



**Meeting of the  
BOYNE CITY  
PARKS AND RECREATION COMMISSION  
Thursday, April 5, 2018  
5:00 p.m. City Hall  
(Training/Mtg. Room - downstairs)**



*Scan QR code or go to  
[www.cityofboynecity.com](http://www.cityofboynecity.com)  
click on boards &  
commissions for complete  
agenda packets & minutes  
for each board*

1. CALL TO ORDER
2. ROLL CALL
  - A. Excuse absence(s)
3. APPROVAL OF MINUTES
  - A. Approval of the March 8, 2018 meeting minutes
4. CITIZENS COMMENTS (non-agenda items – limit to 5 minutes)
5. DIRECTOR’S REPORT
6. CORRESPONDENCE
  - A. None
7. REPORTS OF OFFICERS, BOARDS, AND STANDING COMMITTEES
  - A. Park Reports
  - B. User Groups
8. UNFINISHED BUSINESS
  - A. None
9. NEW BUSINESS
  - A. Boyne Valley Lions Club 50<sup>th</sup> Anniversary Community Project – Larry Taylor
10. GOOD OF THE ORDER
11. ANNOUNCEMENTS
  - A. Next meeting is scheduled for May 3, 2018 @ 5 p.m.
12. ADJOURNMENT

*Individuals with disabilities requiring auxiliary aids or services in order to participate in municipal meetings may  
contact Boyne City Hall for assistance:  
Cindy Grice, City Clerk, 319 North Lake Street, Boyne City, Michigan 49712 (231) 582-0334*

ATTENDANCE RECORD  
Parks & Recreation Commission  
2018

Member	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Alexander, Lisa	P	P	E									
Bowman, Jo	P	P	P									
Conklin, Hugh	P	P	P									
Litzenburger, Gow	P	P	P									
Sheean, Mike	E	P	P									
Smith, Tom	E	E	P									
Sterling, Diane	P	P	P									
Vadnais, Greg	--	--	--									

P=Present  
A=Absent  
E=Excused

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Approved:

**Meeting of  
March 8, 2018**

RECORD OF THE PROCEEDINGS OF THE **REGULAR BOYNE CITY PARKS AND RECREATION COMMISSION MEETING** HELD AT 5:00 P.M. AT CITY HALL ON THURSDAY, MARCH 8, 2018.

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**Call to Order**

Meeting was called to order by Board Chair Sheean at 5:00 p.m.

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**Roll Call**

Present: Mike Sheean, Hugh Conklin, Diane Sterling, Jo Bowman, Tom Smith and Gow Litzenburger

Absent: Lisa Alexander

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**Meeting Attendance**

City Staff: Streets/Parks & Recreation Superintendent Andy Kovolski and Recording Secretary Barb Brooks

Public Present: four

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**\*\*MOTION**

**Bowman moved, Litzenburger seconded, PASSED UNANIMOUSLY** to excuse the absence of Lisa Alexander

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**Approval of Minutes  
\*\*MOTION**

**Conklin moved, Smith seconded, PASSED UNANIMOUSLY** a motion approving the February 6, 2018 meeting minutes as presented.

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**Citizens Comments  
(on non-agenda items)**

Members of the Boyne Valley Garden Club asked for permission to renovate the garden in Veterans Park on the southwest side of the playscape. It is a raised bed and the boards are starting to decay. The general consensus of the board was to let the garden club do what they do best and work out the details with staff. The board also expressed gratitude towards all of the volunteerism the garden club does to help beautify Boyne City.

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**Director's Report**

Kovolski reported that the Avalanche activities have been shut down due to the weather including the sledding hill as it has been icy. He is considering opening up the warming house and allowing sledding again as we have had enough fresh snow to cover the hill again. The ice skating rink will not re-open this season.

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**Correspondence**

None

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**Reports of Officers,  
Boards, and Standing  
Committees**

**Park Inspection Reports** – Michael Cortright has been doing a great job grooming and it seems the trails are getting used.

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**Unfinished Business  
Parks & Recreation  
Brochure**

The board reviewed the draft editorial portion of the proposed brochure. Most of the suggestions were grammatical. Secretary Brooks asked the corrections be emailed so they could be passed on to Harbor House for inclusion. The next step will be to review the final draft that will include

the park amenities matrix, photos and maps.

**FY 2018/19 Proposed Budget Review**

Kovolski went down through each expenditure line item and explained what is attributing to an increase or decrease from the previous year and what type of expenses fall under each line item. Under "Professional Services" there is money budgeted to continue studying Avalanche improvements and under "Capital Outlay" are funds budgeted for the Rivermouth Restroom project, trail engineering and Open Space Planning.

**Board Member Vacancy**

The board has had a vacancy since the resignation of Daryl Parish. Greg Vadnais filled out a board member application in December. Greg stated he has lived in Boyne City for approximately 10 years, works in Gaylord in the gas and oil industry, has ties to the Michigan Natural Resources Trust Fund Board, a passion for Boyne City and an interest in Parks and Recreation. **Conklin moved, Litzenburger seconded, PASSED UNANIMOUSLY** to recommend to the City Commission the appointment of Greg Vadnais to the Parks and Recreation Commission to fill the vacancy left by Daryl Parish for a term ending 12/31/19

**\*\*MOTION**

**New Business  
Rivermouth Restroom Project Grant Opportunities**

Brooks indicated that staff has conducted some research and thinks it is worth applying to the Michigan Department of Natural Resources (MNDR) for a recreational grant to renovate the Rivermouth Restrooms. The only way we are guaranteed to not get the money is to not apply. Char Wehner of the Boyne Valley Garden Club stated she oversees the flower boxes and beds and at the Rivermouth bathrooms and hears a lot of feedback about the condition of them or that they are not operational at times. She added that any improvement would be greatly appreciated as they get a lot of use. Brooks said that staff is looking at the Recreation Passport Grant due to the types of projects that fall under the criteria and the amount of money we are asking to receive. Greg Vadnais asked why we wouldn't apply to the Michigan Natural Resources Trust Fund (MNRTF). Brooks will check to see if you can submit multiple applications for the same project as they are different pots of money but all within the MDNR. **Bowman moved, Conklin seconded, PASSED UNANIMOUSLY** a motion to recommend that the City Commission consider submitting grant applications to the MDNR Recreation Passport Program and the MNRTF if multiple applications can be submitted and we can meet the application requirements.

**\*\*MOTION**

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The next regular meeting of the Parks and Recreation Board is scheduled for Thursday, April 5, 2018 at 5 pm at City Hall.

**Next Meeting**

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The March 8, 2018 meeting of the Parks and Recreation Board was adjourned at 6:18 p.m.

**Adjournment**

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Barb Brooks, Recording Secretary

# Proposed Seating Group in Open Space Area

Larry Taylor

Boyne Valley Lions Club Secretary



# Background

- ▶ Boyne Valley Lions motto is "We Serve"
- ▶ The Lions in 2017 celebrated their 50<sup>th</sup> anniversary serving the community
- ▶ In recognition of 50 years being part of the community, the Lions Club wants to present the City with a lasting gift

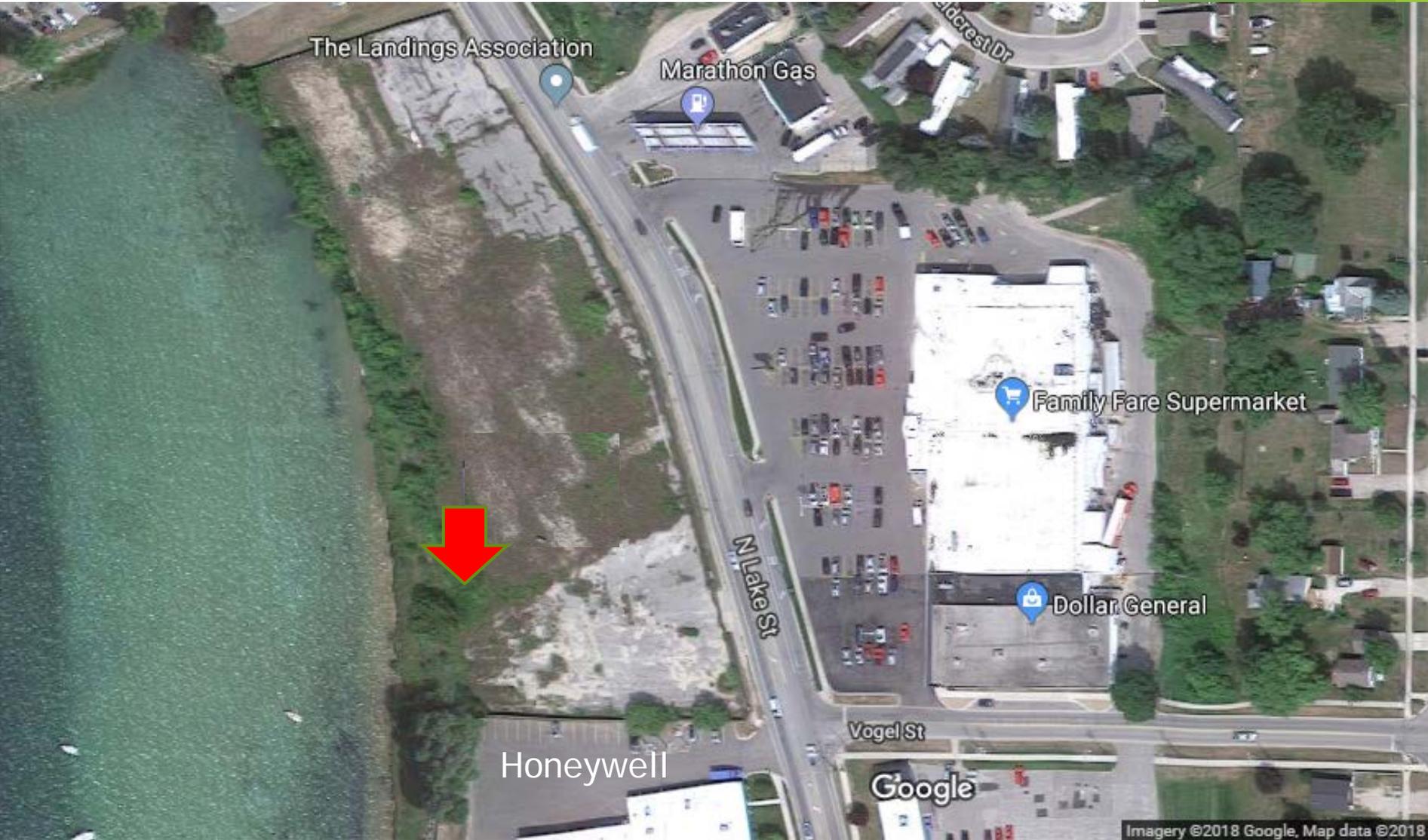


# Proposal

- ▶ The Boyne Valley Lions Club is earmarking \$7,500 to place a seating group in the Open Space area
  - ▶ The grouping would include:
    - ▶ City approved bench
    - ▶ Three level drinking fountain
    - ▶ Trash receptacle
    - ▶ Appropriate landscaping around the area including tree(s)
    - ▶ Plaque commemorating the Lions Club gift and 50<sup>th</sup> anniversary



# Overhead View





# View from across the street



# Draft Rendering



# Water connection



Approximately 200 feet

# Next Steps?

- ▶ Approval from board to proceed with proposal
- ▶ Gow Litzenburger to obtain approval from current owner of property to begin work on proposal
- ▶ Order seating items:
  - ▶ Bench(s), drinking fountain, waste container
- ▶ Work with city to bring water to grouping site
- ▶ Finalize landscaping plan to present to this board
- ▶ Begin installations with necessary approvals



# Checklist:

- ▶ Approval to proceed
- ▶ Where does the Lions Club obtain approved benches and waste container?
- ▶ How do we get water to grouping?
- ▶ Landscaping requirements/ limitations?
- ▶ Water fountain winterizing (i.e. blow out supply lines)
- ▶ What are we missing?



# Boyne Valley Lions

Harry Ahlborn	Chad Culver	Peter Moss
Rick Allen	Jeffrey Derenzy	Kerry Peck
Ken Allen	Tracey Donaldson	Yoland Pethers
Bill Avery	Jill Drury	Dr. Rick Pethers
Justin Bigbee	John Drury	Bob Prebble
Bob Bobowski	Jackie Dunlop	James Richman
Katie Bobowski	Chris Faulkner	Nathan Slezak
Michael Cain	Jim Felton	Wilma Socia
Cliff Carey	Ralph Gillett	Todd Sorenson
Mike Castiglione	Robert	Oral Sutliff
Debra Chavez	Goodenough	Eleanor Sutliff
John Cool	Ron Grunch	Larry Taylor
	Elaine Grunch	Julie Taylor
	Rex Judkins	Jeff Uloth
	Joyce Lambie	Mike Wagner
	Gow Litzenburger	Justin Weisler
		Jim White





# TRADITIONAL DRINKING FOUNTAINS

## Classic Series

### MODEL M-C76B OLD STYLE ADA COMPLIANT DRINKING FOUNTAIN WITH BI-LEVEL BOWLS

#### STANDARD FEATURES

Model M-C76B is a drinking fountain of Victorian-era design. This unit has bi-level bowls to meet ADA requirements. The fountains include polished, cast brass bowls and stainless steel bubblers operated by separate stainless steel pushbutton controls. Standard model is seasonal, not freeze resistant and includes a protective, high gloss, black enamel finish. Heavy-duty cast iron construction with cast brass bowls ensures trouble-free reliability. Field-serviceable components are easily accessible.

#### SUGGESTED SPECIFICATIONS

Drinking fountain shall be Murdock model M-C76B. Unit shall be furnished with one fountain bowl mounted on the pedestal and one fountain bowl mounted on an arm.

Pedestal and arm shall be heavy duty iron castings and base of pedestal shall have four mounting holes. Pedestal and arm shall be finished with a heavy grade of oil-based black enamel. Access cover shall be secured with vandal resistant stainless steel screws.

Bowls shall be round, solid brass castings. Unit shall be activated by self-closing pushbutton, needing less than 5 pounds of force, which activates an internally mounted valve with adjustable stream regulators controlling the water flow. Bubblers shall be stainless steel and operate on a water pressure range of 30 - 105 psig. All solid brass castings shall conform to ASTM standards B61 and B62, Unit shall conform to ANSI A117.1, 2010 ADA Standards for Accessible Design, ANSI/NSF 61-9, and Public Law 111-380.



Standard Model: M-C76B

#### OPTIONS

(additional costs may be incurred)

- FRU2      Underground freeze-resistant valve for two bowls <sup>1</sup>
- FRU3      Underground freeze-resistant valve for three bowls <sup>1</sup>
- PF         Pet fountain with pushbutton valve <sup>1</sup>
- Chrome plated cast brass bowls
- Powder-coated cast brass bowls
- Polished brass bubblers
- Brown     Pedestal and arm color brown
- Green     Pedestal and arm color green

#### Options Notes:

<sup>1</sup> See separate option sheet.

<sup>2</sup> This option is not available freeze-resistant.

Custom color finishes available upon request.

Please visit [www.murdockmfg.com](http://www.murdockmfg.com) for most current specifications.



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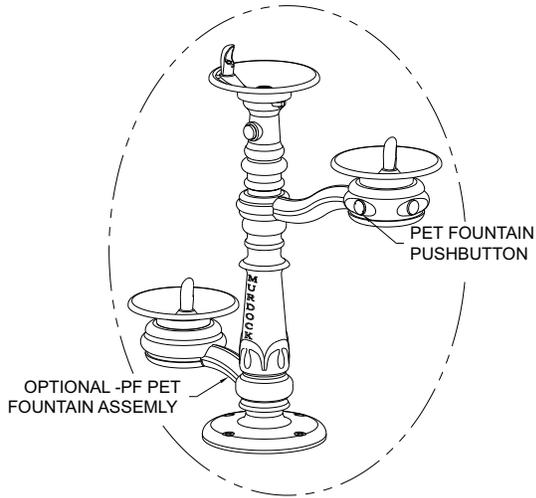


# TRADITIONAL DRINKING FOUNTAINS

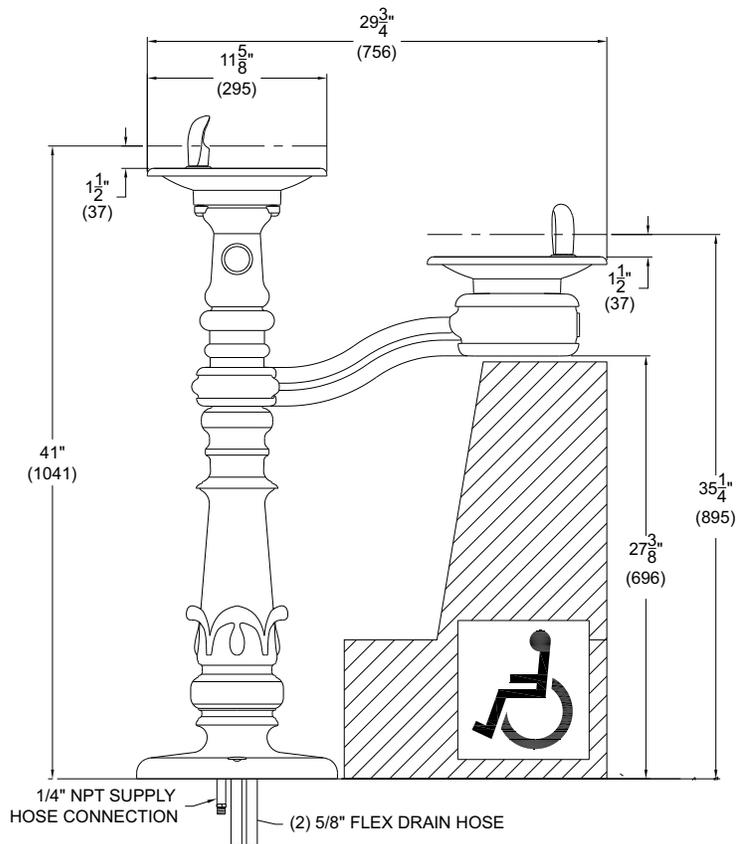
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## Classic Series

### MODEL M-C76B OLD STYLE ADA COMPLIANT DRINKING FOUNTAIN WITH BI-LEVEL BOWLS



**SHOWN WITH OPTIONAL  
-PF FOR REFERENCE**



Murdock Mfg.™ warrants that its products are free from defects in material or workmanship under normal use and service for a period of one year from date of shipment. Murdock's liability under this warranty shall be discharged solely by replacement or repair of defective material, provided Murdock™ is notified in writing within one year from date of shipment, F.O.B. Industry, California.

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	Signature (Approval for Manufacturing) _____	Date _____	

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