



Approved: 8/29/2013

**MEETING OF
JULY 25, 2013**

**RECORD OF THE PROCEEDINGS OF THE REGULAR MEETING OF THE
BOYNE CITY AIRPORT ADVISORY BOARD HELD JULY 25, 2013**

CALL TO ORDER

Chair Reynolds called the meeting to order at 5:30 p.m. followed by the pledge of allegiance.

ROLL CALL

Present: Richard Bouters, Roger Reynolds, Jerry Schmidt and Oral Sutliff

Absent: Ed Hennessey, Bud Chipman*, Rod Cortright*, Leon Jarema*, Jim Kozlowski* and Larry Trumble*

ATTENDANCE

*Ex Officio Members

Staff: Airport Manager/City Manager Michael Cain

EXCUSED ABSENCES

Sutliff moved Bouters seconded PASSED UNANIMOUSLY to excuse Ed Hennessey.

**APPROVAL OF MINUTES
MOTION**

Bouters moved Reynolds seconded PASSED UNANIMOUSLY to approve the June 27, 2013 minutes as presented.

CORRESPONDENCE

Information from Municipal Underwriters of Michigan regarding coverage rate for next year was reviewed by the board noting a \$20.00 increase from the previous year. No action was taken.

CITIZENS COMMENTS:

None

UNFINISHED BUSINESS

Hangar Inquires/Leasing:

- No new lease inquires to report.
- The Airport Manager is dealing with the lessee in hangar C17 parking cars in front of neighboring hangars and blocking access to those hangars. The Airport Manager will draft and send a letter indicating city responses to future infractions including towing of vehicle and consideration of eviction from the hangar.
- Hangar A20 continues to be available for lease.
- **Open House:** The Aviation Event held on July 13, 2013 was considered to be a success and well received by those attending. Thank You goes out to the Harbor Springs EAA Young Eagles Charter who flew 37 new Eagles, 16 repeat Eagles and 27 Adults. A summary report was given by Richard Bouters with a more detailed report of the activity to follow at a later date. Certificate's of Appreciation will be sent to all those who made the Airport

Aviation Event a success. Richard Bouters will work on that project.

- **Crack Sealing:** Ongoing planning by the City.

NEW BUSINESS

Discussion regarding access to the terminal building:

- The board reviewed comments received by the city regarding gaining access to the airport terminal,. The combination code to enter the terminal is published in the Michigan Airport Directory and available to all pilots. **Moved by Schmidt seconded by Bouters PASSED UNANIMOUSLY** to include the combination to the airport terminal in the AOPA (Airplane Owners and Pilots Association) and AirNav websites.

The board reviewed and discussed the current Tie-down/Airplane parking fee schedule for the airport. The board will ask the Deputy Clerk to compile information regarding fee income and numbers of tie-down days over the past year. The board will discuss this topic at the next meeting.

GOOD OF THE ORDER

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- AV Fuel price \$5.59 as of 7/1/2013
 - Fall safety seminar: The board is waiting for word from MDOT regarding scheduling the annual Safety Seminar.
 - Summer Picnic: **Moved by Sutliff seconded by Bouters PASSED UNANIMOUSLY** to not have the annual summer picnic in 2013.
 - GPS approaches at the Boyne City Airport: Jerry Schmidt is doing research as to why a portion of the published approach has been eliminated from the software used in aircraft GPS radios. He has been in contact with the FAA, MDOT, Garmin (the equipment provider) & Jeppesen the software provider. More information will follow.

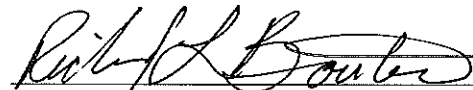
MOTION

NEXT MEETING

The next Airport Advisory Board will be held Thursday, August 22, 2013 at 5:30 p.m.

ADJOURNMENT

Chair Reynolds adjourned the Airport Advisory Board meeting at 6:37 p.m.



Richard L. Bouters