



**BOYNE CITY
CITY COMMISSION REGULAR MEETING
Boyne City Hall
319 North Lake Street
Tuesday, November 27, 2012 at Noon**

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
2. ROLL CALL
 - A. Excuse Mayor Grunch from attending today's meeting
 - B. Excuse Commissioner Neidhamer from attending today's meeting
3. CONSENT AGENDA

The purpose of the consent agenda is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff, or the public may ask that any item(s) on the consent agenda be removed and placed as the last item under new business to receive full discussion. Such requests will be automatically respected.

 - A. Approval of the November 13, 2012 regular City Commission meeting minutes as presented
4. HEARING CITIZENS COMMENTS (on non-agenda items; 5 minute limit)
5. CORRESPONDENCE
 - A. Correspondence from Richard & Gayle Bouters regarding tree planting
6. CITY MANAGER'S REPORT
7. REPORTS OF OFFICERS, BOARDS, AND STANDING COMMITTEES
 - A. October, 2012 Financial Statement
8. UNFINISHED BUSINESS
 - A. Kirtland Update
9. NEW BUSINESS
 - A. LYNX Network

Consideration approve Lynx Network Group, Inc's proposed METRO Act permit and agreement as presented and authorize the City Manager to sign and return the necessary documents to implement this action as required by State Law

B. Insurance Grant

Consideration to approve a resolution of support to apply for a grant of \$5,000 from the Michigan Township Participating Plan's Risk Reduction Grant Program and authorize the City Manager and/or City Clerk/Treasurer to prepare and sign the necessary documents to apply for an implement the grant as proposed

C. Copier Purchase

Consideration to purchase a refurbished color Savin C35335 color copy machine from Dunn's Business Solutions for a total cost of \$2,925 including delivery, setup loading of functions to PC's/server, training of key operators and secondary training on advanced features

10. GOOD OF THE ORDER

11. ANNOUNCEMENTS

- The Joint Board and City Commission meeting is scheduled for Tuesday, December 4, 2012 at 6:00 p.m.
- The next regular City Commission meeting is scheduled for Tuesday, December 11, 2012 at 7:00 p.m.

12. ADJOURNMENT

Individuals with disabilities requiring auxiliary aids or services in order to participate in municipal meetings may contact Boyne City Hall for assistance: Cindy Grice, City Clerk/Treasurer, 319 North Lake Street, Boyne City, MI 49712; phone (231) 582-0334



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**NOVEMBER 13, 2012
REGULAR MEETING**

RECORD OF THE PROCEEDINGS OF THE REGULAR BOYNE CITY COMMISSION MEETING DULY CALLED AND HELD AT BOYNE CITY HALL, 319 NORTH LAKE STREET, ON TUESDAY NOVEMBER 13, 2012 AT 7:00 PM

CALL TO ORDER

Mayor Ron Grunch called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance.

Present: Mayor Ron Grunch, Mayor Pro-Tem Gene Towne, Commissioners Derek Gaylord, Laura Sansom and Tom Neidhamer

Staff: Andy Kovolski, Scott McPherson, Michael Cain, Hugh Conklin, Jeff Gaither, Barb Brooks and Cindy Grice

Others: There were 9 citizens in attendance, including representatives from the Petoskey News Review and the Charlevoix County News

**CONSENT AGENDA
MOTION**

2012-11-142

Moved by Neidhamer
Second by Towne

2012-11-142A

Approval of the October 23, 2012 regular City Commission meeting minutes as presented

2012-11-142B

Approval of the October 30, 2012 City Commission Work Session minutes as presented

2012-11-142C

Approval to reappoint Marie Sheets to the Parks and Recreation board for a four year term expiring December 31, 2016

2012-11-142D

Approval to reappoint Bill Kuhn to the Parks and Recreation board for a four year term expiring December 31, 2016

2012-11-142E

Approval of resolution authorizing an annual Michigan Department of Transportation permit to perform routine maintenance of our utilities in MDOT right of ways.

Ayes: 5

Nays: 0

Absent: 0

Motion carried

CITIZENS COMMENTS

Nate Napenthe said he reviewed our ordinances and they are broad, vague and blanketed. He addressed concerns that the original civil defense ordinance was removed and suggested the Commission spend some time researching and reviewing the old civil defense procedure.

CORRESPONDENCE

A copy of the Charlevoix County Board of Commissioner Resolution regarding United Nations Agenda 21 and correspondence from Kris Zatkoff, Hannah Street residence were received filed.

City Manager Michael Cain reported:

- Election season is over and congratulations to all winners.
- Both major road projects have been paved.
- The Radio Shack façade project has begun along with the continuation of Boyne Country Provisions project.
- Pat O'Brien has filled the Boyne City Housing Commissioner vacancy.

CITY MANAGERS REPORT

Draft Minutes of the September 27, 2012 Airport Board Meeting, the October 4, 2012 Main Street Board Meeting; of the October 4, 2012 Parks and Recreation Commission Meeting; of the October 4, 2012 Historical Commission Meeting; the October 15, 2012 Planning Commission Meeting; the October 25, 2012 Airport Board Meeting were received and filed.

REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES

Commissioner Sansom said she thinks the Parks and Recreation dog park discussion would be good to move forward with.

Planning Director Scott McPherson stated that staff made contact with the Traverse City noise ordinance officer as directed by the Planning Commission. Traverse City has a noise ordinance in place and their officer was here last Thursday evening. In his findings, his measurements found that Kirtland would not be in violation of Traverse City's ordinance. Readings were taken on the various noise ordinance scales. The lower frequency noises are better monitored on the C scale. This data will be provided to the Planning Commission at their meeting on November 19.

Kirtland Update

Citizens: Carol McGinty had questions about the time of day readings were done and Scott McPherson provided those times along with the houses those readings were taken at and inside of.

Board Deliberation: Commissioner Sansom stated those levels still could create sleep disturbances. Commissioner Gaylord asked of Traverse City's ordinance is based on the A scale and RSG on the C scale. Even if we had a noise ordinance similar Traverse City, it would not resolve this issue. Scott stated that Mr. Maxim indicated most ordinances look at the A scale. Very few reference C scale unless it is specific to music. Commissioner Neidhamer said we still have our work cut out. Cooperation with the Planning Commission, Kirtland and eventually the City Commission. He added he thinks there are no easy answers and we are all committed to finding an answer.

Carol McGinty said before you have a business in the community, is there not a process you go thru to analyze, for example sounds. Going thru this difficulty now seems questionable or did somebody not do their homework. Commissioner Sansom said beyond sound, we still need to deal with the odor and particulate. Commissioner Gaylord inquired if the DEQ report is available yet and was informed no.

Tree Planting

Consideration to approve a contract with Robinson's Landscape and Nursery of Boyne City in the amount not to exceed \$11,070 to purchase and install 50 trees to be planted in City right of ways and authorize the City Manager to execute the documents

Andy Kovolski discussed the single tree planting bid received and recommended it for approval. Unit cost is less so there are 15 more trees planned than last year.

Staff Comments: None

Citizens Comments: None

Board Deliberation: Commissioner Sansom inquired if they would be planted this year – yes. Commissioner Sansom pointed out a few other areas where trees could be planted. The price sounds good, the trees sound great, we could spend up to the \$15,000 budgeted. Commissioner Gaylord said just because we have budgeted that amount doesn't mean we have to spend it. He would like to see a plan of where they should go. Andy said not is the optimal time to plant. Mayor Pro-tem Towne and Commissioner Neidhamer support the recommendation. Mayor Grunch inquired if any of the trees were planned for the Cemetery – no.

MOTION

2012-11-143

Moved by Sansom

Second by Towne

To approve a contract with Robinson's Landscape and Nursery of Boyne City in the amount \$11,070 to purchase and install a minimum 50 trees and up to \$15,000 if we find other approved locations for trees to be planted in City right of ways and authorize the City Manager to execute the documents

Ayes: 4

Nays: 1, Commissioner Gaylord

Absent: 0

Motion carried

Marina Consulting / Engineering Firm Proposal

Consideration to approve a proposal from Abonmarche to assist the City with renovation and proposed expansion of the City marina for an amount not to exceed \$31,240 and authorize the City Manager to execute the documents.

Harbormaster Barb Brooks discussed the proposals received from Marina Consulting firms for planning and engineering services to assist the City with marina renovation and expansion plans. Three proposals were submitted, two firms were interviewed and Abonmarche is being recommended. Due to the current low water level on Lake Charlevoix and the age and deterioration of some of our slips, it is imperative that we address some of these issues prior to spring and the boating season. Grant funds are currently available for this project if used and closed out prior to July 12, 2014.

City Manager Cain added this step is necessary for us to move forward and finish the application that was originally denied. Lower lake levels

may create additional repairs.

Staff Comments: None

Citizens Comments: None

Board Deliberation: Commissioner Neidhamer inquired if the road end usage is something that could be incorporated into a design and Barb said that would be looked at. Mayor Pro-Tem Towne stated we should move forward. City Marina improvement is important to the area and is also #4 on our list of goals. Commissioner Gaylord asked if the balance is already budgeted and was informed yes. Is it strictly for repairs and existing and Barb stated the only new with be the expansion of the shoppers dock.

City Manager Cain said when this project is done, we will have design work for repairs with the exception of the shoppers dock expansion. Also plans for the next phases if and when the City Commission wants to move forward. The permit is good for five years. Barb added we still have room for an extension after the five years. City Manager Cain said we have blessed with the arrangement with the One Water Street marina. There may come a time when that is not available for the City marina. Commissioner Sansom said her biggest concern is the low water levels.

MOTION

2012-11-144

Moved by Towne

Second by Sansom

To approve a proposal from Abonmarche to assist the City with renovation and proposed expansion of the City marina for an amount not to exceed \$31,240 and authorize the City Manager to execute the documents.

Ayes: 5

Nays: 0

Absent: 0

Motion carried

Good of the Order

Mayor Pro-Tem Towne said he has heard good comments on the Hannah and Park Street reconstruction projects. Commissioner Gaylord asked if the United Nations Agenda 21 correspondence that we glossed over earlier is something we need to look into and join in with Charlevoix County. We need to make this an actual agenda item. He asked if we should have Greg MacMaster join us at the next meeting for questions and answers and it would behoove us to give due diligence to this. We definitely need to discuss more about it. Commissioner Gaylord asked if the Mayor had any input on it. There are two sides to the input of it. Mayor Grunch asked why, it is a United Nations proposal. It is a much higher level. Commissioner Gaylord said there is information out there and that Grand Rapids and Traverse City have signed on for this operation as a member of ICLEY. Commissioner Neidhamer said it is not worth discussing. It is against everything we do in local government and are some extreme views that are misinformed views that go against what we do as a local government. It is against planning, zoning and grant

money. Grant money has made Boyne City front and center. He doesn't think it is worth pursuing. Mayor Grunch added that Michigan is a home rule state. City Manager Cain said Boyne City has established itself with a lot of positive things going on here. One of the things we do very well is we listen to our citizens. We have a good reputation of going to the nth degree to make sure we listen and get input from our citizens. Our meetings, processes, in what we are doing, we are doing a lot of things right. City Manager Cain added sees no advantage of it to the City of Boyne City for bringing up this issue. It is a distraction and a partisan issue. We are a non partisan organization. We deal with the concerns of our Citizens of Boyne City and listen to all considerations and the Commission decides what is appropriate. We bring people in to public information meetings. We strive because we have good plans.

Carol and Kevin McGinty said we had better do our due diligence on this one way or the other. This is non partisan. Do your homework please.

Commissioner Sansom said she will do due diligence on this. Also, she has received positive comments on the Park Street project as well. Commissioner Gaylord asked if we have any documents from C2AE regarding the pavement stripping? City Manager Cain said yes.

ADJOURNMENT

Moved by Mayor Grunch, seconded by Mayor Pro-Tem Towne to adjourn the regular City Commission meeting of October 23, 2012 at 2:17 p.m.

Ron Grunch
Mayor

Cindy Grice
Clerk / Treasurer

Richard L. Bouters

126 W. Cedar St.

Boyne City, MI 49712

Phone: (231) 582-9887

Cell: (231) 675-0797

E-Mail: rlbouters@hotmail.com

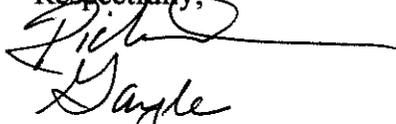
November 20, 2012

City Commission
City of Boyne City, MI

We are writing to offer our appreciation to the City Commission for their commitment to the tree planting program in Boyne City. We have lived on W. Cedar St. between S. Lake and South St. for the past 36 years. Our street has lost a few trees in the past few years, and the trees that were planted here this week are a most welcome addition. We look at this row of new trees as a new hope for the environmental future of Boyne City as well as the future of our grandchildren.

We understand that at times making choices for the city can be difficult. We commend the Commission for their forethought to the future and for helping to keep Boyne City the great place it is. Thank you for these trees.

Respectfully,

Handwritten signatures of Richard L. Bouters and Gayle L. Bouters. The signature for Richard L. Bouters is written in black ink and is a cursive script that starts with a large 'R' and ends with a long horizontal line. The signature for Gayle L. Bouters is written in black ink and is a cursive script that starts with a large 'G' and ends with a long horizontal line.

Richard L. Bouters
Gayle L. Bouters

CASH SUMMARY BY FUND FOR BOYNE CITY

FROM 10/01/2012 TO 10/31/2012

FUND: 101 202 203 206 209 210 211 226 242 244 248 251 285 295 401 410 590 592 661
 CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 10/01/2012	Total Debits	Total Credits	Ending Balance 10/31/2012
101	GENERAL FUND	3,643,511.57	278,619.39	592,494.89	3,329,636.07
202	MAJOR STREET FUND	(1,416.67)	179,352.23	177,935.56	0.00
203	LOCAL STREET FUND	(1,208.33)	180,868.71	179,660.38	0.00
206	FIRE FUND	314,208.15	12,405.47	23,346.63	303,266.99
209	CEMETERY FUND	0.00	5,334.02	5,334.02	0.00
210	AMBULANCE FUND	664.12	60,839.42	61,503.54	0.00
211	SPECIAL PROJECTS FUND	690.45	0.00	0.00	690.45
226	RUBBISH COLLECTION FUND	0.00	8,192.11	8,192.11	0.00
242	BOYNE THUNDER FUND	(2,268.79)	36,327.79	34,059.00	0.00
244	FIRE DEPARTMENT FUND	0.00	0.00	0.00	0.00
248	DOWNTOWN DEVELOPMENT AUTHORITY	393,114.21	12,537.00	100,431.12	305,220.09
251	LDFA FUND	1,071,185.11	0.00	2,933.48	1,068,251.63
285	MARINA FUND	220,270.99	6,451.52	8,147.62	218,574.89
295	AIRPORT FUND	22,283.29	14,308.95	3,723.34	32,868.90
401	VIBRANT SMALL CITIES INITIATIVE FUND	0.00	0.00	0.00	0.00
410	BOYNE SENIORS CENTER FUND	359.95	1,805.00	0.00	2,164.95
590	WASTEWATER FUND	1,602,308.44	84,869.34	31,403.89	1,655,773.89
592	WATER FUND	184,734.07	42,789.12	40,729.51	186,793.68
661	MOTOR POOL FUND	711,923.20	15,316.89	9,116.90	718,123.19
	TOTAL - ALL FUNDS	8,160,359.76	940,016.96	1,279,011.99	7,821,364.73

ACCOUNT DESCRIPTION	2012-13	END BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	AMENDED BUDGET	10/31/2012 NORMAL (ABNORM)	MONTH 10/31/20 INCREASE (DECR)	BALANCE NORMAL (ABNORM)	
Fund 101 - GENERAL FUND					
Revenues					
31-REVENUES	3,984,662.00	2,417,167.09	186,094.97	1,567,494.91	60.66
32-REVENUES	244,068.00	111,563.19	724.44	132,504.81	45.71
33-REVENUES	142,000.00	70,999.98	11,833.33	71,000.02	50.00
34-REVENUES	142,000.00	34,181.23	2,438.92	107,818.77	24.07
35-REVENUES	13,900.00	4,554.70	1,194.20	9,345.30	32.77
36-REVENUES	362,633.00	148,409.61	23,777.13	214,223.39	40.93
TOTAL Revenues	4,889,263.00	2,786,875.80	226,062.99	2,102,387.20	57.00
Expenditures					
01-LEGISLATIVE	19,518.00	11,987.84	1,367.82	7,530.16	61.42
051-PLANNING	150,390.00	63,832.32	7,965.31	86,557.68	42.44
073-GENERAL SERVICES	559,353.00	265,259.30	52,489.61	294,094.70	47.42
091-ELECTIONS	2,900.00	1,158.88	0.00	1,741.12	39.96
098-ACCOUNTING/AUDIT	13,000.00	13,000.00	562.77	0.00	100.00
099-ASSESSMENT/TAXES	100,723.00	27,562.51	19,791.76	73,160.49	27.36
10-LEGAL	60,000.00	6,107.88	2,925.60	53,892.12	10.18
148-GENERAL/OTHER SERVICES	134,520.00	63,398.49	6,628.09	71,121.51	47.13
150-HOUSING	255,000.00	85,508.14	17,687.03	169,491.86	33.53
165-PUBLIC BUILDINGS	1,176,646.00	67,459.46	14,480.62	1,109,186.54	5.73
1801-POLICE DEPARTMENT	639,004.00	270,995.05	50,757.31	368,008.95	42.41
1906-ENVIRONMENTAL	1,000.00	750.00	750.00	250.00	75.00
1951-PARKS & RECREATION	286,521.00	146,897.97	16,058.52	139,623.03	51.27
1904-MUSEUM	2,492.00	786.01	103.34	1,705.99	31.54
1909-SIDEWALKS	108,000.00	2,109.23	1,059.88	105,890.77	1.95
1999-CONTINGENCY	64,223.00	5,236.77	2,657.85	58,986.23	8.15
2065-TRANSFERS OUT	1,315,973.00	601,775.65	380,144.65	714,197.35	45.73
TOTAL Expenditures	4,889,263.00	1,633,824.50	575,430.16	3,255,438.50	33.42
Fund 101:					
TOTAL REVENUES	4,889,263.00	2,786,875.80	226,062.99	2,102,387.20	57.00
TOTAL EXPENDITURES	4,889,263.00	1,633,824.50	575,430.16	3,255,438.50	33.42
NET OF REVENUES & EXPENDITURES	0.00	1,153,051.30	(349,367.17)	(1,153,051.30)	100.00
Fund 202 - MAJOR STREET FUND					
Revenues					
030-REVENUES	1,499,208.00	285,869.53	179,352.23	1,213,338.47	19.07
TOTAL Revenues	1,499,208.00	285,869.53	179,352.23	1,213,338.47	19.07
Expenditures					
451-CONSTRUCTION	960,800.00	308,593.77	155,687.49	652,206.23	32.12
463-ROUTINE MAINTANCE	332,100.00	99,586.51	13,757.32	232,513.49	29.99
474-TRAFFIC SERVICE	31,500.00	3,267.61	709.74	28,232.39	10.37
478-WINTER MAINTENANCE	97,300.00	10,197.10	2,165.63	87,102.90	10.48
482-ADMINISTRATION	77,508.00	33,787.53	5,615.38	43,720.47	43.59
TOTAL Expenditures	1,499,208.00	455,432.52	177,935.56	1,043,775.48	30.38
Fund 202:					
TOTAL REVENUES	1,499,208.00	285,869.53	179,352.23	1,213,338.47	19.07
TOTAL EXPENDITURES	1,499,208.00	455,432.52	177,935.56	1,043,775.48	30.38
NET OF REVENUES & EXPENDITURES	0.00	(169,562.99)	1,416.67	169,562.99	100.00
Fund 203 - LOCAL STREET FUND					
Revenues					
030-REVENUES	943,460.00	336,071.80	180,868.71	607,388.20	35.62
TOTAL Revenues	943,460.00	336,071.80	180,868.71	607,388.20	35.62
Expenditures					
451-CONSTRUCTION	431,970.00	178,878.83	152,736.50	253,091.17	41.41
463-ROUTINE MAINTANCE	339,800.00	119,331.08	19,003.87	220,468.92	35.12
474-TRAFFIC SERVICE	18,500.00	1,573.76	536.52	16,926.24	8.51
478-WINTER MAINTENANCE	97,110.00	9,684.81	2,060.53	87,425.19	9.97
482-ADMINISTRATION	56,080.00	32,566.52	5,436.75	23,513.48	58.07

ACCOUNT DESCRIPTION	2012-13	END BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	AMENDED BUDGET	10/31/2012 NORMAL (ABNORM)	MONTH 10/31/20 INCREASE (DECR)	BALANCE NORMAL (ABNORM)	
Fund 203 - LOCAL STREET FUND					
Expenditures					
TOTAL Expenditures	943,460.00	342,035.00	179,774.17	601,425.00	36.25
Fund 203:					
TOTAL REVENUES	943,460.00	336,071.80	180,868.71	607,388.20	35.62
TOTAL EXPENDITURES	943,460.00	342,035.00	179,774.17	601,425.00	36.25
NET OF REVENUES & EXPENDITURES	0.00	(5,963.20)	1,094.54	5,963.20	100.00
Fund 206 - FIRE FUND					
Revenues					
030-REVENUES	295,500.00	(24,810.94)	12,405.47	320,310.94	(8.40)
TOTAL Revenues	295,500.00	(24,810.94)	12,405.47	320,310.94	(8.40)
Expenditures					
040-EXPENDITURES	246,485.00	96,795.24	24,078.14	149,689.76	39.27
TOTAL Expenditures	246,485.00	96,795.24	24,078.14	149,689.76	39.27
Fund 206:					
TOTAL REVENUES	295,500.00	(24,810.94)	12,405.47	320,310.94	8.40
TOTAL EXPENDITURES	246,485.00	96,795.24	24,078.14	149,689.76	39.27
NET OF REVENUES & EXPENDITURES	49,015.00	(121,606.18)	(11,672.67)	170,621.18	(248.10)
Fund 209 - CEMETERY FUND					
Revenues					
030-REVENUES	51,017.00	26,410.27	5,334.02	24,606.73	51.77
TOTAL Revenues	51,017.00	26,410.27	5,334.02	24,606.73	51.77
Expenditures					
040-EXPENDITURES	51,017.00	26,350.18	5,334.02	24,666.82	51.65
TOTAL Expenditures	51,017.00	26,350.18	5,334.02	24,666.82	51.65
Fund 209:					
TOTAL REVENUES	51,017.00	26,410.27	5,334.02	24,606.73	51.77
TOTAL EXPENDITURES	51,017.00	26,350.18	5,334.02	24,666.82	51.65
NET OF REVENUES & EXPENDITURES	0.00	60.09	0.00	(60.09)	100.00
Fund 210 - AMBULANCE FUND					
Revenues					
030-REVENUES	644,227.00	337,865.54	63,480.23	306,361.46	52.45
040-EXPENDITURES	0.00	3,135.00	0.00	(3,135.00)	100.00
TOTAL Revenues	644,227.00	341,000.54	63,480.23	303,226.46	52.93
Expenditures					
040-EXPENDITURES	629,425.00	302,917.85	66,053.05	326,507.15	48.13
TOTAL Expenditures	629,425.00	302,917.85	66,053.05	326,507.15	48.13
Fund 210:					
TOTAL REVENUES	644,227.00	341,000.54	63,480.23	303,226.46	52.93
TOTAL EXPENDITURES	629,425.00	302,917.85	66,053.05	326,507.15	48.13
NET OF REVENUES & EXPENDITURES	14,802.00	38,082.69	(2,572.82)	(23,280.69)	257.28
Fund 211 - SPECIAL PROJECTS FUND					
Revenues					
030-REVENUES	0.00	60.00	0.00	(60.00)	100.00

ACCOUNT DESCRIPTION	2012-13	END BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	AMENDED BUDGET	10/31/2012 NORMAL (ABNORM)	MONTH 10/31/20 INCREASE (DECR)	BALANCE NORMAL (ABNORM)	
Fund 211 - SPECIAL PROJECTS FUND					
Revenues					
TOTAL Revenues	0.00	60.00	0.00	(60.00)	100.00
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Fund 211:					
TOTAL REVENUES	0.00	60.00	0.00	(60.00)	100.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES	0.00	60.00	0.00	(60.00)	100.00
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Fund 226 - RUBBISH COLLECTION FUND					
Revenues					
030-REVENUES	28,000.00	27,231.09	8,192.11	768.91	97.25
TOTAL Revenues	28,000.00	27,231.09	8,192.11	768.91	97.25
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Expenditures					
040-EXPENDITURES	28,000.00	27,231.09	8,192.11	768.91	97.25
TOTAL Expenditures	28,000.00	27,231.09	8,192.11	768.91	97.25
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Fund 226:					
TOTAL REVENUES	28,000.00	27,231.09	8,192.11	768.91	97.25
TOTAL EXPENDITURES	28,000.00	27,231.09	8,192.11	768.91	97.25
NET OF REVENUES & EXPENDITURES	0.00	0.00	0.00	0.00	0.00
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Fund 242 - BOYNE THUNDER FUND					
Revenues					
030-REVENUES	0.00	110,635.57	36,057.79	(110,635.57)	100.00
TOTAL Revenues	0.00	110,635.57	36,057.79	(110,635.57)	100.00
<hr/>					
Expenditures					
040-EXPENDITURES	0.00	110,635.57	33,789.00	(110,635.57)	100.00
TOTAL Expenditures	0.00	110,635.57	33,789.00	(110,635.57)	100.00
<hr/>					
Fund 242:					
TOTAL REVENUES	0.00	110,635.57	36,057.79	(110,635.57)	100.00
TOTAL EXPENDITURES	0.00	110,635.57	33,789.00	(110,635.57)	100.00
NET OF REVENUES & EXPENDITURES	0.00	0.00	2,268.79	0.00	100.00
<hr/>					
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY					
Revenues					
030-REVENUES	665,941.00	381,437.22	(23,595.79)	284,503.78	57.28
TOTAL Revenues	665,941.00	381,437.22	(23,595.79)	284,503.78	57.28
<hr/>					
Expenditures					
0731-EXPENDITURES	749,014.00	265,084.31	65,703.33	483,929.69	35.39
TOTAL Expenditures	749,014.00	265,084.31	65,703.33	483,929.69	35.39
<hr/>					
Fund 248:					
TOTAL REVENUES	665,941.00	381,437.22	(23,595.79)	284,503.78	57.28
TOTAL EXPENDITURES	749,014.00	265,084.31	65,703.33	483,929.69	35.39
NET OF REVENUES & EXPENDITURES	(83,073.00)	116,352.91	(89,299.12)	(199,425.91)	(140.06)
<hr/>					
Fund 251 - LDFA FUND					
Revenues					
030-REVENUES	192,195.00	179,904.36	0.00	12,290.64	93.61
TOTAL Revenues	192,195.00	179,904.36	0.00	12,290.64	93.61

ACCOUNT DESCRIPTION	2012-13	END BALANCE	ACTIVITY FOR	AVAILABLE	% BDCGT USED
	AMENDED BUDGET	10/31/2012 NORMAL (ABNORM)	MONTH 10/31/20 INCREASE (DECR)	BALANCE NORMAL (ABNORM)	
Fund 251 - LDFA FUND					
Expenditures					
40-EXPENDITURES	501,989.00	78,113.13	2,933.48	423,875.87	15.56
TOTAL Expenditures	501,989.00	78,113.13	2,933.48	423,875.87	15.56
Fund 251:					
TOTAL REVENUES	192,195.00	179,904.36	0.00	12,290.64	93.61
TOTAL EXPENDITURES	501,989.00	78,113.13	2,933.48	423,875.87	15.56
NET OF REVENUES & EXPENDITURES	(309,794.00)	101,791.23	(2,933.48)	(411,585.23)	(32.86)
Fund 285 - MARINA FUND					
Revenues					
030-REVENUES	213,092.00	85,056.77	5,554.53	128,035.23	39.92
TOTAL Revenues	213,092.00	85,056.77	5,554.53	128,035.23	39.92
Expenditures					
040-EXPENDITURES	315,400.00	67,987.08	8,018.03	247,412.92	21.56
TOTAL Expenditures	315,400.00	67,987.08	8,018.03	247,412.92	21.56
Fund 285:					
TOTAL REVENUES	213,092.00	85,056.77	5,554.53	128,035.23	39.92
TOTAL EXPENDITURES	315,400.00	67,987.08	8,018.03	247,412.92	21.56
NET OF REVENUES & EXPENDITURES	(102,308.00)	17,069.69	(2,463.50)	(119,377.69)	(16.68)
Fund 295 - AIRPORT FUND					
Revenues					
030-REVENUES	99,126.00	87,013.12	6,916.62	12,112.88	87.78
TOTAL Revenues	99,126.00	87,013.12	6,916.62	12,112.88	87.78
Expenditures					
040-EXPENDITURES	118,650.00	15,258.78	3,655.34	103,391.22	12.86
TOTAL Expenditures	118,650.00	15,258.78	3,655.34	103,391.22	12.86
Fund 295:					
TOTAL REVENUES	99,126.00	87,013.12	6,916.62	12,112.88	87.78
TOTAL EXPENDITURES	118,650.00	15,258.78	3,655.34	103,391.22	12.86
NET OF REVENUES & EXPENDITURES	(19,524.00)	71,754.34	3,261.28	(91,278.34)	(367.52)
Fund 410 - BOYNE SENIORS CENTER FUND					
Expenditures					
040-EXPENDITURES	0.00	169.97	0.00	(169.97)	100.00
TOTAL Expenditures	0.00	169.97	0.00	(169.97)	100.00
Fund 410:					
TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0.00	169.97	0.00	(169.97)	100.00
NET OF REVENUES & EXPENDITURES	0.00	(169.97)	0.00	169.97	100.00
Fund 590 - WASTEWATER FUND					
Revenues					
030-REVENUES	1,106,281.00	355,605.44	211,015.26	750,675.56	32.14
TOTAL Revenues	1,106,281.00	355,605.44	211,015.26	750,675.56	32.14
Expenditures					
590-EXPENDITURES	1,102,086.00	272,035.77	40,240.26	830,050.23	24.68

ACCOUNT DESCRIPTION	2012-13	END BALANCE	ACTIVITY FOR	AVAILABLE	% B DGT USED
	AMENDED BUDGET	10/31/2012 NORMAL (ABNORM)	MONTH 10/31/20 INCREASE (DECR)	BALANCE NORMAL (ABNORM)	
Fund 590 - WASTEWATER FUND					
Expenditures					
TOTAL Expenditures	1,102,086.00	272,035.77	40,240.26	830,050.23	24.68
Fund 590:					
TOTAL REVENUES	1,106,281.00	355,605.44	211,015.26	750,675.56	32.14
TOTAL EXPENDITURES	1,102,086.00	272,035.77	40,240.26	830,050.23	24.68
NET OF REVENUES & EXPENDITURES	4,195.00	83,569.67	170,775.00	(79,374.67)	1,992.13
Fund 592 - WATER FUND					
Revenues					
030-REVENUES	0.00	81.14	0.00	(81.14)	100.00
032-REVENUES	580,800.00	212,832.49	87,036.99	367,967.51	36.64
TOTAL Revenues	580,800.00	212,913.63	87,036.99	367,886.37	36.66
Expenditures					
092-EXPENDITURES	586,914.00	201,711.06	39,645.92	385,202.94	34.37
TOTAL Expenditures	586,914.00	201,711.06	39,645.92	385,202.94	34.37
Fund 592:					
TOTAL REVENUES	580,800.00	212,913.63	87,036.99	367,886.37	36.66
TOTAL EXPENDITURES	586,914.00	201,711.06	39,645.92	385,202.94	34.37
NET OF REVENUES & EXPENDITURES	(6,114.00)	11,202.57	47,391.07	(17,316.57)	(183.23)
Fund 661 - MOTOR POOL FUND					
Revenues					
030-REVENUES	301,800.00	138,845.64	15,316.89	162,954.36	46.01
TOTAL Revenues	301,800.00	138,845.64	15,316.89	162,954.36	46.01
Expenditures					
040-EXPENDITURES	345,500.00	160,317.20	9,116.90	185,182.80	46.40
TOTAL Expenditures	345,500.00	160,317.20	9,116.90	185,182.80	46.40
Fund 661:					
TOTAL REVENUES	301,800.00	138,845.64	15,316.89	162,954.36	46.01
TOTAL EXPENDITURES	345,500.00	160,317.20	9,116.90	185,182.80	46.40
NET OF REVENUES & EXPENDITURES	(43,700.00)	(21,471.56)	6,199.99	(22,228.44)	49.13
TOTAL REVENUES - ALL FUNDS					
TOTAL REVENUES - ALL FUNDS	11,509,910.00	5,330,119.84	1,013,998.05	6,179,790.16	46.31
TOTAL EXPENDITURES - ALL FUNDS	12,006,411.00	4,055,899.25	1,239,899.47	7,950,511.75	33.78
NET OF REVENUES & EXPENDITURES	(496,501.00)	1,274,220.59	(225,901.42)	(1,770,721.59)	256.64



Date: November 21, 2012
To: Mayor Pro Tem Towne and the Boyne City City Commission
From: Michael Cain, City Manager 
Subject: Lynx Network Group, Inc METRO Agreement

Attached for your consideration and possible approval is a Right of Way Telecommunications Permit submitted by Lynx Network Group, Inc. of Kalamazoo. They desire to enter into this permit that would allow them to operate and run communications lines, fiber or otherwise, in the City's road right-of-ways. They currently own strands in the fiber optic lines previously permitted to MERIT under a separate METRO act agreement.

As I have previously reported in 2002 the State, to speed up improvements to the communications networks in the State approved Public Act 48, the Metro Act, which sets up a common permitting process and language for use by all organizations with right-of-ways, like ours. A full copy of the Act is available on our website in the agenda materials or in the City Clerk's office.

The permits and applications use common language and forms required by the State. The materials submitted appear proper and complete.

At this time the only new visible indicator of their presence in our community will be a communications cabinet that they are looking to install in the alley just south of the ball fields at the corner of Jefferson and North Streets. They have been very cooperative to date working with Andy on selecting a location that will minimize the impact of that cabinet.

I am not aware of a way to prohibit them or, at this point, a reason to.

The agreements are good for a period of five years and are subject to renewals for multiple periods of up to an additional five years each.

RECOMMENDATION: That the City Commission approves Lynx Network Group, Inc's proposed METRO Act permit and agreement as presented and authorize the City Manager to sign and return the necessary documents to implement this action as required by State law.

Options:

- Postpone the matter for further consideration or information.
- Deny the request.
- Other action as determined by the City Commission.

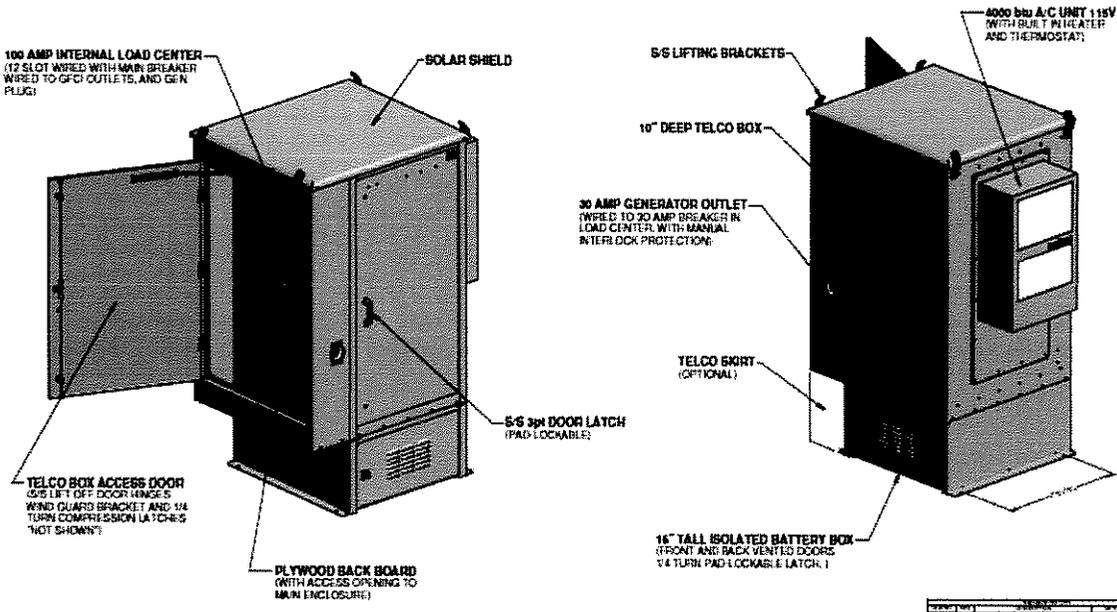
Boyne City-maintenance@boynecity.com

Andy Kovolski 231:675-3212

Andy, We've modified our cabinet placement 1 pole to the W as we discussed. Thank you.

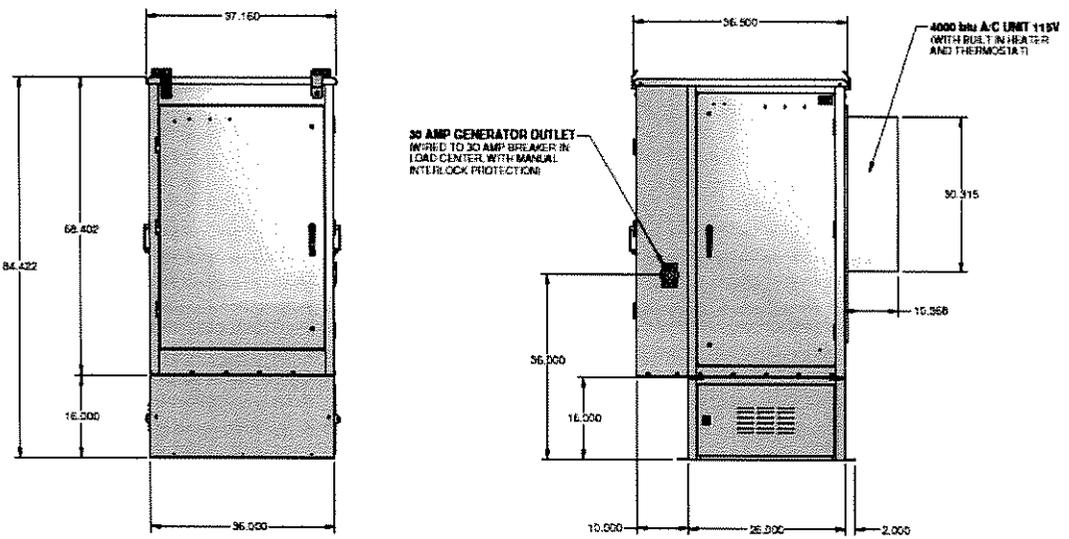


68" MODULAR ENCLOSURE - LYNX NETWORK



REV	DATE	BY	CHKD	DESCRIPTION
1				ISSUE FOR CONSTRUCTION
AMERICAN				
68" MODULAR ENCL				
NYS 1-23				

68" MODULAR ENCLOSURE - LYNX NETWORK



REV	DATE	BY	CHKD	DESCRIPTION
1				ISSUE FOR CONSTRUCTION
AMERICAN				
68" MODULAR ENCL				
NYS 1-23				

Cabinet placed on preformed concrete slab 4'x4'x6"

City of Boyne City
Name of local unit of government

**APPLICATION FOR
ACCESS TO AND ONGOING USE OF PUBLIC WAYS BY
TELECOMMUNICATIONS PROVIDERS**

**By
LYNX Network Group, Inc
("APPLICANT")**

This is an application pursuant to Sections 5 and 6 of the Metropolitan Extension Telecommunications Rights-of-Way Oversight Act, 2002 PA 48 (the "METRO Act") for access to and ongoing usage of the public right-of-way, including public roadways, highways, streets, alleys, easements, and waterways ("Public Ways") in the Municipality for a telecommunications system. The METRO Act states that "A municipality shall approve or deny access under this section within 45 days from the date a provider files an application for a permit for access to a public right-of-way." MCLA 484.3115(3).

This application must be accompanied by a one-time application fee of \$500, unless the applicant is exempt from this requirement under Section 5(3) of the METRO Act, MCLA 484.3105(3).

1 GENERAL INFORMATION:

1.1 Date September 21, 2012

1.2 Applicant's legal name: Lynx Network Group, Inc
Mailing Address: 4798 Campus Drive Ste 111
Kalamazoo, MI 49008
Telephone Number: 269-585-1000
Fax Number: 269-585-5902
Corporate website: <http://www.lynxnetworkgroup.com/>

Name and title of Applicant's local manager (and if different) contact person regarding this application:

Chris Barber - President

Mailing Address: Same as above

Telephone Number: 269-585-1000

Fax Number: Same as above

E-mail Address: cbarber@lynxnetworkgroup.com

1.3 Type of Entity: (Check one of the following)

- Corporation
- General Partnership
- Limited Partnership
- Limited Liability Company
- Individual
- Other, please describe:

1.4 Assumed name for doing business, if any: Lynx Network Group, Inc.

1.5 Description of Entity:

1.5.1 Jurisdiction of incorporation/formation; Michigan

1.5.2 Date of incorporation/formation; June 1, 2003

1.5.3 If a subsidiary, name of ultimate parent company; N/A

1.5.4 Chairperson, President/CEO, Secretary and Treasurer (and equivalent officials for non-corporate entities).

Co-Founder/President: Chris Barber

Co-Founder/EVP/Secretary: Gregg Rutgers

Co-Founder/EVP/Treasurer: Gerald Philipp

1.6 Attach copies of Applicant's most recent annual report (with state ID number) filed with the Michigan Department of Consumer and Industry Services and certificate of good standing with the State of Michigan. For entities in existence for less than one year and for non-corporate entities, provide equivalent information. **State ID: 03918L – Exhibit A**

Is Applicant aware of any present or potential conflicts of interest between Applicant and Municipality? If yes, describe: **No**

1.7 In the past three (3) years, has Applicant had a permit to install telecommunications facilities in the public right of way revoked by any Michigan municipality?

Circle: Yes **No**

If "yes," please describe the circumstances.

1.8 In the past three (3) years, has an adverse finding been made or an adverse final action been taken by any Michigan court or administrative body against Applicant under any law or regulation related to the following:

1.8.1 A felony; or

1.8.2 A revocation or suspension of any authorization (including cable franchises) to provide telecommunications or video programming services?

Circle: Yes No

If "yes," please attach a full description of the parties and matters involved, including an identification of the court or administrative body and any proceedings (by dates and file numbers, if applicable), and the disposition of such proceedings.

If Applicant has been granted and currently holds a license to provide basic local exchange service, no financial information needs to be supplied. If publicly held, provide Applicant's most recent financial statements. If financial statements of a parent company of Applicant (or other affiliate of Applicant) are provided in lieu of those of Applicant, please explain. Applicant is registered in the State of Michigan as local exchange provider

1.8.3 If privately held, and if Municipality requests the information within 10 days of the date of this Application, the Applicant and the Municipality should make arrangements for the Municipality to review the financial statements.

If no financial statements are provided, please explain and provide particulars.

2 DESCRIPTION OF PROJECT:

2.1 Provide a copy of authorizations, if applicable, Applicant holds to provide telecommunications services in Municipality. If no authorizations are applicable, please explain.

No authorizations are applicable. Lynx Network Group is only offering data services for schools, government organizations, health care organizations, businesses, and households.

2.2 Describe in plain English how Municipality should describe to the public the telecommunications services to be provided by Applicant and the telecommunications facilities to be installed by Applicant in the Public Ways.

A fiber optic network working to improve broadband in the State of Michigan.

2.3 Attach route maps showing the location (including whether overhead or underground) of Applicant's existing and proposed facilities in the public right-of-way. To the extent known, please identify the side of the street on which the facilities will be located. (If construction approval is sought at this time, provide engineering drawings, if available, showing location and depth, if applicable, of facilities to be installed in the public right-of-way).

See Exhibit B

2.4 Please provide an anticipated or actual construction schedule.

The project is scheduled for completion by January 2013

Please list all organizations and entities which will have any ownership interest in the facilities proposed to be installed in the Public Ways.

LYNX Network Group, Inc.

2.5 Who will be responsible for maintaining the facilities Applicant places in the Public Ways and how are they to be promptly contacted? If Applicant's facilities are to be installed on or in existing facilities in the Public Ways of existing public utilities or incumbent telecommunications providers, describe the facilities to be used, and provide verification of their consent to such usage by Applicant.

Lynx Network Group, Inc.

See Exhibit C for Emergency call out list.

Construction will primarily be a fiber drop from existing Aerial fiber, 10-50 feet buried to a cabinet placed in utility ROW. Lynx Network Group will provide copies of joint use agreements upon request.

3 TELECOMMUNICATION PROVIDER ADMINISTRATIVE MATTERS:

Please provide the following or attach an appropriate exhibit.

3.1 Address of Applicant's nearest local office;

Lynx Network Group, Inc
4798 Campus Drive, Ste 111
Kalamazoo, MI 49008

3.2 Location of all records and engineering drawings, if not at local office;
Local office will have a copy of all records and engineering drawings.

3.3 Names, titles, addresses, e-mail addresses and telephone numbers of contact person(s) for Applicant's engineer or engineers and their responsibilities for the telecommunications system;
see local contact information above

3.4 Provide evidence of self-insurance or a certificate of insurance showing Applicant's insurance coverage, carrier and limits of liability for the following:

See Exhibit D

3.4.1 Worker's compensation;
See Exhibit E.,

3.4.2 Commercial general liability, including at least:

3.4.2.1 Combined overall limits;

3.4.2.2 Combined single limit for each occurrence of bodily injury;

3.4.2.3 Personal injury;

3.4.2.4 Property damage;

3.4.2.5 Blanket contractual liability for written contracts, products, and completed operations;

3.4.2.6 Independent contractor liability;

3.4.2.7 For any non-aerial installations, coverage for property damage from perils of explosives, collapse, or damage to underground utilities (known as XCU coverage);

3.4.2.8 Environmental contamination;

3.4.3 Automobile liability covering all owned, hired, and non-owned vehicles used by Applicant, its employee, or agents.

No Lynx vehicles will be used.

3.5 Names of all anticipated contractors and subcontractors involved in the construction, maintenance and operation of Applicant's facilities in the Public Ways.

J Ranck.

4 CERTIFICATION:

All the statements made in the application and attached exhibits are true and correct to the best of my knowledge and belief.

Lynx Network Group, Inc.

Signature: 

Print: Chris Barber

Title: President

Date: 9/25/2012 -

**DEPARTMENT OF ENERGY, LABOR & ECONOMIC GROWTH
LIMITED LIABILITY COMPANY ANNUAL STATEMENT
2011**

FILED

Date February 15, 2011 File Online at www.michigan.gov/commerce

Identification Number B4181J	Michigan Limited Liability Company Name LYNK NETWORK GROUP, LLC	by Department MAR 07 2011
1. Mailed agent name and mailing address of the registered office CHRISTOPHER J BARBER P.O. BOX 337 KALAMAZOO MI 49004		2. Different from 1, name of Commercial Services mailing address of registered office in MICHIGAN Tran Info: 7 16387095-1 02/14/11 Chd: 10789 Amt: \$25.00 ID: B4181J
3. The address of the principal office 6055 W WOOD RIDGE OLER ARBOR MI 49034		4. Different from 3, alternate address of registered office (number, street, city, state, zip) in MICHIGAN
5. Signature of authorized member, manager or agent 	Name JTS: M110062L	Date 12/18/10
		Form 532 (2009) 269 583-100

Filing Fee: \$25.00
 Annual Statement must be received by agency on or before February 15, 2011.

Annual Statement Must Be Signed

Domestic: Signature of a manager if management is vested in managers, by at least 1 member if management is in the members or by an authorized agent of the domestic limited liability company.

Foreign: Signature of a person with authority to do so under the laws of the foreign limited liability company's jurisdiction of organization.

Make your check or money order payable to the State of Michigan. Include appropriate Michigan amount indicated in the same amount.

Return to: Department of Energy, Labor & Economic Growth
 Bureau of Commercial Services
 Corporation Division
 P.O. Box 30700
 Lansing MI 48906
 (517) 340-6470

Required by Section 207, Act 33, Public Act of 1903

Do not staple any items to this statement

DO NOT DETACH THIS STUB

Identification Number: B4181J
 Limited Liability Company Name: LYNK NETWORK GROUP, LLC

Return this stub with payment to:
 Department of Energy, Labor & Economic Growth
 Bureau of Commercial Services
 Corporation Division
 P.O. Box 30700
 Lansing, MI 48906

77 7763 210941410 000023 0000002500

Exhibit B

Route Furnished By Jranck

Exhibit C

Emergency Call Out List:

1st Level for Repair:

866-819-5969(LYNX)

2nd Level for Repair:

Brian Spry (269)585-1006 Office
 (269)330-1171 Mobile
 bspry@lynxnetworkgroup.com

3rd Level for Repair:

Chris Literski (269)585-1013 Office
 (517)812-0323 Cell
 cliterski@lynxnetworkgroup.com

Executive Level Escalations for Repair:

Gregg Rutgers (269)585-1004 Office
 (269)217-2696 Mobile
 grutgers@lynxnetworkgroup.com

Gerald Philipp (269)585-1002 Office
 (616)437-1325 Mobile
 gphilipp@lynxnetworkgroup.com

Chris Barber (269)585-1003 Office
 (231)590-5989 Mobile
 cbarber@lynxnetworkgroup.com

Exhibit D
Insurance Certification



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
7/19/2012

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Daly Merritt Inc. 100 Maple Wyandotte MI 48192	CONTACT NAME: Cathy Stannis PHONE (A/C, No, Ext): (734) 283-1400 FAX (A/C, No): (734) 283-1197 E-MAIL ADDRESS: Cathy.Stannis@dalymeritt.com PRODUCER CUSTOMER ID #: 00017930
INSURED LYNX NETWORK GROUP INC LYNX FIBER ONE LLC P.O. BOX 237 KALAMAZOO MI 49004	INSURER(S) AFFORDING COVERAGE INSURER A: Sentinel Ins Company 11000 INSURER B: Hartford Accident & Indemnity 22357 INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES **CERTIFICATE NUMBER:** CL1271903971 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WYD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	GENERAL LIABILITY					
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input checked="" type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR		35SBAPM6448	7/10/2012	7/10/2013	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC					\$
	AUTOMOBILE LIABILITY					
A	<input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS		35SBAPM6448	7/10/2012	7/10/2013	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ \$
	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DEDUCTIBLE					EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 \$
A	<input checked="" type="checkbox"/> RETENTION \$ 10,000		35SBAPM6448	7/10/2012	7/10/2013	\$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N / A	35WECBK7115	7/10/2012	7/10/2013	W/C STATU-TORY LIMITS: OTH-ER: E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Technology E&O		35SBAPM6448	07/10/2012	07/10/2013	\$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER FOR INFORMATION PURPOSES ONLY	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Kyle O'Malley/STANNI
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Date: November 21, 2012

To: Mayor Pro Tem Towne and the Boyne City City Commission

From: Michael Cain, City Manager *Mc*

Subject: Risk Reduction Grant Program

As the City Commission may recall during the review of our liability insurance renewal earlier this year our representative, Paul Olson, informed us of a new risk reduction grant program that was being offered by our carrier, the Michigan Township Participating Plan. Attached please find background materials regarding this grant program.

Staff has considered possible items to apply for grants for and felt that the purchase this summer by the Fire Department from Douglas Safety Systems of the new infra red heat detector camera would be the best possible submittal for the City at this time. We can only submit one application per grant cycle and have been informed that items already purchased are eligible for the grants.

Also please find attached the invoice for the camera reflecting the \$10,355 total package purchase price. We would ask for the maximum grant amount of \$5,000, which would be a little less than half of the total price.

A requirement of this grant program, as noted on page 3 of the grant materials, is a resolution of support from our governing board, the City Commission.

To be eligible for this round of grants the application must be submitted by this coming Friday, November 30th.

RECOMMENDATION: That the City Commission approves a resolution of support to apply for a grant of \$5,000 from the Michigan Township Participating Plan's Risk Reduction Grant Program and Authorize the City Manager and/or City Clerk/Treasurer to prepare and sign the necessary documents to apply for and implement the grant as proposed.

Options:

- Postpone the matter for further consideration or information and a future round of grants.
- Select another project to apply for a grant for.
- Deny the request and do not apply for the grant.
- Other action as determined by the City Commission.



RISK

REDUCTION

GRANT

PROGRAM

Sponsored by: The Michigan Township Participating Plan

**Grant submissions for this cycle will be accepted October 1, 2012 through November 30, 2012.
(Grants submitted before or after these dates will not be considered)**

Michigan Township Participating Plan Risk Reduction Grant Program

Guidelines

The Michigan Township Participating Plan (Par Plan), your property and casualty insurance provider, is a unique and proven, member-driven program for the provision of affordable, tailored insurance coverages to small and medium sized Michigan public entities. Members of the Par Plan share common goals and needs specific to public entities. Through participation in the Plan, they create a team approach to meeting those goals and needs.

The Michigan Township Participating Plan Risk Reduction Grant Program (RRGP), established in 2011 will allow the Par Plan to continue providing its members a concentration of expert services in the public arena. This program further allows the Par Plan to partner with members and foster cooperation in an effective risk management and loss control program. To the extent that funds are available, the Risk Reduction Grant Program has been established to assist members in reducing specific risk exposures and to assist our members in their efforts of applying effective risk management and loss and control techniques for exposures the Par Plan insures.

This program does not participate in funding routine operations. The RRGP is not intended to supplement local funding when member budgets should cover the cost of financing a governmental operation. Examples of items that will not be funded include addition of staff, or required compliance with state or federal statutes. Additionally, building and ground improvements/maintenance will not be considered unless a specific exposure to an insured risk is reduced.

GRANT QUALIFICATIONS

The applicant must be a member of the Michigan Township Participating Plan. The longevity of membership will be a factor considered in the approval and the amount of grant that is issued. Since risk management and grants usually result in cost savings in future years, members with long continuous membership will be given priority.

First year Par Plan members are not eligible for funding.

GRANT SELECTION CRITERIA

The proposed grant request must present an approach which may provide a unique and innovative solution in order to assist our member in their efforts of applying effective risk management and loss control techniques covered by the Par Plan program.

The impact of the grant request must be identifiable and measurable. The grant must have a positive benefit to cost ratio; the project should demonstrate a measurable and realistic outcome to an exposure(s) and must not duplicate similar efforts already undertaken by the member. The budget for the grant request must be realistic and accompanied by supporting data.

The plan of action must have a high probability of assisting or reducing the exposure(s). Statistics or other available data demonstrating the severity or extent of the exposure(s) being addressed will enhance

the possibility of receiving the grant.

Projects that include member financial participation will be considered favorably however, member financial participation is not required for funding.

GRANT REQUEST PROCESS

Every grant request must name a project manager who will administer the funds, be knowledgeable in the total project, and serve as a contact for the Par Plan.

The applicant may only apply for one grant per grant cycle.

Members must provide a complete description of the proposed grant request. Data and information documenting the exposure must be presented. Supporting facts and statistics must be attributed to their sources. The description must follow the application format. The description must include the project's goals and plan of action or activities to be used in accomplishing the goals, objectives, and expected results. Attachments may be included to further communicate the scope and benefits of the project.

A signed resolution of approval by your member entity board/governing body must be submitted with the application.

A projected start-up date and completion date shall be provided. If such dates cannot be firmly established, an estimate of the start and completion dates must be included.

The portion of the project for which the applicant is seeking RRGF assistance should be stated, identifying funding by other sources, if applicable.

All information requested must be answered and pages must be numbered consecutively. If an item is not applicable to the project, the applicant should state a reason why the item(s) is not applicable.

Applicants give the RRGF permission to use photographs or video either taken by the Par Plan or provided by the grantee of the project or program and its participants for promotion and/or advertising related to the RRGF activities.

Your submission may be made by U.S. mail (preferred) or e-mail. If submission is by US mail, an unbound original must be received no later than the due date. If your submission is by e-mail it must be sent as a pdf or jpeg attachment. The E-mail subject line must be titled "RRGF Application" and received no later than the due date.

GRANT SELECTION PROCESS

The applicant must request a specific grant amount (not to exceed \$5,000). Non-related project items may not be combined in a single grant request.

The Par Plan Board of Directors has authorized the RRGF committee in conjunction with the program administrator as the reviewing authority in determining merits of the request and recommending grant awards. The committee will recommend to the Par Plan Board of Directors the level of funding to be made available to each grant recipient.

The Par Plan reserves the right to request supplemental information.

The Par Plan reserves the right to reject requests that are missing requested items or otherwise incomplete. The request must clearly state the project's purpose and design. A poorly written grant request is a reason for proposal rejection.

Handwritten applications will not be accepted.

Notice of your award or non-award request is expected to be made within sixty (60) days of your application due date.

GRANT PROJECT FINALIZATION

Once your project has been completed, you are required to contact your area Par Plan Risk Control Representative for final verification that your Risk Reduction project has been successfully completed. You will not be eligible to apply for another RRPG grant until your representative has verified completion of the project. If you wish to confirm who your risk control representative is, contact the Par Plan risk control department at 1-800-536-7425.

The grant purpose must be completed and the written request for reimbursement must be filled within six (6) months from the date of the grant agreement. . The grant will be paid upon receipt of bills, invoices, or other appropriate evidence of expenditures for the specific grant purpose and verification of the Par Plan risk control field representative of completion.

For additional information concerning the Michigan Township Participating Plan Risk Reduction Grant Program (RRGP) please contact:

Michigan Township Participating Plan – RRGP
Administrator
1700 Opdyke Court
Auburn Hills, Michigan 48326
Phone: 248-371-3100 E-mail: mtprrgp@kenrickcorp.com

The Par Plan reserves the right to approve, modify or reject any or all grant request applications.

**Michigan Township Participating Plan (Par Plan)
Risk Reduction Grant Program (RRGP) Application Format**

Please prepare responses to all the following in the order presented

- Member name of applicant
Member address
Member telephone number
Member fax number
Member e-mail address
- Member current population
- State the number of years has the applicant been a continuous member of the Par Plan
- Project manager's name, position with member entity and phone number if different than provided above
- Project Title
- A signed resolution of approval by your member entity board/governing body must be submitted with your application
- Provide the complete description of the project including a list the items or services to be purchased
- Provide the total cost of the project
- State the total amount of the RRGP grant you wish to receive (not to exceed \$5,000)
- Provide the member's financial participation in funding the grant request
- State the date and amount of last reward received from the RRGP if applicable
- Describe how this grant will specifically be used to address the identified exposure
- Provide the measurable benefits of this project
- State how many days you will need to complete project from start to finish
- Provide a detailed budget for this project from beginning to end including the amounts and sources of other money (if any).

Thank you for applying for funding through the Michigan Township Participating Plan Risk Reduction Grant Program. You are a valued partner and the Par Plan is pleased to be able to serve you.

Send your submission by U.S. mail or e-mail to:

Michigan Township Participating Plan – Risk Reduction Grant Program
Attention: Administrator
1700 Opdyke Court, Auburn Hills, MI 48326
e-mail: mtpprrgp@kenrickcorp.com



RISK REDUCTION GRANT PROGRAM (RRGP) ***Frequently Asked Questions***

Do I have to use the application format provided by Par Plan?

Yes. Responses to the information requested on the page entitled "Michigan Township Participating Plan (Par Plan) Risk Reduction Grant Program (RRGP) Application Format" must be provided in the order presented. Your application must be typed. No handwritten submissions will be accepted.

What type of projects can I submit for consideration of RRGP funding?

Grant funding is subject to the RRGP guidelines and procedures. The proposed grant request must present an approach, which may provide a unique and innovative solution, to assist in your efforts of applying effective risk management and loss control techniques and public safety enhancements. If you feel your application meets the criteria, you are encouraged to submit a project for consideration. Examples include but are not limited to; AED's, bumper guards, in-car cameras, departmental training, security cameras, sewer cameras, stop sticks. The Par Plan will determine if your project qualifies, is eligible for funding, and in what amount. This program does not participate in funding routine operations. The RRGP is not intended to supplement local funding when member budgets should cover the cost of financing a governmental operation. Examples of items that will not be funded include addition of staff, building improvements/maintenance, or required compliance with state or federal statutes.

How many grant applications may I make for each grant cycle?

One.

When and how will I be notified of my applications approval or denial?

Written notice of your award or non-award request is expected to be made within sixty (60) days of your application due date.

Once approved, when will I receive my RRGP funds?

The RRGP is a reimbursement program. Once your project has been completed, you are required to contact your area Par Plan Risk Control Representative for final verification that your Risk Reduction project has been successfully completed. You will not be eligible to apply for another RRGP grant until your representative has verified completion of the project. If you wish to confirm who your risk control representative is, contact the Par Plan risk control department at 1-800-536-7425. The grant will be paid upon receipt of bills, invoices, or other appropriate evidence of expenditures for the specific grant purpose and verification of the Par Plan risk control field representative of completion.

May I withdraw my RRGP application?

Yes. A letter from the authorizing person requesting the application and reflecting board / governing body action requesting withdrawal, the application will be withdrawn.

How long do I have to claim my approved RRGP funding?

The RRGP reimbursement is valid for six months from the date of the agreement, unless an extension is requested and approved.

Should I provide additional information with my application?

Yes. You are required to submit documentation that supports your RRGP application. This may consist of quotations, training registration/confirmation, receipts and board resolutions. Members must provide a complete description of the proposed grant request. Data and information documenting the problem must be presented. Supporting facts and statistics must be attributed to their sources. The description must include the project's goals, budget and plan of action or activities to be used in accomplishing the goals, objectives, and expected results. Attachments may be included to further communicate the scope and benefits of the project.

Where should I send my completed application?

Applications are to be sent by U.S. mail or e-mail to:

Michigan Township Participating Plan – Risk Reduction Grant Program

Attention: Administrator

1700 Opdyke Court, Auburn Hills, MI 48326

e-mail: mtpprrgp@kenrickcorp.com

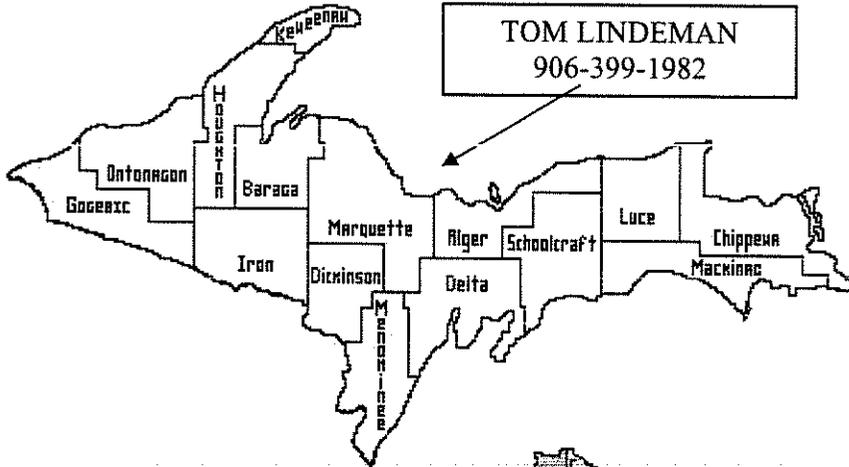
May I fax my application?

No.

What if I miss the due date?

Notification of our next grant cycle will be announced in the Par Plan newsletter and posted on the Par Plan website www.theparplan.com.

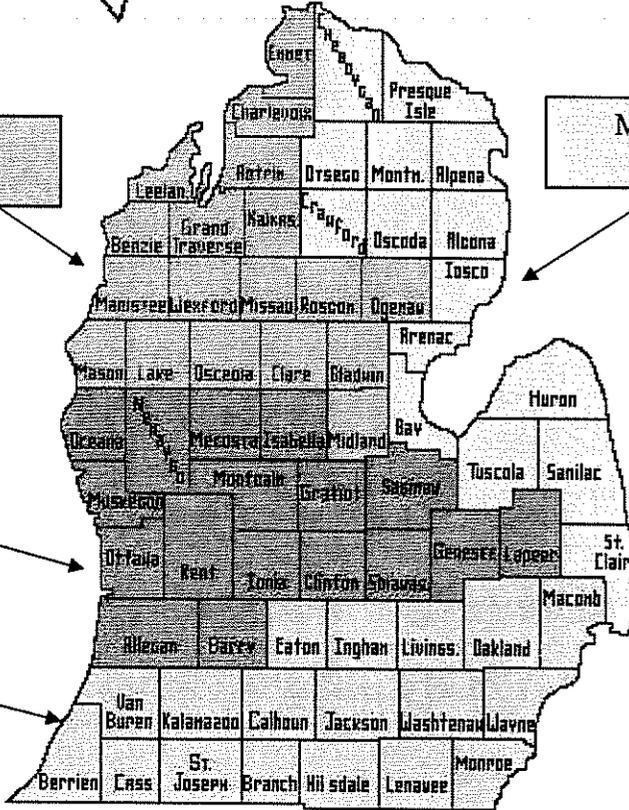
MICHIGAN TOWNSHIP PARTICIPATING PLAN
 RISK CONTROL REPRESENTATIVES
 COUNTY ASSIGNMENTS



TOM LINDEMAN
 906-399-1982

JERRY ADAIR
 989-345-1043

MIKE GOMBOS
 248-228-4252



CINDY WHITE
 810-300-4738

PAM BAKER
 248-318-0596



PLEASE REMIT PAYMENT TO:
Douglass Safety Systems LLC **
2655 N. M-30
Suite #6
Sanford, MI 48657
Phone: 989-687-7600

Invoice No:
31076

Invoice Date
Aug 23, 2012
Sales Order #

Invoice To:
CREDIT CARD CASH SALES

Ship to:
CITY OF BOYNE FIRE DEPT
319 N Lake St.
Boyne City, MI 49712

Customer ID	Customer PO	Payment Terms	
C076	05127	Net 30 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	UPS		9/22/12

Qty Ship	Part Number	Description	Qty B/O	Unit Price	Extension
1.00		#HRXR - HXR - Elite XR Package Includes Camera, 2 yr. Warranty (2) 3 Hour Batteries, Retractable Lanyard, Station and Truck Mount Charger, Batteries for Life		8,500.00	8,500.00
1.00		#Laser Pistol		50.00	50.00
1.00		#DFC and DVC		1,700.00	1,700.00

D.L.A.

****Return Policy** All Returns and Repairs must be called in and Issued a Return Authorization#. All Sizing problems and product discrepancies must be reported within 30 days of receipt of Order. All Footwear sizing exchanges are limited to one exchange per person. All Final Returns are subject to a 20% Restock Fee Plus Shipping Charges. Custom Makeup or Special Order items are not returnable or refundable.**

Subtotal \$	10,250.00
Sales Tax	
Freight/Handling \$	105.00
Total Invoice Amount \$	10,355.00
Visa/Mastercard Chg.	0.00
TOTAL DUE \$	10,355.00

AS OF NOVEMBER 1, 2008 WE WILL BE APPLYING
A 3% LATE FEE TO ANY INVOICE PAST 30 DAYS
PAST DUE.

Pat Haver
319 N. Lake Street
Boyne City, MI 49712
(231) 582-6597
(231) 582-6506 fax
phaver@boynecity.com

City of Boyne City

Memo

To: Michael Cain, City Manager *Mc*
From: Pat Haver *PH*
Date: November 20, 2012
Re: Copier quotations

Based on the age of our current copy machine, its cost of monthly operations, the difficulty of no longer being able to get replacement parts for the major components, I was given the task to begin searching for a copier replacement.

In this age of technology, getting a stand alone black and white copy machine is difficult and almost unheard of. Technology has advanced so much that a colored copier would be the direction to go.

During my comparisons, it became apparent to take a closer look at a color copier that is able to not only print in color images up to 11 x 17, but one that is capable of scanning in color, in addition to black and white, and is still capable of doing all of the current functions that we have come to rely on.

I have attached a chart of the machines that I have looked into both black and white and color. Some were offered with a monthly lease option or an outright purchase.

Our current Mita KM 5530 copier is a black and white machine that is our primary network printer that is capable of duplexing, stapling, 3 hole punching, scanning (in black and white only), collating and printing up to 11 x 17. The city currently owns this machine, purchased in 2002 for a cost of \$ 13,184.00. On this machine for a black and white copy the cost is .05 cents per page. If you print an 11 x 17, the cost would be .10 cents per page.

We currently have a service contract with Kopy Sales out of Traverse City, in which we pay an average of \$ 160.55 per month, which includes all consumables of toner, and preventative maintenance, when we have any additional repair problems or when parts need to be replaced, we pay an hourly labor service charge along with mileage and the cost for any needed parts, if they are able to acquire them.

With the lease options or the monthly service fee; they both include the cost of consumables of toner and preventative maintenance. The Savin machine from Dunn's in Gaylord has a remote service feature that directly notifies them if we are having any difficulty with the machine, and a service technician could be dispatched under the preventative maintenance portion of the monthly fee to help prevent a larger more costly problem. After a 90 day parts and labor warranty, there would be a repair service fee of 150.00 per hour that includes labor and mileage. One built in feature of this refurbished Savin C3535 machine is direct faxing capabilities of copies or scans that have been made, and we could potentially replace our current stand alone fax machine.

Currently the Planning Department has a color printer that the entire city has the ability to use, and is capable of printing only 8 ½ x 11 inch color images at a cost of .10 cents per copy and a cost of .07 cents for black and white. The consumables for this printer range in the neighborhood of \$157.00 to \$173.00 per cartridge that is capable of copying up to 5,000 to 6,000 pages (high capacity black) per cartridge. This is the printer that is used quite heavily during the budget process, and puts a strain on any department if a printed color image is needed larger than an 8 ½ x 11. In this instance either the plotter is fired up (unknown what the cost is for those images), or if we only need one or two, have asked the MSU Extension Office for assistance.

After speaking with Bob DeLong, Sales Manager with Dunn's Business Solutions, this machine will be at city hall on Monday afternoon for our use and demonstration, and will be available for viewing and testing after the meeting.

After comparing the machines, it is my recommendation to purchase the Savin C3535 color copy machine for a total cost of \$2,925.00 which includes delivery, setup loading of functions to PCs/server, training of key operators, and secondary training on advanced features.

Black and White Copy Machines

Model Features	Current Kyocera 5030	Kyocera 6030 Refurbished	Kyocera 3050 ci (Sheriff new model)
Pages per minute	55	60	30
Resolution	1800 x 600 dpi	600 x 600 dpi	600 x 600 dpi
Duplexing	√	√	√
Scanning	√	√	√
Maximum paper size	11 x 17	11 x 17	12 x 18
Reduction & enlargement	25 - 400%	25 - 400%	
Paper weight capacity	Up to 90 lbs.	Up to 120 lbs Card stock	Up to 120 lbs. Card stock
Multi - tray	√	√	
Staple finishing	√	√ 4 position	No ** add on feature additional cost
Hole punch finishing	√	√ 2 or 3 hole	No ** add on feature additional cost
Memory	20 GB hard drive	64 MB	2 GB ram, can add up to 160 GB at additional cost
Network scan	√	√	√
Network print	√	√	√
Fax capabilities	No	No	√
Maintenance Package	√	√	√
Black & white printing	√	√	√
Color printing	No	No	√
Printing costs based on size of 8 1/2 x 11	.05 per copy	.072 per copy	B & W .075 per copy Color: 0-5% .042 6 - 20% .072 Over 20% .10
Cost		\$ 4,995.00 Refurbished	\$ 4,650.00 Has to be purchased under Hospital Assist Program. Unknown if we would qualify through EMS

Color Copy Machines

Model Features	Savin C3535	Xerox 7556	Xerox 7775
Pages per minute	35	55	75 b&w 50 color
Resolution	1200x 1200 dpi	1200 x 2400dpi	2400 x 2400 dpi
Duplexing	√	√	√
Scanning	√	√	√
Maximum paper size	11 x 17	11 x 17	13 x 19
Reduction & enlargement	25 - 400 %	25 - 400 %	25 - 400 %
Paper weight capacity	Up to 140 lbs. Card stock	Up to 120 lbs Card stock	Up to 120 lbs. Card stock
Multi - tray	√	√	√
Staple finishing	√	√	No ** add on feature additional cost
Hole punch finishing	√	√	No ** add on feature additional cost
Memory - Hard Drive	80 GB	160 GB	80 GB
Network scan	√	√	√
Network print	√	√	√
Fax capabilities	Yes	Optional with additional price	Optional with additional price
Maintenance Package	√	√	√
Black & white printing	√	√	√
Color printing	√	√	√
Printing costs based on size of 8 1/2 x 11	0.0125 B & W 0.095 color per copy	0.0066 B & W 0.0496 color per copy	0.0045 B & W 0.0450 color per copy
Cost	\$2,925.00 2008 refurbished 72.00 monthly service fee**	\$257.84 monthly lease for 60 months (service fee included in lease price)	\$256.24 monthly lease for 60 months (service fee included in lease price)

** This price would go down based on actual history of the number of copies we produce. This estimate is based on 5,000 black and white and 1,000 color copies per month.

November 2012

November 2012						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

December 2012						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				November 1	2	3
				8:30am Main Street Board mtg. 6:00pm Parks & Rec		
4	5	6	7	8	9	10
Salute to Veterans		General Election 5:00pm ZBA		5:00pm Main Street Retreat		
11	12	13	14	15	16	17
11:00am Veterans Day Ceremony	12:00pm EDC/LDFA	7:00pm City Commission	9:00am Main Street	6:30pm Housing Commission		7:00am Earlier than the Bird
18	19	20	21	22	23	24
	5:00pm Planning Commission	7:00pm Historic District 7:00pm Historic District		City Offices Closed Thanksgiving 9:00am Turkey Trot 2:30pm Thanksgiving Dinner (Eagles) 5:30pm Airport Advisory Board	City Offices Closed 5:00pm Holiday Open House 6:00pm Santa Parade	
25	26	27	28	29	30	
		12:00pm City Commission				

December 2012

December 2012							January 2013						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
2	3	4	5	6	7	8	6	7	8	9	10	11	12
9	10	11	12	13	14	15	13	14	15	16	17	18	19
16	17	18	19	20	21	22	20	21	22	23	24	25	26
23	24	25	26	27	28	29	27	28	29	30	31		
30	31												

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						December 1 Craft Shows
2	3	4	5	6	7	8
		5:00pm ZBA 6:00pm Joint Boards/Commissi mtg.		8:30am Main Street Board mtg. 6:00pm Parks & Rec		
9	10	11	12	13	14	15
		7:00pm City Commission				
16	17	18	19	20	21	22
	5:00pm Planning Commission 7:00pm Historical Commission			6:30pm Housing Commission		
23	24	25	26	27	28	29
	Christmas Eve (United States) City Offices closed	Christmas City Offices Closed 11:00am Christmas Dinner (Presbyterian) 12:00pm City Commission		5:30pm Airport Advisory Board		
30	31					
	City Offices closed New Year's Eve (United States)					

January 2013

January 2013						
S	M	T	W	T	F	S
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

February 2013						
S	M	T	W	T	F	S
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		January 1, 2013 City Offices Closed New Years Day 5:00pm ZBA		8:30am Main Street Board mtg.		
6	7	7:00pm City Commission	8	9	10	11
13	12:00pm EDC/LDFA	14	15	16	17	18
20	Martin Luther King Day (Unit) 5:00pm Planning Commission	12:00pm City Commission	22	5:30pm Airport Advisory Board	24	25
27	28	29	30	31		