



Scan QR code or go to
www.gov.boyne-city.com
for complete agenda packets
and minutes

BOYNE CITY LOCAL DEVELOPMENT FINANCE AUTHORITY

January 16, 2012-following the noon EDC meeting

- 1. CALL MEETING TO ORDER**
- 2. OATH OF OFFICE**
- 3. ROLL CALL**
 - Excused Absences
- 4. READING AND APPROVAL OF MINUTES**
 - Approval of the September 12, 2011 meeting minutes
- 5. HEARING CITIZENS PRESENT (ON NON-AGENDA ITEMS)**
- 6. CORRESPONDENCE**
- 7. REPORTS OF OFFICERS, BOARDS, AND STANDING COMMITTEES**
- 6. UNFINISHED BUSINESS**
- 7. NEW BUSINESS**
 - a. Resignation of Jim Howell
 - b. Sidewalk Extensions M-75/Moll Drive
 - c. Road Improvements
 - Consideration of proposal from C2AE
 - d. Lighting of Moll & Airview Intersection with downtown style fixtures
 - e. Sign updates
 - New Entrance
 - Business Name
 - Moll/LexaMar Directional
 - f. Broadband update
 - g. Adoption of 2012 meeting schedule
- 8. GOOD OF THE ORDER**

9. ANNOUNCEMENT

Joint Boards and Commission meeting, February 7, 2012, 6:00 p.m., City Hall Auditorium
The next regular meeting is scheduled for March 12, 2012.

10. ADJOURNMENTS

*Individuals with disabilities requiring auxiliary aids or services in order to participate in municipal meetings
may contact Boyne City Hall for assistance:*

Cindy Grice, City Clerk/Treasurer, 319 North Lake Street, Boyne City, Michigan 49712. (231) 582-0334



Approved: _____

**MEETING OF
SEPTEMBER 12, 2011**

**MINUTES OF THE BOYNE CITY LOCAL DEVELOPMENT FINANCE
AUTHORITY MEETING DULY CALLED AND HELD ON
MONDAY, SEPTEMBER 12, 2011 IMMEDIATELY FOLLOWING THE
ECONOMIC DEVELOPMENT CORPORATION MEETING AT 11:00 A.M. AT
CLASSIC INSTRUMENTS, 826 MOLL DRIVE**

CALL TO ORDER

Chair Gillette called the meeting to order at 12:13 p.m.

ROLL CALL

Present: Pat Anzell, Michael Cain, Richard Copeland, Michelle Cortright, Pete Friedrich, and Ralph Gillett

Absent: Jim Howell

**MEETING
ATTENDANCE**

Staff: Recording Secretary Karen Seeley

Public: Six

**APPROVAL OF
MINUTES
MOTION**

Cortright moved, Anzell seconded, PASSED UNANIMOUSLY to approve the July 11, 2011 minutes as presented.

**CITIZENS
COMMENTS**

None

**UNFINISHED
BUSINESS**

None

NEW BUSINESS

- **Sidewalk Extensions:** Working on getting a detailed drawing for the sidewalk extension planned from the middle school to Great Lakes Energy on the north side with various crossing points along the way. Cain will keep the board updated as this project moves forward.
- **Broadband update:** As you may recall, the City jointly with the City of Charlevoix, City of East Jordan and Charlevoix County applied for a grant through the Grand Traverse Band of Ottawa and Chippewa Indians to fund a Broadband Wireless implementation study and didn't receive it. We can apply to the Community Foundation by the end of the month but Charlevoix is not interested in applying with Boyne City and East Jordan this time.
- **Marketing Materials-Chamber Directory:** Board discussion regarding continuing the full page ad and sharing the positive things happening in the park to build on, such as Precision Edge and Kirkland Products. **Friederich moved Cain seconded Cortright abstained motion carried** to purchase a full page ad in the amount of 2295.00 the same size and location as last year, with Cain and Cortright to work out the details and bring something back to the board.

MOTION

MOTION

Board discussion regarding purchasing the thirty second video in digital magazine with the two businesses that were featured this year. **Anzell requested to amend the motion to include the 350.00 for the video, Cain seconded Cortright abstained, motion carried.**

MOTION

- **Boyne DVD:** The informational DVD is obsolete and needs some tweaking. Suggestions that it should be available on an imprinted flash drive. Maybe using a card or a code from the website. We need to keep the momentum going. Board consensus to explore different options to update the DVD.
- **US 131 Billboard:** Hugh Conklin, Main Street Manager requested that the LDFA support the contract with Wolverine Signs through July 2012 instead of the agreed upon December 31 deadline. In July, Main Street will resume the contract. It is 185.00 for a new face, but Conklin is requesting to hold off until July, as Main Street is going through a branding process and their style may change. **Cortright moved Cain seconded PASSED UNANIMOUSLY** that the LDFA extends the contract with Wolverine Signs through July 2012, and leave the face as is.
- **2011 Air Industrial Park road repair locations:** The board received a map indicating problem areas within the park (received and filed). The red and green areas are losing edges of the road. The road width is narrower than expected with eleven foot lanes. There is money set aside in the budget for engineering. Board suggestion to have an engineering firm come up with a long term solution. Cain will check with C2AE about doing a study for the park. Board suggestion that someone from the firm rides the big semi's to actually see what the problems are. We need to keep the truck traffic in the park and it needs to be wide enough for a truck and a car to pass. Have the trucking firm that LexaMar uses make some recommendations. Kelly Bellant said that someone from LexaMar would be happy to meet with them.

GOOD OF THE ORDER

Federal Screw's tax abatement, its time to revisit that issue. They are not creating jobs, and that's what the abatement was for. Board suggestion that possibly a letter inquiring about the maintenance and upkeep of the building and possible retraction of the abatement.

Include an update of LexaMar's outside storage issues on the next agenda.

NEXT MEETING

The next meeting of the Local Development Finance Authority is scheduled for Monday, November 14, 2011 at Boyne City, City Hall.

ADJOURNMENT

The September 12 2011 Local Development Finance Authority meeting was adjourned at 1:18 p.m.

Pete Friedrich, LDFA Secretary

Karen Seeley, Recording Secretary



Approved: _____

**MEETING OF
DECEMBER 19, 2011**

**NOTES OF THE BOYNE CITY LOCAL DEVELOPMENT FINANCE
AUTHORITY, MONDAY, DECEMBER 19, 2011**

CALL TO ORDER

Chair Gillette called the meeting to order at 12:13 p.m.

ROLL CALL

Michael Cain, Richard Copeland, Pete Friedrich and Ralph Gillett
NO QUORUM PRESENT

NEW BUSINESS

- Update on sidewalk extensions M-75/Moll Drive
 - Road Improvements: Discussion of a proposal from C2AE
Larry Fox reviewed the "Proposal for Engineering Services" improvement and construction costs for **Air Industrial Park Roadway Improvements** (copy received and filed). General discussion on which option is necessary. C2AE recommends full paved shoulders all the way down which is over 3000 feet. Question if widening the whole thing would make trucks go faster down that road. Can we leave it narrow where there are no problems, add just the curbs and revisit in a few years. Is there enough benefit for the \$60,000 difference?
 - Lighting of Moll & Airview Intersection with downtown style fixtures. Board discussed adding a light fixture at the Moll Drive entrance that would match the streetscape downtown. The board was in agreement that this would be a nice way to tie into the theme of downtown.
 - Board Vacancy: As there was not a quorum to make a recommendation to fill the vacancy, City Manager Cain stated he will recommend that the City Commission appoint Josette Lory to this board as well.
-

NEXT MEETING

The next meeting of the Local Development Finance Authority is scheduled for Monday, January 9, 2012 at Boyne City, City Hall.

James C Howell, SRA Certified Residential Appraiser

January 3, 2012

Mike Cain, Secretary
Boyne City EDC – LDFA
319 Lake St
Boyne City, MI 49712

Dear Mike and Fellow Board Members;

After considerable thought I have decided that it is time for me to resign my position on both the Boyne City Economic Development Board and the Boyne City Local Development Finance Authority Board. The time constraints placed on me by my position as a real estate appraiser limits my ability to schedule the time necessary to be an effective member. This is reflected in both missing important meetings and time spent preparing for those meetings.

As a member for near 30 years, I have been rewarded by my participation in the growth and development of Boyne City's economic base. I am confident that you will be able to find a qualified individual who will serve the Boyne City community well into the future. And I leave with a sense of reward for all the Boyne EDC and LDFA have accomplished in the past 30 years.

Thank you for your patience and commitment to the great folks who call Boyne City home, I am honored to be among them.

Cordially,



Jim Howell

2012

January							February							March							April						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28
15	16	17	18	19	20	21	12	13	14	15	16	17	18	11	12	13	14	15	16	17	15	16	17	18	19	20	21
22	23	24	25	26	27	28	19	20	21	22	23	24	25	18	19	20	21	22	23	24	22	23	24	25	26	27	28
29	30	31					26	27	28	29				25	26	27	28	29	30	31	29	30					

May							June							July							August						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
6	7	8	9	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14	5	6	7	8	9	10	11
13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18
20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25
27	28	29	30	31			24	25	26	27	28	29	30	29	30	31					26	27	28	29	30	31	

September							October							November							December						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
2	3	4	5	6	7	8	1	2	3	4	5	6	4	5	6	7	8	9	10	2	3	4	5	6	7	8	
9	10	11	12	13	14	15	14	15	16	17	18	19	20	11	12	13	14	15	16	17	9	10	11	12	13	14	15
16	17	18	19	20	21	22	21	22	23	24	25	26	27	18	19	20	21	22	23	24	16	17	18	19	20	21	22
23	24	25	26	27	28	29	28	29	30	31				25	26	27	28	29	30	23	24	25	26	27	28	29	

Every other month, second Monday
 Major Holiday Scheduled meeting date