



Approved: 6/28/18 *gt*

**MEETING OF  
May 24, 2018**

**RECORD OF THE PROCEEDINGS OF THE MEETING OF THE BOYNE  
CITY AIRPORT ADVISORY BOARD held May 24<sup>th</sup>, 2018.**

**CALL TO ORDER**

Chair Richard Bouters called the meeting to order at 4:34 PM followed by the pledge of allegiance.

**ROLL CALL  
ATTENDANCE**

**Present:** Richard Bouters, Brian Harrington, Richard Wright, Leon Vercruysee, Rod Cortright\*, Leon Jarema\*

**Absent:** Oral Sutliff, Bud Chipman\*, Jerry Schmidt\*

**Staff:** Airport/City Manager - Michael Cain

**Citizens:** Cameron Knight, David Sharer, Miles Bates, Dicie Siska, Eric Jabubiah, Rylie Woodall, Annie Johnson, Olivia Knitter, Camden Rajhovies, Connor Lannen, David Shaler

**EXCUSED ABSENCES**

**Excused:** Motion to excuse Oral Sutliff, Bud Chipman and Jerry Schmidt by Brian Harrington, seconded by Richard Wright. Motion passed.

**APPROVAL OF MINUTES**

Motion by Brian Harrington seconded by Richard Wright unanimously passed to approve the April 26<sup>th</sup> minutes as written.

**CORRESPONDENCE**

See NEW BUSINESS, **QoE Consulting**

**CITIZENS COMMENTS  
(NON-AGENDA ITEMS)**

None

**COMMITTEES**

**Develop Airport Ground Traffic Management Plan (Brian Harrington)**  
Harrington presented ground traffic advisory sign “**Slow – Aircraft Have Right of Way**” Sign is reflecting orange with black lettering. Posting area of two like signs is the left and right side of the airport environment access gate. Action Complete.

**Airport Internet Upgrade (Brian Harrington)**

Upgraded WiFi service via Spectrum Internet Service Provider. Action Complete.

**Review Overnight Ramp and Tie-Down Fees (Richard Bouters)**

Bouters reiterated that currently there is no differentiation between fuel and aircraft parking chargers. One option discussed to capture parked aircraft information is for weekday airport ramp visits by a city employee. Based on his observations of other general aviation airports Jarema suggested no parking charges should be assessed if aviation fuel was purchased at the Boyne City Airport for the parked aircraft during that specific parking period. Issue not resolved and requires further study/discussion.

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**UNFINISHED BUSINESS**

**Bicycle Trail Head**

Full airport terminal bicycle trail head implementation will occur next year, 2019. Some airport terminal improvements may begin in 2018.

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**NEW BUSINESS**

**QoE Consulting** (See Attachment No. 1)

Offer from Mike Borta, QoE Consulting via email dated May 2, 2018 offering to update the Boyne City's Airport Capital Improvement Plan (ACIP) pro bono. Additionally Borta offered, "...would the City/Committee consider QoE remuneration for services pertaining to the GU [General Utility] license?" Richard Wright will research the possibility of obtaining a competitive bid.

**Airport Capital Improvement Plan (ACIP)**

Cain requested move to put ACIP review on the September 2018 Airport Advisory Board agenda.

**Airport Wild Game Decoys**

Board approved the purchase of wild game decoys to assist in keeping wild game from the airport runway. The Board suggested occasional relocation of the decoys.

**Short Term Hangar Rental**

Board approved the lessor monthly customer charge for an eight day short term hangar rental in lieu of a straight daily charge of the same duration.

**Removal of Stored Tables and Chairs**

Richard Wright will coordinate with Northern Homes representative for a mutually acceptable storage area for tables and chairs currently stored in the airport terminal.

**Quarterly Review of Airport Advisory Board 2018 Goals**

Board will review 2018 goals during June meeting.

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**GOOD OF THE ORDER**

As of April 5<sup>th</sup>, 2018, the Boyne City Airport charge for 100 low lead aviation fuel is \$4.45 per gallon.

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**ANNOUNCEMENTS**

Richard Wright will attend the Michigan Department of Transportation – Aviation, Michigan Aviation Professional Course June 18-19.

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**NEXT MEETING**

The next regular Airport Advisory Board meeting is scheduled for Thursday, June 28<sup>th</sup>, 2018 at 5:30 P.M. at the Airport Terminal.

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**ADJOURNMENT**

The meeting was adjourned at 5:45 P.M. by Bouters.

Richard K. Wright-Secretary

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