



OUR MISSION

“Through community partnerships and a shared vision for the future, work to keep downtown Boyne City vibrant and successful while preserving its historic heritage and supporting sustainable projects.”

BOARD MEETING

October 3, 2017 – 8:30 A.M. Boyne City City Hall

1. CALL MEETING TO ORDER AND ROLL CALL
2. READING AND APPROVAL OF MINUTES – September 7, 2017 Regular Meeting
3. HEARING CITIZENS PRESENT (ON NON-AGENDA ITEMS)
4. CORRESPONDENCE
 - A. The Red Brick Salon Grand Re-Opening Invitation
5. MAIN STREET COMMITTEE REPORTS
 - A. Organization – Rob Swartz
 - B. Promotions – Chris Bandy
 - C. Design – Becky Harris
 - D. Economic Vitality/Team Boyne – Kelsie King-Duff
 - E. Marketing (September Canceled)– Kelsie King-Duff
 - F. Boyne Thunder – Kelsie King-Duff
 - G. Farmers Market– Kelsie King-Duff
6. MAIN STREET DIRECTOR’S REPORT
7. UNFINISHED BUSINESS
 - A. Farmers Market Manager
8. NEW BUSINESS
 - A. Economic Vitality Committee/Team Boyne Chair Appointment
 - B. Financial Report Review
 - C. Other
 - a. Theatre
 - b. Open Space
 - c. Pavilion

d. Etc.

9. GOOD OF THE ORDER

10. ANNOUNCEMENTS

- A. Promotions Committee Meeting, Tuesday, October 3, 4:00 p.m. – Country Now & Then
- B. Farmers Market Committee Meeting, Monday, October 9, 10:30 a.m. - Library
- C. Marketing Committee Meeting, Tuesday, October 10, 9:00 a.m. – Country Now & Then
- D. Organization Committee Meeting, Tuesday, October 10, 4:00 p.m. – Harbor House Publishers
- E. Michigan Main Street Refresh Visit, Thursday, October 12, 4:00 p.m. – City Hall
- F. Economic Vitality/Team Boyne Meeting, Friday, October 20, 9:00 a.m. – City Hall
- G. Boyne Thunder Meeting, Thursday, October 26, 5:00 p.m. – Library
- H. Main Street Special Meeting, Long Term Funding Discussion, Monday, October 30, 4-7 p.m. – City Hall
- I. Design Committee Meeting, Monday, November 6, 4:00 p.m. - Library
- J. Main Street Board Meeting, Tuesday, November 7, 8:30 a.m. – City Hall

11. ADJOURNMENT

Individuals with disabilities requiring auxiliary aids or services in order to participate in municipal meetings may contact Boyne City Hall for assistance: Cindy Grice, Clerk/Treasurer, 319 North Lake St., Boyne City, MI 49712; 231-582-0334



Approved: _____

Meeting of
September 7, 2017

MINUTES OF THE BOYNE CITY MAIN STREET BOARD REGULAR MEETING
HELD ON THURSDAY, SEPTEMBER 7, 2017 at 8:30 AM CITY HALL, 319 NORTH
LAKE STREET

Call to Order

Chair Pat O'Brien called the meeting to order at 8:32 a.m.

Roll Call

Present: Robin Berry, Michael Cain, Becky Harris, Pat O'Brien, Rob Swartz, Ben Van Dam

Meeting Attendance

Absent: Chris Bandy, Michelle Cortright, Don Ryde

City Staff: Main Street Director Kelsie King-Duff, Recording Secretary Jane Halstead, Assistant Planning/Zoning Administrator Patrick Kilkenny, Main Street Assistant Ingrid Day

Public: One, Ashley Cousens

**Excused Absences
MOTION**

Cain moved, Swartz seconded, PASSED UNANIMOUSLY to excuse Chris Bandy, Michelle Cortright and Don Ryde.

Kelsie King-Duff requested an item be added to the agenda regarding a donation of a sculpture of a wolverine.

**Additional Agenda Item
MOTION**

Cain moved, Van Dam seconded, PASSED UNANIMOUSLY to add agenda item 8C - the Wolverine Sculpture item to the meeting agenda.

**Approval of Minutes
MOTION**

Van Dam moved, Cain seconded, PASSED UNANIMOUSLY to approve the June 29, 2017 minutes as presented.

Citizens Comments

None.

Correspondence

Rob Swartz received correspondence from the Safe Group concerning an upcoming Medical Marijuana Conference. Other members of the Board received it as well.

Committee Reports

Organization Committee

Swartz reported that the Organization Committee has no formal recommendations at this time. Currently the Committee is working on the market study update and a parking study.

Camp Quality is looking for a new Director.

The terms of Van Dam and Cortright expire in January 2018.

Promotions Committee

King-Duff announced that the Harvest Festival is September 30th. Stroll the Streets is done for the year.

Design Committee

Harris reported the Committee is trying to come up with money for the base of the new mosaic sculpture that is to be placed in Peninsula Park. The location of the sculpture has already been approved by the City Commission.

An RFP has been submitted for Holiday Decorations for the 2018 season.

The Committee is working on developing fundraising ideas to support new projects. Future Design Committee meetings will be held upstairs in the new City facilities.

Economic Vitality/Team Boyne

King-Duff said the market study update has been interesting to work on.

Patrick Little, the Superintendent of Boyne City Public Schools, will be the speaker at the next meeting to discuss the millage on the next ballot.

Marketing

King-Duff said the Committee is taking an inventory on the current banners hanging in the City. There are more banners which could be hung and hardware to hang approximately 6 more. Currently there are 30 or 35 banners in use.

Boyne Thunder

The Boyne Thunder Committee has not met since the event. They are awaiting the final financial numbers.

Farmer's Market

The Farmer's Market Committee does not meet in the summer.

Director's Report

- King-Duff will be on Beaver Island this Sunday and Monday for Leadership Charlevoix County.
- The Market Study has been a fun project. The results are expected in December.
- King-Duff will be attending the Michigan Main Street Quarterly Training in Howell.
- Patrice Frey, the President and CEO of National Main Street is planning to visit Boyne City September 27th.
- Phase 1 of the Pavilion remodel has been approved and the groundbreaking took place September 6th.

Old Business

None.

New Business

Farmer’s Market Manager

King-Duff thanked Becky Harris for filling in as the Market Manager this summer. It has been an uphill battle to fill the position. The position was offered to an applicant but was subsequently turned down. King-Duff would like to increase the pay in order to make the position more attractive. Raising vendor fees could cover the additional cost.

**Vendor Fee Increase
MOTION**

Cain moved, Swartz seconded, PASSED UNANIMOUSLY to approve a Vendor Fee increase as recommended by the Farmer’s Market Committee.

Harris plans on working on fundraising so that the new Farmer’s Market Manager can focus on the Farmer’s Market itself.

Financial Report Review

Van Dam had a question on the Service Maintenance line item for \$75,000 and what that provides. Cain said that still needs to be clarified and he will meet with King-Duff to discuss.

The Financial Report was received and filed.

Other

- **Theatre** – No update. King-Duff will check in with Rich Bergmann to see how everything is going.
- **Open Space** – Cain stated he expects the final acquisition to happen at year end or at the beginning of next year. No new Millage will be required.
- **Pavilion** – The renovation has begun and will include the expansion of the footprint of the building and the updating the exterior. Currently there is not enough money to improve the restrooms but we are applying for a grant from the Charlevoix Community Foundation.
- **Wolverine Sculpture** -A Grand Rapids artist wants to donate a sculpture of a Wolverine to the City. The Design Committee would like the sculpture to go in Old City Park. They are going to check with the artist to see if he will provide the pedestal.

**Wolverine Sculpture
MOTION**

Swartz moved, Van Dam seconded, PASSED UNANIMOUSLY to recommend to the City Commission to accept the Wolverine Sculpture for placement in the Old City Park.

Good Of The Order

- The Concert Series has started at Freshwater Art Gallery. The Chenille Sisters will play October 14th.
 - Cain said that ACD will finalize their installation of the communication poles by the Chamber sometime this fall.
 - The City has been experiencing some back pressure on the storm drains due to the high water and rain we've experienced this summer.
 - There has been good reception for the new fishing pier.
 - MSU Extensions office are moving into the new City Hall on Friday.
 - Swartz reported the triathlon went well last weekend. There were approximately 300 athletes from 11 states.
-

ADJOURNMENT

O'Brien adjourned the Boyne City Main Street Board meeting of September 7, 2017 at 10:40 a.m.

Jane Halstead, Recording Secretary

DRAFT

500 N Lake st ~ STE C



**The Red Brick
Salon**

PLEASE JOIN US...

**GRAND
RE-OPENING!**

Monday October 30th

2:00 - 6:00 pm

**Halloween inspired! Costumes
welcome! Snacks, drinks, and 4
PRIZE drawings!**



Directors Report- October 2017

Patrice Frey's Visit: Patrice Frey, President and CEO of the National Main Street Center made a visit to Boyne City on Wednesday, September 27. Thank you to all the board members who came to greet her, and who assisted with the presentation and tour. I think she was very impressed by Boyne City. At the end of the day, we were encouraged by Patrice, Laura (from Michigan Main Street), and Norma (Michigan's liaison from National) to apply for the Great American Main Street Award in 2018.

Veteran's Park Pavilion Project: As you may have noticed the Veteran's Park Pavilion Project is underway. I have also been working on a grant, on behalf of the City, to submit to the Charlevoix County Community Foundation to cover the costs of renovating the restrooms.

October Dates: It appears October is going to be a very busy month. Just a reminder of some important dates not covered on the agenda:

Wednesday, October 4th : Presentation by Joe Hines of Projects Arts & Ideas of Phase 1 of the design for the new historical museum/heritage center in the City Facilities building. The meeting will start at 7 p.m. in the City Hall Commission Chambers

Thursday, October 12th: Boyne Area Chamber of Commerce State of the Community Luncheon, Boyne Mountain, 11:30 a.m.

Monday October 16th: Networks Northwest is hosting a Housing Summit in Traverse City. I am planning on attending. Please let me know if you are interested in going.

Wednesday, October 18th: The Boyne Area Chamber of Commerce and Boyne Gazette are hosting the City Commission Candidates Forum at 6 p.m. in the City Hall Commission Chambers.



To: Main Street Board

From: Kelsie King-Duff

Date: September 29, 2017

Subject: October Agenda Items Overview

Overview:

There are several items on the October 3 Main Street Board Meeting agenda which require further explanation. Addressed below are the individual items.

Farmers Market Manager: The Boyne City Farmers Market has been searching for a Market Manager since the beginning of the summer. After two rounds of the position being posted, with no prevail, I have been working with Becky Harris to find creative ways this position can be fulfilled. The Director of Charlevoix Main Street, contacted me to see if we would be interested in partnering with Charlevoix Main Street for a Farmers Market Manager position, in order to create a more viable position for somebody. At this point we are still in early discussions, and I would like the board to approve staff continuing discussions, as this is a big change compared to anything we have ever done. The person would be a separate employee of Boyne City Main Street and Charlevoix Main Street (working 20 hours for each), so we would still have control for our market. Benefits would not have to be paid, as they would technically have two separate jobs, so they would only be a part time employee for Boyne City Main Street. I contacted the Michigan Farmers Market Association to see if this was being done anywhere else, and to their knowledge it is not. They were positive about trying it, and said they would be looking to us for tips and tricks down the road (as it has become an issue across the state to find market managers). There was one woman in the state who was managing three markets at once, and although the organizations weren't partnering, I did talk to her for any recommendations she had. She encouraged us to pursue this option. Essentially, the position will just be advertised together, and we will agree on one person to hire, and that person will then manage both markets, separately, under direction of the markets parent organization.

Economic Vitality/ Team Boyne Chair: John Cool has volunteered to serve as Chair for Team Boyne. The board has to appoint the Chair of each committee, so this is just to formalize his appointment. Team Boyne has been searching for a Chair since June.

RECOMMENDATION:

Farmers Market Manager: It is my recommendation Boyne City Main Street partners with Charlevoix Main Street to hire one market manager for both the Boyne City Farmers Market and the Charlevoix Farmers Market.

Economic Vitality/Team Boyne Chair: It is my recommendation John Cool be appointed as Chair of Main Street's Economic Vitality committee, Team Boyne.

PERIOD ENDING 08/31/2017

GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG USED
		AMENDED BUDGET	08/31/2017 NORMAL (ABNORMAL)	MONTH 08/31/2017 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 213 - FARMERS MARKET FUND						
Revenues						
Dept 030-REVENUES						
213-030-400.000	ALLOCATION FROM CUR YR FD BAL	32,138.00	0.00	0.00	32,138.00	0.00
213-030-579.000	GRANTS-STATE/FEDERAL	0.00	795.00	795.00	(795.00)	100.00
213-030-642.000	MISC INCOME	10,000.00	1,609.80	5.00	8,390.20	16.10
213-030-642.010	SNAP	0.00	0.00	0.00	0.00	0.00
213-030-642.020	DOUBLE UP	0.00	0.00	0.00	0.00	0.00
213-030-642.030	WIC	0.00	0.00	0.00	0.00	0.00
213-030-642.040	SENIOR PROJECT	0.00	0.00	0.00	0.00	0.00
213-030-642.100	BAG SALES	375.00	230.00	120.00	145.00	61.33
213-030-642.150	DONATIONS	0.00	210.00	210.00	(210.00)	100.00
213-030-642.200	FARM MEAL	7,500.00	2,790.00	2,640.00	4,710.00	37.20
213-030-642.250	FOOD TRUCK RALLY	12,000.00	10,438.53	175.00	1,561.47	86.99
213-030-642.300	SPECIAL EVENTS	0.00	0.00	0.00	0.00	0.00
213-030-642.350	MEAL DONATION	0.00	0.00	0.00	0.00	0.00
213-030-642.400	MEAL SPONSORSHIP	0.00	0.00	0.00	0.00	0.00
213-030-642.450	MEAL TICKET	0.00	1,725.00	1,425.00	(1,725.00)	100.00
213-030-642.500	POINSETTIA SALES	250.00	0.00	0.00	250.00	0.00
213-030-642.550	POSTERS	0.00	0.00	0.00	0.00	0.00
213-030-642.600	T-SHIRTS	375.00	105.00	60.00	270.00	28.00
213-030-642.650	MARKET MONEY PURCHASE\	100.00	400.00	0.00	(300.00)	400.00
213-030-642.700	DAILY VENDOR FEE	0.00	410.00	410.00	(410.00)	100.00
213-030-642.725	VENDOR FEE SUMMER 10 FT	15,000.00	7,790.00	200.00	7,210.00	51.93
213-030-642.750	VENDOR FEE-SUMMER 20 FT	0.00	2,625.00	735.00	(2,625.00)	100.00
213-030-642.775	VENDOR FEE - WINTER	3,000.00	190.00	0.00	2,810.00	6.33
213-030-642.800		0.00	0.00	0.00	0.00	0.00
Total Dept 030-REVENUES		80,738.00	29,318.33	6,775.00	51,419.67	36.31
TOTAL REVENUES		80,738.00	29,318.33	6,775.00	51,419.67	36.31
Expenditures						
Dept 040-EXPENDITURES						
213-040-705.000	SALARIES - PLANNING	13,500.00	2,499.00	0.00	11,001.00	18.51
213-040-714.000	SOCIAL SECURITY	950.00	150.47	0.00	799.53	15.84
213-040-716.000	UNEMPLOYMENT INSURANCE	18.00	1.76	0.00	16.24	9.78
213-040-727.000	SUPPLIES	350.00	6.87	0.00	343.13	1.96
213-040-730.000	COMPUTER/INTERNET EXPENSES	0.00	0.00	0.00	0.00	0.00
213-040-730.100	EARMARK FUNDS	0.00	0.00	0.00	0.00	0.00
213-040-731.000	POSTAGE	80.00	0.00	0.00	80.00	0.00
213-040-732.000	MEMBERSHIP DUES/MML	400.00	140.00	0.00	260.00	35.00
213-040-735.000	GAS AND OIL	0.00	0.00	0.00	0.00	0.00
213-040-736.000	END OF YEAR ADJUSTMENT	0.00	0.00	0.00	0.00	0.00
213-040-740.000	BARN EXPENSES	440.00	0.00	0.00	440.00	0.00
213-040-750.100	APPAREL	0.00	0.00	0.00	0.00	0.00
213-040-750.150	BAG MATERIALS	0.00	0.00	0.00	0.00	0.00
213-040-750.200	FARM MEAL	4,200.00	4,446.50	2,718.54	(246.50)	105.87
213-040-750.250	FOOD TRUCK RALLY	6,000.00	4,318.12	(375.43)	1,681.88	71.97
213-040-750.260	POINSETTIA FUNDRAISER	150.00	0.00	0.00	150.00	0.00
213-040-750.275	T SHIRTS PRINTING	200.00	0.00	0.00	200.00	0.00
213-040-750.300	MARKET MONEY	100.00	220.00	125.00	(120.00)	220.00
213-040-750.350	OUTDOOR MARKET	200.00	99.41	74.47	100.59	49.71
213-040-750.360	OUTDOOR MARKET MUSIC	900.00	975.00	375.00	(75.00)	108.33
213-040-750.370	SNAP REIMBURSEMENT	3,500.00	809.00	601.00	2,691.00	23.11
213-040-750.380	DOUBLE UP FOOD BUCKS	2,500.00	986.00	722.00	1,514.00	39.44

PERIOD ENDING 08/31/2017

GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	08/31/2017 NORMAL (ABNORMAL)	MONTH 08/31/2017 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 213 - FARMERS MARKET FUND						
Expenditures						
213-040-750.390	SENIOR PROJECT FRESH	2,500.00	954.00	746.00	1,546.00	38.16
213-040-750.400	WIC	2,300.00	935.00	765.00	1,365.00	40.65
213-040-770.000	SNAP	150.00	295.74	295.74	(145.74)	197.16
213-040-771.000	VENDOR REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
213-040-870.000	TRAINING AND SCHOOLS	100.00	0.00	0.00	100.00	0.00
213-040-900.000	ADVERTISING/PUBLSHNG/ORDINANCE	1,000.00	107.37	0.00	892.63	10.74
213-040-900.200	PROMOTION PRINTING	100.00	0.00	0.00	100.00	0.00
213-040-900.300	SUMMER PROMOTION	700.00	0.00	0.00	700.00	0.00
213-040-900.400	WINTER PROMOTION	400.00	0.00	0.00	400.00	0.00
213-040-900.500	PAVILION	40,000.00	0.00	0.00	40,000.00	0.00
Total Dept 040-EXPENDITURES		80,738.00	16,944.24	6,047.32	63,793.76	20.99
TOTAL EXPENDITURES		80,738.00	16,944.24	6,047.32	63,793.76	20.99
Fund 213 - FARMERS MARKET FUND:						
TOTAL REVENUES		80,738.00	29,318.33	6,775.00	51,419.67	36.31
TOTAL EXPENDITURES		80,738.00	16,944.24	6,047.32	63,793.76	20.99
NET OF REVENUES & EXPENDITURES		0.00	12,374.09	727.68	(12,374.09)	100.00

PERIOD ENDING 08/31/2017

GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG USED
		AMENDED BUDGET	08/31/2017 NORMAL (ABNORMAL)	MONTH 08/31/2017 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Revenues						
Dept 000						
248-000-400.000	ALLOCATION FROM CUR YR FD BAL	16,994.00	0.00	0.00	16,994.00	0.00
Total Dept 000		16,994.00	0.00	0.00	16,994.00	0.00
Dept 030-REVENUES						
248-030-400.000	ALLOCATION FROM CUR YR FD BAL	0.00	0.00	0.00	0.00	0.00
248-030-405.000	CURRENT YEAR TAXES	278,491.00	0.00	0.00	278,491.00	0.00
248-030-579.000	GRANTS: STATE	0.00	0.00	0.00	0.00	0.00
248-030-580.000	GRANTS	0.00	0.00	0.00	0.00	0.00
248-030-581.000	VETERAN'S MEMORIAL	0.00	0.00	0.00	0.00	0.00
248-030-582.000	LOAN PROCEEDS	0.00	0.00	0.00	0.00	0.00
248-030-590.000	RIVERWALK GRANT	0.00	0.00	0.00	0.00	0.00
248-030-642.000	CHARGES FOR SERVICES/FEES	0.00	0.00	0.00	0.00	0.00
248-030-660.000	RENTAL INCOME	0.00	0.00	0.00	0.00	0.00
248-030-664.000	INTEREST EARNINGS	0.00	0.00	0.00	0.00	0.00
248-030-670.000	PROMOTIONS COMMITTEE REVENUE	21,000.00	8,550.00	300.00	12,450.00	40.71
248-030-670.200	THEATER REVENUES	0.00	0.00	0.00	0.00	0.00
248-030-670.300	WALKABOUT SCULPTURE SHOW	6,000.00	2,800.00	1,400.00	3,200.00	46.67
248-030-671.000	FACADE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
248-030-672.000	VSCI REVENUES	0.00	0.00	0.00	0.00	0.00
248-030-675.000	CONTRIBUTIONS	0.00	50.00	0.00	(50.00)	100.00
248-030-676.000	SPECIAL EVENTS - POKER RUN	36,417.00	0.00	0.00	36,417.00	0.00
248-030-676.100	POKER RUN 2011	0.00	0.00	0.00	0.00	0.00
248-030-677.300	RADIO SHACK FACADE FUNDS	0.00	0.00	0.00	0.00	0.00
248-030-680.000	FARMER'S MARKET REVENUES	0.00	0.00	0.00	0.00	0.00
248-030-685.000	SALE OF PROPERTY	0.00	0.00	0.00	0.00	0.00
248-030-691.000	TRANSFERS FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00
248-030-698.000	WASTEWATER NOTE PROCEEDS	0.00	0.00	0.00	0.00	0.00
248-030-699.000	BOND PROCEEDS	0.00	0.00	0.00	0.00	0.00
Total Dept 030-REVENUES		341,908.00	11,400.00	1,700.00	330,508.00	3.33
TOTAL REVENUES		358,902.00	11,400.00	1,700.00	347,502.00	3.18
Expenditures						
Dept 731-EXPENDITURES						
248-731-677.100	THEATER EXPENDITURES	0.00	0.00	0.00	0.00	0.00
248-731-700.000	LAND ACQUISITION	0.00	0.00	0.00	0.00	0.00
248-731-705.000	SALARIES/WAGES	60,700.00	16,997.23	4,347.62	43,702.77	28.00
248-731-710.000	ADMINISTRATION	0.00	0.00	0.00	0.00	0.00
248-731-712.000	INSURANCE: LIFE/AD&D	250.00	108.64	108.64	141.36	43.46
248-731-713.000	MEDICAL INSURANCE	16,127.00	1,858.76	0.00	14,268.24	11.53
248-731-714.000	SOCIAL SECURITY	4,614.00	1,466.85	332.60	3,147.15	31.79
248-731-715.000	PENSION	3,920.00	1,356.84	301.52	2,563.16	34.61
248-731-716.000	UNEMPLOYMENT	57.00	0.88	0.00	56.12	1.54
248-731-719.000	SICK/VACATION	2,827.00	942.28	0.00	1,884.72	33.33
248-731-720.000	PARKING LOT MAINTENANCE	0.00	0.00	0.00	0.00	0.00
248-731-727.000	OFFICE SUPPLIES	750.00	488.12	186.38	261.88	65.08
248-731-728.000	OFFICE OPERATING EXPENSES	0.00	0.00	0.00	0.00	0.00
248-731-729.000	OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	0.00
248-731-730.000	REPAIRS/MAINTENANCE	2,000.00	0.00	0.00	2,000.00	0.00
248-731-732.000	MEMBERSHIP DUES	3,500.00	3,000.00	0.00	500.00	85.71
248-731-733.000	PROFESSIONAL LIBRARY/SUBSCRIPT	0.00	0.00	0.00	0.00	0.00

PERIOD ENDING 08/31/2017

GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG USED
		AMENDED BUDGET	08/31/2017 NORMAL (ABNORMAL)	MONTH 08/31/2017 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Expenditures						
248-731-740.000	UTILITIES/INTERNET SERVICE	492.00	128.00	44.49	364.00	26.02
248-731-750.000	ADMINISTRATIVE FEE	7,500.00	0.00	0.00	7,500.00	0.00
248-731-751.000	BURIAL ELECTRICAL LINES ETC	0.00	0.00	0.00	0.00	0.00
248-731-752.000	RESTORE CITY CLOCK TOWER	0.00	0.00	0.00	0.00	0.00
248-731-753.000	DONATION TO CREATIVE PLAYGROUD	0.00	0.00	0.00	0.00	0.00
248-731-754.000	CBD BENCHES	0.00	0.00	0.00	0.00	0.00
248-731-760.000	DESIGN COMM EXPENSES	2,250.00	1,979.96	0.00	270.04	88.00
248-731-761.000	DESIGN ENGIN/CONSULTING	0.00	0.00	0.00	0.00	0.00
248-731-762.000	DESIGN CAPITAL IMPROVEMENTS	64,000.00	4,843.00	0.00	59,157.00	7.57
248-731-763.000	STREETSCAPE AMENITIES	25,000.00	5,318.00	2,100.00	19,682.00	21.27
248-731-780.000	ECONOMIC RESTRUC COMM EXP	0.00	0.00	0.00	0.00	0.00
248-731-781.000	ECONC RESTRUC COMM ENG SVCS	0.00	0.00	0.00	0.00	0.00
248-731-782.000	BUSINESS RECRUITMENT/RETENTION	8,500.00	0.00	0.00	8,500.00	0.00
248-731-783.000	VETERAN'S MEMORIAL CONTRIBUTIO	0.00	0.00	0.00	0.00	0.00
248-731-790.000	FARMERS MARKET EXPENSES	0.00	0.00	0.00	0.00	0.00
248-731-808.000	DESIGN ENGINEERING DDA	0.00	0.00	0.00	0.00	0.00
248-731-810.000	COMMITTEE/EVENT EXPENSES	0.00	458.92	0.00	(458.92)	100.00
248-731-811.000	BOYNE THUNDER EXPENDITURES	0.00	0.00	0.00	0.00	0.00
248-731-812.000	ORGANIZATION COMM EXPENSES	4,000.00	681.49	341.35	3,318.51	17.04
248-731-818.000	CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00
248-731-870.000	EDUCATION/TRAVEL	4,000.00	2,549.40	800.00	1,450.60	63.74
248-731-900.000	ADVERTISING/PUBLISHING	14,815.00	6,847.53	690.00	7,967.47	46.22
248-731-902.000	PROMOTIONS COMMITTEE EXPENSES	15,000.00	4,300.00	650.00	10,700.00	28.67
248-731-910.000	PROMOTIONS COMMITTEE EVENTS	32,100.00	19,773.98	5,930.00	12,326.02	61.60
248-731-912.000	PROMOTIONS CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
248-731-940.000	FACILITIES RENT	4,200.00	1,400.00	350.00	2,800.00	33.33
248-731-942.000	SERVICE MAINTENANCE FEE	75,000.00	0.00	0.00	75,000.00	0.00
248-731-970.500	TRANSFERS OUT - S PARK ST	0.00	0.00	0.00	0.00	0.00
248-731-980.000	BOND INTEREST	0.00	0.00	0.00	0.00	0.00
248-731-981.000	BOND PRINCIPAL	0.00	0.00	0.00	0.00	0.00
248-731-982.000	BANK FEES	0.00	0.00	0.00	0.00	0.00
248-731-985.000	MAIN STREET PROGRAM	0.00	0.00	0.00	0.00	0.00
248-731-987.000	CONTRACTED CONST SERVICES	0.00	0.00	0.00	0.00	0.00
248-731-990.000	LOAN REPAYMENT	7,074.00	0.00	0.00	7,074.00	0.00
248-731-991.000	INTEREST	226.00	0.00	0.00	226.00	0.00
248-731-992.000	DOWNTOWN LOAN PRINCIPAL PYMT	0.00	0.00	0.00	0.00	0.00
248-731-993.000	INTEREST/DOWNTOWN LOAN	0.00	0.00	0.00	0.00	0.00
248-731-998.000	CONTRACTED CONSTRUCTED SERVCS	0.00	0.00	0.00	0.00	0.00
Total Dept 731-EXPENDITURES		358,902.00	74,499.88	16,182.60	284,402.12	20.76
TOTAL EXPENDITURES		358,902.00	74,499.88	16,182.60	284,402.12	20.76
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:						
TOTAL REVENUES		358,902.00	11,400.00	1,700.00	347,502.00	3.18
TOTAL EXPENDITURES		358,902.00	74,499.88	16,182.60	284,402.12	20.76
NET OF REVENUES & EXPENDITURES		0.00	(63,099.88)	(14,482.60)	63,099.88	100.00
TOTAL REVENUES - ALL FUNDS		439,640.00	40,718.33	8,475.00	398,921.67	9.26

09/19/2017 01:35 PM
 User: Shelly
 DB: Boyne City

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY

PERIOD ENDING 08/31/2017

GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDT USED
		AMENDED BUDGET	08/31/2017 NORMAL (ABNORMAL)	MONTH 08/31/2017 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
TOTAL EXPENDITURES - ALL FUNDS		439,640.00	91,444.12	22,229.92	348,195.88	20.80
NET OF REVENUES & EXPENDITURES		0.00	(50,725.79)	(13,754.92)	50,725.79	100.00