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**BOYNE CITY**  
**LOCAL DEVELOPMENT FINANCE AUTHORITY**

May 14, 2012-following the noon EDC meeting

- 1. CALL MEETING TO ORDER**
- 2. ROLL CALL**  
Excused Absences
- 3. READING AND APPROVAL OF MINUTES**  
Approval of the March 19, 2012 and April 20, 2012 meeting minutes
- 4. HEARING CITIZENS PRESENT (ON NON-AGENDA ITEMS)**
- 5. CORRESPONDENCE**
- 6. REPORTS OF OFFICERS, BOARDS, AND STANDING COMMITTEES**
- 6. UNFINISHED BUSINESS**
  - a. Road/Intersection Improvements
    - Drainage Issues
  - b. Sign updates
    - New Entrance
    - Business Name
    - Moll/LexaMar Directional
  - c. Kirtland Study update
- 7. NEW BUSINESS**
  - a. Election of Officers
- 8. GOOD OF THE ORDER**
- 9. ANNOUNCEMENT**  
The next regular meeting is scheduled for July 9, 2012.
- 10. ADJOURNMENT**

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Cindy Grice, City Clerk/Treasurer, 319 North Lake Street, Boyne City, Michigan 49712. (231) 582-0334*



Approved: \_\_\_\_\_

**MEETING OF  
MARCH 19, 2012**

**MINUTES OF THE BOYNE CITY LOCAL DEVELOPMENT FINANCE  
AUTHORITY MEETING DULY CALLED AND HELD ON  
MONDAY, MARCH 19, 2012**

**CALL TO ORDER**

Chair Gillette called the meeting to order at 12:28 p.m.

**ROLL CALL**

Present: Pat Anzell, Michael Cain, Richard Copeland, Michelle Cortright, Ralph Gillett and Josette Lory

Absent: Pete Friedrich

**EXCUSED ABSENCES**

**Cain moved, Lory seconded PASSED UNANIMOUSLY** to excuse Pete Friederich

**MEETING  
ATTENDANCE**

Staff: Planning/Zoning Administrator Scott McPherson, DPW Supervisor Andy Kovolski, Main Street Director Hugh Conklin and Recording Secretary Karen Seeley

Public: Three including one member of the press

**APPROVAL OF  
MINUTES  
MOTION**

**Cortright moved, Anzell seconded, PASSED UNANIMOUSLY** to approve the February 13, 2012 minutes as presented.

**UNFINISHED  
BUSINESS**

- Road/Intersection Improvements: DPW Supervisor Andy Kovolski gave the board a sketch of the intersection improvements (received and filed) and encouraged them to drive around and see where the stakes are and share any comments or concerns.
- Drainage Issues: There were some drainage issues during the last thaw at Precision Edge and Classic Instruments. The culverts across the road filled, and in turn flooded the truck wells with water. Precision Edge has several retention areas. City Manager Cain informed the board that there was money set aside in the budget to correct the drainage issue.
- Sign updates: Bruce is working on the "Boyne Business Park" sign. Jim Baumann, Chamber Director suggested that LDFA use the domain name of boynebusinesspark.com for just the park, the cost is \$12.00 per year.

**NEW BUSINESS**

- Budget review: The board reviewed the LDFA budget that was submitted to the City Commission.
- Kirtland Study finding: \$30,000 for professional services has been set aside in the budget. The board is waiting for a formal recommendation from the Citizen's Committee, to make their recommendation.

- Visitor Guide Ad: The board reviewed and discussed two proposals for the visitors guide. They made suggestions on incorporate the two together and Michelle (Harbor House Publishing) will email a new proof soon.

**GOOD OF THE ORDER** None.

**NEXT MEETING**

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The next meeting of the Local Development Finance Authority is scheduled for Monday, May 14, 2012 at Boyne City, City Hall.

**ADJOURNMENT**

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The March 19, 2012 Local Development Finance Authority meeting was adjourned at 1:05p.m.

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Pete Friedrich, LDFA Secretary

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Karen Seeley, Recording Secretary



Approved: \_\_\_\_\_

**MEETING OF  
APRIL 20, 2012**

**MINUTES OF THE BOYNE CITY LOCAL DEVELOPMENT FINANCE  
AUTHORITY MEETING DULY CALLED AND HELD ON FRIDAY, APRIL  
20, 2012**

**CALL TO ORDER**

Chair Gillette called the meeting to order at 11:00 a.m.

**ROLL CALL**

Present: Pat Anzell, Kelly Ballant, Michael Cain, Richard Copeland, Michelle Cortright, Pete Friedrich Ralph Gillett and Josette Lory  
Absent: None

**MEETING  
ATTENDANCE**

Staff: Planning/Zoning Administrator Scott McPherson, Main Street  
Director Hugh Conklin and Recording Secretary Karen Seeley  
Public: None

**APPROVAL OF  
MINUTES  
MOTION**

**Cortright moved, Lory seconded, PASSED UNANIMOUSLY** to approve the March 19, 2012 minutes as presented.

**NEW BUSINESS  
Review the  
Kirtland Committee  
Recommendation**

Planning/Zoning Director and Committee member Scott McPherson reported that the Committee reviewed all the submitted RFP's and interviewed representatives from RSG (Resource Systems Group), GLSV (Great Lakes Sound and Vibration) ESA (Environmental Sound and Vibration), Sentinel Systems and the Kodiak Group and the Committee is recommending RSG be hired to identify the problem noise and make recommendations on solutions for mitigation of the noise. The fee quoted for this work is \$14,800. Initially the RFP covered both the noise and air emissions aspects of the Kirtland operation, but after receiving limited responses to the RFP and having discussions with the DEQ, it was determined that it was best to separate the noise and emission issues in the RFP and focus on the noise issues first. At a later date, when Kirtland conducts the stack testing as required by DEQ, it is recommended that an expert in air emissions be hired to conduct independent peer review of the testing and to recommend any additional testing or mitigation measures that should be implemented. RSG has indicated that if selected they would be able to begin work on May 1st and anticipate the work would be done by June 15th plus or minus one week. Their RFP lists their qualifications and experience and work on similar projects. The board received a copy of the proposal for their review (received and filed).

Board discussion:

- If this identifies the issues, is Kirkland willing to rectify? Hopefully it is within their means to do so.

- When will the DEQ testing of the emissions be done? They received an extension into June. They need to be running at full capacity to have the test run.
- After the DEQ submits their testing results, the public would like an independent review.
- If we have the study done, and they have recommendations and Kirtland is unwilling or unable to comply what happens next? It would go back to the Planning Commission. We would have the study done which would make the business more saleable, as there would be parameters in place for “expected results”.
- They would have to meet city standards.

**MOTION**

**Cortright moved Anzell seconded PASSED UNANIMOUSLY** to approve the contract with RSG to complete a sound study for a cost not to exceed \$14,800, contingent upon approval of the City Commission.

Cortright out at 11:37 am  
Lory out at 11:37 am

**UNFINISHED  
BUSINESS  
Training Program  
update**

City Manager Cain gave the board an update on the proposed training program through the schools. This program would target high school students who wish to train for specific jobs and help support potential growth in the area. There will be a “Local Industrial Meeting” Tuesday, May 15, 5:00 pm at IMI. This should be a good networking event.

**GOOD OF THE ORDER** None.

**NEXT MEETING**

The next meeting of the Local Development Finance Authority is scheduled for Monday, May 14, 2012 at Boyne City, City Hall.

**ADJOURNMENT**

The April 20, 2012 Local Development Finance Authority meeting was adjourned at 11:46 am.

Pete Friedrich, LDFA Secretary

Karen Seeley, Recording Secretary