



OUR MISSION

“Through community partnerships and a shared vision for the future, work to keep downtown Boyne City vibrant and successful while preserving its historic heritage and supporting sustainable projects.”

BOARD MEETING

April 4, 2019 – 8:30 A.M. Boyne City City Hall

1. CALL MEETING TO ORDER AND ROLL CALL
2. READING AND APPROVAL OF MINUTES – March 7, 2019 Regular Meeting and March 13, 2019 Strategic Planning Session
3. HEARING CITIZENS PRESENT (ON NON-AGENDA ITEMS)
4. CORRESPONDENCE
5. MAIN STREET COMMITTEE REPORTS
 - A. Organization – Michelle Cortright
 - a. Boyne Thunder
 - B. Promotions/Marketing – Chris Bandy
 - C. Design – March Cancelled
 - D. Economic Vitality/Team Boyne – Mike Cain
 - E. Farmers Market– Jodie Adams
 - a. Introduction of Angelika Rasper, Market Manager
6. MAIN STREET DIRECTOR’S REPORT
7. UNFINISHED BUSINESS
8. NEW BUSINESS
 - A. Presentation by Christine Judd and Karen Wright about their new Boyne City business Pause Breathe Proceed
 - B. Boyne Thunder Agreement with Camp Quality
 - Consideration to approve the proposed agreement with Camp Quality for Boyne

Thunder

C. Financial Report Review

- i. Boyne City Main Street
- ii. Boyne City Farmers Market

9. GOOD OF THE ORDER

10. ANNOUNCEMENTS

- A. Farmers Market Committee Meeting, Monday, April 8, 10:00 a.m. – City Hall
- B. Promotions/ Marketing Committee Meeting, Tuesday, April 9, 9:00 a.m. – Library
- C. Organization Committee Meeting, Tuesday, April 9, 4:00 p.m. – Library
- D. Economic Vitality/Team Boyne Meeting – Friday, April 19, 9:00 a.m. - Library
- E. Boyne Thunder Meeting – Thursday, April 25, 5:00 p.m. - Library
- F. Main Street Board Meeting, Thursday, May 2, 8:30 a.m. – City Hall
- G. Design Committee Meeting, Monday, May 6, 4:00 p.m. – City Hall

11. ADJOURNMENT

Individuals with disabilities requiring auxiliary aids or services in order to participate in municipal meetings may contact Boyne City Hall for assistance: Cindy Grice, Clerk/Treasurer, 319 North Lake St., Boyne City, MI 49712; 231-582-0334



Approved: _____

Meeting of
March 7, 2019

MINUTES OF THE BOYNE CITY MAIN STREET BOARD REGULAR MEETING
HELD ON THURSDAY, MARCH 7, 2019 at 8:30 AM CITY HALL, 319 NORTH
LAKE STREET

Call to Order

Chair Chris Bandy called the meeting to order at 8:30 a.m.

Roll Call

Present: Jodie Adams, Chris Bandy, Michael Cain, Michelle Cortright, Patrick Little, Pat O'Brien, Rob Swartz

Meeting Attendance

Absent: Patti Gabos, Becky Harris

City Staff: Main Street Director Kelsie King-Duff, Recording Secretary Jane Halstead, Assistant Planner Patrick Kilkenny

Public: Three

**Excused Absences
MOTION**

Adams moved, Cortright seconded, PASSED UNANIMOUSLY to excuse Patti Gabos and Becky Harris.

**Approval of Minutes
MOTION**

Adams moved, Cain seconded, to approve the February 7, 2019 minutes as presented.

Citizens Comments

None.

Correspondence

Received and filed.

Committee Reports

Organization

The Strategic Planning meeting for Main Street is scheduled for March 13th from Noon to 4 p.m. Bob Thomas of the Michigan Chamber of Commerce will be the facilitator. Kelsie will send out the goal sheets from the last strategic planning session as a refresher.

Options for the location of the Main Street office were discussed.

Snow removal has been better this winter.

Kelsie's evaluation went well.

Boyne Thunder sponsorship money is down slightly from last year.

Kelsie will be going to Seattle for GAMSA in March.

Promotion/Marketing

The Committee wants to do an evaluation of all events. Each meeting they plan to choose a different event to review. Chocolate Covered Boyne will be evaluated at the next meeting.

Design

Minutes received and filed.

Economic Vitality/Team Boyne

Great Lakes Bath and Body will be opening a store in Boyne at 120 Water Street in March.

The Committee discussed the recent ordinance amendment on building height requirements.

Scott Gillespie shared the preliminary plans for the development being considered at State and Lake Street.

Goals are being reviewed and will continue to be developed.

Farmer’s Market

The Farmer’s Market Committee did not meet since the last Main Street Board meeting.

Angelika Rasper has been hired as the new manager of the Farmer’s Market. She will attend the April meeting of the Main Street Board.

Director’s Report

Received and filed.

Unfinished Business

None.

New Business

2019-2020 Budget Review

Budget Review And Recommendation

Consideration to recommend to the City Commission approval of the proposed budget for the 2019-202 budget year.

Kelsie King-Duff reviewed the changes in the budget from last year. The highlights include a revenue bump with a 2% increase for the DDA in our TIF next year. The amount of \$20,000 has been budgeted to replace some sidewalks and damaged curbs in the district as well as \$7,500 budgeted for additional street light installation. Facility rent will also increase with a move to new office space.

MOTION

Cortright moved, Little seconded, PASSED UNANIMOUSLY to approve the recommendation to the City Commission the proposed budget for the 2019-2020 budget year as presented.

Redevelopment Liquor License

Redevelopment Liquor License

Consideration to recommend to the City Commission approval that the application from Boyne Country Ventures, Inc. for a new Class C license issued under the provisions of MCL 436.1521a(1)(b) located at 125 Water St. be approved by the Michigan Liquor Control Commission.

Ed and Kristine Brehm of Provisions and the Wine Emporium were present to provide information on their new business opportunity. They want to open a wine bar/lounge adjacent to their existing business. To serve alcohol for consumption on premise they are required to have a Class C liquor license and they are also required to get a recommendation from the local legislative body in order to go forward with the application. They hope to serve tapas, hold cooking classes and do wine education in the new space. Ed stated that they met all the requirements for the new license.

MOTION

Little moved, Adams seconded, PASSED with Bandy abstaining from the vote to recommend the City Commission approve the application from Boyne Country Ventures, Inc. for a new Class C license issued under the provisions of MCL 436.1521a(1)(b) located at 125 Water St. be approved by the Michigan Liquor Control Commission.

Graphic Design Services Agreement

Graphic Design Services Agreement

Consideration to approve a 1-year agreement with Keecia Freed Design for graphic design services.

The contract terms with Keecia Freed remain the same as last year.

MOTION

Cortright moved, Cain seconded, PASSED UNANIMOUSLY to approve the 1-year agreement with Keecia Freed Design for graphic design services as presented.

Main Street Office Space

Consideration to approve the proposed lease for the Boyne City Main Street office at 113 S Lake Street at a rate of \$550/month.

The Organization Committee has been looking for new office space that is better and more visible. Charlevoix State Bank is vacating their lending office space at 113 S Lake Street and the location will meet the needs of the Main Street office. The current lease for the Main Street ends in April and the new office is available May 1st. The new lease is for 1 year.

MOTION

O'Brien moved, Cortright seconded, PASSED UNANIMOUSLY to approve the proposed lease for the Boyne City Main Street office at 113 S Lake Street as a rate of \$550/month.

Financial Report Review

The Financial Report was received and filed.

Good Of The Order

- The City is working through the concerns regarding the 2 new proposed developments on Lake Street.
 - Cortright suggested that we need to implement the recommendations from the parking study which took place last year. We need to educate the community on our parking.
 - Do we need to look at our parking ordinance? Is it outdated?
 - February 21st the Business After Hours will be held at the Walloon Lake Trust & Conservancy office.
 - The State of the Community Luncheon will be April 11th at the Talcott Center in the Village of Walloon.
 - Business After Hours is March 21st at Pat O'Brien & Associates.
 - There will be a Housing Forum on March 20th.
 - April 11th is the State of the Community at the Talcott Center in Walloon Lake.
 - Affordable housing is a nationwide problem.
-

**Motion to go into
Closed Session
MOTION**

Cain moved, Adams seconded, PASSED UNANIMOUSLY to go into closed session regarding acquisition of real property as provided in MCL 15.268(d) of the Michigan Open Meeting s Act (PA 267 of 1976.) at 9:28 a.m.

**Motion to Close
the Closed Session
MOTION**

Adams moved, Swartz seconded, PASSED UNANIMOUSLY to close the closed session at 9:46 a.m.

Adjournment

The March 7, 2019 meeting of the Boyne City Main Street Board was adjourned at 9:47 a.m.

Jane Halstead, Recording Secretary



Approved: _____

Meeting of MINUTES OF THE BOYNE CITY MAIN STREET BOARD STRATEGIC PLANNING
March 13, 2019 WORK SESSION HELD ON WEDNESDAY, MARCH 13, 2019 at NOON, CITY
HALL, 319 NORTH LAKE STREET

Call to Order Chair Chris Bandy called the session to order at 12:05 p.m.

Attendance **Participants:** Jodie Adams, Chris Bandy, Michael Cain, Michelle Cortright, Patti Gabos, Patrick Little, Rob Swartz, Kelsie King-Duff, Jane Halstead, Patrick Kilkenny, Barb Brooks, Monica Kroondyk, Sally Van Domelen, Karen Guzniczak, Adam Graef

Facilitator: Bob Thomas from the Michigan Chamber of Commerce

The purpose of the meeting was to review the vision and mission of Main Street, and prioritize our events and goals.

There were four goals the group determined they would like to accomplish through 2020:

- Rejuvenate Team Boyne - emphasis on retaining and growing a good mix of year-round businesses
- Increase and improve amenities
- Improve community engagement and public education
- Increase year-round activities and refresh/reenergize the current offerings

How will we measure our success in 2022?:

- A vibrant downtown with mixed use retail and housing
- Amenity plan
- Event strategy
- Public education

Bob Thomas will be providing a report summarizing the meeting.

Adjournment
MOTION

Cain moved, Cortright seconded, PASSED UNANIMOUSLY to adjourn the Boyne City Main Street Strategic Planning Work Session of March 13, 2019 at 2:54 p.m.

Jane Halstead, Recording Secretary

Org Committee
Tuesday, March 12, 2019

Present: Rob Swartz, Monica Kroondyk, Pat O'Brien, Chris Bandy, Kelsie King-Duff, Michelle Cortright. Absent: Bob Alger

Strategic Planning: Twelve Board and committee members have confirmed attendance at tomorrow's Strategic Planning session at noon at City Hall.

Main Street Office: Moving the Main Street office was approved at last week's Board meeting. The current lease ends May 15 and the new space is available May 1, allowing for two weeks of move-in time. Kelsie is working with The Wood Shop on signage, including a directional sign.

Boyne Thunder: Sponsorship closed at \$200,000, down just \$20,000 from last year's level. Registration is open, with 13 of 120 spaces left. The revised Agreement with Camp Quality was sent by the Main Street attorney to Camp Quality's attorney today.

Parking Evaluation Recommendations: Discussion was held around implementing the recommendations received from the parking evaluation. Kelsie reported that the City is talking about it. Aneka, the lead planner from Rich & Associates, who worked on the study is no longer with the firm and skis at Boyne Mountain. Perhaps we can meet with her when she is up to see if she could be helpful in implementation and education. Kelsie is meeting with the City Manager on implementation of the recommendations.

Board Appointments: With terms expiring, active recruitment of successor Board members is underway. Volunteer recruitment is another component of this effort:

- Kelsie reported that in the Promotions meeting this morning this topic was discussed, with the idea to hold an informal gathering at a restaurant, with hors d'oeuvres, to share the opportunities with potential volunteers. It was suggested that Board, committee and current volunteers bring someone along to the event.
- A volunteer database will be developed, building upon past efforts.
- Kelsie suggested that a postcard be sent to volunteers in their birthday month, to show appreciation.
- A volunteer application form will be added to the Main Street website.
- Volunteer application form will also be included on Facebook posts.

GAMSA Application: Kelsie will attend the GAMSA meeting in Seattle the last week of March. Information will be provided at the meeting and then we can get to work on our application.

TIF renewal: The current TIF expires in 2024. It was discussed to "have it in our sights" for the future.

Next meeting: The next Org Committee meeting will be held Tuesday, April 9, 4:00 at the Library.

3-12-19 Promo & Mkt Joint CC Meeting Minutes 9am BDL Conference Room

Present: Karen Guzniczak, Barb Brooks, Kecia Freed, Kim Akin, Kelsie King-Duff, Kim Akin, Chris Bandy, Sally Van Domelen and Guest Mike Castiglione

Minutes by Sally Van Domelen 3-12-19

1. Chocolate Covered Boyne Event Review

- Advertising- Stigg's Mike Castiglione asked where it was advertised. Answer: Lite 96 Radio, PNR Newspaper, 9 & 10 News mention (submitted by West Mi Tourist Association), MS/Chamber Newsletter.
- Awards: Offset concern that People's Choice award leads to popularity contest by having both an Official Judged Award (blind tastings) and People's choice Award.
- Attendance- About 100 chocolate votes (similar to last year), Karen saw reduced in store visitors/sales from last year probably due to extreme weather conditions.
- Event Timeframe (one day or two)- One day easier for stores (treats & staffing), some professional businesses want it on Friday so they can participate, more customers and visitors likely to attend on Saturdays than Fridays

Keep- Peoples Choice Award

Stop-Holding Events if we do not have an Event Chair

Start-

- Add Judge's (blind Tasting) Award
- Recruit a Chair (aka event coordinator, event lead, whatever)
- Utilize Social Media to drive traffic to Store Specials such as Ace's Chili Contest or Nails Pink Special
- Send stores last year's specials list (for their reference), as well as Tips on how to have a more successful event for the store to implement
- Survey Stores-were sales >/=< last year
- MS Fundraiser of some sort; perhaps a donation jar

2. MS Planning Session-Wednesday 3-13 at noon; lunch provided; estimate 3-4-hours
3. Social Media
 - a. Monthly Counts Report-Face Book: 2550 Likes & 20,300 Reach; Instagram 879 Likes
 - b. MS Social Media Article-Sally encouraged the Marketing committee to explore beyond the overview on the first page for more good information. Push arrows located at right of top headline to find a seminar on social media, and a list of links to past social media newsletter articles. Scroll down and click on active links such as Content Basket for more information, examples, and templates. At bottom of first page you can sign up to get bi-weekly MS newsletters.

Kelsie noted that the National MS website has both webinars and PDF's on this and many subjects. Kelsie can provide a code to view the Webinars at no charge.
 - c. Upcoming SBDC Seminars -see 3-11 email from Sally for March & April Seminar offerings). Let Sign up via Kelsie if interested and there will be no charge. Kelsie plans on attending both if you'd like to carpool.
4. Upcoming Events: Boyne Bee (headed up by the Design Committee), and Boyne Appetite'
5. MS Volunteers- needed to sustain Committees and Events. Kim suggested a recruitment party with representatives available to discuss the workings of various committees/events.

Next Meeting: 9 am on Tues April 9 in BDL Conference Room

Economic Vitality/Team Boyne Committee

Friday, March 15, 2019, 9:00A

Boyne District Library Community Room

Members Attending: 11

Guests attending: Sarah Hagen (Charlevoix Chamber), Anora O'Connor (Char-Em United Way)

Agenda

1. **Called to order** by Kelsie King-Duff at 9:03 am

2. **Introductions** were made around the table

3. **Guest Speakers**
 - a. Kelsie provided a brief update on the Redevelopment Liquor License approved by the Main Street Board and City Commission for The Wine Emporium & Market expansion to include a wine bar. John will invite owners Ed & Kristine to a future Team Boyne meeting to talk about their plans.
 - b. Tom Neidhamer gave a brief update on the two projects proposed on Lake Street. He discussed the plans and studies (Master Plan, RRC, Parking Study, Zoning Ordinance, City Goals) that support development for the East side of Lake Street. He encouraged all to take part in public meetings. The next planning commission meeting is Monday, March 18 at 5p. The dentist office will be bringing a plan for both a 1 story building and a 3 story building for the commission to look at. Ken Schrader asked if any training is provided to planning commission members on meeting execution. Scott McKenzie feels this group could do better about being proactive with the vision set by the community and encourages Team Boyne to start meeting with businesses again. Talking points and public meeting reminders in the Team Boyne reminder emails would be helpful. Kim Akin said the Chamber ambassadors have really taken on a similar role for their organization. Tom Neidhamer reminded the group that Sarah Lucas will be speaking at the next Housing Forum on Wed. March 20 at 1p at City Hall. Ward said he would be willing to draft letters of support for people to sign on to for new developments. Mike Cain let the group know there is currently an opening on planning commission. They will be making their recommendation at their next meeting to commission to fill the seat.

4. **Old Business**

Work plans, especially related to visiting downtown businesses, were discussed. It was discussed that maybe this idea would work better if it were an agenda item for the Team Boyne committee meeting, and not a sub-committee. Kelsie will meet with John before the next meeting to go over some new ideas.

5. **New Business**

Kelsie introduced the FIT program offered by MSU Extension to the group and gauged interest in Boyne City participating in 2020. The group was interested. Kelsie will put our name in the hat. This would provide a “secret shopper” experience for our city to get first impressions from visitors. East Jordan is currently participating.

6. **Good of the Order/Updates**

Scott McKenzie – A reminder to get tickets for Paint the Town Red

Monica – The library will be looking for a new city representative on their board as Chris Bandy’s term is up in May

John Cool– Provided an update on the new CSB branch opening

Anora O’Connor– Focused on implementing the 211 system for our county, an update Alice report will be received next week, and reviewers needed for grant applications

Bob Carlilse – Board of Review meets next week

Ken Schrader – Newsies is this weekend, Winter sports are done and 5 wrestlers went to regionals, school is evaluating what other type of skilled trades programs they need, School is set to go until June 14, Applications now being accepted for athletic director, Dave Suttle is the new football coach, Nathan Manar was appointed to the school board

Mike Cain – City Commission election this November (Tom & Hugh’s terms are up), Budget has been submitted to City Commission (same mils, 15.51, with a reduction in the debt mils for City Hall from 2.3 to 2.20)

Larry Taylor – Project Connect was a success. Lions screened 29 people and referred 10

Kim Akin – Housing meeting reminder, Business After Hours at Pat O’Briens on March 21, State of the Community April 11th

Sarah Hagen – Thanked the group for having her and invited us to attend the Charlevoix Business Expo

Kelsie King-Duff – Boyne Bee April 3rd, National Conference week of May 25 (GAMSA will be announced), Restaurant Week April 29-May 5, MS office will be moving to current CSB space once the new branch opens, DEQ grant received for 437 Boyne Ave, New FM manager was hired, Main on Main grant program launching this summer from Michigan Main Street

Meeting adjourned at 10:14 am

Next Meeting: Friday, April 19, 2019, 9:00 A, Boyne District Library Community Room



Directors Report- April 2019

- I attended National Conference in Seattle the week of 3/25. The sessions were wonderful, including sessions on shared parking, infill development, lighting (holiday and permanent), housing, and GAMSA, among others. Seattle was a wonderful city to explore, and is undergoing immense development currently. Being able to network with other Main Street organizations from around the nation is always extremely valuable. We finished in the top 10 for the GAMSA award. Wheeling, West Virginia, Wausau, Wisconsin, and the Alberta neighborhood in Portland, Oregon won.
- I will provide an update on the Boyne Bee at the meeting, as it will have taken place by the time we have our meeting, but not at the time this report was prepared.
- The final two SBDC trainings in the Northern Michigan training series will take place April 10 and April 18 in Grayling and Charlevoix, respectively. The Grayling training will focus on Online Sales and the Charlevoix training will focusing on leveraging social media. Both are free for Main Street businesses to attend, so just let me know if you are interested. We hosted the first training in the series in February on Buying and Selling a Business.
- The Chamber State of Community is taking place on Thursday, April 11th. I will be speaking about updates from Main Street over the last year.
- Michigan Main Street announce this week on a directors call that in order to receive any third-party services from them (like the market study or any time they bring a consultant with them), communities must now also be RRC. We were the first community in Michigan to be both MMS and RRC.
- MMS will be rolling out a program called Match on Main this summer. This will provide grant opportunities for small businesses for interior renovations/expansions/infrastructure/etc. This should help open up new grant opportunities for our downtown businesses, as currently many of the grants focus on exterior items.
- Becky has confirmed a sculptor out of Indian River for our new Walkabout Sculpture this year. Thank you, Becky!
- Spring Restaurant Week will be taking place April 29 - May 5. This is a bit earlier than we've normally held it, based on feedback from the restaurants.
- Hopefully by our next board meeting we will be working out of our new office space! We have had wonderful feedback on the new location.
- Buff Up Boyne will be taking place Saturday, May 4th. Just like that it is almost summer time!

Boyne City Main Street Program / Downtown Development Authority; Camp Quality and Challenge Mountain Letter of Understanding (LOU)

Boyne Thunder is a Boyne City Main Street event whose beneficiaries are Camp Quality (CQ), Challenge Mountain (CM) and the Boyne City Main Street Program / Downtown Development Authority (MS). Boyne Thunder is a weekend-long event comprised of different activities including, but not limited to: the boat poker run, dinners, street show, auctions, etc. This LOU serves to outline the relationship between the parties.

- This LOU is for a rolling three year period, initially covering the 2019, 2020 and 2021 events.
- Unless notice is received as indicated below, on December 31 of each year this LOU will automatically renew for an additional year with the same terms.
- In the event that a party to this LOU wishes to modify it, then written notice detailing the requested modification must be provided to the other parties no later than December 31.
- Any amendment of this LOU must be in writing and signed by all parties to this agreement.
- Unless agreed to otherwise, any amendment to this LOU will take effect in the third year following the amendments.
- Once modified, the new LOU will renew on a rolling three year basis as did the original LOU.
- If the parties fail to reach a new agreement by April 30, the decision of the Boyne City Main Street board will be adopted and will continue as a rolling three year agreement.
- Any party may opt out of the event by giving the other parties written notice by December 31.
- Separate revenue and expenditure general ledger accounts will be used for Boyne Thunder under the Boyne City Main Street Program Budget. These accounts will be maintained and held by the City of Boyne City within the city's General Fund bank account. All revenues and expenditures shall flow through this account.
- The Camp Quality Champagne Cruise is not a Boyne Thunder event. Therefore, Camp Quality remains responsible for all aspects of the Camp Quality Champagne Cruise, including collecting revenue, maintaining their own bank accounts, paying expenses, securing liquor license and insurance as needed, etc.
- Net Income (defined as gross revenue less expenses), will be split 55% for Camp Quality, 35% for Main Street, and 10% for Challenge Mountain.

_____, 2019
Boyne City Main Street Program, Board Chair

_____, 2019
Camp Quality Representative

_____, 2019
Challenge Mountain Representative

PERIOD ENDING 03/31/2019

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG USED
		AMENDED BUDGET	03/31/2019 NORMAL (ABNORMAL)	MONTH 03/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Revenues						
Dept 000						
248-000-400.000	ALLOCATION FROM CUR YR FD BAL	0.00	0.00	0.00	0.00	0.00
Total Dept 000		0.00	0.00	0.00	0.00	0.00
Dept 030 - REVENUES						
248-030-400.000	ALLOCATION FROM CUR YR FD BAL	21,325.00	0.00	0.00	21,325.00	0.00
248-030-405.000	CURRENT YEAR TAXES	254,328.00	285,413.17	0.00	(31,085.17)	112.22
248-030-579.000	GRANTS: STATE	0.00	0.00	0.00	0.00	0.00
248-030-580.000	GRANTS	0.00	0.00	0.00	0.00	0.00
248-030-581.000	VETERAN'S MEMORIAL	0.00	0.00	0.00	0.00	0.00
248-030-582.000	LOAN PROCEEDS	0.00	0.00	0.00	0.00	0.00
248-030-590.000	RIVERWALK GRANT	0.00	0.00	0.00	0.00	0.00
248-030-642.000	CHARGES FOR SERVICES/FEES	0.00	0.00	0.00	0.00	0.00
248-030-660.000	RENTAL INCOME	0.00	0.00	0.00	0.00	0.00
248-030-664.000	INTEREST EARNINGS	0.00	0.00	0.00	0.00	0.00
248-030-670.000	PROMOTIONS COMMITTEE REVENUE	15,000.00	21,799.69	5,825.00	(6,799.69)	145.33
248-030-670.100	BOYNE APPETIT	4,000.00	(3,925.00)	(3,925.00)	7,925.00	(98.13)
248-030-670.200	THEATER REVENUES	0.00	0.00	0.00	0.00	0.00
248-030-670.300	WALKABOUT SCULPTURE SHOW	3,000.00	1,136.00	925.00	1,864.00	37.87
248-030-671.000	FACADE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
248-030-672.000	VSCI REVENUES	0.00	0.00	0.00	0.00	0.00
248-030-675.000	CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
248-030-676.000	SPECIAL EVENTS - POKER RUN	40,000.00	73,686.14	0.00	(33,686.14)	184.22
248-030-676.100	POKER RUN 2011	0.00	0.00	0.00	0.00	0.00
248-030-677.300	RADIO SHACK FACADE FUNDS	0.00	0.00	0.00	0.00	0.00
248-030-680.000	FARMER'S MARKET REVENUES	0.00	0.00	0.00	0.00	0.00
248-030-685.000	SALE OF PROPERTY	0.00	0.00	0.00	0.00	0.00
248-030-691.000	TRANSFERS FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00
248-030-698.000	WASTEWATER NOTE PROCEEDS	0.00	0.00	0.00	0.00	0.00
248-030-699.000	BOND PROCEEDS	0.00	0.00	0.00	0.00	0.00
Total Dept 030 - REVENUES		337,653.00	378,110.00	2,825.00	(40,457.00)	111.98
TOTAL REVENUES		337,653.00	378,110.00	2,825.00	(40,457.00)	111.98
Expenditures						
Dept 731 - EXPENDITURES						
248-731-677.100	THEATER EXPENDITURES	0.00	0.00	0.00	0.00	0.00
248-731-700.000	LAND ACQUISITION	0.00	0.00	0.00	0.00	0.00
248-731-705.000	SALARIES/WAGES	62,420.00	50,660.91	4,161.60	11,759.09	81.16
248-731-710.000	ADMINISTRATION	0.00	0.00	0.00	0.00	0.00
248-731-712.000	INSURANCE: LIFE/AD&D	250.00	257.62	23.42	(7.62)	103.05
248-731-713.000	MEDICAL INSURANCE	7,056.00	7,056.20	1,764.05	(0.20)	100.00
248-731-714.000	SOCIAL SECURITY	4,744.00	4,593.51	453.31	150.49	96.83
248-731-715.000	PENSION	4,120.00	4,197.56	451.64	(77.56)	101.88
248-731-716.000	UNEMPLOYMENT	10.00	2.39	0.00	7.61	23.90
248-731-719.000	SICK/VACATION	2,971.00	2,328.96	0.00	642.04	78.39
248-731-720.000	PARKING LOT MAINTENANCE	0.00	0.00	0.00	0.00	0.00
248-731-727.000	OFFICE SUPPLIES	1,750.00	477.19	7.85	1,272.81	27.27
248-731-728.000	OFFICE OPERATING EXPENSES	0.00	79.20	79.20	(79.20)	100.00
248-731-729.000	OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	0.00
248-731-730.000	REPAIRS/MAINTENANCE	2,000.00	0.00	0.00	2,000.00	0.00

PERIOD ENDING 03/31/2019

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2019 NORMAL (ABNORMAL)	MONTH 03/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Expenditures						
248-731-732.000	MEMBERSHIP DUES	3,350.00	3,490.00	0.00	(140.00)	104.18
248-731-733.000	PROFESSIONAL LIBRARY/SUBSCRIPT	0.00	0.00	0.00	0.00	0.00
248-731-740.000	UTILITIES/INTERNET SERVICE	732.00	620.81	63.70	111.19	84.81
248-731-750.000	ADMINISTRATIVE FEE	7,500.00	0.00	0.00	7,500.00	0.00
248-731-751.000	BURIAL ELECTRICAL LINES ETC	0.00	0.00	0.00	0.00	0.00
248-731-752.000	RESTORE CITY CLOCK TOWER	0.00	0.00	0.00	0.00	0.00
248-731-753.000	DONATION TO CREATIVE PLAYGROUD	0.00	0.00	0.00	0.00	0.00
248-731-754.000	CBD BENCHES	0.00	0.00	0.00	0.00	0.00
248-731-760.000	DESIGN COMM EXPENSES	8,950.00	7,255.00	0.00	1,695.00	81.06
248-731-761.000	DESIGN ENGIN/CONSULTING	0.00	0.00	0.00	0.00	0.00
248-731-762.000	DESIGN CAPITAL IMPROVEMENTS	37,000.00	10,882.55	0.00	26,117.45	29.41
248-731-763.000	STREETSCAPE AMENITIES	30,000.00	25,268.23	0.00	4,731.77	84.23
248-731-780.000	ECONOMIC RESTRUC COMM EXP	0.00	0.00	0.00	0.00	0.00
248-731-781.000	ECONC RESTRUC COMM ENG SVCS	0.00	0.00	0.00	0.00	0.00
248-731-782.000	BUSINESS RECRUITMENT/RETENTION	8,500.00	68.36	0.00	8,431.64	0.80
248-731-783.000	VETERAN'S MEMORIAL CONTRIBUTIO	0.00	0.00	0.00	0.00	0.00
248-731-790.000	FARMERS MARKET EXPENSES	0.00	0.00	0.00	0.00	0.00
248-731-808.000	DESIGN ENGINEERING DDA	0.00	0.00	0.00	0.00	0.00
248-731-810.000	COMMITTEE/EVENT EXPENSES	0.00	200.00	0.00	(200.00)	100.00
248-731-811.000	BOYNE THUNDER EXPENDITURES	0.00	0.00	0.00	0.00	0.00
248-731-812.000	ORGANIZATION COMM EXPENSES	4,000.00	7,317.00	0.00	(3,317.00)	182.93
248-731-818.000	CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00
248-731-870.000	EDUCATION/TRAVEL	4,000.00	3,579.95	179.91	420.05	89.50
248-731-900.000	ADVERTISING/PUBLISHING	15,000.00	7,633.74	205.00	7,366.26	50.89
248-731-902.000	PROMOTIONS COMMITTEE EXPENSES	15,000.00	6,430.37	860.00	8,569.63	42.87
248-731-910.000	PROMOTIONS COMMITTEE EVENTS	16,100.00	5,027.12	(21,824.85)	11,072.88	31.22
248-731-910.100	BOYNE APPETIT	4,000.00	3,244.00	3,244.00	756.00	81.10
248-731-910.200	WALKABOUT SCULPTURE SHOW	3,000.00	2,500.00	2,500.00	500.00	83.33
248-731-910.300	STROLL THE STRETS	16,000.00	16,125.00	16,125.00	(125.00)	100.78
248-731-912.000	PROMOTIONS CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
248-731-940.000	FACILITIES RENT	4,200.00	3,500.00	0.00	700.00	83.33
248-731-942.000	SERVICE MAINTENANCE FEE	75,000.00	0.00	0.00	75,000.00	0.00
248-731-968.000	DEPRECIATION	0.00	0.00	0.00	0.00	0.00
248-731-970.500	TRANSFERS OUT - S PARK ST	0.00	0.00	0.00	0.00	0.00
248-731-980.000	BOND INTEREST	0.00	0.00	0.00	0.00	0.00
248-731-981.000	BOND PRINCIPAL	0.00	0.00	0.00	0.00	0.00
248-731-982.000	BANK FEES	0.00	0.00	0.00	0.00	0.00
248-731-985.000	MAIN STREET PROGRAM	0.00	0.00	0.00	0.00	0.00
248-731-987.000	CONTRACTED CONST SERVICES	0.00	0.00	0.00	0.00	0.00
248-731-990.000	LOAN REPAYMENT	0.00	0.00	0.00	0.00	0.00
248-731-991.000	INTEREST	0.00	0.00	0.00	0.00	0.00
248-731-992.000	DOWNTOWN LOAN PRINCIPAL PYMT	0.00	0.00	0.00	0.00	0.00
248-731-993.000	INTEREST/DOWNTOWN LOAN	0.00	0.00	0.00	0.00	0.00
248-731-998.000	CONTRACTED CONSTRUCTED SERVCS	0.00	0.00	0.00	0.00	0.00
Total Dept 731 - EXPENDITURES		337,653.00	172,795.67	8,293.83	164,857.33	51.18
TOTAL EXPENDITURES		337,653.00	172,795.67	8,293.83	164,857.33	51.18
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:						
TOTAL REVENUES		337,653.00	378,110.00	2,825.00	(40,457.00)	111.98
TOTAL EXPENDITURES		337,653.00	172,795.67	8,293.83	164,857.33	51.18

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DB: Boyne City

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY
PERIOD ENDING 03/31/2019

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDT USED
		AMENDED BUDGET	03/31/2019 NORMAL (ABNORMAL)	MONTH 03/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)			
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY								
NET OF REVENUES & EXPENDITURES		0.00	205,314.33	(5,468.83)	(205,314.33)		100.00	

PERIOD ENDING 03/31/2019

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2019 NORMAL (ABNORMAL)	MONTH 03/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 213 - FARMERS MARKET FUND						
Revenues						
Dept 030 - REVENUES						
213-030-400.000	ALLOCATION FROM CUR YR FD BAL	(6,197.00)	0.00	0.00	(6,197.00)	0.00
213-030-579.000	GRANTS-STATE/FEDERAL	0.00	3,420.00	0.00	(3,420.00)	100.00
213-030-642.000	MISC INCOME	12,450.00	8,480.84	0.00	3,969.16	68.12
213-030-642.010	SNAP	400.00	0.00	0.00	400.00	0.00
213-030-642.020	DOUBLE UP	0.00	0.00	0.00	0.00	0.00
213-030-642.030	WIC	0.00	0.00	0.00	0.00	0.00
213-030-642.040	SENIOR PROJECT	0.00	3,044.00	0.00	(3,044.00)	100.00
213-030-642.100	BAG SALES	0.00	0.00	0.00	0.00	0.00
213-030-642.150	DONATIONS	0.00	2,231.71	0.00	(2,231.71)	100.00
213-030-642.200	FARM MEAL	5,000.00	0.00	0.00	5,000.00	0.00
213-030-642.250	FOOD TRUCK RALLY	11,000.00	6,995.50	50.00	4,004.50	63.60
213-030-642.300	SPECIAL EVENTS	0.00	0.00	0.00	0.00	0.00
213-030-642.350	MEAL DONATION	0.00	0.00	0.00	0.00	0.00
213-030-642.400	MEAL SPONSORSHIP	0.00	0.00	0.00	0.00	0.00
213-030-642.450	MEAL TICKET	2,000.00	0.00	0.00	2,000.00	0.00
213-030-642.500	POINSETTIA SALES	300.00	296.00	0.00	4.00	98.67
213-030-642.550	POSTERS	0.00	0.00	0.00	0.00	0.00
213-030-642.600	T-SHIRTS	400.00	0.00	0.00	400.00	0.00
213-030-642.650	MARKET MONEY PURCHASE\	100.00	0.00	0.00	100.00	0.00
213-030-642.700	DAILY VENDOR FEE	500.00	225.00	0.00	275.00	45.00
213-030-642.725	VENDOR FEE SUMMER 10 FT	18,000.00	16,035.00	0.00	1,965.00	89.08
213-030-642.750	VENDOR FEE-SUMMER 20 FT	0.00	3,125.00	0.00	(3,125.00)	100.00
213-030-642.775	VENDOR FEE - WINTER	3,570.00	2,925.00	0.00	645.00	81.93
213-030-642.800		0.00	0.00	0.00	0.00	0.00
Total Dept 030 - REVENUES		47,523.00	46,778.05	50.00	744.95	98.43
TOTAL REVENUES		47,523.00	46,778.05	50.00	744.95	98.43
Expenditures						
Dept 040 - EXPENDITURES						
213-040-705.000	SALARIES - PLANNING	18,720.00	13,803.01	1,020.00	4,916.99	73.73
213-040-714.000	SOCIAL SECURITY	1,423.00	1,055.94	78.03	367.06	74.21
213-040-716.000	UNEMPLOYMENT INSURANCE	5.00	3.56	0.00	1.44	71.20
213-040-727.000	SUPPLIES	500.00	203.43	64.00	296.57	40.69
213-040-730.000	COMPUTER/INTERNET EXPENSES	0.00	0.00	0.00	0.00	0.00
213-040-730.100	EARMARK FUNDS	0.00	0.00	0.00	0.00	0.00
213-040-731.000	POSTAGE	50.00	22.75	(187.63)	27.25	45.50
213-040-732.000	MEMBERSHIP DUES/MML	400.00	250.00	0.00	150.00	62.50
213-040-735.000	GAS AND OIL	0.00	30.00	0.00	(30.00)	100.00
213-040-736.000	END OF YEAR ADJUSTMENT	0.00	0.00	0.00	0.00	0.00
213-040-740.000	BARN EXPENSES	0.00	0.00	0.00	0.00	0.00
213-040-750.100	APPAREL	0.00	0.00	0.00	0.00	0.00
213-040-750.150	BAG MATERIALS	0.00	0.00	0.00	0.00	0.00
213-040-750.200	FARM MEAL	4,500.00	0.00	0.00	4,500.00	0.00
213-040-750.250	FOOD TRUCK RALLY	5,000.00	6,795.50	0.00	(1,795.50)	135.91
213-040-750.260	POINSETTIA FUNDRAISER	0.00	127.40	0.00	(127.40)	100.00
213-040-750.275	T SHIRTS PRINTING	200.00	0.00	0.00	200.00	0.00
213-040-750.300	MARKET MONEY	100.00	350.00	0.00	(250.00)	350.00
213-040-750.350	OUTDOOR MARKET	200.00	538.22	187.63	(338.22)	269.11
213-040-750.360	OUTDOOR MARKET MUSIC	975.00	850.00	0.00	125.00	87.18
213-040-750.370	SNAP REIMBURSEMENT	3,500.00	2,459.00	28.00	1,041.00	70.26
213-040-750.380	DOUBLE UP FOOD BUCKS	2,800.00	2,152.00	0.00	648.00	76.86

PERIOD ENDING 03/31/2019

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2019 NORMAL (ABNORMAL)	MONTH 03/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 213 - FARMERS MARKET FUND						
Expenditures						
213-040-750.390	SENIOR PROJECT FRESH	2,800.00	2,298.00	0.00	502.00	82.07
213-040-750.400	WIC	3,000.00	2,059.00	0.00	941.00	68.63
213-040-770.000	SNAP	350.00	0.00	0.00	350.00	0.00
213-040-771.000	VENDOR REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
213-040-870.000	TRAINING AND SCHOOLS	500.00	1,000.00	200.00	(500.00)	200.00
213-040-900.000	ADVERTISING/PUBLSHNG/ORDINANCE	1,000.00	1,410.50	0.00	(410.50)	141.05
213-040-900.200	PROMOTION PRINTING	100.00	0.00	0.00	100.00	0.00
213-040-900.300	SUMMER PROMOTION	700.00	0.00	0.00	700.00	0.00
213-040-900.400	WINTER PROMOTION	700.00	0.00	0.00	700.00	0.00
213-040-900.500	PAVILION	0.00	0.00	0.00	0.00	0.00
Total Dept 040 - EXPENDITURES		47,523.00	35,408.31	1,390.03	12,114.69	74.51
TOTAL EXPENDITURES		47,523.00	35,408.31	1,390.03	12,114.69	74.51
Fund 213 - FARMERS MARKET FUND:						
TOTAL REVENUES		47,523.00	46,778.05	50.00	744.95	98.43
TOTAL EXPENDITURES		47,523.00	35,408.31	1,390.03	12,114.69	74.51
NET OF REVENUES & EXPENDITURES		0.00	11,369.74	(1,340.03)	(11,369.74)	100.00