

**Meeting Of  
May 7, 2013**

Record of the proceedings of the regular Boyne City Zoning Board of Appeals meeting held at Boyne City Hall, 319 N. Lake Street, on Tuesday, May 7, 2013 at 5:00 p.m.

**Call To Order**

Vice Chair Carlile called the meeting to order at 5:01 p.m.

**Roll Call**

Present: Bob Carlile, John McClorey, Lynn Murray and Roger Reynolds  
Absent: Pat Kubesh

**Meeting Attendance**

City Officials/Staff: Assistant Planning Director Leslie Meyers and Recording Secretary Pat Haver  
Public Present: None

Welcome to Leslie Myers who was hired as the Assistant Planning Director, and will be support staff to the ZBA. She gave a brief introduction of herself and her professional background and qualifications.

**Approval of the Minutes  
MOTION**

**ZBA 2013-05-07-2**  
**McClorey moved, Reynolds seconded, PASSED UNANIMOUSLY** a motion to approve the December 4, 2012 minutes as amended.

**Hearing Citizens Present**

None

**Correspondence(s)**

None

**New Business**

**Motion by McClorey, seconded by Murray** to leave the slate of officers as they currently are, with Pat Kubesh as Chair and Bob Carlile as Vice Chair of the Zoning Board of Appeals.

**Election of Officers**

**MOTION**

**ZBA 2013-05-07-5A**  
**Roll Call**  
Ayes: Carlile, McClorey, Murray and Reynolds  
Nays: None  
Absent: Kubesh  
*Motion carried*

**Recommendation of ZBA  
Re-appointments of Kubesh  
and Reynolds**

The terms of Pat Kubesh and Roger Reynolds are due to expire on September 1, 2013. Both members have indicated that they are willing to serve another three year term. After board discussion, **motion by Carlile, seconded by Murray** to recommend to the City Commission the reappointment of Pat Kubesh and Roger Reynolds to a three year term on the Zoning Board of Appeals to expire on September 1, 2016

**MOTION**

**ZBA 2013-05-07-5B**  
**Roll Call:**  
Ayes: Carlile, McClorey, Murray and Reynolds  
Nays: None  
Absent: Kubesh  
*Motion carried*

**Consideration of ZBA  
Decision Form**

Assistant Director Meyers presented the board with a ZBA Determination form that she had used in her previous position, for review, discussion and possible use. This form would be completed the night of a case hearing, so that the applicant or their representative can have some type of paperwork immediately with the boards' decision. This will be in addition to the Findings of Fact form that will be completed for the files. The board discussed the form, and made a few minor suggestions and asked that Assistant Director Meyers check into a couple of items and make the suggested revisions.

**Old Business  
Reports of Officers, Boards  
and Standing Committees**

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None

**Good of the Order  
Announcements**

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The annual rubbish pickup is slated to begin the first week in June for 3 weeks and then again the first week of September for 3 weeks. Meyers will use this as a tool to assist residents in taking care of their yards and property, as a first step. Any additional needed enforcement could result in a ticket being issued.

**Next Meeting**

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The next meeting of the Boyne City Zoning Board of Appeals is scheduled for June 4, 2013 at 5:00 p.m.

**Adjournment  
MOTION**

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**ZBA 2013-05-07-10**

**Carlile moved, McClorey seconded, PASSED UNANIMOUSLY** a motion to adjourn the Tuesday, May 7, 2013 Boyne City Zoning Board of Appeals meeting at 5:23 p.m.

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Robert Carlile, Vice Chair

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Pat Haver, Recording Secretary