



BOYNE CITY
CITY COMMISSION REGULAR MEETING
Boyne City Hall
319 North Lake Street
Tuesday, April 14, 2015 at 7:00 p.m.

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. CONSENT AGENDA
The purpose of the consent agenda is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff, or the public may ask that any item(s) on the consent agenda be removed and placed as the last item under new to business to receive full discussion. Such requests will be automatically respected.
 - A. Approval of the March 17, 2015 City Commission Budget Work Session meeting minutes as presented
 - B. Approval of the March 24, 2015 City Commission regular meeting minutes as presented
 - C. Approval of the recommendation of the Historical Commission to approve Jerry Kelts to a three year term expiring June 30, 2018
 - D. Approval of Lucy Hartlove to the Boyne District Library for a four year term beginning May 1, 2015 and expiring April, 2019
 - E. Approval of the proposal from the Northern Lakes Economic Alliance at a cost of not to exceed \$10,000 as the Certified Grant Administrator for the Dilworth Project Community Development Block grant and authorize the City Manager to implement this agreement
 - F. Approval of the request from the Boyne City Farmers Market to apply for a one-day liquor license from the Michigan Liquor Control Commission for a Food Truck Rally fundraising event on July 16, 2015 at Veterans Park
 - G. Approval of the request from the Boyne City Farmers Market to apply for a one-day liquor license from the Michigan Liquor Control Commission for a Farm Meal fundraising event on July 25, 2015 at Elvyn Lea Lodge
 - H. Approval to contract with Flotation Docking Systems to repair the marina's floating head pier by installing buoyancy compensators in the amount of \$8,700 and authorize the City Manager to execute the documents
 - I. Approval to proclaim Thursday April 23, 2015 Arbor Day in the City of Boyne City
 - J. Approval of the Boyne City Municipal Airport Courtesy Vehicle Policy as presented and recommended by the Airport Advisory Board
4. HEARING CITIZENS COMMENTS (on non-agenda items; 5 minute limit)
5. CORRESPONDENCE
 - A. Correspondence from Magnum Hospitality requesting two-hour parking on the 29 parking spaces on Water Street, south of the Front Street corner
6. CITY MANAGER'S REPORT
7. REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES

- A. Draft Minutes of the March 5, 2015, Main Street Board Meeting
- B. Draft Minutes of the March 9, 2015, Planning Commission Meeting
- C. Draft Minutes of the March 12, 2015, Parks and Recreation Board Meeting
- D. Draft Minutes of the March 23, 2015, Historical Commission Meeting

8. UNFINISHED BUSINESS

- A. Sommerset Pointe Update
- B. Court Street Reconstruction Project
Consideration of approval to proceed with the Court Street Construction project as an Advance Construction project through MDOT as outlined and authorize the City Manager to sign the required documents

9. NEW BUSINESS

- A. Public Hearing Community Development Block Grant Close-Out
Public Hearing to hear Citizens Comments regarding the CDBG Grant #MSC-213027-DIG, in which federal funds were used for infrastructure and street improvements on Ray and S. East Street, and the alley behind Water Street
- B. Public Hearing – Proposed FYE 2016 Budget
Public Hearing to hear Citizen comments regarding the General Appropriations for the FYE 2016 Budget as required by statutory regulations
- C. Millage Rate Resolution
Consideration to adopt the Resolution to Establish a Millage Rate of 15.51 for the City of Boyne City FY 2015/2016
- D. General Appropriations Act Resolution
Consideration to adopt the General Appropriations Act for FY 2015/2016 Resolution
- E. Fee Schedule Resolution
Consideration to adopt Fee Schedule for FY 2015/2016 Resolution
- F. DDA Plan Amendment
Consideration to review and discuss the proposed Amendment / Ordinance to the Boyne City DDA Development Plan and Tax Increment Financing Plan and set a public hearing for the May 26, 2015 City Commission meeting
- G. Pavement Marking Bids
Consideration to approve a contract with PK Contracting for pavement marking services in the amount of \$22,308.51 and authorize the City Manager to sign the required documents
- H. Rubbish Collection Bids
Consideration to award a bid to American Waste for a three year contract for Rubbish Collection performed by their employees only at a total estimated cost of \$81,262 for the three year contract and authorize the City Manager to execute the required documents
- I. Dumpster Services Bids
Consideration to award the Dumpster service contract to American Waste for dumpster service for three years in the amount of \$13,395 for three years and authorize the City Manager to execute the required documents

- J. Lower Lake Bids
Consideration to award the bid for the Lower Lake Storm Outfall project to Tri-County Excavating in the amount of \$20,919 and authorize the City Manager to sign the required documents
- K. Philips Cardiac Monitor Defibrillator Purchase
Consideration to purchase a Philips cardiac monitor defibrillator from Allied EMS for \$8,000 and the sale of the Life Pak 12 monitor defibrillator and battery recharge station as proposed and authorize the City Manager to take the necessary steps to implement the transactions
- L. State Funding Road Issue
Consideration of discussion of State Proposal 15-1 and approval of Resolution of Support

10. GOOD OF THE ORDER

11. ANNOUNCEMENTS

- The Boyne City Business Expo and Taste of Boyne will be held Thursday, April 23, 2015 at the former Carter's Store from 3 – 7 p.m.
- The next regular City Commission meeting is scheduled for Tuesday, April 28, 2015 at Noon

12. ADJOURNMENT

Individuals with disabilities requiring auxiliary aids or services in order to participate in municipal meetings may contact Boyne City Hall for assistance: Cindy Grice, City Clerk/Treasurer, 319 North Lake Street, Boyne City, MI 49712; phone (231) 582-0334



Scan QR code or go to
www.cityofboyne.com
click on Boards & Commissions for complete
agenda packets & minutes for each board

**MARCH 17, 2015
SPECIAL MEETING**

RECORD OF THE PROCEEDINGS OF THE REGULAR BOYNE CITY SPECIAL COMMISSION MEETING DULY CALLED AND HELD AT BOYNE CITY HALL, 319 NORTH LAKE STREET, ON TUESDAY MARCH 17, 2014 AT 8:00 am

CALL TO ORDER

Mayor Grunch called the meeting to order at 8:00 a.m. followed by the Pledge of Allegiance.

Present: Mayor Ron Grunch, Mayor Pro-Tem Gene Towne, Commissioners Derek Gaylord, Laura Sansom and Tom Neidhamer

Staff: Michael Cain, Cindy Grice and Department heads at various times during their budget presentations.

Others: None

DISCUSSION

City Manager Cain presented the overview of the proposed FYE 2016 Budget.

Presentations from each department were provided for their respective budget proposals. Language corrections were requested, along with line item clarification for several items. Corrections will be made and presented to the Commissioners at their next meeting.

An increase of 1.6% in the water / sewer rates is proposed.

ADJOURNMENT

Moved by Mayor Grunch, seconded by Mayor Pro-Tem Towne to adjourn the Budget Work Session of the City Commission meeting of March 17, 2015 at 5:08 p.m.

Ron Grunch
Mayor

Cindy Grice
Clerk / Treasurer

DRAFT

**MARCH 24, 2015
REGULAR MEETING**

RECORD OF THE PROCEEDINGS OF THE REGULAR BOYNE CITY COMMISSION MEETING DULY CALLED AND HELD AT BOYNE CITY HALL, 319 NORTH LAKE STREET, ON TUESDAY MARCH 24, 2015

CALL TO ORDER

Mayor Grunch called the meeting to order at noon followed by the Pledge of Allegiance.

Present: Mayor Ron Grunch, Mayor Pro Tem Gene Towne, Commissioners Laura Sansom, Tom Neidhamer and Derek Gaylord

Absent: None

Staff: Cindy Grice, Andy Kovolski, Scott McPherson, Mark Fowler, Kevin Spate, Michael Cain, Barb Brooks, John Lamont, Lori Meeder

Others: There were 6 citizens in attendance including representatives from the Petoskey News Review and Charlevoix County News.

**CONSENT AGENDA
MOTION**

2015-03-030

Moved by Towne

Second by Neidhamer

2015-03-030A

Approval of the March 10, 2015 City Commission regular meeting minutes as presented

2015-03-030B

Approval to adopt a resolution supporting the DNR Recreation Passport Grant application for the Ridge Run Dog Park fitness tracks

2015-03-030C

Approval of the NLEA proposal at a cost of up to \$10,000 not to exceed 2% of the CDBG grant to be awarded, and authorize the City Manager to implement this agreement

2015-03-030D

Approval to name City Manager Michael Cain as the Environmental Review Officer for the Pavilion Project and to sign and submit any necessary documents

Ayes: 5

Nays: 0

Absent: 0

Motion carried

CITIZENS COMMENTS

None

CORRESPONDENCE

None

CITY MANAGERS REPORT

City Manager Cain reported:

- We have been invited to submit a grant application to the Frey Foundation for additional grant funds for the Pavilion project
- Officer Todd McGuire and Assistant Chief Kevin Spate responded to a call that W/WW Dept staff member Gary Dunlop made to 911 to respond to a dog that fell thru the ice at the lagoons. Officer McGuire and Assistant Chief Spate rescued the dog.
- The reconstruction at McDonalds has begun.
- 15 applications have been received for the Assistant Planner

**REPORTS OF OFFICERS,
BOARDS AND STANDING
COMMITTEES**

**2nd Reading – One Water
Street Conditional
Rezoning Request**

Position.

- Boyne Thunder has sold out.
- We are asking water customers to continue running their water as the frost is still around 4 feet.
- Absentee ballots are now available for the May 5 election

The February, 2015 Financial Statement was received and filed.

Consideration of second reading and approval of the Conditional Zoning Amendment in the Central Business District as part of the One Water Street project as presented, subject to final review and approval of the development plan by the Planning Commission.

Planning Director Scott McPherson discussed the application for an amendment to the One Water Street conditional rezoning, a conditional use in the Central Business District and development plan review has been submitted by Catt Development. As this request includes a change to the development plan in conjunction with conditional rezoning this aspect of the proposal must be reviewed in accordance with the Michigan Zoning Enabling Act and the Boyne City Ordinance. The uses are not being changed, the applicant is proposing to remove 4 of the 13 approved detached resort cottages that are located in the interior of the site.

Citizens Comments: None

Staff Comments: None

Board Discussion: Commissioner Gaylord asked the developer if he had any 3D drawings of the projects. All Commissioners are in agreement with the request.

MOTION

2015-03-031

Moved by Towne

Second by Sansom

To approve of the Conditional Zoning Amendment in the Central Business District as part of the One Water Street project as presented, subject to final review and approval of the development plan by the Planning Commission

Ayes: 5

Nays: 0

Absent: 0

Motion carried

Sommerset Pointe Update

City Manager Cain reported that the agreement is still under review by attorneys of both parties.

DPW Facility Bids

Consideration to approve to award the contract to construct the DPW Facilities at North Boyne to Hallmark Construction for the \$2,073,000 and authorize the City Manager to execute the required documents.

Public Works Superintendent Andy Kovolski discussed the four bids received for the new DPW facilities. Hallmark Construction of Traverse City was the low bidder. Overall the bids came in within 12 percent of

each other. All of the contractors that bid on the project have completed many projects of this size and scope with acceptable results.

Staff Comments: None

Citizens Comments: None

Board Discussion: Commissioner Gaylord discussed the breakdowns on the different segments of the bid. He said he would like to see some completed works. And a cost analysis to understand what we're with dealing with regarding Hallmark and the quality of work, i.e. cost overruns. Ray Kendra of Environment Architects said the building breakdown was due to components being removed if needed. Discrepancies on the difference between contractors were for profit assigned to which building. He added that he has had experience with Hallmark's performance on past projects for 15 years and it is fine. Commissioner Neidhamer said he is pleased with the bids, the timeline and trusts the process. We hired experts, they performed. Bids came in low. Commissioner Sansom asked if the timeline was reasonable and was informed yes. Mayor Pro-Tem Towne agreed. Mayor Grunch asked about the change order process. Jeff Fedorinchik of Hallmark said extra work doesn't happen in the field without approval of the architect.

2015-03-032

Moved by Towne

Second by Sansom

To approve to award the contract to construct the DPW Facilities at North Boyne to Hallmark Construction for the \$2,073,000 and authorize the City Manager to execute the required documents

Ayes: 5

Nays: 0

Absent: 0

Motion carried

Michigan DNR Waterways Grant Application

Consideration to authorize staff to submit an application to the Waterways Commission for grant funding of \$30,000 to undertake preliminary engineering for the marina expansion project and appoint the City Manager to sign and submit any necessary documents.

Harbormaster Barb Brooks stated in order to ever move forward with any portion of the marina expansion plans, preliminary engineering needs to be completed. This would include updating the Marina Master Plan, additional site testing, plan specifications, electrical design and plumbing design, breaking down the phase with cost estimates of each phase amongst others. In speaking with our grant representative at the MDNR, we will need to have preliminary engineering completed in order to request development grant funds in the future. We have also been encouraged to apply for grant funding to complete this task. The Waterways grant is due on April 1, 2015 and requires a 50% match. If the grant is approved, the City's portion of the project would be up to \$30,000. Funds have been proposed in the FYE 2016 budget.

Staff Comments: None

Citizens Comments: None

Board Discussion: Mayor Pro-Tem Towne supports the recommendation. The marina is an economic booster. Commissioner Neidhamer said he agrees 100%. Commissioner Sansom said she is in full support. Commissioner Gaylord said he can't support this proposal. We have not finalized and approved the budget yet. It is in the goals, but we don't have to attack those goals in order. He added he thinks we need to financially focus on the facility. They're all nice things to have, but he doesn't believe it's the focus we need to direct to at this time.

Harbormaster Brooks added the City Marina is self sufficient. These are separate funds from the City Facility funds. City Manager Cain said we are asking for a grant. It is on the horizon there is a day we won't have the One Water marina available. The City of Boyne City is very good at multi-tasking.

Mayor Grunch added that he supports this recommendation.

MOTION

2015-03-033

Moved by Neidhamer

Second by Towne

To approve to authorize staff to submit an application to the Waterways Commission for grant funding of \$30,000 to undertake preliminary engineering for the marina expansion project and appoint the City Manager to sign and submit any necessary documents

Ayes: 4

Nays: 1, Commissioner Gaylord

Absent: 0

Motion carried

Good of the Order

Commissioner Sansom discussed that Pure Michigan has teamed with up with Google to provide 44 sites in Michigan with virtual tours. We are the third state to join this set up.

CLOSED SESSION

MOTION

2015-03-034

Moved by Grunch

Second by Gaylord

Request of the City Manager to go into closed session with our attorney regarding 1) Attorney/Client Privilege document as provided in MCL 15.268 (h) of the Michigan Open Meetings Act (PA 267 of 1976) and 2) consider strategy connected with the negotiation of a collective bargaining agreement as provided in MCL 15.268 (c) of the Michigan Open Meetings Act (PA 267 of 1976) at 1:07 p.m.

Ayes: 5

Nays: 0

Absent: 0

Motion carried

**RETURN TO OPEN
SESSION**

2015-03-035
Moved by Grunch
Second by Gaylord

To return to open session at 2:52 p.m.

Ayes: 5
Nays: 0
Absent: 0
Motion carried

ADJOURNMENT

Moved by Mayor Grunch seconded by Commissioner Gaylord to adjourn the regular City Commission meeting of Tuesday, March 24, 2015 at 2:53 p.m.

Ron Grunch
Mayor

Cindy Grice
Clerk / Treasurer

DRAFT



City of Boyne City
Founded 1856

319 N. Lake Street

Boyne City, Michigan 49712
www.boyne-city.com

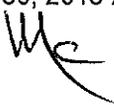
Phone 231-582-6597
Fax 231-582-6506

INTEROFFICE MEMORANDUM

TO: MICHAEL CAIN- CITY MANAGER *Mc*
FROM: MICHELE HEWITT-DEPUTY TREASURER *MH*
SUBJECT: BOYNE CITY HISTORICAL COMMISSION BOARD APPOINTMENT
DATE: 03/24/2015

At our March 23, 2015 Boyne City Historical Commission meeting the board voted to accept board application from Jerry Kelts for a three year term expiring June 30, 2018. Board also voted to accept letter of resignation from Mark Dole.

Michael Cain

From: Cliff Carey [cliffcarey2003@gmail.com]
Sent: Monday, March 30, 2015 2:18 PM
To: Michael Cain 
Subject: BDL trustee
Attachments: Lucy app.pdf

Jane MacKenzie has been an outstanding asset to the Boyne District Library over the past 9 years representing Boyne City. Unfortunately she is term limited to continue to serve on our board. She and the board have reached out to other members of Boyne City to gauge their interest in being a library board member. Our terms are for four years with the ability to do two consecutive terms.

Lucy Hartlove has already contributed to the library by hosting presentations and helping with our programming in the children's department. She has also attended two of our board meetings and has proven to be a good fit. I would highly recommend her appointment to the Boyne District Library board. She would join Chris Bandy (2019) and Jack Laurent (2018) representing Boyne City. Other board members are Sharon LeBuda (Wilson), Josette Lory (Evangeline), Jane Wehrenberg (Bay), and Tim Cooney (Eveline).

Lucy has submitted a board member application to the city as well as the library. I have attached her application.

Respectfully
Cliff Carey

--

Cliff Carey, Director
Boyne District Library
201 E. Main St.
Boyne City, MI 49712

231 582-7861

Boyne District Library Board Member Application

Thank you for your interest in serving on the Boyne District Library Board of Trustees. Please complete the following application and return one copy to the Library and send one to your township supervisor. Library by-laws state that prospective board members must attend two consecutive, regularly scheduled board meetings before being appointed. Meetings are held on the second Tuesday of each month at 7:00 pm.

Name Lucy Hartlove

Address 341 N. Park St. #2, Boyne City, MI 49712

Telephone 232-409-6889

Occupation Retired, former business owner in BC

Reason(s) you wish to serve: Like most people in BC, I love the library! It is such a vital part of the community, always available for meetings, the staff is super helpful with projects, I like that they are doing a "makerspace" and I would love to part of the energy. I would also like to be part of the decision making process for the red barn. There are so many possibilities!

Other community or civic service activities: I use the library all the time for books, CD's, DVD's, information, meetings, and help out with various children's activities. I am on the Board for the Farmers Market, am a vendor at the market, am a staunch supporter of buying locally, belong to the local gym, take yoga classes, hold workshops periodically and am a member of the Grain Train. I attend nearly all the festivals in town and LOVE Boyne City!



Date: April 14, 2015

To: Michael Cain, City Manager
and City Commissioners

A handwritten signature in black ink, appearing to be "Mc", is written over the name "Michael Cain" in the "To:" line.

From: Lori Meeder, Executive Director, Boyne City Main Street Program

RE: Request For Proposal (RFP)
Dilworth Project CDBG Certified Grant Administrator (CGA)

As required by the State of Michigan for this proposed project, the city solicited bids for the Certified Grant Administrator (CGA) for the Dilworth Community Development Block Grant (CDBG) project. Invitations were sent to four CGA's in MEDC Region 2 for this project. One proposal was received and opened publicly on Friday, April 3 at 11:00am at Boyne City City Hall. The proposal from Sara Christensen, Northern Lakes Economic Alliance, was within Michigan Economic Development Corporation (MEDC) guidelines, at a cost of 2% of the grant award not to exceed \$10,000. This is a cost of the project and is not being paid by the City. The State now requires that the CGA be retained for the project using the bidding process.

The City has used NLEA for this type of grant administration for over ten years with excellent results.

Recommendation

Request the City Commission accept the NLEA proposal at a cost of 2% of the grant award not to exceed \$10,000, contingent upon receipt of the MEDC's authorization to expend funds and authorize the City Manager to sign all necessary paperwork to implement this agreement.

Options

- Postpone for further information or consideration
- Do not approve bid
- Take no action
- Other as determined by City Commission



Date: April 14, 2015
To: Michael Cain, City Manager *Mc*
City Commissioners, City of Boyne City
From: Lori Meeder, Executive Director, Boyne City Main Street Program
RE: Farmers Market Food Truck Rally

The Boyne City Farmers Market is planning its second annual Food Truck Rally Fundraiser on Thursday, July 16, 2015 at the Veteran's Park Pavilion to benefit activities of the market.

This event will be very similar to the very successful and well received one we held at the same location last year.

The event complements the Market's very successful Farm Meal fundraisers, educating the public on the benefits of eating local foods, supporting local farmers and expanding the concept to create a more inclusive and moderately priced event to celebrate local foods.

Several food trucks have committed to the event and each food vendor will use 70% or more local ingredients. The event will also feature live music, many of the market's outstanding artisan food vendors, and beverages served from Michigan breweries and wineries which will require a one-day license from the Liquor Control Commission.

The fundraiser is five days after Boyne Thunder and the Market plans to use the same layout of the orange security fencing required by the LCC to serve alcoholic beverages. All vendors will be inside the fencing. All adults 21 and older will be required to have a wrist band inside the fence. The Farmers Market will have volunteers provide security. Boyne Country Provisions will be assisting with beverage portion of the event. Details regarding admission cost are still being worked out.

The Main Street Board considered the request at its April 9, 2015 and was in unanimous support of the event and recommends the City Commission approve the Market's request to apply for a one-day liquor license.

Recommendation

The City Commission approve the request from the Boyne City Main Street Board and its Farmers Market Committee to apply for a one-day liquor license from the Michigan Liquor Control Commission for its fundraising event on July 16, 2015 at Veterans Park.



City of Boyne City
Veterans Memorial Park
Boyne City Main Street
Farmers Market Fundraiser

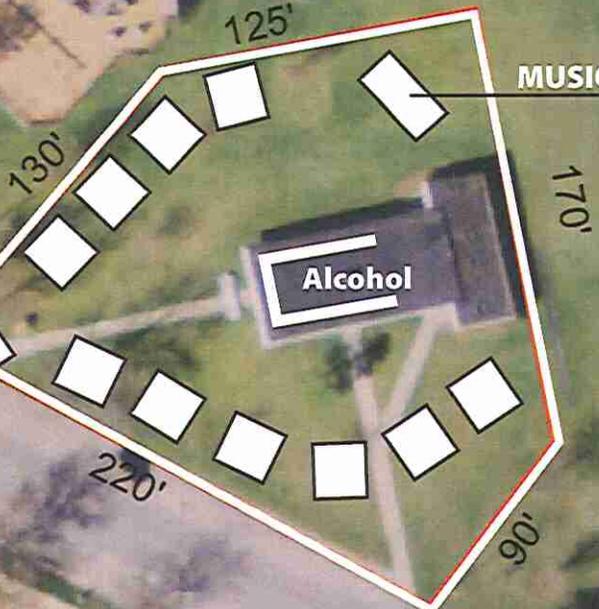
Security: Boyne City
Main Street Volunteers

**Entrance/exit
Payment &
Wrist Band**

**Area contained by
4' orange fencing**

Alcohol

MUSIC





Date: April 14, 2015

To: Michael Cain, City Manager 
City Commissioners, City of Boyne City

From: Lori Meeder, Executive Director, Boyne City Main Street Program

RE: Farmer's Market Fourth Annual Farm Meal Fundraiser

The Boyne City Farmers Market is requesting approval to make application for a one day liquor license for its fourth annual farm meal fundraiser scheduled for July 25, 2015, to be held at Elvyn Lea Lodge in Melrose Township. You may recall that last year's event was held at Frog Hollow. We have never had any problems arise from these fun fundraisers.

The event's goal is to increase awareness and educate the public on the benefits of eating local foods, support local farmers and raise funds for Farmer's Market projects.

The Main Street Board considered the request at its April 9, 2015 and was in unanimous support of the event and recommends the City Commission approve the Market's request to apply for a one-day liquor license.

Recommendation

That the City Commission approve the request from the Boyne City Main Street Program and its Farmers Market Committee to apply for a one-day liquor license from the Michigan Liquor Control Commission for its fundraising event on July 25, 2015 at Elvyn Lea Lodge.

**CITY OF BOYNE CITY****MEMO**

To: Michael Cain, City Manager *MC*
From: Barb Brooks, Executive Assistant *BB*
Date: April 10, 2015
Subject: Flotation Docking Pier Repair

Inspection of our floating docks shows that steel covering the bottom of the docks has either come loose and fallen off. The purpose of the steel on the head pier is to protect the foam flotation within the pier structure and stabilize movement. The motion of the docks and animals can chip away at the foam over time when it's not protected. As the foam deteriorates, the docks have less buoyancy.

During last year's Boyne Thunder event we noticed there was an area on the head pier that was settling much further down in the water than usual and could have been potentially dangerous. While the number of people on the docks during Boyne Thunder is extreme and is not indicative of normal use, the problem should still be addressed to ensure safety at all times.

Attached is a proposal from Flotation Docking Systems to provide a temporary solution to the problem. Flotation Docking Systems is the original engineer and builder of these docks and has performed most of the maintenance on them since they were installed. Also included is an email from Cody Carmichael recommending installation of the buoyancy compensators down the entire length of the pier instead of just the lakeward section where the problem occurred during Boyne Thunder. The staff at Flotation has always given us a fair assessment of our issues, provided alternative solutions and stand behind their work.

There are funds budgeted specifically for this repair in our upcoming FY 2015/16 budget. In order to ensure we get on Flotation's schedule for repair before we get into our busy season, we need to commit to the project now. Payment would not be issued until the work has been performed.

Recommendation: to hire Flotation Docking Systems to repair the marina's floating head pier by installing buoyancy compensators in an amount of \$8,700.



Flotation Docking Systems, Inc.

January 21, 2015

Barb Brooks
Boyne City Municipal Marina
319 N. Lake St.
Boyne City, MI 49712
bbrooks@boynecity.com

Re: Main Pier Repairs

Dear Barb,

First and foremost I want to apologize for the slight delay in getting this to you – hopefully it's of no consequence. Per your email, this proposal addresses a temporary "bandaid" fix to what you've described as a significant loss of freeboard when the dock is fully loaded with people. As indicated by your 2012 investigatory report, the large majority of lower sheet steel on your main pier has fallen off, which would also lead us to believe that the polystyrene flotation billets have been compromised. Given the work we've completed on your facility's finger piers, I know you're quite familiar with this scenario.

Unfortunately, the process of re-skinning head piers is much more complicated than fingers due to the presence of utility systems. Individual dock sections must be disconnected and pulled from the water, which necessitates removing all electrical wire. For this reason, (and in consideration of the dock's age as well as your future replacement plans), we believe the proper course of action is to simply install individual buoyancy compensators under the affected area.

We've recently utilized a special type of float tub that allows water to be pumped in / out as necessary to assist in the installation process. Given the difficulty of positioning a large "standard FDS" compensator, we feel the above-described units would offer a better solution – especially when considering that they can be moved in the future if necessary. Should you wish to compensate the lakeward portion only, we believe four units would suffice. If you would like to address the entire main pier, we estimate that six would be required. Pricing for these two options would amount to roughly \$6,000 and \$8,700, respectively.

It may go without saying, but I feel it's important to note that the method proposed herein does not address the already missing sheet steel. Although decreased stability resulting from this condition is of a much lesser concern on head piers than fingers, the majority of flotation material would still be exposed to further deterioration. Said another way, this procedure may be required once (or twice) more in the future.

Upon your review of the above, I'll be happy to address any thoughts you may have. Thank you for your continued support of FDS, and I'll look forward to our next conversation.

Best regards,

Cody Carmichael

Cody Carmichael

Barb Brooks

From: Cody Carmichael [cody@flotationdocking.com]
Sent: Thursday, March 26, 2015 3:45 PM
To: Barb Brooks
Subject: Re: Main Pier Extension

Barb,

We'll tentatively schedule you for the compensator work, but please advise when formal approval has been issued. I would recommend going with the full compensation option at this point since your docks may continue to deteriorate in the next few years. These units may also be removed and stored for future use once the time comes for your renovation plans. At this point, we won't be able to get you in until late June. I'm hopeful that this is okay given that the issue was most noticeable during Boyne Thunder last year.

Please let me know if you have any other questions. I'll touch base after your mid-APril budget meeting.

Regards,

Cody Carmichael



Flotation Docking Systems, Inc.

Cedarville, MI
 Ph. (906) 484-3422
 Fx. (906) 484-2335
www.flotationdocking.com

On Mar 24, 2015, at 8:33 AM, Barb Brooks <bbrooks@boynecity.com> wrote:

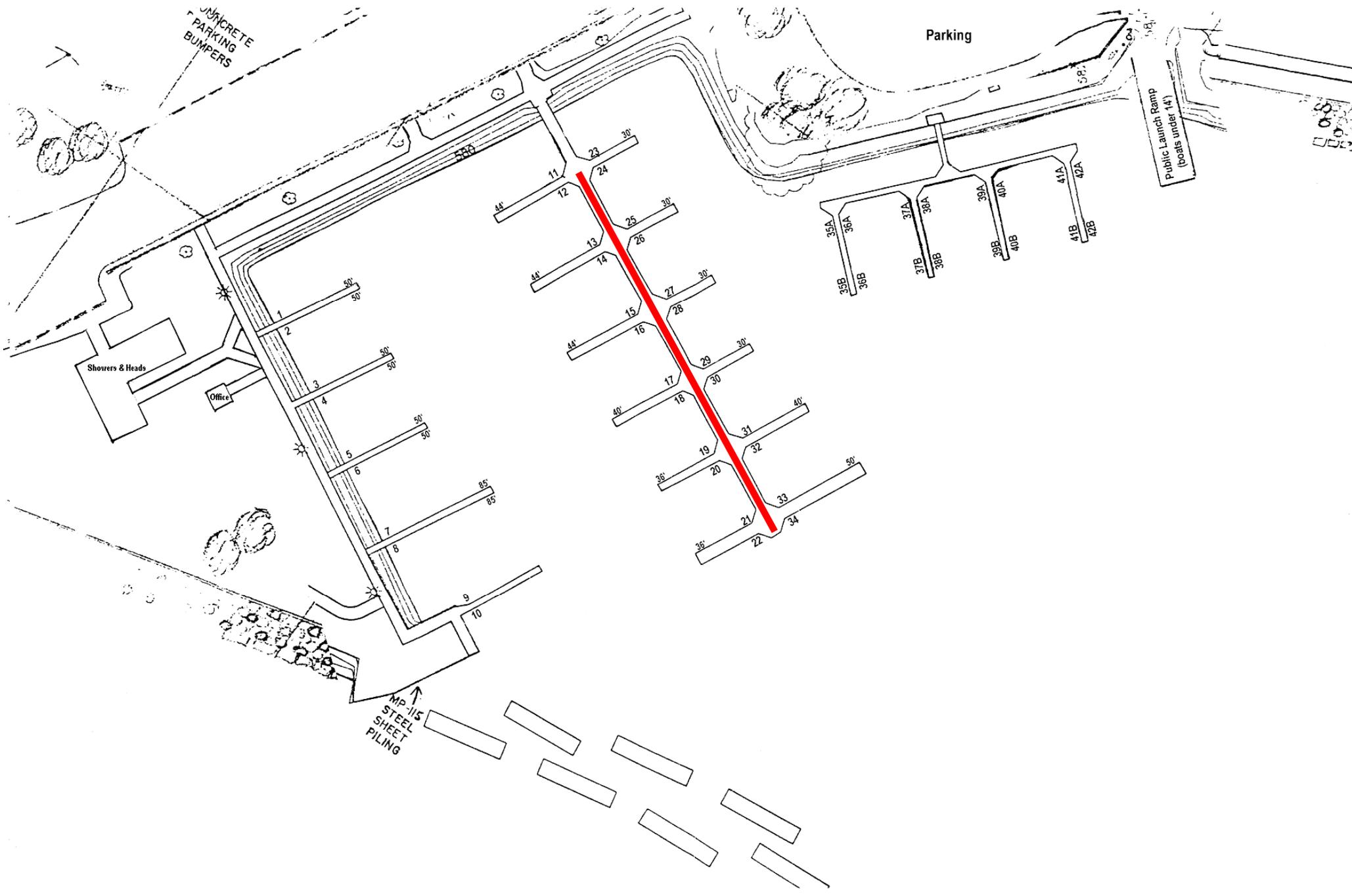
My budget goes into effect on May 1. I guess I'm going to look to your expertise on which option. I'm inclined to say let's just do the lakeward end because I am trying to stock away enough money to start on the expansion within the next couple years. However, I don't want to go the cheapest route and have you come back because it wasn't enough to address the problem. What do you think? I want to ensure the dock is safe but I don't want to put a bunch of money into it.

I will take whichever proposal we decide to go with to our City Commission for approval on April 14th with work not to start before May 1. Does that work for you?

Barb Brooks

Executive Assistant / Harbormaster
 City of Boyne City
bbrooks@boynecity.com
 231-582-0336 phone
 231-582-6506 fax
www.cityofboynecity.com
www.facebook.com/cityofboynecity

From: Cody Carmichael [<mailto:cody@flotationdocking.com>]
Sent: Tuesday, March 24, 2015 7:16 AM
To: Barb Brooks



CONCRETE
PARKING
BUMPERS

Parking

Public Launch Ramp
(boats under 14')

Showers & Heads

Office

MP-115
STEEL
SHEET
PILING

11 12 23 24 30'

13 14 25 26 30'

15 16 27 28 30'

17 18 29 30 30'

19 20 31 32 40'

21 22 33 34 50'

35A 36A
35B 36B

37A 38A
37B 38B

39A 40A
39B 40B

41A 42A
41B 42B

STAFF REPORT

TO: Michael Cain, City Manager/ Mayor/ City Commission *Mc*
FROM: Andrew Kovolski, DPW Superintendent *AK*
DATE: April 9, 2015
RE: Arbor Day Proclamation

**Background and Findings**

The State of Michigan will celebrate Arbor Day on Friday, April 24, 2015. As part of our efforts to remain certified as a "Tree City USA" we need to celebrate Arbor Day. As part of the celebration we hope to foster tree awareness and the importance of trees in our community.

It has been over 138 years since J. Sterling Morton founded Arbor Day. His simple idea of setting aside a special day for tree planting is now more important than ever. Boyne City has a wonderful setting in our northern part of the state but our urban forest is in need of care and maintenance. By proclaiming Arbor Day this will help refocus the city's commitment to this valuable resource.

Recommendation

Staff recommends the Mayor proclaim Arbor Day in the City of Boyne City on **Thursday, April 23, 2015** and the City Commission, by motion, confirm the attached Proclamation.

Arbor Day Celebration



Open House

April 23, 2015 8 am - 5 pm



Free Trees!

Get your free seedlings

at

**Boyne City Hall
319 N Lake Street
Boyne City MI 49712**



Call 582-0338
For more information



PROCLAMATION # 2015-04-14

- Whereas: In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and*
- Whereas: this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and*
- Whereas: Arbor Day is now observed throughout the nation and the world, and*
- Whereas: trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife, and*
- Whereas: trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, and beautify our community, and*
- Whereas: trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and*
- Whereas: trees, wherever they are planted, are a source of joy and spiritual renewal.*
- Now, therefore I, Ron Grunch, Mayor of the City of Boyne City, do hereby proclaim April 23, 2015 as Arbor Day in the City of Boyne City, and I urge all citizens to celebrate Arbor Day, and to support efforts to protect our trees and woodlands, and*
- Further, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations;*

Ron Grunch, Mayor

Dated this 14th day of April, 2015



City of Boyne City

MEMO

Agenda Item 3J

Date: April 10, 2015
To: Mayor Grunch and the Boyne City City Commission
From: Michael Cain, City Manager *Mc*
Subject: Boyne City Municipal Airport Courtesy Vehicle Policy

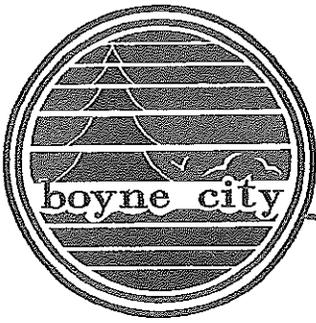
Attached for the City Commission's review and consideration is the proposed Boyne City Municipal Airport Courtesy Vehicle Policy as prepared and recommend by our Airport Board. The proposed policy governs the use of a free loaner vehicle that will be made available to users of the airport. The main purpose is to get them from the airport into town or our immediate area. The policy was drafted after review of the experiences and procedures of other airports and after consultation of our insurance carrier.

The vehicle sign out book will be available for review at, or prior to, the City Commission meeting.

RECOMMENDATION: That the City Commission approve the Boyne City Municipal Airport Courtesy Vehicle Policy as presented and recommended by the City's Airport Board.

OPTIONS:

- Postpone further action for additional information or review
- Some other action as determined as appropriate by the City Commission.
- Deny the request.



City of Boyne City
Founded 1856

319 N. Lake Street

Boyne City, Michigan 49712
www.boynecity.com

Phone 231-582-6597
Fax 231-582-6506

BOYNE CITY MUNICIPAL AIRPORT(BCMA)

POLICY FOR USE OF THE BCMA COURTESY VEHICLE

It is the policy of the Boyne City Municipal Airport Advisory Board to offer when available for use a courtesy vehicle to qualified users of the Boyne City Municipal Airport Terminal. (BCMAT)

A qualified user shall:

1. Have a valid U.S. Driver's License.
2. Not have any restrictions on his/her license that the driver cannot comply with during the operation of our vehicle.
3. Be an aeronautical user of the Boyne City Municipal Airport Terminal, meaning that he/she is a crew/passenger of an aircraft that has landed at BCMA and will be departing the same day.

Intended Use:

The courtesy vehicle is intended for use as a means for Aeronautical users of BCMA to travel into town for short term and short distance needs. It is not intended to be used in place of a rental car or taxi for overnight or long distances.

The users of the BCMA courtesy vehicle understand that they operate the vehicle at their own risk. The City of Boyne City and the Boyne City Municipal Airport Advisory Board do not guarantee the performance of this vehicle in any way. Users will understand and acknowledge that they operated this vehicle in an "as-is" condition.

The City of Boyne City will have insurance on the vehicle. Users of the courtesy vehicle understand that they operate the vehicle at their own risk and that users of this car involved in an accident will be liable to the City of Boyne City for costs associated with any accident.

In the event of an emergency/accident: contact **911**

In the event of mechanical/operational problems associated with the vehicle, please call **(231) 582-6597** during business hours or **911** after business hours.

General Operational Guidelines:

- Vehicle is to remain within **25 miles** of Boyne City and for no longer than **2hrs.**
- User must replace any fuel used: *Minimum of one gallon.*
- User must fill out the Courtesy Vehicle log with all information prior to use and return keys to Logbook upon return.
- Donations for use of the vehicle will be appreciated.

An Equal Opportunity Provider and Employer

Hometown Feel, Small Town Appeal



MAGNUM HOSPITALITY

1515 CASS STREET, SUITE D TRAVERSE CITY, MICHIGAN 49684 231 932 1633 TEL 231 932 1619 FAX MAGNUMHOSPITALITY.COM



117 WATER STREET
BOYNE CITY
MICHIGAN 49712
231 582 0049 TEL
231 582 0152 FAX

1544 US 31 NORTH
TRAVERSE CITY
MICHIGAN 49686
231 938 2773 TEL
231 938 2774 FAX

REDMESAGRILL.COM



617 AMES STREET
ELK RAPIDS
MICHIGAN 49629
231 264 0530 TEL
231 264 0532 FAX

PEARLSNEWORLEANS
KITCHEN.COM



ONE WATER STREET
BOYNE CITY
MICHIGAN 49712
231 582 8800 TEL
231 582 8989 FAX

CAFESANTE-BC.COM

Mr. Michael Cain
City Manager
City of Boyne City
319 N. Lake Street
Boyne City, MI 49712

March 20, 2015

Dear Mr. Cain:

Café Sante formally requests the 29 parking spaces on Water Street south of the corner of Front Street which include 16 spaces on the north side of the street and 13 spaces on the south side of the street adjacent to Café Sante, be posted as 2-hour parking with signs placed on the four existing light poles in the area. Signs could be in French, Spanish, German or Italian, but Standard English would also be acceptable.

We routinely have cars parking directly in front the restaurant or in the adjacent areas for hours on end or entire days and would like the spaces to be available for our guests and other downtown visitors.

We further request that the issue be placed on the agenda at the next available commission meeting. I am available to sit down and discuss our issues and possible solutions at a mutually agreeable time.

Thank you for your help.

Sincerely,

Mary L. Palmer
Owner

CC: Boyne City Commission



Approved: _____

**Meeting of
March 5, 2015**

MINUTES OF THE BOYNE CITY MAIN STREET BOARD REGULAR MEETING HELD ON THURSDAY MARCH 5, 2015 AT 8:30 A.M. CITY HALL, 319 NORTH LAKE STREET

Call to Order

Chair O'Brien called the meeting to order at 8:30 a.m.

Roll Call

Present: Jodie Adams, Michael Cain, Jim Jenson, Larry Lenhart, Rob Swartz, Pat O'Brien, Robin Berry Williams (arrived 8:32 a.m.) and Ben Van Dam (arrived 8:31 a.m.)

**Meeting
Attendance**

Absent: Michelle Cortright
City Staff: Main Street Director Lori Meeder, Cindy Grice and recording Secretary Karen Seeley

**Excused Absences
MOTION**

Public: Three

Cain moved Swartz second PASSED UNANIMOUSLY to excuse Michelle Cortright from today's meeting.

**Approval of Minutes
MOTION**

Cain moved Swartz second PASSED UNANIMOUSLY to approve the February 8, 2015 regular minutes and February 23, 2015 Board Retreat minutes as presented.

**DDA Development
and TIF Plan
Amendment and
Brownfield
Timeline**

Chair O'Brien requested that item 7a. be discussed at this time.

Mac McClelland from Otwell Mawby explained at the February meeting, the board requested additional information relating to the process to amend the DDA Development/TIF Plan and any special considerations for the availability DDA/ TIF for these improvements. He also reviewed the summary of the tasks, completion dates and responsibility. There are considerations of precedent for the authorization of such expenditures and the board may wish to consider certain criteria for which authorization would be made. The board reviewed the suggested considerations for determining which projects may be considered for these additional activities.

- Historic Renovation-the projects include restoration of historic buildings that have local, state or federal historic designation or are eligible for state and /or federal historic tax credits.
- Public Improvements-the project includes public improvements or amenities
- Affordable Housing-the project provides for affordable housing in the downtown
- Property TIF Generation-the allocation of DDA TIF will be limited to the revenues generated by only those parcels that are part of the specific project.

Main Street Director suggested adding blight elimination?

Mac stressed the importance of moving forward in a timely manner. Another key component of the proposed project is accessing Community Development Block Grants through the State of Michigan (CBDG).

Board discussion: Question regarding Main Street using tax dollars on private property? These are considered public facilities. Public facilities are facilities that are accessed by the public. We have to be very careful what criteria we set up, we need to define it. What we set up here will be setting precedence. Do we go by size?

MOTION

scope of project? How long for repayment? The criteria will be established by the Main Street board.

Adams moved Lenhart seconded PASSED UNANIMOUSLY to authorize the preparation of the DDA Development and TIF Plan Amendment adding eligible active criteria established by the Main Street Board and recommend review and approval by the City Commission.

Board discussion regarding criteria; Could we use the criteria justification that we have already done two big projects? Is that legal? The board asked to review another DDA's criteria. Mac has one that he can share with the board. He also stated that moving parallel with the CBDG grant is critical.

Citizens Comments

Chamber Director Jim Bauman informed the board that the City Commission has approved the Mushroom Festival Craft beer block party to take place the Thursday before the Mushroom Festival.

Main Street Committee Reports

Promotions: No meeting. Continue to work on Irish Week March 10-17th. Irish dinner at Eagles on the 13th.

Team Boyne: Mark Warner from the Northern Table (fka Thirsty Goat) was the guest speaker. They hope to be open by Memorial Day. The committee spoke of the community resources that are available to them. Now that we have a new Main Street Director in place, business recruitment is a priority. Friggy's SoBo Pub (fka Pippins) hopes to open in April.

Organization: No meeting. Had an additional meeting with the facilitator of the Board Retreat. At the retreat, goals were listed, and now a couple of committee members are trying to come up with a time line for each goal. Boyne Thunder was sold out in 72 hours and will not be open to the public until March 16.

Design: The Design Committee reviewed Glen Catt's development. A couple of minor changes were suggested. The committee supported not having to use the trusses that are in the garage.

Managers Report

Boyne Arts Collective is looking for a new home. I am meeting with them next week to discuss possible options. They have had a meeting with the new owner of Northern Table and the Theater and he is open to having them locate in his lobby but is hoping for some help from them with fundraising for his marquis.

Boyne Thunder was sold out in less than 48 hours. We have started a waiting list of past participants who couldn't get in – 10 at this point. I have begun some of the necessary permit applications and will work on the DNR and the liquor license within the next week.

Outreach – as a result of my discussions with all of the board members, I have begun to outreach to key stakeholders and am using the suggestions made by the individual board members to decide which meetings to arrange first. I have met with all committee chairs as well as several businesses in town and have more scheduled this week and next. My goal in the next month is to reach out and put together a business recruitment group and define some businesses we want to target for this season.

Also decide what information we should include in a packet to give them quantitative information on the benefits of doing business in Boyne City. Any suggestions in this area would be very helpful.

I will be taking my first run at a preliminary budget for Main Street. Mike has given me the key information that I need to do this. I did have a discussion with the Marketing committee and they shared their budget with me.

Unfinished Business

Walkabout Sculpture Contract: The board reviewed the exhibit contract and lease agreement for the artist that was recommended by the Design Committee. Board question regarding insurance, is that included at no additional cost? Yes, does it include liability insurance? Yes.

MOTION

Williams moved Adams seconded PASSED UNANIMOUSLY to authorize the Exhibit contract and lease agreement that is recommended by the Design Committee.

New Business

City Millage Discussion: The board received a copy of the ballot language for the Bond Proposal. (Received and filed). If this bond proposal passes, the DDA will receive \$35,000 in TIF capture per year. Some feel that Main Street should contribute to this project. We don't have the money set aside in the budget for this project, so this money could be our contribution. **Adams moved VanDam seconded** to forgo the TIF capture on the millage if the Bond Proposal passes. **Motion Carries.** The citizens are voting for a specific purpose.

MOTION

Good of the Order

The Sobo Arts festival is looking for artists.
Bob Grove hopes to have the outside of the Dilworth done by summer.
We need to continue to run the water.
The Welcome Reception for Main Street Director Lori Meeder and Water/Wastewater Superintendent Mark Fowler will be from 5:00 to 6:30 pm at the Freshwater Gallery, March 12, 2015.

ADJOURNMENT

MOTION

Cain moved Adams seconded PASSED UNANIMOUSLY to adjourn the March 5, 2015 meeting of the Boyne City Main Street Board at 10:32 am.

Karen Seeley, Recording Secretary

Approved: _____

Meeting of March 9, 2015	Record of the proceedings of the Special Boyne City Planning Commission work session held at Boyne City Hall, 319 North Lake Street, on Monday, March 9, 2015 at 5:00 pm.
Call to Order	Chair MacKenzie called the meeting to order at 5:02 p.m.
Roll Call	Present: George Ellwanger, Chris Frasz, Jane MacKenzie, Tom Neidhamer, Aaron Place and Joe St. Dennis Absent: Jason Biskner, Jim Kozlowski and Lori Meeder
Excused Absence(s) **MOTION	2015-3-9-02 Ellwanger moved, Place seconded, PASSED UNANIMOUSLY , a motion to excuse the absence of Jason Biskner and Jim Kozlowski
Meeting Attendance	City Officials/Staff: Planning Director Scott McPherson and Recording Secretary Pat Haver Public Present: Consultant Mary Campbell from MC Planning & Design
Consent Agenda **MOTION	2015-3-9-03 Neidhamer moved, St. Dennis seconded, PASSED UNANIMOUSLY , a motion to approve the consent agenda; approval of the Planning Commission minutes from February 16, 2015 as presented.
Citizen comments on Non-Agenda Items	None
Reports of Officers, Boards and Standing Committees	City staff received the decision from the attorney in reference to Lori Meeder being appointed the Executive Director of Main Street, and her position on the Planning Commission. Legally, there is no conflict; however, due to any possible perception of impropriety, Lori has tendered her resignation from the Planning Commission effective immediately.
Unfinished Business	None
New Business Master Plan Work Session	In the agenda packet was the revised Master Plan goals and objectives summary from input gathered at the December meeting. Mary Campbell from MC Planning & Design facilitated this portion of the meeting; reviewing her draft summary with the board. Upon review, various comments were given to enhance the objectives, which will be incorporated into the document. The board then reviewed the proposed Future Land Use Map and categories. The comments and suggestions will be incorporated into the documents, and presented back to the commission for review.
Staff Report	There is nothing pressing for the meeting next week, so may cancel. Staff will advise on Friday, in order to make sure that nothing comes in at the last minute.
Good of the Order	<ul style="list-style-type: none"> • Jim Kozlowski will not be available for the March meetings • Theatre – Questions from the board about the status. At this point a lot is not known, the new owners would like to make restorations to save the marquee. Because of the upcoming Catt Development project, the Boyne

Arts Collective will be losing their home. The possibility of them utilizing the theatre has been discussed with the new owners of the building. The board did feel that it was a good thing for every small community to have a working theatre, and hope that the new owners will accomplish that.

- Northern Homes will be holding a forum to discuss housing opportunities on Thursday, March 12th from 6 to 7 pm at the Boyne District Library, everyone is invited to attend.
- There will be a welcoming reception for Mark Fowler the new Water/Wastewater Superintendent and Lori Meeder the new Executive Director of Main Street on Thursday, March 12th from 5 to 6:30 pm at Freshwater Studio; all are invited to attend.

The next regular meeting of the Boyne City Planning Commission is scheduled for Monday, March 16, 2015 at 5:00 pm in the Auditorium.

Adjournment

****MOTION**

2015-3-9-10

St. Dennis moved, Place seconded, PASSED UNANIMOUSLY a motion to adjourn the March 9, 2015 meeting at 6:54 p.m.

Chair Jane MacKenzie

Pat Haver, Recording Secretary



Approved:

**MEETING OF
MARCH 12, 2015**

**RECORD OF THE PROCEEDINGS OF THE REGULAR BOYNE CITY
PARKS AND RECREATION COMMISSION MEETING HELD AT
6:30 P.M. AT CITY HALL ON THURSDAY, MARCH 12, 2015.**

CALL TO ORDER

Meeting was called to order by Chair Sheean at 6:30 p.m.

ROLL CALL

Present: Mike Sheean, Heath Meeder, Jo Bowman, Patrick Patoka,
Marie Sheets and Gail VanHorn

Absent: Darryl Parish and Jerry Swift

**MEETING
ATTENDANCE**

City Staff: Streets/Parks & Recreation Superintendent Andy Kovolski
and recording secretary Barb Brooks

Public Present: None

****MOTION**

Sheets moved, Patoka seconded, PASSED UNANIMOUSLY, to
excuse Parish and VanHorn from the February 12, 2015 meeting and
Swift and Parish from the March 12, 2015 meeting.

**APPROVAL OF
MINUTES **MOTION**

Bowman moved, Patoka seconded, PASSED UNANIMOUSLY, a
motion approving the February 12, 2015 meeting minutes as corrected
(roll call).

**CITIZENS COMMENTS
(on non-agenda items)**

None

DIRECTOR'S REPORT

Kovolski reported that activity at Avalanche is winding down. He also
provided the board with an update of the DPW Facilities update.

CORRESPONDENCE

None

**REPORTS OF
OFFICERS, BOARDS
AND STANDING
COMMITTEES**

Park Inspection Reports - No reports

Disc Golf Update - No report

Trail(s) Updates - Boyne Valley Trail moving along and the City
volunteered to serve as the grant applicant for Phase I. BC/Char Trail is
addressing a tree removal issue due to the protected Long Eared Bat.

Dog Park Update - A Recreation Passport grant will be submitted by
the City for the proposed fitness trails at the park. In the spring, work
will begin on the shade pavilion project.

**UNFINIHSUED
BUSINESS**

**MDNR Grant
Opportunities**

Due to the grant application deadline, it isn't feasible to pull together a project in time. The tennis courts at Rotary Park would have been a good project; however grant funds would not be available until 2016 and the courts need to be addressed this year.

NEW BUSINESS

**FY /16 2015 Budget
Proposal**

The board reviewed the proposed budget currently under consideration by the City Commission. The two big projects being undertaken is the tennis courts and the proposed Veterans Park Community Pavilion Project. After board review, the general consensus is that nothing appeared out of line.

**Soccer Kickboard
Proposal**

****MOTION**

The traveling soccer program proposes to install a practice kickboard at the Rotary Park soccer fields. They would fund-raise to pay for it and utilize volunteers for installation. The general consensus of the board was that it would be fine. **Bowman moved, Meeder seconded, PASSED UNANIMOUSLY** to allow the traveling soccer program to work with City staff to install a practice kickboard at the Rotary Park soccer fields.

NEXT MEETING

The next regular meeting of the Parks and Recreation Board is scheduled for Thursday, April 2, 2015 at 6 pm at City Hall.

ADJOURNMENT

Van Horn moved, Sheets seconded, **PASSED UNANIMOUSLY** to adjourn the March 12, 2015 meeting at 7:09 p.m.

Barb Brooks, Recording Secretary

BOYNE CITY HISTORICAL COMMISSION

Minutes of March 23, 2015
7:00 pm
Boyne City Hall Commission Chambers

CALL TO ORDER: 7:04 PM

PRESENT: Fulkerson, Sansom, Hewitt.

ABSENT: Dole, Kuhn.

GUEST: None.

APPROVAL OF MINUTES: Minutes of the December 15, 2014 meeting, Sansom to approve Hewitt second, all ayes.

OLD BUSINESS:

Lafrance Fire Truck Anniversary, get actual date purchased if we have it. Plan to do events on fourth of July work with committee on events. Maybe pictures on truck or do cardboard cutouts that you can put your head in to do pictures. Have fire department crew dress in period uniforms from 1917. Giveaways such as coloring books for kids and pins for everyone. Come to next meeting with ideas.

NEW BUSINESS:

- A. Review board application from Jerry Kelts, Fulkerson motioned to accept the application, second by Sansom, all ayes.
- B. Letter of resignation from Mark Dole was read, Sansom motioned to accept, second by Fulkerson, all ayes. Need to find someone to step up and train volunteers for past perfect, perhaps a grant to use for getting artifacts into program. Hewitt to check on RSVP volunteers to help.
- C. Window display will be the train pictures but Hewitt will contact Kecia Freed to discuss best idea.
- D. June meeting date change, board will meet on June 8th at 7:00 pm

CITIZENS COMMENTS:

none

COMMUNICATIONS:

Hewitt asked about any pictures donated by the Way family, no one was familiar with the name. Discussed the reprint of the 1837 Tourist Pocket Map of Michigan. Hewitt to get price for 100 copies to use for resale in the museum. Hewitt to get price from Sweetgrass for matting 10 of the prints for resale.

Work with the walking tour committee to select 4-5 pictures to reproduce into postcards to sell. Hewitt to get price on this.

NEXT MEETING: June 8, 2015

Adjourned at 8:02 pm

DRAFT

MEMORANDUM

TO: MICHAEL CAIN; CITY MANAGER *MC*

FROM: ANDREW KOVOLSKI; PUBLIC WORKS SUPERINTENDENT *AK*

DATE: 4/09/15

RE: COURT STREET RECONSTRUCTION PROJECT

As you are aware we have been working towards funding a major portion of the re-construction Court Street from Lynn Street to Park Street and North Lake Street from Lynn Street to Court Street with funding thru the MDOT Local Agency Program in 2015. The total cost of the project is estimated to be \$889,912.00 Following is a breakdown of the funding sources for this project:

	See page 10
• City and Township - \$175,750.00	#3
• Federal "D" funds - \$7,987.00	#4
• State "D" funds - \$3,175.00	#2
• Federal Highways - \$703,000.00	#1

At our January 15, 2015 Task Force Meeting we were assured our project funding was secure and we should be in the March Bid letting; however it was not. I contacted Dale Spencley at MDOT to find out why. He responded that our project had not been obligated by "Finance" as of yet because they say we do not have sufficient funding in our Local Task Force.

After many emails between my self and representatives of MDOT it finally came to light that the reason we had not been obligated is that the Federal funding stream had only sent 2/3 of the states allowance for 2015 Road Projects for distribution. Evidently Congress has not fully funded the extension to the Map-21 Highway Bill. This results in a funding shortfall of \$510,190.26 for our project according to MDOT. This same situation is affecting projects all across the State of Michigan. Copies of the emails are attached for your review.

At this point the City has 2 options:

1. Do what is called an Advance Construct where the City would guarantee the shortfall funds until complete funding comes through. However if the funds don't come through the City would be responsible for the amount that didn't.
2. Go back to the Regional Task Force and see if the project could be moved to next year. As projects are typically 3-5 years in advance through the Task Force process I don't see this as a viable option.

If the city would like to proceed we will need to make a decision ASAP to get the project back into the MDOT Bid Letting process so construction could begin by mid August. A mid August project start is as late as I would recommend to have completion by mid October. I should note that ours is not the only local project affected by this snafu; Antrim County has a project on C-42 on hold as well.

RECCOMENDATION:

It is my recommendation that the City Commission approves proceeding with the Court Street project as an Advance Construct project through MDOT as outlined above and authorize the City Manager to sign the required documents.

OPTIONS:

1. That this matter be postponed for further information or consideration
2. That this matter be approved subject to some revision
3. Any other option as determined by the City Commission

Andy Kovolski

From: Andy Kovolski
Sent: Friday, March 20, 2015 9:45 AM
To: 'Boyd, Pamela (MDOT)'
Cc: Michael Cain; Michael Woods; 'Fox, Larry'
Subject: FW: Court/ North Lake Project

Pam:

Please review the emails below and respond. I was under the impression that this was laid to rest 2 months ago.

Andy

-----Original Message-----

From: Michael Woods [mailto:michaelwoods@networksnorthwest.org]
Sent: Friday, March 20, 2015 9:25 AM
To: Andy Kovolski
Subject: RE: Court/ North Lake Project

I should say I'm not surprised, but nothing shocks me anymore with this process....

I'll contact Pam Boyd, but I'd suggest you do the same to illicit a quicker response

Michael P. Woods, AICP
Regional Planner

Networks Northwest
of Business & Resources

PO Box 506 • Traverse City MI 49685-0506
Direct: 231.929.5056 • Fax: 231.929.5012
michaelwoods@networksnorthwest.org

Subscribe, Like, Follow, Share...
networksnorthwest.org / [twitter](#) / [linked in](#) / [you tube](#)

This communication, including attachment(s), is intended only for the use of the designated recipient(s). Any dissemination, copying, or disclosure of this communication is prohibited without express written consent. If you received this communication in error, please immediately notify the sender by telephone at (231) 929-5000, destroy the original message and all copies, then permanently delete any electronic copies. Thank you.

From: Andy Kovolski [mailto:maintenance@boynecity.com]
Sent: Friday, March 20, 2015 9:21 AM
To: Michael Woods
Cc: Michael Cain; 'Fox, Larry'
Subject: Court/ North Lake Project

Mike:

I just had a conversation with Dale Spencley from MDOT. He is saying that this project has not been obligated and assigned to a bid letting as of yet because Finance says we do not have sufficient funds to do so in our region. Please explain to me how this can be the case.

Thanks

Andy

Andrew Kovolski
Public Works Superintendent
City of Boyne City
231-582-0375 Ofc.

4/10/2015

This communication, including attachment(s), is intended only for the use of the designated recipient(s). Any dissemination, copying, or disclosure of this communication is prohibited without express written consent. If you received this communication in error, please immediately notify the sender by telephone at (231) 929-5000, destroy the original message and all copies, then permanently delete any electronic copies. Thank you.

From: Andy Kovolski [<mailto:maintenance@boynecity.com>]
Sent: Friday, March 20, 2015 9:21 AM
To: Michael Woods
Cc: Michael Cain; 'Fox, Larry'
Subject: Court/ North Lake Project

Mike:

I just had a conversation with Dale Spencley from MDOT. He is saying that this project has not been obligated and assigned to a bid letting as of yet because Finance says we do not have sufficient funds to do so in our region. Please explain to me how this can be the case.

Thanks

Andy

Andrew Kovolski
Public Works Superintendent
City of Boyne City
231-582-0375 Ofc.

2

4/10/2015

Andy Kovolski

From: Andy Kovolski
Sent: Monday, March 23, 2015 11:33 AM
To: Michael Cain
Cc: 'Fox, Larry'
Subject: FW: Court/ North Lake Project
Importance: High
FYI

-----Original Message-----

From: Boyd, Pamela (MDOT) [mailto:BoydP1@michigan.gov]
Sent: Monday, March 23, 2015 11:01 AM
To: Harrison, Mark (MDOT); Michael Woods
Cc: Andy Kovolski
Subject: RE: Court/ North Lake Project
Importance: High

Hi Mike,

All the appropriate changes needed for this project including changes to the federal aid boundary for this project were made several months ago. This has nothing to do with when the project was submitted to us. I spoke with Andy Kovolski this morning and the issue is the amount of federal obligation authority (OA) we have remaining for task force 10 A.

We have a meeting with our finance folks tomorrow (March 24th) to determine how OA is being monitored. I spoke with Andy about strategies to keep this project on schedule and if the city is willing, they could advance construct the amount of funds needed to keep this project moving forward on paper until Congress releases the rest of the states' federal aid on or after May 31st.

Hopefully you have been made aware that MAP-21 has only been extended through May 31st and that Congress only allocated approximately 2/3rds of the states' nationwide available federal allocation. We fully expect to receive the rest of our obligation authority before the end of the fiscal year, but we don't anticipate receiving it before the end of May.

We communicated this information to the RPAs in a letter dated February 27, 2015. Hopefully you and Matt received it and distributed it to your task force members. I am re-sending it to you. Please contact me if you have any questions. **Andy**, I will find out how much more your project needs and will contact you shortly. I have a meeting in Midland this afternoon, so if you don't hear from me before lunch time, I will contact you tomorrow (Tuesday).

Pam


Michigan Department of Transportation
Pamela Boyd, Supervisor
Statewide Planning Section
P.O. Box 30050
Lansing, MI 48909
(517) 335-2803
(517) 373-9255 fax

3

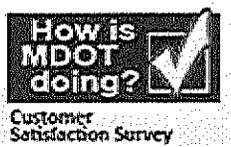
4/10/2015

(517) 243-3578 cell
boydp1@michigan.gov

From: Harrison, Mark (MDOT)
Sent: Friday, March 20, 2015 4:12 PM
To: Michael Woods; Boyd, Pamela (MDOT)
Subject: RE: Court/ North Lake Project

Mike and Pam,

Job# 119358A, Court and Lake Streets from Lynn Street easterly to North Park Street and North Lake Street from Lynn Street to Court Street, in Boyne City, Charlevoix County has not been obligated. It has been submitted to MDOT's finance area but cannot be sent to FHWA for approval because there is not sufficient funding allocation within Rural Task Force area.



Mark C. Harrison, P.E.
Project Development Engineer
Local Agency Program
Michigan Department of Transportation
425 West Ottawa Street
P.O. Box 30050
Lansing, Michigan 48909
517-373-2286

From: Michael Woods [<mailto:michaelwoods@networksnorthwest.org>]
Sent: Friday, March 20, 2015 9:26 AM
To: Boyd, Pamela (MDOT); Harrison, Mark (MDOT)
Subject: FW: Court/ North Lake Project

Hi Pam and Mark,
Please see below.....

This project was submitted last October....

Michael P. Woods, AICP
Regional Planner



PO Box 506 • Traverse City MI 49685-0506
Direct: 231.929.5056 • Fax: 231.929.5012
michaelwoods@networksnorthwest.org

Subscribe, Like, Follow, Share...
networksnorthwest.org / [twitter](#) / [linked in](#) / [you tube](#)

4/

4/10/2015

Andy Kovolski

From: Michael Woods [michaelwoods@networksnorthwest.org]
Sent: Thursday, April 09, 2015 9:00 AM
To: Michael Cain
Cc: Andy Kovolski
Subject: RE: Job# 119358A, City of Boyne City: Court Street

Frankly, I have no idea how they came up with these numbers – unless they factored in bid-savings and other financial wizardry. I have yet to receive an updated “MDOT approved” balance sheet reflecting cost changes associated with programmed projects.

The balance sheet I do have shows the following for 2015 projects....based on the 2014 projections for all of RTF 10A:

-44,245 STP
+356,793 State D

Michael P. Woods, AICP
Regional Planner

Networks Northwest
Talent / Business / Community

PO Box 506 • Traverse City MI 49685-0506
Direct: 231.929.5056 • Fax: 231.929.5012
michaelwoods@networksnorthwest.org

Subscribe, Like, Follow, Share...
networksnorthwest.org / [twitter](https://twitter.com/networksnorthwest) / [linked in](https://www.linkedin.com/company/networksnorthwest) / [you tube](https://www.youtube.com/channel/UC...)

This communication, including attachment(s), is intended only for the use of the designated recipient(s). Any dissemination, copying, or disclosure of this communication is prohibited without express written consent. If you received this communication in error, please immediately notify the sender by telephone at (231) 929-5000, destroy the original message and all copies, then permanently delete any electronic copies. Thank you.

From: Michael Cain [mailto:mcaïn@boynecity.com]
Sent: Thursday, April 09, 2015 8:10 AM
To: Michael Woods
Cc: Andy Kovolski
Subject: FW: Job# 119358A, City of Boyne City: Court Street

Good Morning Michael, Does this seem right? Mike

From: Harrison, Mark (MDOT) [mailto:HARRISONM@michigan.gov]
Sent: Wednesday, April 08, 2015 9:07 AM
To: Andy Kovolski; Michael Cain; 'bthompson@antrimcrc.org'
Cc: Michael Woods; Koenig, James (MDOT); Boyd, Pamela (MDOT)
Subject: RE: Job# 119358A, City of Boyne City: Court Street

Andy and Michael,

Burt Thompson of Antrim County contacted me this morning concerning his Alba Highway project. Your project

S

4/10/2015

was submitted before his and I am holding his back pending on your decision on whether you wish to Advance Construct yours. I looked through my e-mails and I could not find one stating that you wished to proceed with the Advance Construct option or not. If you did send an e-mail to me, I apologize for not having acted upon it.

I expressed a major concern to Burt regarding a possible shortfall in federal aid when Congress passes an extension to the highway bill (assuming they will do so). Right now, it is estimated that the remaining 1/3rd of the allocation to your region is \$388,193 and your RTF currently has a balance of \$105,492: total equals \$493,685. Your project requires \$615,282 in federal aid, so there is a chance that you won't be able to recover approximately \$121,597.

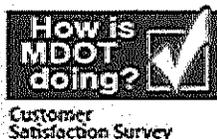


Burt's project is second in line and will need \$497,637 in federal aid. This will leave a funding gap of \$3,952.

Do you wish to have me proceed with the AC on your project given my concerns above?

Burt,

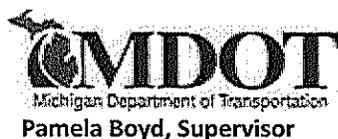
If the Boyne City project will not proceed with AC, are you comfortable with me sending it as an AC project knowing that you may not recover all of the AC amount?



Mark C. Harrison, P.E.
Project Development Engineer
Local Agency Program
Michigan Department of Transportation
425 West Ottawa Street
P.O. Box 30050
Lansing, Michigan 48909
517-373-2286

From: Boyd, Pamela (MDOT)
Sent: Monday, March 30, 2015 4:44 PM
To: Harrison, Mark (MDOT); Andy Kovolski
Cc: Michael Cain; Michael Woods; Koenig, James (MDOT)
Subject: RE: Job# 119358A, City of Boyne City: Court Street

Hi all,
We will work on providing total FY 2015 obligations to date for RTF 10A this week. Thanks for your patience. ☺
Pam



6

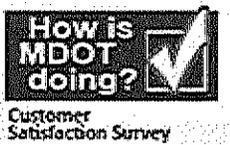
4/10/2015

Statewide Planning Section
P.O. Box 30050
Lansing, MI 48909
(517) 335-2803
(517) 373-9255 fax
(517) 243-3578 cell
boydp1@michigan.gov

From: Harrison, Mark (MDOT)
Sent: Thursday, March 26, 2015 9:04 AM
To: Andy Kovolski
Cc: Michael Cain; Michael Woods; Boyd, Pamela (MDOT)
Subject: RE: Job# 119358A, City of Boyne City: Court Street

Andy,

I will defer this question to Pam.



Mark C. Harrison, P.E.
Project Development Engineer
Local Agency Program
Michigan Department of Transportation
425 West Ottawa Street
P.O. Box 30050
Lansing, Michigan 48909
517-373-2286

From: Andy Kovolski [<mailto:maintenance@boynecity.com>]
Sent: Thursday, March 26, 2015 9:00 AM
To: Harrison, Mark (MDOT); Boyd, Pamela (MDOT)
Cc: Michael Cain; Michael Woods
Subject: FW: Job# 119358A, City of Boyne City: Court Street

Mark / Pam:

Do either of you have the information I asked Mike Woods for regarding YTD project funding for RTF-10 A?

Thanks for your cooperation and help.

Andy

-----Original Message-----

From: Michael Woods [<mailto:michaelwoods@networksnorthwest.org>]
Sent: Thursday, March 26, 2015 8:39 AM
To: Andy Kovolski
Cc: Michael Cain

7

4/10/2015

Subject: RE: Job# 119358A, City of Boyne City: Court Street

I have yet to receive that information....

Michael P. Woods, AICP
Regional Planner



PO Box 506 • Traverse City MI 49685-0506
Direct: 231.929.5056 • Fax: 231.929.5012
michaelwoods@networksnorthwest.org

Subscribe, Like, Follow, Share...
networksnorthwest.org / [twitter](#) / [linked in](#) / [you tube](#)

This communication, including attachment(s), is intended only for the use of the designated recipient(s). Any dissemination, copying, or disclosure of this communication is prohibited without express written consent. If you received this communication in error, please immediately notify the sender by telephone at (231) 929-5000, destroy the original message and all copies, then permanently delete any electronic copies. Thank you.

From: Andy Kovolski [<mailto:maintenance@boynecity.com>]
Sent: Thursday, March 26, 2015 8:37 AM
To: Michael Woods
Cc: Michael Cain
Subject: FW: Job# 119358A, City of Boyne City: Court Street

Michael:

I guess I am still confused. What 2015 RTF 10A projects have been fully funded to date by MDOT? And of those when were they submitted into the system in relation to our projects submittal?

Andy

-----Original Message-----

From: Harrison, Mark (MDOT) [<mailto:HARRISONM@michigan.gov>]
Sent: Thursday, March 26, 2015 5:55 AM
To: Michael Cain; Andy Kovolski
Cc: Boyd, Pamela (MDOT); Michael Woods; Spencley, Dale (MDOT)
Subject: Job# 119358A, City of Boyne City: Court Street

Mike and Andy,

As you are aware, the subject project's obligation has been held up due to the limited federal aid allocation associated with Congress only extending the MAP-21 highway bill until the end of May; only 2/3rd of the year's funding allocation was given to the states.

MDOT's Finance area updated the allocation balance for your RTF and it is still less than what is needed for your project to be submitted to FHWA for obligation approval. However, the city does have the option of Advance Construct for the project. This would entail the city paying for the portion of the project not covered by the currently available federal aid and then asking for conversion of the funds when Congress passes another extension of the highway bill. Normally, an Advance Construction of a project requires a deposit, but I have been informed that the deposit will be waived for FY 2015 projects.

Below, I have detailed the amount of funds that would have to be Advance Construct. This is based on the

participating portion of the final engineer's estimate used to request obligation, and the federal-aid allocation remaining for your RTF.

Engineer's Estimate: \$847,922.60

Federal Portion: \$615,281.76

Advertising (Federal): \$ 400.00

Total Federal-Aid Needed: \$615,681.76

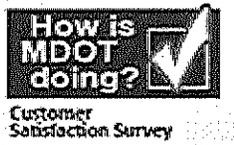
Remaining Allocation RTF 10A \$105,491.50

Advance Construct Amount \$510,190.26

If you would like to pursue having this project be obligated as Advance Construct, reply to me indicating so. I will then work with Pam Boyd to have the programming in MDOT's system revised. There is one thing that you will need to take into consideration in your decision. There is a possibility, albeit small, that Congress won't pass an extension before the end of fiscal year 2015. If this were to become a reality, the amount of Advance Construct would not be able to be converted and the city could not be reimbursed. Please keep this in mind when making your decision.

If you have any questions, please feel free to contact me.

Thanks,



Mark C. Harrison, P.E.
 Project Development Engineer
 Local Agency Program
 Michigan Department of Transportation
 425 West Ottawa Street
 P.O. Box 30050
 Lansing, Michigan 48909
 517-373-2286

RTF 10A FY 2015-2017

1/15/15

1*

2

3

4

Required Fields

Optional Fields

#REF!

Fiscal Year	County	Responsible Agency	Project Name	Limits	Length	Primary Work Type	Project Description	Phase	Advance Construct	Federal Cost (\$1000s)	Federal Fund Source	State Cost (\$1000s)	State Fund Source	Local Cost (\$1000s)	Local Fund Source	Total Phase Cost (\$1000s)	MDOT Job No.	MPO/Rural Action Date	Amendment Type	Air Quality	Comments	Total Project Cost (\$1000s)	Local Priority	EJ	Federal Approval Date	Capped Federal Cost (\$1000s)	Date Obligated	Amount Obligated (\$1000s)	Let Date	RTF	
2015	ANTRIM	Antrim County	CR 42	US-131 - East	0	Resurface	Overlay & shoulder work	CON		300,000	STL	147,372	M	0		645,757	123375	9/30/2014	Cost		Added 198,385 Fed-D	645,757			5/16/14		\$0		10a		
2015	KALKASKA	Kalkaska County	Spencer Rd.	M-86 - East	4	Resurface	Overlay & shoulder work	CON		294,585	STL			73,700	CNTY	368,285		10/30/2014			Using 2013 leftover STP dollars	368,285								10a	
2015	CHARLEVOIX	Charlevoix County	Pavement Markings	see data sheet		Miscellaneous	Pavement Marking	CON		48,815	STL			43,000	CNTY	89,815		10/30/2014			Using 2013 leftover STP dollars	89,815								10a	
2015	ANTRIM	Antrim County Transportation	Area Wide Transit	Antrim Co Transportation, Bellaire		Transit vehicle additions/replacements	Bus w/lift Purchase	CON		55,000	STL			13,750	TRAL	68,750		4/30/2014	Scope						5/16/14		\$0		10a		
2015	ANTRIM	Antrim County Transportation	Facility improvements	Antrim Co Transportation, Bellaire		Transit facility	Furnace replacement			4,000	STL			1,000	TRAL	5,000		1/15/2015	Scope												
2015	CHARLEVOIX	Boyer City	Court St/Lake St	Newton St. to City Limits	0.362	Reconstruct	Reconstruct	CON		703,000	STL	3,175	M	175,750	CITY	889,912	119358	9/30/2014	Cost		Added 7,987 Fed-D	889,912					\$0		10a		
2015	EMMET	Emmet County	Powers Rd	North Conway to Luce Road	1.82	Reconstruct	Crush & Shape	CON		530,000	STL	106,168	M	33,000	CNTY	694,015	112842	9/30/2014	Cost		Added 24,847 Fed-D	694,015			5/16/14		\$0		10a		
2015	KALKASKA	Kalkaska County	Rapid City Rd	M-72 - North	4	Resurface	Resurface	CON		123,829	STL			42,000	CNTY	207,216	123398	9/30/2014	Cost		Added 41,387 Fed-D	207,216									
2016	ANTRIM	Antrim County	Co Wide Pavement Marking	County Wide		Traffic ops/safety	Pavement Marking	CON		130,000	STL			0		130,000	119356													10a	
2016	ANTRIM	Antrim County	CR 42	US-131 - East	0	Resurface	Overlay & shoulder work	CON		484,716	STL	261,726	M	123,000	CITY	849,442	122376										\$0		10a		
2016	ANTRIM	Antrim County Transportation	Area Wide Transit	Antrim Co Transportation, Bellaire		Transit vehicle additions/replacements	Bus w/lift Purchase	CON		55,000	STL			13,750	TRAL	68,750	123388	1/15/2015	Cost												
2016	ANTRIM	Antrim County Transportation	Area Wide Transit	Antrim Co Transportation, Bellaire		Transit maintenance equipment and parts	Various Maintenance Items	CON		3,000	STL			750	TRAL	3,750	123391	1/15/2015	Cost								\$0		10a		
2016	ANTRIM	Antrim County Transportation	Area Wide Transit	Antrim Co Transportation, Bellaire		Transit operations equipment	Computer Equipment	CON		3,000	STL			750	TRAL	3,750	123392	1/15/2015	Cost								\$0		10a		
2016	ANTRIM	Antrim County Transportation	Area Wide Transit	Antrim Co Transportation, Bellaire		Transit communication equipment	GPS radios			3,000	STL			750	TRAL	3,750		1/15/2015	Add												
2016	EMMET	Village of Mackinaw City	W Central Ave	DeJauncy to Wilderness Park Dr	1.6	Reconstruct	Widening - minor	CON		473,714	STL	101,740	M	697,497	CNTY	1,272,951	112843													10a	
2016	KALKASKA	Kalkaska County	Starvation Lake Rd NE	CR 571 to Blue Lake Township Line	3.357	Restore & rehabilitate	Resurface	CON		620,171	STL	32,000	M	123,000	CNTY	775,171	116285													10a	
2016	KALKASKA	Kalkaska Public Transit Authority	Transit	Kalkaska Public Transit Authority	0	Transit vehicle additions/replacements	Van Replacement	CON		35,000	STL			6,750	TRAL	43,750	123399														
2017	ANTRIM	Antrim County	CR 65	M 88 - Ellsworth	0	Restore & rehabilitate	Chipseal	CON		240,000	STL	60,000	M	0	CITY	300,000		1/15/2015	Scope								\$0		10a		
2017	ANTRIM	Antrim County Transportation	Transit	Antrim Co Transportation, Bellaire		Transit vehicle additions/replacements	Cutaway Bus w/lift Purchase	CON		55,000	STL			13,750	TRAL	68,750	123393	1/15/2015	Cost											10a	
2017	ANTRIM	Antrim County Transportation	Transit	Antrim Co Transportation, Bellaire		Transit facility	Various Facility Improvements	CON		16,000	STL			4,000	TRAL	20,000	123394	1/15/2015	Cost											10a	
2017	EMMET	Emmet County	N Conway Rd	Powers Road to Edwards	2.27	Reconstruct	Reconstruct	CON		483,189	STL	82,130	M	39,000	CNTY	604,319	119374										\$0		10a		
2017	KALKASKA	Kalkaska Public Transit Authority	Transit	Kalkaska Public Transit Authority		Transit operations	Maintenance Equipment	CON		25,000	STL			6,250	TRAL	31,250	123402													10a	
2017	KALKASKA	Kalkaska Public Transit Authority	Transit	Kalkaska Public Transit Authority		Transit facility	Office Equipment	CON		25,000	STL			6,250	TRAL	31,250	123401													10a	
2018	ANTRIM	Antrim County	CR 571	Mancelona to Countyline		Restore & rehabilitate	Chipseal	CON		128,000	STL	32,000	M					1/15/2015	Add												



A regional public/private economic development organization serving Antrim, Charlevoix, Cheboygan and Emmet Counties, Michigan, USA

Memorandum

TO: Michael Cain, City of Boyne City *Mc*

FROM: Sara Christensen, NLEA

DATE: April 10, 2015

SUBJECT: April 14, 2015 Public Hearing to Close CDBG Grant #213027-DIG
"Downtown Infrastructure Grant" – S. East Street, Ray Street and Alley

The purpose of this public hearing is to close out the grant as required under federal guidelines.

The purpose of the grant was to provide Community Development Block Grant (CDBG) funds through the Michigan Economic Development Corporation (MEDC) to help fund downtown infrastructure improvements to one block of S. East Street, two blocks of Ray Street and the alley between S. East and Lake Street.

The grant period began February 1, 2014 and all work was completed by year end.

The CDBG grant of \$583,519 was matched by \$250,081 in local funds to complete the project.

Infrastructure improvements included new water and sewer mains, storm water drainage installation and upgrades, complete road reconstruction including curb and gutter and the burial of overhead utilities. Streetscape and improved pedestrian walkways were also part of this project.

MEDC staff will conduct a site visit this spring.

1313 Boyne Ave / P.O. Box 8

Boyne City, Michigan 49712

Phone: 231.582.6482 - Fax: 231.582.3213

www.northernlakes.net * info@northernlakes.net

- Core Partners -

MICHIGAN STATE UNIVERSITY | Extension

North Central MICHIGAN COLLEGE
Your growth. Our mission.

Networks Northwest
A Division of Community

PURE MICHIGAN
Michigan Economic Development Corporation

Char-Em
CHARLEVOIX - EMMET ISD

PUBLIC NOTICE • PUBLIC HEARING

Block Grant Program

The City will hold a public hearing on April 14 at 7:00 pm, at the City Hall, 319 N. Lake St., to review CDBG Grant #MSC 213027-DIG in which federal funds were used to improve downtown infrastructure on Ray and S. East Street and the alley behind Water Street.

The City encourages citizen participation and wishes to obtain views and comments on the completed project. For more information, con-

tact the City Clerk by calling 231-

582-6597.

Cindy Grice

City Clerk

CITY OF BOYNE CITY PUBLIC HEARING

Michigan Community Development

*BC Gazette
418115*

CITY OF BOYNE CITY

To: Michael Cain, City Manager

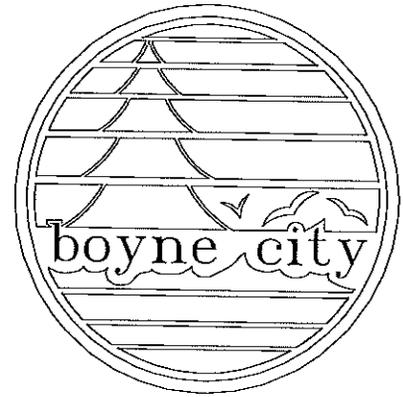
MC

From: Cindy Grice, City Clerk/Treasurer

CG

Date: April 8, 2015

Subject: Budget Adoption



The following items are being brought to the City Commission for consideration in order to complete the budget and appropriations process for FYE 2015 / 2016

- The Public Hearing - it is necessary that a Public Hearing be held as required by statutory regulations in order to hear citizen comments regarding the General Appropriations Act. This hearing will give citizens the opportunity to discuss the proposed FYE 2016 Budget.
- The resolution adopting the Millage Rate.
- The resolution adopting the General Appropriations Act for FYE 2015 / 2016.
- The resolution adopting the Fee Schedule.

If you have further questions, please contact me at any time.

**CITY OF BOYNE CITY
COUNTY OF CHARLEVOIX**

Resolution No. 2015-04-0XX

**TO ESTABLISH A MILLAGE RATE OF 15.51
FOR THE CITY OF BOYNE CITY
FY 2015 / 2016 (May 1, 2015- April 30, 2016)**

WHEREAS, the City of Boyne City, Charlevoix County, Michigan, has approved \$15,038,427 in operating expenses for all City Funds which includes Prior Year Fund Balances for the FY 2015 / 2016 City Budget; and

WHEREAS, of this amount, \$2,552,418 is to be raised by taxes for operation;

NOW, THEREFORE, BE IT HEREBY RESOLVED by the City Commission of the City of Boyne City, Charlevoix County, Michigan, that the City Commission does hereby establish a City of Boyne City millage rate of 15.51 for operation.

ROLL CALL

Aye:

Nay:

Abstain:

Absent:

RESOLUTION DECLARED ADOPTED.

Cindy Grice, City Clerk/Treasurer

CITY OF BOYNE CITY
 RESOLUTION OF ADOPTION NO. 2015-04-XXX
 GENERAL APPROPRIATIONS ACT
 For 2015 / 2016 (1 May 2015 - 30 April 2016)

Section 1. The funds necessary to defray the operating expenses and long-term debt obligations of the City of Boyne City and the estimated revenues by source for the Fiscal Year Ending 30 April 2016 are projected to be as follows:

REVENUES
 (By Source)

GENERAL FUND

Property Taxes	2,657,318
Tax Penalties, Administration, Interest	
Allocated from Fund Balance	2,209,582
State Shared Revenues and Grants	1,680,532
Administrative Service Fees	139,500
Charges for Services	154,450
Interest and Rentals	17,700
<u>Other Sources</u>	<u>624,536</u>
Total Revenue Available to Appropriate	7,483,618

MAJOR STREET FUND

State Highway Receipts	248,704
Grants/Service Fees/Road Millage	158,012
<u>Transfers from General Fund</u>	<u>502,872</u>
Total Revenue Available to Appropriate	909,588

LOCAL STREET FUND

State Highway Receipts	90,000
Grants/Service Fees/Road Millage	84,000
Transfers from General Fund	271,011
<u>Allocated from Fund Balance</u>	<u>80,000</u>
Total Revenue Available to Appropriate	525,011

RUBBISH FUND

<u>Transfers from General Fund</u>	<u>38,300</u>
Total Revenue Available to Appropriate	38,300

CEMETERY DEPARTMENT

Service Fees/Misc.	15,000
Allocated from Fund Balance	26,018
<u>Transfers from General Fund</u>	<u>34,021</u>
Total Revenue Available to Appropriate	75,039

AMBULANCE DEPARTMENT

Allocated from Fund Balance	91,599
Township/City Service Fees	79,180
Service Fees/Grants/Misc.	657,442
<u>Transfers from General Fund</u>	<u>79,179</u>
Total Revenue Available to Appropriate	907,400

FIRE DEPARTMENT FUND

Township Service Fees	204,506
Transfers from General Fund	63,000
<u>Miscellaneous Income</u>	<u>\$3,900</u>
Total Revenue Available to Appropriate	271,406

MARINA FUND

User Fees	123,400
Allocated from Fund Balance	37,950
<u>Grants/Misc</u>	<u>31,000</u>
Total Revenue Available to Appropriate	192,350

AIRPORT FUND

Gasoline Sales	99,500
Miscellaneous Income	56,126
<u>Allocation from Fund Balance</u>	<u>1,024</u>
Total Revenue Available to Appropriate	156,650

DDA FUND

Allocated from Fund Balance	43,385
<u>Tax Captures/Other</u>	<u>372,200</u>
Total Revenue Available to Appropriate	415,585

BOYNE THUNDER FUND

<u>Event Revenues</u>	<u>247,700</u>
Total Revenue Available to Appropriate	247,700

LDFA FUND

Allocated from Fund Balance	544,582
<u>Tax Captures/Other</u>	<u>191,418</u>
Total Revenue Available to Appropriate	736,000

WASTEWATER FUND

Operating Income	922,325
<u>Non-Operating Income</u>	<u>694,239</u>
Total Revenue Available to Appropriate	1,616,564

WATER FUND

Operating Income	580,796
<u>Non-Operating Income</u>	<u>43,750</u>
Total Revenue Available to Appropriate	624,546

MOTOR VEHICLE FUND

Allocated from Motor Pool Fund Balance	538,370
<u>Billings to Other Funds and Miscellaneous</u>	<u>300,300</u>
Total Revenue Available to Appropriate	838,670

TOTAL REVENUES - ALL FUNDS	\$15,038,427
LESS INTER-FUND TRANSFERS	<u>(1,013,383)</u>

TOTAL REVENUES, LESS TRANSFERS	\$14,025,044
--------------------------------	--------------

EXPENDITURES

GENERAL FUND

General Services	1,937,522
Public Buildings	2,806,305
Police	676,868
Parks and Recreation	1,049,540
<u>Transfers to Other Funds</u>	<u>1,013,383</u>
Total General Fund Expenditures	\$7,483,618

OTHER FUNDS

Major Streets	909,588
Local Streets	525,011
Rubbish Collection	38,300
Cemetery	75,039
Ambulance	907,400
Fire Department	271,406
Marina/Launch Ramp	192,350
Airport	156,650
DDA	415,585
Boyne Thunder	217,700
Boyne Thunder Transfer to DDA	30,000
L DFA	736,000
Water/Wastewater Funds	2,148,288
Allocated to Water Fund Balance	92,822
<u>Motor Pool</u>	<u>838,670</u>
Other Funds Total Expenditures	\$ 7,554,809

TOTAL EXPENDITURES - ALL FUNDS	\$15,038,427
--------------------------------	--------------

LESS INTER-FUND TRANSFERS	(1,013,383)
(Motor Pool and General Fund Transfers)	
GRAND TOTAL CITY EXPENDITURES	\$14,025,044

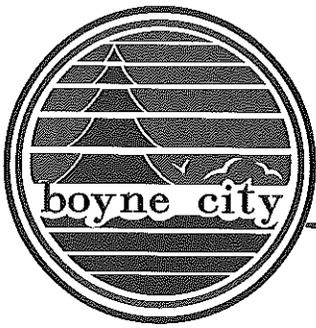
- Section 2. The City's assessor is hereby authorized and instructed to spread upon the City tax roll for FY 2015 / 2016 the amounts indicated in section 1.
- Section 3. The City' assessor is hereby authorized and instructed to spread upon the City tax roll for FY 2015 / 2016 all unpaid special assessments, sidewalk, curbs, water or sewer, and repair bills on record in the City of Boyne City against respective properties.
- Section 4. The taxes levied and spread by the City of Boyne City are collected twice a year. The taxes to defray city operations and obligations are levied and made payable on 1 July 2015; taxes collected for schools, county, and other voted purposes shall be levied and collected as provided by the general property tax laws of the State of Michigan.
- Section 5. The budget for FY 2015/ 2016 of the City of Boyne City has been prepared in compliance with Michigan P.A. 621 of 1978, as amended, the Uniform Budgeting and Accounting Act. The General Fund is adopted at the activity level. Details can be obtained at the City Clerk's office.
- Section 6. Pursuant to section 19 (2) of Michigan P.A. 621 of 1978, as amended, the City Manager is hereby permitted to execute transfers between appropriations without the prior approval of the City Commission. However, in no case shall said transfer result in a fund over-expenditure or a transfer exceeding \$10,000. Purchases not covered in the approved budget will follow existing administrative policy except for utilities and operational supplies.
- Section 7. Pursuant to the provisions of Michigan P.A. 503 of 1982 and a resolution adopted by the City Commission of Boyne City on 11 October 1983, the City Commission authorizes the imposition of a one percent property tax administration fee to offset costs incurred in assessing property values, collecting the property tax levies, and in the review and appeal processes.
- Section 8. Contractual Change Orders: The City Manager, with the City Clerk's signed approval, may approve change orders on contracts approved originally by the City Commission of up to ten thousand dollars (\$10,000.00) per change order. These change orders must be within the scope of the original contract. Negative change orders of up to fifty percent (50%) of the original contract do not need to be brought before the City Commission.

Section 9.

This General Appropriations Act for FY 2015 / 2016 takes effect 1 May 2015. Detail of the budget is available at City Hall for public inspection.

Cindy Grice, City Clerk/Treasurer

general appropriations resolution



City of Boyne City
Founded 1856

319 N. Lake Street

Boyne City, Michigan 49712
www.boynecity.com

Phone 231-582-6597
Fax 231-582-6506

CITY OF BOYNE CITY COUNTY OF CHARLEVOIX

BOYNE CITY FEE SCHEDULE FY 2015/2016

WHEREAS, the City of Boyne City recognizes the need to provide user services to the public,
and;

WHEREAS, the City of Boyne City is responsible for the efficient operation of its various
departments and the costs incurred in providing such services.

NOW, THEREFORE, BE IT RESOLVED that the City of Boyne City hereby adopts the Boyne
City Fee Schedule as presented in appendix "B" of the May 1, 2015, through April 30,
2016 Boyne City Budget.

ROLL CALL

Aye:

Nay:

Abstain:

Absent:

RESOLUTION DECLARED ADOPTED.

Cindy Grice, City Clerk/Treasurer



Date: April 14, 2015

To: Michael Cain, City Manager 
and Mayor Grunch and the Boyne City City Commission

From: Lori J. Meeder, Executive Director, Boyne City Main Street Program

RE: Boyne City DDA Development/TIF Plan Amendment

Overview

The City of Boyne City and the DDA have two very important redevelopment projects moving forward in 2015 – restoration of The Dilworth Hotel and the re-development of South Lake Street by Catt Development into a mixed use facility that will include affordable housing, a restaurant and retail space. The projects are both significant in terms of scope and investment, and will be extremely positive not only for our downtown, but for our community as a whole.

To make the projects economically feasible for the owners it requires a variety of gap funding sources, including Community Development Block Grants through the Michigan Economic Development Corporation (MEDC), Michigan State Housing Development Authority (MSHDA) grants, historic tax credits through the National Trust for Historic Preservation and Brownfield tax credits through the Charlevoix County Brownfield Redevelopment Authority for lead and asbestos abatement and demolition, and DDA TIF for additional eligible activities.

The DDA and Main Street Board have begun discussion and review of an Amendment to the Boyne City DDA Development Plan and Tax Increment Financing Plan to provide for reimbursement of additional eligible activities activities (façade improvements, barrier free access, and fire suppression) from future tax increment revenue of these particular projects. This local investment in the project will help leverage state and federal investment dollars available. It is anticipated that only new tax revenues generated by the increased tax base from these completed projects would be used by the DDA to help make these projects possible.

The DDA/Main Street Board is requesting that the City Commission introduce the attached draft plan Amendment /Ordinance and set a public hearing at its May 26, 2015 City Commission meeting.

Mac McClelland from our consultants Otwell Mawby will be present to help address any questions the City Commission may have.

Discussion

Once restored to its original glory, The Dilworth Hotel will again be a landmark for our downtown. The beautiful historic structure is highly visible as visitors and community members enter the downtown corridor. Without this private and public investment, the project would be at risk of not moving forward. The boutique hotel will have 26 rooms, a restaurant, a banquet room and a pub. Potential employment is significant.

The Catt Development SoBo Project on South Lake Street will re-develop the historic structure that currently houses Boyne Arts Collective and will re-develop the now vacant Lakefront Square Center. The mixed development will include affordable housing, retail, a restaurant and potential office space and will have frontage on both Lake Street and Front Street. This will have a huge impact on all business along Lake Street and will fill in and connect Water Street with SoBo. The potential employment is significant for this project as well.

Recommendation

The City Commission begin review and discussion of the proposed Amendment/Ordinance to the Boyne City DDA Development Plan and Tax Increment Financing Plan, introduce the proposed amendment and set a public hearing for its May 26, 2015 City Commission Meeting.

Options:

- Delay the request for further information or consideration.
- Modify the request.
- Deny the request.
- Other action as determined by the City Commission.

**CITY OF BOYNE CITY
CITY COMMISSION
Charlevoix County, Michigan**

Commissioner _____, seconded by Commissioner _____ moved the adoption of the following ordinance.

ORDINANCE NO _____

AN ORDINANCE TO AMEND ORDINANCE SECTION 22-27 OF THE CODE OF ORDINANCES, CITY OF BOYNE CITY, MICHIGAN, TO AMEND THE 2010 AMENDED AND RESTATED DOWNTOWN DEVELOPMENT PLAN AND TAX INCREMENT FINANCING PLAN TO AUTHORIZE REIMBURSEMENT FOR QUALIFIED FAÇADE, BARRIER-FREE ACCESS, AND FIRE SUPPRESSION PROJECTS WITH TAX INCREMENT REVENUES

THE CITY OF BOYNE CITY ORDAINS:

Section 1. Title. This Ordinance shall be known and may be cited as the "Downtown Development Plan Building Improvement Ordinance" and the plan amendment approved herein shall be known and may be cited as the "2015 Building Improvement Amendment."

Section 2. Amendment to City Code. Section 22-27 of the Code of Ordinances, City of Boyne City, Michigan, is amended to read as follows:

Sec. 22-27. Adoption; approval of plan.

- (a) Pursuant to the authority vested in the city commission by Public Act No. 197 of 1975 (MCL 125.1651 *et seq.*), the Amended and Restated Development Plan and Tax Increment Financing Plan (dated March 9, 2010), and the 2015 Building Improvement Amendment (dated _____, 2015), (collectively, the "Plan") have been duly reviewed by the city commission, are determined to constitute a public purpose, and are adopted and approved and incorporated by reference as part of this article.
- (b) Approval of the plan is based on the following considerations:
 - (1) The plan meets the requirements set forth in section 17(2) of Public Act No. 197 of 1975 (MCL 125.1667(2));
 - (2) The proposed method of financing the development is feasible and the authority has the ability to arrange the financing;
 - (3) The development is reasonable and necessary to carry out the purposes of Public Act No. 197 of 1975 (MCL 125.1651 *et seq.*);
 - (4) The land included within the development area is reasonably necessary to carry out the purposes of the plan and of such act in an efficient and economically satisfactory manner;
 - (5) The development plan is in reasonable accord with the master plan of the city;
 - (6) Public services, such as fire and police protection and utilities, are or will be adequate to service the project area; and
 - (7) Changes in streets, intersections, utilities, and other public improvements are reasonably necessary in the successful implementation of the plan.

Section 3. Plan Amendment. The 2010 Amended and Restated Downtown Development Plan and Tax Increment Financing Plan Proposed by the Downtown Development Authority of the City of Boyne City, is amended by adding the following:

Subsection 32 to the "Area Wide Projects and Programs" in Section 6 of the Development Plan:

- 32. Reimbursement Program for Building Projects – the DDA may enter into agreements to reimburse private developers for the cost of certain qualified building projects. Reimbursement through such agreements will be granted at the discretion of the DDA and be

limited to the extent of the available tax increment revenue generated from the increased taxable value of the subject property as a result of the developer's investment. To be eligible for the program, the developer must: (i) submit detailed plans for one or more of the qualifying projects described below; and (ii) demonstrate sufficient planned investment in the subject property such that the cost of the façade improvements will be fully paid through tax increment revenue within the DDA TIF Plan duration.

- a. Façade Project Reimbursement – for the cost of improvements on historic buildings, or the cost of façade construction on new buildings designed to fit with the historic character of the downtown. Façade improvements on historic buildings must use methods consistent with the Secretary of Interior's Standards for Rehabilitation. Further, in order to qualify for reimbursement, the City or DDA must be granted a façade easement in the subject property that lasts for the duration of the reimbursement period.
- b. Barrier-Free Access Improvement Reimbursement – for the cost of barrier-free access improvements to a public facility, as defined in Public Act No. 197 of 1975. Qualifying improvements include the construction of ramps to points of entry or egress, the construction or rehabilitation of elevator facilities, and the construction of barrier-free bathroom facilities. All improvements must comply with the barrier-free design requirements of the Michigan State Construction Code.
- c. Fire Suppression System Reimbursement – for the cost of improvements relating to fire suppression. Qualifying improvements include installation of fire service lines from the water main into the building, installation of fire suppression systems in buildings that do not have them, and upgrades to existing systems in order to comply with applicable codes.

In Section 4 of the Tax Increment Financing Plan

The DDA may enter into additional interlocal agreements with the Charlevoix County Brownfield Redevelopment Authority to use DDA tax increment revenues to support Brownfield projects within the DDA District.

Section 4. Publication and Effective Date. This Ordinance shall take effect upon its publication or the publication of a synopsis thereof in a newspaper of general circulation within the City.

Section 5. Severability and Repeal. If any portion of this Ordinance shall be held to be unlawful, the remaining portions shall remain in full force and effect. All ordinances and parts of Ordinances in conflict herewith are hereby repealed.

YEAS: Commissioner(s) _____

NAYS: Commissioner(s) _____

ABSTAIN: Commissioner(s) _____

ABSENT: Commissioner(s) _____

APPROVED: _____, 2015

CERTIFICATION

I, Cindy Grice, City Clerk of Boyne City, certify that this is a true and correct copy of an ordinance adopted by the City Commission of Boyne City at a regular meeting held on _____, 2015.

Ron Grunch, Mayor

Cindy Grice, Clerk

Introduced: _____

Adopted: _____

Published: _____

Effective: _____

GRAPIDS 59971-1 343254v3

DRAFT



Otwell Mawby, P.C.
Consulting Engineers

MEMORANDUM

DATE: April 8, 2015

TO: Michael Cain, City Manager *Mc*
City of Boyne City

FROM: Mac McClelland *MAC*

SUBJECT: Boyne City DDA Development/TIF Plan Amendment Process

The following is a recommended process for consideration by the Boyne City Commission for amending the Boyne City DDA Development Plan and Tax Increment Financing Plan.

The purpose of the 2015 Amendment is to provide for reimbursement of additional eligible activities, including façade improvements, barrier free access, and fire suppression systems, from tax increment revenue captured by the Boyne City DDA and to provide for continued collaboration with the Charlevoix County Brownfield Redevelopment Authority for Brownfield projects within the DDA District.

This Amendment is being initiated in response to a request for the Dilworth Hotel and the Lake Street projects, but would be available for other projects, as approved by the Main Street Board.

The concept was reviewed in February by the Main Street/DDA Board and City Commission. The draft documents are being presented to the Main Street/DDA Board at their April 9, 2015 meeting. A recommendation from the Main Street/DDA Board to the City Commission to establish the public hearing is anticipated.

The draft Development/TIF Plan Amendment and draft ordinance to approve the amendment are attached for review and comment.

The process to amend the Development Plan and Tax Increment Financing is described in Act 197, PA 1975, Michigan's Downtown Development Act. An excerpt of Act 197 relating to this process is attached.

In general, a public hearing must be set by the City Commission with notices published in the paper, provided to taxing jurisdiction, sent to property owners with the DDA District and posted in at least 20 conspicuous places in the DDA District not less than 20 days and not more than 40 days prior to the public hearing.

The City Commission holds the public hearing and, after providing the opportunity for

interested persons to be heard and receive communication with reference to the Development/TIF Plan amendment, may make a determination that the Amendment constitutes a public purpose and approve the Amendment by ordinance, based on a considerations outlined in Act 197 and included in the attachment.

The following is a summary of the tasks, completion dates, and responsibility:

Task	Completion	Responsibility
Review Draft Plan Amendment/Ordinance, Recommend Public Hearing	April 9, 2015	Main Street Board
Review Draft Plan Amendment/Ordinance, Set Public Hearing	April 14, 2015	City Commission
Public Notices – Newspaper, Taxing Jurisdictions, Property Owners, Public Places		City Staff
Approve/Recommend Plan and Ordinance	May 14, 2015	Main Street Board
Hold Public Hearing	May 26, 2015	City Commission
Approve Plan and Ordinance	May 26, 2015	City Commission

In addition to the DDA Development/TIF Plan Amendment, there is anticipated to be City Commission action on two other components of the Dilworth and Lake Street projects: Brownfield Plan concurrence and approval to submit and accept Community Development Block Grants. The Brownfield Plans for both the Dilworth and Lake Street project are anticipated to be presented to the City Commission for concurrence in May. The CDBG Part I application approval will be presented in April.

The following motion may be appropriate for consideration by the City Commission at their April 14 meeting:

Set a public hearing for May 26, 2015 for consideration of an amendment to the Boyne City Development Plan and Tax Increment Financing Plan to provide for reimbursement of certain eligible activities from DDA tax increment revenues for selected projects in the DDA District.

I hope this provides a reasonable summary of the DDA Development/TIF Plan Amendment process.

Please contact me at 231.633.6303 or mac@otwellmawby.com if you have questions or would like additional information.

**2015 AMENDMENT – DEVELOPMENT/TAX INCREMENT FINANCING PLAN
CITY OF BOYNE CITY MAIN STREET/DOWNTOWN DEVELOPMENT AUTHORITY**

INTRODUCTION

The City of Boyne City Downtown Development Authority/Main Street Board (the “Authority”) and the City Commission of Boyne City (the “City”) approved and adopted a Downtown Development Plan and Tax Increment Financing Plan most recently amended in 2010 (the “Development/TIF Plan”). The Authority and the City wish to continue with the projects and activities outlined in the Development/TIF Plan and provide additional support for redevelopment in the downtown development district. The primary purpose of this 2015 Amendment is to provide for additional activities to be eligible for reimbursement from tax increment revenues. This 2015 Amendment is an update and addition to the Original Plan and must be read in concert with the Amended and Restated Development Plan and Tax Increment Financing Plan, adopted on March 9, 2010. (The Development/TIF Plan as amended by the 2015 Amendment is referred to herein as the “2015 Amended Plan.”)

DEVELOPMENT PLAN

- A. Area Boundaries: The development area encompasses the entire DDA District. The Development Boundary Map is provided on Page 4 and the legal description of development area is provide on Pages 6 -7 of the Development/TIF Plan.
- B. Existing Land Uses: The development area includes a mix of land uses, including residential, commercial, and retail.

AMENDMENT TO DEVELOPMENT PLAN

The 2010 Amended and Restated Downtown Development Plan and Tax Increment Financing Plan Proposed by the Downtown Development Authority of the City of Boyne City, is amended by adding the following subsection 32 to the “Area Wide Projects and Programs” in Section 6:

- 32. Reimbursement Program for Building Projects – the DDA may enter into agreements to reimburse private developers for the cost of certain qualified building projects. Reimbursement through such agreements will be granted at the discretion of the DDA and be limited to the extent of the available tax increment revenue generated from the increased taxable value of the subject property as a result of the developer’s investment. To be eligible for the program, the developer must: (i) submit detailed plans for one or more of the qualifying projects described below; and (ii) demonstrate sufficient planned investment in the subject property such that the cost of the façade improvements will be fully paid through tax increment revenue within the DDA TIF Plan duration.
 - a. Façade Project Reimbursement – for the cost of improvements on historic buildings, or the cost of façade construction on new buildings designed to fit with the historic character of the downtown. Façade improvements on historic buildings must use methods consistent with

the Secretary of Interior's Standards for Rehabilitation. Further, in order to qualify for reimbursement, the City or DDA must be granted a façade easement in the subject property that lasts for the duration of the reimbursement period.

- b. Barrier-Free Access Improvement Reimbursement – for the cost of barrier-free access improvements to a public facility, as defined in Public Act No. 197 of 1975. Qualifying improvements include the construction of ramps to points of entry or egress, the construction or rehabilitation of elevator facilities, and the construction of barrier-free bathroom facilities. All improvements must comply with the barrier-free design requirements of the Michigan State Construction Code.
- c. Fire Suppression System Reimbursement – for the cost of improvements relating to fire suppression. Qualifying improvements include installation of fire service lines from the water main into the building, installation of fire suppression systems in buildings that do not have them, and upgrades to existing systems in order to comply with applicable codes.

AMENDMENT TO TAX INCREMENT FINANCING PLAN

The 2010 Amended and Restated Downtown Development Plan and Tax Increment Financing Plan Proposed by the Downtown Development Authority of the City of Boyer City, is amended by adding the following paragraph in Section 4.

The DDA may enter into additional interlocal agreements with the Charlevoix County Brownfield Redevelopment Authority to use DDA tax increment revenues to support Brownfield projects within the DDA District.

**Excerpt for DDA Development and TIF Plan Amendments
from Act 197, PA 1975, Downtown Development Act**

125.1668 Ordinance approving development plan or tax increment financing plan; public hearing; notice; record.

Sec. 18. (1) The governing body, before adoption of an ordinance approving or amending a development plan or approving or amending a tax increment financing plan, shall hold a public hearing on the development plan. Notice of the time and place of the hearing shall be given by publication twice in a newspaper of general circulation designated by the municipality, the first of which shall be not less than 20 days before the date set for the hearing. Notice of the hearing shall be posted in at least 20 conspicuous and public places in the downtown district not less than 20 days before the hearing. Notice shall also be mailed to all property taxpayers of record in the downtown district not less than 20 days before the hearing. Beginning June 1, 2005, the notice of hearing within the time frame described in this subsection shall be mailed by certified mail to the governing body of each taxing jurisdiction levying taxes that would be subject to capture if the development plan or the tax increment financing plan is approved or amended.

(2) Notice of the time and place of hearing on a development plan shall contain: a description of the proposed development area in relation to highways, streets, streams, or otherwise; a statement that maps, plats, and a description of the development plan, including the method of relocating families and individuals who may be displaced from the area, are available for public inspection at a place designated in the notice, and that all aspects of the development plan will be open for discussion at the public hearing; and other information that the governing body considers appropriate. At the time set for hearing, the governing body shall provide an opportunity for interested persons to be heard and shall receive and consider communications in writing with reference to the development plan. The hearing shall provide the fullest opportunity for expression of opinion, for argument on the merits, and for introduction of documentary evidence pertinent to the development plan. The governing body shall make and preserve a record of the public hearing, including all data presented thereat.

125.1669 Development plan or tax increment financing plan as constituting public purpose; determination; ordinance; considerations.

Sec. 19. (1) The governing body after a public hearing on the development plan or the tax increment financing plan, or both, with notice thereof given in accordance with section 18, shall determine whether the development plan or tax increment financing plan constitutes a public purpose. If it determines that the development plan or tax increment financing plan constitutes a public purpose, it shall then approve or reject the plan, or approve it with modification, by ordinance based on the following considerations:

(a) The findings and recommendations of a development area citizens council, if a development area citizens council was formed.

(b) The plan meets the requirements set forth in section 17 (2).

(c) The proposed method of financing the development is feasible and the authority has the ability to arrange the financing.

(d) The development is reasonable and necessary to carry out the purposes of this act.

(e) The land included within the development area to be acquired is reasonably necessary to carry out the purposes of the plan and of this act in an efficient and economically satisfactory manner.

(f) The development plan is in reasonable accord with the master plan of the municipality.

(g) Public services, such as fire and police protection and utilities, are or will be adequate to service the project area.

(h) Changes in zoning, streets, street levels, intersections, and utilities are reasonably necessary for the project and for the municipality.

(2) Amendments to an approved development plan or tax increment plan must be submitted by the authority to the governing body for approval or rejection.

MEMORANDUM

TO: MICHAEL CAIN; CITY MANAGER



FROM: ANDREW KOVOLSKI; PUBLIC WORKS SUPERINTENDENT



DATE: 4/10/2015

RE: PAVEMENT MARKING

This year we again combined our bid quantities for Pavement Marking with those from the City of Charlevoix. The reasons for this were twofold; one being the hope that an increase in guaranteed quantities may bring us a better price, the second being an effort at working together with other local governments.

Bids were advertised March 18, 2015 with a due date of April 9, 2015. Bid packages were also mailed to four contractors that perform this work. Only two bids were received by the 10:00 A.M. deadline. They were from M&M Pavement Marking of Grand Blanc, MI in the amount of \$24,110.10 and PK Contracting of Troy, MI in the amount of \$22,308.51. A copy of the bid tab is attached for your review.

RECCOMENDATION:

It is my recommendation that the City Commission approve this contract with the low bidder PK Contracting for Pavement Marking Services for the amount of \$22,308.51 and authorize the City Manager to sign the required documents. Funds for this work are available in this year's Street Department budget.

OPTIONS:

1. That the matter be postponed for additional information or consideration.
2. That the matter be approved subject to some revisions
3. Any other option as determined by the City Commission

CITY OF BOYNE CITY

319 North Lake Street
 Boyne City, MI 49712

Bid Results for

Pavement Marking

Bids Due:

Bids Opened: *4/9/2015*

Contractor	Address	Bid Bond	Cert of Insurance	Signed	Bid Amount	References
<i>PK Contracting</i>			<i>BC</i>		<i>22,308.51</i>	
			<i>Char</i>		<i>9,252.94</i>	
<i>M+M Pavement Marking</i>			<i>BC</i>			
			<i>BC</i> <i>BC</i>		<i>24,111.10</i>	
			<i>Char</i>		<i>13,954. —</i>	

Bid awarded to: _____

City Commission Approval: Item No. _____ Date Approved: _____

Copies to: City Manager, City Clerk, Project Department

MEMORANDUM

Agenda Item 9H - REVISED

TO: MICHAEL CAIN; CITY MANAGER 

FROM: ANDREW KOVOLSKI; DPW SUPERINTENDENT 

DATE: 4/13/15

RE: RUBBISH COLLECTION BID

Bids were advertised for the City's annual Rubbish Collection Program. Bids Documents were also sent via mail to American Waste. Multiple attempts were made to contact Waste Management to send bid documents directly to them with no response. The Bids were received and opened on Wednesday April 8, 2015 at 2:00 pm. Bids were received from American Waste of Charlevoix. A copy of their submittal is attached for your review.

Attached to this memorandum is a spreadsheet showing yearly cost breakdown of American Wastes bid for this service. Calculations for the Rubbish Collection dump fees were based on last year's average quantity of 30 Cubic yards per day. Hourly rates were calculated based on 6 weeks of service performed 2 days per week. American Waste proposes to complete this work for a total estimated cost of \$53,100.00. For comparison purposes the average hourly rate being charged for this contract is \$150.00 per hour compared to \$145.00 per hour for the last contract. The average per yard dump fee for this contract is \$22.00 per yard compared to \$17.00 per yard for the last contract.

This year an addendum to the bid was issued to seek pricing for the bidding contractors to supply all personnel and equipment to perform the rubbish collection program without use of city staff. They propose to complete this work by increasing their Hourly Rate (labor and equipment rate) to \$190.00 per hour for the first year. Their labor cost and equipment cost based on 12 – 8 hours days would increase to \$18,240.00 from \$14,400.00; for a cost difference of \$3,840.00. The dump fees would stay the same at \$7,200.00. The estimated total prices would be \$25,440.00, \$27,072 and \$28,750 per year over three years. Copy of the addendum and its effects are attached on pages 6 and 7 for your review.

You will also find attached to this memorandum on page 8 a copy of the proposed

FYE 16 Budget; Rubbish Collection Expenditures. We have budgeted a total of \$38,300.00 for the project. Of that amount \$24,000.00 is allocated to contractor expense leaving the balance of \$14,300.00 for our Labor and Equipment costs to complete the project. Contracting the total project to American Waste would result in a cost savings for the City of \$9,020.00 for the first year. It would also free up crew labor time to allow us to complete other projects.

The dates for this year's collection will be as follows: June 3 and 4, 10 and 11, 17 and 18; September 2 and 3, 9 and 10, 16 and 17. Once again collections will be North side of town on Wednesday and South side of town Thursday. In subsequent years we plan to follow the same basic time frame for the schedule.

RECOMMENDATION:

It is my recommendation that the City Commission award to the low bidder, American Waste the contract for a Rubbish Collection Program performed by their employees only at a total estimated cost for 3 years of \$81,262.00 and authorize the City Manager to sign the required documents.

OPTIONS:

1. That the matter be postponed for additional consideration or information
2. That the matter be rejected.
3. Other options as determined by the City Commission

BID SUBMITTED PURSUANT TO THE CITY OF BOYNE CITY RUBBISH COLLECTION PROGRAM SPECIFICATIONS

City of Boyne City
319 North Lake Street
Boyne City, MI. 49712

Mayor Grunch and the Boyne City, City Commission:

The undersigned, as Successful Bidder, hereby declares that this bid is made in good faith without fraud or collusion with any person or persons bidding on the same Contract; that he/she has carefully read and examined the Contract Documents, including the Invitation to Bid, General Requirements, and Program Guidelines for the designated work and understands all of the same; that he/she, or his/her representative, has made such personal investigation at the site as is necessary to determine the character and difficulties attending the execution of the proposed work. Bidder proposes and agrees that if this Proposal is accepted, bidder will contract with the City, provide necessary machinery, tools, apparatus and transportation services necessary to do all the work specified or referred to in the Contract Documents in the manner and time therein prescribed, and according to the requirements of the owner as therein set forth, to furnish the insurance required of the Contractor by the Contract Documents, and that he/she will take in full payment, the unit prices set forth in the following proposal.

All bidders understand that the City reserves the right to accept or reject any and/or all bids, to waive any irregularities and/or informalities in the bids, negotiate with any bidder, or to select the bid(s), or portions thereof, most advantageous to the City.

The successful bidder agrees that this bid shall be good and may not be withdrawn for a period of ninety (90) calendar days after the scheduled closing time for receiving bids.

Upon receipt of a written Notice of Award of the Bid, the successful bidder shall execute the formal Contract Agreement within ten (10) days. In the event that the Contract is not executed within the time set forth above, the Bid Proposal shall become the property of the City as liquidated damage for the delay and additional expense to the City caused thereby.

Pursuant to your request for Rubbish Collection Program proposals, I submit my bid, with the understanding that if my bid proposal, or section thereof, is accepted, I will execute a written contract with the City of Boyne City, which will embody the terms as outlined in the bid proposal.

I will meet all of the requirements and provide all of the services for the amounts listed on the attached bid sheet for the items listed in this document.

The undersigned, by execution of this contract, certifies that he/she is the Jill Harris of the firm named as American Waste; that he/she signs the bid on behalf of the firm and that he/she is authorized to execute the same on behalf of said firm.

Company: American Waste
Address: 08860 Park Circle Dr., Charlevoix, MI 49720
Phone: 231-561-2253
Authorized Agent: Jill Harris
Signature: Jill Harris
Title: Account Manager

Date: April 8, 2015

Provide a 25 yard compactor truck and driver to the City of Boyne City on Tuesday and Wednesday (fill in two consecutive days in the period of Monday through Thursday) for a period of 3 weeks beginning approximately the last week of May; and for a period of 3 weeks beginning approximately the last week of August, for up to Three 1 year periods commencing in 2015 and ending in 2017. The truck and driver will be provided at an hourly rate of \$ 150.00 per hour. The hours that the rate will be paid will be from the time the unit reports to work in Boyne City to the time it has filled the unit and has to dispose of the load or the daily pick-up is completed. There will be no hourly rate paid for travel to or from Boyne City. The number of loads per week will be determined by the number of loads required to service all residential units in the city on a weekly basis and within the two weekly days identified above. (The City of Boyne City plans to have two trucks with two crew members in each truck to shuttle rubbish to the packer.)

The hourly rate will not be adjusted for changes in fuel cost.

_____ signature

OR

The basis for a fuel cost adjustment will be the selling price of diesel fuel at the B.P. UP NORTH PARTY STORE located at 1176 S M-75, Boyne City, MI 49712. The base for the adjustment will be the price of diesel fuel at the said location on May 4, of each contract year. The hourly rate for the compactor truck and drive shall be adjusted (up or down) by 5% (to be filled in by bidder) based on each \$.01 (one cent) change in the per gallon price from the May 4th base in comparison to the price on the last day of the month for the monthly bill.

The contractor shall bill the City \$ 20.00 per cubic yard of compacted rubbish that is picked up in the year 2015.

The contractor shall bill the City \$ 22.00 per cubic yard of compacted rubbish that is picked up in the year 2016.

The contractor shall bill the City \$ 24.00 per cubic yard of compacted rubbish that is picked up in the year 2017.

Rubbish Collection, - BASE USING CITY CREWS

American
Waste Notes

Rubbish Collection

Hourly rate - 15	\$14,400.00	Hourly Rates Based on 12-8 hour days
Hourly rate - 16	\$14,400.00	
Hourly rate - 17	\$14,400.00	
TOTAL	\$43,200.00	

Dump Fees - 12	\$7,200.00	Dump Fees based on last years' average total of 30 Cu.Yards per day
Dump Fees - 13	\$7,920.00	
Dump Fees - 14	\$8,640.00	
TOTAL	\$23,760.00	

GRAND TOTAL	\$66,960.00	
-------------	-------------	--

5

3/19/25

City of Boyne City Rubbish Collection Bid

ADDENDUM # 1

Please make the following changes to Bid Specifications:

1. **Scope of Contract:** At end of paragraph add the following; Contractor to also provide pricing to provide personnel and equipment to provide the complete rubbish collection program

2. **Price for all Labor and Equipment to provide a complete Rubbish Collection program for 3 one year contracts;**

2015 Price: \$190.00 per hour - Truck/driver/helper

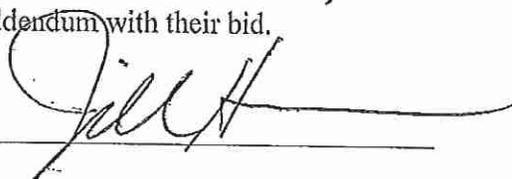
2016 Price: \$199.50 per hour - Truck/driver/helper

2017 Price: \$209.48 per hour - Truck/driver/helper

* This doesn't include cost of per yard trash *

Contractor Shall submit signed copy of addendum with their bid.

Signature of Contractors Representative: _____



Rubbish Collection - Options - WITHOUT CITY CREWS
ADDENDUM 1 PRICING

**American
Waste Notes**

Rubbish Collection

Hourly rate - 15	\$18,240.00	Hourly Rates Based on 12-8 hour days
Hourly rate - 16	\$19,152.00	
Hourly rate - 17	\$20,110.00	
TOTAL	\$57,502.00	
Dump Fees - 15	\$7,200.00	Dump Fees based on last years' average total of 30 Cu.Yards per day
Dump Fees - 16	\$7,920.00	
Dump Fees - 17	\$8,640.00	
TOTAL	\$23,760.00	
GRAND TOTAL	\$81,262.00	

7

RUBBISH COLLECTION FUND

Fund Code: 226
EXPENDITURES

See page 53 on 12 Yr History

Code	Account Title	Prior year FYE 2014	Current Year FYE 2015		Proposed FYE 2016
			Budgeted	Projected	
040	EXPENDITURES				
705	Salaries	6,858	7,500	7,891	8,000
713	Medical Insurance	976	1,500	939	1,000
714	Social Security	502	600	584	600
818	Contracted Services	20,566	22,000	21,504	24,000
860	Motor Pool	2,388	3,500	4,609	4,700
TOTAL		31,290	35,100	35,527	38,300

705 – Salaries.....\$ 8,000
This line item includes salaries and fringes for City staff including fringes.

818 – Contracted Services\$ 24,000
Included in this line item are transfer station tipping fees and contractual costs for a garbage company packer.

MEMORANDUM

TO: MICHAEL CAIN; CITY MANAGER *Mc*

FROM: ANDREW KOVOLSKI; PUBLIC WORKS SUPERINTENDENT *AK*

DATE: 4/09/15

RE: DUMPSTER SERVICES

Bids were advertised for the City's requirements for Dumpster Services at various locations. Bid documents were sent to American Waste of Charlevoix. Multiple attempts were made to contact Waste Management to send bid documents directly to them with no response. Dumpsters are located at the North Boyne Yard, The Cemetery and the Wastewater Treatment Plant. The Bids were received and opened on Wednesday April 8, 2015 at 1:30pm. Bids were received only from American Waste of Charlevoix.

Attached to this memorandum is the bid submittal sheet showing the yearly cost breakdown of American Wastes bid with a total 3 year contract price of \$13,935.00. Note that American Waste has quoted the same price for all 3 years of the contract. Dumpster fees are based on a fixed schedule per location. I should note that the number of dumpsters at the North Boyne has been increased from 2 to 3 during peak summer months. With the increase in dumpsters at North Boyne the yearly price is \$864.33 higher than the last year of the current contract. The current contract will expire on June 1, 2015.

RECOMMENDATION:

It is my recommendation that the City Commission award to American Waste, the contract for Dumpster service for a 3 year period for the amount of \$13,395.00 per their bid and authorize the City Manager to sign the required documents.

OPTIONS:

1. That the matter be postponed for additional consideration or information.
2. That the matter be approved subject to some revisions.
3. Other options as determined by the City Commission

**BID SUBMITTED PURSUANT TO THE CITY OF BOYNE CITY
GARBAGE DUMPSTER SERVICE SPECIFICATIONS**

City of Boyne City
319 North Lake Street
Boyne City, MI. 49712

Mayor Grunch and the Boyne City, City Commission:

The undersigned, as Successful Bidder, hereby declares that this bid is made in good faith without fraud or collusion with any person or persons bidding on the same Contract; that he/she has carefully read and examined the Contract Documents, including the Invitation to Bid, General Requirements, and Program Guidelines for the designated work and understands all of the same; that he/she, or his/her representative, has made such personal investigation at the site as is necessary to determine the character and difficulties attending the execution of the proposed work. Bidder proposes and agrees that if this Proposal is accepted, bidder will contract with the City, provide necessary machinery, tools, apparatus and transportation services necessary to do all the work specified or referred to in the Contract Documents in the manner and time therein prescribed, and according to the requirements of the owner as therein set forth, to furnish the insurance required of the Contractor by the Contract Documents, and that he/she will take in full payment, the unit prices set forth in the following proposal.

All bidders understand that the City reserves the right to accept or reject any and/or all bids, to waive any irregularities and/or informalities in the bids, negotiate with any bidder, or to select the bid(s), or portions thereof, most advantageous to the City.

The successful bidder agrees that this bid shall be good and may not be withdrawn for a period of ninety (90) calendar days after the scheduled closing time for receiving bids.

Upon receipt of a written Notice of Award of the Bid, the successful bidder shall execute the formal Contract Agreement within ten (10) days. In the event that the Contract is not executed within the time set forth above, the Bid Proposal shall become the property of the City as liquidated damage for the delay and additional expense to the City caused thereby.

Pursuant to your request for Garbage Dumpster Service proposals, I submit my bid, with the understanding that if my bid proposal, or section thereof, is accepted, I will execute a written contract with the City of Boyne City, which will embody the terms as outlined in the bid proposal.

I will meet all of the requirements and provide all of the services for the amounts listed on the attached bid sheet for the items listed in this document.

The undersigned, by execution of this contract, certifies that he/she is the Jill Harris of the firm named as American Waste; that he/she signs the bid on behalf of the firm and that he/she is authorized to execute the same on behalf of said firm.

Company: American Waste
Address: 08660 Park Circle Dr., Charlevoix, MI 49720
Phone: 231-564-2553
Authorized Agent: Jill Harris
Signature: Jill Harris

Jill Harris
 Title: Account Manager
 Date: 4-8-15

PRICING 2015

Location	Unit Price	Monthly price	Yearly price
Wastewater Plant \$ 6.35 per yd.	2yd 1xwk 13.75 per wk	\$ 55.00 Per Mo.	\$ 660.00
North Boyne Yard \$ 3.46 per yd.	* 2-6 yd 1xwk = \$ 180 per month * 3-6 yd 2xwk = \$ 540 per month (8 months) June - September (4 months)	\$ 1440.00 \$ 2160.00	\$ 3600.00
Cemetery \$ 6.35 per yd unit price.	2yd 1xwk	\$ 55.00 per mo.	\$ 385.00 annually
			Total = 4,645.00

(This rate starts with acceptance of new contract)
 (Current prices are lower, this number will be lower for 2015)

PRICING 2016

Location	Unit Price	Monthly price	Yearly price
Wastewater Plant	2yd 1xwk \$ 6.35 per yd	\$ 55.00	\$ 660.00
North Boyne Yard \$ 3.46 per yd.	2-6 yd 1xwk \$ 180.00 per mo. 3-6 yd 2xwk \$ 540.00 per mo.	\$ 3600.00	8 months 2-6yd 1xwk 4 months 3-6yd 2xwk
Cemetery	2yd 1xwk April - Oct \$ 6.35 per yd.	\$ 55.00	\$ 385.00
			Total = 4,645.00

PRICING 2017

Location	Unit Price	Monthly price	Yearly price
Wastewater Plant	2yd 1xwk \$ 6.35 per yd.	\$ 55.00	\$ 660.00
North Boyne Yard	2-6 yd 1xwk \$ 180.00 per Mo. 2-6 yd 2xwk \$ 540.00 per Mo. \$ 3.46 per yd.	\$ 3600.00	\$ 3600.00
Cemetery	2yd 1xwk April - Oct \$ 6.35 per yd.	\$ 55.00	\$ 385.00
			Total = 4,645.00

Total Contract Price = \$ 13,935.00

MEMORANDUM**TO: MICHAEL CAIN; CITY MANAGER** **FROM: ANDREW KOVOLSKI; PUBLIC WORKS SUPERINTENDENT** **DATE: 4/10/15****RE: LOWER LAKE STORM OUTFALL**

As you are aware we have been working with C2AE and the DEQ to find a solution to the erosion problems at the Lower Lake Storm Outfall. The City Commission previously approved two options that we felt would rectify the erosion situation. Those options both contained the following work items:

- Installation of a new outfall pipe, headwall and rip rap stone
- Installation of a drop manhole to help dissipate flow energy
- Combining the two existing outfalls into one 36 inch pipe

The only real difference between the two proposals was the length of the pipe extension added and the amount of Rip Rap Stone required.

Since that time C2AE has submitted an application and plans to the DEQ and the Army Corps of Engineers for the required permits for this project. The Permits have been approved and issued.

Bid documents were developed and advertised by C2AE with a due date Thursday April 9, 2015. Four bids were opened and read with the prices ranging from a low bid of \$20,919.00 to the high bid of \$49,600.00. Attached to this memorandum you will find a copy of the Bid Tabulation for your review.

RECOMENDATION:

It is my recommendation that the City commission award the bid for the Lower Lake Storm Outfall Project to the low bidder, Tri County Excavating for the amount of \$20,919.00 and authorize the City Manager to sign the required documents. Funds for this work are available in this year's Street Department budget.

OPTIONS:

- That this matter be postponed for additional information or consideration
- That this matter be approved subject to some revision
- Other options as determined by the City Commission



City of Boyne City

MEMO

Agenda Item 9K

TO: Michael Cain, City Manager *Mc*
FROM: John M Lamont, EMS Director
DATE: April 10, 2015
RE: Capital equipment purchase of a Philips cardiac monitor defibrillator

It has come to my attention that we have the opportunity to purchase a Philips cardiac monitor defibrillator from Allied EMS as they continue to wind down their business. This is very similar to the excellent deal on the purchase of a power stretcher we were able to share with the City Commission recently. The unit itself is a 4 lead, Biphasic Cardiac monitor defibrillator with 12 lead, Spo2, Capnography, and pacing. It will come with all the cables and a protective storage case. This Philips cardiac monitor defibrillator was purchased new by Allied in 2011 for a little over \$27,000; they were asking \$10,000 and have reduced the price to \$8,000. Similar units are going for about \$12,000 on the open market.

Purchase of this unit would standardize **all** of our cardiac monitors. We expect that this unit would be good for another 10 + years or so for us.

I propose that the City Commission authorize the purchase of this unit and authorize the City Manager to sell our existing Life Pak 12 monitor defibrillator and battery recharge station on ebay or thought other appropriate means for a price which he feels is appropriate. Similar units are selling for \$3,000 - \$5,000 currently.

Between the sale of our existing unit, funds available in this and next year's proposed capital outlay accounts, and the saving we will experience by not having to by a power stretcher due to the recent purchase by the Ambulance Workers Association there should be more than enough money available for this purchase. In addition I will be talking with the Ambulance Association to see if they could help with this purchase as well.

All in all it looks like a great opportunity for our service on many levels, if we can take advantage of it.

RECOMMENDATION: That the City Commission authorize the purchase of the Philips cardiac monitor defibrillator from Allied EMS for \$8,000 and the sale of the Life Pak 12 monitor defibrillator and battery recharge station as proposed with the City Manager to take the necessary steps to implement the transactions.

OPTIONS:

- Postpone further action for additional information or review
- Some other action as determined as appropriate by the City Commission.
- Deny the request.



City of Boyne City

MEMO

Agenda Item 9L

Date: April 10, 2015
To: Mayor Grunch and the Boyne City City Commission
From: Michael Cain, City Manager 
Subject: State Road Funding Issue – Consideration of Resolution of Support

On the May 5th ballot (sample attached) in Boyne City there will be two items of critical importance to the future of Boyne City. The City Commission is fully aware of our own Facility Improvements Bond Proposal which we are placing before the voters regarding the replacement of our current facilities on our 319 North Lake Street site.

Also of significant importance to the future of Boyne City, its schools and all of Michigan is the State's Proposal 15-1.

While primarily dealing with transportation issues and funding the proposal, it is attempting to fix many of the things people see as wrong with our current funding mechanisms. If approved will have many positive long term implications for the City of Boyne City and its residents.

Two local agencies, the Boyne City Public Schools and the Charlevoix County Road Commission have gone on record and taken positions supporting this ballot measure. Their resolutions on this matter are attached for your reference.

I believe that the City of Boyne City should take a position on this matter and would like to discuss the measure and possibly doing so at our meeting on Tuesday.

Due to the depth of the other issues on today's agenda I did not have time to finalize this memo and organize additional materials on this matter for you yet. I anticipate I will be able to finalize these items and get them to you in plenty of time to review them before our meeting.

In the meantime, I would encourage you to visit and review the many materials on this subject at the Michigan Municipal League's website, www.mml.org and at the www.saferoadsyes.org website.

Despite the complexity of this issue and the means that it got placed on the ballot, I believe this ballot measure is the best opportunity we have had or will have in decades to put in place a long term fix for the funding of transportation issues, our schools and local governments. For that reason alone I believe this is worthy of some of our time and consideration.

RECOMMENDATION: That the City Commission discuss State proposal 15-1 and consider approving resolution of support.

OPTIONS:

- Postpone further action for additional information or review
- Some other action as determined as appropriate by the City Commission.
- Deny the request.

OFFICIAL BALLOT
Special Election
Tuesday, May 5, 2015
Charlevoix County, Michigan
City of Boyne City, Precinct 16

STATE	CITY
<p align="center">PROPOSAL 15-1</p> <p>A proposal to amend the State Constitution to increase the sales/use tax from 6% to 7% to replace and supplement reduced revenue to the School Aid Fund and local units of government caused by the elimination of the sales/use tax on gasoline and diesel fuel for vehicles operating on public roads, and to give effect to laws that provide additional money for roads and other transportation purposes by increasing the gas tax and vehicle registration fees.</p> <p>The proposed constitutional amendment would:</p> <ul style="list-style-type: none"> - Eliminate sales / use taxes on gasoline / diesel fuel for vehicles on public roads. - Increase portion of use tax dedicated to School Aid Fund (SAF). - Expand use of SAF to community colleges and career / technical education, and prohibit use for 4-year colleges / universities. - Give effect to laws, including those that: <ul style="list-style-type: none"> - Increase sales / use tax to 7%, as authorized by constitutional amendment. - Increase gasoline / diesel fuel tax and adjust annually for inflation, increase vehicle registration fees, and dedicate revenue for roads and other transportation purposes. - Expand competitive bidding and warranties for road projects. - Increase earned income tax credit. <p>Should this proposal be adopted?</p> <p align="right">YES <input type="radio"/> NO <input type="radio"/></p>	<p align="center">FACILITY IMPROVEMENTS BOND PROPOSAL</p> <p>Shall the City of Boyne City, Michigan, borrow the principal sum of not to exceed Seven Million Dollars (\$7,000,000) and issue its general obligation unlimited tax bonds, in one or more series, payable in not to exceed twenty-one (21) years, for the purpose of paying the cost to acquire, construct, furnish and equip buildings and City facilities to house its police, fire, ambulance, museum and City Hall operations, including site acquisition, demolition, site improvements and related infrastructure improvements? If approved, the estimated millage to be levied in 2016 is 2.69 mills (\$2.69 per \$1,000 of taxable value) and the estimated simple average annual millage rate required to retire the bonds is 2.26 mills (\$2.26 per \$1,000 of taxable value).</p> <p align="right">YES <input type="radio"/> NO <input type="radio"/></p>

CHARLEVOIX COUNTY ROAD COMMISSION
MARCH 23, 2015 REGULAR MEETING MINUTES ~ 9:00 AM

Draft copy – not official (3/31/2015)

1 Chairman Way opened the meeting at 9:00 AM.

2
3 Chairman Way, Commissioners MaGee and Ogden, CCRC manager Patrick Harmon and
4 CCRC staff engineer James Vanek attended along with County Commissioner Ron Reinhardt
5 and Boyne City garage foreman Mike Skop.

6
7 CCRC clerk Frank Wasylewski was absent (vacation).

8
9 Commissioner Ogden moved to accept the March 9, 2015 regular meeting minutes as
10 presented, seconded by Commissioner MaGee

11
12 ➤ Vote: Ayes – 3 Nayes-0 Motion carried.

13
14 The Board discussed South Arm Township's March 10, 2015 letter recommending
15 reconstructing Ellsworth Road this summer. The Township has offered to help with funding.

16
17 Reviewed May 5, 2015 ballot proposal informational package and proposed "Resolution of
18 Support for Proposal 1".

19
20 **CHARLEVOIX COUNTY BOARD OF ROAD COMMISSIONERS**
21 **Resolution supporting passage of Proposal 1 of 2015**
22 **to fund the repair of Michigan's Roads**

23
24 WHEREAS, Michigan's road and bridges threaten driver safety and contribute to countless
25 accidents each year, as drivers swerve to avoid potholes and other road hazards; and

26 WHEREAS, 38 percent of Michigan's state-and-locally owned urban roads and 32 percent of
27 the state's state-and-locally owned rural roads are in poor condition; and

28 WHEREAS, Michigan has relied on Band-Aid, short-term fixes for our roads instead of
29 investing enough money to fix our road for the long term; and

30 WHEREAS, the longer we wait to fix Michigan's roads, the more it will cost us; and

31 WHEREAS, in addition to threatening public safety, Michigan's crumbling roads hurt our
32 economy; and

33 WHEREAS, Proposal 1 on the May 5 ballot is Michigan's last, best chance to finally fix our
34 roads with funds that the politicians can't divert somewhere else – while also supporting
35 Michigan's long-term future by investing in our public schools and local communities;

36 THEREFORE BE IT RESOLVED, that Charlevoix County Road Commission supports
37 Proposal 1 on the May 5 ballot to provide the funding needed to finally fix our roads for the
38 long term; and

39 THEREFORE BE IT ALSO RESOLVED, that Charlevoix County Road Commission knows the
40 1-cent increase in the sales tax is a reasonable amount to pay to ensure drivers' safety on the
41 roads; and

42 BE IT FINALLY RESOLVED, that Charlevoix County Road Commission formally supports Safe
43 Roads Yes! because, if it passes, every penny we pay at the pump in state gas taxes is
44 guaranteed in the constitution to go to transportation

45
46 ➤ Vote: Ayes–3 Nayes-0 Motion carried.

**RESOLUTION AGAINST SCHOOL AID FUND TRANSFER TO HIGHER
EDUCATION AND IN SUPPORT OF PROPOSAL 1**

WHEREAS, the success of Michigan's economy rests upon its infrastructure, the education it provides its children and the roads and bridges that facilitate agriculture, commerce, industry and tourism in our state; and

WHEREAS, discretionary per pupil funding for Michigan's school districts remains below 2008-09 levels; and

WHEREAS, Michigan's Legislature has transferred a total of more than \$200,000 M dollars annually from K-12 education to four-year universities since 2011; and

WHEREAS, Michigan voters in 1994 approved Proposal A, a measure that eliminated the ability of school districts to seek operating funds from constituents and shifted that responsibility to the state through an increase in the sales tax; and

WHEREAS, the ballot language of Proposal A clearly indicated those revenues would be totally dedicated to public schools, as it was crafted to provide tax relief for property owners while maintaining adequate funding for K-12 education; and

WHEREAS, institutions of higher education were not included in the ballot language of Proposal A, nor were they mentioned in voter communication stating the intent of the constitutional amendment; and

WHEREAS, the continued transfer of funds from the School Aid Fund to institutions of higher education will further debilitate Michigan's public schools; and

WHEREAS, 38 percent of Michigan's state- and locally-owned urban roads and 32 percent of the state's state- and locally-owned rural roads are in poor condition; and

WHEREAS, Michigan invests less per capita in transportation than any state in the United States of America; and

WHEREAS, Proposal 1 on the May 5 ballot is Michigan's last, best chance to finally fix our roads with funds that the politicians can't divert somewhere else, while also prohibiting diversions to institutions of higher education from the School Aid Fund;

NOW THEREFORE BE IT RESOLVED: That Boyne City Public Schools supports Proposal 1 on the May 5 ballot to build Michigan's infrastructure by securing school funding and dedicating dollars spent at the pump for highway purposes.

April 2015

April 2015							May 2015						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4						1	2
5	6	7	8	9	10	11	3	4	5	6	7	8	9
12	13	14	15	16	17	18	10	11	12	13	14	15	16
19	20	21	22	23	24	25	17	18	19	20	21	22	23
26	27	28	29	30			24	25	26	27	28	29	30
							31						

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
		April 1 8:00am Farmers Market	2 6:00pm Parks & Rec	3	4 8:00am Farmers Market
					5
6	7	8 8:00am Farmers Market	9 1:00pm Main Street Board	10	11 8:00am Farmers Market
					12
13	14 7:00pm City Commission	15 Tax Day (United States) 8:00am Farmers Market	16	17	18 8:00am Farmers Market
					19 National Volunteer Week
20	21	22	23	24	25 National Volunteer Week
5:00pm Planning Commission		8:00am Farmers Market	Arbor Day Seedling Giveaway 8:00am Business Expo		8:00am Farmers Market
					26
27	28 12:00pm City Commission	29 8:00am Farmers Market	30		

May 2015

May 2015						
S	M	T	W	T	F	S
	3	4	5	6	7	8
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 2015						
S	M	T	W	T	F	S
	7	8	9	10	11	12
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
				May 1	2
					8:00am Buff Up Boyne 8:00am Farmers Market
					3
4	5	6	7	8	9
	7:00am Election Day 5:00pm ZBA	8:00am Farmers Market	8:30am Main Street Board mtg. 6:00pm Parks & Rec		8:00am Farmers Market
					10
					Mother's Day (United States)
11	12	13	14	15	16
12:00pm EDC/LDFA	7:00pm City Commission	8:00am Farmers Market	Mushroom Fest (Veterans Park)		8:00am Farmers Market
				Marina Open	17
					Mushroom Fest (Veterans Park)
18	19	20	21	22	23
5:00pm Planning Commission	7:00pm Historic District	8:00am Farmers Market			8:00am Farmers Market
					24
25	26	27	28	29	30
Memorial Day Parade/Events (Uni	12:00pm City Commission	8:00am Farmers Market	5:30pm Airport Advisory Board		8:00am Farmers Market
					31