$0
735	Gas & Oil	\$4,000	\$4,000	\$0
740	Telephone/Utilities	\$130,000	\$130,000	\$0
745	Chemicals	\$30,000	\$35,000	\$5,000
750	Admin Service Fees	\$30,000	\$30,000	\$0
802	Legal Fees	\$1,000	\$1,000	\$0
808	Accounting/Audit Fees	\$1,000	\$1,000	\$0
809	Environmental Service Fees	\$10,000	\$10,000	\$0
818	Engineering	\$40,000	\$40,000	\$0
819	SRF	\$500	\$500	\$0
860	Motor Pool	\$5,000	\$10,000	\$5,000
861	Vehicle Expense	\$2,500	\$2,500	\$0
870	Training/Travel/Membership	\$3,000	\$3,000	\$0
900	Publishing	\$250	\$250	\$0
910	Insurance: Liability/Equip	\$9,000	\$9,000	\$0
911	Workers Compensation	\$2,700	\$2,700	\$0
968	Depreciation	\$310,000	\$310,000	\$0
970	Capital Outlay	\$100,000	\$23,000	(\$77,000)
971	SAW Grant Expenditures	\$257,418	\$257,418	\$0

981	Sewer Line Construction	\$494,000	\$0	(\$494,000)
990	SRF - Principal	\$440,000	\$440,000	\$0
991	SRF - Interest	\$78,859	\$78,859	\$0
<hr/>				
	SUB-TOTAL	\$2,213,198	\$1,652,198	(\$561,000)

ACCT	ACCOUNT TITLE	CURRENT BUDGET	AMENDED BUDGET	INCREASE <DECREASE>
REVENUES - WATER				
400	Allocated from Fund Bal	\$21,377	\$123,383	\$102,006
403	Delinquent Account/Taxes	\$2,000	\$2,000	\$0
579	Grants- State/Federal	\$0	\$0	\$0
641	Water User Fees	\$636,095	\$636,095	\$0
642	Water Chgs Services & Fee	\$2,000	\$2,000	\$0
643	Penalties/late fees	\$7,500	\$7,500	\$0
645	Fire Hydrant Fees	\$27,500	\$27,500	\$0
648	Tap-in Fees	\$15,000	\$15,000	\$0
664	Interest Earnings	\$500	\$500	\$0
672	Special assessment	\$311,000	\$326,500	\$15,500
	SUB-TOTAL	\$1,022,972	\$1,140,478	\$117,506
WATER DEPARTMENT EXPENSES				
705	Salaries/Wages	\$104,786	\$104,786	\$0
709	Overtime	\$16,000	\$16,000	\$0
711	Safety Equipment	\$1,000	\$1,000	\$0
712	Insurance: Life & AD&D	\$400	\$400	\$0
713	Insurance: Medical	\$26,879	\$26,879	\$0
714	Social Security	\$8,246	\$8,246	\$0
715	Pension	\$30,000	\$30,000	\$0
716	Unemployment Compensation	\$11	\$11	\$0
719	Vacation/Sick Time	\$10,000	\$10,000	\$0
727	Supplies - General	\$20,000	\$20,000	\$0
728	Meters/Materials	\$25,000	\$25,000	\$0
730	Repairs/Maintenance	\$55,000	\$65,000	\$10,000
731	Postage	\$1,600	\$1,600	\$0
735	Gas & Oil	\$7,000	\$7,000	\$0
740	Telephone/Utilities	\$45,000	\$45,000	\$0
745	Chemicals	\$12,000	\$9,000	(\$3,000)
750	Admin Service Fees	\$30,000	\$30,000	\$0
808	Accounting/Audit Fees	\$1,500	\$0	(\$1,500)
809	Lab Testing	\$8,500	\$8,500	\$0
818	Engineering	\$15,000	\$5,000	(\$10,000)
860	Motor Pool	\$2,500	\$2,500	\$0
861	Vehicle Maintenance	\$3,000	\$3,000	\$0
870	Training/Travel/Membership	\$3,000	\$3,000	\$0
900	Publishing	\$1,400	\$1,400	\$0
910	Insurance: Liability/Equip	\$3,400	\$3,400	\$0
911	Workers Compensation	\$2,500	\$2,500	\$0
970	Capital Outlay	\$165,000	\$326,500	\$161,500
981	Water Line Construction	\$311,000	\$271,506	(\$39,494)
990	DWRF Principal	\$100,000	\$100,000	\$0
991	DWRF Interest	\$13,250	\$13,250	\$0
	SUB-TOTAL	\$1,022,972	\$1,140,478	\$117,506
GRAND TOTAL WTR/WSTWTR FUND EXPENSES				
		\$3,236,170	\$2,792,676	(\$443,494)

ACCT	ACCOUNT TITLE	CURRENT BUDGET	AMENDED BUDGET	INCREASE <DECREASE>
MOTOR POOL FUND 661				
REVENUES				
400	Allocated from Fund Balance	(\$650)	\$0	\$650
607	Billings to Fire Department	\$0	\$0	\$0
608	Billings to Water/Wastewater	\$5,000	\$200	(\$4,800)
609	Billings to Major Streets	\$76,000	\$98,000	\$22,000
610	Billings to Local Streets	\$100,500	\$109,000	\$8,500
611	Billings to General Fund	\$60,000	\$72,000	\$12,000
612	Billings to Airport Fund	\$8,000	\$4,400	(\$3,600)
614	Billings to Marina Fund	\$3,500	\$3,500	\$0
615	Billings to Cemetery Fund	\$6,000	\$6,500	\$500
616	Rubbish Pick up	\$0	\$0	\$0
664	Interest Income	\$0	\$0	\$0
667	Building Rent/Fire Dept	\$0	\$0	\$0
673	Equipment Sales	\$10,000	\$0	(\$10,000)
690	Miscellaneous Sales	\$100	\$5,200	\$5,100
695	Trsf Cap from Genl Fund	\$0	\$0	\$0
		\$268,450	\$298,800	\$30,350
EXPENDITURES				
705	Salaries/Wages	\$1,500	\$1,000	(\$500)
706	Salaries/Compost	\$5,000	\$10,000	\$5,000
709	Overtime	\$150	\$150	\$0
713	Insurance: Medical	\$1,500	\$600	(\$900)
714	Social Security	\$800	\$1,100	\$300
715	Pension	\$1,000	\$17,000	\$16,000
727	Supplies	\$25,000	\$30,000	\$5,000
730	Repairs/Maintenance	\$2,000	\$45,000	\$43,000
735	Gas & Oil	\$40,000	\$35,000	(\$5,000)
740	Utilities	\$16,000	\$21,000	\$5,000
750	Administrative Service Fees	\$5,500	\$5,500	\$0
818	Contracted Services	\$60,000	\$30,000	(\$30,000)
910	Insurance: Liability/Equipment	\$10,000	\$11,000	\$1,000
911	Insurance: Workers Comp	\$1,000	\$1,000	\$0
968	Depreciation	\$62,000	\$62,000	\$0
970	Capital Outlay	\$37,000	\$35,000	(\$2,000)
975	Facilities Construction	\$0	\$0	\$0
	SUB-TOTAL	\$268,450	\$305,350	\$36,900



City of Boyne City

MEMO

Date: April 18, 2019

To: Mayor Neidhamer and the Boyne City City Commission

From: Michael Cain, City Manager *Mc*

Subject: Fiscally Ready Communities Program

Boyne City has been offered the select opportunity to participate in a new program offered by the Michigan Department of Treasury in conjunction with MSU Extension call Fiscally Ready Communities. We offered this opportunity due in part to our status as one of the first certified Redevelopment Ready Communities in Michigan.

This optional program will give Boyne City the opportunity to work one on one with personnel with the Department of Treasury and MSU Extension to help improve on our already strong financial processes and practices. City Clerk/Treasurer Cindy Grice, Planning Director Scott McPherson and I held a conference call regarding this matter with the program's sponsors yesterday and all three of us came away that with the impression that this appears to be an excellent opportunity for us. While as a new program many of components are still not fully developed we believe that the program will be able to help us even more in the areas of budgeting and forecasting. This program seems to align well with our goal of being excellent stewards of Taxpayer funds. We are accustomed to working with the State on new programs to the benefit of both parties such as we have with Main Street and Redevelopment Ready Communities (RRC) previously.

This program is an effort by the State to engage communities in best financial practices to help insure they avoid financial problems in the future. A representative on the call from the Department of Treasury yesterday noted that they looked to engage with communities such as Boyne City which he said was in a 'strong position' financially already.

Attached please find communications with the State on this program over the last couple of months which go into a little further detail. Other than staff time there is no cost to this program. Like Main Street and RRC in the past this program has the potential to help the City obtain future grants and other support from the State going forward.

While no action is required on this matter staff wanted to make sure the Commission was aware and supportive of our participation in this effort.

RECOMMENDATION: That the City Commission discuss Boyne City's participation in the State's new Fiscally Ready Communities program and allow City staff to proceed with it.

OPTIONS:

- Postpone further action for additional information or review.
- Deny the request.
- Some other action as determined as appropriate by the City Commission.



STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

GRETCHEN WHITMER
GOVERNOR

RACHAEL EUBANKS
STATE TREASURER

Date: March 26, 2019

To: Michael Cain, City Manager
City of Boyne City

From: Kayla Rosen, Stacie Stonebrook, and Eric Cline
Community Engagement and Finance Division (CEFD), Department of Treasury

Subject: Fiscally Ready Communities Program

Dear Mr. Cain:

The Michigan Department of Treasury has partnered with MSU Extension to create a Fiscally Ready Communities program. This program includes individualized training and assistance to Michigan communities who are dedicated to ensuring their fiscal health through strong financial policies and protections. As a result of this training, officials and employees will be better equipped for long-term fiscal health.

Purpose of the Program:

Fiscally Ready Communities Training was created to assist communities who want to establish, measure, and sustain policies that increase operational and financial effectiveness. The program, which includes best practices and supplemental guides, is intended as a tool to discuss the recommended procedures and provide examples. Every community is unique, so the process and documentation will reflect the different needs and capacities of your community.

Overview and Implementation of the Program:

Fiscally Ready Communities Training program includes an overview of best practices in finance policies and good governance. It begins with a guide that outlines the reason for each practice, as well as a checklist for local units of government to track their progress. Certain topics, such as budgets, cash controls, debt, grants, internal controls, purchasing policies, and receipting have additional guides with more detail with recommended and required policies.

Individual Trainings:

This program includes a half day site visit to work with your local government on policies and procedures of your choice.

Prior to the training, Treasury and MSU Extension will work with you to evaluate the practices and procedures currently in place, how your local government compares to the best practices

and guides, and which policies and procedures your local government would like to focus on during the site visit.

Treasury and MSU Extension staff will visit your local unit of government to review current policies and discuss potential areas of improvement. We will also be a resource for you as you begin to implement and update your policies and procedures.

We look forward to working with you!

Sincerely,

Kayla Rosen

Kayla Rosen, Departmental Analyst
Analytics and Outreach Section, CEFD
Michigan Department of Treasury

Stacie Stonebrook

Stacie Stonebrook, Senior Auditor
Audit Section, CEFD
Michigan Department of Treasury

Eric Cline

Eric Cline, Department Manager
Community Services Division
Michigan Department of Treasury

Michael Cain

From: Rosen, Kayla (TREASURY) <RosenK1@michigan.gov>
Sent: Friday, April 05, 2019 3:53 PM
To: Michael Cain; Scott McPherson
Cc: Stonebrook, Stacie (TREASURY); Cindy Grice; Cline, Richard (Treasury)
Subject: RE: RRC Opportunity with Department of Treasury

Good Afternoon,

We are excited to work with you and would like to schedule a call to discuss this opportunity and a timeframe that works for you. We are in the process of reaching out to multiple communities who are interested and would like to start scheduling soon. We are flexible about when you would like to start, we understand certain times a year are much busier than others.

The Fiscally Ready Communities program has two different types of trainings, regional and individualized. The regional trainings across the state are a high level overview of policies and procedures Treasury recommends local governments implement and update regularly. Regional trainings cover topics, such as budgets, cash controls, debt, grants, internal controls, purchasing policies, and receipting; part of the program includes additional guides with more detail and recommend and required policies. At the last training there were approximately 50 people in attendance from a variety of local governments.

Individualized trainings are one-on-one trainings. Prior to Treasury and MSU Extension visiting your community, we would discuss specific policies you would like us to converse about while there. These topics would be selected by you, using the above training topics as guidelines.

We are just beginning our trainings for this program. We have begun working with one village on their budget and budget policies. We reached out to them to see if they would be interested in sharing contact information to discuss the program with you.

Please let us know if you have any questions or send us your availability for a conference call with Treasury and your staff to discuss this opportunity further.

Sincerely,

The Fiscally Ready Communities Team

Kayla Rosen
Analytics and Outreach Section
Community Engagement and Finance Division
Michigan Department of Treasury
Office: 517-335-7453
Michigan.gov/cefd

From: Michael Cain <mcain@boynecity.com>
Sent: Thursday, April 4, 2019 5:11 PM
To: Rosen, Kayla (TREASURY) <RosenK1@michigan.gov>; Scott McPherson <smcpherson@boynecity.com>
Cc: Stonebrook, Stacie (TREASURY) <StonebrookS@michigan.gov>; Cindy Grice <cgrice@boynecity.com>; Cline, Richard (Treasury) <cliner1@michigan.gov>
Subject: RE: RRC Opportunity with Department of Treasury

Michael Cain

From: Michelle Parkkonen (MEDC) <parkkonenm@michigan.org>
Sent: Tuesday, February 05, 2019 10:12 AM
To: Scott McPherson; Michael Cain
Cc: Pablo Majano (MEDC); Rosen, Kayla (TREASURY); Stonebrook, Stacie (TREASURY)
Subject: RRC Opportunity with Department of Treasury

Good morning Mike and Scott,

I wanted to reach out to you regarding an opportunity for specialized training being offered to a select number of certified Redevelopment Ready Communities through the Michigan Department of Treasury's Community Engagement and Finance Division.

The RRC team has been partnering with Treasury in the development of Best Practices around fiscal readiness. Treasury is seeking communities that would be a good fit to pilot individual trainings in the spring, and we thought Boyne City would be perfect.

Copied on this email are Kayla Rosen and Stacie Stonebrook from Treasury who will plan to reach out with additional information.

Thank you,

Michelle Parkkonen, AICP
Director, Redevelopment Ready Communities®
Community Development
Michigan Economic Development Corporation
300 N. Washington Square | Lansing, MI 48913
Mobile: 517.599.8796
parkkonenm@michigan.org

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City of Boyne City

MEMO



Date: April 18, 2019

To: Mayor Neidhamer and the Boyne City City Commission

From: Michael Cain, City Manager *Me*

Subject: Pavilion Funding

As the Commission is aware over the past several years there has been a concerted effort involving many people and organizations to improve and expand the pavilion in Veterans Park. To date the first two phases have been completed with the third one about half way done. So far over \$380,000 has been invested in this project. Today marks another significant advancement of these efforts.

Attached for the Commission's review and consideration is a Summary of Terms document from the Michigan Economic Development Corporation (MEDC) which would lay the framework for them to provide a grant of up to \$408,415. Previous funds spent on the Pavilion Project would be counted towards the local match. We have all the funds available to fully match this grant. This project was included in the 2019-2020 budget approved by the City Commission at our last meeting. With this grant in place, we should have enough money to complete all five phases of the project including heat, the commercial kitchen and the addition of two pergola covered areas on the east side.

While this is not the final step in the grant approval process, it almost assures that funding will be approved by the MEDC shortly. Once fully approved by the MEDC, it would be our goal to get the balance of the exterior doors installed as soon as possible with the majority of the remaining construction scheduled to take place after our summer season. The pavilion would be generally closed to the public during the major construction. We have remained in close contact with our general contractor on the project, Robert Kroondyk, who would see the project through to completion.

Much credit must be given to Michelle Cortright, Becky Harris, Barb Brooks, Kelsie King-Duff, Lori Meeder and the Boyne City Main Street Program and its Farmers Market, the Charlevoix County Community Foundation, , and many others who have contributed and gotten the project to this point. Special credit goes to Dan Leonard and the whole team at the MEDC who worked so hard with us to find a way to make this happen. It has taken some time to get where we are today but at the end of the day I am sure that it will be well worth it for the entire community.

RECOMMENDATION: That the City Commission authorize the City Manager and/or City Clerk/Treasurer to execute the proposed Performance Based Grant – Summary of Terms presented by the Michigan Economic Development Corporation and any subsequent documents and agreements necessary to secure a grant of up to \$408,415 and complete the associated work to finish the Veterans Park Pavilion Improvements as proposed.

OPTIONS:

- Postpone further action for additional information or review.
- Deny the request.
- Some other action as determined as appropriate by the City Commission.

MICHIGAN ECONOMIC
DEVELOPMENT CORPORATION

MICHIGAN COMMUNITY REVITALIZATION PROGRAM
Performance Based Grant – Summary of Terms

The following is a summary of the highlights of the project and basic terms for which the Applicant desires grant support from the Michigan Strategic Fund (“MSF”) under the Michigan Community Revitalization Program (“CRP”). While the CRP is operated and funded through the MSF, recommendation for approval of a CRP incentive award is presented by the Michigan Economic Development Corporation (“MEDC”) to the MSF.

Date: April 18, 2019

- 1. Applicant Name:** City of Boyne City (“Applicant”)
- 2. Applicant Address:** 319 N. Lake Street
Boyne City, Michigan 49712
- 3. Applicant EIN:** 38-6004540
- 4. Project Address (“Project”):** 207 N. Lake Street
if different than above Boyne City, Michigan 49712
- 5. CRP Incentive Type:** Performance Based Grant
- 6. Maximum Amount of CRP Incentive:** Lesser of 50% of the Eligible Investment, as defined by the Program Guidelines, or \$408,415 (“CRP Incentive Award”). No CRP Incentive Award will be provided if the amount invested on the Project is less than the Minimum Eligible Investment, as defined below.
- 7. Project Description (“Project”):** The Veteran’s Park Pavilion Project will renovate and expand the footprint of the current one-story pavilion to make it a year-round, functional facility. The addition of a commercial kitchen will bring the total square footage when completed to approximately 5,577. There will be two pergola covered areas that will be approximately 300 square feet each.
- 8. Minimum Eligible Investment:** \$653,464 This is the minimum amount of eligible investment (“Minimum Eligible Investment”) required to be invested on the Project to provide the basis of any CRP Incentive Award. The minimum is based on 80% of the total Eligible Investment amount requested on the CRP incentive application. At a minimum the Eligible Investment on the Project must be for (check all that may apply):
 - (i) demolition
 - (ii) with respect to a building – alteration, rehabilitation, improvement



11. Conditions to Close: An Executed Guaranteed Maximum Price Construction Contract must be received prior to closing.

12. Progress Milestones & Disbursement: The final terms and conditions of each of the Progress Milestones shall be included in the final Agreement, including that before any disbursement is made to the Applicant, the Applicant must demonstrate timely completion of all Progress Milestones, as required, and otherwise be in full compliance with all terms and conditions of the final Agreement, and further shall include:

a. Pre-improvement Progress Milestone 1:

Demonstration by the Applicant to the satisfaction of the MSF of completion of all pre-improvement requirements as applicable and required by the MSF, including documentation of final approval of the financial support of local and other financial contributions totaling \$408,415, each by no later than October 31, 2019.

b. Completion of the Project Progress Milestone 2:

Completion of Progress Milestone 1 and demonstration of the completion of all project investment for the Project as required by the MSF, including the issuance of a certificate of occupancy on terms and conditions satisfactory to the MSF Fund Manager, and if applicable, demonstration that the Project complies with the federal secretary of interior's standards for rehabilitation and guidelines for rehabilitating historic buildings, 36 CRF 67, each by no later than May 1, 2020. In addition, the MSF may require that prior to any disbursement of any portion of the CRP Incentive Award:

- i. the results of any required updated background review of the Applicant and any required key personnel must be satisfactory to the MSF;
- ii. the results of any required title search and examination of any liens or other encumbrances upon the real property upon which the Project is located must be satisfactory to the MEDC, including:
 - (a) reflecting that legal title or possession is or will be vested in the Applicant as required by the MSF,
 - (b) reflecting that real estate taxes have been or will be paid as required by the MSF, and
 - (c) reflecting the lack of liens or other encumbrances which may affect the business integrity of the Applicant as determined by the MSF, or arrangements for the payment or removal of liens or other encumbrances have been made to the satisfaction of the MSF;
- iii. that the Applicant shall provide sworn statements, copies of lien waivers, and other affidavits and records from the Applicant, contractors, subcontractors, and suppliers, all as may be required and in form and substance satisfactory to the MSF; and
- iv. that the Applicant shall pay in full the out of pocket expenses incurred by the MEDC or the MSF with respect to the approval of the disbursement of the CRP Incentive Award.

The final terms and conditions of all of the Progress Milestones and requirements for any applicable updated background review and title search and examination shall be included in the final Agreement.

CITY OF BOYNE CITY

By: _____

Its: _____

Dated: _____

[Faint, illegible text]

BUILDING COMMUNITY TOGETHER!

Boyne City Veterans Park Community Pavilion

Vision and History

In 2012 the Boyne City Main Street Program received news of a MEDC grant for facility planning and/or design for multi-purpose places. With Main Street and the City immediately on board, the vision was to explore expanding the Community Pavilion into a year-round gathering place for residents and visitors. With several community visioning sessions and thoughtful input the design was in put in action. The community worked hard and raised the private funds required for a grant, only to learn that the grant was no longer available. So the community utilized the funds raised to date and built Phases 1 and 2 of the Pavilion, which is ready for the 2018 season, including:

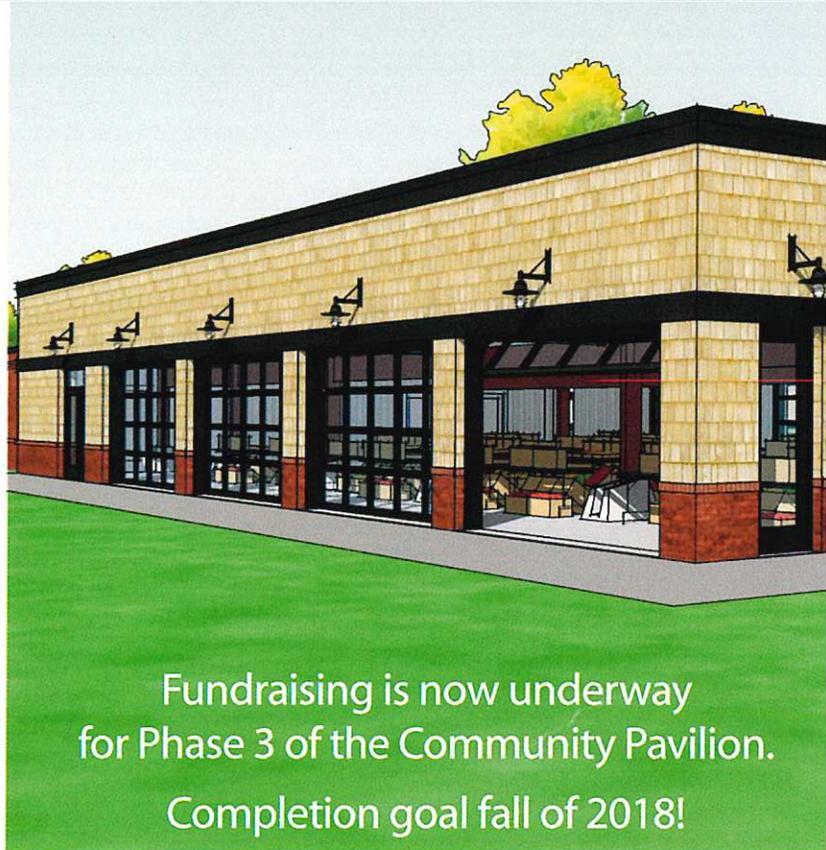
- Renovated exterior to match the new City Hall
- Larger footprint
- Insulated roof and walls
- New bathrooms with better access
- Energy-efficient LED lights throughout

What we've accomplished together

Together we have expanded and remodeled the existing pavilion into a fresh and enjoyable facility we can all be proud of. The funds to date have been raised through grants the Charlevoix County Community Foundation, Great Lakes Energy, Frey Foundation, Evangeline Township, City of Boyne City, Boyne City Farmers Market, Boyne City Main Street, Boyne service organizations and many generous private donors.

More Community Benefits To Come

Many more community uses, including the November-April Indoor Farmers Market, school and community gatherings will be able to meet during the shoulder and winter months. Additional opportunities for concerts, weddings, meetings, conferences and more will be available.



Fundraising is now underway
for Phase 3 of the Community Pavilion.
Completion goal fall of 2018!

How we will reach our goal

INDIVIDUALS – BUSINESSES – ORGANIZATIONS
GRANTS – FUNDRAISERS

A Special Project Fund has been developed at the Charlevoix County Community Foundation.
Mail your donation, attn: Boyne City Pavilion to:
C3F, P.O. Box 718, East Jordan, Michigan 49727

PROJECT PHASES

1

Renovation to match City Hall
Larger footprint
insulate walls & ceiling
LED lights

✓ **DONE**

Completed May 2018
\$250,000

2

New bathrooms with better access

✓ **DONE**

Completed May 2018
\$95,700

3

Garage doors to provide for year-round use

Fundraising In Process

Complete fall of 2018
\$75,000

4

Commercial kitchen and storage areas
Heating

Goal

Complete fall of 2019
\$170,700

5

Outdoor covered picnic areas

Goal

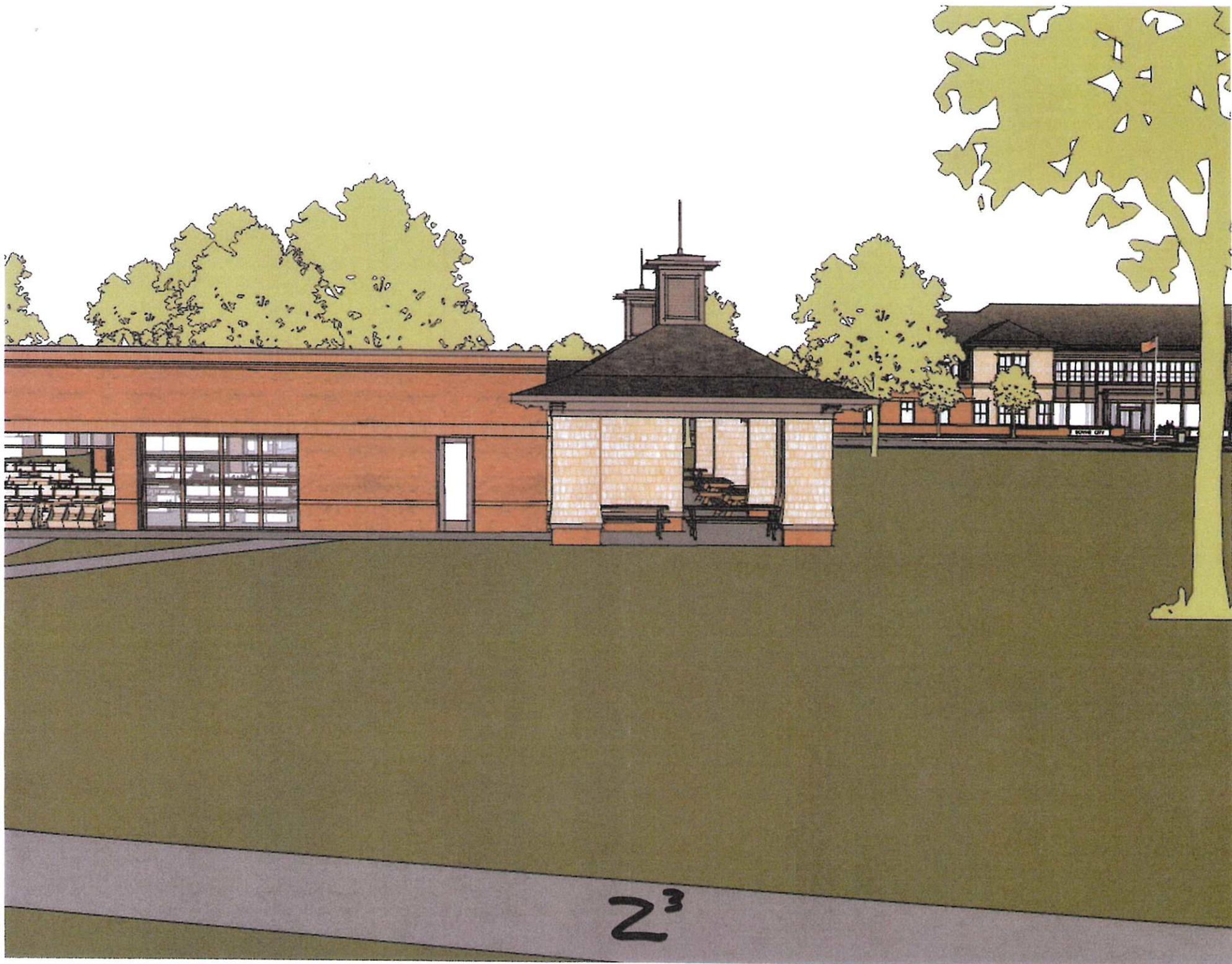
Complete fall of 2020
\$194,000

For information call Barb Brooks (231) 582-0336

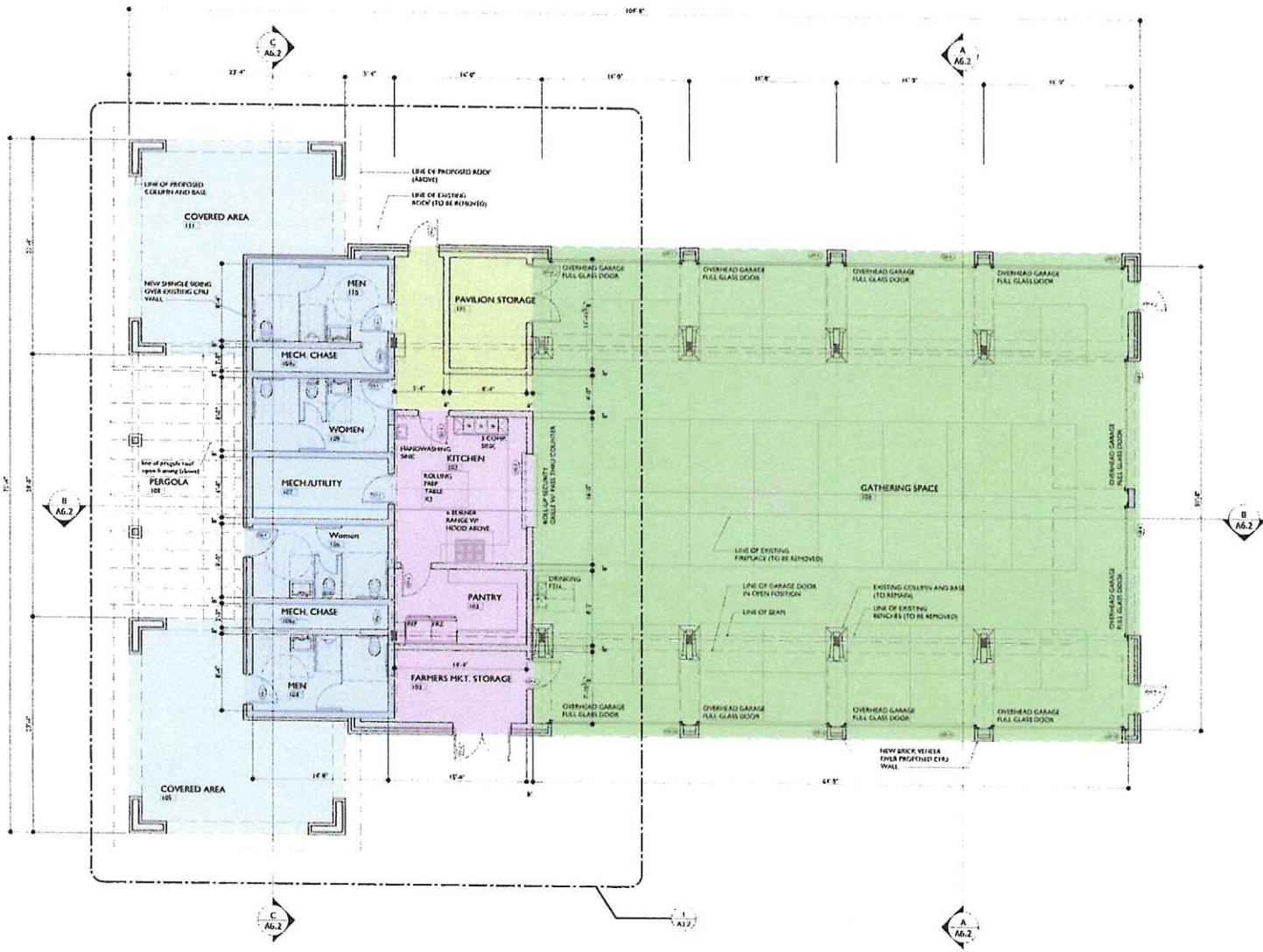
The CCCF is a 501 (c) corporation. Donations are deductible to the full extent allowed by law.



2



2³



LEGEND

[Green Box]	PAVILION - HEATING/COOLING SQUARE FOOTAGE = 3,038 SF.
[Light Green Box]	PAVILION - SUPPORT SQUARE FOOTAGE = 243 SF.
[Purple Box]	KITCHEN - FARMERS MARKET SUPPORT SQUARE FOOTAGE = 330 SF.
[Blue Box]	UTILITY - BATHROOMS SQUARE FOOTAGE = 840 SF.
[Light Blue Box]	COVERED OUTDOOR SPACE SQUARE FOOTAGE = 846 SF.

TOTAL SQUARE FOOTAGE = 6,005 SF.

ISSUES

DATE	DESCRIPTION
3-31-14	Preliminary SD 001
4-24-14	Preliminary
5-14-15	Revisions

PRELIMINARY
 FOR CONSTRUCTION
 May, 14, 16

floor plan
SCALE: 3/16" = 1'-0"

environmental architects
 Addition of Floorwalkers
 Boyers City
 Veterans Park
 Pavilion
 1407
 Veterans Park, Lake Street
 Boyers City
 Elk County, PA

Floor Plan	A3.1
------------	------

2⁴

**City of Boyne City****MEMO**

Date: April 18, 2019

To: Mayor Neidhamer and the Boyne City City Commission

From: Michael Cain, City Manager *Mc*

Subject: Lofts on Lake Street Incentives

As the City Commission is aware a mixed use redevelopment project is being proposed for three properties at the intersection of North Lake and State Streets. The project is being proposed and would be developed by Michigan Community Capital (MCC). The project went before the Planning Commission for preliminary review at their meeting last Monday. Attached please find project plans and a press release regarding the project that were released on April 10th. The project is scheduled to go back before the Planning Commission for final site plan review at their meeting on May 20th.

At the Team Boyne on April 12th, Marilyn Crowley, Investment Director for MCC, outlined MCC's non-profit status and the financial challenges to make a project such as this work. This is consistent with what we have been learning about the economics of residential and other types of developments through the Housing Solutions and other programs over the last couple of years. Even with their non-profit status this project will need outside assistance to make it financially feasible. This is not something unique to MCC or Boyne City. Boyne City has incentivized most of the larger private projects that have occurred in Boyne City, primarily in the Downtown Development Authority (DDA) and Local Development Finance Authority (LDFA) districts.

MCC has been working closely with the Michigan Economic Development Corporation (MEDC) to help close the gap on this and other projects. The MEDC has found MCC, much like Boyne City, to be a reliable partner.

Frankly without outside assistance to close their gap MCC will not be able to make this project work. As in most project like this where the MEDC is investing in a community and project they need to see that the other partners have skin in the game. MCC has recently requested that the City consider assisting this project financially by providing them relief from increased taxes for a period of years as authorized by the State of Michigan under Public Act 210 of 2005, more commonly known as the Commercial Rehabilitation Act. I have attached information regarding the act. In summary, the Act allow the property taxes on such a redevelopment to be frozen at their pre-redevelopment levels for a period of up to ten years as determined by the Community. This is very similar to the tax relief we have given to several industrial businesses in our Business Park and elsewhere, except those are allowed for up to twelve years. Under such relief, actual taxes are not decreased but are not increased based on the new value of the redeveloped property for the approved period of time. The theory is that the relief helps the development or investment make financial sense and the taxing jurisdictions will benefit long term since the investment will be there, and fully taxable, long after any period of relief expires.

Given that this proposed redevelopment would take place in the DDA/Main Street district, it would affect them most locally along with the other taxing jurisdictions. Three pages showing the most recent years' worth of taxes paid on the three proposed Loft of Lake Street properties is attached. The pages also provide the detail by taxing jurisdiction. The most recent annual tax total for all three properties was \$13,372.83.

In order to consider granting Commercial Rehabilitation Act Relief two things must happen. First a district allowing such relief to be granted to projects within it must be established. Notice and a hearing on the matter must be provided. Once the district is established a property owner may apply for a Commercial Rehabilitation Exemption Certificate to the City. A separate hearing would need to be held on any application received.

At this point staff recommends that it be allow to proceed with the required steps to create a Commercial Rehabilitation District that shares it's boundaries with our DDA. A map showing the area and its boundaries in a pink is attached. Once established, the proposed Lofts on Lake Street and other appropriate projects could apply. It will provide another tool to help Boyne City attract quality development, such as the Lofts, to our community.

To help us with this process we are retaining the services of Mac McClelland of Otwell Mawby. Mac has helped us with several other projects establish equitable financial assistance programs, most recently with a redevelopment of Boyne Avenue. Mac is expected to be present at Tuesday's City Commission meeting to help address any questions the City Commission may have.

RECOMMENDATION: That the City Commission authorize the City Manager and his/her designees to take the necessary steps as authorized and required by the State of Michigan to establish a Public Act 210 of 2005 Commercial Rehabilitation District using the DDA's boundaries in anticipation of receiving applications from the Lofts on Lake Street and other eligible entities applying for Exemption Certificates.

OPTIONS:

- Postpone further action for additional information or review.
- Deny the request.
- Some other action as determined as appropriate by the City Commission.



BOYNE CITY
LAKE STREET DEVELOPMENT

PRE-APPLICATION REVIEW
15 APRIL 2019

T A B L E . O F . C O N T E N T S

EXISTING SITE AERIAL	1
PROPOSED SITE PLAN	2
EXTERIOR IMAGES	3-4
PROPOSED EXTERIOR ELEVATIONS	5



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Integrated
Architecture

NOTE: FINAL MATERIAL COLORS TBD

NW CORNER | CONCEPT IMAGE

20181117

15 APRIL 2019

BOYNE CITY LAKE STREET

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NOTE: FINAL MATERIAL COLORS TBD

PARK VIEW | CONCEPT IMAGE

20181117

15 APRIL 2019

BOYNE CITY LAKE STREET

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Marilyn Crowley
Michigan Community Capital
517-803-0634
Marilyn@miccap.org

Michigan Community Capital Announces Updated Boyne City Project Plans

Boyne City, MI: Boyne City spoke and Michigan Community Capital (MCC) listened. Today MCC is pleased to share updated plans and designs for the mixed-use project being proposed at 100 and 120 North Lake Street and 114 State Street. The development team previously met at the Boyne City Planning Commission on February 18, 2019 and received feedback from Planning Commissioners, City staff and the community. Based on that input, the development team has worked over the past several months to update designs to better align with the community's vision. The original proposal was for a four story, 45 foot tall, building that included 48 apartments, 8,840 square feet of retail space and 61 parking spaces. The new proposal is for a three story, 40 foot, building that includes 42 apartments, 9,025 square feet of retail space and 72 dedicated parking spaces. Major changes have also been made to the exterior of the building, including: adding cornices; increasing variation of building materials and sidewalk frontage to better fit with surrounding architecture; making the development feel more like separate buildings through variation of materials and building footprint; and extending the building further east on State Street. The revised plans are available for review at the Boyne City Hall or on its website: www.cityofboyne.com . The revised plan has recently been reviewed and unanimously supported by Boyne City's Main Street Design Committee.

The development, Lofts on Lake Street, LLC, will be owned and operated long term by Michigan Community Capital. MCC is an independent non-profit 501(c)(3) public charity. Their mission is to invest in housing developments in underserved markets, focusing on housing for individuals and families that meet the criteria of 61%-120% of the county's average median income. MCC retains long term, majority ownership of its projects to ensure the residential units remain apartments that meet its mission criteria. More information about MCC can be found at www.michigancommunitycapital.org . Once complete, the development will be managed by a professional management company as well as an on-site manager/maintenance professional.

Apartment leases will be a minimum of 12 months and target year-round residents of Boyne City. The apartment sizes range from 400-750 square feet. The retail space currently does not have an identified tenant, but the project seeks a restaurant to utilize the planned outdoor dining space as well as several additional retail or professional office tenants. Interested commercial tenants are encouraged to contact the development team.

The project team will again meet the Boyne Planning Commission for preliminary review on Monday, April 15 at 5:00 p.m. at the Boyne City Hall to receive additional feedback. The project will apply for final site plan approval at the Planning Commission's May 20th meeting. Once approved the project team, during the summer and fall of 2019, will continue to finalize the project including: selecting a construction management firm, finalize funding partners and obtain

other necessary local and state approvals. Construction could take place beginning in late 2019 or early 2020. Michigan Community Capital is excited and proud to be investing in Boyne City and hopes to receive the local support necessary to move the project forward.

Questions or comments regarding Michigan Community Capital or the Lofts on Lake Street project can be forwarded to Marilyn Crowley at Michigan Community Capital at 517.803.0634 or Marilyn@micap.org .

COMMERCIAL REHABILITATION ACT

Public Act 210 of 2005 encourages the rehabilitation of commercial property by abating the property taxes generated from new investment for a period up to 10 years. As defined, commercial property is a qualified facility that includes a building or group of contiguous buildings of commercial property that is 15 years or older, of which the primary purpose is the operation of a commercial business enterprise or multifamily residential use. A qualified facility may also include vacant property or other commercial property which, within the immediately preceding 15 years, was commercial property. Types of commercial business enterprises include office, engineering, research and development, warehousing, parts distribution, retail sales, and other commercial activities. Multifamily residential is housing that consists of five or more units. Commercial properties allocated new market tax credits are also considered a qualified facility.

Qualified retail food establishments are considered a qualified facility for purposes of granting the tax abatement. These establishments include a retail supermarket, grocery store, produce market, or delicatessen that offer unprocessed USDA-inspected meat and poultry products or meat products that carry the USDA organic seal, fresh fruits and vegetables, and dairy products for sale to the public. The qualified retail food establishment must be located in a “core community” as defined in the Obsolete Property Rehabilitation Act (PA 146 of 2000) or in an area designated as rural as defined by the United States Census Bureau and is located in an underserved area.

Commercial property does not include property that is to be used as a professional sports stadium or a casino. Land and personal property are not eligible for abatement under this act.

WHO IS ELIGIBLE?

“Qualified local government units” mean any city, village or township.

WHAT IS REHABILITATION?

Rehabilitation is defined as changes to qualified facilities that are required to restore or modify the property, together with all appurtenances, to an economically efficient condition. The new investment in the rehabbed property must result in improvements aggregating to more than 10 percent of the true cash value of the property at commencement of the rehabilitation of the qualified facility. Rehabilitation includes

the following: improvement of floor loads, correction of deficient or excessive height, new or improved fixed building equipment including heating, ventilation, and lighting, reducing multistory facilities to one or two stories, improved structural support including foundations, improved roof structure and cover, floor replacement, improved wall placement, improved exterior and interior appearance of buildings, and other physical changes required to restore or change the property to an economically efficient condition.

Rehabilitation also includes new construction on vacant property from which a previous structure has been demolished and if the new construction is an economic benefit to the local community as determined by the qualified local governmental unit.

Rehabilitation for a qualified retail food establishment also includes new construction.

WHAT IS THE PROCESS?

Before the Commercial Rehabilitation Exemption Certificate (i.e., property tax abatement) can be granted to the commercial property owner, the city, village or township by resolution of its legislative body, must establish a Commercial Rehabilitation District. The establishment of the district may be initiated by the local government unit or by owners of property comprising 50 percent of all taxable value of the property in the proposed district. The district must be at least three acres in size unless it is located in a downtown or business area or contains a qualified retail food establishment.

The city, village or township must hold a hearing to establish a Commercial Rehabilitation District. Notification of the hearing must be given to the county board of commissioners and all real property owners in the proposed district.

After the hearing is held and the local unit of government determines the district meets the requirements of the act, a copy of the resolution adopting the district shall be provided to the county where the district is established. Within 28 days, the county may accept or reject the establishment of the district. In a county with a county executive, the executive can write a letter rejecting the establishment of the district. In all other counties, the county board of commissioners can pass a resolution rejecting the establishment of the district.

Once the district is established, the property owners may file an application with the local clerk for a Commercial Rehabilitation Exemption Certificate. Applications are available from the Michigan Department of Treasury. The local clerk shall provide written notification to the assessor of the local unit of government and each taxing jurisdiction that levies ad valorem property taxes of the application hearing. The city, village or township has 60 days after receipt of the application to either approve or disapprove the application. If denied, a reason must be given in the resolution. The assessor and applicant shall be sent a copy of the unapproved resolution by certified mail. If approved, the application and resolution must be sent to the State Tax Commission, which will certify or deny the application within 60 days. A resolution is not effective unless approved by the State Tax Commission.

COMMERCIAL REHABILITATION EXEMPTION CERTIFICATE

Upon approval by the State Tax Commission, a Commercial Rehabilitation Certificate is issued. The property owner must pay a Commercial Rehabilitation Tax rather than the normal property tax. The certificate must be issued for a period of at least one year, but cannot exceed 10 years. Certificates initially issued for less than 10 years may be extended, but shall not exceed 10 years. The criteria for extensions must be included in the resolution approving the abatement.

The Commercial Rehabilitation Tax freezes the taxable value of the building and exempts the new investment from local taxes. The school operating tax and the State Education Tax (SET) are still levied on the new investment. Land and personal property cannot be abated under this act.

DISCUSSION

In addition to the Commercial Rehabilitation Act (PA 210 of 2005), several other property tax abatements are available for the rehabilitation of commercial property in Michigan, including the *Commercial Redevelopment Act (PA 255 of 1978)* and the *Obsolete Property Rehabilitation Act (PA 146 of 2000)*. Each act has unique eligibility requirements, processes, and lengths and terms of the abatement. Please refer to the Michigan Economic Development Corporation (MEDC) fact sheet for more information on each program and consult the authorizing statute to determine the best fit for your project needs.

CONTACT INFORMATION

For more information on the Commercial Rehabilitation Act, please contact the *CATeam specialist* assigned to your territory. For more general information, contact the MEDC customer contact center at 517.373.9808.

SUPPORTING STATUTES

PA 210 of 2005: Commercial Rehabilitation Act

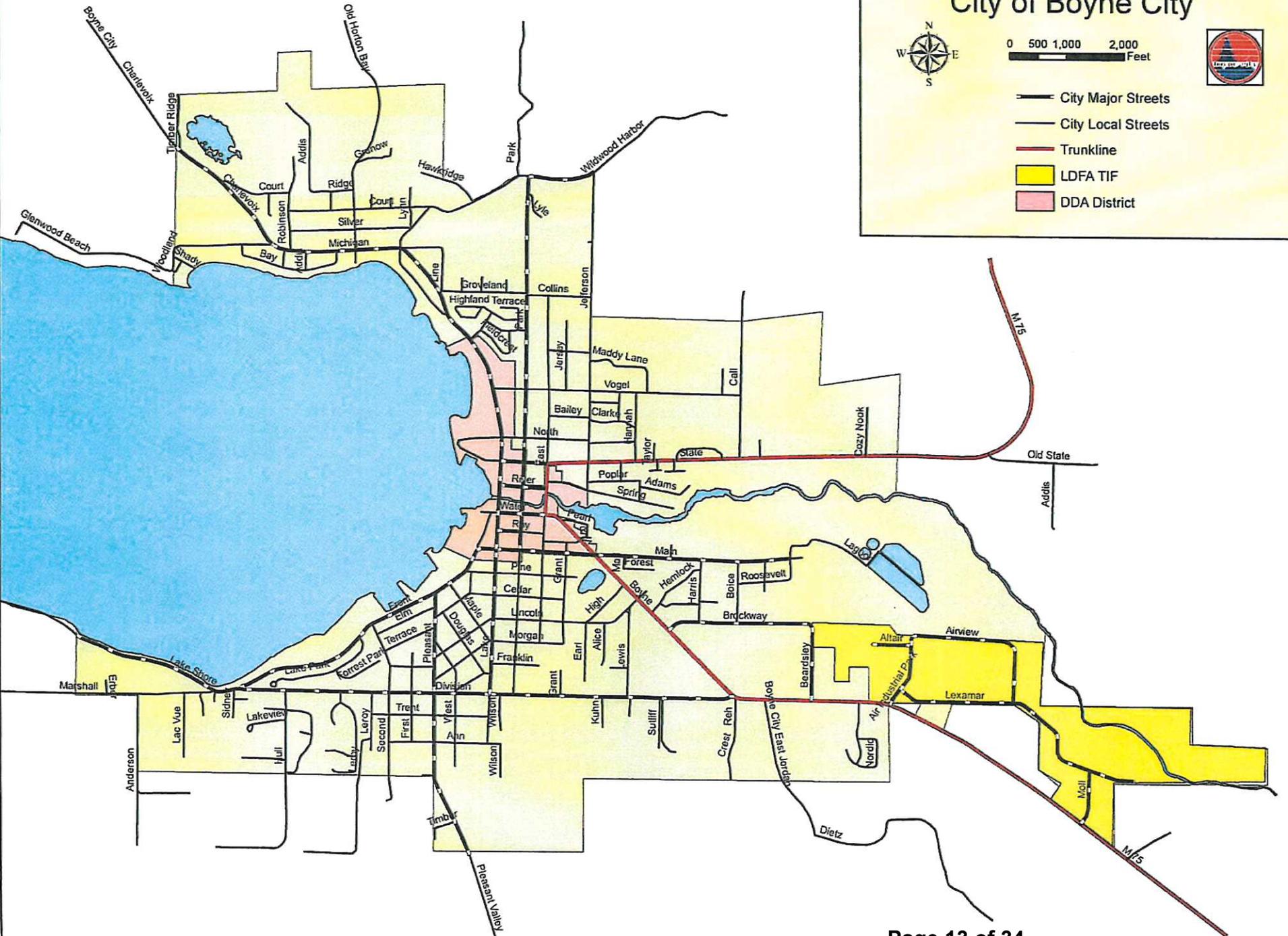
City of Boyne City



0 500 1,000 2,000 Feet



-  City Major Streets
-  City Local Streets
-  Trunkline
-  LDFA TIF
-  DDA District



Parcel #: 051-240-028-50
Tax Year: 2018

~~100 LALCE ST N.~~ (Lally)

BC3 VENTURES, LLC

126 BOULDER LN
PETOSKEY MI 49770

-----SUMMER-----

6.0000	STATE EDUCATI	504.60
4.4500	COUNTY ALLOCA	374.24
9.0000	BC SCH OP	756.90
1.5700	BC SCH DEBT 1	132.03
15.5100	CITY OPERATIN	1,304.39
2.3000	VOTED CITY FA	193.43
9.0000	BC SCH OP FC	0.00

-----WINTER-----

9.0000	BC SCH OP	756.90
1.5700	BC SCH DEBT 1	132.03
0.1989	CHAR EM ALLOC	16.72
0.6664	SPECIAL ED 64	56.04
1.1536	SPECIAL ED 16	97.01
0.7500	VOCATIONAL ED	63.07
1.0000	CHAR EM ENHAN	84.10
0.6250	BOYNE LIB OP	52.56
0.3267	BOYNE LIB OP	27.47
0.2483	COUNTY TRANSI	20.88
0.6457	CO SR CITIZEN	54.30
0.1489	COUNTY RECYCL	12.52
0.9926	COUNTY ROADS	83.47
0.1500	COUNTY PARKS	12.61
0.1000	COUNTY VETERA	8.41
0.7444	GRANDVUE OP	62.60
0.5000	CHX CO 911	42.05
9.0000	BC SCH OP FC	0.00

38.8300	TOTAL TAXES	3,265.59
	ADMIN FEE	32.65
	TOTAL W/ADMIN	3,298.24
	INTEREST/PEN	0.00
	GRAND TOTAL	3,298.24
	TOTAL PAID	3,298.24
	DATE PAID	08/08/2018
	BALANCE	0.00

18.8205	TOTAL TAXES	1,582.74
	ADMIN FEE	15.82
	TOTAL W/ADMIN	1,598.56
	INTEREST/PEN	0.00
	GRAND TOTAL	1,598.56
	TOTAL PAID	1,598.56
	DATE PAID	12/04/2018
	BALANCE	0.00

GRAND TOTAL BALANCE: 0.00
(PRE/MBT: 0.0000)
(TAXABLE: 84,100)
(ASSESSED: 84,100)
(SEV: 84,100)

→ = \$ 4,896.80
6,707.69
+ 1,768.34
= 13,372.83

GRAND TOTAL TAXES
1 YEAR FOR 3 PROPERTIES

Parcel #: 051-240-030-10
Tax Year: 2018

120 Lince St N (Bank)

BC3 VENTURES LLC

126 BOULDER LN
PETOSKEY MI 49770

-----SUMMER-----		-----WINTER-----	
6.0000	STATE EDUCATI	691.20	
4.4500	COUNTY ALLOCA	512.64	
9.0000	BC SCH OP	1,036.80	9.0000 BC SCH OP 1,036.80
1.5700	BC SCH DEBT 1	180.86	1.5700 BC SCH DEBT 1 180.86
15.5100	CITY OPERATIN	1,786.75	0.1989 CHAR EM ALLOC 22.91
2.3000	VOTED CITY FA	264.96	0.6664 SPECIAL ED 64 76.76
9.0000	BC SCH OP FC	0.00	1.1536 SPECIAL ED 16 132.89
			0.7500 VOCATIONAL ED 86.40
			1.0000 CHAR EM ENHAN 115.20
			0.6250 BOYNE LIB OP 72.00
			0.3267 BOYNE LIB OP 37.63
			0.2483 COUNTY TRANSI 28.60
			0.6457 CO SR CITIZEN 74.38
			0.1489 COUNTY RECYCL 17.15
			0.9926 COUNTY ROADS 114.34
			0.1500 COUNTY PARKS 17.28
			0.1000 COUNTY VETERA 11.52
			0.7444 GRANDVUE OP 85.75
			0.5000 CHX CO 911 57.60
			9.0000 BC SCH OP FC 0.00
-----		-----	
38.8300	TOTAL TAXES	4,473.21	18.8205 TOTAL TAXES 2,168.07
	ADMIN FEE	44.73	ADMIN FEE 21.68
	TOTAL W/ADMIN	4,517.94	TOTAL W/ADMIN 2,189.75
	INTEREST/PEN	0.00	INTEREST/PEN 0.00
	GRAND TOTAL	4,517.94	GRAND TOTAL 2,189.75
	TOTAL PAID	4,517.94	TOTAL PAID 2,189.75
	DATE PAID	08/08/2018	DATE PAID 12/04/2018
	BALANCE	0.00	BALANCE 0.00

= \$ 6,707.69

GRAND TOTAL BALANCE: 0.00

(PRE/MBT: 0.0000)
(TAXABLE: 115,200)
(ASSESSED: 115,200)
(SEV: 115,200)

Parcel #: 051-240-054-00
Tax Year: 2018

114 State St

STILLPOINT TRUST

PO BOX 309
BOYNE CITY MI 49712

-----SUMMER-----		-----WINTER-----	
6.0000	STATE EDUCATI	182.23	
4.4500	COUNTY ALLOCA	135.15	
9.0000	BC SCH OP	273.34	9.0000 BC SCH OP 273.34
1.5700	BC SCH DEBT 1	47.68	1.5700 BC SCH DEBT 1 47.68
15.5100	CITY OPERATIN	471.06	0.1989 CHAR EM ALLOC 6.04
2.3000	VOTED CITY FA	69.85	0.6664 SPECIAL ED 64 20.23
9.0000	BC SCH OP FC	0.00	1.1536 SPECIAL ED 16 35.03
			0.7500 VOCATIONAL ED 22.77
			1.0000 CHAR EM ENHAN 30.37
			0.6250 BOYNE LIB OP 18.98
			0.3267 BOYNE LIB OP 9.92
			0.2483 COUNTY TRANSI 7.54
			0.6457 CO SR CITIZEN 19.61
			0.1489 COUNTY RECYCL 4.52
			0.9926 COUNTY ROADS 30.14
			0.1500 COUNTY PARKS 4.55
			0.1000 COUNTY VETERA 3.03
			0.7444 GRANDVUE OP 22.60
			0.5000 CHX CO 911 15.18
			9.0000 BC SCH OP FC 0.00
-----		-----	
38.8300	TOTAL TAXES	1,179.31	18.8205 TOTAL TAXES 571.53
	ADMIN FEE	11.79	ADMIN FEE 5.71
	TOTAL W/ADMIN	1,191.10	TOTAL W/ADMIN 577.24
	INTEREST/PEN	0.00	INTEREST/PEN 0.00
	GRAND TOTAL	1,191.10	GRAND TOTAL 577.24
	TOTAL PAID	1,191.10	TOTAL PAID 577.24
	DATE PAID	09/06/2018	DATE PAID 01/14/2019
	BALANCE	0.00	BALANCE 0.00

+

= \$ 1,768.34

GRAND TOTAL BALANCE: 0.00

(PRE/MBT: 0.0000)
(TAXABLE: 30,372)
(ASSESSED: 38,800)
(SEV: 38,800)

Commercial Rehabilitation Exemption Application Checklist

Applicant Name: _____

GENERAL INFORMATION NEEDED FOR ALL APPLICATIONS:

- Completed Department of Treasury application Form 4507.
- Certified copy of the resolution approving the application (must include the following statements):
 - The district was legally established after a hearing, inclusive of hearing date.
 - SEV of real and personal property WILL/WILL NOT exceed 5% of
 - If exceeds 5% ...shall not have the effect of substantially impeding or impairing the ...
 - Application was approved at a public hearing, inclusive of hearing date.
 - Statement that the applicant is not delinquent in any taxes.
 - The application is for commercial property as defined in 2(a).
 - Time period authorized by LGU for construction.
 - Answers to questions in instructions were provided.
 - If the application is approved for less than 10 years, the criteria required for extension or not.
 - Commencement of the rehabilitation of the facility did not occur earlier than 6 months...
 - Application relates to a rehabilitation program that when completed....
 - Completion of the qualified facility is calculated to...
 - Includes improvements aggregating 10% or more of TCV at commencement.
- Separate attachment (must include the answers to the following questions):
 - General description of the qualified facility (year built, original use, recent use, sq. ft. & stories).
 - Proposed use of the qualified facility.
 - Detailed description of the rehabilitation to be undertaken, preferably itemized lists.
 - Descriptive list of fixed building equipment that is part of the qualified facility.
 - Time schedule for rehabilitation.
 - Expected economic advantages from exemption.
- Legal description of the real property.
- Contractor's bid
- Building permit, if applicable.

QUALIFIED RETAIL FOOD ESTABLISHMENTS ONLY:

- Completed Department of Treasury Form 4753.
- Description of the "underserved area."

TRANSFERS ONLY:

- Certified copy of the resolution approving the transfer.

REVOCATIONS ONLY

Statutory Reason for Revocation: _____

- Certified copy of the resolution approving the revocation.

STATE USE ONLY		
Application Number	Date Received	LUCI Code

Application for Commercial Rehabilitation Exemption Certificate

Issued under authority of Public Act 210 of 2005, as amended.

Read the instructions page before completing the form. **This application should be filed after the commercial rehabilitation district is established.** The applicant must complete Parts 1, 2 and 3 and file one original application form (with required attachments) and one additional copy with the clerk of the local governmental unit (LGU). Attach the legal description of property on a separate sheet. This project will not receive tax benefits until approved by the State Tax Commission (STC). Applications received after October 31 may not be acted upon in the current year. This application is subject to audit by the STC.

PART 1: OWNER / APPLICANT INFORMATION (applicant must complete all fields)

Applicant (Company) Name (applicant must be the owner of the facility)		NAICS or SIC Code	
Facility's Street Address	City	State	ZIP Code
Name of City, Township or Village (taxing authority)	County	School District Where Facility is Located	
<input type="checkbox"/> City <input type="checkbox"/> Township <input type="checkbox"/> Village			
Date of Rehabilitation Commencement (mm/dd/yyyy)	Planned Date of Rehabilitation Completion (mm/dd/yyyy)		
Estimated Cost of Rehabilitation	Number of Years Exemption Requested (1-10)		
Expected Project Outcomes (check all that apply)			
<input type="checkbox"/> Increase Commercial Activity <input type="checkbox"/> Retain Employment <input type="checkbox"/> Revitalize Urban Areas			
<input type="checkbox"/> Create Employment <input type="checkbox"/> Prevent Loss of Employment <input type="checkbox"/> Increase Number of Residents in Facility's Community			
No. of jobs to be created due to facility's rehabilitation	No. of jobs to be retained due to facility's rehabilitation	No. of construction jobs to be created during rehabilitation	

PART 2: APPLICATION DOCUMENTS

Prepare and attach the following items:

<input type="checkbox"/> General description of the facility (year built, original use, most recent use, number of stories, square footage)	<input type="checkbox"/> Statement of the economic advantages expected from the exemption
<input type="checkbox"/> Description of the qualified facility's proposed use	<input type="checkbox"/> Legal description
<input type="checkbox"/> Description of the general nature and extent of the rehabilitation to be undertaken	<input type="checkbox"/> Description of the "underserved area" (Qualified Retail Food Establishments only)
<input type="checkbox"/> Descriptive list of the fixed building equipment that will be a part of the qualified facility	<input type="checkbox"/> <i>Commercial Rehabilitation Exemption Certificate for Qualified Retail Food Establishments (Form 4753) (Qualified Retail Food Establishments only)</i>
<input type="checkbox"/> Time schedule for undertaking and completing the facility's rehabilitation	

PART 3: APPLICANT CERTIFICATION

Name of Authorized Company Officer (no authorized agents)		Telephone Number	
Fax Number		E-mail Address	
Street Address	City	State	ZIP Code
<p><i>I certify that, to the best of my knowledge, the information contained herein and in the attachments is truly descriptive of the property for which this application is being submitted. Further, I am familiar with the provisions of Public Act 210 of 2005, as amended, and to the best of my knowledge the company has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local governmental unit and the issuance of a Commercial Rehabilitation Exemption Certificate by the State Tax Commission.</i></p> <p><i>I further certify that this rehabilitation program, when completed, will constitute a rehabilitated facility, as defined by Public Act 210 of 2005, as amended, and that the rehabilitation of this facility would not have been undertaken without my receipt of the exemption certificate.</i></p>			
Signature of Authorized Company Officer (no authorized agents)		Title	Date

PART 4: ASSESSOR RECOMMENDATIONS (assessor of LGU must complete Part 4)			
Provide the Taxable Value and State Equalized Value of Commercial Property, as provided in Public Act 210 of 2005, as amended, for the tax year immediately preceding the effective date of the certificate (December 31 of the year approved by the STC).			
	Taxable Value	State Equalized Value (SEV)	
Land			
Building(s)			
<p>The property to be covered by this exemption may not be included on any other specific tax roll while receiving the Commercial Rehabilitation Exemption. For example, property on the Eligible Tax Reverted Property (Land Bank) specific tax roll cannot be granted a Commercial Rehabilitation Exemption that would also put the same property on the Commercial Rehabilitation specific tax roll.</p> <p><input type="checkbox"/> By checking this box I certify that, if approved, the property to be covered by this exemption will be on the Commercial Rehabilitation Exemption specific tax roll and not on any other specific tax roll.</p>			
Name of Local Government Body			
Name of Assessor (first and last name)		Telephone Number	
Fax Number		E-mail Address	
<i>I certify that, to the best of my knowledge, the information contained in Part 4 of this application is complete and accurate.</i>			
Assessor's Signature			Date
PART 5: LOCAL GOVERNMENT ACTION (clerk of LGU must complete Part 5)			
Action Taken By LGU (attach a certified copy of the resolution):			
<input type="checkbox"/> Exemption approved for _____ years, ending December 30, _____ (not to exceed 10 years)			
<input type="checkbox"/> Exemption Denied			
Date District Established (attach resolution for district)	Local Unit Classification Identification (LUCI) Code	School Code	
PART 6: LOCAL GOVERNMENT CLERK CERTIFICATION (clerk of LGU must complete Part 6)			
Clerk's Name (first and last)		Telephone Number	
Fax Number		E-mail Address	
Mailing Address		City	State ZIP Code
LGU Contact Person for Additional Information		LGU Contact Person Telephone Number	Fax Number
<i>I certify that, to the best of my knowledge, the information contained in this application and attachments is complete and accurate and hereby request the State Tax Commission issue a Commercial Rehabilitation Exemption Certificate, as provided by Public Act 210 of 2005, as amended.</i>			
Clerk's Signature			Date

The clerk must retain the original application at the local unit and mail one copy of the completed application with attachments to:

State Tax Commission
 P.O. Box 30471
 Lansing, MI 48909

Frequently Asked Questions
Commercial Rehabilitation Act
(PA 210 of 2005, as amended)

The following frequently asked questions are being provided as a service to assessors and taxpayers to better inform them about the administration of Public Act 210 of 2005, MCL 207.841 *et seq.*, as amended.

Note: The information contained in these frequently asked questions constitutes an analysis of one or more statutes and not legal advice. Since the analysis is limited to general statutory requirements, individual facts may result in different conclusions being reached. Therefore, individuals may wish to consult legal counsel.

1. What is a Commercial Rehabilitation Exemption?

The Commercial Rehabilitation Act, PA 210 of 2005, MCL 207.841 *et seq.*, as amended, provides a property tax exemption for multifamily residential, commercial business enterprises, or qualified retail food establishments that are rehabilitated and meet the requirements of the Act. Types of commercial business enterprises may include, but are not limited to: office, engineering, research and development, warehousing, parts distribution, retail sales, and other commercial activities. Multifamily residential is defined as housing that consists of five or more units. Qualified retail food establishments are primarily retail supermarkets, grocery stores, produce markets or delicatessens that offer fresh USDA inspected meat and poultry, fresh fruits and vegetables, and dairy products for sale.

Exemptions are approved for a term of 1-10 years as determined by the local unit of government. The property taxes are based on the previous year's, which is the year prior to the rehabilitation, taxable value. The taxable value is frozen for the duration of the exemption. Completed applications are sent to the local governmental unit for review and approval. Qualified retail food establishment applicants must also submit an additional application. If the local governmental unit approves an application, it is forwarded to the State Tax Commission (STC) for further review and approval.

Commercial Rehabilitation Tax Exemption Certificate applications are available from the Michigan Department of Treasury at: www.michigan.gov/propertytaxexemptions.

2. Who establishes a Commercial Rehabilitation District?

The legislative body of a "qualified local governmental unit" may establish a commercial rehabilitation district on its own initiative or upon a written request filed by the owner or owners of property comprising at least 50% of all taxable value of the property located within a proposed commercial rehabilitation district. See question 26 for an explanation of what constitutes a "qualified local governmental unit."

Frequently Asked Questions
Commercial Rehabilitation Act
(PA 210 of 2005, as amended)

3. What are the requirements for the formation of a Commercial Rehabilitation District?

A Commercial Rehabilitation District may consist of one or more parcels or tracts of land or a portion of a parcel or tract of land, provided that the parcel or tract of land or portion of a parcel or tract of land within the district is a “qualified facility,” as defined by MCL 207.842(h) (see question 27).

A “Commercial Rehabilitation District” or “district” is further defined by MCL 207.842(b) as: “an area not less than 3 acres in size of a qualified local governmental unit However, if the commercial rehabilitation district is located in a downtown or business area or contains a qualified retail food establishment, as determined by the legislative body of the qualified local governmental unit, the district may be less than 3 acres in size.”

Before adopting a resolution establishing a commercial rehabilitation district, the qualified local governmental unit must give written notice by certified mail to the county in which the proposed district is to be located and the owners of all real property within the proposed commercial rehabilitation district and shall afford an opportunity for a hearing on the establishment of the commercial rehabilitation district. The qualified local governmental unit must give public notice of the hearing not less than 10 days or more than 30 days before the date of the hearing.”

Following the public hearing, the legislative body of the qualified local governmental unit may establish a Commercial Rehabilitation District by resolution. The resolution must set forth a finding determination that the district meets the requirements of the Act. A sample resolution can be found at: www.michigan.gov/propertytaxexemptions.

4. Can a request to establish a Commercial Rehabilitation District be denied?

Yes. The qualified local governmental unit must “give written notice by certified mail to the county in which the proposed district is to be located and the owners of all real property within the proposed commercial rehabilitation district and shall afford an opportunity for a hearing on the establishment of the commercial rehabilitation district at which any of those owners and any other resident or taxpayer of the qualified local governmental unit may appear and be heard.” MCL 207.843(3). The local governmental unit may deny the establishment of the district by resolution.

Once the county receives a copy of the resolution establishing a Commercial Rehabilitation District, they have 28 days to reject the establishment of the district by written notification to the qualified local governmental unit by the elected county executive. If the county does not have an elected county executive, the county can reject the establishment of the district by resolution of the county board of commissioners. MCL 207.843(5).

Frequently Asked Questions
Commercial Rehabilitation Act
(PA 210 of 2005, as amended)

5. How do I apply for a Commercial Rehabilitation Exemption Certificate?

Applications for Commercial Rehabilitation Exemption Certificates are filed with the local governmental unit by the owner of the property.

File two (2) copies of the completed application and all attachments with the clerk of the local governmental unit where the property is located. The property must meet the following requirements:

- a. The property must be located in a “qualified local governmental unit” as defined by MCL 207.842(i).
- b. The property must be located in a “commercial rehabilitation district” as defined by MCL 207.842(b).
- c. The property must meet the definition of “commercial property” as defined by MCL 207.842(a).
- d. The proposed project must meet the definition of “rehabilitation” in MCL 207.842(k).

6. What documents must accompany an application for a Commercial Rehabilitation Exemption Certificate?

- a. A general description of the facility (including year built, original use, most recent use, number of stories, square footage);
- b. A general description of the rehabilitated facility’s proposed use;
- c. A detailed description of the general nature and extent of the rehabilitation to be undertaken;
- d. A descriptive list of the fixed building equipment that will be a part of the rehabilitated facility;
- e. A time schedule for undertaking and completing the facility’s rehabilitation;
- f. A statement of economic advantages expected from the exemption;
- g. A legal description of the property outlined in the application;
- h. A building permit, if construction has started on the project.

Frequently Asked Questions
Commercial Rehabilitation Act
(PA 210 of 2005, as amended)

- i. A contractor's bid or itemized list of costs matching the investment amount reported on the box titled *Estimated Cost of Rehabilitation* on the first page of the application.
- j. A copy of the resolution approved by the local unit establishing the eligible district;
- k. The local unit resolution, containing all the required statements, approving the application for the exemption; and
- l. If applicable, a completed Form 4753, Commercial Rehabilitation Exemption Certification for Qualified Retail Food Establishments.

7. What does the local governmental unit need to do upon receipt of a Commercial Rehabilitation Exemption Certificate Application?

Upon receipt of an application for a Commercial Rehabilitation Exemption Certificate, the clerk of the qualified local governmental unit shall notify, in writing, the assessor and the legislative body of each taxing unit that levies ad valorem property taxes in the qualified local governmental unit in which the qualified facility is located.

Before acting on the application, the qualified local governmental unit must hold a hearing on the application and give notice to the applicant, assessor, a representative of the affected taxing units, and the general public. The hearing must be held separately from the hearing on the establishment of the Commercial Rehabilitation District.

Not more than 60 days after receiving an application, the qualified local governmental unit must approve or disapprove the application by resolution. Certain resolution statements are required. A sample resolution with all required statements, can be found at: www.michigan.gov/propertytaxexemptions.

8. What requirements for a Commercial Rehabilitation Exemption Certificate must be met to gain approval at the local governmental unit level?

An applicant seeking a Commercial Rehabilitation Exemption Certificate must meet the following qualifications:

- a. The commencement of the rehabilitation of the qualified facility does not occur earlier than six months before the applicant files the application for the Commercial Rehabilitation Exemption Certificate.
- b. The application relates to a rehabilitation program that when completed constitutes a qualified facility within the meaning of the act and that shall be situated within a Commercial Rehabilitation District established in a qualified local governmental unit eligible under the act.

Frequently Asked Questions
Commercial Rehabilitation Act
(PA 210 of 2005, as amended)

- c. Completion of the qualified facility is calculated to, and will at the time of issuance of the certificate, have the reasonable likelihood to, increase commercial activity, create employment, retain employment, prevent a loss of employment, revitalize urban areas, or increase the number of residents in the community in which the qualified facility is situated.
- d. The applicant states, in writing, that the rehabilitation of the qualified facility would not be undertaken without the applicant's receipt of the exemption certificate.
- e. The applicant is not delinquent in the payment of any taxes related to the qualified facility.

9. What happens if the qualified local governmental unit approves the application?

If the qualified local governmental unit approves the application, the clerk must forward a copy of the application and resolution to the STC.

10. What happens if the qualified local governmental unit disapproves the application?

If the local governmental unit disapproves the application, the reason for disapproval must be set forth in writing in the resolution, and the clerk must send a copy of the resolution to the applicant and assessor by certified mail.

11. Are there provisions in the application process that are time sensitive?

Yes. MCL 207.848 requires that the commencement of the rehabilitation of the qualified facility does not occur earlier than six months before the applicant files the application for the Commercial Rehabilitation Exemption Certificate.

In addition, State Tax Commission Rule 209.111(2) states that “[a]ll complete applications for commercial rehabilitation exemption certificates received through October 31 shall receive consideration and action by the commission before December 31. An application received on or after November 1 shall be considered by the commission contingent upon staff availability.”

12. What does the STC do when it receives an application and resolution from the clerk of the qualified local governmental unit?

The STC reviews the application for completeness and compliance with the statute. If the application is incomplete, staff sends a letter requesting the missing information. Once the application is complete, the STC is required to either approve or disapprove the application within 60 days. If the application is approved, the STC issues a Commercial Rehabilitation Exemption Certificate, and it is effective December 31st immediately following the date of issuance by the STC.

Frequently Asked Questions
Commercial Rehabilitation Act
(PA 210 of 2005, as amended)

13. Who determines if a facility qualifies for a Commercial Rehabilitation Exemption Certificate?

Initially, that determination is made when the application is filed and reviewed by the local governmental unit. However, the local governmental unit's determination is then reviewed by the STC. The STC can approve, modify, or deny the application.

14. Can a decision of the STC regarding a Commercial Rehabilitation Exemption Certificate be appealed?

Yes. A party aggrieved by the issuance, refusal to issue, revocation, transfer or modification of a Commercial Rehabilitation exemption certificate may appeal a final decision of the STC by filing a petition with the Michigan Tax Tribunal, www.michigan.gov/taxtrib, within 35 days. MCL 205.735a(6).

15. What is the term of a Commercial Rehabilitation Exemption Certificate?

A certificate may be issued for a period to be determined by the legislative body of the local governmental unit of at least 1 (one) year but not to exceed 10 (ten) years. If the number of years determined is less than 10 (ten), the certificate may be subject to review by the legislative body of the qualified local governmental unit and the certificate may be extended. The total amount of time determined for the certificate, including any extensions, shall not exceed 10 (ten) years after the completion of the qualified facility.

16. What determines the starting date of a Commercial Rehabilitation Exemption Certificate?

The effective date of the certificate is December 31st immediately following the date of issuance of the certificate by the STC.

17. How is the Commercial Rehabilitation Tax computed for a rehabilitated facility?

A specific tax, known as the commercial rehabilitation tax, is levied upon every owner of a rehabilitated facility to which a Commercial Rehabilitation Exemption Certificate is issued. MCL 207.850.

Calculating the commercial rehabilitation tax is a two-step process.

First, multiply the total mills levied as ad valorem taxes for that year by all taxing units by the taxable value of the real property (excluding land) for the tax year immediately preceding the effective date of the commercial rehabilitation exemption.

Second, multiply the local school district operating and state education tax mills by the difference between the taxable value of the real property (excluding land) for the current

Frequently Asked Questions
Commercial Rehabilitation Act
(PA 210 of 2005, as amended)

tax year and the taxable value of the real property (excluding land) for the year immediately preceding the effective date of the exemption.

For a qualified retail food establishment that was issued a certificate on or before December 31, 2009, the tax is the sum of the product computed by multiplying the total mills levied as ad valorem taxes for that year by all taxing units (including local school district operating and the state education tax) by the taxable value of the real property (excluding land) for the tax year immediately preceding the rehabilitation and the product computed by multiplying the local school district operating and state education tax mills by the difference between the taxable value of the real property (excluding land) for the current tax year and the taxable value of the real property (excluding land) for the tax year immediately preceding the rehabilitation.

18. Are special assessment millage rates impacted by the granting of a Commercial Rehabilitation Exemption Certificate?

Special assessment millage rates may be impacted. Millage-based special assessments levied under Public Act 33 of 1951 do not apply to property with a Commercial Rehabilitation Act exemption. However, the special assessments would still be applicable to the land on which the Commercial Rehabilitation Act exemption property is located. Conversely, for millage-based special assessments levied under public acts other than Public Act 33 of 1951, property with a Commercial Rehabilitation Act exemption pays on the full special assessment millage rate, the same as any “ad valorem” property.

19. For Qualified Retail Food Establishments, how do you determine if you are located in an “underserved area?”

Under the “Commercial Rehabilitation Act” link on the Property Tax Exemption Section website (www.michigan.gov/propertytaxexemptions) click on “Qualified Retail Food Establishments.” Then click on “Eligibility Requirements,” which describes how to find the census tract that you are located in. Last, click on “Census Tracts Regarding Underserved Areas” for a listing of qualifying census tracts.

20. Can a Commercial Rehabilitation Exemption Certificate be transferred or amended?

Yes. MCL 207.853 allows a certificate to be transferred and assigned by the holder to a new owner of the qualified facility. The new owner must first apply and be approved by the qualified local governmental unit before the transfer may occur. A certificate may also be amended if the number of years initially exempted was fewer than ten. The certificate may then be subject to review by the legislative body of the qualified local governmental unit and be extended.

Frequently Asked Questions
Commercial Rehabilitation Act
(PA 210 of 2005, as amended)

21. Can a Commercial Rehabilitation Exemption Certificate be revoked?

Yes. The legislative body of the qualified local governmental unit may, by resolution, revoke the Commercial Rehabilitation Exemption Certificate of a facility if it finds that the completion of rehabilitation of the qualified facility has not occurred within the time authorized by the legislative body in the exemption certificate or a duly authorized extension of that time or that the holder of the Commercial Rehabilitation Exemption Certificate has not proceeded in good faith with the operation of the qualified facility in a manner consistent with the purposes of the act and in the absence of circumstances that are beyond control of the holder of the exemption certificate. MCL 207.852(1).

In addition, the holder of a Commercial Rehabilitation Certificate may send, by certified mail, a request to revoke the certificate to the qualified local governmental unit. Upon receipt of the request, the legislative body of the local governmental unit may, by resolution, revoke the certificate. MCL 207.852(2).

22. When does the revocation of a Commercial Rehabilitation Exemption Certificate take effect?

The revocation of a Commercial Rehabilitation Exemption Certificate is effective the December 31st of the year in which the local governmental unit resolves to revoke the certificate.

23. Can a revoked Commercial Rehabilitation Exemption Certificate be reinstated?

Yes. Pursuant to MCL 207.853(3), a Commercial Rehabilitation Certificate can be revoked under two circumstances. If the holder of the revoked certificate is requesting reinstatement, they must submit a written request to the qualified local governmental unit and the STC. If a subsequent owner is requesting reinstatement of a revoked certificate, they must file an application with the qualified local governmental unit.

If the legislative body of the qualified local governmental unit submits a resolution of concurrence to the STC, and the facility continues to qualify under the Act, a revoked Commercial Rehabilitation Exemption Certificate may be reinstated by the STC.

24. What is the definition of “Commercial Property?”

MCL 207.842(a) defines “Commercial Property” as:

“. . . land improvements classified by law for general ad valorem tax purposes as real property including real property assessable as personal property pursuant to sections 8(d) and 14(6) of the general property tax act, 1893 PA 206; MCL 211.8 and 211.14, the primary purpose and use of which is the operation of a commercial business enterprise or multifamily residential use. Commercial property shall also include facilities related to

Frequently Asked Questions
Commercial Rehabilitation Act
(PA 210 of 2005, as amended)

a commercial business enterprise under the same ownership at that location, including, but not limited to, office, engineering, research and development, warehousing, parts distribution, retail sales, and other commercial activities. Commercial property also includes a building or group of contiguous buildings previously used for industrial purposes that will be converted to the operation of a commercial business enterprise. Commercial property **does not** include any of the following: land or property of a public utility” (emphasis added).

25. What is the definition of “multifamily residential use?”

“‘Multifamily residential use’ means multifamily housing consisting of 5 or more units.” MCL 207.842(g).

26. What is the definition of a “qualified local governmental unit?”

“‘Qualified local governmental unit’ means a city, village, or township.” MCL 207.842(i).

27. What is the definition of a “Qualified Facility?”

A “Qualified Facility” is defined by MCL 207.842(h) as:

“A qualified retail food establishment or a building or group of contiguous buildings of commercial property that is 15 years old or older or has been allocated for a new market tax credit under section 45d of the internal revenue code, 26 USE 45d. Qualified facility also includes a building or a group of contiguous buildings, a portion of a building or group of contiguous buildings previously used for commercial or industrial purposes, obsolete industrial property, and vacant property which within the immediately preceding 15 years, was commercial property as defined in subdivision (a). Qualified facility shall also include vacant property located within a city with a population of more than 500,000 according to the most recent federal decennial census and from which a previous structure has been demolished and on which commercial property is or will be newly constructed provided an application for a certificate has been filed with that city before July 1, 2010. A qualified facility also includes a hotel or motel that has additional meeting or convention space that is attached to a convention and trade center that is over 250,000 square feet in size and that is located within a county with a population of more than 1,100,000 and less than 1,600,000 as of the most recent decennial census. A qualified facility **does not** include property that is to be used as a casino or a professional sports stadium. As used in this subdivision, “casino” means a casino or a parking lot, hotel, motel, or retail store owned or operated by a casino, an affiliate, or an affiliated company, regulated by this state pursuant to the

Frequently Asked Questions
Commercial Rehabilitation Act
(PA 210 of 2005, as amended)

Michigan gaming control and revenue act, 1996 IL 1, MCL 432.201 to 432.226” (emphasis added).

28. How is “rehabilitation” defined as it pertains to the Commercial Rehabilitation Act?

“Rehabilitation” is defined by MCL 207.842(k) as:

“. . . [C]hanges to qualified facilities that are required to restore or modify the property, together with all appurtenances, to an economically efficient condition. Rehabilitation includes major renovation and modification including, but not necessarily limited to, the improvement of floor loads, correction of deficient or excessive height, new or improved fixed building equipment including heating, ventilation, and lighting, reducing multistory facilities to 1 or 2 stories, improved structural support including foundations, improved roof structure and cover, floor replacement, improved wall placement, improved exterior and interior appearance of buildings, and other physical changes required to restore or change the property to an economically efficient condition. Rehabilitation for a qualified retail food establishment also includes new construction. Rehabilitation also includes new construction of a qualified facility that is a hotel or motel that has additional meeting or convention space that is attached to a convention or trade center that is over 250,000 square feet in size, located within a county with a population of more than 1,100,000 and less than 1,600,000 as of the most recent decennial census, if that new construction is an economic benefit to the local community as determined by the qualified local governmental unit. Rehabilitation also includes new construction on vacant property from which a previous structure has been demolished and if that new construction is an economic benefit to the local community as determined by the qualified local governmental unit. Rehabilitation shall not include improvements aggregating less than 10% of the true cash value of the property at commencement of the rehabilitation of the qualified facility.”

29. What is required of the Local Governmental Unit regarding the yearly status reporting of Commercial Rehabilitation Exemptions to the STC?

No later than October 15th of each year, the assessor of each qualified local governmental unit containing properties subject to a Commercial Rehabilitation Exemption Certificate shall file Form 4769 *Assessing Officer Report for Commercial Rehabilitation Exemption* with the STC. The report must include the current value of the property to which the exemption pertains, the value on which the commercial rehabilitation tax is based, and a current estimate of the number of jobs retained or created by the exemption, and the number of new residents.

Frequently Asked Questions
Commercial Rehabilitation Act
(PA 210 of 2005, as amended)

30. Where can I obtain copies of previously issued Commercial Rehabilitation Exemption Certificates?

Copies of certificates acted upon by the STC after January 1, 2013 are available on the Department of Treasury website at:

www.michigan.gov/propertytaxexemptions.

Choose the exemption program under which the certificate was issued. Within the “Certificate Activity” link, the certificates are listed according to the date they were acted upon.

LOFTS ON LAKE STREET
Project Summary and Request for Support
April 20, 2019



Project Summary

The proposed project is located at 100 and 120 North Lake Street and 114 State Street. The properties are under purchase agreement with the current owners and will be bought pending necessary local approvals. The project will include the demolition of the three existing buildings and construction of a 3-story mixed-use building to house 42 residential (rental) units on the 2nd-3rd floors, and commercial space on the 1st floor. The apartment breakdown includes six studio/1-bath units (400sq. ft.), twenty-eight 1-bedroom/1-bath units (500 sq. ft.), and eight 2-bedroom/2-bath units (750 sq. ft.). At least 51% of the residential units will be priced at 80% AMI rents or less. 71 parking will be available onsite for residents and commercial users. In addition, the project will create 13 public parking spaces on both State St. and Lake St. The project is seeking final site plan approval from the Boyne City Planning Commission in May 2019.

The building is anticipated to be a cement podium with two floors of metal stud infill. It will front both Lake and State streets with large, pedestrian-friendly sidewalks and ample landscaping. The project plans to target a restaurant tenant to utilize the planned outdoor dining space. The exterior of the building will be mostly brick and fiber cement siding with large commercial aluminum and glass storefronts. The second and third floor will extend above the entrance to the parking lot and several covered parking spaces along State St. and will have 14 ft. of clearance. The building was designed this way to achieve necessary units for project viability after dropping the fourth floor. The building will be fully sprinkled with fire alarm. The stormwater will be managed with an urban underground retention system. Residents will be able to enter the building from the rear parking lot and from main front entrance on Lake street. Residents will have restricted access to upper floors using two stairs at either end of building or elevator that are both accessed via security fob. The apartments will be energy efficient and quiet, with high-quality, large fiberglass windows, R-21 insulation on exterior walls, sound insulation between units, solid core doors and LED lighting. The floors will be a durable and attractive luxury vinyl tile throughout. The kitchens will have stainless steel appliances, electric stoves and solid surface countertops with a tiled backsplash. All apartments will have washers and driers in the unit. The total project cost of the new-construction project is anticipated to be 9 million dollars. The anticipated construction timeline is a fall of 2019 or spring of 2020 start with a 12-month construction period.



Ownership

The development will be owned by Lofts on Lake Street, LLC which is owned 100% by Michigan Community Capital (MCC). MCC will hire a professional management company as well as an on-site manager/ maintenance professional to run the development.

MCC is an independent non-profit 501(c)(3) tax-exempt public charity that is funded through allocations from the Federal New Market Tax Credit Allocation Authority, the Michigan Economic Development Corporation, the Michigan State Housing Development Authority, Foundation and Banking Partners. MCC invests in mixed-use and multi-family rental projects.

Since MCC is a mission driven non-profit, MCC typically retains long-term ownership of investments. MCC focuses on providing attainable units that are priced typically between 61% and 120% of the location’s average median income. The following chart shows Charlevoix County’s income and rental thresholds that MCC has considered, in addition to current market conditions.

County: 15 Charlevoix					
Income	1 Person	2 Person	3 Person	4 Person	
20%	8,880	10,160	11,420	12,680	
25%	11,100	12,700	14,275	15,850	
30%	13,320	15,240	17,130	19,020	
35%	15,540	17,780	19,985	22,190	
40%	17,760	20,320	22,840	25,360	
45%	19,980	22,860	25,695	28,530	
50%	22,200	25,400	28,550	31,700	
55%	24,420	27,940	31,405	34,870	
60%	26,640	30,480	34,260	38,040	
80%	35,520	40,640	45,680	50,720	
100%	44,400	50,800	57,100	63,400	
120%	53,280	60,960	68,520	76,080	
125%	55,500	63,500	71,375	79,250	
140%	62,160	71,120	79,940	88,760	
150%	66,600	76,200	85,650	95,100	

Rent By Person	1 Person	2 Person	3 Person	4 Person
20%	222	254	285	317
25%	277	317	356	396
30%	333	381	428	475
35%	388	444	499	554
40%	444	508	571	634
45%	499	571	642	713
50%	555	635	713	792
55%	610	698	785	871
60%	666	762	856	951
80%	888	1,016	1,142	1,268
100%	1,110	1,270	1,427	1,585
120%	1,332	1,524	1,713	1,902
125%	1,387	1,587	1,784	1,981
140%	1,554	1,778	1,998	2,219
150%	1,665	1,905	2,141	2,377

Rent By Bedroom	0 Bedroom	1 Bedroom	2 Bedroom
20%	222	238	285
25%	277	297	356
30%	333	357	428
35%	388	416	499
40%	444	476	571
45%	499	535	642
50%	555	595	713
55%	610	654	785
60%	666	714	856
80%	888	952	1,142
100%	1,110	1,190	1,427
120%	1,332	1,428	1,713
125%	1,387	1,487	1,784
140%	1,554	1,666	1,998
150%	1,665	1,785	2,141

Request for Community Support

Most downtown, mixed-use redevelopments are expensive and difficult to develop. Some reasons for this include:

- Higher site acquisition price from perceived value of being close to walkable amenities
- Site conditions such as contamination, soft soils, buried foundations and other debris
- Existing buildings on the site may need to be demolished and contain lead and/or asbestos
- Public utilities may need to be moved or upgraded
- Construction cost are more expensive than a single story/single use because downtown buildings usually have taller ceilings, possible specialized foundations and require fire upgraded HVAC systems, fire suppression and elevators
- Smaller site footprints mean less room for the building and parking. This usually means having to choose between usable square footage in the building or parking
- Typically Underground urban stormwater management systems are used instead of retention ponds. In addition, construction is typically more complicated because the building is being constructed near or on the property lines and there could be limited staging area
- The project may be more controversial since it is in a high-profile area and people are passionate about their downtown!

All of these items, and more, create barriers to redevelopment because they add time and expense. It's no wonder many downtowns suffered decline and lack of investment as suburbs with plenty of space flourished. These problems apply to all downtowns, large and small, both in and out of Michigan. Boyne City and many other Michigan communities have several added difficulties that make projects even more difficult:

- Long winters add a "winter condition" cost to keep a project moving through cold weather
- Lack of comparable projects reduce as-built appraised value, thus reducing bank financing into a project
- Wages and rents have not increased at the same rate of construction costs, making it difficult to make a return on investment

To overcome many of these barriers, MCC will put significant cash equity into the project and seek grant assistance from eligible sources to get the development constructed. In addition, being a non-profit allows MCC to take below market-rate returns. MCC believes rental housing targeting year-round residents making between \$26,000-\$60,000 annually is a much-needed product in the market and will succeed. However, lack of comparables in the market means MCC is taking a significant risk. MCC is requesting a partnership with the city of Boyne City to share in the risk of this project and help offset the financial gap using the process outlined in the Commercial Rehabilitation Act (PA 210 of 2005).

PA 210 is a frequently used tool in Michigan that encourages the rehabilitation of commercial property by abating the property taxes generated from new investment for a period up to 10 years. This allows the project to continue paying the amount of taxes currently due on the properties, but not pay the increase in taxes as a result of the new investment for a period of up to ten years. Local and County taxes will not go down, just stay the same. School Operating Tax and the SET will be levied at the full rate upon construction completion and will not be affected by the approval of a Commercial Rehabilitation Exemption Certificate, meaning they will still go up based on the new taxable value.



The project qualifies for consideration of this program (per the act) because is currently commercial property that has been so for the last fifteen years. The new project will still be considered commercial because it will include retail sales and other commercial activity as well as multifamily of more than five units. The project qualifies as rehabilitation on new construction if city determines is an economic benefit. Some reasons the project will be an economic benefit to Boyne City include:

- Providing long term housing for permanent residents of Boyne where there is currently a shortage
- Assist Boyne businesses in attracting and retaining talent by providing housing options for employees
- Redevelop an underutilized site into a vibrant and walkable destination
- Create additional public parking
- Create or retain additional jobs through the attraction or retention of restaurant and/or retail/office users
- Increase tax base at the end of 10 years

If supported, the community would hold a public hearing to establish a Commercial Rehabilitation District and notify the county commissioners and all of the property owners in the proposed district. Once the district is established, the project can apply for the Commercial Rehabilitation Exemption Certificate for this specific project.

These incentives help make the project financially viable. A preliminary proforma has been provided and demonstrates without the tax abatement, the project would lose money for the first eight years. MCC does not have the operating reserves to support a project that does not break even and would not be able to complete the project without support of the PA 210 request. In addition, support of this request is key to accessing a necessary grant from the Michigan Economic Development Corporation (MEDC). Part of the application requirements of the Community Revitalization Program is a community's financial support of a project.

MCC is excited to partner with the City of Boyne City to bring this landmark project to completion! If there are any additional questions, please contact MCC's Investment Director, Marilyn Crowley, at 517-803-0634 or at Marilyn@miccap.org.

PA 210 – COMMERCIAL REHABILITATION ACT



Boyne City Commission
April 23, 2019



OUTLINE

- Overview of PA 210
- Qualifications
- PA 210 for Boyne City
- Process for District and Exemptions
- Project Evaluation



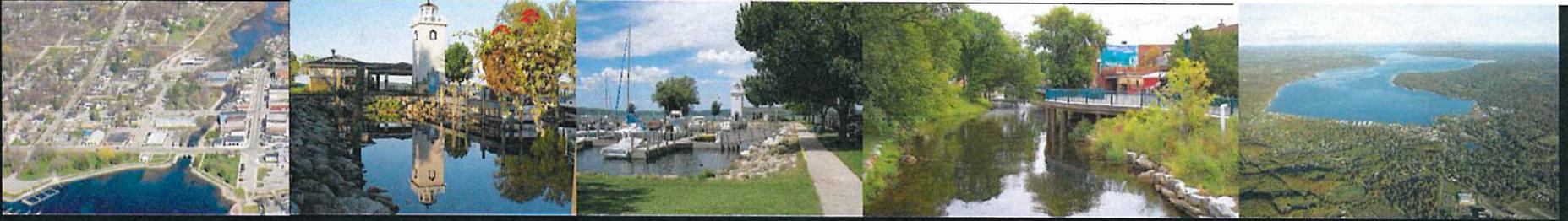
PA 210, 2005

- Provides for establishment of commercial rehabilitation districts for exemption from certain taxes.
- City can establish 1 or more districts that may consist of 1 or more parcels or portions of a parcel.
- County may reject the establishment of the district.
- Provides for tax exemption that essentially freezes taxes except land and personal property.



QUALIFICATIONS

- Commercial business or multifamily residential use.
- District must be greater than 3 acres UNLESS in a downtown as determined by the City Commission.
- “Qualified Facility” includes buildings or vacant property if commercial within the proceeding 15 years.
- “Rehabilitation” can include new construction on vacant property where a previous structure has been demolished and if the City Commissions determines the project is of economic benefit to the local community.
- Maximum of 10 years.



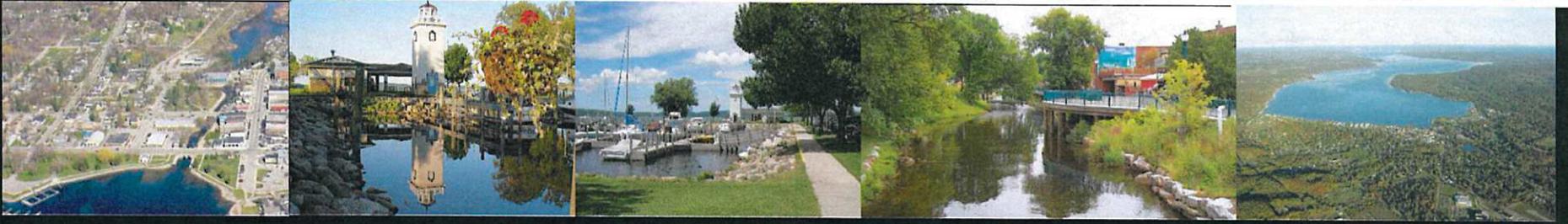
EXEMPTION

- Property taxes are replaced with the commercial rehabilitation tax.
- Based on current local millage rate times taxable value frozen at year before exemption certificate is issued.
- Does not apply to land and personal property.
- School operating tax and State Education Tax not subject to exemption.



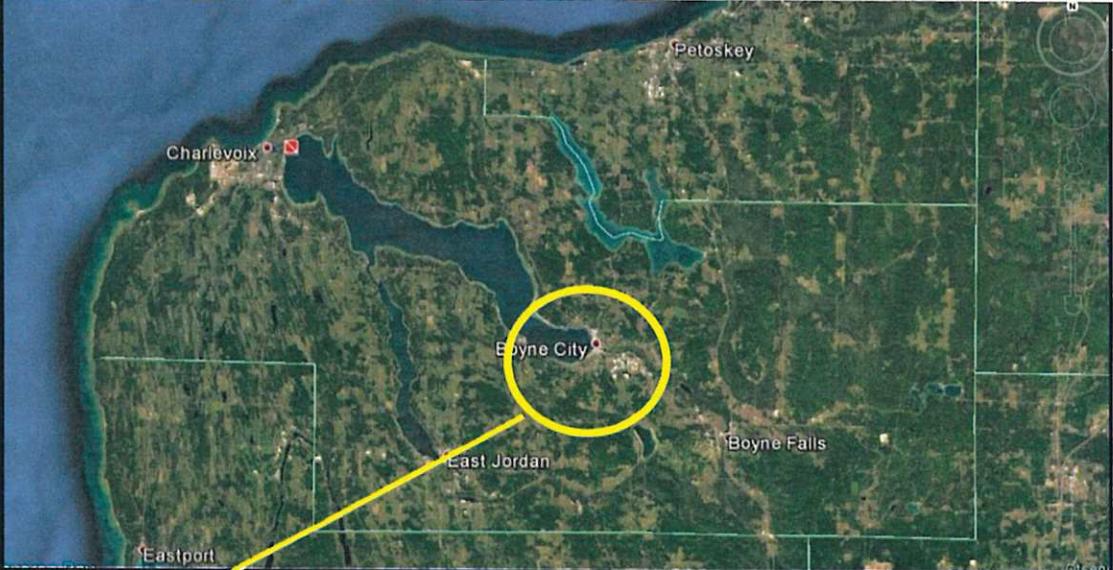
PA 210 DISTRICT

- Suggest project-by-project Commercial Rehabilitation District.
- Provided for in downtown areas.
- Broader area may create challenge to approve or deny Certificate requests.
- Exception may be targeted areas for redevelopment.



PA 210 IN BOYNE CITY

- Requested by Michigan Community Capital
- Lofts on Lake Street



LOFTS ON LAKE STREET PARCELS

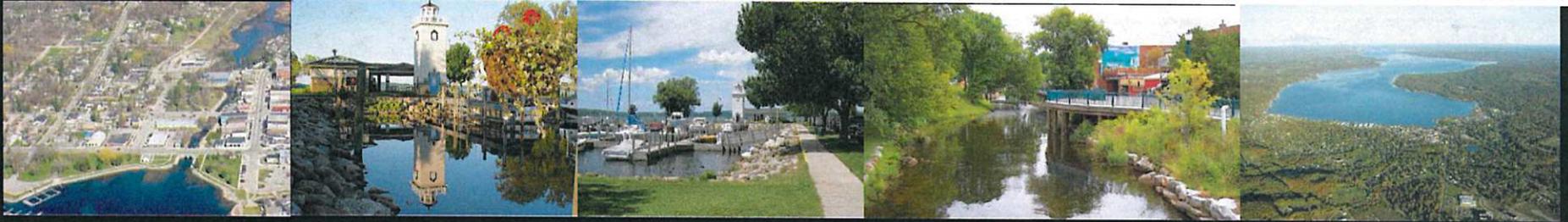




PA 210 IN BOYNE CITY

- Requested by Michigan Community Capital
- Lofts on Lake Street
- Three story mixed use with 42 rental units on 2nd and 3rd floors.

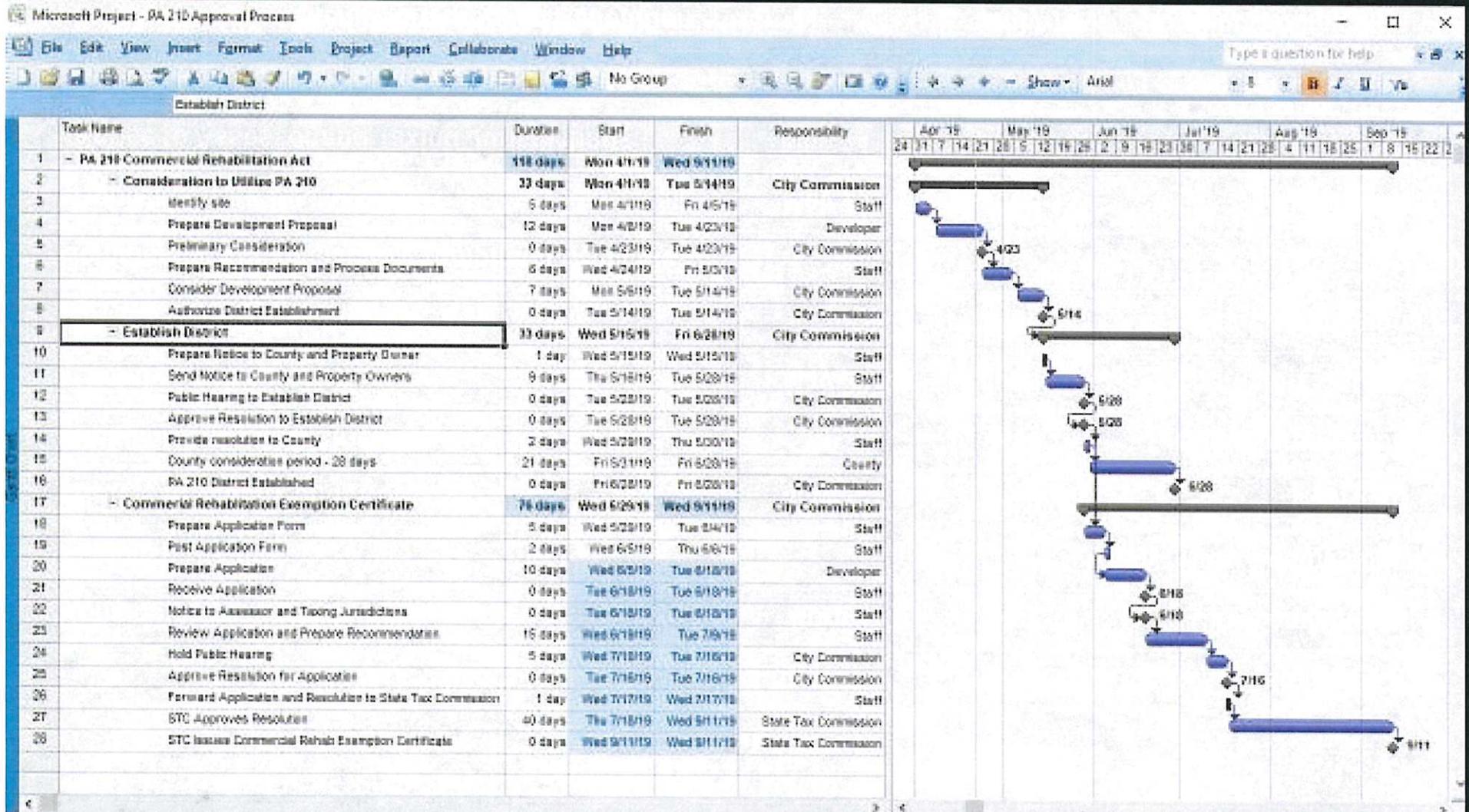




PA 210 IN BOYNE CITY

- Requested by Michigan Community Capital
- Lofts on Lake Street
- Three story mixed use with 42 rental units on 2nd and 3rd floors.
- Estimated investment = \$9 million
- Meets the definition of “Qualified Facility.”

PA 210 APPROVAL PROCESS



PA 210 APPROVAL PROCESS

Task	Start	Complete	Responsibility
Consideration to Utilize PA 201	April 1	May 14	City Commission
Establish District			City Commission
Notice to County and Property Owners	May 15	May 28	City Staff
Public Hearing – District Approval Resolution		May 28	City Commission
County Consideration	May 29	June 28	Charlevoix County
PA 210 District Established		June 28	City Commission
Commercial Rehabilitation Exemption Certificate			
Application	May 29	June 18	Developer
Notice to Assessor and Taxing Jurisdictions	June 14	June 18	City Staff
Review Application/Prepare Recommendation	June 19	July 9	City Staff
Public Hearing – Exemption Approval Resolution		July 16	City Commission
Forward to State Tax Commission		July 17	City Staff
STC Approves Resolution and Issues Certificate	July 18	September 11	State Tax Commission



APPLICATION

- Developer prepares application in form prescribed by State Tax Commission.

STATE USE ONLY		
Application Number	Date Received	LUCI Code

Application for Commercial Rehabilitation Exemption Certificate

Issued under authority of Public Act 210 of 2005, as amended.

Read the instructions page before completing the form. This application should be filed after the commercial rehabilitation district is established. The applicant must complete Parts 1, 2 and 3 and file one original application form (with required attachments) and one additional copy with the clerk of the local governmental unit (LGU). Attach the legal description of property on a separate sheet. This project will not receive tax benefits until approved by the State Tax Commission (STC). Applications received after October 31 may not be acted upon in the current year. This application is subject to audit by the STC.

PART 1: OWNER / APPLICANT INFORMATION (applicant must complete all fields)

Applicant (Company) Name (applicant must be the owner of the facility)		NAICS or SIC Code	
Facility's Street Address	City	State	ZIP Code
Name of City, Township or Village (rating authority)		County	School District Where Facility is Located
<input type="checkbox"/> City <input type="checkbox"/> Township <input type="checkbox"/> Village			
Date of Rehabilitation Commencement (mm/dd/yyyy)	Planned Date of Rehabilitation Completion (mm/dd/yyyy)		
Estimated Cost of Rehabilitation	Number of Years Exemption Requested (1-10)		
Expected Project Outcomes (check all that apply)			
<input type="checkbox"/> Increase Commercial Activity		<input type="checkbox"/> Retain Employment	
<input type="checkbox"/> Create Employment		<input type="checkbox"/> Revitalize Urban Areas	
<input type="checkbox"/> Prevent Loss of Employment		<input type="checkbox"/> Increase Number of Residents in Facility's Community	
No. of jobs to be created due to facility's rehabilitation	No. of jobs to be retained due to facility's rehabilitation	No. of construction jobs to be created during rehabilitation	

PART 2: APPLICATION DOCUMENTS

Prepare and attach the following items:

<input type="checkbox"/> General description of the facility (year built, original use, most recent use, number of stories, square footage)	<input type="checkbox"/> Statement of the economic advantages expected from the exemption
<input type="checkbox"/> Description of the qualified facility's proposed use	<input type="checkbox"/> Legal description
<input type="checkbox"/> Description of the general nature and extent of the rehabilitation to be undertaken	<input type="checkbox"/> Description of the "underserved area" (Qualified Retail Food Establishments only)
<input type="checkbox"/> Descriptive list of the fixed building equipment that will be a part of the qualified facility	<input type="checkbox"/> Commercial Rehabilitation Exemption Certificate for Qualified Retail Food Establishments (Form 4753) (Qualified Retail Food Establishments only)
<input type="checkbox"/> Time schedule for undertaking and completing the facility's rehabilitation	

PART 3: APPLICANT CERTIFICATION

Name of Authorized Company Officer (no authorized agents)	Telephone Number
Fax Number	E-mail Address
Street Address	City State ZIP Code
I certify that, to the best of my knowledge, the information contained herein and in the attachments is truly descriptive of the property for which this application is being submitted. Further, I am familiar with the provisions of Public Act 210 of 2005, as amended, and to the best of my knowledge the company has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local governmental unit and the issuance of a Commercial Rehabilitation Exemption Certificate by the State Tax Commission.	
I further certify that this rehabilitation program, when completed, will constitute a rehabilitated facility, as defined by Public Act 210 of 2005, as amended, and that the rehabilitation of this facility would not have been undertaken without my receipt of the exemption certificate.	
Signature of Authorized Company Officer (no authorized agents)	Title Date

PART 4: ASSESSOR RECOMMENDATIONS (assessor of LGU must complete Part 4)

Provide the Taxable Value and State Equalized Value of Commercial Property, as provided in Public Act 210 of 2005, as amended, for the tax year immediately preceding the effective date of the certificate (December 31 of the year approved by the STC).

	Taxable Value	State Equalized Value (SEV)
Land		
Building(s)		
The property to be covered by this exemption may not be included on any other specific tax roll while receiving the Commercial Rehabilitation Exemption. For example, property on the Eligible Tax Reverted Property (Land Bank) specific tax roll cannot be granted a Commercial Rehabilitation Exemption that would also put the same property on the Commercial Rehabilitation specific tax roll.		
<input type="checkbox"/> By checking this box I certify that, if approved, the property to be covered by this exemption will be on the Commercial Rehabilitation Exemption specific tax roll and not on any other specific tax roll.		
Name of Local Government Body		
Name of Assessor (first and last name)	Telephone Number	
Fax Number	E-mail Address	
I certify that, to the best of my knowledge, the information contained in Part 4 of this application is complete and accurate.		
Assessor's Signature	Date	

PART 5: LOCAL GOVERNMENT ACTION (clerk of LGU must complete Part 5)

Action Taken By LGU (attach a certified copy of the resolution):

Exemption approved for _____ years, ending December 30, _____ (not to exceed 10 years)

Exemption Denied

Date District Established (attach resolution for district)	Local Unit Classification Identification (LUCI) Code	School Code
--	--	-------------

PART 6: LOCAL GOVERNMENT CLERK CERTIFICATION (clerk of LGU must complete Part 6)

Clerk's Name (first and last)	Telephone Number
Fax Number	E-mail Address
Mailing Address	City State ZIP Code
LGU Contact Person for Additional Information	LGU Contact Person Telephone Number Fax Number
I certify that, to the best of my knowledge, the information contained in this application and attachments is complete and accurate and hereby request the State Tax Commission issue a Commercial Rehabilitation Exemption Certificate, as provided by Public Act 210 of 2005, as amended.	
Clerk's Signature	Date

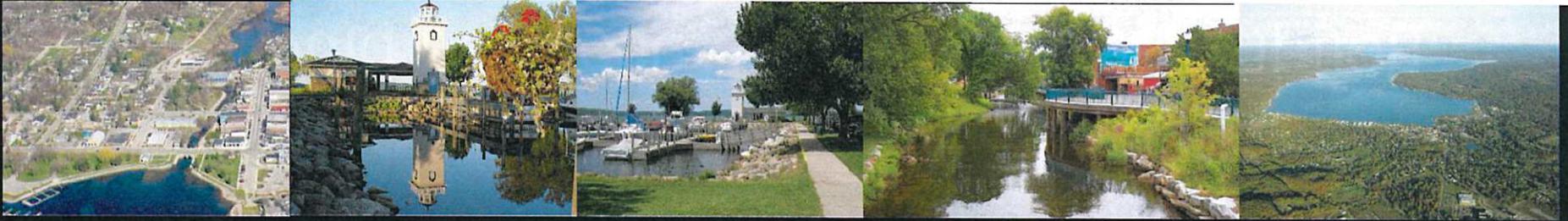
The clerk must retain the original application at the local unit and mail one copy of the completed application with attachments to:

State Tax Commission
P.O. Box 30471
Lansing, MI 48909



APPLICATION

- Developer prepares application in form prescribed by State Tax Commission.
- Attach description, proposal, schedule, economic advantages, legal description.
- Rehabilitation cannot start more than 6 months from application submittal.
- Applicant states in writing that project would not occur without tax exemption.



EVALUATION

- Review project financial information and pro forma.
- MEDC has extensive evaluation process for their financial incentives.
- Prepare evaluation and recommendation for City Commission consideration.

PA 210 – COMMERCIAL REHABILITATION ACT



Boyne City Commission

April 23, 2019

PA 210 – COMMERCIAL REHABILITATION ACT



**Boyne City Commission
April 23, 2019**

1



OUTLINE

- Overview of PA 210
- Qualifications
- PA 210 for Boyne City
- Process for District and Exemptions
- Project Evaluation

2



PA 210, 2005

- Provides for establishment of commercial rehabilitation districts for exemption from certain taxes.
- City can establish 1 or more districts that may consist of 1 or more parcels or portions of a parcel.
- County may reject the establishment of the district.
- Provides for tax exemption that essentially freezes taxes except land and personal property.

3



QUALIFICATIONS

- Commercial business or multifamily residential use.
- District must be greater than 3 acres UNLESS in a downtown as determined by the City Commission.
- “Qualified Facility” includes buildings or vacant property if commercial within the proceeding 15 years.
- “Rehabilitation” can include new construction on vacant property where a previous structure has been demolished and if the City Commissions determines the project is of economic benefit to the local community.
- Maximum of 10 years.

4



EXEMPTION

- Property taxes are replaced with the commercial rehabilitation tax.
- Based on current local millage rate times taxable value frozen at year before exemption certificate is issued.
- Does not apply to land and personal property.
- School operating tax and State Education Tax not subject to exemption.

5



PA 210 DISTRICT

- Suggest project-by-project Commercial Rehabilitation District.
- Provided for in downtown areas.
- Broader area may create challenge to approve or deny Certificate requests.
- Exception may be targeted areas for redevelopment.

6



PA 210 IN BOYNE CITY

- Requested by Michigan Community Capital
- Lofts on Lake Street
- Three story mixed use with 42 rental units on 2nd and 3rd floors.
- Estimated investment = \$9 million
- Meets the definition of “Qualified Facility.”

7



8

LOFTS ON LAKE STREET PARCELS

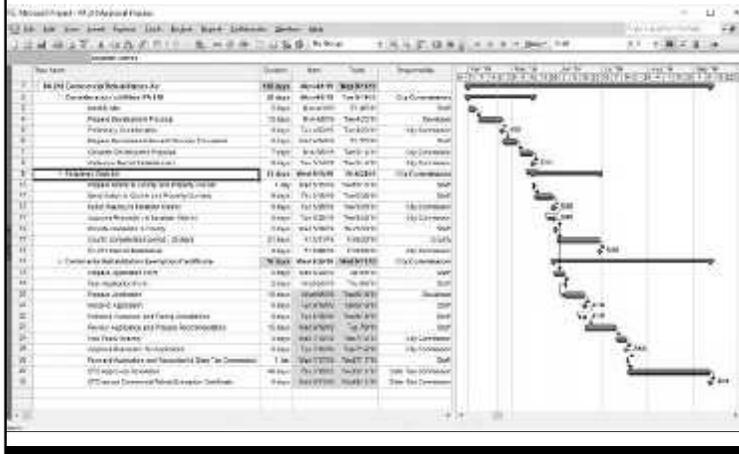


9



10

PA 210 APPROVAL PROCESS



11

PA 210 APPROVAL PROCESS

Task	Start	Complete	Responsibility
Consideration to Utilize PA 201	April 1	May 14	City Commission
Establish District			City Commission
Notice to County and Property Owners	May 15	May 28	City Staff
Public Hearing – District Approval Resolution		May 28	City Commission
County Consideration	May 29	June 28	Charlevoix County
PA 210 District Established		June 28	City Commission
Commercial Rehabilitation Exemption Certificate			
Application	May 29	June 18	Developer
Notice to Assessor and Taxing Jurisdictions	June 14	June 18	City Staff
Review Application/Prepare Recommendation	June 19	July 9	City Staff
Public Hearing – Exemption Approval Resolution		July 16	City Commission
Forward to State Tax Commission		July 17	City Staff
STC Approves Resolution and Issues Certificate	July 18	September 11	State Tax Commission

12



APPLICATION

- Developer prepares application in form prescribed by State Tax Commission.
- Attach description, proposal, schedule, economic advantages, legal description.
- Rehabilitation cannot start more than 6 months from application submittal.
- Applicant states in writing that project would not occur without tax exemption.

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14



EVALUATION

- Review project financial information and pro forma.
- MEDC has extensive evaluation process for their financial incentives.
- Prepare evaluation and recommendation for City Commission consideration.

15

PA 210 – COMMERCIAL REHABILITATION ACT



Boyer City Commission
April 23, 2019

16

COMMERCIAL REHABILITATION ACT
Act 210 of 2005

AN ACT to provide for the establishment of commercial rehabilitation districts in certain local governmental units; to provide for the exemption from certain taxes; to levy and collect a specific tax upon the owners of certain qualified facilities; to provide for the disposition of the tax; to provide for the obtaining and transferring of an exemption certificate and to prescribe the contents of those certificates; to prescribe the powers and duties of certain local governmental officials; and to provide penalties.

History: 2005, Act 210, Imd. Eff. Nov. 17, 2005.

The People of the State of Michigan enact:

207.841 Short title.

Sec. 1. This act shall be known and may be cited as the "commercial rehabilitation act".

History: 2005, Act 210, Imd. Eff. Nov. 17, 2005.

207.842 Definitions.

Sec. 2. As used in this act:

(a) "Commercial property" means land improvements classified by law for general ad valorem tax purposes as real property including real property assessable as personal property pursuant to sections 8(d) and 14(6) of the general property tax act, 1893 PA 206, MCL 211.8 and 211.14, the primary purpose and use of which is the operation of a **commercial business enterprise or multifamily residential use**. Commercial property shall also include facilities related to a commercial business enterprise under the same ownership at that location, including, but not limited to, office, engineering, research and development, warehousing, parts distribution, retail sales, and other commercial activities. Commercial property also includes a building or group of contiguous buildings previously used for industrial purposes that will be converted to the operation of a commercial business enterprise. Commercial property does not include any of the following:

(i) Land.

(ii) Property of a public utility.

(b) "Commercial rehabilitation district" or "district" means an area not less than 3 acres in size of a qualified local governmental unit established as provided in section 3. However, if the commercial rehabilitation district is **located in a downtown or business area** or contains a qualified retail food establishment, **as determined by the legislative body of the qualified local governmental unit**, the district may be less than 3 acres in size.

(c) "Commercial rehabilitation exemption certificate" or "certificate" means the certificate issued under section 6.

(d) "Commercial rehabilitation tax" means the specific tax levied under this act.

(e) "Commission" means the state tax commission created by 1927 PA 360, MCL 209.101 to 209.107.

(f) "Department" means the department of treasury.

(g) "Multifamily residential use" means multifamily housing consisting of 5 or more units.

(h) **"Qualified facility"** means a qualified retail food establishment or a building or group of contiguous buildings of commercial property that is 15 years old or older or has been allocated for a new markets tax credit under section 45D of the internal revenue code, 26 USC 45D. **Qualified facility also includes a building or a group of contiguous buildings, a portion of a building or group of contiguous buildings previously used for commercial or industrial purposes, obsolete industrial property, and vacant property which, within the immediately preceding 15 years, was commercial property as defined in subdivision (a). Qualified facility shall also include vacant property located in a city with a population of more than 500,000 according to the most recent federal decennial census and from which a previous structure has been demolished and on which commercial property is or will be newly constructed provided an application for a certificate has been filed with that city before July 1, 2010. A qualified facility also includes a hotel or motel that has additional meeting or convention space that is attached to a convention and trade center that is over 250,000 square feet in size and that is located in a county with a population of more than 1,100,000 and less than 1,600,000 as of the most recent decennial census. A qualified facility does not include property that is to be used as a professional sports stadium. A qualified facility does not include property that is to be used as a casino. As used in this subdivision, "casino" means a casino or a parking lot, hotel, motel, or retail store owned or operated by a casino, an affiliate, or an affiliated company, regulated by this state pursuant to the Michigan gaming control and revenue act, 1996 IL 1, MCL 432.201 to 432.226.**

(i) **"Qualified local governmental unit" means a city, village, or township.**

(j) "Qualified retail food establishment" means property that meets all of the following:

(i) The property will be used primarily as a retail supermarket, grocery store, produce market, or delicatessen that offers unprocessed USDA-inspected meat and poultry products or meat products that carry the USDA organic seal, fresh fruits and vegetables, and dairy products for sale to the public.

(ii) The property meets 1 of the following:

(A) Is located in a qualified local governmental unit that is also located in a qualified local governmental unit as defined in section 2 of the obsolete property rehabilitation act, 2000 PA 146, MCL 125.2782, and is located in an underserved area.

(B) Is located in a qualified local governmental unit that is designated as rural as defined by the United States census bureau and is located in an underserved area.

(iii) The property was used as residential, commercial, or industrial property as allowed and conducted under the applicable zoning ordinance for the immediately preceding 30 years.

(k) "Rehabilitation" means changes to a qualified facility that are required to restore or modify the property, together with all appurtenances, to an economically efficient condition. Rehabilitation includes major renovation and modification including, but not necessarily limited to, the improvement of floor loads, correction of deficient or excessive height, new or improved fixed building equipment, including heating, ventilation, and lighting, reducing multistory facilities to 1 or 2 stories, improved structural support including foundations, improved roof structure and cover, floor replacement, improved wall placement, improved exterior and interior appearance of buildings, and other physical changes required to restore or change the property to an economically efficient condition. Rehabilitation for a qualified retail food establishment also includes new construction. ~~Rehabilitation also includes new construction of a qualified facility that is a hotel or motel that has additional meeting or convention space that is attached to a convention and trade center that is over 250,000 square feet in size that is located in a county with a population of more than 1,100,000 and less than 1,600,000 as of the most recent decennial census, if that new construction is an economic benefit to the local community as determined by the qualified local governmental unit.~~ **Rehabilitation also includes new construction on vacant property from which a previous structure has been demolished and if the new construction is an economic benefit to the local community as determined by the qualified local governmental unit.** Rehabilitation shall not include improvements aggregating less than 10% of the true cash value of the property at commencement of the rehabilitation of the qualified facility.

(l) "Taxable value" means the value determined under section 27a of the general property tax act, 1893 PA 206, MCL 211.27a.

(m) "Underserved area" means an area determined by the Michigan department of agriculture that contains a low or moderate income census tract and a below average supermarket density, an area that has a supermarket customer base with more than 50% living in a low income census tract, or an area that has demonstrated significant access limitations due to travel distance.

History: 2005, Act 210, Imd. Eff. Nov. 17, 2005; Am. 2006, Act 554, Imd. Eff. Dec. 29, 2006; Am. 2008, Act 3, Imd. Eff. Feb. 7, 2008; Am. 2008, Act 118, Imd. Eff. Apr. 29, 2008; Am. 2008, Act 231, Imd. Eff. July 17, 2008; Am. 2008, Act 500, Imd. Eff. Jan. 13, 2009; Am. 2011, Act 81, Imd. Eff. July 12, 2011; Am. 2011, Act 82, Imd. Eff. July 12, 2011.

207.843 Commercial rehabilitation district; establishment by qualified rehabilitation district; adoption of resolution; notice and opportunity for hearing; findings and determination; rejection.

Sec. 3. (1) A qualified local governmental unit, by resolution of its legislative body, may establish 1 or more qualified rehabilitation districts that may consist of 1 or more parcels or tracts of land or a portion of a parcel or tract of land, if at the time the resolution is adopted, the parcel or tract of land or portion of a parcel or tract of land within the district is a qualified facility.

(2) The legislative body of a qualified local governmental unit may establish a commercial rehabilitation district on its own initiative or upon a written request filed by the owner or owners of property comprising at least 50% of all taxable value of the property located within a proposed commercial rehabilitation district. The written request must be filed with the clerk of the qualified local governmental unit.

(3) Before adopting a resolution establishing a commercial rehabilitation district, **the legislative body shall give written notice by certified mail to the county in which the proposed district is to be located and the owners of all real property within the proposed commercial rehabilitation district and shall afford an opportunity for a hearing on the establishment of the commercial rehabilitation district** at which any of those owners and any other resident or taxpayer of the qualified local governmental unit may appear and be heard. **The legislative body shall give public notice of the hearing not less than 10 days or more than 30 days before the date of the hearing.**

(4) The legislative body of the qualified local governmental unit, in its resolution establishing a

commercial rehabilitation district, shall set forth a finding and determination that the district meets the requirements set forth in subsection (1) and shall provide a copy of the resolution by certified mail to the county in which the district is located.

(5) Within 28 days after receiving a copy of the resolution establishing a commercial rehabilitation district, the county may reject the establishment of the district by 1 of the following methods:

(a) If the county has an elected county executive, by written notification to the qualified local governmental unit.

(b) If the county does not have an elected county executive, by a resolution of the county board of commissioners provided to the qualified local governmental unit.

History: 2005, Act 210, Imd. Eff. Nov. 17, 2005.

207.844 Commercial rehabilitation exemption certificate; filing application by owner of qualified facility; notice and hearing.

Sec. 4. (1) If a commercial rehabilitation district is established under section 3, the owner of a qualified facility may file an application for a commercial rehabilitation exemption certificate with the clerk of the qualified local governmental unit that established the commercial rehabilitation district. The application shall be filed in the manner and form prescribed by the commission. The application shall contain or be accompanied by a general description of the qualified facility, a general description of the proposed use of the qualified facility, the general nature and extent of the rehabilitation to be undertaken, a descriptive list of the fixed building equipment that will be a part of the qualified facility, a time schedule for undertaking and completing the rehabilitation of the qualified facility, a statement of the economic advantages expected from the exemption, including the number of jobs to be retained or created as a result of rehabilitating the qualified facility, including expected construction employment, and information relating to the requirements in section 8.

(2) Upon receipt of an application for a commercial rehabilitation exemption certificate, the clerk of the qualified local governmental unit shall notify in writing the assessor of the local tax collecting unit in which the qualified facility is located, and the legislative body of each taxing unit that levies ad valorem property taxes in the qualified local governmental unit in which the qualified facility is located. Before acting upon the application, the legislative body of the qualified local governmental unit shall hold a public hearing on the application and give public notice to the applicant, the assessor, a representative of the affected taxing units, and the general public. The hearing on each application shall be held separately from the hearing on the establishment of the commercial rehabilitation district.

History: 2005, Act 210, Imd. Eff. Nov. 17, 2005.

207.845 Commercial rehabilitation exemption certificate; approval or disapproval of application.

Sec. 5. The legislative body of the qualified local governmental unit, not more than 60 days after receipt of the application by the clerk, shall by resolution either approve or disapprove the application for a commercial rehabilitation exemption certificate in accordance with section 8 and the other provisions of this act. The clerk shall retain the original of the application and resolution. If approved, the clerk shall forward a copy of the application and resolution to the commission. If disapproved, the reasons shall be set forth in writing in the resolution, and the clerk shall send, by certified mail, a copy of the resolution to the applicant and to the assessor. A resolution is not effective unless approved by the commission as provided in section 6.

History: 2005, Act 210, Imd. Eff. Nov. 17, 2005.

207.846 Commercial rehabilitation exemption certificate; issuance; form; contents; effective date; maintenance of record and copies.

Sec. 6. (1) Not more than 60 days after receipt of a copy of the application and resolution adopted under section 5, the (State tax) commission shall approve or disapprove the resolution.

(2) Following approval of the application by the legislative body of the qualified local governmental unit and the commission, the commission shall issue to the applicant a commercial rehabilitation exemption certificate in the form the commission determines, which shall contain all of the following:

(a) A legal description of the real property on which the qualified facility is located.

(b) A statement that unless revoked as provided in this act the certificate shall remain in force for the period stated in the certificate.

(c) A statement of the taxable value of the qualified facility, separately stated for real and personal property, for the tax year immediately preceding the effective date of the certificate after deducting the taxable value of the land and personal property other than personal property assessed pursuant to sections 8(d)

and 14(6) of the general property tax act, 1893 PA 206, MCL 211.8 and 211.14.

(d) A statement of the period of time authorized by the legislative body of the qualified local governmental unit within which the rehabilitation shall be completed.

(e) If the period of time authorized by the legislative body of the qualified local governmental unit pursuant to subdivision (b) is less than 10 years, the exemption certificate shall contain the factors, criteria, and objectives, as determined by the resolution of the qualified local governmental unit, necessary for extending the period of time, if any.

(3) The effective date of the certificate is the December 31 immediately following the date of issuance of the certificate.

(4) The commission shall file with the clerk of the qualified local governmental unit a copy of the commercial rehabilitation exemption certificate, and the commission shall maintain a record of all certificates filed. The commission shall also send, by certified mail, a copy of the commercial rehabilitation exemption certificate to the applicant and the assessor of the local tax collecting unit in which the qualified facility is located.

History: 2005, Act 210, Imd. Eff. Nov. 17, 2005.

207.847 Exemption of qualified facility from tax; duration of force and effect of certificate; commencement; date of issuance; extension.

Sec. 7. (1) A qualified facility for which a commercial rehabilitation exemption certificate is in effect, but not the land on which the rehabilitated facility is located, or personal property other than personal property assessed pursuant to sections 8(d) and 14(6) of the general property tax act, 1893 PA 206, MCL 211.8 and 211.14, for the period on and after the effective date of the certificate and continuing so long as the commercial rehabilitation exemption certificate is in force, is exempt from ad valorem property taxes collected under the general property tax act, 1893 PA 206, MCL 211.1 to 211.157.

(2) Unless earlier revoked as provided in section 12, a commercial rehabilitation exemption certificate shall remain in force and effect for a period to be determined by the legislative body of the qualified local governmental unit. **The certificate may be issued for a period of at least 1 year, but not to exceed 10 years.** If the number of years determined is less than 10, the certificate may be subject to review by the legislative body of the qualified local governmental unit and the certificate may be extended. The total amount of time determined for the certificate including any extensions shall not exceed 10 years after the completion of the qualified facility. The certificate shall commence with its effective date and end on the December 31 immediately following the last day of the number of years determined. The date of issuance of a certificate of occupancy, if required by appropriate authority, shall be the date of completion of the qualified facility.

(3) If the number of years determined by the legislative body of the qualified local governmental unit for the period a certificate remains in force is less than 10 years, the review of the certificate for the purpose of determining an extension shall be based upon factors, criteria, and objectives that shall be placed in writing, determined and approved at the time the certificate is approved by resolution of the legislative body of the qualified local governmental unit and sent, by certified mail, to the applicant, the assessor of the local tax collecting unit in which the qualified facility is located, and the commission.

History: 2005, Act 210, Imd. Eff. Nov. 17, 2005.

207.848 Separate finding; contents; compliance; requirements; applicability.

Sec. 8. (1) If the taxable value of the property proposed to be exempt pursuant to an application under consideration, considered together with the aggregate taxable value of property exempt under certificates previously granted and currently in force under this act or under 1974 PA 198, MCL 207.551 to 207.572, exceeds 5% of the taxable value of the qualified local governmental unit, the legislative body of the qualified local governmental unit shall make a separate finding and shall include a statement in its resolution approving the application that exceeding that amount shall not have the effect of substantially impeding the operation of the qualified local governmental unit or impairing the financial soundness of an affected taxing unit.

(2) The legislative body of the qualified local governmental unit shall not approve an application for a commercial rehabilitation exemption certificate **unless the applicant complies with all of the following requirements:**

(a) Except as otherwise provided in this subdivision or subsection (3), **the commencement of the rehabilitation of the qualified facility does not occur earlier than 6 months before the applicant files the application for the commercial rehabilitation exemption certificate.** However, through December 31, 2009, for a qualified facility that is a qualified retail food establishment, the commencement of the rehabilitation does not occur earlier than 42 months before the applicant files the application for the commercial rehabilitation exemption certificate.

(b) The application relates to a rehabilitation program that when completed constitutes a qualified facility within the meaning of this act and that shall be situated within a commercial rehabilitation district established in a qualified local governmental unit eligible under this act.

(c) Completion of the qualified facility is calculated to, and will at the time of issuance of the certificate have the reasonable likelihood to, increase commercial activity, create employment, retain employment, prevent a loss of employment, revitalize urban areas, or increase the number of residents in the community in which the qualified facility is situated.

(d) **The applicant states, in writing, that the rehabilitation of the qualified facility,** excluding qualified retail food establishments through December 31, 2009, **would not be undertaken without the applicant's receipt of the exemption certificate.**

(e) The applicant is not delinquent in the payment of any taxes related to the qualified facility.

(3) The provisions of subsection (2)(a) and (d) and the provision contained in section 4(1) that provides that the district must be established before an application is filed do not apply to the rehabilitation of a qualified facility located in a commercial rehabilitation district established by the legislative body of the qualified local governmental unit in 2011 for construction or rehabilitation that was commenced in August 2010 and for which an application for a commercial rehabilitation exemption certificate was filed in June 2010.

History: 2005, Act 210, Imd. Eff. Nov. 17, 2005; Am. 2008, Act 231, Imd. Eff. July 17, 2008; Am. 2008, Act 500, Imd. Eff. Jan. 13, 2009; Am. 2011, Act 82, Imd. Eff. July 12, 2011.

207.849 Determining value of each qualified facility.

Sec. 9. **The assessor** of each qualified local governmental unit in which there is a qualified facility with respect to which 1 or more commercial rehabilitation exemption certificates have been issued and are in force **shall determine annually as of December 31 the value and taxable value, both for real and personal property, of each qualified facility separately,** having the benefit of a certificate and upon receipt of notice of the filing of an application for the issuance of a certificate, shall determine and furnish to the local legislative body the value and the taxable value of the property to which the application pertains and other information as may be necessary to permit the local legislative body to make the determinations required by section 8(2).

History: 2005, Act 210, Imd. Eff. Nov. 17, 2005.

207.850 Commercial rehabilitation tax; determination of amount; payment; exemption; qualified retail food establishment; certificate issued before December 31, 2009.

Sec. 10. (1) There is levied upon every owner of a qualified facility to which a commercial rehabilitation exemption certificate is issued **a specific tax to be known as the commercial rehabilitation tax.**

(2) Except as otherwise provided in subsection (8), the amount of the commercial rehabilitation tax, in each year, **shall be determined by adding the results of both of the following calculations:**

(a) Multiplying the total mills levied as ad valorem taxes for that year by all taxing units within which the qualified facility is located by the taxable value of the real and personal property of the qualified facility on the December 31 immediately preceding the effective date of the commercial rehabilitation exemption certificate **after deducting the taxable value of the land and of personal property** other than personal property assessed pursuant to sections 8(d) and 14(6) of the general property tax act, 1893 PA 206, MCL 211.8 and 211.14, for the tax year immediately preceding the effective date of the commercial rehabilitation exemption certificate.

(b) Multiplying the mills levied for school operating purposes for that year under the revised school code, 1976 PA 451, MCL 380.1 to 380.1852, and the state education tax act, 1993 PA 331, MCL 211.901 to 211.906, by the taxable value of the real and personal property of the qualified facility, after deducting all of the following:

(i) The taxable value of the land and of the personal property other than personal property assessed pursuant to sections 8(d) and 14(6) of the general property tax act, 1893 PA 206, MCL 211.8 and 211.14.

(ii) The taxable value used to calculate the tax under subdivision (a).

(3) The commercial rehabilitation tax is an annual tax, payable at the same times, in the same installments, and to the same officer or officers as taxes imposed under the general property tax act, 1893 PA 206, MCL 211.1 to 211.155, are payable. Except as otherwise provided in this section, the officer or officers shall disburse the commercial rehabilitation tax payments received by the officer or officers each year to and among this state, cities, school districts, counties, and authorities, at the same times and in the same proportions as required by law for the disbursement of taxes collected under the general property tax act, 1893 PA 206, MCL 211.1 to 211.155.

(4) For **intermediate school districts receiving state aid** under sections 56, 62, and 81 of the state school aid

act of 1979, 1979 PA 94, MCL 388.1656, 388.1662, and 388.1681, of the amount of commercial rehabilitation tax that would otherwise be disbursed to an intermediate school district, all or a portion, to be determined on the basis of the tax rates being utilized to compute the amount of state aid, shall be paid to the state treasury to the credit of the state school aid fund established by section 11 of article IX of the state constitution of 1963.

(5) The amount of commercial rehabilitation tax described in subsections (2)(a) and (8)(a) that would otherwise be disbursed to a local school district for school operating purposes, and all of the amount described in subsections (2)(b) and (8)(b), shall be paid instead to the state treasury and credited to the state school aid fund established by section 11 of article IX of the state constitution of 1963.

(6) The officer or officers shall send a copy of the amount of disbursement made to each unit under this section to the commission on a form provided by the commission.

~~(7) A qualified facility located in a renaissance zone under the Michigan renaissance zone act, 1996 PA 376, MCL 125.2681 to 125.2696, is exempt from the commercial rehabilitation tax levied under this act to the extent and for the duration provided pursuant to the Michigan renaissance zone act, 1996 PA 376, MCL 125.2681 to 125.2696, except for that portion of the commercial rehabilitation tax attributable to a special assessment or a tax described in section 7ff(2) of the general property tax act, 1893 PA 206, MCL 211.7ff. The commercial rehabilitation tax calculated under this subsection shall be disbursed proportionately to the taxing unit or units that levied the special assessment or the tax described in section 7ff(2) of the general property tax act, 1893 PA 206, MCL 211.7ff.~~

(8) The amount of the commercial rehabilitation tax, in each year, for a qualified retail food establishment that was issued a certificate on or before December 31, 2009, shall be determined by adding the results of both of the following calculations:

(a) Multiplying the total mills levied as ad valorem taxes for that year by all taxing units within which the qualified facility is located by the taxable value of the real and personal property of the qualified facility on the December 31 immediately preceding the rehabilitation after deducting the taxable valuation of the land and of personal property other than personal property assessed pursuant to sections 8(d) and 14(6) of the general property tax act, 1893 PA 206, MCL 211.8 and 211.14, for the tax year immediately preceding the rehabilitation.

(b) Multiplying the mills levied for school operating purposes for that year under the revised school code, 1976 PA 451, MCL 380.1 to 380.1852, and the state education tax act, 1993 PA 331, MCL 211.901 to 211.906, by the taxable value of the real and personal property of the qualified retail food establishment, after deducting all of the following:

(i) The taxable value of the land and of the personal property other than personal property assessed pursuant to sections 8(d) and 14(6) of the general property tax act, 1893 PA 206, MCL 211.8 and 211.14.

(ii) The taxable value used to calculate the tax under subdivision (a).

History: 2005, Act 210, Imd. Eff. Nov. 17, 2005; Am. 2008, Act 500, Imd. Eff. Jan. 13, 2009.

207.851 Lien.

Sec. 11. The amount of the tax applicable to real property, until paid, is a lien upon the real property to which the certificate is applicable. Proceedings upon the lien as provided by law for the foreclosure in the circuit court of mortgage liens upon real property may commence only upon the filing by the appropriate collecting officer of a certificate of nonpayment of the commercial rehabilitation tax applicable to real property, together with an affidavit of proof of service of the certificate of nonpayment upon the owner of the qualified facility by certified mail, with the register of deeds of the county in which the qualified facility is situated.

History: 2005, Act 210, Imd. Eff. Nov. 17, 2005.

207.852 Commercial rehabilitation exemption certificate; revocation; transfer to subsequent owner.

Sec. 12. (1) The legislative body of the qualified local governmental unit may, by resolution, revoke the commercial rehabilitation exemption certificate of a facility if it finds that the completion of rehabilitation of the qualified facility has not occurred within the time authorized by the legislative body in the exemption certificate or a duly authorized extension of that time, or that the holder of the commercial rehabilitation exemption certificate has not proceeded in good faith with the operation of the qualified facility in a manner consistent with the purposes of this act and in the absence of circumstances that are beyond the control of the holder of the exemption certificate.

(2) Upon receipt of a request by certified mail to the legislative body of the qualified local governmental unit by the holder of a commercial rehabilitation exemption certificate requesting revocation of the certificate,

the legislative body of the qualified local governmental unit may, by resolution, revoke the certificate.

(3) Upon the written request of the holder of a revoked commercial rehabilitation exemption certificate to the legislative body of the qualified local governmental unit and the commission or upon the application of a subsequent owner to the legislative body of the qualified local governmental unit to transfer the revoked commercial rehabilitation exemption certificate to a subsequent owner, and the submission to the commission of a resolution of concurrence by the legislative body of the qualified local governmental unit in which the qualified facility is located, and if the qualified facility continues to qualify under this act, the commission may reinstate a revoked commercial rehabilitation exemption certificate for the holder or a subsequent owner that has applied for the transfer.

History: 2005, Act 210, Imd. Eff. Nov. 17, 2005; Am. 2018, Act 250, Imd. Eff. June 28, 2018.

207.853 Transfer and assignment of certificate.

Sec. 13. A commercial rehabilitation exemption certificate may be transferred and assigned by the holder of the certificate to a new owner of the qualified facility if the qualified local governmental unit approves the transfer after application by the new owner.

History: 2005, Act 210, Imd. Eff. Nov. 17, 2005.

207.854 Status report by local government.

Sec. 14. Not later than October 15 each year, **each qualified local governmental unit granting a commercial rehabilitation exemption shall report to the commission on the status of each exemption.** The report must include the current value of the property to which the exemption pertains, the value on which the commercial rehabilitation tax is based, and a current estimate of the number of jobs retained or created by the exemption.

History: 2005, Act 210, Imd. Eff. Nov. 17, 2005.

207.855 Report to legislature.

Sec. 15. (1) The department annually shall prepare and submit to the committees of the house of representatives and senate responsible for tax policy and economic development issues a report on the utilization of commercial rehabilitation districts, based on the information filed with the commission.

(2) After this act has been in effect for 3 years, the department shall prepare and submit to the committees of the house of representatives and senate responsible for tax policy and economic development issues an economic analysis of the costs and benefits of this act in the 3 qualified local governmental units in which it has been most heavily utilized.

History: 2005, Act 210, Imd. Eff. Nov. 17, 2005.

207.856 Exemption not granted after December 31, 2020.

Sec. 16. A new exemption shall not be granted under this act after **December 31, 2020**, but an exemption then in effect shall continue until the expiration of the exemption certificate.

History: 2005, Act 210, Imd. Eff. Nov. 17, 2005; Am. 2015, Act 218, Imd. Eff. Dec. 15, 2015.

PA 210 Commerical Rehabilitation Act District and Exemption Certificate Process

ID	Task Name	Duration	Start	Finish	Responsibility	Apr '19	May '19	Jun '19	Jul '19	Aug '19	Sep '19	Oct '19	Nov '19	Dec '19					
1	PA 210 Commercial Rehabilitation Act	118 days	Mon 4/1/19	Wed 9/11/19		3	17	14	21	28	5	12	19	26					
2	Consideration to Utilize PA 210	32 days	Mon 4/1/19	Tue 5/14/19	City Commission														
3	Identify site	5 days	Mon 4/1/19	Fri 4/5/19	Staff														
4	Prepare Development Proposal	12 days	Mon 4/8/19	Tue 4/23/19	Developer														
5	Preliminary Consideration	0 days	Tue 4/23/19	Tue 4/23/19	City Commission														
6	Prepare Recommendation and Process Documents	8 days	Wed 4/24/19	Fri 5/3/19	Staff														
7	Consider Development Proposal	7 days	Mon 5/6/19	Tue 5/14/19	City Commission														
8	Authorize District Establishment	0 days	Tue 5/14/19	Tue 5/14/19	City Commission														
9	Establish District	33 days	Wed 5/15/19	Fri 6/28/19	City Commission														
10	Prepare Notice to County and Property Owner	1 day	Wed 5/15/19	Wed 5/15/19	Staff														
11	Send Notice to County and Property Owners	9 days	Thu 5/16/19	Tue 5/28/19	Staff														
12	Public Hearing to Establish District	0 days	Tue 5/28/19	Tue 5/28/19	City Commission														
13	Approve Resolution to Establish District	0 days	Tue 5/28/19	Tue 5/28/19	City Commission														
14	Provide resolution to County	2 days	Wed 5/29/19	Thu 5/30/19	Staff														
15	County consideration period - 28 days	21 days	Fri 5/31/19	Fri 6/28/19	County														
16	PA 210 District Established	0 days	Fri 6/28/19	Fri 6/28/19	City Commission														
17	Commerical Rehabilitation Exemption Certificate	76 days	Wed 5/29/19	Wed 9/11/19	City Commission														
18	Prepare Application Form	5 days	Wed 5/29/19	Tue 6/4/19	Staff														
19	Post Application Form	2 days	Wed 6/5/19	Thu 6/6/19	Staff														
20	Prepare Application	10 days	Wed 6/5/19	Tue 6/18/19	Developer														
21	Receive Application	0 days	Tue 6/18/19	Tue 6/18/19	Staff														
22	Notice to Assessor and Taxing Jurisdictions	0 days	Tue 6/18/19	Tue 6/18/19	Staff														
23	Review Application and Prepare Recommendation	15 days	Wed 6/19/19	Tue 7/9/19	Staff														
24	Hold Public Hearing	5 days	Wed 7/10/19	Tue 7/16/19	City Commission														
25	Approve Resolution for Application	0 days	Tue 7/16/19	Tue 7/16/19	City Commission														
26	Forward Application and Resolution to State Tax Commission	1 day	Wed 7/17/19	Wed 7/17/19	Staff														
27	STC Approves Resolution	40 days	Thu 7/18/19	Wed 9/11/19	State Tax Commission														
28	STC Issues Commercial Rehab Exemption Certificate	0 days	Wed 9/11/19	Wed 9/11/19	State Tax Commission														

CITY OF BOYNE CITY

To: Michael Cain, City Manager 
From: Mark Fowler, W/WW Superintendent 
Date: 04/17/18
Subject: Filter Feed Pump and Backwash Pump Repair

Discussion

One filter feed pump and one backwash pump for the pressurized sand filters at the Wastewater treatment plant need to be repaired and rebuilt. They have been in operation for 13 years now. There are two filter feed pumps and two filter backwash pumps.

Only one quote was received. The quote was from Jett Pump in the amount of \$11,740 (\$5,870 for each pump) to repair and rebuild both pumps. The quote with the scope of services is attached.

Root Mechanical was contacted also for a quote because they rebuilt the other backwash pump two years ago (Cost \$5,905). They never responded back.

Jett Pump is the company that sold us the new pump and did the installation at the River mouth pump station.

It is getting harder to get pump work done because there are only 3 major companies in the State that rebuild pumps and they are all booked with work.

This work would be done in May and the money is available in the new budget.

Recommendation

I recommend that the City Commission authorize the City Manager to sign the proposal and purchase order for Jett Pump to rebuild one filter feed pump and one backwash pump at a cost of \$11,740.

Options:

- 1) Deny the request
- 2) Postpone for further consideration
- 3) Choose the Quote from Jett Pump
- 4) Other options as determined by the City Commission



April 12, 2019

Mark Fowler
City of Boyne
319 N Lake Street
Boyne City, MI 49712

RE: Aurora Split Case Pump Rebuild; Proposal 19-8313

Dear Mark Fowler,

Thank you for allowing *JETT Pump & Valve, L.L.C.* to provide you with the following proposal for your consideration. We value you as a customer and appreciate your business.

Summary of Services & Diagnosis:

Per your request to repair your Aurora pumps, JETT Pump recommends our technicians to come pull "feed pump #1" and "back wash pump #1" for repair at our shop.

Scope of Supply:

Per your request, JETT Pump and Valve is proposing the following for your Aurora "feed pump #1" (05-1203395):

- One (1) Aurora 410 Series Rebuild Kit
 - (2) Mechanical Seals
 - (2) Bronze Lead Free Shaft Sleeves
 - (2) Bearings
 - (3) Grease Seals
 - (2) Water Slinger
 - (2) Gland O-Rings
 - (2) Case Gasket
- One (1) Regular Service Labor:
 - JETT Pump will provide the appropriate amount of technicians to complete the job correctly, safely, & efficiently.
 - JETT Pump will come and pull Aurora feed pump for repair at our shop.
 - JETT Pump will re-install your pump, upon completion.
 - JETT Pump will test and run the pump to make sure that it is operating properly.
- One (1) Regular Shop Labor
 - JETT Pump will provide the appropriate amount of technicians to complete the job correctly, safely, & efficiently.
 - JETT Pump will disassemble, clean up & inspect the pump
 - JETT Pump will replace bearings, mechanical seal, gaskets, grease seals, shaft sleeves, clips, volute wear ring.

- JETT Pump will inspect wear clearances and clean up as needed.
- JETT Pump will reassemble, repaint and perform a check run at our facility.

Materials: \$2,140.00
Est. Freight: \$350.00
Service Labor: \$2,480.00
Shop Labor: \$900.00
TOTAL: \$5,870.00

And

Scope of Supply:

Per your request, JETT Pump and Valve is proposing the following for your Aurora "backwash pump #1" (05-1203627):

- One (1) Aurora 410 Series Rebuild Kit
 - (2) Mechanical Seals
 - (2) Bronze Lead Free Shaft Sleeves
 - (2) Bearings
 - (3) Grease Seals
 - (2) Water Slinger
 - (2) Gland O-Rings
 - (2) Case Gasket
- One (1) Regular Service Labor:
 - JETT Pump will provide the appropriate amount of technicians to complete the job correctly, safely, & efficiently.
 - JETT Pump will come and pull Aurora back wash pump for repair at our shop.
 - JETT Pump will re-install your pump, upon completion
 - JETT Pump will test and run the pump to make sure that it is operating properly.
- One (1) Regular Shop Labor
 - JETT Pump will provide the appropriate amount of technicians to complete the job correctly, safely, & efficiently.
 - JETT Pump will disassemble, clean up & inspect the pump
 - JETT Pump will replace bearings, mechanical seal, gaskets, grease seals, shaft sleeves, clips, volute wear ring.
 - JETT Pump will inspect wear clearances and clean up as needed.
 - JETT Pump will reassemble, repaint and perform a check run at our facility.

Materials: \$2,140.00
Est. Freight: \$350.00
Service Labor: \$2,480.00
Shop Labor: \$900.00
TOTAL: \$5,870.00

Aurora Feed Pump Total: \$5,870.00
Aurora Backwash Pump Total: \$5,870.00
GRAND Total: \$11,740.00

Clarifications:

The following are clarifications that we use for all repairs and service work as well as clarifications relating to the specific requirements of this proposed project:

- **Repairs are being quoted prior to inspection of the pumps. If upon inspection additional repairs are found to be needed we will advise and re-quote.**
- **If discovered that the case wear ring or impeller wear ring needs to be replaced upon disassembly, we will advise on site.**
- Delivery will be determined at the time of order for longest lead time item.
- Terms are NET 30 days from date of invoice.
- *JETT Pump & Valve, L.L.C.* withholds the right to add additional charges if our terms of payment, as stated above, are not met. Charges will be made at a rate of 1.5% of the unpaid balance from date of invoice. Jobs are invoiced at date of start-up.
- All work will be done in a timely and professional manner. If any problems or concerns arise an advising call, fax, or email will be sent.
- Freight is included in our pricing unless expressly indicated.
- Tax is not included in this proposal unless expressly indicated.
- Freight is an estimate and is subject to change.
- This proposal will be good for 45 days from date of bid. This proposal is subject to the Terms & Conditions set forth by *JETT Pump & Valve LLC*.
- Any additional time, or return trips, to finish the installation and commissioning will be charged at our current hourly rate, this will include drive time.
- Submittals will take approximately one week to complete
- A signed and dated copy of this proposal and/ or purchase order as well as an indication of your decision regarding the options above will be used to begin a project with us.

We look forward to the opportunity in working with you in the execution of this and many future projects. If you have any questions or are in need of additional information regarding this proposal, please feel welcome to contact us.

Sincerely,
JETT Pump and Valve
Dylan Corneil

Customer Signature

Date

RE: Aurora Split Case Pump Rebuild; Proposal 19-8313

City of Boyne City Goals



2018 - 2020



-Be Excellent Stewards of Taxpayer Funds

-Protect Lake Charlevoix and Boyne River

-Engage our Community

-Increase Housing Availability

-Keep Boyne City's Economy Strong and Resilient

-Enhance Recreational Opportunities in Boyne City's Parks and Public Places

City of Boyne City goals and high priority actions 2018-2020

As approved - January 22, 2019

1 **Be excellent stewards of taxpayer funds.** Develop tools and processes to allocate City funds efficiently and better forecast future City financial needs and challenges.

High priority actions:

- 1A • Create a five-year financial forecast model using internal and external expertise
Lead: City Manager and Clerk/Treasurer
Target Completion: January 2020
- 1B • Improve the City's Capital Improvement Plan process.
Lead: Planning Director, Director of Public Works, Planning Commission
Target Completion: December 2020

2 **Engage our Community.** Get residents involved in Boyne City government more often. Make it easy for residents to learn about City policies, operations and actions.

High priority actions:

- 2A • Update and upgrade City's website so that it is streamlined, easy to navigate, responsive on a variety of devices, and meets accessibility standards.
Lead: Executive Assistant
• Target Completion: July 2020
- 2B • Improve quality of email newsletter and social media communications and develop a publication strategy.
Lead: Executive Assistant
Target Completion: January 2020
- 2C • Improve strategies for recruiting residents to serve on city boards and commissions.
 - *Come up with a common process for filling board/commission vacancies*
 - *Advertise open board positions using newsletters and social media*Lead: City Clerk
Target Completion: September 2019

3

Increase housing availability. Work with all segments of the community to develop and implement a common vision leading to a sustainable mix of housing options in and around Boyne City that maintains our community character. Align our City regulations and plans to support this vision.

High priority actions:

- 3A • Inventory all available City properties for potential housing development.
Lead: City Manager, Planning Director
Target completion: September 2019
- 3B • Develop a property maintenance standards ordinance to provide additional tools for improving substandard housing units.
Lead: Planning Director
Target completion: July 2020
- 3C • Review Zoning Ordinances and the Master Plan with the intention to eliminate unnecessary barriers to providing needed housing options, especially for families and workers.
Lead: Planning Director
Target completion: October 2020
- 3D • Examine issues arising from short term (less than monthly) rentals and their community impacts
 - *Determine Next Steps*
Lead: Planning Director
Target completion: November 2019
- 3E • Research successful private/public partnerships in housing development.
Lead: Housing Summit Team, Planning Director
Target completion: December 2019

4

Keep Boyne City's economy strong and resilient. Foster a strong local year-round economy that builds upon existing businesses and welcomes compatible ones. Focus efforts and resources to create family sustaining jobs. Enhance City plans and policies to further support business development.

High priority actions:

- 4A • Reaffirm community vision for acceptable uses and building forms on potential redevelopment sites in the downtown area.
Lead: Main Street Executive Director, Planning Director
Target completion: July 2020
- 4B • Review the city Master Plan and Zoning Ordinance to assure that adequate opportunities exist for commercial, office, residential and mixed uses, especially small and home-based businesses.
Lead: Planning Director
Target completion: October 2020
- 4C • Acquire property for business park expansion and work with adjoining townships to develop expansion plans.
Lead: City Manager
Target completion: July 2020

S

Protect Lake Charlevoix and Boyne River. Protect and enhance lake and river water quality, especially impacts of storm water runoff.

High priority actions:

S_A

- Engage regional partners and City engineer to :
 1. Review already identified issues and recommended remedies
 2. Evaluate additional areas of concern
 3. Determine estimated costs for improvements and possible timeline
 4. Review City's practices along lakeshore and Boyne River
 5. Review development standards for both public and private propertiesLead: Director of Public Works
Target completion: May 2020

S_B

- Develop City storm water ordinance in cooperation with East Jordan, Charlevoix and other regional partners.
Lead: Planning Director, Director of Public Works
Target completion: May 2020

S_C

- Develop plan and cost estimates for storm water discharge options
Lead: Director of Public Works
Target completion: May 2020

S_D

- Investigate options rain gardens and natural retention areas... move from "Gray" infrastructure to "Green" infrastructure
Lead: Director of Public Works
Target completion: December 2019

Enhance recreational opportunities in Boyne City's parks and public spaces. Complete current and planned recreation projects and develop a vision for future recreation programs.

High priority actions:

Incorporating guidance from the Parks Commission:

- Catch up on maintenance backlog in city parks.
 - Develop a cost estimate and job description for potential new staff position emphasizing park maintenance and grant/funding development.
Lead: Director of Public Works
Target completion: July 2020
- As a priority, move forward with planned projects that foster economic development including:
 - Develop a specific plan and cost estimates for expanding boating municipal boat launch capacity.
Lead: Harbormaster, Director of Public Works, City Manager
Target completion: December 2020
 - Develop and implement a financing strategy for the remaining steps of the marina expansion project.
Lead: Harbormaster, City Treasurer, City Manager
Target completion: December 2019
 - Work with surrounding Townships to develop a specific route and funding options for increasing snowmobile access to Boyne City.
Lead: City Manager, Director of Public Works
Target completion: October 2020

Quarterly Review Schedule

- **April 23, 2019**
- **July 23, 2019**
- **October 22, 2019**
- **January 21, 2020**
- **April 21, 2020**
- **July 21, 2020**
- **October 20, 2020**
- **January 26, 2021**

SCOTT Mc

City Goals Planning Dept Priority Items

1. Improve the City's Capital Improvement Plan

Incomplete-No specific activities on this to report.

2. Inventory city properties for potential housing development

Complete-GIS layer of all cities properties has been developed and reviewed for potential housing

3. Develop property maintenance standards

In Process-International Property Maintenance Code previously provided to City Commission will be brought forward for adoption, need to consult with City attorney in regards to required changes and adoption process.

4. Review zoning ordinance and master plan with intention to eliminate housing barriers

In Process - Staff completing review zoning ordinance and will take findings to planning commission for discussion and development of zoning ordinance amendments. Anticipate reviewing master plan with planning commission in next 3-6 months.

5. Examine issues arising from short term rentals.

In Process-Inventory of short term rentals being completed, need to determine metrics to measure impacts.

6. Research successful private/public partnerships in housing development

Incomplete-No specific activities on this to report.

7. Reaffirm community vision for acceptable uses and building form on potential redevelopment sites.

Incomplete- No specific activities on this to report.

8. Review Master Plan and zoning ordinance to assure adequate opportunities exist for commercial, office, residential and mixed uses and especially small and home based businesses.

In Process- Zoning ordinance reviewed, Commercial and offices uses allowed in POD, CBD, TCD, GCD, RC/IND and PID this appears adequate area for these uses, home occupations and home based business currently allowed by right and conditional use in RED, TRD, WRD and MFRD this appears to be adequate area for these uses, Mixed uses allowed in WMD, CBD and TCD several redevelopment opportunities for mixed uses in these areas, several sites identified and deemed priority sites by the planning commission for RRC recertification. Limited area available for new small lot single family and multifamily residential uses. While expansion of these districts may help, available infrastructure is a limiting factor. Anticipate reviewing master plan with planning commission in next 3-6 months.

9. Develop storm water ordinance in cooperation with East Jordan and Charlevoix.

In Process- City staff and engineer met with representatives from East Jordan and Charlevoix. Preliminary draft of ordinance being developed.

4/18/19



Mc

Quarterly Goal Setting update – Marina / Boat Launch:

- Negotiated a contract for the One Water Marina management. This provides additional seasonal, transient, and day dockage for the community and visitors.
- Finalized the punch list items for last year's construction project and will be able to close out the grant by June
- The new section of dock and floating wave attenuator that was installed in 2018 will be put into limited use this season. We will be able to tie vessels up to it broadside and there is power run to several pedestals on the dock. We will determine and how often, if at all that we actually rent them for an extended stay once there is a better feel for how the wave action interacts with the dock and attached vessels.
- Proactively working with Abonmarche (engineering firm) to refine renovation cost analysis and revenue projections
- Joint USACE and MDEQ permit is currently being reviewed at each agency. The MDEQ has already solicited input from adjacent property owners, the Lake Charlevoix Association, Tip of the Mitt Watershed, etc. and other State agencies such as DNR fisheries division. They did not receive any feedback / opposition to the permit application so they will not be scheduling a public hearing and will continue with their internal review of the project. The Corps had a few questions that we have responded to but there are no red flags at this time. I anticipate the DEQ acting favorably on the permit within the next 30 days or so. The Corps usually follows with their decision shortly after the DEQ.

CITY OF BOYNE CITY

To: Michael Cain, City Manager *Mc*
From: Tim Faas, Director of Public Works
Date: April 18, 2019
Subject: 2018-2020 City Goals Review



Here is an update on the goals pertaining to Public Works.

Be excellent stewards of taxpayer funds

Scott McPherson and I met in March to discuss the five year capital projects for Planning Commission. An updated list was prepared for the purposes of the 2019-2020 Budget.

Protect Lake Charlevoix and Boyne River

Met with representatives from East Jordan and Charlevoix regarding pursuit of a common stormwater ordinance for the three (3) communities. A draft was circulated by C2AE for our comments.

Enhance recreational opportunities

Two (2) backlogged projects from 2017 are in the final planning phases: 1) the posts at Rotary Park to delineate the parking areas adjacent to the soccer fields have been marked on-site, the materials have been ordered and a schedule for drilling & installation of the posts is imminent now that the frost is mostly out of the ground; and 2) the completion of parking lot, signs and landscaping at Riverside Park is being scheduled between 5/1/2019 and 5/27/2019 now that we have confirmed that the MDEQ has no major concerns with our recreation end use plan.

April 2019

April 2019						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May 2019						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Mar 31	Apr 1	2	3	4 8:30am Main Street Board mtg.	5	6
7	8	9 7:00pm City Commission	10	11 5:00pm Parks & Rec	12	13
14	15 Tax Day (United States) 5:00pm Planning Commission	16	17	18	19	20
21	22	23	24	25	26	27
National Volunteer Week						
		12:00pm City Commission		Arbor Day Seedling Giveaway 5:30pm Airport Advisory Board		
28	29	30	May 1	2	3	4

May 2019

May 2019						
Su	Mo	Tu	We	Th	Fr	Sa
5	6	7	1	2	3	4
12	13	14	8	9	10	11
19	20	21	22	23	24	25
26	27	28	29	30	31	

June 2019						
Su	Mo	Tu	We	Th	Fr	Sa
2	3	4	5	6	7	1
9	10	11	12	13	14	8
16	17	18	19	20	21	15
23	24	25	26	27	28	22
30						29

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Apr 28	29	30	May 1	2 8:30am Main Street Board mtg.	3	4 8:00am Buff Up Boyne
5	6	7 5:00pm ZBA	8	9 5:00pm Parks & Rec	10	11
12 Mother's Day (United States)	13 12:00pm EDC/LDFA	14 7:00pm City Commission	15 Marina Open	16 5:00pm Historic District	17	18
19	20 5:00pm Planning Commission	21	22	23 5:30pm Airport Advisory Board	24	25
26	27 Memorial Day Parade/Events (United States)	28 12:00pm City Commission	29	30	31	Jun 1