



Approved:

**Meeting of  
November 9, 2017**

RECORD OF THE PROCEEDINGS OF THE **REGULAR BOYNE CITY PARKS AND RECREATION COMMISSION MEETING** HELD AT 6:00 P.M. AT CITY HALL ON THURSDAY, NOVEMBER 9, 2017.

**Call to Order**

Meeting was called to order by Board Chair Sheean at 6:00 p.m.

**Roll Call**

Present: Mike Sheean, Hugh Conklin, , Lisa Alexander, Darryl Parish, Tom Smith, Gow

Absent: Jo Bowman

**Meeting Attendance**

City Staff: Streets/Parks & Recreation Superintendent Andy Kovolski and Recording Secretary Barb Brooks

Public Present: Four

Alexander moved, Smith seconded a motion to excuse Bowman from the meeting as she is out of town.

**Approval of Minutes  
\*\*MOTION**

**Conklin moved, Parish seconded, passed unanimously,** a motion approving the October 5, 2017 meeting minutes as presented.

**Citizens Comments  
(on non-agenda items)**

None

**Director's Report**

Parks are shut down for the season and are being winterized. The pavilion project is moving along.

**Correspondence**

None

**Reports of Officers,  
Boards, and Standing  
Committees**

**Park Inspection Reports**

- Rotary Park - No utility poles have been placed at the soccer parking area yet. Kovolski stated that he has not heard from the soccer groups as to when the poles will be dropped off or if they have secured them for sure. There is still not a resolution regarding the cracks in the newly installed tennis courts.
- Avalanche – Dog waste bags are being used to clean up but not disposed of properly... consider changing the location of the trash container or adding an additional. Trails have been kept clear.

**Park User Groups** – No groups present

**Unfinished Business**

**Avalanche  
Improvements**

The board reviewed the Avalanche Master Plan regarding design recommendations. Friends of Avalanche and subcommittees have met to discuss various aspects of Avalanche from the landscape/design at the base

of the hill and erosion and trail maintenance on the walking trails. The committees' recommendation is to go out for proposals and bring in a landscape architect and/or an engineer to design and provide cost estimates for improving the base of the hill before making decision on adding or changing any structures, paths, parking, etc. and getting an opinion from an engineer regarding ideas and cost estimates to address the trail erosion issues. **Conklin moved, Parish seconded, PASSED UNANIMOUSLY** that staff move forward with the architectural and/or engineering services RFP process.

**\*\*MOTION**

The board had further discussion of regarding where to place the shade structure that was provided through grant funds led the group to consider placing it in the area of the 1910 Waterworks building instead of at the base of the hill at Avalanche. This would serve the purpose of getting it erected to fulfill our obligation for the grant and add a welcoming feature to the Waterworks Park area for the public to use. **Alexander moved, Sterling seconded, PASSED UNANIMOUSLY** to recommend the shade structure be erected in the vicinity of the 1910 Waterworks building.

**\*\*MOTION**

**2018 Potential Projects & Grant Opportunities**

The board started their discussion by reviewing the 2015 Recreation Plan – Capital Improvement Schedule to determine which projects have been completed, which are in progress and to determine what our current priorities should be. After board review, the general consensus was the following projects (not in any specific order) be considered for further discussion as a priorities based on funding and opportunities that may arise:

- Sunset Park – extend breakwall
- BC-Char Trail – connection to town
- Veterans Park – remodel rivermouth bathrooms
- Peninsula Park/Beach – Install irrigation and landscape around pump station
- BC-BF Trail aka Boyne Valley Trail – develop
- Avalanche Park – improve/pave Parking lot
- Avalanche Park – install mid-slope boardwalk
- Waterfront – develop public beach areas (Open Space)
- Open Space property – Develop a development plan

These will become items of discussion as staff starts working on the upcoming budget in January. A subcommittee made up of Sheean, Litzenburger, Alexander, Kovolski and Brooks will work on a draft development plan for the Open Space property based on input from staff input, Boyne on the Water Plan and giving consideration to the proposed conservation easement.

**New Business**

**Leadership Charlevoix County - Community Service Project**

Darrell Lawson, Syrina Dawson and Stephanie Butterbolt representing Leadership Charlevoix County outlined two possible projects their group is considering for their community service project. The first proposal targets improvements at Riverside Park such as addressing invasive species, native plantings and possible some furnishings. The second proposal addresses the

invasive Purple Loosestrife in rivers and wetland areas which may include Riverside Park and other locations within Charlevoix County. The group would work with CAKE CISMA for their expertise on invasive species. The LCC participants fun-raise for all funds needed for whatever project they take on and generally organize and partake in any labor that is needed as well. There was discussion regarding the types of invasives are in Riverside Park and how they could be eliminated and what should be planted to make the park more attractive as a nature area. The general consensus of the board was there is an interest in both projects and the board was pleased that Riverside Park is being considered in some capacity.

**Board Vice Chair**

With the resignation of Mike Doumanian, there currently is not a Vice Chair for the board. Chair Sheean nominated Tom Smith to take this position. Smith stated he was honored but might have the opportunity to live and work at Big Sky in Montana for the winter therefore might not be the best candidate. He would know more within the next couple weeks. The board opted to postpone the Vice Chair election until the November meeting.

**Next Meeting**

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The next regular meeting of the Parks and Recreation Board is scheduled for Thursday, December 7, 2017 at 6 pm at City Hall

**Adjournment**

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The November 9, 2017 meeting of the Parks and Recreation Board was adjourned at 8:10 p.m.

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Barb Brooks, Recording Secretary