



**Meeting of the  
BOYNE CITY  
PARKS AND RECREATION COMMISSION**  
Thursday, December 5, 2013  
6:00 p.m. at City Hall



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commissions for complete  
agenda packets & minutes  
for each board*

1. CALL TO ORDER
2. ROLL CALL
  - A. Absences
3. APPROVAL OF MINUTES
  - A. Approval of the November 7, 2013 meeting minutes
4. CITIZENS COMMENTS (non-agenda items – limit to 5 minutes)
5. DIRECTOR'S REPORT
6. CORRESPONDENCE
7. REPORTS OF OFFICERS, BOARDS, AND STANDING COMMITTEES
  - A. Park Inspection Reports
    - All Parks / Road End Access Sites
    - Disc Golf Update
8. UNFINISHED BUSINESS
  - A. Tree Removals at Avalanche - face of the hill
  - B. Trail Town meeting update
  - C. Dog Park update
9. NEW BUSINESS
  - A. 2013 Triathlon report and future request
  - B. 2014 Meeting Schedule
10. GOOD OF THE ORDER
11. ANNOUNCEMENTS
  - A. 2014 Community-wide Goal Setting – January 9, 2014 @ 6pm (St. Matthews Parish Hall)
  - B. Next regular meeting is scheduled for January 2, 2013 at City Hall
12. ADJOURNMENT

*Individuals with disabilities requiring auxiliary aids or services in order to participate in municipal meetings may contact  
Boyne City Hall for assistance:  
Cindy Grice, City Clerk, 319 North Lake Street, Boyne City, Michigan 49712 (231) 582-0334*

ATTENDANCE RECORD  
Parks & Recreation Commission  
FY 2013– 2014

Member	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April
Bowman, Jo	---	P	P	P	P	P	P					
Kuhn, Bill	P	P	P	P	P	P	P					
Meeder, Heath	P	P	P	P	P	P	E					
Parish, Darryl	P	P	P	A	P	P	P					
Sheean, Mike	P	P	P	P	P	E	P					
Sheets, Marie	P	P	P	P	P	P	P					
Swift, Jerry	P	P	E	P	P	P	P					
VanHorn, Gail	P	P	P	P	P	P	E					

P=Present  
A=Absent  
E=Excused

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Approved: \_\_\_\_\_

**MEETING OF  
NOVEMBER 7, 2013**

RECORD OF THE PROCEEDINGS OF THE **REGULAR BOYNE CITY  
PARKS AND RECREATION COMMISSION MEETING HELD AT  
6:00 P.M. AT CITY HALL ON THURSDAY, NOVEMBER 7, 2013.**

**CALL TO ORDER**

Meeting was called to order by Chair Sheean at 6:00 p.m.

**ROLL CALL**

Present: Mike Sheean, Jo Bowman, Bill Kuhn, Darryl Parish, and  
Jerry Swift

Absent: Heath Meeder, Gail Van Horn and Marie Sheets-*arrived at 6:07*

**MEETING  
ATTENDANCE**

City Staff: Streets/Parks & Recreation Superintendent Andy Kovolski  
and Recording Secretary Barb Brooks

Public Present: Three

**\*\*MOTION**

Excused Absence(s): **Swift moved, Bowman seconded, PASSED  
UNANIMOUSLY** to excuse the absence(s) of VanHorn and Meeder as  
they are both out of town.

**APPROVAL OF  
MINUTES \*\*MOTION**

**Swift moved, Parish seconded, PASSED UNANIMOUSLY**, a motion  
approving the October 3, 2013 meeting minutes as corrected (*misspelled  
word*).

**CITIZENS COMMENTS**

None

**DIRECTOR'S REPORT**

Kovolski reported the following:

- Seeking part-time warming house attendants for Avalanche
- Irrigation bid recommendation will be presented to the City  
Commission for contract award to Haley Irrigation
- Turkey Trot event will be held in Veterans Park on Thanksgiving.

**CORRESPONDENCE**

None

**REPORTS OF  
OFFICERS, BOARDS  
AND STANDING  
COMMITTEES  
Park Inspections**

**Avalanche** - Kuhn reported that the erosion on the face of the hill with  
all of the recent rainfall is getting really bad and needs to be addressed.

## Disc Golf

There was nobody in attendance to give any updates on the disc golf activities. Kovolski stated that it is his understanding that their tournament went well.

## NEW BUSINESS Downtown Ice Skating Rink / Ice Pole Placement

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Chair Sheean requested the board consider moving discussion of the Downtown skating rink / Ice Pole up on the agenda. The board agreed.

Mary Palmer of Magnum Hospitality (Red Mesa/Café Santé) offered to host another fund-raiser to support the return of the skating rink in Sunset Park. As she spends quite a bit of time at Café Santé she did witness the rink get some use and likes the ambiance that it brings to downtown. She also stated that the first year, due to the mild winter it really never froze to the point of being useable and the 2<sup>nd</sup> year did freeze and it did get some use but it probably still hasn't caught on completely and isn't used to its full potential but given the chance it might. Doug Bean stated that he had volunteered the first year to maintain the rink and the weather just did not cooperated; therefore he agrees with Mary that 2012/13 winter seemed almost like a first year and that it warrants giving it a try again. He did add that he misses the ice pole and would like to see it go back up, if not in Sunset Park, somewhere else where people can enjoy it. Kovolski stated there isn't enough room in Sunset Park for both activities and the ice pole needs work done before it can go back up and will definitely not be ready to erect this winter.

**Board Discussion** - Some of the board members agreed that it did create an ambiance in the downtown but also agreed that it didn't get a lot of use. Kuhn who works at the Avalanche warming house stated that he only loaned out 3 pairs of skates to one group last winter for use downtown. Some board members thought the area was lacking in appeal and could be more attractive and inviting. Others stated the area didn't lend itself to accessibility, such as not cleared path to the rink and lack of seating. The general consensus of the board was that while it was a good concept, the lack of use is disappointing. Being the ice pole will not be erected this year regardless of location, maybe Café Santé should be allowed to try the ice skating rink another year and then reevaluate things in the spring. **Kuhn moved, Parish seconded** a motion to try the skating rink for another year, allow Café Santé to hold their fund-raiser to support and maintain the rink and place this subject on the April 2014 agenda for evaluation. Further board discussion - Sheets inquired as to whether suggested improvements of the area should be incorporated by Café Santé as part of the approval. Kuhn stated he did not wish to change his motion to include this. **PASSED UNANIMOUSLY**

**\*\*MOTION**

## UNFINISHED BUSINESS

### Tree Removal Maintenance

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**Face of the hill** - Kovolski stated he had nothing new to report; he is still waiting for numbers from the contractor. Board members inquired

as whether the project could still happen yet this fall. Kovolski told them possibly but is weather dependent.

## Trail Town Proposal

Chair Sheean reported that there was a good turn out and cross section of people at the presentation. City boards and interest groups were well represented. For those not able to attend, Sheean gave an overview of the presentation and explained that the City is being presented an opportunity to work on a "Trail Town" with a qualified planner and at no cost to the City. The plan is not for a specific trail or a specific use, but about promoting trails, connecting trails with economics (downtown) and meeting needs. The plan is designed in a way that it can be successfully implemented for use with any type of current or future trails. Trail types discussed were pedestrian, non-motorized, motorized, water trails, etc. This project was funded through grants. There are a few towns that have gone through this process and have the "Trail Town" designation. It is being offered to Charlevoix and Boyne City at this time. The general consensus of the board was that it would definitely be to the City's benefit to take advantage of this opportunity, that Boyne City is unique and the potential for many different types of trail options and that a cohesive plan will only make future planning easier. **Kuhn moved, Swift seconded, PASSED UNANIMOUSLY** a motion that the City Commission proceed with the trail town planning services and take full advantage of what is being offered.

**\*\*MOTION**

## NEW BUSINESS Dog Park

**Applications / Committee Member Appointments** - The board reviewed all of the applications and was pleased with the quality and number of applicants. The general consensus was that there only needed to be one member from the Parks & Recreation Commission as a liaison and a 6 or 7 member advisory committee was a good manageable number. After review of all of the applications **Kuhn moved, Parish seconded, PASSED UNANIMOUSLY** to appoint Wright, Malin, Carter, Neidhamer, MacKenzie and VanHorn as the Dog Park Advisory Committee, utilizing all of the remaining applicants as subcommittee or committee members at their discretion.

**\*\*MOTION**

## NEXT MEETING

The next regular meeting of the Parks and Recreation Board is scheduled for Thursday December 5, 2013 at 6 pm at City Hall.

## ADJOURNMENT **\*\*MOTION**

The November 7, 2013 meeting of the Parks and Recreation board was adjourned at 7:22 p.m. **Moved by Swift, seconded by Sheets, PASSED UNANIMOUSLY.**

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Barb Brooks, Recording Secretary

CITY OF BOYNE CITY

REQUEST FOR USE OF CITY PARKS FOR SPECIAL EVENTS

Requested By: Name ROB SWARTZ
Address 1115 HULL ST
BOYNE CITY ME 49712
Telephone # 231-330-1053

Location of planned activity: PENINSULA BEACH PARK

Date(s) and time(s) of planned activity: AUG 30-31, 2014 7:00 a.m. to 9:00 a.m.

Description of planned activity: SECOND ANNUAL BOYNE CITY TRIATHLON.
SAT. AUG 30 IS SET-UP DAY. PLACE TENTS/TABLES, START/FINISH AREA, ETC.
SUN. AUG 31, RACE STARTS AT 8:00AM CONSISTS OF A DUATHLON, AND
BOTH SPRINT AND OLYMPIC DISTANCE TRIATHLONS RACE ENDS BY NOON
WITH PARK CLEAN-UP FINISHED BY ~ 3:00PM

Estimated number of participants: ~ 400

signature of applicant [Handwritten Signature]

12-1-13
date

The City of Boyne City Administrative Policies, Section 5.3, require that:
All requests for use of City Parks for non-public purposes (art fairs, concerts, etc.) should be submitted to the City Clerk. Such requests shall be in writing and conform to the following standards:

- A. All applications shall be reviewed by City Staff to determine the lack of conflict with previously scheduled events.
B. The applicant shall be responsible for any extra law enforcement or traffic control measures required as a result of the event.
C. The applicant shall assume the responsibility for any liability related to the event.
D. The applicant shall assume the responsibility for any clean-up which may be required to restore the area to its original condition.

approved denied Main Street Date
approved denied City Manager Date
approved denied City Clerk Date

# 2014

## January

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## November

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## December

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