



Approved: 4/27/16

**MEETING OF MARCH 3,
2016**

**RECORD OF THE PROCEEDINGS OF THE REGULAR MEETING OF THE
BOYNE CITY AIRPORT ADVISORY BOARD HELD MARCH 3, 2016**

CALL TO ORDER

Chair Schmidt called the meeting to order at **5:29 p.m.** followed by the pledge of allegiance.

ROLL CALL

Present: Richard Bouters, Jerry Schmidt, Brian Harrington, Oral Sutliff
Ed Hennessy *Rod Cortright

ATTENDANCE

Absent:, *Jim Kozlowski * Larry Trumble *Bud Chipman* Leon Jarema
**Ex Officio Members*
Citizens: Ron Ludgin, Ken Allen
Staff: Airport Manager/City Manager, Michael Cain

EXCUSED ABSENCES

None

MOTION

APPROVAL OF MINUTES

Sutliff moved Harrington seconded PASSED UNANIMOUSLY to approve the minutes of **January 28, 2016** as written.

MOTION

CORRESPONDENCE

NONE

**CITIZENS COMMENTS
(NON-AGENDA ITEMS)**

NONE

COMMITTEES/REPORTS

NONE

UNFINISHED BUSINESS

- A. **Airport Pavement Markings:** The board reviewed information from MDOT regarding pricing and a timetable for re-marking the runway. Michael Cain indicated that he would continue to research additional quotes. The board authorized Michael to move forward with what he considers to be the best option for the airport.
- B. **Runway Distance Markers:** This project will resume as weather permits with a Spring completion.
- C. **Spring Safety Seminar:** An aviation Safety Seminar presented by MDOT Office of Aeronautics will take place on Thursday, May 12, 2016 at 6:30 p.m. in the Airport Terminal.

- D. **General Utility Inspection:** The board will invite Mike Borta of Qoe Consulting and Randy Collier from MDOT Office of Aeronautics to visit in the Spring. This will give the board the opportunity to walk the property and identify items that need attention based on the last airport inspection by MDOT.
- E. **Budget:** The board discussed the upcoming budget with Michael Cain. The board reviewed airport fees and will maintain these at current levels. A final budget will be reviewed at the March 24th meeting.
- F. **Airport Property Request:** No current action is taking place regarding this issue.
- G. **Model Aircraft/UAS Guidelines:** The board reviewed the final draft of the Model Aircraft/UAS Guidelines. **Harrington moved Sutliff seconded PASSED UNANIMOUSLY to recommend to the City Commission to adopt these guidelines as written for the Boyne City Airport.**
- H. **Airport User Survey:** The final draft of the Airport User Survey was considered by the board. **Sutliff moved Harrington seconded PASSED UNANIMOUSLY for Richard Bouters to move forward with the distribution of the survey with the addition of a comment section.**
- I. **Business After Hours – April 28, 2016:** The board reviewed quotations for catering and discussed planning.
- J. **Other:** The board discussed some decorating changes to the terminal to progress over the next few weeks.

MOTION

MOTION

NEW BUSINESS

- A. **Other:** Michael Cain reported that an inquiry had been made regarding someone building a new hangar at the airport. No plan in progress at this time.

GOOD OF THE ORDER

- A. Fuel price is **\$4.57** per gallon as of **November 2, 2015.**
- B. City/Airport Manager Michael Cain attended the Annual Michigan Association of Airport Executives meeting February 17 – 18 in Lansing and reported to the board.
- C. The bike trail from Boyne City to Boyne Falls with the Airport as a Trail Head is slated for starting in 2018.

ANNOUNCEMENTS NEXT MEETING

MOTION

- A. The next regular Airport Advisory Board meeting is scheduled for **Thursday, March 24, 2016 at 5:30 p.m. in the Airport Terminal.**

ADJOURNMENT

Chair Schmidt adjourned the Airport Advisory Board meeting at **6:38 p.m.**

Richard L. Bouters-Secretary

