



**BOYNE CITY
AIRPORT ADVISORY BOARD
MEETING**



Thursday, July 25, 2013 at 5:30 p.m.
Terminal Building Lobby
Boyne City Municipal Airport
1040 East Main Street

*Scan QR code or go to
www.cityofboynecity.com
click on board's
commissions for complete
agenda packets & minutes
for each board*

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE
2. ROLL CALL
Excused Absences
3. READING AND APPROVAL OF MINUTES
Approval of the June 27, 2013 meeting minutes
4. CORRESPONDENCE Great American Insurance - Pollution Liability renewal
5. CITIZENS COMMENTS (non-agenda items)
6. REPORTS OF OFFICERS, BOARDS, AND STANDING COMMITTEES
7. UNFINISHED BUSINESS
 - A. Hangar Inquires/Leasing
 - B. Open House
 - C. Crack Sealing
8. NEW BUSINESS
 - A. Discussion regarding access to terminal building
9. GOOD OF THE ORDER
 - Fuel Price \$5.59 per gallon as of July 1, 2013
10. ANNOUNCEMENTS
 - The next regular Airport Advisory Board meeting is scheduled for Thursday, July 25, 2013
11. ADJOURNMENT

Individuals with disabilities requiring auxiliary aids or services in order to participate in municipal meetings may contact Boyne City Hall for assistance: Cindy Grice, Clerk/Treasurer, 319 North Lake St., Boyne City, MI 49712; 231-582-0334

Mission Statement:

- *To enhance the economy of Boyne City by providing a safe, inviting transportation alternative for citizens, manufacturers and visitors.*

ATTENDANCE RECORD												
Member	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr
Richard Bouters	P	P										
Ed Hennessey	P	P										
Jerry Schmidt	P	E										
Roger Reynolds	P	P										
Oral Sutliff	P	E										

P=Present
 A=Absent
 E=Excused
 X=Meeting canceled

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 Cindy Grice, City Clerk/Treasurer, 319 North Lake Street, Boyne City, MI 49712
 (231) 582-0334*



Approved: _____

**MEETING OF
JUNE 27, 2013**

**RECORD OF THE PROCEEDINGS OF THE REGULAR MEETING OF THE
BOYNE CITY AIRPORT ADVISORY BOARD HELD JUNE 27, 2013**

CALL TO ORDER

Chair Reynolds called the meeting to order at 5:30 p.m. followed by the pledge of allegiance.

ROLL CALL

Present: Richard Bouters, Bud Chipman*, Rod Cortright*, Ed Hennessey, Leon Jarema*, Jim Kozlowski* Roger Reynolds

ATTENDANCE

Absent: Jerry Schmidt, Oral Sutliff and Larry Trumble*
*Ex Officio Members

Staff: Airport Manager/City Manager Michael Cain

EXCUSED ABSENCES

Hennessey moved Reynolds seconded PASSED UNANIMOUSLY to excuse Jerry Schmidt and Oral Sutliff.

**APPROVAL OF MINUTES
MOTION**

Bouters moved Reynolds seconded PASSED UNANIMOUSLY to approve the May 23, 2013 minutes as presented.

CORRESPONDENCE

None

CITIZENS COMMENTS:

None

UNFINISHED BUSINESS

- **Hangar Inquires/Leasing:** Currently a city owned hangar with attached garage is vacant and the Airport Manager is making inquiries. The damaged aircraft currently stored in hangar A-12 will be removed soon.
- **Open House:** A progress report regarding planning details was given by Bouters (received and filed). The board and sub-committee will meet on July 10, 2013 at 1:00pm at the airport to finalize planning.
- **Crack Sealing:** Research for Crack Sealing is in progress by the City.

NEW BUSINESS

- **Memorial Day Expense Report:** The report was reviewed by the board. The Boyne City Police Dept. will now only hold the Drag Race once a year, on Labor Day weekend.
- The plan for boat trailer parking at the Airport has been at the Airport has been implemented by the Harbor Master and the parking boundaries are set,

- U.S. Custom & Boarder Authority have sent the Airport signs to be posted
- Cain and Bouters attended a Webinar at city hall on June 12th. This program provided good information regarding Operation of Small Airports. Information was available for download and use by the airport.
- The Airport Manager addressed an issue of an aircraft parked and blocking a taxiway for a few days. The owner was contacted and the issue discussed.
- Thank you to Leon Jarema for having some chair repair and upholstery done at the terminal. This added new life to some favorite old chairs.
- The 2013 Michigan VFR map is in place in the terminal as well as the new Airport Directory.
- Grub control application has been applied at the airport.
- Thank you to the city workers for the great mowing this summer at the airport. The grounds look great.

GOOD OF THE ORDER

- AV Fuel price \$5.81 as of 6/10/2013

NEXT MEETING

The next Airport Advisory Board will be held Thursday, July 25, 2013 at 5:30 p.m.

ADJOURNMENT

Chair Reynolds adjourned the Airport Advisory Board meeting at 6:45 p.m.

Richard L. Bouters

Municipal Underwriters of Michigan

935 Robin Hood Lane
 Grayling, MI 49738
 888-883-6391
 polson@i2k.com

Invoice

Date	Invoice #
7/16/2013	2001

Bill To
City of Boyne City 319 N. Lake Street Boyne City, MI 49712

Account #	Policy Number
	BTA9990042-01

Effective Date	Expiration Date	Insurance Company	Type of Coverage	Charge
7/12/2013	07/12/2014	Great American Insurance Companies <i>ok-me</i> <i>2</i>	Pollution Liability	706.00

YOUR POLICY IS IN FULL FORCE AND PAYABLE ON EFFECTIVE DATE. IF NOT WANTED, PLEASE RETURN IMMEDIATELY.

Total	\$706.00
Payments/Credits	\$0.00
Balance Due	\$706.00

Fax #
989-348-4546

Karen Seeley

From: Richard Bouters [rlbouters@hotmail.com]
Sent: Wednesday, July 10, 2013 5:49 PM
To: Karen Seeley
Subject: RE: Comments posted on Airnav.com

Karen

The combination to the lock is published in the Michigan Airport Directory as it is for all airports in Michigan. We have to be careful were we post a combination but pilots should know where to look also. I guess this will be a topic of discussion at a board mtg.
 Richard

From: kseeley@boynecity.com
To: weldex2@msn.com; archer244@sbcglobal.net; oesutliff@charter.net; cortrigh@msu.edu; rlbouters@hotmail.com; signet@freeway.net; edward.h.h@att.net; jakoz2001@aol.com; donajerry@sbcglobal.net; ljarema@me.com
Date: Wed, 10 Jul 2013 16:34:37 -0400
Subject: Comments posted on Airnav.com

I found these comments on Airnav.com/airport/N98/A

Have you heard anything on any of these comments? Any suggestions to make it easier to gain access to the terminal building?

From Timothy Coobac on 26-Apr-2013

Landed a month back to fill up, as fuel prices were far lower than other airports in the region. Similar to other reviewers, I tried to find the code listed somewhere in the AFD, or AOPA airports info without success. However, the business co-located in the terminal building was happy to let me through and get the door open. Once the door problem was solved, N98 was a good place to get gas and has very competitive prices.

From Bill McUmbur on 07-Nov-2012

Although you can buy fuel on the 'honesty system', pilots should be aware that the billing cycle is very short and the City starts tacking on 10% surcharges. Processing an invoice through a business payables systems (as I did) is way too slow and they will ding you for extra charges. Makes the gas not so cheap.

From Harry Bladow on 12-Jul-2012

Landed 6/29/12. Ditto from my previous report. However, this time upon landing, a person drove up asked if they could be of assistance AND provided the combination needed to enter the terminal building, which is 5, 2&3, 1. That was greatly appreciated. There were several airplanes parked on the ramp and we hunted down the last chocks available.

From Harry Bladow on 29-Aug-2010

To purchase fuel, entrance to the building must be made. However, there is no clue for the combination. A note states the combination is in flight info pubs. It isn't in the AOPA

· Airports Directory or other available pubs. Two people wanted fuel, called 911 (as there was no answer to the phone number posted on the door) and the request was passed to someone who finally called back with the combination, which is. 5, 3&2 together, 1. That info should be published or the combination changed to a number airman would know, I.E. The emergency frequency, runways ID, etc.. There are no tiedown anchor points and no chocks available.

Karen Seeley
Deputy Clerk
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