



City of Boyne City

Founded 1856

319 N. Lake Street

Boyne City, Michigan 49712
www.cityofboynecity.com

Phone 231-582-6597
Fax 231-582-6506

BOYNE CITY
CITY COMMISSION REGULAR MEETING
Boyne City Hall
319 North Lake Street
Tuesday, June 11, 2019 at 7:00 p.m.

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. CONSENT AGENDA
The purpose of the consent agenda is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff, or the public may ask that any item(s) on the consent agenda be removed and placed as the last item under new business to receive full discussion. Such requests will be automatically respected.
 - A. Approval of the May 28, 2019 City Commission regular meeting minutes as presented
 - B. Approval of the resignation of Jason Biskner from the Planning Commission effective May 28, 2019
 - C. Approval of Great Lake Energy's METRO Act request as requested and authorize the City Manager to complete and return the necessary paperwork
4. HEARING CITIZENS COMMENTS (on non-agenda items; 5 minute limit)
5. CORRESPONDENCE
 - A. Communication from Ken Allen regarding his desire to not seek reappointment to the Planning Commission
6. CITY MANAGER'S REPORT
7. REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES
 - A. Draft minutes of the May 2, 2019 Main Street Board Meeting
 - B. Draft minutes of the May 7, 2019 Zoning Board of Appeals Meeting
 - C. Draft minutes of the May 9, 2019 Parks & Recreation Commission Meeting
 - D. Draft minutes of the May 13, 2019 LDFA Meeting
 - E. Draft minutes of the May 13, 2019 EDC Meeting
 - F. Draft minutes of the May 20, 2019 Planning Commission Meeting
 - G. Draft minutes of the May 20, 2019 Historical Commission Meeting
 - H. Draft minutes of the May 23, 2019 Historic District Meeting
 - I. Draft minutes of the May 23, 2019 Airport Advisory Board
8. OLD BUSINESS
9. NEW BUSINESS

An Equal Opportunity Provider and Employer

Hometown Feel, Small Town Appeal

- A. GASB 75 Actuarial
Consideration to approve to contract with Rehmann in the amount of \$3,500 to perform an actuarial valuation of the City of Boyne City's OPEB plan using the alternative measurement method and authorize the City Manager to execute the documents
- B. Alley Paving Agreement
Consideration to approve the agreement with the property owners at 221 W Cedar Street and 225 W Cedar Street for paving of the public alley off of Cedar Street and authorize the City Manager execute the agreement and have it recorded with Charlevoix County.
- C. Security Fencing
Consideration to approve a bid from Harbor Fence of Petoskey to repair a section of fencing around the south reservoir on Avalanche in the amount of \$2,397 and authorize the City Manager to execute the documents
- D. Sale of Surplus Holder Tractor Recommendation
Consideration to approve the sale of the 2002 Holder Tractor to Mr. Dan Cahalan pursuant to the conditions of his written offer dated May 17, 2019, and further authorize the City Manager and DPW Director to negotiate as necessary on a fair price in the best interest of the City of Boyne City
- E. SAW Grant Computer Hardware – Software Purchase
Consideration to approve the purchase of computer hardware and software in an amount not to exceed \$16,970 from Marcor Technologies and authorize the City Manager to execute the documents
- F. Collective Bargaining Agreement
Presentation by the City Manager and consideration for approval of 4 year collective bargaining agreement with American Federation of State County and Municipal Employees (AFSCME) Council 25, Local 2759, AFL-CIO which represents the City's full time non-management DPW/Water/Wastewater and Maintenance Employees.

10. GOOD OF THE ORDER

11. ANNOUNCEMENTS

- The next regular City Commission meeting is scheduled for Tuesday, June 25, 2019 at noon

12. ADJOURNMENT



Individuals with disabilities requiring auxiliary aids or services in order to participate in municipal meetings may contact Boyne City Hall for assistance: Cindy Grice, City Clerk/Treasurer, 319 North Lake Street, Boyne City, MI 49712; phone (231) 582-0334

**MAY 28, 2019
REGULAR MEETING**

RECORD OF THE PROCEEDINGS OF THE REGULAR BOYNE CITY COMMISSION MEETING DULY CALLED AND HELD AT BOYNE CITY HALL, 319 NORTH LAKE STREET, ON TUESDAY MAY 28, 2019

CALL TO ORDER

Mayor Neidhamer called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance.

Present: Mayor Tom Neidhamer, Mayor Pro-Tem Ron Grunch, Commissioners Hugh Conklin. Sally Page and Dean Solomon

Absent: None

Staff: Cindy Grice, Michael Cain, Scott McPherson, Mark Fowler, Tim Faas, Kelsie King-Duff, Kevin Spate, Jeff Gaither and Barb Brooks

Others: There were 12 citizens in attendance including a representative from the Petoskey News Review

**CONSENT AGENDA
MOTION**

2019-05-061
Moved by Conklin
Second by Grunch

Approval of the May 14, 2019 City Commission regular meeting minutes as presented

Ayes: 5
Nays: 0
Absent: 0
Motion carried

CITIZENS COMMENTS

Barbara Malpass-Young inquired about the status of the Lofts on Lake Street project. She also noted there was an elderly person who was nearly knocked down by someone on a skateboard near Café Sante. Is there any way to prevent this? Mayor Neidhamer stated we have an ordinance in place prohibiting skateboards and bicycles on sidewalks downtown.

CORRESPONDENCE

None

**CITY MANAGERS
REPORT**

City Manager Cain reported:

- Spring leaf pick up will be wrapping up next week.
 - Several of us participated in MSU's first marijuana webinar. The next session will be on June 20 from 3 – 4:30 p.m. No charge and the public is welcome to attend
 - The North Lake Street and State Street road projects are underway
-

**REPORTS OF
OFFICERS, BOARDS
AND STANDING
COMMITTEES**

None

Consideration to hold a public hearing regarding the establishment of the proposed PA 210 Commercial Rehabilitation district and

**Public Act 210 District
Public Hearing**

based on input received, approve the resolution establishing the district

Mayor Neidhamer opened the Public Hearing at 7:08 p.m.

City Manager Cain discussed the proposed mixed use development. It would be developed by Michigan Community Capital and has received final site plan approval from the Planning Commission. At the Team Boyne on April 12th, MCC investment director Marilyn Crowley outlined MCC's non-profit status and the financial challenges to make a project such as this work. This is consistent with what we have been learning about the economics of residential and other types of developments through the Housing Solutions and other programs over the last couple of years. Even with their non-profit status this project will need outside assistance to make it financially feasible. This is not something unique to MCC or Boyne City. Boyne City has incentivized most of the larger private projects that have occurred in Boyne City, primarily in the Downtown Development Authority (DDA) and Local Development Finance Authority (LDFA) districts.

MCC has been working closely with the Michigan Economic Development Corporation (MEDC) to help close the gap on this and other projects. The MEDC has found MCC, much like Boyne City, to be a reliable partner. Without outside assistance to close their gap, MCC will not be able to make this project work. As in many projects where the MEDC is investing in a community and project, they need to see that all partners have skin in the game. MCC has recently requested the City consider assisting this project financially by providing them relief from increased taxes for a period of years as authorized by the State of Michigan under Public Act 210 of 2005, more commonly known as the Commercial Rehabilitation Act. In summary, the Act allows the property taxes on such a redevelopment to be frozen at their pre-redevelopment levels for a period of up to ten years as determined by the Community. This is very similar to the tax relief we have given to several industrial businesses in our Business Park and elsewhere, except those are allowed for up to twelve years. Under such relief, actual taxes are not decreased but are not increased based on the new value of the redeveloped property for the approved period of time. The theory is that the relief helps the development or investment make financial sense and the taxing jurisdictions will benefit long term since the investment will be there, and fully taxable, long after any period of relief expires.

Given that this proposed redevelopment would take place in the DDA/Main Street district, it would affect them most locally along with the other taxing jurisdictions. The most recent annual tax total for all three properties was \$13,372.83. Even with PA 210 relief granted our local schools would see about \$70,000 per year in additional revenue immediately the tax year after the project is completed. The district proposed to be established consists of just these three properties.

In order to consider granting Commercial Rehabilitation Act Relief two things must happen. First a district allowing such relief to be granted to projects within it must be established. Notice and a hearing on the matter must be provided. Once the district is established a property owner may apply for a Commercial Rehabilitation Exemption Certificate to the City. A separate hearing would need to be held on any application received.

At your April 23rd meeting the City Commission approved moving this project forward so a public hearing on the matter could be held tonight and it the resolution to establish a commercial rehabilitation district (attached) could be considered for approval.

On Tuesday, May 21st a public information meeting regarding Public Act 210 was held. About 18 people attended and we were thanked for our efforts to get the word out about this matter.

Michelle Cortright said she is in favor of granting this incentive for the project. The Main Street Board approved a resolution in support as well.

Barbara Malpass-Young said she doesn't know if we can afford to give this tax abatement. It doesn't seem fair to the others. They have a home for sale in Boyne City. She added that a family deserves to be in a cottage or home, not a big apartment building and this project doesn't answer the housing problems. We need to slow down.

Jane MacKenzie said she feels there is a strong need for these apartments. There is a need across the brood spectrum and this fits.

Scott MacKenzie said he thinks for the last twenty years, we've talked about work force housing. All are needed. We are so fortunate this company has brought the project forward. He strongly encourages approval of this incentive.

Mayor Neidhamer closed the Public Hearing at 7:28 p.m.

Board Discussion: All Commissioners are in support of this incentive. Commissioner Conklin said this is a great developer and a good project for the City to get behind.

MOTION

2019-05-062
 Moved by Conklin
 Second by Page

To approve the proposed resolution establishing the PA 210
 Commercial Rehabilitation district

Ayes: 5
 Nays: 0
 Absent: 0
 Motion carried

**447 State Street
Easement**

Consideration to authorize the City Manager and / or City Clerk / Treasurer to take the necessary steps to complete and execute the draft driveway easement, including any minor modifications necessary to complete the matter.

City Manager Cain stated that over the last few weeks we have been working with the realtor to resolve a driveway access issue for the house at 447 State Street to allow it to be sold. Although the house faces State Street its current access is from the rear across property the City now owns off of Hannah Street. The City bought this property in 2010 from the County as a tax foreclosure. While the property we purchased was used, in part, as the only viable vehicle for access to two pieces of property it had been privately owned and never platted or approved as an alley, contrary to what some believed. There is an undeveloped but platted alley that does go from just north of the east end of the 447 property west to Jefferson Street. However that alleyway does not provide viable access to 447 State Street due to a large hill that would be difficult to get up even if the property was cleared of trees. The City had, some years earlier, apparently placed a storm sewer across the property we purchased in 2010 without obtaining an easement. Our acquisition helped preserve access for the other property owners while protecting our storm drain asset. Since 2010 the informal rear access to 447 State Street has worked as it had for some time, and it still does.

However, with their recent efforts to sell the house and property it was learned that the prospective owner could not get financing for their purchase without more formal access secured. Before you is a draft easement drafted by our City Attorney and a survey prepared showing where the nonexclusive easement would be. Those associated with 447 State are paying for this work to be done. The City would not be responsible for any maintenance associated with this easement. In effect it would continue to be used and operated as a shared driveway.

Staff Comments: None

Citizens Comments: Jamie Woodall, Real estate agent said he did contact other mortgage brokers and appraisers and they agreed it would be very difficult to receive any financing without this easement.

Board Discussion: All are in agreement with the recommendation.

2019-05-063

Moved by Solomon

Second by Grunch

To authorize the City Manager and / or City Clerk / Treasurer to take the necessary steps to complete and execute the draft driveway easement, including any minor modifications necessary to complete the matter

Ayes: 5

Nays: 0

Absent: 0

Motion carried

**Boyne District Library
Update**

The annual presentation from Boyne District Library Director Monica Kroondyk was provided.

**Library Board Member
Appointment
MOTION**

2019-05-064
Moved by Conklin
Second by Page

To approve to appoint Trisha Wright to the Boyne District Library Board with a term expiring on April 30, 2023

Ayes: 5
Nays: 0
Absent: 0
Motion carried

**Marina Rate Discount
Incentives**

Consideration to allow the Harbormaster, with approval from the City Manager to offer various discounts during slower times of the boating season to improve boat traffic and create additional revenue

Harbormaster Barb Brooks said that after speaking with the DNR State Harbor Coordinator regarding our rates and rates that other harbors are using, discount incentives came up in the conversation. I have found that the State is very amenable to offering discounts to increase boater traffic during slower times of the season. Two specific discounts that were discussed were a discounted rate for a stay that is 30 consecutive days or longer and one called a "bookend" where they pay for two consecutive weekends and stay mid-week for free so they don't have to pull the boat out. The only discount we currently offer is stay one night get one night free before Memorial weekend and after Labor Day. After looking at past years boat traffic, I think the 30 consecutive days could be very attractive to people and beneficial to the marina if it started after Memorial Day and ended the last Friday of June. With schools not getting out until mid-June, the weather and lake not always being warm; we really don't start booking up until the last week of June. The bookend option is a good option for after Labor Day. With school back in session and summer vacations over, many people go into what we call weekend "warrior mode". They drop the boat in on Friday, use it for the weekend, pull it on Sunday and turn around and come back the following weekend to drop it back in again. During the weekdays, the marina transient slips sit virtually empty. This guarantees us 2 weekends of revenue and goes a long way in providing a convenient service and goodwill to the customer that they don't have to go through the stress and time of pulling and launching. Discussion with staff, the DNR and other marinas, it appears there doesn't seem to be a downside to these or other discounted incentives if they are fair across the board and kept to slower seasons with the purpose of increasing boater traffic.

Staff Comments: None

Citizens Comments: Barbara Malpass-Young said this is a great idea and will be very popular.

Board Discussion: All are in agreement with the proposal

MOTION

2019-05-065
 Moved by Grunch
 Second by Conklin

To approve to allow the Harbormaster, with approval from the City Manager to offer various discounts during slower times of the boating season to improve boat traffic and create additional revenue

Ayes: 5
 Nays: 0
 Absent: 0
 Motion carried

Good Of The Order

Commissioner Conklin inquired about the City Manager's evaluation forms and moving forward with that.

ADJOURNMENT

Motion by Mayor Neidhamer, second by Commissioner Page to adjourn the Regular City Commission meeting of Tuesday, May 28, 2019 at 8:21 p.m.

Tom Neidhamer
 Mayor

Cindy Grice
 Clerk/Treasurer

Pat Haver

From: Scott McPherson
Sent: Tuesday, May 28, 2019 2:17 PM
To: Michael Cain 
Cc: Pat Haver
Subject: FW: Resignation From Planning Commission

Here is Jason's formal resignation from the Planning Commission. Scott

From: Jason Biskner [mailto:jdbisk@gmail.com]
Sent: Tuesday, May 28, 2019 11:26 AM
To: Scott McPherson <smcpherson@boyncity.com>
Subject: Resignation From Planning Commission

Scott -

Per our conversation this morning, I have accepted a new job that will not allow me to be active with the Planning Commission. Please accept this email as notice that I will be resigning from my Planning Commission seat effective May 2019. I have enjoyed my time serving the community on the board for the past several years and know that there are other qualified community members that will setup to fill the open seat.

You and Pat along with the co-board members have been great to work with and I will miss not being involved, but hope to still play an active role elsewhere among the community.

Have a good day.

Cheers,

Jason Biskner
231-675-3133



City of Boyne City

MEMO

Date: June 7, 2019

To: Mayor Neidhamer and the Boyne City City Commission

From: Michael Cain, City Manager *Mc*

Subject: Great Lake Energy (GLE) Metro Act Request

Attached for the City Commission's review and consideration is a Metropolitan Extension Telecommunications Rights-of-Way Oversight (METRO) Act request from Great Lakes Energy. The request deals with a small extension of new fiber optic cable along Lexamar Drive between and slightly across both Air Industrial Drive and Airview Drive as shown in Exhibit 3 on page 19. This work is associated with GLE's new Trustream fiber optic network installation efforts and appears to provide connectivity to GLE's headquarters and their network. The work done associated with this request is underground and does not pose any problems.

Under the METRO Act the City has very few options other than to approve the request. In this instance I see no reason not to.

RECOMMENDATION: That the City Commission approve Great Lake Energy's METRO act request as requested and authorize the City Manager to complete and return the necessary paperwork.

Options:

- a) Postpone for additional information or consideration
- b) Deny the request
- c) Other options as determined by the City Commission

City of Boyne
Name of local unit of government

**APPLICATION FOR
ACCESS TO AND ONGOING USE OF PUBLIC WAYS BY
TELECOMMUNICATIONS PROVIDERS**

By
Great Lakes Energy Cooperative
(“APPLICANT”)

This is an application pursuant to Sections 5 and 6 of the Metropolitan Extension Telecommunications Rights-of-Way Oversight Act, 2002 PA 48 (the "METRO Act") for access to and ongoing usage of the public right-of-way, including public roadways, highways, streets, alleys, easements, and waterways ("Public Ways") in the Municipality for a telecommunications system. The METRO Act states that "A municipality shall approve or deny access under this section within 45 days from the date a provider files an application for a permit for access to a public right-of-way." MCL 484.3115(3).

This application must be accompanied by a one-time application fee of \$500, unless the applicant is exempt from this requirement under Section 5(3) of the METRO Act, MCL 484.3105(3).

1 GENERAL INFORMATION:

- 1.1 Date: September 5, 2018

- 1.2 Applicant's legal name: Great Lakes Energy Cooperative
Mailing Address: 1323 Boyne Ave.
PO Box 70
Boyne City, MI 49712

- Telephone Number: (888) 485-2537
- Fax Number: _____
- Corporate website: https://www.gtlakes.com

Name and title of Applicant's local manager (and if different) contact person regarding this application:

Bill Scott, CEO of GLE
Mailing Address: 1323 Boyne Ave.
PO Box 70
Boyne City, MI 49712

Telephone Number: (888) 485-2537
Fax Number: _____
E-mail Address: glenergy@glenergy.com

1.3 Type of Entity: (Check one of the following)

- Corporation
- General Partnership
- Limited Partnership
- Limited Liability Company
- Individual
- Other, please describe: Domestic nonprofit corporation

- 1.4 Assumed name for doing business, if any: _____
- 1.5 Description of Entity: **Great Lakes Energy is an electric cooperative, a democratic organization controlled by a board of directors. It is the third-largest Michigan-based electric utility and the largest member-owned power company in Michigan; it has more than 125,000 member-consumers in 26 counties.**
- 1.5.1 Jurisdiction of incorporation/formation; **Michigan**
 - 1.5.2 Date of incorporation/formation; **1/1/1997**
 - 1.5.3 If a subsidiary, name of ultimate parent company; **N/A**
 - 1.5.4 Chairperson, President/CEO, Secretary and Treasurer (and equivalent officials for non-corporate entities). **Mark Carson, Chairperson; Bill Scott, President/CEO, Steve Drake, CFO; and Pat Anzell, VP of Member Services.**

1.6 Attach copies of Applicant's most recent annual report (with state ID number) filed with the Michigan Department of Licensing and Regulatory Affairs and certificate of good standing with the State of Michigan. For entities in existence for less than one year and for non-corporate entities, provide equivalent information. **2017 Annual Report attached; Certificate of Good Standing is N/A. See attached Exhibit 1.**

1.7 Is Applicant aware of any present or potential conflicts of interest between Applicant and Municipality? If yes, describe: No.

1.8 In the past three (3) years, has Applicant had a permit to install telecommunications facilities in the public right of way revoked by any Michigan municipality?

Circle: Yes No

If "yes," please describe the circumstances.

1.9 In the past three (3) years, has an adverse finding been made or an adverse final action been taken by any Michigan court or administrative body against Applicant under any law or regulation related to the following:

- 1.9.1 A felony; or

1.9.2 A revocation or suspension of any authorization (including cable franchises) to provide telecommunications or video programming services?

Circle: Yes No

If "yes," please attach a full description of the parties and matters involved, including an identification of the court or administrative body and any proceedings (by dates and file numbers, if applicable), and the disposition of such proceedings.

1.10 [If Applicant has been granted and currently holds a license to provide basic local exchange service, no financial information needs to be supplied.] If publicly held, provide Applicant's most recent financial statements. If financial statements of a parent company of Applicant (or other affiliate of Applicant) are provided in lieu of those of Applicant, please explain. **No financial statements will be provided. GLE is neither publicly nor privately held; it is an electric cooperative owned solely by its members.**

1.10.1 If privately held, and if Municipality requests the information within 10 days of the date of this Application, the Applicant and the Municipality should make arrangements for the Municipality to review the financial statements.

If no financial statements are provided, please explain and provide particulars.

2 DESCRIPTION OF PROJECT:

2.1 Provide a copy of authorizations, if applicable, Applicant holds to provide telecommunications services in Municipality. If no authorizations are applicable, please explain. **See attached Exhibit 2.**

2.2 Describe in plain English how Municipality should describe to the public the telecommunications services to be provided by Applicant and the telecommunications facilities to be installed by Applicant in the Public Ways. **GLE will be running fiber lines hundreds of miles to facilitate providing broadband services to its members**

2.3 Attach route maps showing the location (including whether overhead or underground) of Applicant's existing and proposed facilities in the public right-of-way. To the extent known, please identify the side of the street on which the facilities will be located. (If construction approval is sought at this time, provide engineering drawings, if available, showing location and depth, if applicable, of facilities to be installed in the public right-of-way).

See attached Exhibit 3

2.4 Please provide an anticipated or actual construction schedule. **Construction will end in November and will resume in the spring of 2019 and continue until November 2019. It will resume again in the spring of 2020 if all of the facilities are not constructed.**

2.5 Please list all organizations and entities which will have any ownership interest in the facilities proposed to be installed in the Public Ways. **Only GLE will have ownership interest, but it will lease certain facilities to its wholly-owned subsidiary—Great Lakes Energy Connections.**

2.6 Who will be responsible for maintaining the facilities Applicant places in the Public Ways and how are they to be promptly contacted? If Applicant's facilities are to be installed on or in existing facilities in the Public Ways of existing public utilities or incumbent

telecommunications providers, describe the facilities to be used, and provide verification of their consent to such usage by Applicant. - Pat Anzell: glenergy@glenergy.com

Fiber cable and associated equipment will be installed on GLE's own existing overhead electric poles and along the same electric underground corridors as GLE's underground lines.

3 TELECOMMUNICATION PROVIDER ADMINISTRATIVE MATTERS:

Please provide the following or attach an appropriate exhibit.

3.1 Address of Applicant's nearest local office;

Boyne City Headquarters 1323 Boyne Avenue Boyne City, MI 49712

3.2 Location of all records and engineering drawings, if not at local office;

All records at local office

3.3 Names, titles, addresses, e-mail addresses and telephone numbers of contact person(s) for Applicant's engineer or engineers and their responsibilities for the telecommunications system;

See attached Exhibit 4

3.4 Provide evidence of self-insurance or a certificate of insurance showing Applicant's insurance coverage, carrier and limits of liability for the following:

3.4.1 Worker's compensation;

3.4.2 Commercial general liability, including at least:

3.4.2.1 Combined overall limits;

3.4.2.2 Combined single limit for each occurrence of bodily injury;

3.4.2.3 Personal injury;

3.4.2.4 Property damage;

3.4.2.5 Blanket contractual liability for written contracts, products, and completed operations;

3.4.2.6 Independent contractor liability;

3.4.2.7 For any non-aerial installations, coverage for property damage from perils of explosives, collapse, or damage to underground utilities (known as XCU coverage);

3.4.2.8 Environmental contamination;

3.4.3 Automobile liability covering all owned, hired, and non-owned vehicles used by Applicant, its employee, or agents.

See attached Exhibit 5

3.5 Names of all anticipated contractors and subcontractors involved in the construction, maintenance and operation of Applicant's facilities in the Public Ways.

See attached Exhibit 6

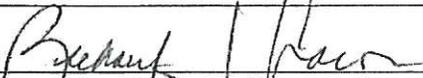
4 **CERTIFICATION:**

All the statements made in the application and attached exhibits are true and correct to the best of my knowledge and belief.

September 5, 2018
Date

NAME OF ENTITY ("APPLICANT")

Great Lakes Energy Cooperative

By: 
Type or Print Name: **Richard J. Aaron**

General Counsel
Title

S:\metroapplicationform.doc

Exhibit 1

**DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CORPORATIONS, SECURITIES & COMMERCIAL LICENSING BUREAU
NONPROFIT CORPORATION ANNUAL REPORT
2017**

On behalf of the corporation, I certify that no changes have occurred in the required information since the last year filed annual report.

Identification Number 744697	Corporation Name GREAT LAKES ENERGY COOPERATIVE
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Resident agent name and mailing address of the registered office

WILLIAM SCOTT

P.O. BOX 70
BOYNE CITY MI 49712

The address of the registered office

1323 BOYNE AVE

BOYNE CITY MI 49712

Describe the purpose and activities of the corporation during the year covered by this report:

Electronic Signature

Filed By	Title	Phone
NICOLE YOUNGS	AUTHORIZED OFFICER OR AGENT	231-487-1331

I certify that this filing is submitted without fraudulent intent and that I am authorized by the business entity to make any changes reported herein.

Payment Information

Payment Amount	Payment Date/Time	Reference Nbr
\$ 20	07/14/2017 13:27:46	71315 6800 744697 2017

Exhibit 2

STATE OF MICHIGAN
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION

* * * * *

In the matter of the application of)
GREAT LAKES ENERGY CONNECTIONS, INC.,)
for a license to provide basic local exchange service)
in designated exchanges.)
_____)

Case No. U-20256

At the August 28, 2018 meeting of the Michigan Public Service Commission in Lansing,
Michigan.

PRESENT: Hon. Sally A. Talberg, Chairman
Hon. Norman J. Saari, Commissioner
Hon. Rachael A. Eubanks, Commissioner

ORDER

On June 21, 2018, Great Lakes Energy Connections, Inc., (Great Lakes) filed an application, under the Michigan Telecommunications Act (MTA), MCL 484.2101 *et seq.*, for a temporary and a permanent license to provide basic local exchange service in the exchanges identified in the list attached as Exhibit A to the amended application. On July 18, 2018, Great Lakes filed an amended application.

MCL 484.2301(2) states: "Pending the determination of an application for a license, the commission without notice and hearing may issue a temporary license for a period not to exceed 1 year." Great Lakes states that a temporary license will allow it to promptly begin negotiating interconnection arrangements with the incumbent carriers which is a prerequisite to its commencement of service in Michigan.

THEREFORE, IT IS ORDERED that:

A. Great Lakes Energy Connections, Inc., is granted a temporary license to provide basic local exchange service in the exchanges identified in the list attached as Exhibit A to this order. The temporary license shall expire upon issuance of the final order granting or denying the application for a permanent license.

B. Great Lakes Energy Connections, Inc., shall provide basic local exchange service in accordance with the regulatory requirements specified in the Michigan Telecommunications Act, MCL 484.2101 *et seq.*, including the number portability provisions of MCL 484.2358, the access restructuring mechanism contribution requirements of MCL 484.2310 and Case No. U-16183, the anti-slamming procedures adopted in Case No. U-11900, and the number reclamation process adopted in Case No. U-12703.

C. Before commencing basic local exchange service under the temporary license, Great Lakes Energy Connections, Inc., shall submit its tariff reflecting the services that it will offer and identifying the exchanges in which it will offer service.

The Commission reserves jurisdiction and may issue further orders as necessary.

Any party desiring to appeal this order must do so by the filing of a claim of appeal in the Michigan Court of Appeals within 30 days of the issuance of this order, pursuant to MCL 484.2203(12). To comply with the Michigan Rules of Court's requirement to notify the Commission of an appeal, appellants shall send required notices to both the Commission's Executive Secretary and to the Commission's Legal Counsel. Electronic notifications should be sent to the Executive Secretary at mpscedockets@michigan.gov and to the Michigan Department of the Attorney General – Public Service Division at pungpl@michigan.gov. In lieu of electronic submissions, paper copies of such notifications may be sent to the Executive Secretary and the Attorney General – Public Service Division at 7109 W. Saginaw Hwy., Lansing, MI 48917.

MICHIGAN PUBLIC SERVICE COMMISSION



Sally A. Talberg, Chairman

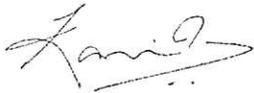


Norman J. Saari, Commissioner



Rachael A. Eubanks, Commissioner

By its action of August 28, 2018.



Kavita Kale, Executive Secretary

EXHIBIT A

Great Lakes Energy Connections, Inc.

<u>Rate Center</u>	<u>ILEC</u>
Alanson	CenturyTel of Michigan, Inc.
Alba	Pigeon Telephone Co.
Alden	Frontier North, Inc.
Allegan	Frontier North, Inc.
Allendale	Ace Telephone Company of Michigan, Inc.
Amble	Michigan Central Broadband Company, LLC
Atlanta	Frontier North, Inc.
Baldwin	AT&T Michigan
Banfield	Barry County Telephone Company
Barryton	Frontier North, Inc.
Beaverton	AT&T Michigan
Bellaire	Frontier North, Inc.
Big Rapids	AT&T Michigan
Blanchard	Blanchard Telephone Company
Borculo	CenturyTel Midwest – Michigan, Inc.
Boyne City	AT&T Michigan
Boyne Falls	Century Tel of Michigan, Inc.
Brutus	Century Tel of Michigan, Inc.
Caledonia	AT&T Michigan
Carr	Carr Telephone Company
Casnovia	AT&T Michigan
Cedar Springs	AT&T Michigan
Central Lake	Frontier North, Inc.
Charlevoix	AT&T Michigan
Chester	Michigan Central Broadband Company, LLC
Chippewa Lake	CenturyTel Midwest – Michigan, Inc.
Clam River	Frontier North, Inc.
Conklin	Frontier North, Inc.
Coopersville	Frontier North, Inc.
Coral	AT&T Michigan
Delton	Barry County Telephone Company
Dorr	AT&T Michigan
Drenthe	Ace Telephone Company of Michigan, Inc.
East Jordan	AT&T Michigan
Eastport	Frontier North, Inc.
Edmore	Frontier North, Inc.
Elk Rapids	AT&T Michigan
Ellsworth	Frontier North, Inc.
Elmira	Century Tel of Michigan, Inc.
Ewart	AT&T Michigan
Farwell	AT&T Michigan
Fife Lake	AT&T Michigan
Fountain	AT&T Michigan
Freeport	AT&T Michigan
Freesoil	AT&T Michigan

Great Lakes Energy Connections, Inc. Exhibit A

<u>Rate Center</u>	<u>ILEC</u>
Fremont	AT&T Michigan
Gaylord	Frontier North, Inc.
Gladwin	AT&T Michigan
Grant	AT&T Michigan
Grayling	Frontier North, Inc.
Greenville	AT&T Michigan
Hamilton	Frontier North, Inc.
Harbor Springs	AT&T Michigan
Harrison	AT&T Michigan
Hart	Frontier North, Inc.
Hastings	AT&T Michigan
Hesperia	Frontier North, Inc.
Hickory Corners	TDS Telecom/Communications Corporation of Michigan
Higgins Lake	Frontier North, Inc.
Holton	Frontier North, Inc.
Hopkins	AT&T Michigan
Howard City	Frontier North, Inc.
Hoxeyville	Ace Telephone Company of Michigan, Inc.
Indian River	AT&T Michigan
Irons	AT&T Michigan
Kalkaska	AT&T Michigan
Kingsley	CenturyTel of Northern Michigan, Inc.
Lake of the North	Pigeon Telephone Co.
Lakeview	Frontier North, Inc.
Le Roy	AT&T Michigan
Levering	Century Tel of Michigan, Inc.
Lewiston	Frontier North, Inc.
Ludington	Frontier North, Inc.
Luther	AT&T Michigan
Mackinaw City	AT&T Michigan
Mancelona	AT&T Michigan
Manistee	AT&T Michigan
Manistee River	Michigan Central Broadband Company, LLC
Marion	AT&T Michigan
Marne	AT&T Michigan
McBride	Frontier North, Inc.
Mecosta	CenturyTel Midwest - Michigan, Inc.
Merritt	Century Tel of Michigan, Inc.
Middleville	AT&T Michigan
Mio	Frontier North, Inc.
Moline	AT&T Michigan
Moorestown	Century Tel of Michigan, Inc.
Morley	AT&T Michigan

Great Lakes Energy Connections, Inc. Exhibit A

<u>Rate Center</u>	<u>ILEC</u>
Newaygo	AT&T Michigan
Pellston	AT&T Michigan
Pentwater	Frontier North, Inc.
Petoskey	AT&T Michigan
Pine Lake	Barry County Telephone Company
Plainwell	AT&T Michigan
Ravenna	Frontier North, Inc.
Reed City	AT&T Michigan
Remus	Frontier North, Inc.
Roscommon	Frontier North, Inc.
Sand Lake	AT&T Michigan
Scottville	AT&T Michigan
Shelby	Frontier North, Inc.
Six Lakes	Frontier North, Inc.
South Boardman	Ace Telephone of Michigan
Sparta	AT&T Michigan
St. James	TDS Telecom/Island Telephone Company (MI)
Stanwood	Frontier North, Inc.
Torch River Bridge	Frontier North, Inc.
Trufant	AT&T Michigan
Tustin	AT&T Michigan
Vanderbilt	Frontier North, Inc.
Walled Lake	AT&T Michigan
Walloon Lake	AT&T Michigan
Wayland	AT&T Michigan
Wellston	Kaleva Telephone Company
White Cloud	AT&T Michigan
Whitehall	Frontier North, Inc.
Wolverine	AT&T Michigan

PROOF OF SERVICE

STATE OF MICHIGAN)

Case No. U-20256

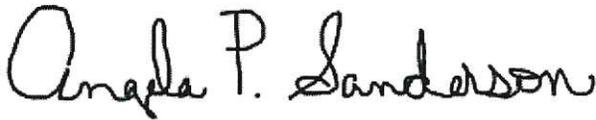
County of Ingham)

Lisa Felice being duly sworn, deposes and says that on August 28, 2018 A.D. she electronically notified the attached list of this **Commission Order via e-mail transmission**, to the persons as shown on the attached service list (Listserv Distribution List).



Lisa Felice

Subscribed and sworn to before me
this 28th day of August 2018



Angela P. Sanderson
Notary Public, Shiawassee County, Michigan
As acting in Eaton County
My Commission Expires: May 21, 2024

Service List for Case: U-20256

Name	Email Address
Emily A. Jefferson	jeffersone1@michigan.gov
Great Lakes Energy Connections Inc	slamp@glenergy.com
Richard J. Aaron	raaron@dykema.com
Suzanne Sonneborn	sonneborns@michigan.gov

Exhibit 3

Altair Drive

Air Industrial Park

Airview Drive

Melrose Township

City of Boyne City

Lexa Mar Drive

Lexa Mar Drive

M 75
East Division Street



Boyne Rapids Adventure Golf

Boyne Valley Township

Lexa Mar Drive

Wilson Township

Moll Drive

M 75

bl

Nordic Drive

Exhibit 4

Scott Blecke, Vice-President Engineering
PO Box 70, Boyne City, MI 49712
sblecke@glenergy.com
231-487-1358

Project Oversight

Joe McHugh, Manager of Distribution Fiber Assets
PO Box 70, Boyne City, MI 49712
jmchugh@glenergy.com
231-487-1372

Field Design Oversight

Justin Chase, Engineering Supervisor
PO Box 70, Boyne City, MI 49712
jchase@glenergy.com
231-487-1315

Mapping/GIS Coordinator

Exhibit 5

CERTIFICATE OF INSURANCE

8/15/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

THIS IS TO CERTIFY THAT: **Great Lakes Energy Cooperative**
 P.O. Box 70
 Boyne City, MI 49712-0070



FEDERATED RURAL ELECTRIC
 INSURANCE EXCHANGE

NAIC: 11118
 P.O. Box 15147, Lenexa, KS 66285-5147
 (913) 541-0150 fax (913) 541-9004
 www.federatedrural.com

IS, AT THE ISSUE DATE OF THIS CERTIFICATE, INSURED BY THE COMPANY UNDER THE POLICY(IES) LISTED BELOW. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

TYPE OF INSURANCE	POLICY NUMBER	POLICY DATES	LIMITS (\$)	
GENERAL LIABILITY COMMERCIAL GENERAL LIABILITY OCCURRENCE-BASIS COMPREHENSIVE FORM PREMISES / OPERATIONS UND / EXPLOSION & COLLAPSE PRODUCTS / COMP OPS CONTRACTUAL BROAD-FORM PROPERTY DAMAGE NO GENERAL AGGREGATE	21 ARB 043-18	4/1/2018 to 4/1/2020	EACH OCCURRENCE	\$2,000,000
			DAMAGE TO RENTED PREMISES	\$2,000,000
			MED EXP (PER PERSON)	\$1,000
			PERSONAL & ADV INJURY	\$2,000,000
AUTOMOBILE ANY AUTO HIRED & NON-OWNED AUTO GARAGE LIABILITY (ANY AUTO)	21 ARB 043-18	4/1/2018 to 4/1/2020	COMBINED SINGLE LIMIT (EACH ACCIDENT)	\$2,000,000
			COMP DEDUCTIBLE	\$500
			COLLISION DEDUCTIBLE	\$500
UMBRELLA LIABILITY OCCURRENCE-BASIS \$10,000 SELF-INSURANCE RETENTION	21 UMB 043-18	4/1/2018 to 4/1/2020	EACH OCCURRENCE	\$10,000,000
			PRODUCTS-COMP/OP AGG	\$10,000,000
WORKERS COMPENSATION AND EMPLOYERS LIABILITY	21 WC 043-18	8/1/2018 to 8/1/2019	WC LIMITS	STATUTORY
			E.L. EACH ACCIDENT	\$500,000
			E.L. DISEASE EACH EMPLOYEE	\$500,000
			E.L. DISEASE - POLICY LIMIT	\$500,000
ALL-RISK BLANKET PROPERTY	21 ARB 043-18	4/1/2018 to 4/1/2020	PROPERTY LIMIT	\$34,742,816
			PROPERTY DEDUCTIBLE	\$500
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EQUIPMENT / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS				

CERTIFICATE HOLDER:
 STATE OF MICHIGAN

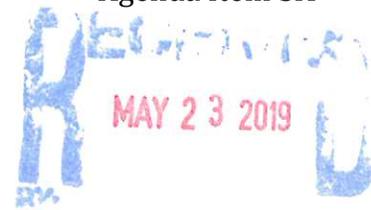
CANCELLATION:
 SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE:

Wm C. West

Exhibit 6

Great Lakes Energy
Wolf Line Construction
Roemer Utility Services
Spligitty Fiber Optic Services



Dear Mr. Cain,

I want to thank you and the City Commissioners for the opportunity to serve as a Boyne City Planning Commissioner for the past several years, and for the experience of witnessing a passionately managed development vision bear long-awaited, new fruit.

I regret, however, that I must ask not to be re-appointed for another term of service. It turns out that my business activities are taking a big step forward this year after seven years of continuous growth and development, and I will be too thoroughly consumed by these endeavors for the foreseeable future to participate as a Commissioner on a regular basis.

I am grateful to have been a member of this increasingly attractive, small town destination, and I want to acknowledge the many dedicated, selfless, citizen-volunteers who have helped chart the course of this present progress. It's these volunteers who, along with your organization and Staff, have done the really hard work it has taken to re-make this City's infrastructure, image, reputation, and continually improving sense of vibrancy. The positive community attitude has been infectious, and I am looking forward to adding more value as both a retailer and producer of very high quality, locally sourced foods.

As my term on the Boyne City Planning Commission is now expired, I can now feel better informed about potential options I may have for further business growth in Boyne City. This summer I will be employing four or more individuals - two full time market managers and two or three part-time market helpers - to bring Ken's Fresh Fish and Ken's Fresh Fish 'N Tales to a number of area Farmers Markets, including our Wednesday and Saturday presence in Veteran's Park. Additionally, I have just established (but not yet officially announced) a new, corporate entity named Ken's Real Food, Inc., and I will be exploring potential new operating locations throughout the area. Joel Schraw (Schraw Associates) is the Registered Agent for Ken's Real Food, Inc., and on-line information will be made available via KensRealFood.com, when brought on-line (tent. June 1, 2019).

Again, thank you and the City Commission for the opportunity to serve.

Sincerely yours,

Kenneth E. "Ken the Fish Guy" Allen



Approved: _____

Meeting of May 2, 2019 MINUTES OF THE BOYNE CITY MAIN STREET BOARD REGULAR MEETING HELD ON THURSDAY, MAY 2, 2019 at 8:30 AM CITY HALL, 319 NORTH LAKE STREET

Call to Order Chair Chris Bandy called the meeting to order at 8:32 a.m.

Roll Call Present: Jodie Adams, Chris Bandy, Michael Cain, Michelle Cortright, Patti Gabos, Becky Harris, Patrick Little, Pat O’Brien and Rob Swartz

Meeting Attendance Absent: None
City Staff: Main Street Director Kelsie King-Duff, Recording Secretary Jane Halstead, Assistant Planner Patrick Kilkenny, Main Street Assistant Ingrid Day

Public: One

Then New Office Signage topic under Consent Agenda was moved to the last item under New Business.

Consent Agenda MOTION **Cain moved, Swartz seconded, PASSED UNANIMOUSLY**
to approve the April 4, 2019 Main Street Board meeting minutes as presented
to approve the 2019 Accredited member Sublicense Agreement
to approve the holiday lighting contract with Hometown Decoration and Display
to approve the contract with Michigan Barefoot Memories Photography Services

Citizens Comments None.

Correspondence Received and filed.

Committee Reports **Organization**
Minutes received and filed. Michelle Cortright reviewed the highlights:
The Main Street office has moved.
The Organization Committee is recommending 3 weeks of paid vacation for Kelsie. It is recommended that we decline Michigan Main Street Technical assistance this year.
A parking training session is coming up.
Two board seats expire in January and potential successors were discussed.
The concept of a comprehensive community-wide calendar was discussed.
The next Organization Committee meeting is May 14th.

Promotion/Marketing

The new banner program for downtown continues. The bracket system is being upgraded. Six new banners have been ordered.

Design

The Committee is getting prices for the downtown historic signs in an etched format from Bruce Janssens.

Façade applications have been coming in – they are due today.

The Committee discussed the Lofts on Lake.

Economic Vitality/Team Boyne

Minutes received and filed.

Marilyn Crowley from Michigan Community Capital provided an overview (via Skype) of the updated plans for the Loft of Lake Street development. The discussion was in depth and many questions were answered.

Farmer’s Market

A new layout for the market in the park was designed.

The Market moves outside May 18th.

The Saturday market is full.

Director’s Report

Received and filed.

Unfinished Business

None.

New Business

Lofts On Lake Street

Lofts On Lake Street

Consideration to approve the resolution in support of the Lofts On Lake Street project.

Updated plans of the projected were included in the agenda packet. The Design Committee has met with representatives from the project and supports it. The project will go to the Planning Commission on May 20th for full site plan approval. The Main Street Board agreed to approve the resolution with two amendments to the resolution: Boyne Home Solutions should be changed to Boyne Housing Solutions and the project should be supported as of the April 15, 2020 plans presented.

MOTION

Cortright moved, Harris seconded, PASSED UNANIMOUSLY to approve the resolution in support of the Lofts on Lake Street project with discussed amendments.

Otwell Mawby Consulting Services

Otwell Mawby Consulting Services

Consideration to approve the proposal from Otwell Mawby in the amount of \$4,950 for consulting services related to the Lofts on Lake Street project.

The Lofts on Lake Street will be seeking financial incentives for their project including tax incentives through Public Act 210. Basically their tax payments would

remain at their current level. There would be no additional taxes on their development for up to 10 years. The tax abatement is necessary to make the project viable. Main Street would contract with Otwell Mawby to help guide us through PA210 process and look out for our interests.

MOTION

Cortright moved, Adams seconded, PASSED UNANIMOUSLY to approve the proposal from Otwell Mawby in the amount of \$4,950 for consulting services related to the Lofts on Lake Street project.

Boyer City Main Street Strategic Plan

Boyer City Main Street Strategic Plan

Consideration to adopt the Boyer City Main Street Strategic Plan.

Bob Thomas of the Michigan Chamber of Commerce provided Main Street with a written summary of the work done at the March 13th Main Street Strategic Planning session. Kelsie will take the plan to the various committees to see which items each committee will take on. It was suggested that we have a follow up meeting next year with Bob Thomas to see how we did with our action items.

MOTION

Cain moved, Swartz seconded, PASSED UNANIMOUSLY to adopt the Boyer City Main Street Strategic Plan as presented.

Vacation Time

Vacation Time for Kelsie-King Duff

Consideration to add 1 week of vacation time to the Executive Director's yearly allotments, as recommended by the Organization Committee.

Kelsie King-Duff requested an additional week of vacation time. She was scheduled to receive an additional week after working four years for Main Street. This would give her an extra week 2 years earlier than currently set up.

MOTION

Cortright moved, Gabos seconded, PASSED UNANIMOUSLY to add one week of vacation time to the Executive Director's yearly allotment.

Financial Report Review

The Financial Report was received and filed.

New Office Signage

New Office Signage

Consideration to approve the proposal from The Wood Shop for signage for the new Main Street office for up to \$2,200 for materials and labor.

A sign is needed for the new Main Street office. It has been coordinated with the Boyer Area Chamber of Commerce signage and the cost will be shared. The proposal for up to \$2,200 includes building signage and directional signage that

matches current signage. Kelsie will also update our google account and other social media sites with the new address.

MOTION

Cain moved, Little seconded, PASSED with Jodie Adams abstaining from the vote to approve the proposal from the Wood Shop for signage at the new Main Street office for up to \$2,200 for material and labor.

Good Of The Order

- The Chamber of Commerce has completed their move and they are up and running. They plan to hold an open house in conjunction with Main Street in early June.
 - Today is the 14th anniversary for Pat O'Brien Real Estate's location at Park & Water Street.
 - The closing for the 40 acre purchase on Erickson Road adjacent to the Boyne School Forest Trails is May 15th. This was a great collaborative effort between the Walloon Lake Trust & Conservancy and TOMMBA.
 - Thank you to Charlevoix Landscape for their donation of office furniture to the Main Street office.
 - The road project on M-75 has started. Paving is set to begin May 20th.
 - There will be a public information meeting on the Lake Street paving project on May 8th. Front Street is also being repaired.
 - Currently there are no plans for the old Chamber building. Its future is still being assessed.
 - There will be an educational meeting on parking May 7th. Annika Norris who worked on the parking study last summer, will participate.
 - Buff up Boyne is Saturday, May 4th.
 - House Bill 4046 is being considered which would limit community input on rentals.
-

Motion to go into Closed Session MOTION

Cain moved, Cortright seconded, PASSED UNANIMOUSLY to go into closed session regarding Attorney/Client Privilege document as provided in MCL 15.268 (h) of the Michigan Open Meetings Act (PA 267 of 1976) at 9:32 a.m.

Motion to Close the Closed Session MOTION

Cortright moved, Cain seconded, PASSED UNANIMOUSLY to close the closed session and return to open session at 10:12 a.m.

Adjournment

Adams moved, O'Brien seconded, PASSED UNANIMOUSLY to adjourn the May 2, 2019 meeting of the Boyne City Main Street Board at 10:12 a.m.

Approved: _____

**Meeting Of
May 7, 2019**

Record of the proceedings of the Boyne City Zoning Board of Appeals meeting held at Boyne City Hall, 319 N. Lake Street, on Tuesday, May 7, 2019 at 5:00 p.m.

Call To Order

Chair Kubesh called the meeting to order at 5:00 p.m.

Roll Call

Present: Bob Carlile, Pat Kubesh, John McClorey and Roger Reynolds
Absent: None
Vacancy: One

Meeting Attendance

City Officials/Staff: Assistant Planning and Zoning Administrator Patrick Kilkenny and Recording Secretary Pat Haver
Public Present: Three

**Approval of the Minutes
MOTION**

ZBA 2019-5-7-2
Carlile moved, Reynolds seconded, PASSED UNANIMOUSLY, a motion to approve the September 11, 2018 meeting minutes as presented, with the correction of Murray added under the ayes for motion 2018-9-11-5A.

**Hearing Citizens Present
Correspondence(s)**

None

New Business

**Variance Request
413 Bay St.
Kurt and Brigit Anthony**

Public Hearing opened at 5:02 pm

Assist Zoning Administrator Patrick Kilkenny reviewed his staff report that was included in the agenda packet. The applicant is seeking relief from the 15 foot rear yard setback; due to the steep slopes in the amount of five feet (5'). In reviewing ZBA records in the vicinity, four relevant cases on Bay Street have been before the ZBA also requesting relief from the rear yard setback.

Eric Render: Contractor for the applicant. – The steep topography is very limiting for a building envelope. As evidenced in the past, this issue has come up with other lots in the immediate area. As this lot is a bit deeper, we are not requesting as much relief, only 5 feet.

Public Hearing closed at 5:06 pm

Board Discussion

With no further discussion, *Kubesh facilitated the discussion on the General Findings of Fact and wanted one point added; Bay Street has limitations as the right of way is pushed to the North due to existing topography and narrowness of the road*, and then moved onto the Findings of Fact under Section 24.80

FINDINGS OF FACT UNDER SECTION 24.80. – NON-USE VARIANCES

In hearing and deciding appeals for variances, the Board shall adhere to the following criteria in determining whether or not practical difficulties and/or unnecessary hardships exist:

1. Requiring the owner to comply with the regulations governing area,

setbacks, frontage, height, bulk, density or other non-use requirements would unreasonably prevent the owner from using the property for a permitted purpose, or would render conformity with such regulations unnecessarily burdensome. *Affirmative looking at the practical difficulties and the steep slopes in the vicinity*

2. The variance granted is the smallest variance necessary to do substantial justice to the owner as well as to other property owners. *Affirmative*
3. The variance can be granted in such a fashion that the spirit of the ordinance will be observed and public safety and welfare secured. *Affirmative; 4 other previous variance requests have been granted in the vicinity due to the topography. Concerned about safety with the winter snow and ice pack on a steep driveway*
4. The need for the variance is not self-created. *Affirmative, due to the topography of the area*
5. The need for the variance is due to unique circumstances of the property itself, and not due to general conditions in the area or to circumstances related to the owner personally or to others residing on the property. *Affirmative, due to the steep topography of this lot.*

The Board shall grant no variance if it finds an application does not meet all of the above listed criteria for determining whether or not a practical difficulty and/or unnecessary hardship exists.

MOTION

Motion by Carlile, seconded by Reynolds to recommend approval of the requested variance as presented; five feet (5') of relief from the fifteen foot (15') rear yard setback.

2019-5-7-5A.

Roll Call

Ayes: Carlile, Kubesh, McClorey and Reynolds

Nays: None

Abstain: None

Absent: None

Vacancy: One

Motion Carries

**Kubesh and Reynolds Term
Expiration: September
2019**

MOTION

The term of Pat Kubesh and Roger Reynolds are due to expire in September 2019. Both members have indicated they are willing to serve another three year term. After board discussion, **motion by McClorey, seconded by Carlile**, to recommend to the City Commission the reappointment of Pat Kubesh and Roger Reynolds to a three year term on the Zoning Board of Appeals to expire on September 1, 2022.

ZBA 2019-5-7-5B.

Roll Call

Ayes: Carlile, Kubesh, McClorey and Reynolds

Nays: None

Abstain: None

Absent: None

Vacancy: One

Motion Carries

Election of Officers
MOTION

Motion by McClorey, seconded by Reynolds, to leave the slate of officers as they currently are, Pat Kubesh as Chair and Bob Carlile as Vice Chair of the Zoning Board of Appeals

ZBA 2019-5-7-5C.

Roll Call

Ayes: Carlile, Kubesh, McClorey and Reynolds

Nays: None

Abstain: None

Absent: None

Vacancy: One

Motion Carries

Adoption of the 2019 Meeting Calendar
MOTION

ZBA 2019-5-7-5D

Included in the agenda packet is the 2019 meeting calendar for your review and consideration. **Motion by Reynolds, seconded by Carlile, PASSED UNANIMOUSLY,** to adopt the calendar as presented for January 2019 through May 2020 with the meetings to be held the 1st Tuesday of each month at 5:00 pm.

Recommendation for Zoning Board of Appeals Appointment Monica Ross
MOTION

Assistant Planning Director Kilkenny reviewed his staff report included in the agenda packet. There is a vacancy on the board with a term ending September 1, 2021. There was 1 submitted application for the position, and Monica Ross was invited to the meeting to meet and speak with the board. After board discussion, **motion by Kubesh, seconded by Carlile, PASSED UNANIMOUSLY,** to recommend to the City Commission the appointment of Monica Ross to fill the vacancy on the Zoning board of Appeals, with a term expiring September 1, 2021.

Old Business and Reports of Officers, Boards and Standing Committees

None

Good of the Order
Announcements

Pat Kubesh will be unavailable for the July meeting

The next meeting of the Boyne City Zoning Board of Appeals is scheduled for June 4, 2019 at 5:00 p.m.

Adjournment
MOTION

ZBA 2019-5-7-10

McClorey moved, Carlile seconded, PASSED UNANIMOUSLY a motion to adjourn the Tuesday, May 7, 2019 Boyne City Zoning Board of Appeals meeting at 5:29 p.m.

Pat Kubesh, Chair

Pat Haver, Recording Secretary



Approved:

Meeting of May 9, 2019	RECORD OF THE PROCEEDINGS OF THE REGULAR BOYNE CITY PARKS AND RECREATION COMMISSION MEETING HELD AT 5:00 P.M. AT CITY HALL ON THURSDAY, MAY 9, 2019.
Call to Order	Meeting was called to order by Chair Mike Sheean at 5:00 p.m.
Roll Call	Present: Mike Sheean, Diane Sterling, Jo Bowman, Hugh Conklin, Rob Weick and Gow Litzenburger
Meeting Attendance	Absent: Lisa Alexander and Greg Vadnais City Staff: DPW superintendent Tim Faas and recording secretary Barb Brooks
Excused Absences **MOTION	Public Present: four (4) Conklin moved, Sterling seconded, PASSED UNANIMOUSLY to excuse the absence(s) of Vadnais and Alexander
Approval of Minutes **MOTION	Conklin moved, Litzenburger seconded, PASSED UNANIMOUSLY a motion approving the April 11, 2019 meeting minutes as presented
Citizens Comments (on non-agenda items)	<ul style="list-style-type: none">• James and Jane Hawkins who live in Lakeview Village, inquired as to the status of the Open Space property and what, if any, plans there are for it.• Tom Smith expressed interest in serving on the board again now that he is not working out west during the winter months.• City Manager Cain announced that the City is the recipient of a \$408,000 grant from the MEDC to finish the pavilion project.• Sidney Steib inquired as to whether the board would be discussing the proposed memorial garden in honor of Betty Shaver. (It was not on the agenda and will not be discussed)
Director's Report	Director Faas provided a written report included in the agenda packet and also updated the board the status of the seasonal labor staff and the County Parks Millage projects. Public works staff will also be starting on the shade shelter at the 1910 Waterworks site when finished with the Riverside Park project.
Correspondence	None
Reports of Officers, Boards, and Standing Committees	Park Inspection Reports – Rotary Park: Facilities were clean but bathroom doors are in poor condition, a dedication sign at the tennis courts needs some care and the sign at the born learning trail is down.

Riverside Park: Bowman offered to investigate what needs to take place to develop and enhance the birding opportunities at the park.

Boyne River Nature Trail: Looks great

Sunset Park: Discussion that it could use some trees for shade and/or a shade structure. Also discussed the fate of the log cabin that housed the Chamber of Commerce.

Veterans Park: Discussion regarding the consideration of tree plantings in the park to replace what was lost in last year's wind storms.

Unfinished Business

Evangeline Township Property Purchase Update

Evangeline Township trustee Michelle Cortright updated the board on the property purchase in the township that is adjacent to the City's property and the School Forest Trails. The Walloon Lake Trust and Conservancy will close on the sale May 15, 2019 and the Conservancy and TOMMBA will enter into an agreement for the trail development on May 20, 2019.

Memorial Donation Policy

Litzenburger elaborated on the memorial tree donation program in Harbor Springs. The general consensus of the board was that the policy drafted by Faas was a good start and could be tweaked as needed in the future.

June Parks Tours

The board discussed which parks they wanted to visit. The general consensus was Rotary, Riverside, Sunset and Peninsula. The tour will begin immediately following the regular meeting

New Business

Ongoing Project Status Review

Brooks discussed the table of ongoing projects list on the agenda and the fact that monthly reviews probably don't make sense and suggested quarterly. Faas will be responsible for filling in the progress column.

Marina Improvement / Expansion Update

Brooks reported that EGLE (formerly known as the MDEQ) has issued an approval on our permit application. The US Army Corps of Engineers (USACE) is currently accepting public comment regarding the project and will generally weigh in after action is taken by EGLE. At this time she does not have any reason to believe the permit will be denied by USACE as they have expressed very few concerns regarding the project.

The May 9, 2019 meeting of the Parks and Recreation Board was adjourned at 6:15 p.m.

Barb Brooks, Recording Secretary



Approved: _____

**MEETING OF
May 13, 2019**

**MINUTES OF THE BOYNE CITY LOCAL DEVELOPMENT FINANCE
AUTHORITY MEETING DULY CALLED AND HELD ON MONDAY, May 13, 2019
at Precision Edge ~ 1448 Lexamar Drive, Boyne City**

CALL TO ORDER

Chair Gillett called the meeting to order at 1:06 p.m.

ROLL CALL

Present: Kelly Bellant, Michael Cain, Pete Friedrich, Ralph Gillett, Josette Lory
Absent: Pat Anzell, Michelle Cortright, Drew May

**EXCUSED ABSENCES
MOTION**

Friedrich moved, Cain seconded, PASSED UNANIMOUSLY to excuse Pat Anzell, Michelle Cortright and Drew May.

MEETING ATTENDANCE

Staff: Recording Secretary Jane Halstead
Public: None

**APPROVAL OF MINUTES
MOTION**

Cain moved, Lory seconded, PASSED UNANIMOUSLY to approve the January 28, 2019 minutes as presented.

**HEARING CITIZENS
PRESENT**

None.

CORRESPONDENCE

None.

**UNFINISHED BUSINESS
Business Park Sign**

The new sign for the Air Industrial Drive entrance to the Business Park is on hold for a couple months. Bruce Janssen of The Wood Shop has indicated he is too busy to work on it right now.

NEW BUSINESS

**Election of Officers
MOTION**

Friedrich moved, Lory seconded, PASSED UNANIMOUSLY to re-appoint Ralph Gillett as Chair, Kelly Bellant as Vice-Chair and Pete Friedrich as Secretary of the Local Development Finance Authority Board.

Signage on Vacant Property

The Board discussed putting some signage on the newly acquired property adjacent to the Business Park. It was decided that some "No Trespassing" signs should be put up on the vacant property. Cain also discussed making arrangements to maintain the lawn on the property.

GOOD OF THE ORDER

None.

NEXT MEETING

The next meeting of the Local Development Finance Authority is scheduled for July 8, 2019.

ADJOURNMENT

The May 13, 2019 Local Development Finance Authority meeting was adjourned at 1:12 p.m.

Pete Friedrich, LDFA Secretary

Jane Halstead, Recording Secretary



Approved _____

**MEETING OF
May 13, 2019**

**MINUTES OF THE BOYNE CITY ECONOMIC DEVELOPMENT CORPORATION
MEETING DULY CALLED AND HELD ON MONDAY, May 13, 2019 at Precision
Edge ~ 1448 Lexamar Drive, Boyne City**

CALL TO ORDER

Chair Gillett called the meeting to order at 12:00 p.m.

ROLL CALL

Present: Kelly Bellant, Michael Cain, Pete Friedrich, Ralph Gillett, Josette Lory
Absent: Pat Anzell, Michelle Cortright, Drew May

**EXCUSED ABSENCES
MOTION**

Cain moved, Friedrich seconded, PASSED UNANIMOUSLY to excuse Pat Anzell, Michelle Cortright and Drew May.

MEETING ATTENDANCE

Staff: Recording Secretary Jane Halstead
Public: Two

**MINUTE APPROVAL
MOTION**

Cain moved, Bellant seconded, PASSED UNANIMOUSLY to approve the minutes of January 28, 2019.

**HEARING CITIZENS
PRESENT**

None.

**UNFINISHED BUSINESS
SurgCenter Site Plan Review**

Jason Marnin of SurgCenter Development and Darren Graham of Gosling Czubak were on hand for a preliminary review of the site plan for the proposed SurgCenter to be built in the Business Park. The proposed surgery center will be a 7,500 square foot, out-patient, orthopedic surgery office for elective surgeries. They anticipate employing 12 to 14 staff members in addition to 9 to 12 rotating physicians and will operate during normal business hours.

The preliminary site plan includes 53 parking spaces. In order to eliminate the number of cars visible from M-75 and reduce the water runoff, the Board would like to see the 16 parking spaces to the South indicated in the plan held in reserve for future needs and the area landscaped instead. The Board would also like exterior lighting to be reduced during non-operational hours.

The developer would like to break ground this summer and open in March of 2020. The SurgCenter project will be presented to the Boyne City Planning Commission on May 20th at 5:00 p.m.

Cain moved, Friedrich seconded, PASSED UNANIMOUSLY to recommend the Boyne City Planning Commission approve the preliminary SurgCenter site plan as presented with the amendment to not build, and instead landscape and hold in reserve for future needs, the South 16 parking spaces shown in the plans with credit given for the new landscape proposed and, additionally, provide for exterior building light reduction during non-business hours.

Tours

The Board would like to visit other sites at future meetings. Van Dam Marine, Classic Instruments, Lexamar and Great Lakes Energy were suggested as possibilities.

NEW BUSINESS

Election of Officers
MOTION

Cain moved, Lory seconded, PASSED UNANIMOUSLY to re-appoint Ralph Gillett as Chair and Kelly Bellant as Vice-Chair of the Local Development Finance Authority Board.

Board Vacancy

There is a vacancy on the EDC Board due to the resignation of Marilea Grom. There are no replacement candidates at this time. Michael Cain will check to see if the EDC and LDFA can have the same number of board members.

GOOD OF THE ORDER

None.

ANNOUNCEMENTS

The next regular meeting of the EDC is scheduled for July 8, 2019 at Noon.

ADJOURNMENT

The May 13, 2019 Economic Development Corporation meeting was adjourned at 1:06 p.m.

Jane Halstead, Recording Secretary

Approved:

Meeting of May 20, 2019	Record of the proceedings of the Boyne City Planning Commission meeting held at Boyne City Hall, 319 North Lake Street, on Monday May 20, 2019 at 5:00 pm.
Call to Order	Chair Place called the meeting to order at 5:00 p.m.
Roll Call	Present: Ken Allen, George Ellwanger, Tom Neidhamer, Rose Newton, Aaron Place, Jeff Ross and Joe St. Dennis Absent: Jason Biskner and Jim Kozlowski
Excused Absences **Motion	2019-5-20-02 Ross moved, Allen seconded, PASSED UNANIMOUSLY , a motion to excuse the absence of Biskner
Meeting Attendance	City Officials/Staff: Planning and Zoning Administrator Scott McPherson, City Manager Michael Cain, Main Street Director Kelsie King-Duff, Assistant Police Chief Kevin Spate, Officer Craig Remsberg and Recording Secretary Pat Haver Public Present: Fifty Seven
Consent Agenda **Motion	2019-5-20-03 Ellwanger moved, Neidhamer seconded, PASSED UNANIMOUSLY , a motion to approve the consent agenda, the Planning Commission minutes from April 15, 2019 as presented.
Citizen comments on Non-Agenda Items	Bruce Traverse – Is there anyway a stop light can be put at the corner near the post office and the Dilworth, I witnessed a pretty bad accident there recently.
Reports of Officers, Boards and Standing Committees	None
Unfinished Business	None
New Business	Planning Director McPherson reviewed his report included in the agenda packet. The surgical center is proposing a 7,500 sq ft outpatient facility located on lot 16 in the Business Park. Because of the location they recently met with and presented their plans to the EDC/LDFA Board on May 13 th and the board’s recommendations were provided as a part of the agenda packet. The proposed use is a principal allowed use in the PID district and the proposed site plan with landscape and lighting plans are in compliance with ordinance requirements of section 14.40, 20.20, and 22.30. The proposed driveway meets ordinance criteria as well. Required parking spaces for the proposed use is 53 and 54 spaces have been provided for. At the preliminary review on April 15 th with this board, commissioner comments were made in regards to the amount of required parking as excessive, which was also the opinion of the EDC/LDFA boards, who’s recommendation to the planning commission was to consider a reduction in the amount of developed parking; holding 16 spaces on the south (M-75) side of the building in reserve and to leave the south side of the building open and use any other portion of the land around the building at a later date if necessary for parking. No concerns or issues were raised with any of the department heads at their review.
Boyne City Surgery Center 825 Moll Dr.	

Jason Marnin – Surgcenter Development Team – We agree with the recommendation with the deferment of the 16 parking spaces. The trees shown will not be planted at this time to give direct view to the beautiful building.
Public comment opened at 5:08 pm

Scott MacKenzie: 847 W. Division St. – I remember at previous meetings the discussion about excessive parking, and feel that the deferment is a good decision at this location.

Public comment closed at 5:09 pm

Board Discussion

McPherson – The other facilities you have, what are their parking regulations?

Marnin – For facilities of this size typically 26 – 30 spots

Newton – Are any of the requested deferred spots included in the final plan?

McPherson – Yes, however, there is an option to the Planning Commission if you choose to defer, and can be constructed at a later date if needed

Newton – If the maximum staff is on duty, 27 spaces are utilized for them, do you have anytime that overflow is needed?

Marnin – It varies day to day the number needed with staff and patients.

St. Dennis – Boyne City is trying to keep street trees, you have eliminated all of the street trees along M75, I don't like the total elimination of the trees. I agree with the reduction in parking.

Newton – I like your choice of shrubbery, it is very elegant in design and layout

Marnin – Nine trees are new, there is quite a bit of existing trees that will remain. The recommendation from the EDC/LDFA is to eliminate the new trees

With no further comments the board began to review Section 19.40 Development Plan Approval Criteria

Discussion of 19.40(I) - **Motion by Ross, seconded by Newton**, to allow the reduction of the 16 spaces along the M75 side of the building.

****Motion**

Roll Call:

2019-5-20 7A.1

Ayes: Allen, Ellwanger, Neidhamer, Newton, Place, Ross and St. Dennis

Nays: None

Absent: Biskner and Kozlowski

Abstain: None

Motion Carries

****Motion**

Discussion of 19.40(K) - **Motion by Ross, seconded by Ellwanger** – to accept the landscape plan as presented with the exclusion of the 9 trees along M75 corridor.

Roll Call:

2019-5-20 7A.2

Ayes: Allen, Ellwanger, Neidhamer, Newton, Place, Ross and St. Dennis

Nays: None

Absent: Biskner and Kozlowski

Abstain: None

Motion Carries

****Motion**

With no further board discussion, **motion by Ross, seconded by Ellwanger**, adoption of the findings of fact 19.40 with the two amendments to the findings; 19.40(I) & (K)

Roll Call:

2019-5-20 7A.3

Ayes: Allen, Ellwanger, Neidhamer, Newton, Place, Ross and St. Dennis

Nays: None

Absent: Biskner and Kozlowski

Abstain: None

Motion Carries

**Development Plan
review Lofts on Lake
Street - 100 N. Lake
Street**

Planning Director McPherson reviewed his staff report included in the agenda packet, after previously collecting comments from the board and community members, Integrated Architects are here tonight to present the development plan for approval.

Mike Corby – Integrated Architecture – Excited to be here for final development plan approval. Basic design hasn't changed, just seeing more detail on landscape and storm water. We will address the ease of access for trash removal and turn the enclosure to 45 degree angle, EMS clearance is 14 feet from State Street. We are looking at reserving on street parking spots on Lake and State St. for loading. We will have one space signed at specific hours of the day, then available for public parking for non-loading hours. We feel that it is a great collaboration from previous dialogues. Sample boards of materials that will be used were presented. Three brick colors were shown, and painted siding colors were discussed.

Public Comment opened at 5:45 pm

Michelle Cortright: 221 Water St. – Member of the Main Street and Boyne Housing Solutions boards, speaking in favor of this project as this is exactly what we have been working towards, this is for residents and not visitors, we desperately need this development to attract and obtain workers.

Craig Walts: 111 N. Park St. – This development will wrap around my house, I will lose my water views and afternoon sun. There will be a lot of cars coming and going. Will they use the existing alley as an entrance? Their garbage will be in my back yard, I don't want to smell that, as I'm sure you wouldn't.

Jeff Thompson: 1024 West St. – I am a business owner, and have lost many viable and talented employees because of the lack of affordable housing. This project will be economically viable to my business as well as many others in the area.

Kelsie King – Duff: 113 S. Lake St. Main Street Director – Read the Main Street resolution approving of the development

Michael Cortright: North Country Cycle Sports business owner – I know firsthand how difficult it is to find affordable housing, as I was unable to find any for myself initially, and it is also difficult for employees to find housing so we are losing talented people. A lot of money is leaving Boyne City because of the lack of housing, the employees are spending it where they are finally able to find housing, which is not here.

Zachary Knott: 2574 Main Street – The development is very beneficial for all types of housing. Young entrepreneurs want a place to live and work to contribute to the community right in town.

Ward Collins: 1209 Wildwood Heights – Our area is desperately short on housing, employers are unable to hire employees due to the shortage of housing. This organization has been very responsive to the community comments and have put together a plan conforming to our downtown area. This will make housing available to employees who want to walk to their jobs downtown

Chelsey Dohn: 1119 West St. – Low wage earners appreciate these kinds of developments within walking distance to everything. I'm concerned about the number of studio and one bedroom apartments. Is there wiggle room in the plans for additional two bedroom units for possible roommate situations?

Evy Erickson: 526 N. Lake St. – A 3 story building is not family friendly, there is no place for kids to play and it is on the main drag. Where are you going to come up with the needed parking? There are other vacant buildings in town, why not make use of those, I believe a 3 story building is too much for this area.

Elizabeth Looze: 54 N. Snyder Rd. Non-profit Executive Director – A nonprofit partnering with the City of Boyne is not often done in communities. This organization is unique in the development community and their profit margin is going to be much smaller. This plan meets all of the zoning ordinance standards, I encourage you follow your zoning and approve this amazing opportunity for Boyne City.

Scott MacKenzie: 847 W. Division St. – We used to have a 4 story motel on Lake Street. This meets all of the plans, guidelines, goals, expectations and visions we have set for our community, I encourage you to endorse the presented plans.

Larry Chute: 414 High St. – Speaking in support of the development. Can you reduce the restaurant to office or retail use? I believe height is not a problem, the current design mimics our downtown feel.

Sherry Thompson: 323 Terrace St. – As a business owner, I am in full support of this project. We are having trouble hiring due to a lack of employee housing opportunities. This will add 42 more fulltime residents taking advantage of what this development will offer. It is beautiful and I hope you approve it.

Adam Graef: 1296 Marshall Rd. – I am in support of this building. Last meeting the developers were ready to walk; and you said you would consider the parking variance, and hope we can get this passed.

Kim Akin: 340 W. Main St. Gaylord, Boyne Area Chamber Director – I can attest to the lack of work force housing. The only reason I commute from Gaylord is because I could not find any place to live. If this were available when I came to town, I would be living here.

Mike Long: 123 N. Park St. – If the alley is closing, why was there no notice? With their issue of parking, why didn't they contact me again? Has parking been met, if you give them a pass, it will affect my business.

McPherson – No alley has been closed or vacated as a part of this request, nor has the alley been requested to be closed

Pam Macksey: 1110 Jefferson St. – Local business owner and in full support of this project, there is a lot of need for affordable housing.

With nothing further, public comments closed at 6:10 pm

Board discussion

St. Dennis – What will the width of the sidewalks be on Lake Street?

Corby – The width of the sidewalks will vary depending on the location with some entrances being recessed. Pavement will be added to the right of way at our expense for the parking on Lake and State Streets, but sidewalks average width will be 8 to 10 feet.

St. Dennis – What about available lighting for employee and residential safety?

McPherson – They will be installing 5 matching street lights on Lake and State streets to what the city has installed downtown and parking lot lighting will be provided on the east side.

Marilyn Crowley – We have attempted to look at comparable in the area, and there are none. When a one bedroom unit becomes available, we always have a wait list to fill it and studio apartments rent quickly also. Two and three bedroom units, often sit vacant for longer periods of time.

Place – Because the DPW trackless is unable to clear the sidewalks, the building occupants will be responsible to keep them clean due to the façade setback and protrusions and closeness to the building.

Crowley – That is correct. If approved, we hope to start construction in the fall and anticipate a 12 month building time frame.

With no further comments the board began to review Section 19.40 Development Plan Approval Criteria and Section 10.50 CBD (Central Business District) Development Requirements

****Motion**

Discussion of 19.40(I) & 10.50(M) - **Motion by Neidhamer, seconded by St. Dennis**, to allow the reduction of the required parking spaces down to 69 on site and 13 public, based on the availability of surrounding public parking and the presented site plan.

Roll Call:

2019-5-20 7B.1

Ayes: Ellwanger, Neidhamer, Newton, Place, Ross and St. Dennis

Nays: Allen

Absent: Biskner and Kozlowski

Abstain: None

Motion Carries

****Motion**

With no further board discussion, **motion by Ellwanger, seconded by Ross**, approval and the adoption of the findings of facts Section 19.40 and Section 10.50 with the amendments to the findings; 19.40(I), 19.40(J) & 10.50(M).

Roll Call:

2019-5-20 7B.2

Ayes: Allen, Ellwanger, Neidhamer, Newton, Place, Ross and St. Dennis

Nays: None

Absent: Biskner and Kozlowski

Abstain: None

Motion Carries

5 minute recess taken at 6:37 pm

**Preliminary Review
Lake View Village**

Planning Director McPherson reviewed his staff report included in the agenda packet. The manager is here for preliminary review to gather information and comments on their proposed expansion with units on Lake & Park Street. It is zoned appropriately for this so will be an amendment to an existing permit.

Kathy Johnson – General Manager of the Lake View Village - We are currently at full capacity. We are looking at 12 single section homes on Park Street and 9 sectional homes with car ports on Lake Street. It sounds like this will help the city with lack of housing. We are also looking at a new community center and office space area. If we receive approval from the city, we will then have to apply to the state for approval also.

McPherson – One of my concerns is the proposed driveway onto Lake Street, would like to see the all the units be accessed from inside. May need to look at the ordinance requirements as a 25,000 open space/area is required as a part of this type of development. We can look at it, may require a few less units or look at how this board will interpret space.

Place – I agree with removing the curb cut out onto Lake St.

Johnson – So you would prefer no curb cuts on Lake Street? I actually think the removal is a good idea for safety reasons also.

McPherson – With the additional impervious surfaces, storm water management must be looked at to see how it will be handled and contained.

Neidhamer – Could the new community center be considered as open space or recreational space? It will be at the Planning Commission discretion as part of the calculations.

Johnson - Our demographics in this park are older residents, so having parks for kids would not be a high priority for us, just having open space available is.

Allen – Occasional trees?

Johnson – we would provide a landscaping package for approval

Place – I am very much in support of the additional development and housing and think it is much needed.

Public comment opened at 6:55 pm

Kevin Clements: 310 Groveland St. – Part of this new development will be in my backyard, what financial impacts will be for me and the Landings? This park does a really good job, and I just want to know what they are actually going to do with zoning so close to my property.

Monica Ross: 109 E. Michigan Ave. – I think the utilization of that space is a wonderful addition. What requirements will there be for landscaping on Lake Street, what is going on with the water draining?

Johnson – that is an artesian well on the property, and we would really like to keep it flowing and save it

Evy Erickson: 526 N. Lake Street, in the mobile home park – There is more room on Park Street, and the proposed community center, I believe that 90% of the residents are opposed to it, as it is underutilized now. The park is nicely kept up, and that is because the residents keep up their homes. Very little outside help from management.

Larry Chute: 414 High Street - Worthwhile addition along Park Street, concerned about additional units on Lake Street and the setback. With the current grading, maybe have some orderly screening with landscape.

Gordon Prince: Lot #92, Lake View Village – I'm right across from the development on Lake St. and it will personally affect my way of life. The elevated berm for the current open space has always looked pleasant, and if you put additional homes there, aesthetically they will not be very attractive. I would like to see the open space remain for the views and the use that it does get at times.

Jane MacKenzie: 847 W. Division St. – I think the additional housing is a great idea, my concern is possible environmental impact from the old factory that use to be on this site so how will that be handled?

Public comment closed at 7:05 pm

Board Discussion

Neidhamer – Regards to zoning within their boundaries, how are they zoned? Is it different?

McPherson – They own all of the property currently, and it is zoned MHE (Manufactured Housing District)

Neidhamer – I did not read all of the specifications for this district, what are the zoning requirements on the setbacks?

McPherson – Depending on what it is adjacent to like property lines, streets, interior roads, another lot, all those things will need to be accommodated during the review. They will have to submit plans to meet those.

Johnson – The contamination on Lake Street was remediated by the DEQ and we have the information if necessary

Place – More landscaping on lake street to soften the view, possibly houses on the berm kinda like Harborage Park

St. Dennis – I have safety issues with the hedges pulling out on Park Street, is there anything that can be done because they block the view?

Johnson – Yes we will take care of that right away.

Staff Report

- Tomorrow before the City Commission meeting at 6:00 pm, will be an informational meeting on Public Act 210 for Lofts on Lake Street project
- On May 23rd at 3:00 pm in the Commission Chambers, will be a webinar presented by MSU Extension concerning Marijuana Laws; links can be provided if you would like to view, but are unable to attend.

Good of the Order

- Welcome Rose to the Planning Commission

The next regular meeting of the Boyne City Planning Commission is scheduled for Monday, June 17, 2019 at 5:00 p.m.

Adjournment

****Motion**

2019-5-20-10

Allen moved, Newton seconded, PASSED UNANIMOUSLY a motion to adjourn the May 20, 2019 meeting at 7:13 pm

Chair Aaron Place

Recording Secretary Pat Haver

BOYNE CITY HISTORICAL COMMISSION

Minutes of May 20, 2019

7:00 p.m.

Boyne City Hall

CALL TO ORDER: 7:06 p.m.

PRESENT: Hewitt, Sansom, Raycraft, Dawson, and Alexander

ABSENT: Barden

GUESTS: Lyn Weick, Brett Tonsor

APPROVAL OF MINUTES: Approval of the minutes from the April 25, 2019 meeting, motioned by Dawson, second by Alexander, all ayes.

OLD BUSINESS:

Photo discussion, ownership and recognition.

NEW BUSINESS:

- A. 2nd grade class tours, Hewitt and Alexander to help. Look for coloring books to hand out. Look at purchasing stickers for future tours.
- B. White Family Reunion, Lyn Weick will give us updates on agenda for visit.
- C. Photo work session, we work on it at our next meeting to set dates.

CITIZENS COMMENTS

Lyn Weick gave a Boyne Heritage Center update. Lyn is the new president of the board and provided the board with a time line. Fundraising is to begin immediately. Goal is to raise \$600,000, 80% for construction 20% in play. Construction to start fall of 2020 finish spring of 2021. Board will meet on a weekly basis to stay on track with the time line. Hewitt asked if Lyn was ok with our board setting up two small display cases to be used at entrance of the museum and could be placed on furniture mover so it could be rolled in and out or left in front of the museum doors to allow visitors to see some small artifacts when they come in.

COMMUNICATIONS

Hewitt asked if meetings could be during the day for the summer months so that she would not miss the meetings. Board agreed to meet on the same day but at 8:00am for June thru August meetings. Sansom will be absent for the June meeting.

Next Meeting: June 19, 2019 8:00am

Adjourned: 8:11 p.m.

BOYNE CITY
HISTORIC DISTRICT COMMISSION

Minutes of the May 23, 2019

Call to order: 5:03 pm

Present: Kragenbrink, Litzenburger, Glassford, Wellman and Bandy

Not Present: Glassford

Staff: Hewitt, Kilkenny

Guests: none

Swear in board member Wellman

Approval of minutes of the March 7, 2019 meeting as corrected, motioned by Bandy, second by Litzenburger, all ayes.

Public Comments on Non-Agenda Items:

None

Old Business:

None

New Business:

- A. CLG training dates shared with board. June 11 in Traverse City.
- B. Pearl Street Historic District Inventory review. Patrick Kilkenny provided the board with new photographs of each property in the district as listed below.
 1. 401 Pearl Street- No structural changes, color of home has been changed.
 2. 411 Pearl Street- Restored garage doors, restored driveway, landscaping improvements.
 3. 423 Pearl Street- Color has been changed, no structural changes.
 4. 429 Pearl Street- New siding, new windows, no structural changes.
 5. 435 Pearl Street- No structural changes.
 6. 441 Pearl Street- no changes.
 7. 445 Pearl Street- no changes.
 8. 447 Pearl Street- Bay Window added on west side of home with copper roof, green trim added around windows.
 9. 444 Pearl Street- Siding improvements.
 10. 440 Pearl Street- Landscape improvements, painted entry stairs.
 11. 436 Pearl Street- new exterior color, no structural changes.
 12. 430 Pearl Street- new octagon window added to the west upper level.
 13. 417 Boyne Avenue- Complete renovation, see attached plans.

Announcements:

None

Correspondence:

None

Adjournment:

5:44 pm, motioned by Wellman, second by Litzenburger to adjourn, all ayes.

Next Meeting:

September 26, 2019 5:00 pm

DRAFT



Approved: _____

**MEETING OF
May 23, 2019**

**RECORD OF THE PROCEEDINGS OF THE MEETING OF THE BOYNE
CITY AIRPORT ADVISORY BOARD** held May 23th, 2019.

CALL TO ORDER

Chair Richard Bouters called the meeting to order at 5:00 PM followed by the Pledge of Allegiance.

ROLL CALL

Present: Richard Bouters, Doug Brubaker, Brian Harrington, Richard Wright, Leon Jarema*, Jerry Schmidt*

Absences: Leon Vercruysee, Rod Cortright*, Bud Chipman*

**Ex Officio Members*

Staff: Airport/City Manager - Michael Cain

Citizens: John Van Etten, Elena Roskosri

Excused: Allen Sturza*

**READING AND
APPROVAL OF
MINUTES**

Motion by Brian Harrington, seconded by Doug Brubaker, to approve the April 4th, 2019 minutes as written. Unanimously passed.

CORRESPONDENCE

None

**CITIZENS COMMENTS
(NON-AGENDA ITEMS)**

None

**REPORTS OF OFFICERS,
BOARDS AND STANDING
COMMITTEES**

None

UNFINISHED BUSINESS

Airport Patron Event

All event planning completed to date was reviewed and revised with Board input. Foremost, August 17th, 2019 was selected as the event date between the hours of 6 and 8 PM. The updated invitee list includes local Michigan State Representatives and a Boyne City property owner who sits on the Michigan

Aeronautics Commission. Planned local media coverage is Board self-coverage with event narrative and photos submission to the Petoskey News Review and Boyne City Gazette post event through Barb Brooks at Boyne City Hall. In lieu of a formal moderated program, paper copies of recently completed actions and planned Boyne City Airport Advisory Board goals and actions may be reviewed by event attendees. City provided garment stick on name tags and markers will be available. Near term coordination actions include a tentative change in event venue to a larger hanger (i.e. to accommodate over 100 invited guests) and an initiation to the Boyne City Lion's Club to provide event hot dogs and hamburgers (contracted through Boyne City Hall).

Cooper Hangar Update

Brian Harrington reported the Cooper hangar door modification actions are near complete. The door frame is installed and the hydraulic door lifts are fully operational. Work remaining includes final door frame covering (skin) and other minor cosmetic actions. No insurmountable problems are anticipated.

Runway Distance Markers

Richard Wright relayed Mr. Tim Fass' (Boyne City Director of Public Works - DPW), comments regarding installation of the runway distance markers. Marker installation is awaiting DPW's opportunity to leverage availability of a leased heavy duty ground auger maximizing auger use between two city jobs. Mr. Fass anticipates work completion near the end of May.

Lifting and Painting of Tie Down Cables

After signing a hold harmless agreement Brian Harrington has gained permission to use Mr. John Cooper's (Boyne City hangar tenant) fork lift. Plans include lifting the cables free from soil and vegetation, power washing and painting the cables before returning the cables to their original position. A Notice To Airmen (NOTAM) listing the nature of the work, date, time and work duration will provide the general aviation community of the work and temporary ground obstructions.

Other

None

NEW BUSINESS

Safety Seminar

Richard Bouters provided the Board with copies of email exchanges between himself and Mr. Samuel Heiter, FAA Safety Team Program Manager – Operations, regarding the seminar. Mr. Heiter relayed several possible topics. The Board adopted October 10th as the best date for the event.

Terminal Landscaping

Richard Bouters provided a written report of an informal meeting he attended with Allen Sturza, and Boyne City resident Gow Litzenburger on Sunday May 19th 2019. The Board reviewed and discussed the list of low cost and low maintenance curb side initiatives. Richard reported that Alan Sturza will coordinate with the Boyne City Garden Club asking for Garden Club support with Boyne City Airport Terminal grounds plantings and maintenance. Other Board suggested grounds beautification input is needed from DPW and airport terminal tenant Northern Homes.

Other

Michael Cain informed the Board that Leslie Pritchard will soon vacate her Boyne City Airport hangar.

The Boyne Mountain Airport Manager has contacted Michael Cain about cost sharing of an Automated Surface Weather Observing (AWOS) system. Leon Jarema commented, "... that to be compliant allowing air charter operations under Federal Aviation Regulation, Part 135, AWOS equipment must be installed at that particular airport where the operation will occur." Michael Cain will continue dialog with the Boyne Mountain Airport Manager.

GOOD OF THE ORDER

Since March 14th, 2019 Boyne City Airport aviation 100 low lead fuel remains at \$4.31 per gallon.

ANNOUNCEMENTS

The next regular Airport Advisory Board meeting is scheduled for Thursday, June 28th, 2019 at 5:30 PM.

ADJOURNMENT

The meeting was adjourned at 6:06 P.M. by meeting chair, Richard Bouters.

Richard K. Wright
Boyne City Airport Advisory Board Secretary

CITY OF BOYNE CITY

To: Michael Cain, City Manager *Mc*
From: Cindy Grice, City Clerk/Treasurer *CG*
Date: June 6, 2019
Subject: OPEB Reporting Requirement Valuation



In 2015 the Governmental Accounting Standards Board (GASB) issued Statement No. 75. This statement is to improve accounting and financial reporting for Other Post Employment Benefits (OPEB) and is a required element. The City's OPEB would be the medical stipend provided to retirees for 10 years after retirement if they have been employed by the City for 25 or more years. This plan has been discontinued, but there some employees that are grandfathered in.

In order to provide the required data, an actuarial evaluation will need to be performed. Dependent upon the size of the OPEB plan, an alternative method of measurement can be used. Joe Verlin of our auditing firm, Gabridge & CO., has determined that rather than contact an actuarial firm as we did in 2007 we should use an appropriate "alternative measurement method". Our auditor's recommendation is that we contract with Rehmann to perform this work as they have checked other companies with no luck. Rehmann will provide us with a template spreadsheet using this method and we would be able to use this template in following years to assist in the preparation of the annual financial statement.

I contacted Rehmann and was provided with a proposal to develop the template for our valuation at cost of \$3,500. I have attached a copy of the engagement letter from Rehmann for your review.

RECOMMENDATION:

To approve the proposal to contract with Rehmann in the amount of \$3,500 to perform an actuarial valuation of the City of Boyne City's OPEB plan using the alternative measurement method and authorize the City Manager to execute the documents



Rehmann Robson

2330 East Paris Ave. SE
Grand Rapids, MI 49546
Ph: 616.975.4100
Fx: 616.975.4400
rehmann.com

June 6, 2019

Cindy Grice
City Clerk/Treasurer
Boyne City
319 N. Lake Street
Boyne City, MI 49712

***Engagement Letter for Other Postemployment Benefits (OPEB)
Valuation Using the Alternative Measurement Method***

We are pleased to confirm our understanding of the services we are to provide **Boyne City, Michigan** (the "City") as of April 30, 2019. We will prepare a model to calculate the City's Total OPEB Liability following the alternative measurement method for small plans provided for by GASB Statements 74 and 75.

Engagement Objectives

The objective of our services will be the creation of an Excel-based template to calculate the Total OPEB Liability based on the provisions of GASB Statements 74 and 75. We will provide the City with an electronic copy of this document, for its internal use.

Management Responsibilities

Management is responsible for providing us with complete and accurate information that we will require in order to complete the engagement. These requests will be made in a separate letter.

The City is responsible for designating a qualified management-level individual to be responsible and accountable for overseeing these services. The City will be responsible for the selection of actuarial assumptions, in accordance with GASB standards.

Administration, Fees, and Other

The City acknowledges that (a) Rehmann Robson, the City and others, if any, participating in this engagement may correspond or convey documentation via Internet e-mail unless the City expressly requests otherwise, (b) no party has control over the performance, reliability, availability, or security of Internet e-mail, and (c) Rehmann Robson shall not be liable for any loss, damage, expense, harm or inconvenience resulting from the loss, delay, interception, corruption, or alteration of any Internet e-mail due to any reason beyond Rehmann Robson's reasonable control.

It is understood that our Firm wishes to remain independent with respect to the City in the performance of our services. Any discussions that management has with personnel of our Firm regarding employment could pose a threat to our independence. Therefore, we request that management inform us prior to any such discussions so that we can implement appropriate safeguards to maintain our independence.

Cindy Grice
City Clerk/Treasurer
Boyne City, Michigan
June 6, 2019
Page 2 of 3

The City may request that we perform additional services not addressed in this engagement letter. If this occurs, we will communicate with management regarding the scope of the additional services and the estimated fees. We also may issue a change order form or a separate engagement letter covering the additional services. In the absence of any other written communication from us documenting such additional services, our services will continue to be governed by the terms of this engagement letter.

Our fees for the professional services contemplated herein will be as follows:

Development of an Excel-based template for the calculation of the City's Total OPEB Liability in accordance with the alternative measurement method permitted by GASB Statements 74 and 75 (includes any out-of-pocket expenses)	\$3,500
--	---------

Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. The maximum not-to-exceed amount of services to be provided under this contract is \$3,500.

In accordance with our firm policies, work may be suspended if the City's account becomes 30 days or more overdue and will not be resumed until the account is paid in full or we have a definitive payment agreement approved by our firm administrator in Saginaw, Michigan. If we elect to terminate our services for non-payment, the City will be obligated to compensate us for all time expended and to reimburse us for out-of-pocket expenditures through the date of termination.

Our terms and conditions impose a late charge of 1.5% per month, which is an annual percentage rate of 18%. Balances not paid within 30 days of the receipt of invoice are past due and a late charge of 1.5% will be applied to the entire past due amount.

We acknowledge the City's right to terminate our services at any time, and the City acknowledges our right to resign at any time, provided 30 days written notice.

Once completed and populated with data for the initial valuation, we will provide the Excel template to Boyne City, Michigan for its future use. However, as this template represents the intellectual property of Rehmann Robson, it is expressly understood that Boyne City, Michigan may not resell or otherwise provide this template to any outside party. It is licensed exclusively for use by Boyne City, Michigan.

As part of this engagement, we may provide advice on operating, internal control and other matters that come to our attention. Informal advice is not considered to be a consulting service unless we have entered into a separate engagement.

The City consents to Rehmann Robson's use of the City's name and a factual description of the services to be performed by Rehmann Robson under this agreement in Rehmann Robson's advertising and promotional materials and other proposal opportunities.

Cindy Grice
City Clerk/Treasurer
Boyne City, Michigan
June 6, 2019
Page 3 of 3

We appreciate the opportunity to be of service to *Boyne City, Michigan* and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

Rehmann Robson LLC



Stephen W. Blann, CPA, CGFM, CGMA
Principal

ACKNOWLEDGEMENT:

This letter correctly sets forth the understanding of *Boyne City, Michigan*.

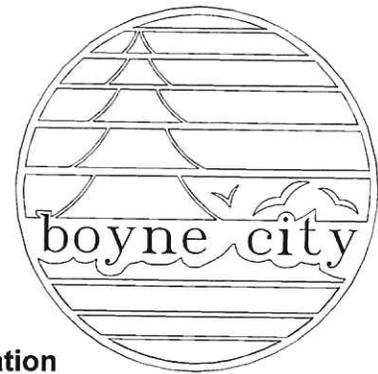
Name: _____

Title: _____

Date: _____

CITY OF BOYNE CITY

To: Michael Cain, City Manager *MC*
From: Tim Faas, Director of Public Works *TF*
Date: June 7, 2019
Subject: **Paving of Public Alley Agreement Recommendation**



BACKGROUND:

At the first Public Information Meeting held on the Cedar & Terrace Street Reconstruction Project earlier this year, we were approached by two property owners along Cedar Street regarding the possibility of getting the public alley between their homes paved during our project. We included that component in the Invitation to Bid documents and the price quoted for the work by MDC Contracting is \$8,135. The existing gravel alley will be graded, 6" of aggregate stone will be placed and a 2" lift of asphalt will be placed on top. The sides of the alley will be restored with topsoil and seed.

The property owners wish to proceed and will cost share the entire expense. An agreement was drafted for the responsibilities of the parties for approval by the City Commission.

RECOMMENDATION:

It is my recommendation that the City Commission approve the agreement with the property owners at 221 W Cedar Street and 225 W Cedar Street for paving of the public alley off of Cedar Street subject to final review and adjustments by the City Attorney. Further, I would recommend the City Manager execute the agreement and have it recorded with Charlevoix County.

OPTIONS:

1. That this matter be postponed for further information or consideration
2. That this matter be approved subject to some revision
3. Other options as determined by the City Commission

Encl: Agreement on Paving of Public Alley
Sketch of Location

LIMITS OF HMA REMOVAL

524 SOUTH ST

MAPLE STREET
66.00' R.O.W.

202 CEDAR ST W

EXISTING SANITARY SEWER
AND VERIFY INVERT ELEVATION
PROVIDE TO ENGINEER PRIOR
COMMENCING WITH SANITARY
SEWER CONSTRUCTION.

CONNECT TO EXISTING 15" Ø STORM SEWER

515 MAPLE ST
CB ST-2B

MH SA-3

512 MAPLE ST

MH ST-2

MH ST-2A
MH SA-2

207 CEDAR ST W

MH ST-1
CB ST-1A

R30.0'(TYP)
213 CEDAR ST W

CB ST-1B

CEDAR ST W

CONNECT TO

221 CEDAR ST W

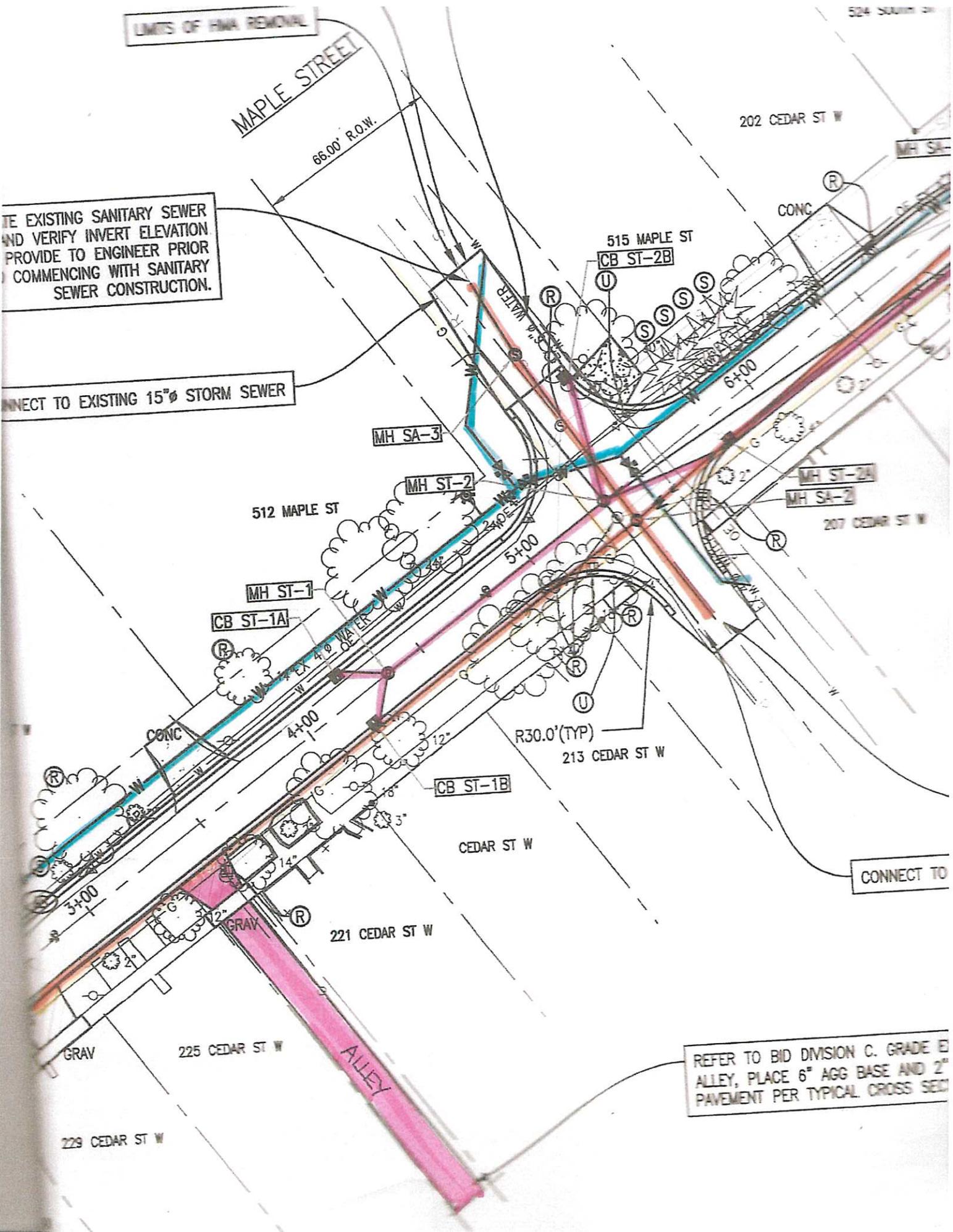
GRAV

225 CEDAR ST W

ALLEY

REFER TO BID DIVISION C. GRADE E
ALLEY, PLACE 6" AGG BASE AND 2"
PAVEMENT PER TYPICAL CROSS SEC

229 CEDAR ST W



AGREEMENT on Paving of Public Alley

This Agreement is executed this ____ day of June, 2019 by and between _____, hereinafter "Owner(s)" of Lot ____, which address is _____, and the City of Boyne City, Charlevoix County, Michigan, hereinafter "City".

WHEREAS, the City of Boyne City is the owner of a dedicated alley adjacent to the above address located in the City of Boyne City, Charlevoix County, Michigan.

WHEREAS, the Owner is the titled fee owner of the described lot or parcel; and

WHEREAS, the Owner desires to have the city pave the City-owned public alley immediately adjacent to Owner's described lot, and Owner agrees that for the life cycle of the pavement, Owner, its successors and assigns, will be responsible for the costs of removal and replacement of the pavement if required by the City of Boyne City.

NOW THEREFORE, the Owner covenants and agrees as follows:

1. Owner will pay the full cost of installation and construction of the pavement of the dedicated public alley adjacent to the above property, based on the construction contract awarded by the City. Owner stipulates and agrees to promptly, and within thirty (30) days, pay the City for the Owner's share of the costs.
2. The pavement shall be designed and constructed in accordance with the requirements of the City of Boyne City.
3. Owner stipulates and agrees that the City shall not bear any cost in rehabilitation and/or replacement of the alley pavement at the end of the useful life of the pavement.
4. Owner stipulates and agrees that if payment is not made within the time prescribed, the City of Boyne City shall be authorized and empowered to impose a municipal lien on Owner's property in a manner prescribed by law and ordinances of the City of Boyne City and/or State of Michigan law which indebtedness and lien will accrue interest. Further, the municipal lien may be foreclosed in the manner provided by State law.
5. Owner agrees to comply with all regulations and procedures established by the City of Boyne City for implementation of the procedures necessary to carry out the terms of this Agreement.
6. This Agreement shall be binding upon the undersigned Owner(s), its successors and assigns.
7. Owner agrees and stipulates that this original document shall be recorded in the real estate records of City of Boyne City, Charlevoix County and upon recording shall become a Covenant on the described property of the Owner which shall be deemed to run with the land and is intended to impose an obligation and Covenant upon the described property until released by the City of Boyne City.

Owner(s) Name (print)
Owner(s) Signature
Address
City State Zip

STATE OF MICHIGAN

COUNTY OF CHARLEVOIX

Acknowledged the foregoing instrument before me on this _____ day of
_____, 20_____.

(SEAL) _____

Notary Public

CITY OF BOYNE CITY

To: Michael Cain, City Manager 
From: Mark Fowler, W/WW Superintendent
Date: 6/04/2019
Subject: Security Fencing

Discussion

A section of fencing on Avalanche around the south reservoir needs to be repaired. It was knocked down by a tree that fell on it.

I have a quote from Harbor Fence of Petoskey to perform the work. We did not seek a second quote because Harbor Fence has done the repair work on all of our fencing. Also, the nearest competitor for Harbor Fence is out of Traverse City and the last time we got a bid from them they were significantly higher due to the travel time. The quote is for \$2397.00. There is money in the budget to cover the cost.

The City's Insurance Company will be contacted to file a claim.

Recommendation

I recommend that the City Commission authorize the City Manager to sign the proposal with Harbor Fence to repair the fence around the south reservoir for the quoted price of \$2397.00.

Options:

- 1) Deny the request
- 2) Postpone for further consideration
- 3) Other options as determined by the City Commission
- 4) Approve the request

PROPOSAL
HARBOR FENCE COMPANY

2009 U.S. 31 North ♦ Petoskey, MI 49770
(231)348-5566 ♦ Fax (231) 348-5032 ♦ 800-968-3362
Kent C. Warner

Proposal submitted to: City Of Boyne

Pump Station Avalanche

Address: 319 N Lake St, Boyne City, MI 49712

County & Twp. Charlevoix

Crossroads

Sides Flagged

N S E W

Date: 5/30/2019 Phone (231) 944-8073

Specifications for the demo & disposal of fence damaged by tree fall. Professional installation of new fence and parts to replace the damaged fence.

New Materials:

1 - 50' Roll 1" x 9 Gauge x 72" Galvanized K&T.

2 - 1-5/8" x 21' x SPS20 Galvanized.

2 - 2-1/2" x 1-5/8" PS Loop Caps.

1 - Bag Of 9 Gauge Alm Short Ties.

Total Price For All As Listed Above Professionally Installed:.....\$2,397.00

Terms: 50% down With the Balance Due upon Installation.

Home Owner Is Responsible For All Local & County Permits Required.

Home Owner Is Also Responsible for Any Needed Variance's.

No returns on vinyl products and special orders.

Shipping and handling fee & 25% restocking fee apply to all other items.

Authorized

Signature _____

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner According to standard practices. Any alteration or deviation from above specifications involving extra Costs will be executed only upon written orders, and will become an extra charge over and above the Estimate. All agreements are contingent upon strikes, accidents, or delays beyond our control. Owner to Carry fire, tornado, and other necessary insurance.

Note: A 50 % deposit of total is required upon acceptance, also
This proposal may be withdrawn by us if not accepted within 7 days.

Acceptance of proposal - The above prices, specifications and Conditions are satisfactory and are hereby accepted. You are Authorized to do the work as specified. Payment will be made As outlined above.

Owner is responsible for property lines, Miss Dig, and All buried improvements. (Example – gas lines, high voltage, telephone, cable, irrigation) The Customer Is Also Responsible for Any Approvals or Permissions by Any Local Government Or Associations, Boards or Community Bylaws. No Refunds.

Date of Acceptance _____

Signature _____

Payment to be made as follows: **Balance due upon installation.**
Late charge of 1.8% interest from the date of completion.

CITY OF BOYNE CITY

To: Michael Cain, City Manager *MC*
From: Tim Faas, Director of Public Works *TF*
Date: June 7, 2019
Subject: **Sale of Surplus Holder Tractor Recommendation**



BACKGROUND:

On May 17, 2019 we received a written offer for the purchase of a surplus tractor owned by the Public Works motor pool fund. The seventeen year old tractor has not been used for a few years and is in need of substantial repairs to be functional again. The offer from Mr. Cahalan of \$15,000 is contingent upon seeing the snow blower and mower deck operate.

This is a unique piece of equipment that would serve a very limited market should we try to auction it off. The price is fair based on the retailer's (Bell Equipment) assessment of the tractor's condition. As such, I would recommend we proceed with fulfilling the wishes of Mr. Cahalan who is eager to purchase the unit from the City of Boyne City. Also included is a copy of the memo from when the City purchased the Holder in 2002. Getting nearly 25% of the purchase price of a 17 year old piece of equipment doesn't seem too bad.

RECOMMENDATION:

It is my recommendation that the City Commission approve the sale of the 2002 Holder Tractor to Mr. Dan Cahalan pursuant to the conditions of his written offer dated May 17, 2019. Further that the City Manager and Director of Public Works negotiate as necessary with Mr. Cahalan on a fair price in the best interest of the City of Boyne City.

OPTIONS:

1. That this matter be postponed for further information or consideration
2. That this matter be approved subject to some revision
3. Other options as determined by the City Commission

Encl: Written Offer to Purchase Tractor
Photo of 2002 Holder Tractor

17 May 2019

To Whom It May Concern

I HAVE SEEN BOYNE CITY'S 2002
HOLDER WHICH HAS SNOW BLOWER
AND MOWER DECK ATTACHMENTS IN
THE DPW GARAGE. THE DPW GUYS
HAVE TOLD ME THIS MACHINE IS FULLY
OPERATIONAL AND THE ONLY ISSUE IS
SOME MINOR LEAKS. I WOULD LIKE TO
HAVE THIS MACHINE AND I OFFER \$15,000.00
FOR IT AND THE ATTACHMENTS. I WOULD LIKE
TO SEE THE SNOW BLOWER ATTACHMENT WORK,
NOTE: I DO NOT NEED TO SEE IT BLOW SNOW JUST
OPERATE. AFTER THAT I WOULD LIKE TO
SEE THE SNOW BLOWER REMOVED AND SEE
THE MOWER DECK CONNECTED AND OPERATED.
NOTE: I DO NOT NEED TO SEE IT ACTUALLY CUT
GRASS

I LOOK FORWARD TO COMPLETING THIS
TRANSACTION. PLEASE LET ME KNOW HOW
TO MOVE FORWARD

Daniel J. Cahalan
DANIEL J. CAHALAN
(828) 280-8233



MEMO

Date: August 15, 2002
To: Eric Strahl
From: Dennis Jason
Re: Purchase of tractor with mower & snow blower

We received two bids for a tractor with mower and snow blower on July 25, 2002. We contacted both distributors (one selling a Trackless and one selling a Holder) and had the bidders bring their machines to Boyne City for us to demonstrate. Several of our employees operated both of the machines to get an accurate comparison. Based on their review of the machines they believe that the Holder is the best machine.

The two bids were as follows;

Trackless with mower and snow blower	\$79,690.00
Holder with mower and snow blower	\$66,637.00

The Holder did not meet all of the specification as they were written. The biggest difference was in the engine horsepower and the other major difference was in the width of the mower deck. After our head to head demonstration it was the consensus of everyone and Jim McCarey that these two differences were minimal and we should purchase the Holder.

I concur with the recommendation of Jim and the operators of the equipment that we purchase the Holder. We have a older model of the Holder and it has performed very well for us. I am, therefore,

recommending that we purchase the 2002 Holder C9700H as bid with mower and snow blower from Bell Equipment Company's Tom Fredrickson in the amount of \$66,637.00, a savings of \$13,053.00.

CITY OF BOYNE CITY



To: Michael Cain, City Manager *MC*
From: Scott McPherson, Planning Director *SM*
Date: June 11, 2019
Subject: SAW Grant Computer Hardware -Software Purchase

Background

In the fall of 2016 the City received funding approval for the Storm Water Management and Wastewater (SAW) grant application submitted in 2013. The MDEQ established the Strategic Water Quality Initiatives Fund (SWQIF) for the planning, design and construction of improvements for the collection and treatment of wastewater and/or stormwater systems. The submitted grant request was for a total estimated project amount of \$767,608.00 of which the City would be required to match 10% totaling \$76,760.00. Its primary focus is to encourage developing asset management programs that outline cost-effective operation and maintenance measures. Through the grant program funding is provided to communities to develop Wastewater Management Plans (WAMP), Stormwater Asset Management Plans (SAMP), and Stormwater Management Plans (SWMP). In addition to the development of the plans the purchase of computer hardware, software and training to develop and maintain the data are also grant eligible.

Discussion

To date approximately \$563,000 of the grant funds have been used leaving approximately \$204,000 of the grant remaining. Anticipated work that has yet to be completed will account for approximately \$144,000 leaving approximately \$60,000 of unallocated funds. To maximize the use of the grant dollars staff has been reviewing additional items that qualify for funding. One of the items that was reviewed the computer hardware and software. In regards to hardware the initial budget included 2 laptops 2 desktops, 2 servers and 1 plotter. To date 2 laptops, 1 desktop and the plotter have been purchased. It was discovered after the grant was approved servers were not a grant eligible item. In regards to software the initial budget included 2 ArcGIS desktop basic licenses, 1 ArcGIS desktop standard license, 1 3D analyst license and 1 Geoconnector license and software and database training. To date 2 ArcGIS desktop basic licenses and 1 3D analyst license have been purchased, and training is being scheduled for this fall. The initial budget for hardware and software was \$40,800, to date approximately \$17,500 has been spent, the training is anticipated to be approximately \$10,000.

It is being proposed that the following additional hardware and software be purchased:

2 Desktop Computers	\$5,520
1 Laptop Computer	\$2,000
2 ArcGIS Desktop Basic License	\$2,700
2 ArcGIS 3D Analyst License	\$4,500
<u>1 ArcGIS Spatial Analyst License</u>	<u>\$2,250</u>
 Total Cost	 \$16,970

This purchase will give the City the ability to provide computers with software that have the capacities to view and manipulate the data being developed with the SAW grant to the Planning Director and Assistant Planner, Water-Wastewater Superintendent, Department of Public Works Superintendent and the City Manager. Funds for the purchase of the hardware and software would be allocated as follows: SAW grant 90% (\$15,273); DPW 5% (\$848.50) and W-WW 5% (\$848.50).

Recommendation

Approve purchase of computer hardware and software not to exceed the amount of \$16,970.

Other Options

1. Do not approve purchase
2. Take no action pending further information.
3. Other action as the Commission deems appropriate.

Laptop Options for Manager

May 29, 2019

PREPARED BY:

CONTACT **Mark Corbiser**
 COMPANY **Marcor Technologies, LLC**
 ADDRESS **P.O. Box 1671**
 CITY ST ZIP **Gaylord, MI**
 PHONE **989-731-2646**
 EMAIL **mwcorbiser@marcortech.com**

PREPARED FOR:

CONTACT **Barb Brooks**
 COMPANY **City of Boyne City**
 ADDRESS **319 North Lake St.**
 CITY ST ZIP **Boyne City, MI 49712**
 PHONE **231-582-6597**
 EMAIL **bbrooks@boynecity.com**

ITEMS IN QUOTE

Item	Qty	Unit Price	Total Price
Lenovo ThinkPad X1 Carbon 20HR Intel® Core™ i5-8265U (4C / 8T, 1.6 / 3.9GHz, 6MB) processor 14.0" (355mm) FHD (1920x1080) Display 8GB Soldered LPDDR3-2133 Memory 256GB SSD M.2 2242 PCIe NVMe Hard Drive Intel UHD Graphics 620 HD Audio, ALC3286 codec Intel Dual Band Wireless-AC 8265, Wi-Fi 2x2 802.11ac + Bluetooth 4.1, M.2 card Ports:Two USB 3.1 Gen 1 (USB 3.0, one Always On), two USB 3.1 Type-C Gen 2 / Thunderbolt 3 (support data, video, and power delivery), HDMI 1.4b, Ethernet extension connector Windows 10 Professional 64-bit 3 year warranty (depot)	1	\$ 1,475.00	\$ 1,475.00
Lenovo ThinkPad X1 Yoga (3rd Generation) 20LD001KUS Intel® Core™ i7-8550U (4C / 8T, 1.8 / 4.0GHz, 8MB) processor 14.0" (355mm) FHD (1920x1080) Display 8GB Soldered LPDDR3-2133 Memory 256GB SSD M.2 2280 PCIe NVMe Opal2 Hard Drive Intel UHD Graphics 620 w/ 10 point Multi Touch Screen HD Audio, ALC3286 codec Intel Dual Band Wireless-AC 8265, Wi-Fi 2x2 802.11ac + Bluetooth 4.1, M.2 card Ports:Two USB 3.1 Gen 1 (USB 3.0, one Always On), two USB 3.1 Type-C Gen 2 / Thunderbolt 3 (support data, video, and power delivery), HDMI 1.4b, Ethernet extension connector Windows 10 Professional 64-bit 3 year warranty (depot)	1	\$ 1,630.00	\$ 1,630.00
Lenovo Miix 520-12IKB 12.2" Screen w/Intel® Core™ i7-8550U, 8GB RAM, 256 GB SSD, Windows 10 Pro - detachable keyboard	1	\$ 925.00	\$ 925.00
Options for all laptops			
ThinkPad Basic Docking Station - 40AG0090US	1	\$ 195.00	\$ 195.00
ThinkPad Pro Docking Station - 40AH0135US	1	\$ 245.00	\$ 245.00
Options for Miix			
ThinkPad USB-C Dock - 40AG0090US	1	\$ 195.00	\$ 195.00

Planning Workstation SAW Grant Option

May 29, 2019

PREPARED BY:

CONTACT **Mark Corbiser**
 COMPANY **Marcor Technologies, LLC**
 ADDRESS **P.O. Box 1671**
 CITY ST ZIP **Gaylord, MI**
 PHONE **989-731-2646**
 EMAIL **mwcorbiser@marcortech.com**

PREPARED FOR:

CONTACT **Barb Brooks**
 COMPANY **City of Boyne City**
 ADDRESS **319 North Lake St.**
 CITY ST ZIP **Boyne City, MI 49712**
 PHONE **231-582-6597**
 EMAIL **bbrooks@boynecity.com**

ITEMS IN QUOTE

	Qty	Unit Price	Total Price
i7 Workstation			
ThinkCentre® P330 Workstation - 30C5000HUS	2	\$ 1,500.00	\$ 3,000.00
Intel Core i7-8700 Processor (6 cores / 12 threads, 3.2GHz, 12MB cache)			
16GB UDIMM DDR4-2666 Memory (64GB Max)			
512GB SSD M.2 PCIe NVMe Opal Hard Drive			
Super Multi-Burner DL DVD±RW SATA 1.5Gb/s Drive			
NVIDIA Quadro P2000 5GB 4x DP			
Intel UHD Graphics 630			
Intel UHD Graphics 630			
Gigabit Ethernet NIC			
Windows 10 Professional 64-bit			
3 year warranty (on-site)			
Tower Case			
Optional Items			
Lenovo 4 TB Hard Drive - SATA (SATA/600) 7200rpm - 64 MB Buffer	2	\$ 265.00	\$ 530.00
16GB UDIMM DDR4-2666 Memory	2	\$ 285.00	\$ 570.00
Microsoft Office Pro Plus - no S/A - Open Govt. Volume Licensing program	2	\$ 450.00	\$ 900.00
Adobe Acrobat Standard 2017 - TLP Govt. Licensing	2	\$ 260.00	\$ 520.00
Total Cost		\$	5,520.00



Environmental Systems Research Institute, Inc.
 380 New York St
 Redlands, CA 92373-8100
 Phone: (909) 793-2853 Fax: (909) 307-3049
 DUNS Number: 06-313-4175 CAGE Code: 0AMS3

To expedite your order, please attach a copy of this quotation to your purchase order.
 Quote is valid from: 6/6/2019 To: 9/4/2019

Quotation # Q-389364

Date: June 6, 2019

Customer # 501642 Contract # 318946

City of Boyne City
 Planning Dept
 319 N Lake St
 Boyne City, MI 49712-2109

ATTENTION: Scott McPherson
 PHONE: (231) 582-0343
 EMAIL: smcpherson@boynecity.com

Material	Qty	Unit Price	Total
93198 ArcGIS Desktop Basic Single Use License	2	\$1,350.00	\$2,700.00
93172 ArcGIS 3D Analyst for Desktop Single Use License	2	\$2,250.00	\$4,500.00
93168 ArcGIS Spatial Analyst for Desktop Single Use License	1	\$2,250.00	\$2,250.00

Esri may charge a fee to cover expenses related to any customer requirement to use a proprietary vendor management, procurement, or invoice program.

For questions contact: Stephanie Valderrama	Email: svalderrama@esri.com	Phone: 1-800-447-9778 ext. 2447 x2447
<p>The items on this quotation are subject to and governed by the terms of this quotation, the most current product specific scope of use document found at https://assets.esri.com/content/dam/esrisites/media/legal/product-specific-terms-of-use/e300.pdf, and your applicable signed agreement with Esri. If no such agreement covers any item quoted, then Esri's standard terms and conditions found at https://assets.esri.com/content/dam/esrisites/media/legal/ma-full/ma-full.pdf apply to your purchase of that item. Federal government entities and government prime contractors authorized under FAR 51.1 may purchase under the terms of Esri's GSA Federal Supply Schedule. Supplemental terms and conditions found at https://www.esri.com/en-us/legal/terms/state-supplemental apply to some state and local government purchases. All terms of this quotation will be incorporated into and become part of any additional agreement regarding Esri's offerings. Acceptance of this quotation is limited to the terms of this quotation. Esri objects to and expressly rejects any different or additional terms contained in any purchase order, offer, or confirmation sent to or to be sent by buyer. Unless prohibited by law, the quotation information is confidential and may not be copied or released other than for the express purpose of system selection and purchase/license. The information may not be given to outside parties or used for any other purpose without consent from Esri. Delivery is FOB Origin.</p>		
<p>If sending remittance, please address to: Esri, P.O. Box 741076, Los Angeles, CA 90074-1076</p>		

VALDERRAMAS

This offer is limited to the terms and conditions incorporated and attached herein.



Quotation # Q-389364

Environmental Systems Research Institute, Inc.
380 New York St
Redlands, CA 92373-8100
Phone: (909) 793-2853 Fax: (909) 307-3049
DUNS Number: 06-313-4175 CAGE Code: 0AMS3

Date: June 6, 2019

Customer # 501642 Contract # 318946

City of Boyne City
Planning Dept
319 N Lake St
Boyne City, MI 49712-2109

To expedite your order, please attach a copy of this quotation to your purchase order.
Quote is valid from: 6/6/2019 To: 9/4/2019

ATTENTION: Scott McPherson
PHONE: (231) 582-0343
EMAIL: smcpherson@boyncity.com

Subtotal:	\$9,450.00
Sales Tax:	\$0.00
Estimated Shipping and Handling (2 Day Delivery):	\$0.00
Contract Price Adjust:	\$0.00
Total:	\$9,450.00

This quote is subject to the terms and conditions of the State of Michigan contract #071B1300270, Esri contract # 2011MPA7115. Please reference the contract on your Purchase Order; no other terms shall apply.

For software downloads and authorization numbers necessary to install and activate your product(s), go to MyEsri.com. If you require physical media, please work with your Esri representative to add the appropriate media kit to your quotation.

The purchase of a new ArcGIS Desktop license includes 12 months of software maintenance. Maintenance includes technical support and software updates (visit <http://www.esri.com/software/maintenance> to learn more). There is an annual maintenance fee to continue support and upgrades. The estimated cost of annual maintenance for subsequent years has been included in the optional items section of this quote for your convenience.

The following items are optional items listed for your convenience.
These items are not included in the totals of this quotation.

Material	Qty	Unit Price	Total
87192	1	\$400.00	\$400.00
ArcGIS Desktop Basic Single Use Primary Maintenance			

Esri may charge a fee to cover expenses related to any customer requirement to use a proprietary vendor management, procurement, or invoice program.

For questions contact: Stephanie Valderrama	Email: svalderrama@esri.com	Phone: 1-800-447-9778 ext. 2447 x2447
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The items on this quotation are subject to and governed by the terms of this quotation, the most current product specific scope of use document found at <https://assets.esri.com/content/dam/esrisites/media/legal/product-specific-terms-of-use/e300.pdf>, and your applicable signed agreement with Esri. If no such agreement covers any item quoted, then Esri's standard terms and conditions found at <https://assets.esri.com/content/dam/esrisites/media/legal/ma-full/ma-full.pdf> apply to your purchase of that item. Federal government entities and government prime contractors authorized under FAR 51.1 may purchase under the terms of Esri's GSA Federal Supply Schedule. Supplemental terms and conditions found at <https://www.esri.com/en-us/legal/terms/state-supplemental> apply to some state and local government purchases. All terms of this quotation will be incorporated into and become part of any additional agreement regarding Esri's offerings. Acceptance of this quotation is limited to the terms of this quotation. Esri objects to and expressly rejects any different or additional terms contained in any purchase order, offer, or confirmation sent to or to be sent by buyer. Unless prohibited by law, the quotation information is confidential and may not be copied or released other than for the express purpose of system selection and purchase/license. The information may not be given to outside parties or used for any other purpose without consent from Esri. Delivery is FOB Origin.

If sending remittance, please address to: Esri, P.O. Box 741076, Los Angeles, CA 90074-1076



Environmental Systems Research Institute, Inc.
 380 New York St
 Redlands, CA 92373-8100
 Phone: (909) 793-2853 Fax: (909) 307-3049
 DUNS Number: 06-313-4175 CAGE Code: 0AMS3

*To expedite your order, please attach a copy of this quotation to your purchase order.
 Quote is valid from: 6/6/2019 To: 9/4/2019*

Quotation # Q-389364

Date: June 6, 2019

Customer # 501642 Contract # 318946

City of Boyne City
 Planning Dept
 319 N Lake St
 Boyne City, MI 49712-2109

ATTENTION: Scott McPherson
 PHONE: (231) 582-0343
 EMAIL: smcpherson@boynecity.com

Material	Qty	Unit Price	Total
87193	1	\$300.00	\$300.00
ArcGIS Desktop Basic Single Use Secondary Maintenance			
122184	2	\$500.00	\$1,000.00
ArcGIS 3D Analyst for Desktop Single Use Primary Maintenance			
122187	1	\$500.00	\$500.00
ArcGIS Spatial Analyst for Desktop Single Use Primary Maintenance			

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<p>The items on this quotation are subject to and governed by the terms of this quotation, the most current product specific scope of use document found at https://assets.esri.com/content/dam/esrisites/media/legal/product-specific-terms-of-use/e300.pdf, and your applicable signed agreement with Esri. If no such agreement covers any item quoted, then Esri's standard terms and conditions found at https://assets.esri.com/content/dam/esrisites/media/legal/ma-full/ma-full.pdf apply to your purchase of that item. Federal government entities and government prime contractors authorized under FAR 51.1 may purchase under the terms of Esri's GSA Federal Supply Schedule. Supplemental terms and conditions found at https://www.esri.com/en-us/legal/terms/state-supplemental apply to some state and local government purchases. All terms of this quotation will be incorporated into and become part of any additional agreement regarding Esri's offerings. Acceptance of this quotation is limited to the terms of this quotation. Esri objects to and expressly rejects any different or additional terms contained in any purchase order, offer, or confirmation sent to or to be sent by buyer. Unless prohibited by law, the quotation information is confidential and may not be copied or released other than for the express purpose of system selection and purchase/license. The information may not be given to outside parties or used for any other purpose without consent from Esri. Delivery is FOB Origin.</p>		
<p><i>If sending remittance, please address to: Esri, P.O. Box 741076, Los Angeles, CA 90074-1076</i></p>		

VALDERRAMAS

This offer is limited to the terms and conditions incorporated and attached herein.

June 2019

June 2019							July 2019						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
						1		1	2	3	4	5	6
2	3	4	5	6	7	8	7	8	9	10	11	12	13
9	10	11	12	13	14	15	14	15	16	17	18	19	20
16	17	18	19	20	21	22	21	22	23	24	25	26	27
23	24	25	26	27	28	29	28	29	30	31			
30													

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
May 26	27	28	29	30	31	Jun 1
2	3	4	5	6 8:30am Main Street Board mtg.	7	8
9	10	11 7:00pm City Commission	12	13 5:00pm Parks & Rec	14 Flag Day (United States)	15
16 Father's Day (United States)	17 5:00pm Planning Commission 7:00pm Historical Commission	18	19	20	21	22
23	24	25 12:00pm City Commission	26	27 5:30pm Airport Advisory Board	28	29
30	Jul 1	2	3	4	5	6

July 2019

July 2019							August 2019						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6					1	2	3
7	8	9	10	11	12	13	4	5	6	7	8	9	10
14	15	16	17	18	19	20	11	12	13	14	15	16	17
21	22	23	24	25	26	27	18	19	20	21	22	23	24
28	29	30	31				25	26	27	28	29	30	31

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jun 30	Jul 1	2 5:00pm ZBA	3	4 Independence Day (United States)	5	6
7	8 12:00pm EDC/LDFA	9 7:00pm City Commission	10	11 5:00pm Parks & Rec	12	13
14	15 5:00pm Planning Commission	16	17	18	19	20
21	22	23 12:00pm City Commission	24	25 5:30pm Airport Advisory Board	26	27
28	29	30	31	Aug 1	2	3