



Approved: 9-27-18 *JH*

**MEETING OF  
August 23, 2018**

**RECORD OF THE PROCEEDINGS OF THE MEETING OF THE BOYNE  
CITY AIRPORT ADVISORY BOARD** held August 23th, 2018.

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**CALL TO ORDER**

Chair Richard Bouters called the meeting to order at 5:30 PM followed by the pledge of allegiance.

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**ROLL CALL**

**Present:** Richard Bouters, Richard Wright, Leon Vercruysee, Bud Chipman\*, Rod Cortright\*, Jerry Schmidt\*, Leon Jarema\*, Brian Harrington

**Excused Absences:** Oral Sutliff

*\*Ex Officio Members*

**Staff:** Airport/City Manager - Michael Cain

**Citizens:** None

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**READING AND  
APPROVAL OF  
MINUTES**

Motion by Brian Harrington seconded by Richard Wright unanimously passed to approve the July 26<sup>th</sup>, 2018 minutes as written.

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**CORRESPONDENCE**

None

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**CITIZENS COMMENTS  
(NON-AGENDA ITEMS)**

None

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**REPORTS OF OFFICERS,  
BOARDS AND STANDING  
COMMITTEES**

None

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**UNFINISHED BUSINESS**

**A. Overnight Parking Update**

1. Richard Bouters reported the July overnight parking expected revenues were \$480, actual realized were \$70. At the time of the meeting it was undetermined if the actual realized shortfall was due to undocumented parking. Further analysis is on-going to determine the above.

**B. Hanger Update**

1. All hangars are leased. There are eight which are monthly rentals.
2. Monthly rentals will most likely revert to long term leases.

**C. Consulting Services**

1. Michael Cain and Richard Wright will make a conference call to QoE Consulting (Michael Borta) regarding options available to mitigate terrain interference with the 20/1 safety approach slope to runway 27.

**D. Airport Weed Control**

1. On track, no problems.
2. Brian Harrington verbally thanked for his volunteer weed control measures.

**E. 2018 Airport Advisory Board Goals**

1. 2018 Airport Advisory Board goals will be reviewed at the October board meeting. Subjects for discussion are:
  - i. Goals Achieved
  - ii. Goals In Work
  - iii. Goals to adopt/move to 2018
  - iv. Goals to abandon

**F. Experimental Aircraft Association (EAA) Young Eagles August 11<sup>th</sup> Activity**

1. Approximately 40 aircraft rides were given to Young Eagles event attendees.

**G. Other**

1. Richard Wright provided brochures of a low cost automated weather observation and reporting system designed for small general aviation airports. The Richard Wright will follow-up with *SayWeather* manufacture for further information (cost, maintenance requirements etc.) for presentation at the September 2018 board meeting.
2. Richard Wright provided a Power Point presentation to the Boyne City Lions Club on August 1<sup>st</sup>. The presentation was a brief overview of the Boyne City Airport's mission, dedication to safety, pilot amenities, airport governance and citizen stewardship.

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**NEW BUSINESS**

**A. Boyne City Airport Presentation**

1. Board member Bud Chipman requested Richard Wright to provide the Boyne City Airport presentation to the Rotary Club in October.

**B. Charlevoix County Business Expo**

1. Richard Bouters reported the Charlevoix County Business Expo is scheduled for October 30<sup>th</sup>, 2018, 3 to 7 PM, at Boyne Mountain. Richard is exploring the feasibility/cost of a professionally produced Boyne City Airport Mission Statement sign for the airport booth.
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**GOOD OF THE ORDER**

**A. Aviation 100LL Fuel Price**

1. As of August 13<sup>th</sup>, 2018 the price of 100LL at the Boyne City Airport is \$4.65 per gallon.

**B. Other - None**

**ANNOUNCEMENTS**

**A. Labor Day Drag Races**

1. The Airport will be closed for the annual Drag Race beginning at Noon on Saturday, September 1, 2018 until 8:00 p.m. on Sunday, September 2, 2018.

**B. Department of Public Works**

1. New manager is Mr. Michael Wiesner, 231 675 3212

**C. Electrical Power Lines**

1. Michael Cain relayed information obtained from Northern Electric that the cost of relocating the electrical power lines at the eastern end of the runway will exceed \$1m. Power line relocation is very unlikely.

**D. Airport Noise Complaint**

1. Complaint received that aircraft are parking close to the airport terminal building creating excess noise and exhaust fumes. Reportedly this occurs when other parking spots further from the terminal building are available. Suggested courses of action:
  - i. Paint stripes on the tarmac restricting parking near the building
  - ii. Speak to the pilot(s) for a suitable different parking space.

**E. Next Meeting**

1. The next regular Airport Advisory Board meeting is currently scheduled for Thursday, September 27, 2018. Michael Cain is not available to attend the meeting on that date. There are two options available:
  - i. Conduct the meeting as scheduled without Michael Cain
  - ii. Reschedule the meeting so Michael Cain can attend.

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**ADJOURNMENT**

The meeting was adjourned at 6:27 P.M. by meeting chair, Richard Bouters.

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Richard K. Wright-Secretary

