



**Meeting of the
BOYNE CITY
PARKS AND RECREATION COMMISSION**
Thursday, May 1, 2014
6:00 p.m. at **AVALANCHE**
(if inclement weather-warming house)



*Scan QR code or go to
www.cityofboynecity.com
click on boards &
commissions for complete
agenda packets & minutes
for each board*

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF MINUTES
 - A. Approval of the April 3, 2014 meeting minutes
4. CITIZENS COMMENTS (non-agenda items – limit to 5 minutes)
5. DIRECTOR'S REPORT
6. CORRESPONDENCE
7. REPORTS OF OFFICERS, BOARDS, AND STANDING COMMITTEES
 - A. Park Inspection Reports (All Parks / Road End Access Sites)
 - B. Disc Golf Update
 - C. Trail(s) update (Trail Town, Boyne City/Charlevoix and Boyne Valley)
8. UNFINISHED BUSINESS
 - A. Mountain Bike Trail at Avalanche
 - B. Tree Removal at Avalanche (Face of the Hill)
9. NEW BUSINESS
 - A. Dog Park Rules proposal and update
10. GOOD OF THE ORDER
11. ANNOUNCEMENTS
 - A. Next regular meeting is scheduled for June 5, 2014 at Veterans Park
 - B. Summer mtg. schedule: July mtg.–Rotary Park, August mtg.–Peninsula Beach, September mtg.–Old City Park
12. ADJOURNMENT

*Individuals with disabilities requiring auxiliary aids or services in order to participate in municipal meetings may contact
Boyne City Hall for assistance:
Cindy Grice, City Clerk, 319 North Lake Street, Boyne City, Michigan 49712 (231) 582-0334*

ATTENDANCE RECORD
Parks & Recreation Commission
FY 2013– 2014

Member	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April
Bowman, Jo	---	P	P	P	P	P	P	P	E	P	P	P
Kuhn, Bill	P	P	P	P	P	P	P	P	P	P	P	E
Meeder, Heath	P	P	P	P	P	P	E	P	P	P	P	P
Parish, Darryl	P	P	P	A	P	P	P	E	P	E	E	E
Sheean, Mike	P	P	P	P	P	E	P	P	P	P	P	P
Sheets, Marie	P	P	P	P	P	P	P	P	A	P	P	P
Swift, Jerry	P	P	E	P	P	P	P	E	P	P	E	P
VanHorn, Gail	P	P	P	P	P	P	E	P	P	E	P	P

P=Present
A=Absent
E=Excused

*Individuals with disabilities requiring auxiliary aids or services in order to participate in municipal meetings may contact
Boyne City Hall for assistance:
Cindy Grice, City Clerk, 319 North Lake Street, Boyne City, Michigan 49712 (231) 582-0334*



Approved: _____

**MEETING OF
APRIL 3, 2014**

RECORD OF THE PROCEEDINGS OF THE **REGULAR BOYNE CITY
PARKS AND RECREATION COMMISSION MEETING HELD AT
6:00 P.M. AT CITY HALL ON THURSDAY, APRIL 3, 2014.**

CALL TO ORDER

Meeting was called to order by Chair Sheean at 6:00 p.m.

ROLL CALL

Present: Mike Sheean, Jerry Swift, Gail VanHorn, Heath Meeder, Marie Sheets and Jo Bowman

Absent: Darryl Parish and Bill Kuhn

**MEETING
ATTENDANCE**

City Staff: Streets/Parks & Recreation Superintendent Andy Kovolski
and Recording Secretary Barb Brooks

Public Present: Eleven including Mayor Ron Grunch

****MOTION**

Excused Absence(s): **Sheets moved, Bowman seconded, PASSED
UNANIMOUSLY** to excuse the absence of Kuhn and Parish due to
traveling out of town.

**APPROVAL OF
MINUTES **MOTION**

VanHorn moved, Meeder seconded, PASSED UNANIMOUSLY, a
motion approving the March 6, 2014 meeting minutes as presented.

CITIZENS COMMENTS

(See under "Good of the Order")

DIRECTOR'S REPORT

Kovolski reported that all of the parks are quiet, Avalanche warming
house is closed. Caution tape had been placed around the Ice Pole it to
keep people away in case of falling ice chunks; however, people seem to
be removing and wanting to get up close for pictures. Staff has been
converting winter equipment over in anticipation of summer activities.

CORRESPONDENCE

None

**REPORTS OF
OFFICERS, BOARDS
AND STANDING
COMMITTEES**

Park Inspection Reports - None

Disc Golf

The club is eager to get their leagues going for the season and thanked
the board for supporting club and funding for the new baskets and
improvements to the tee pads. Their club membership is up to 40

members. They look forward to continuing to work with the board to improve Avalanche and educate park users.

Trail(s) Updates

BC/Charlevoix Trail - Phase 1 is slated to start construction in June and grants being currently applied for Phase 3.

BC/BF Trail - Grant applications are being submitted for Phase 1 by Boyne Valley Township. Phase 1 is the section between Boyne Mountain and Dam Rd.

Trail Town - No final plan yet but the City is applying for a placemaking grant to incorporate a kiosk and way finding signage in and around Old City Park.

UNFINISHED BUSINESS

Dog Park

Dog Park Committee Chair Michele Carter reviewed the original 3 concepts that were brought to the board in February and informed the board that the concept chosen by the committee was concept 2 that utilized both lots but does not close off Ridge St. to through traffic. There is a long wish list of items the committee would like to see incorporated into the park as donated funds, grants funds and donated items or services allow; however realistically they feel that they need to start fund-raising to get the essential items to get the park started such as fencing, water (drinking fountain), trash receptacles and dog waste bag dispensers.

Public Input: There were approximately four or five residents from the neighborhood that came to the meeting to ask questions. Their questions were general (park hours, road closure and/or improvements and will users have to clean up). There was no negative feedback and nobody spoke in opposition of the proposal.

Board Discussion: The general consensus of the board was that the volunteer committee has been working hard, has done their homework and followed the board's recommendation to continue to seek out public input from the neighbors. The board was also pleased with how many residents took the time to come to the meeting. After board discussion, they felt the committee was ready to move forward with proposal of two City owned parcels at North Boyne and start fund-raising to make it happen.

**MOTION

VanHorn moved, Meeder Seconded, PASSED UNANIMOUSLY to recommend that the City Commission consider approval of the Dog Park - Concept 2 and allow the committee to start fund-raising and move forward with the project.

Tree Removals at Avalanche

The board requested this be placed on the May agenda for discussion and staff update due to weather delays.

Mountain Bike Trail at Avalanche

It was brought to the board's attention at the March meeting that the Mountain Bike Trail at Avalanche may be in need of some repair and attention. Attached to the agenda packet is an email to Forrest Omland from Bo Mayfield of North Country Cycle Sport. A meeting will be set up with staff and users to discuss investigate and discuss this further.

NEW BUSINESS

Summer Meeting Locations

May - Avalanche, June - Veterans Park, July - Rotary Park, August - Peninsula Beach and September - Old City Park

GOOD OF THE ORDER

This should have been addressed under "Citizens Comments on Non-agenda Items"; however the citizen did not understand the protocol of the meeting. The chair, after conferring with the board, allowed the discussion.

Horse Trail Rides at Avalanche

Owner of Boyne Valley Equine Don Cowell offered to provide free horseback trail rides at Avalanche again for kids to be able have that experience. The board asked if he intended to try to get the trail rides going this year being it never really got off the ground last year. He stated that he is unsure of their plans and was not coming before the board to make the request at this time, he just wanted to offer the kids ride event again as they really enjoyed doing that. The board felt that taking so long to get approval for the trail rides last year was a detriment to implementing the plans and would be willing to try it again this year under the same guidelines if they so chose. They felt that proposed idea was thoroughly researched last year and didn't require additional discussion at this time. **Bowman moved, VanHorn seconded, PASSED UNANIMOUSLY** to extend the privilege of using Avalanche to provide horseback trail rides in 2014 under the same guidelines approved in 2013.

****MOTION**

NEXT MEETING

The next regular meeting of the Parks and Recreation Board is scheduled for Thursday, May 1, 2014 at 6 pm at Avalanche.

ADJOURNMENT

The April 3, 2014 meeting of the Parks and Recreation board was adjourned at 6:35 p.m.

Barb Brooks, Recording Secretary

CITY OF BOYNE CITY

REQUEST FOR USE OF CITY PARKS FOR SPECIAL EVENTS

Requested By: Name Forrest Omland
Address 15976 Klooster Road
Charlevoix, MI 49720
Telephone # 231-350-3660 forrestomland@gmail.com

Location of planned activity: Avalanche Park

Date(s) and time(s) of planned activity: SAT 10/18/14 6:00 a.m./p.m. to 10:00 a.m./p.m.

Description of planned activity: DISC Golf Tournament

Our 2013 tournament was a success and we'd like to hold it again this year. For more information about the Boyne Valley Disc Golf Club, please visit www.boynevalleydiscgolf.org (or contact us at contactus@boynevalleydiscgolf.org). We've been working closely with the Boyne City Parks and Recreation Commission.
Thank you! -Forrest Omland (we had 30 players last year)

Estimated number of participants: 72

Forrest M. Omland
signature of applicant

4/24/14
date

The City of Boyne City Administrative Policies, Section 5.3, require that:
All requests for use of City Parks for non-public purposes (art fairs, concerts, etc.) should be submitted to the City Clerk. Such requests shall be in writing and conform to the following standards:

- A. All applications shall be reviewed by City Staff to determine the lack of conflict with previously scheduled events.
- B. The applicant shall be responsible for any extra law enforcement or traffic control measures required as a result of the event.
- C. The applicant shall assume the responsibility for any liability related to the event.
- D. The applicant shall assume the responsibility for any clean-up which may be required to restore the area to its original condition.

approved denied

Main Street

Date

approved denied

City Manager

Date

approved denied

City Clerk

Date