



OUR MISSION

“Through community partnerships and a shared vision for the future, work to keep downtown Boyne City vibrant and successful while preserving its historic heritage and supporting sustainable projects.”

BOARD MEETING

June 6, 2019 – 8:30 A.M. Boyne City City Hall

1. CALL MEETING TO ORDER AND ROLL CALL
2. READING AND APPROVAL OF MINUTES – May 2, 2019
3. HEARING CITIZENS PRESENT (ON NON-AGENDA ITEMS)
4. CORRESPONDENCE
 - A. Shoreline Garden Invite
5. MAIN STREET COMMITTEE REPORTS
 - A. Organization – Michelle Cortright
 - a. Boyne Thunder
 - B. Promotions/Marketing – Chris Bandy
 - C. Design – Becky Harris
 - D. Economic Vitality/Team Boyne – Mike Cain
6. MAIN STREET DIRECTOR’S REPORT
7. UNFINISHED BUSINESS
8. NEW BUSINESS
 - A. Façade Grant Awards

Consideration to approve façade grant awards in the following amounts, as recommended by Design Committee: \$15,000 213 S. Lake (Banner Law Office), and \$5,000 123/125 Water St.

B. Financial Report Review

- i. Boyne City Main Street
- ii. Boyne City Farmers Market

C. Request of the Executive Director to go into closed session regarding Attorney/Client Privilege document as provided in MCL 15.268 (h) of the Michigan Open Meetings Act (PA 267 of 1976)

9. GOOD OF THE ORDER

10. ANNOUNCEMENTS

- A. Promotions/ Marketing Committee Meeting, Tuesday, June 11, 9:00 a.m. – Library
- B. Organization Committee Meeting, Tuesday, June 11, 4:00 p.m. – Library
- C. Economic Vitality/Team Boyne Meeting – Friday, June 21, 9:00 a.m. - Library
- D. Boyne Thunder Meeting – Thursday, June 27, 5:00 p.m. - Library
- E. Design Committee Meeting, Monday, July 1, 4:00 p.m. – City Hall
- F. Main Street Board Meeting, Thursday, August 1, 8:30 a.m. – City Hall

11. ADJOURNMENT

Individuals with disabilities requiring auxiliary aids or services in order to participate in municipal meetings may contact Boyne City Hall for assistance: Cindy Grice, Clerk/Treasurer, 319 North Lake St., Boyne City, MI 49712; 231-582-0334



Approved: _____

Meeting of May 2, 2019 MINUTES OF THE BOYNE CITY MAIN STREET BOARD REGULAR MEETING HELD ON THURSDAY, MAY 2, 2019 at 8:30 AM CITY HALL, 319 NORTH LAKE STREET

Call to Order Chair Chris Bandy called the meeting to order at 8:32 a.m.

Roll Call Present: Jodie Adams, Chris Bandy, Michael Cain, Michelle Cortright, Patti Gabos, Becky Harris, Patrick Little, Pat O'Brien and Rob Swartz

Meeting Attendance Absent: None City Staff: Main Street Director Kelsie King-Duff, Recording Secretary Jane Halstead, Assistant Planner Patrick Kilkenny, Main Street Assistant Ingrid Day

Public: One

Then New Office Signage topic under Consent Agenda was moved to the last item under New Business.

Consent Agenda MOTION Cain moved, Swartz seconded, PASSED UNANIMOUSLY to approve the April 4, 2019 Main Street Board meeting minutes as presented to approve the 2019 Accredited member Sublicense Agreement to approve the holiday lighting contract with Hometown Decoration and Display to approve the contract with Michigan Barefoot Memories Photography Services

Citizens Comments None.

Correspondence Received and filed.

Committee Reports Organization Minutes received and filed. Michelle Cortright reviewed the highlights: The Main Street office has moved. The Organization Committee is recommending 3 weeks of paid vacation for Kelsie. It is recommended that we decline Michigan Main Street Technical assistance this year. A parking training session is coming up. Two board seats expire in January and potential successors were discussed. The concept of a comprehensive community-wide calendar was discussed. The next Organization Committee meeting is May 14th.

Promotion/Marketing

The new banner program for downtown continues. The bracket system is being upgraded. Six new banners have been ordered.

Design

The Committee is getting prices for the downtown historic signs in an etched format from Bruce Janssens.

Façade applications have been coming in – they are due today.

The Committee discussed the Lofts on Lake.

Economic Vitality/Team Boyne

Minutes received and filed.

Marilyn Crowley from Michigan Community Capital provided an overview (via Skype) of the updated plans for the Loft of Lake Street development. The discussion was in depth and many questions were answered.

Farmer’s Market

A new layout for the market in the park was designed.

The Market moves outside May 18th.

The Saturday market is full.

Director’s Report

Received and filed.

Unfinished Business

None.

New Business

Lofts On Lake Street

Lofts On Lake Street

Consideration to approve the resolution in support of the Lofts On Lake Street project.

Updated plans of the projected were included in the agenda packet. The Design Committee has met with representatives from the project and supports it. The project will go to the Planning Commission on May 20th for full site plan approval. The Main Street Board agreed to approve the resolution with two amendments to the resolution: Boyne Home Solutions should be changed to Boyne Housing Solutions and the project should be supported as of the April 15, 2020 plans presented.

MOTION

Cortright moved, Harris seconded, PASSED UNANIMOUSLY to approve the resolution in support of the Lofts on Lake Street project with discussed amendments.

Otwell Mawby Consulting Services

Otwell Mawby Consulting Services

Consideration to approve the proposal from Otwell Mawby in the amount of \$4,950 for consulting services related to the Lofts on Lake Street project.

The Lofts on Lake Street will be seeking financial incentives for their project including tax incentives through Public Act 210. Basically their tax payments would

remain at their current level. There would be no additional taxes on their development for up to 10 years. The tax abatement is necessary to make the project viable. Main Street would contract with Otwell Mawby to help guide us through PA210 process and look out for our interests.

MOTION

Cortright moved, Adams seconded, PASSED UNANIMOUSLY to approve the proposal from Otwell Mawby in the amount of \$4,950 for consulting services related to the Lofts on Lake Street project.

Boyer City Main Street Strategic Plan

Boyer City Main Street Strategic Plan

Consideration to adopt the Boyer City Main Street Strategic Plan.

Bob Thomas of the Michigan Chamber of Commerce provided Main Street with a written summary of the work done at the March 13th Main Street Strategic Planning session. Kelsie will take the plan to the various committees to see which items each committee will take on. It was suggested that we have a follow up meeting next year with Bob Thomas to see how we did with our action items.

MOTION

Cain moved, Swartz seconded, PASSED UNANIMOUSLY to adopt the Boyer City Main Street Strategic Plan as presented.

Vacation Time

Vacation Time for Kelsie-King Duff

Consideration to add 1 week of vacation time to the Executive Director's yearly allotments, as recommended by the Organization Committee.

Kelsie King-Duff requested an additional week of vacation time. She was scheduled to receive an additional week after working four years for Main Street. This would give her an extra week 2 years earlier than currently set up.

MOTION

Cortright moved, Gabos seconded, PASSED UNANIMOUSLY to add one week of vacation time to the Executive Director's yearly allotment.

Financial Report Review

The Financial Report was received and filed.

New Office Signage

New Office Signage

Consideration to approve the proposal from The Wood Shop for signage for the new Main Street office for up to \$2,200 for materials and labor.

A sign is needed for the new Main Street office. It has been coordinated with the Boyer Area Chamber of Commerce signage and the cost will be shared. The proposal for up to \$2,200 includes building signage and directional signage that

matches current signage. Kelsie will also update our google account and other social media sites with the new address.

MOTION

Cain moved, Little seconded, PASSED with Jodie Adams abstaining from the vote to approve the proposal from the Wood Shop for signage at the new Main Street office for up to \$2,200 for material and labor.

Good Of The Order

- The Chamber of Commerce has completed their move and they are up and running. They plan to hold an open house in conjunction with Main Street in early June.
 - Today is the 14th anniversary for Pat O'Brien Real Estate's location at Park & Water Street.
 - The closing for the 40 acre purchase on Erickson Road adjacent to the Boyne School Forest Trails is May 15th. This was a great collaborative effort between the Walloon Lake Trust & Conservancy and TOMMBA.
 - Thank you to Charlevoix Landscape for their donation of office furniture to the Main Street office.
 - The road project on M-75 has started. Paving is set to begin May 20th.
 - There will be a public information meeting on the Lake Street paving project on May 8th. Front Street is also being repaired.
 - Currently there are no plans for the old Chamber building. Its future is still being assessed.
 - There will be an educational meeting on parking May 7th. Annika Norris who worked on the parking study last summer, will participate.
 - Buff up Boyne is Saturday, May 4th.
 - House Bill 4046 is being considered which would limit community input on rentals.
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**Motion to go into
Closed Session**
MOTION

Cain moved, Cortright seconded, PASSED UNANIMOUSLY to go into closed session regarding Attorney/Client Privilege document as provided in MCL 15.268 (h) of the Michigan Open Meetings Act (PA 267 of 1976) at 9:32 a.m.

**Motion to Close
the Closed Session**
MOTION

Cortright moved, Cain seconded, PASSED UNANIMOUSLY to close the closed session and return to open session at 10:12 a.m.

Adjournment

Adams moved, O'Brien seconded, PASSED UNANIMOUSLY to adjourn the May 2, 2019 meeting of the Boyne City Main Street Board at 10:12 a.m.

Kelsie King-Duff,

You are invited to the Grand Opening of the Lake Charlevoix Association's Lakeshore Gardens Project on Sunday, June 9, 2019 at 2:00 p.m.

The Landscapers who have built the individual gardens will be present to explain how they have used plants and made a design that will protect Lake Charlevoix.

Mike Cain and Dean Solomon will be speaking and there will be refreshments.

Sincerely,

The Lakeshore Gardens Committee: Tom Darnton,

Joel vanRoekel, Nancy Cunningham, Jason Brabbs

and Gow Litzenburger

The Lake Charlevoix Association

Tip of the Mitt Watershed Council

The Friends of the Boyne River

The Charlevoix County Community Foundation

Org Committee
Tuesday, May 14, 2019

Present: Rob Swartz, Monica Kroondyk, Kelsie King-Duff, Michelle Cortright. Absent: Bob Alger, Pat O'Brien, Chris Bandy

Strategic Planning: Org items from the Strategic Planning session were reviewed in detail. Board and volunteer recruitment are key items. Rob and Michelle are meeting with Board prospects. Interviews will be held with applicants, as has been done in the past, with recommendations then provided to the Main Street Board. Kelsie has a Board packet that is given to new Board members when they start their term.

The volunteer database is not viable. A volunteer recruitment mixer will be held after Labor Day. Social media will also be engaged for volunteer recruitment, with a button to hit if you are interested in volunteering. The website will also have this option visible. A rack card will be prepared to explain what Main Street is, what it does and talking points.

Pavilion: The MEDC grant to complete the Pavilion project is about 6 - 8 weeks out.

Boyne Thunder: There are three spaces left; the event is moving along just fine.

Parking Training: One member of the public attended, with good attendance by Boards and Commissions. It was a very educational session.

GAMSA: Still awaiting information from National Main Street about the 2019 application. The team is ready to dig into the application as soon as details are available.

Next meeting: Tuesday, June 11.

Marketing Committee

Boyne City Main Street
Boyne District Library Conference Room

Tuesday, May 14, 2019, 9AM

Agenda

Those attending the meeting were: Sally Van Domelen, Grace Battista, Barb Brooks, Kecia Freed, Linn Williams, Kim Akin, and Kelsie King-Duff

1. Welcome and meeting called to order at 9:05 am.
2. Main Street Planning Status
 - A) 3/13/19 Strategic Planning Keepers and Follow-up: evaluated strategy recommendations for Marketing Comm brainstorming ideas for implementation. Need to look at mission and vision statements for the goal of using that to push out 'bite-sized' information as defined in the goals.
 - B) 2019/2020 Budget Status: budget approved as presented by the MS Board and the City Commissioners
3. Main Street Event Review for Restaurant Week:

Kim willing to chair this event. Consider one per year and perhaps use this as a kick-off to or in combination with Taste of Boyne Wine Wednesdays or something in that vein. Kim and Kelsie will work together to further define needs, roles and goals.
4. Social Media

Facebook count is 2,637 with a reach of 29,400. Instagram has 948 followers. Kelsie and Ingrid will be meeting with Jim to discuss additional improvements for the web page and increasing our reach.
5. Upcoming MS Events

Stroll the Streets, Walk About Sculpture and Outdoor Farmers Market are next up for events and each has posters, social media and website updates underway.

There was discussion about the need to have a general overview ad for local summer activities for the papers.

Meeting adjourned at 10:55 AM.

Next Meeting: Tues, June 11, 2019 at 9AM - Boyne District Library Conf. Room

Design Committee Meeting

Boyne City Main Street
Boyne City Hall Conference Room

Monday, May 6, 2019, 4 PM

Members Attending:

Becky Harris, Linn Williams, Pam Macksey, Mike Cain, Adam Graef, Martha Sulfridge and Kelsie King-Duff

Meeting called to order at 4:08 pm.

Agenda

New Business:

1. Way finding signage: Mike recommended and Linn supported to approve the blue wayfinding signage as presented for the Chamber and Main Street sign at the corner of Lake and Ray. Approved.
2. Façade Grant Application Review: Becky recommended and Linn supported that grants be provided to Robert Banner law offices for \$15,000 and to Tom Bernardin for \$5,000. Approved.
3. Planning Commission: discussion on the role of the Design Committee in the development of projects.

Project Updates:

1. National Historic Trust Signage Purchase Update: tabled

Meeting adjourned at 5:18 pm.

Next Meeting: Mon, June 3, 2019 at 4PM – Boyne City Hall Park View Room

Economic Vitality/Team Boyne Committee

Friday, May 17, 2019, 9:00A

Boyne District Library Community Room

Members Attending: 21

Agenda

1. **Called to order** by John Cool, chairman, at 9:00 am

2. **Introductions** were made around the table

3. **Guest Speakers**

A) Steve Drake and Shari Culver from Great Lakes Energy: provided an update on the purchase of the old Carter's building and the fact that the expansion has the potential for 19 new jobs in 2019. GLE is growing with addition of Trustream. GLE also purchased two lots that border the airport that will be used for fiber. Working on how to best configure future needs considering current and new office space, with the involvement of an architect. GLE is very happy to be headquartered here in Boyne City and want to be sure they have a nice looking property on the main corridor of traffic coming into the city.

Shari stated that Trustream began in Petoskey district because of many factors: varied terrain, competition, diverse income levels. It was a good place to test: if it was successful there, it was felt it could be successful in other areas. Currently exploring moving into the Boyne City service area in 2020. They anticipate it will take 8 to 10 years to build out the entire service area.

B) Anora O'Connor from United Way: provided an update on the Alice Report (asset and income limited) which is \$50-60, 000 per family of 3. A large factor in the report was that wages have not been rising along with the increase in the cost of living. They are engaged in three initiatives to support this: Imagination Library, Job Coaching and 211 reinstated. United Way funds the agencies that support the Alice population.

C) Karen White with Pause Breath Proceed: this is a mental improvement process that Karen, from Elite Energetics, hopes to spread in our area. This is a practice to retrain our minds to pause before proceeding and before responding. In short, practice mindfulness.

4. **Old Business**

None

5. **New Business**

- Work Plans: discussion about a plan of action for business recruitment/retention. John and Kelsie put together the following plan that was met with support from the committee:

- June/July: Committee members sign up for business visits (to take place late August)
- August: Presentation by Dana, MMS EV Specialist about good business recruitment/retention practices
- September: Review business visit feedback
- October: Next steps (what needs to be done for businesses that are here, how should recruitment happen)

6. Good of the Order/Updates

1. Scott: Humane Society Fun run the Saturday morning of the Pirate Fest with proceeds to benefit environmental education.
2. Dan W: gave a shout out to United Way
3. Tom N: reminder about the Planning Commission meeting on Monday at 5pm.
4. John: a reminder to attend the planning meeting.
5. Ken S: it is graduation time and because it is summer, it is also time for maintenance to begin on school properties.
6. Larry: Kiwanis is pleased to be taking part in field day.
7. Ward: shout out to the good work of United Way.
8. Mike C: Planning Commission will be considering final site plans for the Lofts on Lake and the preliminary plans for the surgical center. They will also review Lakeview Village plans. Mike discussed the upcoming PA 210 meeting, road construction updates, and trail updates. Mike also announced that the pavilion project has received \$408,000 grant from MEDC and these funds will help complete the project.
9. Kelsie: Bike share program is back. We will be having a trial recycling program for downtown. Main Street is in the new office space, next door to the Chamber. Farmers market is now outside both Wed and Sat with a new layout. Kelsie announced she has been appointed to the MI Main Street Advisory Council. Looking forward to the flowers being planted downtown next week. The Harley Owners Group will be here for their summer rally and will be joining us for the Food truck Rally.

Meeting adjourned at 10:26 am

Next Meeting: Friday, June 21, 2019, 9:00 A, Boyne District Library Community Room



Directors Report- June 2019

- Our office move went great, and we are all settled in. There will be a ribbon cutting/open house on Thursday, June 6th from 12-3 p.m. The ribbon cutting will take place right at noon.
- MSN named our farmers market the “one to visit” in Michigan!
- I have been selected to serve on the Michigan Main Street Advisory Council. I attended my first meeting, and it was wonderful. The council basically provides feedback to MMS about things taking place or on the horizon.
- MMS has notified us we will need to resign our program agreement, as there is now a requirement to be part of RRC as well to receive services. We have been certified with RRC for quite some time.
- Design services from MMS are on hold at this time due to staff constraints. We did not have any in progress at this time. There are a couple projects in town that would be good fits for a design service.
- Boyne Bike Share is back and ready for use for the summer season!
- Thank you to the garden club for all their work on getting the flower boxes throughout downtown planted.
- Welcome to The Lemonade Stand, a children’s clothing and gift shop. The Lemonade Stand is located in the front space in the building we were in.
- We have received a grant from the MEDC in the amount of \$408,000 to completely finish work on the pavilion project! The bulk of the work will likely take place after Labor Day. Thank you to all of the volunteers and donors who have really pushed this project to reality!
- Stroll the Streets kicks off June 14th. Since we will not meet again until August, many of our events will take place before our next meeting. Don’t miss Boyne Thunder July 12-13, and the Food Truck Rally July 18th (with our special guests – HOGs). The downtown recycling test will also take place this summer.



To: Main Street Board

From: Kelsie King-Duff

Date: May 31, 2019

Subject: June Agenda Items Overview

Overview:

There are a few items on the June 6 Main Street Board Meeting agenda that require further information:

Façade Grant Awards: The Design Committee reviewed five façade grant applications at their May meeting. An overview of the applications is included. All five applicants met the application requirements. The Design Committee made a recommendation to support the application from Banner Law Office for a complete renovation of the office façade in the amount of \$15,000 and the application from Tom Bernardin for phase 2 of the renovation at 123/125 Water Street in the amount of \$5,000. A lot of discussion took place around priorities of the projects, visual impact, and historical accuracy.

RECOMMENDATION:

Façade Grant Awards: I recommend approval as presented.

2019 Façade Grant Overview - Boyne City Main Street

Name	Amount Requested	Total Amount of Project	Scope	Comments
Banner Law Office	\$20,000	\$86,688	Complete Renovation	Met all app requirements
123 Water Street LLC	\$20,000	\$71-75,000	Complete renovation	Met all app requirements
114 E. Main Street	\$10,970	\$16,000	Updates to front facade	Met all app requirements
Boyne Provisions	\$10,000	\$21,300	Updates to front facade	Met all app requirements
Water Street Atrium	\$20,000	\$38,959-40,850	Updates to side (alley) facade	Met all app requirements

PERIOD ENDING 05/31/2019

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG USED
		AMENDED BUDGET	05/31/2019 NORMAL (ABNORMAL)	MONTH 05/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 213 - FARMERS MARKET FUND						
Revenues						
Dept 030 - REVENUES						
213-030-400.000	ALLOCATION FROM CUR YR FD BAL	0.00	0.00	0.00	0.00	0.00
213-030-579.000	GRANTS-STATE/FEDERAL	(1,285.00)	0.00	0.00	(1,285.00)	0.00
213-030-642.000	MISC INCOME	10,500.00	0.00	0.00	10,500.00	0.00
213-030-642.010	SNAP	0.00	0.00	0.00	0.00	0.00
213-030-642.020	DOUBLE UP	0.00	0.00	0.00	0.00	0.00
213-030-642.030	WIC	0.00	0.00	0.00	0.00	0.00
213-030-642.040	SENIOR PROJECT	0.00	0.00	0.00	0.00	0.00
213-030-642.100	BAG SALES	0.00	0.00	0.00	0.00	0.00
213-030-642.150	DONATIONS	0.00	0.00	0.00	0.00	0.00
213-030-642.200	FARM MEAL	0.00	0.00	0.00	0.00	0.00
213-030-642.250	FOOD TRUCK RALLY	12,000.00	50.00	50.00	11,950.00	0.42
213-030-642.300	SPECIAL EVENTS	0.00	0.00	0.00	0.00	0.00
213-030-642.350	MEAL DONATION	0.00	0.00	0.00	0.00	0.00
213-030-642.400	MEAL SPONSORSHIP	0.00	0.00	0.00	0.00	0.00
213-030-642.450	MEAL TICKET	0.00	0.00	0.00	0.00	0.00
213-030-642.500	POINSETTIA SALES	300.00	0.00	0.00	300.00	0.00
213-030-642.550	POSTERS	0.00	0.00	0.00	0.00	0.00
213-030-642.600	T-SHIRTS	0.00	0.00	0.00	0.00	0.00
213-030-642.650	MARKET MONEY PURCHASE\	100.00	0.00	0.00	100.00	0.00
213-030-642.700	DAILY VENDOR FEE	25,725.00	0.00	0.00	25,725.00	0.00
213-030-642.725	VENDOR FEE SUMMER 10 FT	0.00	625.00	625.00	(625.00)	100.00
213-030-642.750	VENDOR FEE-SUMMER 20 FT	0.00	13,600.00	13,600.00	(13,600.00)	100.00
213-030-642.775	VENDOR FEE - WINTER	3,000.00	0.00	0.00	3,000.00	0.00
213-030-642.800		0.00	0.00	0.00	0.00	0.00
Total Dept 030 - REVENUES		50,340.00	14,275.00	14,275.00	36,065.00	28.36
TOTAL REVENUES		50,340.00	14,275.00	14,275.00	36,065.00	28.36
Expenditures						
Dept 040 - EXPENDITURES						
213-040-705.000	SALARIES - PLANNING	21,060.00	766.70	766.70	20,293.30	3.64
213-040-714.000	SOCIAL SECURITY	1,600.00	58.65	58.65	1,541.35	3.67
213-040-716.000	UNEMPLOYMENT INSURANCE	5.00	0.00	0.00	5.00	0.00
213-040-727.000	SUPPLIES	500.00	0.00	0.00	500.00	0.00
213-040-730.000	COMPUTER/INTERNET EXPENSES	0.00	0.00	0.00	0.00	0.00
213-040-730.100	EARMARK FUNDS	0.00	0.00	0.00	0.00	0.00
213-040-731.000	POSTAGE	50.00	0.00	0.00	50.00	0.00
213-040-732.000	MEMBERSHIP DUES/MML	400.00	0.00	0.00	400.00	0.00
213-040-735.000	GAS AND OIL	0.00	0.00	0.00	0.00	0.00
213-040-736.000	END OF YEAR ADJUSTMENT	0.00	0.00	0.00	0.00	0.00
213-040-740.000	BARN EXPENSES	0.00	0.00	0.00	0.00	0.00
213-040-750.100	APPAREL	0.00	0.00	0.00	0.00	0.00
213-040-750.150	BAG MATERIALS	0.00	0.00	0.00	0.00	0.00
213-040-750.200	FARM MEAL	0.00	0.00	0.00	0.00	0.00
213-040-750.250	FOOD TRUCK RALLY	12,000.00	16.99	16.99	11,983.01	0.14
213-040-750.260	POINSETTIA FUNDRAISER	300.00	0.00	0.00	300.00	0.00
213-040-750.275	T SHIRTS PRINTING	0.00	0.00	0.00	0.00	0.00
213-040-750.300	MARKET MONEY	400.00	0.00	0.00	400.00	0.00
213-040-750.350	OUTDOOR MARKET	350.00	0.00	0.00	350.00	0.00
213-040-750.360	OUTDOOR MARKET MUSIC	975.00	0.00	0.00	975.00	0.00
213-040-750.370	SNAP REIMBURSEMENT	3,000.00	5.00	5.00	2,995.00	0.17
213-040-750.380	DOUBLE UP FOOD BUCKS	2,500.00	82.00	82.00	2,418.00	3.28

PERIOD ENDING 05/31/2019

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	05/31/2019 NORMAL (ABNORMAL)	MONTH 05/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 213 - FARMERS MARKET FUND						
Expenditures						
213-040-750.390	SENIOR PROJECT FRESH	2,500.00	0.00	0.00	2,500.00	0.00
213-040-750.400	WIC	2,500.00	0.00	0.00	2,500.00	0.00
213-040-770.000	SNAP	0.00	0.00	0.00	0.00	0.00
213-040-771.000	VENDOR REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
213-040-870.000	TRAINING AND SCHOOLS	500.00	0.00	0.00	500.00	0.00
213-040-900.000	ADVERTISING/PUBLSHNG/ORDINANCE	1,000.00	0.00	0.00	1,000.00	0.00
213-040-900.200	PROMOTION PRINTING	0.00	0.00	0.00	0.00	0.00
213-040-900.300	SUMMER PROMOTION	0.00	0.00	0.00	0.00	0.00
213-040-900.400	WINTER PROMOTION	700.00	0.00	0.00	700.00	0.00
213-040-900.500	PAVILION	0.00	0.00	0.00	0.00	0.00
Total Dept 040 - EXPENDITURES		50,340.00	929.34	929.34	49,410.66	1.85
TOTAL EXPENDITURES		50,340.00	929.34	929.34	49,410.66	1.85
Fund 213 - FARMERS MARKET FUND:						
TOTAL REVENUES		50,340.00	14,275.00	14,275.00	36,065.00	28.36
TOTAL EXPENDITURES		50,340.00	929.34	929.34	49,410.66	1.85
NET OF REVENUES & EXPENDITURES		0.00	13,345.66	13,345.66	(13,345.66)	100.00

PERIOD ENDING 05/31/2019

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG USED
		AMENDED BUDGET	05/31/2019 NORMAL (ABNORMAL)	MONTH 05/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Revenues						
Dept 000						
248-000-400.000	ALLOCATION FROM CUR YR FD BAL	0.00	0.00	0.00	0.00	0.00
Total Dept 000		0.00	0.00	0.00	0.00	0.00
Dept 030 - REVENUES						
248-030-400.000	ALLOCATION FROM CUR YR FD BAL	19,156.00	0.00	0.00	19,156.00	0.00
248-030-405.000	CURRENT YEAR TAXES	292,263.00	0.00	0.00	292,263.00	0.00
248-030-579.000	GRANTS: STATE	0.00	0.00	0.00	0.00	0.00
248-030-580.000	GRANTS	0.00	0.00	0.00	0.00	0.00
248-030-581.000	VETERAN'S MEMORIAL	0.00	0.00	0.00	0.00	0.00
248-030-582.000	LOAN PROCEEDS	0.00	0.00	0.00	0.00	0.00
248-030-590.000	RIVERWALK GRANT	0.00	0.00	0.00	0.00	0.00
248-030-642.000	CHARGES FOR SERVICES/FEES	0.00	0.00	0.00	0.00	0.00
248-030-660.000	RENTAL INCOME	0.00	0.00	0.00	0.00	0.00
248-030-664.000	INTEREST EARNINGS	0.00	0.00	0.00	0.00	0.00
248-030-670.000	PROMOTIONS COMMITTEE REVENUE	15,000.00	2,750.00	2,750.00	12,250.00	18.33
248-030-670.100	BOYNE APPETIT	4,000.00	0.00	0.00	4,000.00	0.00
248-030-670.200	THEATER REVENUES	0.00	0.00	0.00	0.00	0.00
248-030-670.300	WALKABOUT SCULPTURE SHOW	3,000.00	0.00	0.00	3,000.00	0.00
248-030-671.000	FACADE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
248-030-672.000	VSCI REVENUES	0.00	0.00	0.00	0.00	0.00
248-030-675.000	CONTRIBUTIONS	0.00	3.31	3.31	(3.31)	100.00
248-030-676.000	SPECIAL EVENTS - POKER RUN	40,000.00	0.00	0.00	40,000.00	0.00
248-030-676.100	POKER RUN 2011	0.00	0.00	0.00	0.00	0.00
248-030-677.300	RADIO SHACK FACADE FUNDS	0.00	0.00	0.00	0.00	0.00
248-030-680.000	FARMER'S MARKET REVENUES	0.00	0.00	0.00	0.00	0.00
248-030-685.000	SALE OF PROPERTY	0.00	0.00	0.00	0.00	0.00
248-030-691.000	TRANSFERS FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00
248-030-698.000	WASTEWATER NOTE PROCEEDS	0.00	0.00	0.00	0.00	0.00
248-030-699.000	BOND PROCEEDS	0.00	0.00	0.00	0.00	0.00
Total Dept 030 - REVENUES		373,419.00	2,753.31	2,753.31	370,665.69	0.74
TOTAL REVENUES		373,419.00	2,753.31	2,753.31	370,665.69	0.74
Expenditures						
Dept 731 - EXPENDITURES						
248-731-677.100	THEATER EXPENDITURES	0.00	0.00	0.00	0.00	0.00
248-731-700.000	LAND ACQUISITION	0.00	0.00	0.00	0.00	0.00
248-731-705.000	SALARIES/WAGES	64,262.00	2,858.85	2,858.85	61,403.15	4.45
248-731-710.000	ADMINISTRATION	0.00	0.00	0.00	0.00	0.00
248-731-712.000	INSURANCE: LIFE/AD&D	250.00	7.90	7.90	242.10	3.16
248-731-713.000	MEDICAL INSURANCE	7,056.00	0.00	0.00	7,056.00	0.00
248-731-714.000	SOCIAL SECURITY	4,884.00	218.69	218.69	4,665.31	4.48
248-731-715.000	PENSION	4,242.00	206.92	206.92	4,035.08	4.88
248-731-716.000	UNEMPLOYMENT	10.00	0.00	0.00	10.00	0.00
248-731-719.000	SICK/VACATION	3,058.00	0.00	0.00	3,058.00	0.00
248-731-720.000	PARKING LOT MAINTENANCE	0.00	0.00	0.00	0.00	0.00
248-731-727.000	OFFICE SUPPLIES	1,000.00	66.42	66.42	933.58	6.64
248-731-728.000	OFFICE OPERATING EXPENSES	0.00	0.00	0.00	0.00	0.00
248-731-729.000	OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	0.00
248-731-730.000	REPAIRS/MAINTENANCE	2,000.00	0.00	0.00	2,000.00	0.00
248-731-732.000	MEMBERSHIP DUES	3,350.00	3,000.00	3,000.00	350.00	89.55

PERIOD ENDING 05/31/2019

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	05/31/2019 NORMAL (ABNORMAL)	MONTH 05/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Expenditures						
248-731-733.000	PROFESSIONAL LIBRARY/SUBSCRIPT	0.00	0.00	0.00	0.00	0.00
248-731-740.000	UTILITIES/INTERNET SERVICE	732.00	38.65	38.65	693.35	5.28
248-731-750.000	ADMINISTRATIVE FEE	7,500.00	0.00	0.00	7,500.00	0.00
248-731-751.000	BURIAL ELECTRICAL LINES ETC	0.00	0.00	0.00	0.00	0.00
248-731-752.000	RESTORE CITY CLOCK TOWER	0.00	0.00	0.00	0.00	0.00
248-731-753.000	DONATION TO CREATIVE PLAYGROUD	0.00	0.00	0.00	0.00	0.00
248-731-754.000	CBD BENCHES	0.00	0.00	0.00	0.00	0.00
248-731-760.000	DESIGN COMM EXPENSES	2,250.00	0.00	0.00	2,250.00	0.00
248-731-761.000	DESIGN ENGIN/CONSULTING	0.00	0.00	0.00	0.00	0.00
248-731-762.000	DESIGN CAPITAL IMPROVEMENTS	77,500.00	0.00	0.00	77,500.00	0.00
248-731-763.000	STREETScape AMENITIES	30,000.00	6,172.00	6,172.00	23,828.00	20.57
248-731-780.000	ECONOMIC RESTRUC COMM EXP	0.00	0.00	0.00	0.00	0.00
248-731-781.000	ECONC RESTRUC COMM ENG SVCS	0.00	0.00	0.00	0.00	0.00
248-731-782.000	BUSINESS RECRUITMENT/RETENTION	8,500.00	0.00	0.00	8,500.00	0.00
248-731-783.000	VETERAN'S MEMORIAL CONTRIBUTIO	0.00	0.00	0.00	0.00	0.00
248-731-790.000	FARMERS MARKET EXPENSES	0.00	0.00	0.00	0.00	0.00
248-731-808.000	DESIGN ENGINEERING DDA	0.00	0.00	0.00	0.00	0.00
248-731-810.000	COMMITTEE/EVENT EXPENSES	0.00	0.00	0.00	0.00	0.00
248-731-811.000	BOYNE THUNDER EXPENDITURES	0.00	0.00	0.00	0.00	0.00
248-731-812.000	ORGANIZATION COMM EXPENSES	1,500.00	65.49	65.49	1,434.51	4.37
248-731-818.000	CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00
248-731-870.000	EDUCATION/TRAVEL	5,925.00	825.00	825.00	5,100.00	13.92
248-731-900.000	ADVERTISING/PUBLISHING	15,000.00	1,041.62	1,041.62	13,958.38	6.94
248-731-902.000	PROMOTIONS COMMITTEE EXPENSES	12,000.00	400.00	400.00	11,600.00	3.33
248-731-910.000	PROMOTIONS COMMITTEE EVENTS	16,000.00	1,003.46	1,003.46	14,996.54	6.27
248-731-910.100	BOYNE APPETIT	4,000.00	0.00	0.00	4,000.00	0.00
248-731-910.200	WALKABOUT SCULPTURE SHOW	3,000.00	0.00	0.00	3,000.00	0.00
248-731-910.300	STROLL THE STRETS	16,000.00	0.00	0.00	16,000.00	0.00
248-731-912.000	PROMOTIONS CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
248-731-940.000	FACILITIES RENT	8,400.00	550.00	550.00	7,850.00	6.55
248-731-942.000	SERVICE MAINTENANCE FEE	75,000.00	0.00	0.00	75,000.00	0.00
248-731-968.000	DEPRECIATION	0.00	0.00	0.00	0.00	0.00
248-731-970.500	TRANSFERS OUT - S PARK ST	0.00	0.00	0.00	0.00	0.00
248-731-980.000	BOND INTEREST	0.00	0.00	0.00	0.00	0.00
248-731-981.000	BOND PRINCIPAL	0.00	0.00	0.00	0.00	0.00
248-731-982.000	BANK FEES	0.00	0.00	0.00	0.00	0.00
248-731-985.000	MAIN STREET PROGRAM	0.00	0.00	0.00	0.00	0.00
248-731-987.000	CONTRACTED CONST SERVICES	0.00	0.00	0.00	0.00	0.00
248-731-990.000	LOAN REPAYMENT	0.00	0.00	0.00	0.00	0.00
248-731-991.000	INTEREST	0.00	0.00	0.00	0.00	0.00
248-731-992.000	DOWNTOWN LOAN PRINCIPAL PYMT	0.00	0.00	0.00	0.00	0.00
248-731-993.000	INTEREST/DOWNTOWN LOAN	0.00	0.00	0.00	0.00	0.00
248-731-998.000	CONTRACTED CONSTRUCTED SERVCS	0.00	0.00	0.00	0.00	0.00
Total Dept 731 - EXPENDITURES		373,419.00	16,455.00	16,455.00	356,964.00	4.41
TOTAL EXPENDITURES		373,419.00	16,455.00	16,455.00	356,964.00	4.41
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:						
TOTAL REVENUES		373,419.00	2,753.31	2,753.31	370,665.69	0.74
TOTAL EXPENDITURES		373,419.00	16,455.00	16,455.00	356,964.00	4.41
NET OF REVENUES & EXPENDITURES		0.00	(13,701.69)	(13,701.69)	13,701.69	100.00

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 DB: Boyne City

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY
 PERIOD ENDING 05/31/2019

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDT USED
		AMENDED BUDGET	05/31/2019 NORMAL (ABNORMAL)	MONTH 05/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)		
TOTAL REVENUES - ALL FUNDS		423,759.00	17,028.31	17,028.31		406,730.69	4.02
TOTAL EXPENDITURES - ALL FUNDS		423,759.00	17,384.34	17,384.34		406,374.66	4.10
NET OF REVENUES & EXPENDITURES		0.00	(356.03)	(356.03)		356.03	100.00