



Approved: January 5, 2015

**MEETING OF
DECEMBER 4, 2014**

RECORD OF THE PROCEEDINGS OF THE **REGULAR BOYNE CITY
PARKS AND RECREATION COMMISSION MEETING HELD AT
6:00 P.M. AT CITY HALL ON THURSDAY, DECEMBER 4, 2014.**

CALL TO ORDER

Meeting was called to order by Chair Sheean at 6:00 p.m.

ROLL CALL

Present: Mike Sheean, Bill Kuhn, Jo Bowman, Darryl Parish, Jerry Swift,
Marie Sheets and Gail VanHorn

Absent: Heath Meeder

**MEETING
ATTENDANCE**

City Staff: Streets/Parks & Recreation Superintendent Andy Kovolski

Public Present: None

**APPROVAL OF
MINUTES ****MOTION****

Sheets moved, VanHorn seconded, PASSED UNANIMOUSLY, a motion approving the November 6, 2014 meeting minutes as corrected (dates under adjournment & next meeting).

**CITIZENS COMMENTS
(on non-agenda items)**

None

DIRECTOR'S REPORT

Kovolski reported that Avalanche had a little sledding use when we had snow and started to make ice but with warm temperatures it's all gone and the warming house hasn't been open. Nobody has been hired to fill the vacancies at the warming house but applications are being reviewed. Also, budget season starts in January so everyone should be thinking about ideas for discussion at the next meeting.

None

CORRESPONDENCE

Park Inspection Reports - No reports

**REPORTS OF
OFFICERS, BOARDS
AND STANDING
COMMITTEES**

Disc Golf Update - No report but they are still working on their long term vision and plan.

Trail(s) Updates - No new updates

Dog Park Update - The park is still being used regularly. A \$1,000 grant was awarded from the Charlevoix County Community Foundation for a spring project to add pavilions, benches, tables, etc.

**UNFINISHED
BUSINESS**

Recreation Master Plan

Public Input - None

Board Discussion - The board discussed and reviewed the overall plan. They made additions to the inventory and discussed the Capital Improvement Plan (CIP). Kovolski recommended the board go line by line in the CIP to review the projects to verify the status of each item, decide if they should remain on the list, assign a project year to them and then he will verify if the numbers still good or need to be adjusted and also add any new projects that are a priority within the next five years. Kovolski will supply City Planner Scott McPherson with the all of the notes and specific projects and timeframe.

- Avalanche - Move parking lot paving towards the end of the list as the Avalanche Master Plan calls for relocation of the parking area. Add tree removal on face and erosion stabilization is a high priority. Improve and/or expand trails keep on the list. Trail signage. Mostly complete with current signage project. Boardwalk project should remain on the list.
 - Rotary - parking lot paving and walking trails still important but more money needs to be budgeted. Install split rail fence, leave in - working with 4H Soccer on the project. Add to the list to install additional ball fields.
 - Sunset Park - completed irrigation project. Keep kayak launch and add kayak rack and signage and improvements to better define and identify the park. Add site furnishings and landscaping.
 - Trails - Boyne Valley Trailway, Boyne City/Charlevoix Trail, trailheads, trail connections and signage.
 - Veterans Park - Remodel bathrooms (pavilion & river mouth), improve pavilion (Interior and exterior of the river mouth bathroom). Keep all items currently listed for the park.
 - Riverside - keep all items on list. Acquire additional property and install signage.
 - Tannery Park - Keep current list.
 - Peninsula Beach - Keep current list. Add landscape around the pump station to camouflage the building and add furnishings.
 - Cedar St. Park - remove from priorities
 - Lower Lake St. - improve storm drainage outfall.
 - Road Ends - Keep all items on list for future improvements
 - Waterfront area behind city hall - improvement
 - Continue to add and/or improve amenities and signage in each park
 - Dog Park - landscaping, pavilion, restrooms, parking lot and other improvements
-

NEW BUSINESS

2015 Meeting Schedule
****MOTION**

The board reviewed the meeting schedule. **Swift moved, Parish seconded, PASSED UNANIMOUSLY** to continue to meet the first Thursday of each month at 6 p.m. with the January meeting being on the 2nd Thursday due to the holiday.

Board Member Application(s)

One application has been submitted from Patrick Patoka. VanHorn thought he did a great job on the dog park committee. It was also noted that he participated in and graduated from the Leadership Charlevoix County program. The general consensus of the board was that they would like him to attend the January meeting.

Board Member Term Expiration

****MOTION**

Board members with terms expiring are Meeder, Bowman, Swift and Sheean. The members who were present agreed to serve another term. Meeder was absent and his term will be discussed at the January meeting. **Sheets moved, Parish seconded, PASSED UNANIMOUSLY** to recommend the reappointment of Mike Sheean, ~~Gail VanHorn~~ Jo *Bowman* and Jerry Swift to four year terms expiring December 31, 2018

NEXT MEETING

The next regular meeting of the Parks and Recreation Board is scheduled for Thursday, January 8, 2015 at 6 pm at City Hall.

ADJOURNMENT

The December 4, 2014 meeting of the Parks and Recreation board was adjourned at 7:30 p.m.

Barb Brooks

Barb Brooks, Recording Secretary