



BOYNE CITY
CITY COMMISSION REGULAR MEETING
Boyer City Hall
319 North Lake Street
Tuesday, February 11, 2020 at 7:00 p.m.

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. CONSENT AGENDA
The purpose of the consent agenda is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff, or the public may ask that any item(s) on the consent agenda be removed and placed as the last item under new business to receive full discussion. Such requests will be automatically respected.
 - A. Approval of the January 28, 2019 City Commission regular meeting minutes as presented
4. HEARING CITIZENS COMMENTS (on non-agenda items; 5 minute limit)
5. CORRESPONDENCE
 - A. 2019 Boyne City Water Quality Report
 - B. Correspondence regarding Grayling Temporary Military Operations in Northern Michigan
 - C. Boyne City Main Street GAMSAs Semifinalist announcement
 - D. Boyne City Main Street Impact Statement
 - E. Correspondence from J E Tiffany and Sons, LLC regarding the Boyne River Hydroelectric Project License Application transmittal
6. CITY MANAGER'S REPORT
7. REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES
 - A. Draft minutes of the January 2, 2020 Main Street Meeting
 - B. Draft minutes of the January 9, 2020 Parks & Recreation Commission meeting
 - C. Draft minutes of the January 13, 2020 Economic Development Corp Meeting
 - D. Draft minutes of the January 13, 2020 Local Development Finance Authority Meeting
 - E. Draft minutes of the January 20, 2020 Historical Commission Meeting
 - F. Draft minutes of the January 20, 2020 Planning Commission Meeting
 - G. Draft minutes of the January 23, 2020 Airport Board Meeting
8. OLD BUSINESS
9. NEW BUSINESS
 - A. Wastewater Treatment Plant Aeration Blower Motor Repairs
Consideration to authorize a contract in the amount of \$6,500 with Professional Pump to repair an aeration blower motor for the lagoons at the Wastewater Treatment Plant and authorize the City Manager to execute the documents

B. Turf Fertilization Contract Extension Recommendation

Consideration to approve a contract extension of one (1) year and award a purchase order to Northern Greenlawn North for the 2020 Turf Fertilization services in an amount not-to-exceed \$13,600 and authorize the City Manager to execute the documents

C. Request of the City Manager to go into closed session to consider a periodic personnel evaluation of a public officer as provided in MCL 15.268 (a) of the Michigan Open Meetings Act (PA 267 of 1976)

10. GOOD OF THE ORDER

11. ANNOUNCEMENTS

- The City Commission / Parks & Recreation Commission joint work session for Avalanche and Open Space concept review is scheduled for Thursday, February 13, 2020 at 5:30 p.m.
- The next regular City Commission meeting is scheduled for February 25, 2020 at noon

12. ADJOURNMENT



Scan QR code or go to
www.cityofboyne.org
click on Boards & Commissions for complete
agenda packets & minutes for each board

Individuals with disabilities requiring auxiliary aids or services in order to participate in municipal meetings may contact Boyne City Hall for assistance: Cindy Grice, City Clerk/Treasurer, 319 North Lake Street, Boyne City, MI 49712; phone (231) 582-0334

**JANUARY 28, 2020
REGULAR MEETING**

RECORD OF THE PROCEEDINGS OF THE REGULAR BOYNE CITY COMMISSION MEETING DULY CALLED AND HELD AT BOYNE CITY HALL, 319 NORTH LAKE STREET, ON TUESDAY JANUARY 28, 2020

CALL TO ORDER

Mayor Neidhamer called the meeting to order at noon, followed by the Pledge of Allegiance.

Present: Mayor Tom Neidhamer, Mayor Pro-Tem Ron Grunch, Commissioners Hugh Conklin, Sally Page and Dean Solomon

Absent: None

Staff: Michael Cain, Jane Halstead, Kevin Spate, Mark Fowler, Scott McPherson, John Lamont and Patrick Kilkenny

Others: There were 2 citizens in attendance.

**CONSENT AGENDA
MOTION**

2020-01-11
Moved by Grunch
Second by Page

Approval of the January 14, 2020 City Commission regular meeting minutes as presented

Approval of the recommendation from the Local Development Finance Authority board to reappoint Kelly Bellant to the board for a four year term expiring March 11, 2024

Approval of the recommendation from the Local Development Finance Authority board to reappoint Josette Lory to the board for a four year term expiring March 11, 2024

Approval to award a Purchase Order contract for a 2020 Ford F-250 Pick-up truck to Bob Mathers Ford in an amount not-to-exceed \$26,990.56 and authorize the City Manager to execute the documents

Approval to award a Purchase Order contract for a Thieman Toplifter Motorized Liftgate and a Boss Snow Plow Hitch Kit to Truck & Trailer Specialties of Boyne Falls, MI 49713 in an amount not-to-exceed \$6,316.92, and authorize the City Manager to execute the documents

Approval of the Main Street Board's recommendation to appoint Anna Burkhart to a 4 year term expiring 1/18/2024

Approval of the Main Street Board's recommendation to appoint Robert Grove to a 4 year term expiring 1/18/2024

Ayes: 5
Nays: 0
Absent: 0
Motion carried

CITIZENS COMMENTS

None.

CORRESPONDENCE

Correspondence from ISO regarding Building Code Effectiveness Grading Schedule program was received and filed.

**CITY MANAGERS
REPORT**

City Manager Cain reported:

- Construction updates for the Pavilion project were provided.
- The Marijuana Task Force had its second meeting. An update will be provided to the City Commission in March.
- The Governor's State of the State address is on Wednesday.
- Mike will be out of the office for the remainder of the week to attend the annual MME Winter Institute.

**REPORTS OF
OFFICERS, BOARDS
AND STANDING
COMMITTEES**

The December, 2019 Financial Statement was received and filed.

**Evangeline Township
Grant Application Letter
of Support**

Consideration to authorize the Mayor to sign a letter of support for a grant application by Evangeline Township to the Charlevoix County Community Foundation to conduct a Trail Facilities Master Plan.

Evangeline Township plans to submit a grant to the Charlevoix County Community Foundation to conduct a "Trail Facilities Master Plan" to assess the links between recreational trails and facilities and links to Boyne City. The Township requested a letter of support from the City of Boyne City.

Citizens Comments: None

Board Discussion:

Commissioner Solomon stressed the importance of prioritizing projects and getting some of them completed.

Discussion was had on the importance of coordinating assets and implementing them as a system.

MOTION

All Commissioners are in support.

2020-01-12

Moved by Solomon

Second by Page

To authorize the Mayor to sign a letter of support for a grant application by Evangeline Township to the Charlevoix County Community Foundation to conduct a Trail Facilities Master Plan.

Ayes: 5

Nays: 0

Absent: 0

Motion carried

**Melrose Township EMS
Contract**

Consideration to approve a contract with Melrose Township to provide EMS services.

Staff Comments: John Lamont, EMS Director, reviewed the new contract for EMS coverage for all of Melrose Township which would begin in April 2020. Lamont outlined the boundaries of the coverage area and estimated that the change would result in 75 or 80 additional runs per year. We have the resources to cover this.

City Manager Cain stated it would be good for our organization because more customers share the cost.

Citizens Comments: None

Board Discussion: Commissioner Conklin asked if the relationship with Boyne Valley Township changes what the impact would be. Lamont indicated we would still have coverage.

The contract with Chandler is still moving forward. Chandler Township Board will meet in February and make a decision.

MOTION

2020-01-13

Moved by Grunch

Second by Page

To approve a contract with Melrose Township to provide EMS services.

Ayes: 5

Nays: 0

Absent: 0

Motion carried

**Well #2 Variable
Frequency Drive**

Consideration to approve a contract with Windemuller Electric in the amount of \$7,042 to install a variable frequency drive on Well #2 and authorize the City Manager to execute the documents.

Staff Comments: Water/Wastewater Superintendent Mark Fowler stated that well #2 is drawing in sand. About a year ago the well had the casing cleaned and a new screen installed. It was determined that when the motor starter comes on at full speed it causes it to draw in sand. A Variable Frequency Drive, if installed will allow the pump to start up and shut off slowly which should eliminate the problem.

Citizens Comments. None.

Board Discussion: All Commissioners are in support.

MOTION

2020-01-14

Moved by Conklin

Second by Solomon

To approve a contract with Windemuller Electric in the amount of \$7,042 to install a variable frequency drive on Well #2 and authorize the City Manager to execute the documents.

Ayes: 5

Nays: 0

Absent: 0

Motion carried

Good of The Order

The Parks and Recreations plan is scheduled to be uploaded at the end of the month and should include some plans that were derived from the public input received.

The Housing Ready Partnership plan will be brought back to the City Commission at some point.

Discussion on where we are on with our goals updates. We have gotten away from the quarterly scheduled updates.

Where are we with the North Boyne project? The school's plans have changed so our plans have changed too. We will look for suggestions from the new housing person.

ADJOURNMENT

Motion by Mayor Neidhamer, second by Mayor Pro-tem Grunch to adjourn the Regular City Commission meeting of Tuesday, January 28, 2020 at 12:31 p.m.

Tom Neidhamer
Mayor

Jane Halstead
Deputy Clerk

DRAFT

2019 Water Quality Report for the City of Boyne City

This report covers the drinking water quality for the City of Boyne City for the 2019 calendar year. This information is a snapshot of the quality of the water that we provided to you in 2019. Included are details about where your water comes from, what it contains, and how it compares to United States Environmental Protection Agency (U.S. EPA) and state standards.

Your water comes from two wells located on Division Street and three wells on Addis Street. The wells on Division St are over 100 feet deep and the ones on Addis St. are over 200 feet deep. The State performed an assessment of our source water to determine the susceptibility or the relative potential of contamination. The susceptibility rating is on a seven-tiered scale from "very-low" to "very-high" based on geologic sensitivity, well construction, water chemistry and contamination sources. The susceptibility of our Division Street source is rated high. The susceptibility of our Addis Street source is rated moderate.

There are no significant sources of contamination included in our water supply. We are making efforts to protect our sources. The City has completed a Well Field Delineation and developed a Wellhead Protection Program. A copy of the full report and Wellhead Protection Program can be obtained at City Hall at 319 North Lake St, Boyne City.

If you would like to know more about the report, please contact: Mark Fowler, Superintendent at 231-582-6656 or mfowwler@boynecity.com

Contaminants and their presence in water:

Drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the U.S. EPA's Safe Drinking Water Hotline (800-426-4791).

Vulnerability of sub-populations: Some people may be more vulnerable to contaminants in drinking

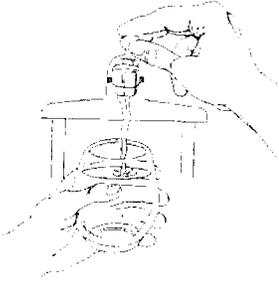
water than the general population. Immuno-compromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune systems disorders, some elderly, and infants can be particularly at risk from infections. These people should seek advice about drinking water from their health care providers. U.S. EPA/Center for Disease Control guidelines on appropriate means to lessen the risk of infection by *Cryptosporidium* and other microbial contaminants are available from the Safe Drinking Water Hotline (800-426-4791).

Sources of drinking water: The sources of drinking water (both tap water and bottled water) include rivers, lakes, streams, ponds, reservoirs, springs, and wells. Our water comes from wells. As water travels over the surface of the land or through the ground, it dissolves naturally-occurring minerals and, in some cases, radioactive material, and can pick up substances resulting from the presence of animals or from human activity.

Contaminants that may be present in source water include:

- **Microbial contaminants**, such as viruses and bacteria, which may come from sewage treatment plants, septic systems, agricultural livestock operations and wildlife.
- **Inorganic contaminants**, such as salts and metals, which can be naturally-occurring or result from urban stormwater runoff, industrial or domestic wastewater discharges, oil and gas production, mining or farming.
- **Pesticides and herbicides**, which may come from a variety of sources such as agriculture and residential uses.
- **Radioactive contaminants**, which can be naturally occurring or be the result of oil and gas production and mining activities.
- **Organic chemical contaminants**, including synthetic and volatile organic chemicals, which are by-products of industrial processes and

petroleum production, and can also come from gas stations, urban stormwater runoff, and septic systems.



In order to ensure that tap water is safe to drink, the U.S. EPA prescribes regulations that limit the levels of certain contaminants in water provided by public water systems. Federal Food and Drug Administration regulations establish limits for contaminants in bottled water which provide the same protection for public health.

Water Quality Data

The table below lists all the drinking water contaminants that we detected during the 2019 calendar year. The presence of these contaminants in the water does not necessarily indicate that the water poses a health risk. Unless otherwise noted, the data presented in this table is from testing done January 1 through December 31, 2019. The State allows us to monitor for certain contaminants less than once per year because the concentrations of these contaminants are not expected to vary significantly from year to year. All the data is representative of the water quality, but some are more than one year old.

Terms and abbreviations used below:

- Maximum Contaminant Level Goal (MCLG): The level of a contaminant in drinking water below which there is no known or expected risk to health. MCLGs allow for a margin of safety.
- Maximum Contaminant Level (MCL): The highest level of a contaminant that is allowed in drinking water. MCLs are set as close to the MCLGs as feasible using the best available treatment technology.
- Maximum Residual Disinfectant Level (MRDL): The highest level of a disinfectant allowed in drinking water. There is convincing evidence that addition of a disinfectant is necessary for control of microbial contaminants.
- Maximum Residual Disinfectant Level Goal (MRDLG): The level of a drinking water disinfectant below which there is no known or expected risk to health. MRDLGs do not reflect the benefits of the use of disinfectants to control microbial contaminants.
- Treatment Technique (TT): A required process intended to reduce the level of a contaminant in drinking water.
- N/A: Not applicable
- ND: not detectable at testing limit
- ppb: parts per billion or micrograms per liter
- ppm: parts per million or milligrams per liter
- pCi/l: picocuries per liter (a measure of radioactivity).
- Action Level (AL): The concentration of a contaminant which, if exceeded, triggers treatment or other requirements that a water system must follow.
- Level 1 Assessment: A study of the water supply to identify potential problems and determine (if possible) why total coliform bacteria have been found in our water system.
- Level 2 Assessment: A very detailed study of the water system to identify potential problems and determine (if possible) why an *E. coli* MCL violation has occurred and/or why total coliform bacteria have been found in our water system on multiple occasions.

1 Monitoring Data for Regulated Contaminants

Regulated Contaminant	MCL, TT, or MRDL	MCLG or MRDLG	Level Detected	Range	Year Sampled	Violation Yes/No	Typical Source of Contaminant
Arsenic (ppb)	10	0	ND		2019	No	Erosion of natural deposits; Runoff from orchards; Runoff from glass and electronics production wastes
Barium (ppm)	2	2	0.23		2019	No	Discharge of drilling wastes; Discharge of metal refineries; Erosion of natural deposits
Nitrate (ppm)	10	10	0.64	0.19-0.64	2019	No	Runoff from fertilizer use; Leaching from septic tanks, sewage; Erosion of natural deposits
Fluoride (ppm)	4	4	1.5	0.1-1.5	2019	No	Erosion of natural deposits; Water additive which promotes strong teeth; Discharge from fertilizer and aluminum factories
Sodium ¹ (ppm)	N/A	N/A	5.2	3.1-5.2	2019	No	Erosion of natural deposits
TTHM Total Trihalomethanes (ppb)	80	N/A	ND		2019	No	Byproduct of drinking water disinfection
HAA5 Haloacetic Acids (ppb)	60	N/A	ND			No	Byproduct of drinking water disinfection
Chlorine ² (ppm)	4	4	0.4	0.04-1.05		No	Water additive used to control microbes
Alpha emitters (pCi/L)	15	0	ND		2019	No	Erosion of natural deposits
Combined radium (pCi/L)	5	0	ND		2019	No	Erosion of natural deposits
Total Coliform (total number or % of positive samples/month)	TT	N/A	N/A	N/A			Naturally present in the environment
E. coli in the distribution system (positive samples)	See E. coli note ³	0	0	N/A	2019	No	Human and animal fecal waste

¹ Sodium is not a regulated contaminant.

² The chlorine "Level Detected" was calculated using a running annual average.

³ *E. coli* MCL violation occurs if: (1) routine and repeat samples are total coliform-positive and either is *E. coli*-positive, or (2) the supply fails to take all required repeat samples following *E. coli*-positive routine sample, or (3) the supply fails to analyze total coliform-positive repeat sample for *E. coli*.

Fecal Indicator – E. coli at the source (positive samples)	TT	N/A	0	N/A			Human and animal fecal waste
Inorganic Contaminant Subject to Action Levels (AL)	Action Level	MCLG	Your Water ⁴	Range of Results	Year Sampled	Number of Samples Above AL	Typical Source of Contaminant
Lead (ppb)	15	0	6	ND-10	2018	0	Lead service lines, corrosion of household plumbing including fittings and fixtures; Erosion of natural deposits
Copper (ppm)	1.3	1.3	0.11	ND-0.11	2018	0	Corrosion of household plumbing systems; Erosion of natural deposits

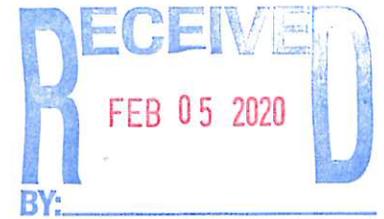
Additional Monitoring

Unregulated contaminants are those for which the U.S. EPA has not established drinking water standards. Monitoring helps the U.S. EPA determine where certain contaminants occur and whether regulation of those contaminants is needed.

Unregulated Contaminant Name	Average Level Detected	Range	Year Sampled	Comments
Sulfate (mg/L)	28	12-28	2019	Results of monitoring are available upon request
Chloride (mg/L)	11	2.3-11	2019	Results of monitoring are available upon request

⁴ Ninety (90) percent of the samples collected were at or below the level reported for our water.

Information about lead: If present, elevated levels of lead can cause serious health problems, especially for pregnant women and young children. Lead in drinking water is primarily from materials and components associated with service lines and home plumbing. The City of Boyne City is responsible for providing high quality drinking water, but cannot control the variety of materials used in plumbing components. When your water has been sitting for several hours, you can minimize the potential for lead exposure by flushing your tap for 30 seconds to 2 minutes before using water for drinking or cooking. If you are concerned about lead in your water, you may wish to have your water tested. Information on lead in drinking water, testing methods, and steps you can take to minimize exposure is available from the Safe Drinking Water Hotline or at <http://www.epa.gov/safewater/lead>.



**PROPOSED ESTABLISHMENT
Of
Grayling Temporary Military Operations Area (MOA)
Northern Michigan**

AIRSPACE STUDY 19-AGL-11-NR

SUMMARY: The Federal Aviation Administration (FAA) is considering a request by the United States Air Force (USAF) to establish the Grayling Temporary Military Operations Area (MOA) in Northern Michigan. This proposed temporary MOA action would provide maneuvering airspace between the Grayling Aerial Gunnery Range (R-4201A/B) and the existing Pike West MOA in support of Exercise Northern Strike. The purpose of this temporary MOA comment period is to identify and define an airspace area that would contain aircraft conducting military operations. The proposed temporary MOA would be effective during the following dates and times:

- 0800-0200L, daily from 6 July – 7 August 2020, by NOTAM 4 hours in advance; estimate 6 hours per day, 33 days per year.

The exercise is designed to integrate ground forces with air operations in realistic training scenarios. Activities would allow combat air forces to practice weapons attack mechanics, target acquisition, and reaction to simulated surface-to-air threats while coordinating with friendly ground elements. Mission profiles would consist of typical MOA flight operations to include tactical combat maneuvering by attack and transport category fixed wing aircraft involving abrupt, unpredictable changes in altitude, and direction of flight. Specifically the MOA may be used as a holding area for attack aircraft, as an air-to-air refueling area, a maneuver area for electronic attack, to augment the larger Alpena Complex, and as a maneuver corridor for attack aircraft on ordnance deliveries into R-4201A/B.

Execution of missions will be from Alpena Combat Readiness Training Center, Camp Grayling Joint Maneuver Training Center, several regional bases in MI, OH, MN, and IN, as well as distant bases such as Minot AFB, ND; Burlington, VT; and Baltimore, MD. A maximum of 36 sorties per day and night are expected, and the temporary MOA will only be activated for aircraft participating in this exercise. Aircraft types include A-10, F-16, F/A-18, B-1, C-130 and B-52. Activities will occur between 10,000' Mean Sea Level (MSL) up to 17,999' MSL.

COMMENTS INVITED: The purpose of this notice is to invite interested persons to submit in writing any comments they may have regarding the overall aeronautical aspects of the proposal presented in this notice. Comments which provide a factual basis supporting the views and suggestions presented are the most helpful. Persons wishing to comment should submit correspondence to:

Manager, Operations Support Group, AJV-C2
Airspace Study 19-AGL-11-NR
Department of Transportation
Federal Aviation Administration
10101 Hillwood Parkway
Fort Worth, TX 76177

If preferred, individuals may submit an email:

To: 9-NATL-CSA-Public-Notice-Airspace@faa.gov

Subject: AIRSPACE STUDY 19-AGL-11-NR, Grayling Temporary MOA

Provide comments containing a factual basis supporting the view or recommended suggestion. Include your name, physical address, and email address. Any attachments to an Email will not be accepted. Comments received on or before March 18, 2020, from either commenting method will be considered before final action is taken on the proposal. The proposal may change in light of comments received.

NOTICE DISTRIBUTION: Persons interested in being placed on a mailing list for future notices should submit such requests to the FAA at the address listed above.

PROPOSAL: A detailed description of the MOA is provided below. Refer to the enclosed copy of the Lake Huron Sectional for a graphical presentation of the proposal.

1. DIMENSIONS FOR GRAYLING TMOA, MI

a. Horizontal

Beginning at lat. 45° 08' 00" N., long. 084° 39' 00" W.;
to lat. 45° 15' 00" N., long. 084° 08' 08" W.;
to lat. 44° 41' 00" N., long. 084° 06' 00" W.;
to lat. 44° 34' 00" N., long. 083° 59' 11" W.;
to lat. 44° 34' 00" N., long. 084° 35' 00" W.;
to lat. 44° 41' 00" N., long. 084° 40' 00" W.;
to lat. 44° 43' 00" N., long. 084° 40' 00" W.;
to lat. 44° 43' 00" N., long. 084° 38' 00" W.;
to lat. 44° 47' 00" N., long. 084° 38' 00" W.;
to lat. 44° 47' 00" N., long. 084° 39' 00" W.;
to the point of beginning,
(excludes R-4201A and R-4201B when active).

b. Vertical 10,000' MSL to but not including FL180

2. TIME OF USE

July 6 – August 7, 2020, 0800-0200L, daily, by NOTAM 4 hours in advance.

Contact Minneapolis Air Route Traffic Control Center (ARTCC) for status.

3. CONTROLLING AGENCY

FAA, Minneapolis ARTCC, Farmington, Minnesota.

4. USING AGENCY

U.S. Air Force, Alpena Combat Readiness Training Center, Michigan

5. MISCELLANEOUS

Activities. Military aircraft will conduct aggressive three-dimensional maneuvering by attack and transport category fixed wing aircraft involving abrupt, unpredictable changes in altitude, attitude, and direction of flight. Supersonic flight is not authorized in the temporary MOA. There will be no surface to surface or surface to air weapons firing. All ordnance delivery will be conducted in R4201. Chaff will be employed.

No restrictions will be imposed on nonparticipating Visual Flight Rules (VFR) aircraft. VFR pilots are expected to exercise vigilance while operating in or transiting the temporary MOA. They are strongly encouraged to contact the nearest flight service station and request the latest NOTAM information or contact Minneapolis ARTCC to ascertain the status of the temporary MOA.

6. ENVIRONMENTAL/LAND USE ASPECTS

Provide comments on the environmental and land use aspects of the proposal to:

MSgt Amy I. Franklin
Environmental Manager, Alpena CRTC
5884 A Street
Alpena, MI 49707
Telephone: (989) 354-6497
amy.l.franklin4.mil@mail.mil

FOR FURTHER INFORMATION, CONTACT

Department of Transportation
Federal Aviation Administration
Operations Support Group
ATTN: Pamela Durrant, AJV-C23, 4S-558
10101 Hillwood Parkway
Fort Worth, TX 76177
Telephone: (817) 222-4609
Fax: (817) 222-5766

Issued in Fort Worth, Texas on January 30, 2020

STEVEN L
SZUKALA

Digitally signed by
STEVEN L SZUKALA
Date: 2020.01.30
15:09:21 -06'00'

Steve Szukala
Manager (A), Operations Support Group
ATO Central Service Center

Enclosure: Grayling Temporary MOA Map

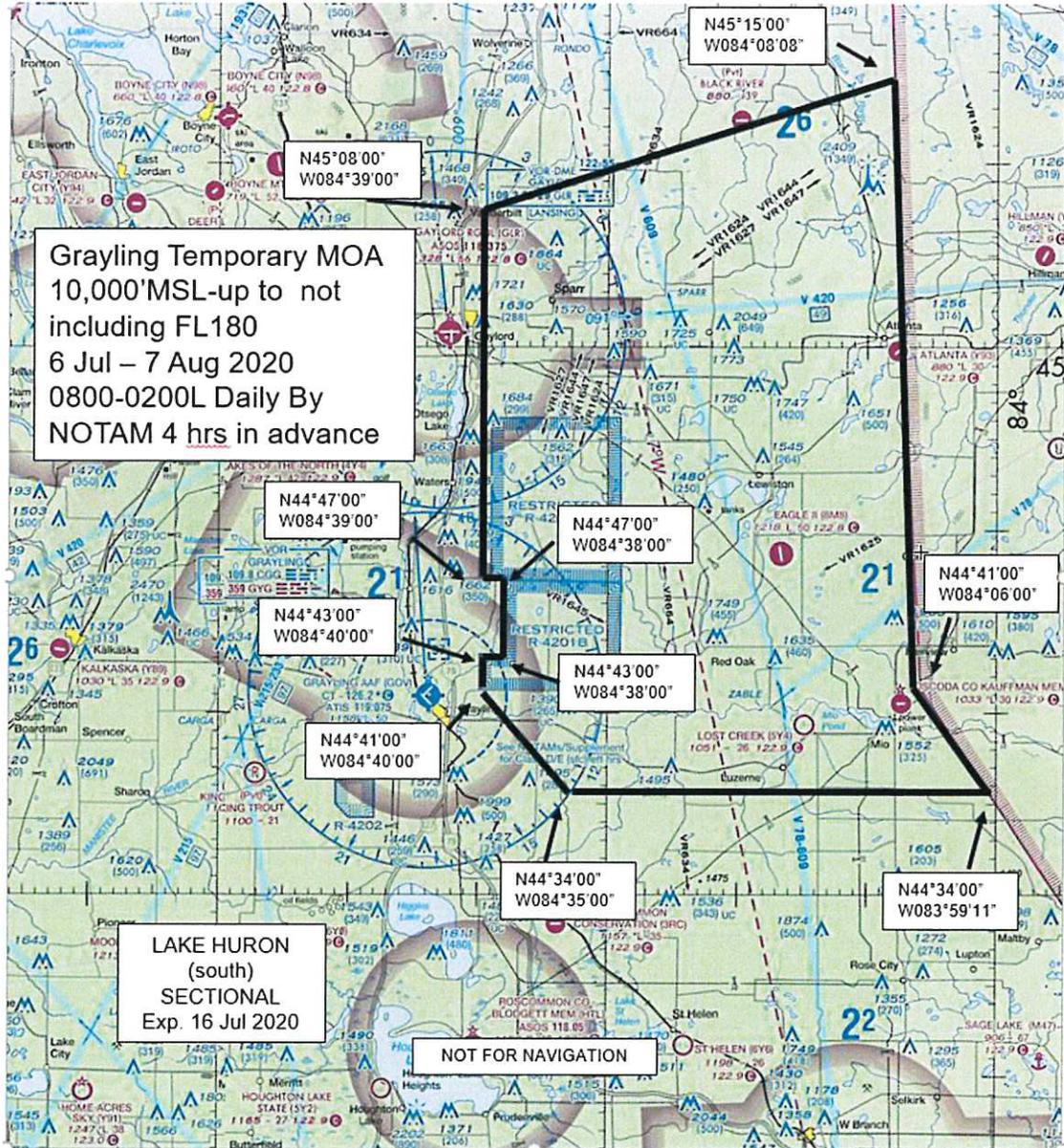
cc:

AGL-230, AGL-610, ASW-910, ASW-920, ASW-930, AJV-P21, AJV-P2, AJR-15, AJV-C24, AJV-32, AJT-TZMP-DMO; Michigan State Aviation Director

SEE DISTRIBUTION LIST

Enclosure

Graying Temporary MOA
Area Chart



Michael Cain

From: National Main Street Center <mainstreetnews@savingplaces.org>
Sent: Tuesday, February 4, 2020 1:03 PM
To: Michael Cain
Subject: Main Spotlight: The 2020 Great American Main Street Award Semifinalists

2020 Great American Main Street Award Semifinalists.

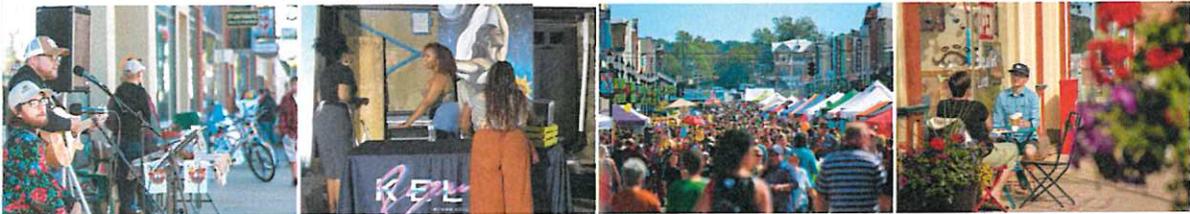
[View this email in your browser](#)



MAIN STREET AMERICA™

A PROGRAM OF THE NATIONAL MAIN STREET CENTER

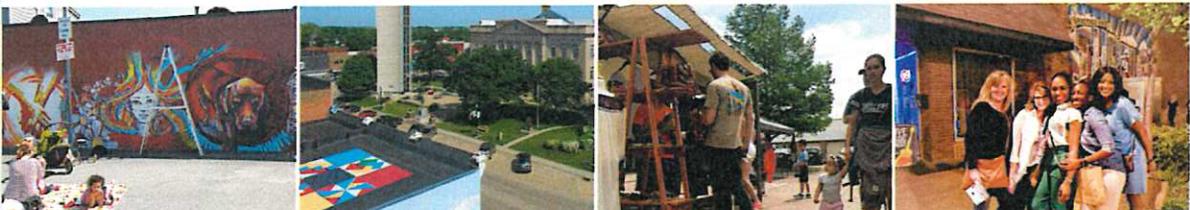
MAINSPOTLIGHT



Boyne City, MI
Congress Heights,
Washington, DC
Denison, TX
Evanston, WY



Greater Ashmont,
Boston, MA
Jefferson, IA
Kendall Whittier, Tulsa, OK
Tupelo, MS



February 4, 2020

The 2020 Great American Main Street Award Semifinalists

Every year, a group of outstanding communities are selected from a nationwide pool of Accredited Main Street America applicants as [Great American Main Street Award \(GAMSA\) semifinalists](#). This year's semifinalists serve as models for comprehensive, preservation-based commercial district revitalization, and we applaud them for their hard work. We look forward to announcing the GAMSA winners on May 18 at the [Main Street Now Conference in Dallas](#).

[Learn more about the semifinalists >](#)



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Our mailing address is:
National Main Street Center
53 W. Jackson Boulevard
Chicago, IL 60604

P: 312.610.5613 F: 202.588.6050
Email: mainstreet@savingplaces.org

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**MAIN STREET
AMERICA®**

The 2020 Great American Main Street Award Semifinalists

February 4, 2020 | The 2020 Great American Main Street Award Semifinalists



Congratulations to the 2020 Great American Main Street Award (GAMSA) Semifinalists!

Boyne City Main Street (Boyne City, Michigan)

Destination Congress Heights (Washington, DC)

Main Street Denison (Denison, Texas)

Evanston URA/Main Street (Evanston, Wyoming)

Greater Ashmont Main Street (Boston, Massachusetts)

Jefferson Matters: Main Street (Jefferson, Iowa)

Kendall Whittier Main Street (Tulsa, Oklahoma)

Downtown Tupelo Main Street Association (Tupelo, Mississippi)

“The Great American Main Street Award is a top honor within the commercial district revitalization field,” said Patrice Frey, President and CEO of the National Main Street Center. “These eight outstanding semifinalists have demonstrated the impressive economic and community growth that is possible when commercial districts harness the power of the Main Street Approach. They’re a model for Main Street programs across the country working to achieve comprehensive, preservation-based revitalization.”

The reinvestment statistics from this year’s batch of semifinalists show the true impact of their hard work. Together, these eight semifinalists have brought in over 1 billion dollars in public investment and half a billion dollars in private investment, generated 9,498 jobs, opened 459 new businesses, rehabbed 734 buildings, and logged 192,371 volunteer hours since their programs’ inceptions.

GAMSA semifinalists were selected from a nationwide pool of accredited Main Street America

applicants based on their successful and innovative uses of the Main Street Approach™. Criteria includes: volunteer, partner, and community engagement; community transformation; commitment to historic preservation; impactful public/private partnerships, entrepreneurship development; people-centered design; and the community's approach to diversity, equity, and inclusion. 100 communities have been recognized as winners since the award's inception in 1995.

We look forward to announcing the GAMSAs winners on May 18 at the Main Street Now Conference in Dallas. Read on to learn more about each of the semifinalists.

Boyne City Main Street | Boyne City, Michigan



Musicians play at Boyne City Main Street's Stroll the Streets event, a night of outdoor entertainment every Friday in the summer. *Credit: Michigan Barefoot Memories Photography*

Located along Lake Charlevoix in Northern Michigan, Boyne City has harnessed the Main Street approach to bring renewed vitality downtown. By activating its waterfront and boosting recreation opportunities, Boyne City has become a tourist destination. But it hasn't forgotten about its year-round residents. Several workforce housing initiatives are underway, and a newly constructed pavilion in the core of downtown hosts year-round community events and a farmer's market. Since the Main Street program began in 2003, they've built up a strong volunteer base, logging 54,150 volunteer hours in a town of just 3,740!



FOR IMMEDIATE RELEASE:

CONTACT: Kelsie King-Duff, Executive Director
231-582-9009
mainstreet@boynecity.com

BOYNE CITY MAIN STREET SELECTED AS GREAT AMERICAN MAIN STREET AWARD SEMIFINALIST

BOYNE CITY (February 2020) – Boyne City is one of eight communities selected as a semifinalist for the Great American Main Street Award (GAMSA). Given out by the National Main Street Center, the award recognizes communities for their excellence in comprehensive preservation-based commercial district revitalization.

“The Great American Main Street Award is a top honor within the commercial district revitalization field,” said Patrice Frey, President and CEO of the National Main Street Center. “These eight outstanding semifinalists have demonstrated the impressive economic and community growth that is possible when commercial districts harness the power of the Main Street Approach. They’re a model for Main Street programs across the country working to achieve comprehensive, preservation-based revitalization.”

GAMSA semifinalists were selected from a nationwide pool of accredited Main Street America applicants based on their successful and innovative uses of the Main Street Approach™. Criteria includes: volunteer, partner, and community engagement; community transformation; commitment to historic preservation; impactful public/private partnerships, entrepreneurship development; people-centered design; and the community’s approach to diversity, equity, and inclusion. 100 communities have been recognized as winners since the award’s inception in 1995.

Boyne City Main Street began nearly 17 years ago and has served as a catalyst for many downtown Boyne City, and Boyne community projects. This includes Boyne Thunder, Stroll the Streets, Boyne City Farmers Market, Veteran’s Park pavilion project and much more. More importantly, the program has involved hundreds of community members and volunteers and many important partnerships to help bring the community’s vision for downtown to life.

“Boyne City Main Street is honored to be named a GAMSA semifinalist alongside a great line-up of communities from across the U.S. This is for each and every community member that has helped make this possible over the last 17 years,” Rob Swartz, Boyne City Main Street Board Chair said.

The reinvestment statistics from this year's batch of semifinalists show the true impact of their hard work. Together, the eight semifinalists have brought in over 1 billion dollars in public investment and half a billion dollars in private investment, generated 9,498 jobs, opened 459 new businesses, rehabbed 734 buildings, and logged 192,371 volunteer hours since their programs' inceptions.

The GAMSAs winners will be announced on May 18, 2020 at the National Main Street Center's Main Street Now Conference in Dallas, Texas.

###



Where Life Meets Lake

Boyne City Main Street serves as a unifying catalyst for the entire community. Join us downtown to shop, taste, relax, and celebrate!

2020 EDITION

BOYNE CITY MAIN STREET

231.582.9009

boynecitymainstreet.com



State of DOWNTOWN

11 Blocks

1,141 Public parking spaces

114 Residential units

15 Restaurants

24 Retail stores

1% Storefront vacancy rate

Boyne City Main Street is making a real difference.

Downtown Boyne City is a well know, welcoming, four seasons community on Lake Charlevoix with successful businesses and high quality facilities. Boyne City is a community accessible to everyone and where the outdoor recreation experience of northern Michigan can be fully maximized.

Downtown's Goals

- Improve public amenities to ensure availability and accessibility for all outdoor recreation users.
- Ensure availability of year-round businesses that are welcoming to outdoor recreation users.
- Align projects and activities with those of outlying outdoor recreation options to maximize the experience of Boyne.



TRANSFORMING BOYNE CITY'S DOWNTOWN



Our organization continues to promote the natural resources around us—both as we build the business climate downtown and for residents and visitors to enjoy.



Boyne City Main Street continues its focus on public art, with the installation of a new mosaic mural in Peninsula Beach Park and a new Walkabout Sculpture show piece.



We were pleased to partner with Michigan Main Street this year to offer grants to new and expanding businesses. Hoppy Hound Coffee & Dog Bakery was the recipient of over \$16,000!

REINVESTMENT STATS 2018-2019

PRIVATE INVESTMENT
\$636,375

Program to date: \$28,766,111



3

Façade Improvements
Program to date: 47



6

New Businesses
Program to date: 97

Community Profile

Boyne City, Michigan | 2019



Population
3,723



Households
1,723



Median HH Income
\$55,683



Median Age
44 years



Housing Units
2,318



74% Housing is occupied
73% Owner-occupied
27% Renter-occupied

Main Street is Helping Businesses Thrive

- Façade grant program
- Match on Main funding
- Design assistance
- Market data
- Small Business Development Center
- Downtown guides
- Weekly e-newsletter

“Boyne City Main Street supported us from farmers’ market, to brick and mortar, and beyond. There is a great community spirit fueled by the Main Street program—and it’s fun!”

—Gilda Berrou, Owner, Boyne City Bakery

Downtown Drive Time Markets

	5 Minutes	10 Minutes	20 Minutes
Population	2,733	7,236	9,575
Households	1,309	3,217	4,283
Median HH Income	\$60,900	\$72,782	\$87,486

In-demand Businesses

Shopping & Retail

- Bookstore
- Shoe store
- Outdoor recreation store
- Variety/5 & 10 store
- Women’s clothing store

Food & Drink

- Breakfast restaurant
- Breakfast and lunch café
- Farm-to-table restaurant
- Healthy menu restaurant
- Ethnic restaurant

Connecting with Local Agriculture

Boyne City Main Street is pleased to present the Boyne City Farmers Market, year-round. Each Wednesday and Saturday during the summer months, and every Saturday during the indoor season, 75 additional small businesses join our downtown by way of the farmers market! Did you know we are a producer-only market? That means everything you see was grown by the farmers selling it. We also require all vendors to be from within 30 miles of Boyne City—it's hyper-local!



VOLUNTEER SPOTLIGHT

"When you volunteer, everyone wins! A volunteer acts as a catalyst, building momentum and attracting other volunteers, with a cause and a solution as the goal. The most amazing thing about volunteering is that while your efforts benefit what you are working on, it also benefits you personally, in what you learn and the new relationships you develop."

—Michelle Cortright, Owner, Harbor House Publishers



2019 Pulse of Downtown



88% Visit downtown Boyne City most often for dining

62% Described recent trends in downtown Boyne City as improving or making progress.

81% Attended "Stroll the Streets" festival in 2019

Social Connection



3,210+ Facebook Followers

1,120+ Instagram Followers

Volunteer Connection



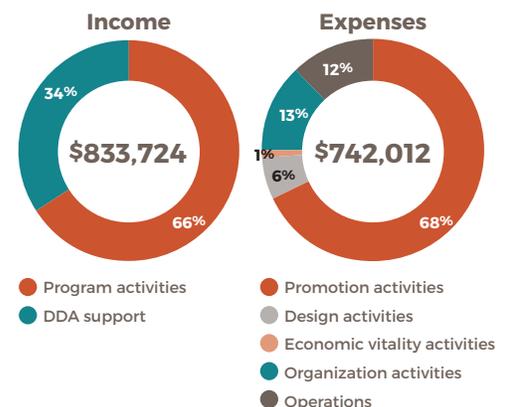
2,718 Volunteer hours in 2018-2019

56,868 Volunteer hours (Program to date)

\$67,543 Volunteer value in 2018-2019

\$1,413,169 Volunteer value (Program to date)

In the Numbers



DOWNTOWN ALIVE

Boyer City Main Street
Events 2018-19

24,863

Est. event attendance

- Stroll the Streets
- Boyne Thunder
- Food Truck Rally
- Chocolate Covered Boyne
- Boyne Appetit Restaurant Week
- Buff Up Boyne
- Harvest Festival
- Earlier than the Bird
- Santa Parade & Holiday Open House



Stroll the Streets



Boyer Thunder



Farmers Market Food Truck Rally



Santa Parade & Holiday Open House

Michigan Main Street

The Leader in Grassroots Economic Development

Michigan Main Street provides technical assistance to local communities as they implement the Main Street Four-Point Approach®, a community-driven, comprehensive strategy encouraging economic development through historic preservation in ways appropriate for the modern marketplace. The program aims to create communities distinguished by economically vital and vibrant commercial districts and downtowns, thereby making the state economically stronger and culturally diverse.

Real Impact.

The numbers prove it!



\$19,426,752

2018-19 Total Private Investment

\$306,022,126

Program to date



\$10,352,395

2018-19 Total Public Investment

\$99,427,926

Program to date



109

2018-19 New Businesses

1,408

Program to date



100

2018-19 Façade Improvements

1,388

Program to date



49,092

2018-19 Volunteer Hours

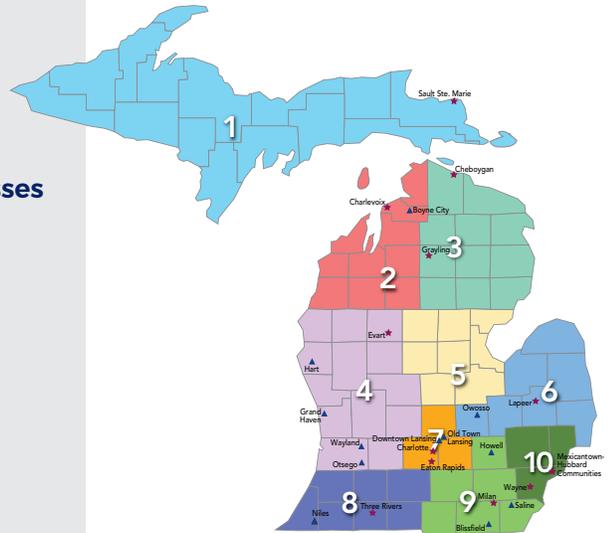
739,831

Program to date

“Main Street has given Boyne City the framework to be successful. It has allowed our community to bring so many different ideas to life, while staying true to our roots.”

—Kelsie King-Duff, Executive Director

Our Communities



★ Select Level

▲ Master Level



Boyer City's Board of Directors

Chair: Chris Bandy

Vice Chair: Rob Swartz

Immed. Past Chair:
Michelle Cortright

City Manager:
Mike Cain

Member: Pat O'Brien

Member: Pat Little

Member: Patti Gabos

Member: Becky Harris

Member: Jodie Adams

www.miplace.org

4721-191211

J.E. TIFFANY AND SONS, LLC

1707 N. 39 Road, Manton, Michigan 49663



January 30, 2020

Secretary Kimberly D. Bose
Federal Energy Regulatory Commission
888 First Street, N.E.
Washington, DC 20426

**Re: FERC Project No. 3409 – Boyne USA, Inc. – Boyne River Hydroelectric Project –
Final License Application for Subsequent License Transmittal**

Dear Secretary Bose:

Boyne USA, Inc. ("Boyne USA"), the licensee for the Boyne River Hydroelectric Project (FERC Project No. 3409) submits the attached Final License Application (FLA) for a subsequent license for the Project. The current Federal Energy Regulatory Commission (FERC) License for the Boyne River Dam expires on January 31, 2022.

The contents of the Final License Application were prepared in accordance with 18 C.F.R. § 4.61, as applicable. Two volumes are contained herein and will be filed separately. One volume is suitable for public review and the other volume is comprised of Critical Energy Infrastructure Information (CEII) that is not available to the public. The content of each volume and their associated security designations is listed in the Application Document Listing just after the cover sheets of the attached document.

Should you have any questions, please contact Randall Sutton at 231.549.6076 (email rsutton@boynemountain.com) or myself at 231.735.4546 (email James.E.Tiffany@gmail.com).

Sincerely,

J.E. Tiffany and Sons, LLC

A handwritten signature in black ink that reads "James E. Tiffany". The signature is written in a cursive, flowing style.

James E. Tiffany, P.E.
Project Principal

cc: Randall Sutton, Boyne USA
Ed Grice, Boyne USA
Stakeholders listed in the General Information Document
(documents provided on flash drive, mailed by certified mail)



Approved: _____

Meeting of
January 2, 2020

MINUTES OF THE BOYNE CITY MAIN STREET BOARD REGULAR MEETING
HELD ON THURSDAY, JANUARY 2, 2020 at 8:30 AM CITY HALL, 319 NORTH
LAKE STREET

Call to Order

Vice-Chair Rob Swartz called the meeting to order at 8:30 a.m.

Roll Call

Present: Jodie Adams, Michael Cain, Michelle Cortright, Patti Gabos, Becky
Harris, Patrick Little, Pat O'Brien and Rob Swartz

Absent: Chris Bandy

**Meeting
Attendance**

City Staff: Main Street Director Kelsie King-Duff, Recording Secretary Jane
Halstead, Assistant Planning Director Patrick Kilkenny, Farmer's Market
Manager Jordan Peck

Public: One

**Excused Absences
MOTION**

Cain moved, Cortright seconded, PASSED UNANIMOUSLY to excuse Chris Bandy.

**Approval of
Minutes
MOTION**

Adams moved, Cortright seconded, to approve the December 5, 2019 minutes as
presented.

**Hearing Citizens
Present**

None.

Correspondence

Received and filed.

Committee Reports

Organization Committee

Minutes received and filed. The Volunteer Recruitment Event is scheduled for
February 5th at Pine Lake Lodge. Boyne Thunder is still seeking a successor for Bob
Alger.

Promotions/Marketing Committee

Minutes received and filed.

Design Committee

Minutes received and filed. Kelsie will meet with Tim Faas and American Waste to
discuss the recycling program.

Economic Vitality/Team Boyne

No December meeting. January 17th is the next meeting.

Farmers Market Committee

Minutes received and filed. Jordan Peck is the new Farmer's Market Manager. Vendor fees are being raised by 3 percent.

Director's Report

Received and filed. Spuds Warehouse will be opening in March in the old Sportsman's Bar building.

Unfinished Business

None.

New Business

2020 Board Member Appointments

2020 Board Member Appointments

Consideration to recommend to the City Commission the appointment of Robert Grove and Anna Burkhart to 4 year terms expiring 1/4/2024 on the Main Street Board, as recommended by the Organization Committee.

Pat O'Brien and Chris Bandy's term are expiring and they are not seeking renewal.

MOTION

Cain moved, Adams seconded, PASSED UNANIMOUSLY to recommend to the City Commission the appointment of Robert Grove and Anna Burkhart to 4 year terms expiring 1/4/2024 on the Main Street Board, as recommended by the Organization Committee.

Work Plan Approval

Work Plan Approval

Consideration to approve the proposed work plans for 2020-2021.

Cortright moved, Cain seconded, PASSED UNANIMOUSLY to approve the proposed work plans for 2020-2021 as presented.

Snow Removal Enforcement

Snow Removal Enforcement

Consideration to recommend to City Commission to authorize staff to implement snow removal enforcement in the designated downtown area, implementing ordinance #5460 on a complaint basis, as recommended by organization committee.

Business owners are sent a letter in November stating that they are responsible for keeping the sidewalk abutting their property free of snow and ice. Most businesses are good about keeping their sidewalks clear but there are a few that do not maintain their sidewalks. Downtown business owners have requested that the snow removal enforcement ordinance be enforced.

Cain moved, Little seconded, PASSED UNANIMOUSLY to approve to recommend to the City Commission to authorize staff to implement snow removal enforcement in

the designated downtown area, implementing ordinance #5460 on a complaint basis, as recommended by organization committee.

2020 Special Event Liquor Licenses

2020 Special Event Liquor Licenses

Consideration to recommend to City Commission approval of the application for special event liquor licenses for Boyne Thunder on Friday, July 10, 2020 and Saturday, July 11, 2020 and the Food Truck Rally on Thursday, July 16, 2020.

Adams moved, Gabos seconded, PASSED UNANIMOUSLY to recommend the City Commission approve the application for special event liquor licenses for Boyne Thunder on Friday, July 10, 2020 and Saturday, July 11, 2020 and the Food Truck Rally on Thursday, July 16, 2020.

Financial Report Review

The Financial Report was received and filed.

Good Of The Order

- Work continues on the Pavilion. The final form is taking shape. Bob Kroondyk is doing a great job.
- The new shorter clock tower has been installed over Kilwins.
- The log cabin (old chamber building) was decorated and used for Santa's workshop. It is now closed for the winter.
- The Parks and Recreation Board is working on park plans and grant applications for April.
- Two new police officers are starting with the City this week.
- The new surgery center in the industrial park will be opening in March.
- East Jordan has a new DDA director- Taylor Malpass.
- January 11th is the Fast and Flurrious fat tire bike race in Boyne. Proceeds will go toward trail building at the new site off of Old Horton Bay Road.
- Pat O'Brien thanked everyone for allowing him to serve on the Board.
- Thank you to Pat O'Brien and Chris Bandy for all of their time spent on the Board.
- The annual Chamber Gala is January 16th at Boyne Mountain.
- The Off-the-Clock schedule (formerly Business after Hours) has been released.

Adjournment MOTION

Cain moved, Cortright seconded, PASSED UNANIMOUSLY to adjourn the January 2, 2019 meeting of the Boyne City Main Street Board at 9:15 a.m.

Jane Halstead, Recording Secretary



Approved:

**Meeting of
January 9, 2019**

RECORD OF THE PROCEEDINGS OF THE **REGULAR BOYNE CITY PARKS AND RECREATION COMMISSION MEETING** HELD AT 5:00 P.M. AT CITY HALL ON THURSDAY, JANUARY 9, 2019.

Call to Order

Meeting was called to order by Chair Mike Sheean at 5:00 p.m.

Roll Call

Present: Mike Sheean, Diane Sterling, Rob Wieck, Tom Smith, and Hugh Conklin

Meeting Attendance

Absent: Vadnais, Litzenburger, and Alexander

City Staff: city manager Michael Cain, DPW director Tim Faas and recording secretary Barb Brooks

Public Present: one

**Excused Absences
MOTION

Alexander moved, Sterling seconded, PASSED UNANIMOUSLY to excuse the absence(s) of Vadnais, Litzenburger and Alexander

**Approval of Minutes
MOTION

Conklin moved, Alexander seconded, PASSED UNANIMOUSLY a motion approving the December 12, 2019 minutes as presented

**Citizens Comments
(on non-agenda items)**

None

Director's Report

Faas provided a written report.

Correspondence

None

**Reports of Officers,
Boards, and Standing
Committees**

Park Inspection Reports – None

User Groups – None

Unfinished Business

**Draft Recreation Master
Plan Discussion**

Consultant Carrie Kinglesmith from Beckett & Raeder led the board through an overview of the most updated draft plan and highlighted the changes and additions that have been incorporated. Substantial changes included some changes to the ratings on the parks and amenities, additional information regarding the demographics, more detail on the revenue and expense budget and a section regarding the administrative structure. There was some discussion as to whether the process was too rushed and just not enough time for everyone to digest it. Board members had a few additional suggestions and questions of clarification but the general consensus is that it was a good plan and should continue to move forward with the timeline that was originally proposed. **Smith moved, Conklin seconded, PASSED**

****MOTION**

UNANIMOUSLY to recommend the plan forward to a public hearing at the January 14, 2020 regular City Commission meeting for consideration and adoption.

New Business

Board Member Reappointments

****MOTION**

Sterling moved, Smith seconded, PASSED UNANIMOUSLY, to recommend the reappointment of Conklin and Vadnais each to a four year term expiring December 31, 2023

Board Member Resignation

****MOTION**

Litzenburger submitted a resignation due to extensive travel during the winter months and inability to attend meetings during that time. **Conklin moved, Sterling seconded, PASSED UNANIMOUSLY** to recommend accepting the resignation of Gow Litzenburger

Board Member Appointment

****MOTION**

Heather Huffstutler submitted an application for the Parks & Recreation board several months ago. She has experience in parks and conservation, board experience and is a City resident. **Conklin moved, Weick seconded, PASSED UNANIMOUSLY** to recommend the appointment of Heather Huffstutler to the board to fill the remainder of Litzenburger's term expiring December 31, 2020

Adjournment

The January 9, 2020 regular meeting of the Parks and Recreation Board was adjourned at 5:34 p.m.

The majority of the board members went upstairs to listen to the presentation and review the proposed draft plans for the Open Space and base of Avalanche presented by Tim Knutsen of Becket & Raeder (No action was taken)

Barb Brooks, Recording Secretary



Approved _____

**MEETING OF
January 13, 2020**

MINUTES OF THE **BOYNE CITY ECONOMIC DEVELOPMENT CORPORATION**
MEETING DULY CALLED AND HELD ON MONDAY, January 13, 2020 at CITY HALL,
319 N Lake Street, Boyne City

CALL TO ORDER

Chair Gillett called the meeting to order at 12:06 p.m.

ROLL CALL

Present: Kelly Bellant, Michael Cain, Michelle Cortright, Pete Friedrich, Ralph
Gillett
Absent: Pat Anzell, Josette Lory, Drew May

**EXCUSED ABSENCES
MOTION**

Cain moved, Cortright seconded, PASSED UNANIMOUSLY to excuse Pat
Anzell, Josette Lory and Drew May.

MEETING ATTENDANCE

Staff: Recording Secretary Jane Halstead
Public: Four

**MINUTE APPROVAL
MOTION**

Cortright moved, Friedrich seconded, PASSED UNANIMOUSLY to approve
the minutes of October 14, 2019.

**HEARING CITIZENS
PRESENT**

Steve Drake, CFO of Great Lakes Energy, was on hand to provide an overview
of GLE's expansion plans for their headquarters in Boyne City and to provide
an update on the TrueStream fiber network they are installing throughout
Michigan.

Bruce Janssen of the Woodshop presented his latest plans for the new sign
for the Business Park. He reviewed lettering and lighting options and also
suggested that the vegetation on the current site be cleaned up.

**UNFINISHED BUSINESS
PARK UPDATES**

SurgCenter

Progress on the SurgCenter continues. They plan to be operational by March.

Non-Motorized Trail

Work on the non-motorized trail from Boyne City to Boyne Falls has been
shut down for the winter. The project remains on track for the June 12th
opening date.

Future Development

There have been several inquiries from potential businesses in recent weeks.

NEW BUSINESS

Workforce Housing

Workforce housing remains a hot topic. The Board discussed whether TIF monies can be used for housing and according to City Manager Cain that isn't clear – it depends on who you ask.
Lofts on Lake will begin demolition/construction in the Spring. The project will provide some housing.

Vacancy on Board

Drew May's term on the EDC Board expires on March 11, 2020. Mike Cain will speak with Drew to get clarification on if he wants to continue on the Board.

2020 Calendar
MOTION

Cortright moved, Bellant seconded, PASSED UNANIMOUSLY to approve the 2020 EDC meeting calendar as presented.

GOOD OF THE ORDER

None.

ANNOUNCEMENTS

The next regular meeting of the EDC is scheduled for March 9, 2020.

ADJOURNMENT

The January 13, 2020 Economic Development Corporation meeting was adjourned at 1:19 p.m.

Jane Halstead, Recording Secretary



Approved: _____

**MEETING OF
January 13, 2020**

MINUTES OF THE BOYNE CITY LOCAL DEVELOPMENT FINANCE AUTHORITY
MEETING DULY CALLED AND HELD ON MONDAY, January 13, 2020 at City Hall,
319 N Lake Street, Boyne City

CALL TO ORDER

Chair Gillett called the meeting to order at 1:19 p.m.

ROLL CALL

Present: Kelly Bellant, Michael Cain, Michelle Cortright, Pete Friedrich and Ralph
Gillett

Absent: Pat Anzell, Josette Lory and Drew May

**EXCUSED ABSENCES
MOTION**

Cain moved, Friedrich seconded, PASSED UNANIMOUSLY to excuse Pat Anzell,
Josette Lory and Drew May.

MEETING ATTENDANCE

Staff: Recording Secretary Jane Halstead
Public: One

**APPROVAL OF MINUTES
MOTION**

Bellant moved, Cortright seconded, PASSED UNANIMOUSLY to approve the October
14, 2019 meeting minutes as presented.

**HEARING CITIZENS
PRESENT**

None.

CORRESPONDENCE

None.

**UNFINISHED BUSINESS
Business Park Sign**

The Board discussed the latest plans for the new Business Park Sign which were
presented to them by Bruce Janssen at the EDC Board meeting. They like the
proposed design concept and the plan fits within the amount budgeted for the
project. Lighting and letter details need to be worked out and the site for the
sign will need some prepping with possible tree removal. The Board wants the
sign installed by the end of June.

MOTION

Friedrich moved, Cortright seconded, PASSED UNANIMOUSLY to approve the
Business Park Sign design concept as presented with final cost details
forthcoming and with a completion deadline of June 30th, 2020.

**NEW BUSINESS
Board Vacancy**

City Manager Cain will contact Drew May and find out his intentions about
remaining on the Board.

Expirations of Terms

MOTION

The terms for Kelly Bellant and Josette Lory expire on March 11, 2020.

Cain moved, Friedrich seconded, PASSED UNANIMOUSLY to recommend to the City Commission the reappointment of Kelly Bellant and Josette Lory to the Local Development Finance Authority for 4 year terms ending 3/11/2024.

Budget Discussion

General discussion was held regarding the budget. The main expenditures anticipated are the new sign for the business park, legal fees for annexation of new property and costs associated with the development of new property.

2020 Calendar

MOTION

Cortright moved, Friedrich seconded, PASSED UNANIMOUSLY to approve the 2020 LDFA meeting calendar as presented.

GOOD OF THE ORDER

None.

ANNOUNCEMENTS

The next meeting of the Local Development Finance Authority is scheduled for March 9, 2020.

ADJOURNMENT

The January 13, 2020 Local Development Finance Authority meeting was adjourned at 1:38 p.m.

Pete Friedrich, LDFA Secretary

Jane Halstead, Recording Secretary

BOYNE CITY HISTORICAL COMMISSION

Minutes of January 20, 2020

7:00 p.m.

Boyne City Hall

CALL TO ORDER: 7:00 p.m.

PRESENT: Hewitt, Sansom, Raycraft, Dawson and Alexander and Barden

ABSENT: None

GUESTS: None

APPROVAL OF MINUTES: Approval of the minutes from the November 18, 2019 meeting, motioned by Dawson, second by Alexander, all ayes.

OLD BUSINESS:

None

NEW BUSINESS:

- A. Update from Heritage Board. Barden handed out draft copies of the Heritage Board's Collection Policy. She explained that she is working on issues that are important to the Historical Commission. Deaccessioning of artifacts by the Heritage Board would need to come to the Historical Commission for final approval. Need to create an agreement for items to go offsite. Dawson cannot agree to allow offsite work.

Storage needs to be onsite.

The financial committee has been working on a Business plan in order to apply for grants.

- B. Sansom requested this item to be placed on the agenda under New Business. Sansom shared information from a meeting she had with Mike Cain, Kecia Freed, and Hugh Conklin regarding the need for offsite work. The request is for Patrick McCleary to be able to take photos and other flat objects offsite to work on in his home. Sansom added that it is always risky when items are taken offsite. Anytime an item is moved it needs to be documented. Need to adhere to the agreement. Sansom asked if we wanted to do a trial basis.

Board discussed and reviewed this information and agreed that items do not need to be taken offsite in order to do research on them.

A motion was made by Alexander regarding February 4, 2019 agreement to strike item 4-b and modify item 6 to only say It was determined that items would not need to be taken offsite. Add addendum specifying all items stay on city property and access will be made available by the cloud. Historical Commission is ready to work on efforts to scan documents, and catalog items to the cloud. All images are for City of Boyne city use and Heritage Center use only, 2nd by Dawson, all ayes.

CITIZENS COMMENTS

None

COMMUNICATIONS

Board agreed it was time to schedule a meeting with Mike Cain. Raycraft will contact Mike to arrange this meeting.

Next Meeting: February 17, 2020

Adjourned: 9:10 p.m.

Approved:

**Meeting of
January 20, 2020**

Record of the proceedings of the Boyne City Planning Commission meeting held at Boyne City Hall, 319 North Lake Street, on Monday January 20, 2020 at 5:00 pm.

Call to Order

Chair Place called the meeting to order at 5:01 p.m.

Roll Call

Present: Larry Chute, Monica Kroondyk, Skylar MacNaughton, Nichole Moblo, Tom Neidhamer, Rose Newton, Aaron Place and Jeff Ross
Absent: None
Vacancy: One

Meeting Attendance

City Officials/Staff: Planning and Zoning Director Scott McPherson and Recording Secretary Pat Haver
Public Present: Two

**Consent Agenda
Motion**

2020-1-20-3

Chute moved, Ross seconded, passed without being unanimous, a motion to approve the consent agenda, the Planning Commission minutes from December 16, 2019 as presented. Newton had some questions about these and previous minutes and was advised that the best thing to do to discuss them is to pull them from the consent agenda and be placed at the bottom of new business, or can make comments at the Good of the Order.

**Citizen comments on
Non-Agenda Items**

None

**Reports of Officers,
Boards and Standing
Committees**

Planning Director McPherson indicated that the Marijuana Taskforce has met and set another meeting for Monday, January 27, 2020 at 5:30 pm to continue discussion and will be looking at the next steps for a public input session.

Unfinished Business

None

New Business

**Great Lakes Energy
Preliminary
Development Plan
Review**

Planning Director Scott McPherson reviewed his staff report included in the agenda packet then turned the meeting over to representatives from Great Lakes Energy for their preliminary project presentation. The city's EDC/LDFA boards met last week, and were given a presentation and found the proposed designs exciting.

Steve Drake Chief Financial Officer for Great Lakes Energy – Gave the board an update on the growth of the Co-op this past year; the expansion is due to several mergers that occurred, hiring additional employees, the TrueStream division and growth in general. Their coverage area is from the Mackinaw Bridge down to Kalamazoo, and we are fortunate to have the corporate offices stay in Boyne City. Part of the building expansion is due to the additional employees, True Stream operations, the need for larger truck bays and mechanics bays for the additional trucks, additional staff orrices, and additional storage for supplies and poles and conference and meeting rooms. As of today, several employees are in cubicles, where ever there was available space. Great Lakes purchased the two properties next door and recently purchased a 6,000 square foot building in the Business Park. The property runs from their current location back to the airport; so building expansion and additions will not impede on any neighboring properties. We anticipate Spring of 2020 to begin construction in the TrueStream Boyne service area.

Nick Liebler: White & Liebler architects firm – Reviewed the proposed plan and layout with the board. Expansion will be done in phases; they are still working out some

details. The parking lots will be relocated; they have indicated screening for the new employee entrance, location for a pollinator garden to be installed and additional landscaping is still in the design phase and needs to be finalized. In the southwest corner of the recently acquired property is a weather event overflow area that will be grass, however, used when additional service truck parking is required during a power outage event. The areas that are not parking lots will be a crushed limestone to assist in drainage. New gates will be installed, and the entrances/exits onto Altair Drive will be used to funnel truck traffic in and out. They will have designated parking for E-cars with plugin ports. The new office building (Design D) will be 2 stories and will match as closely as possible the existing office building. By this design, they are hopeful in hiding some of the existing Kirtland operations. By putting the truck storage off of the roadway and behind the existing buildings, they will keep the aesthetics of the current building, and not see a large facility with a lot of overhead doors facing the roadway. With the redesign of the parking lots, utilization of the existing curb cuts for access may or may not work, depending on the access points across the street; need to keep them across from each other for less traffic congestion.

Chute – Will there be a deceleration or passing lane for people to use turning in?

McPherson – That is an MDOT permitting truck line; not sure if anything will be installed

MacNaughton – Will this give you all of the room you need for expansion?

Liebler – We are designing the complex with future expansion in mind if necessary.

Neidhamer – Your power requirements are they currently Consumers Energy or Great Lakes Energy? **Drake** – We are currently requesting to serve our own facilities from Consumers Energy.

A sliver portion of the facility complex falls within Evangeline Township and Drake indicated that it was the company's plan to request annexation into the city. Assistant Planning and Zoning Administrator Kilkenney will talk with the Evangeline Township Planning Commission and possibly administratively can work on annexing that parcel into the City.

The popular lineman program for the high school will continue and will remain staged at the Chanda Yard. Chute asked if the 35 foot building height was too restrictive, and McPherson indicated that no height variances had been requested and Liebler indicated that the plans fall well within the requirements.

The proposed plans are exciting, nice looking, and a huge benefit to the city.

Staff Report

-
- The City Commission adopted the 5 year Recreation Plan; allowing us to be more competitive with grant funding
 - Avalanche and Open Space planning continues to evolve
 - SAW data has arrived. This information comes from months of mapping, labeling, scoping and identifying sanitary and storm sewer assets. It gives the city current location plans for the system. Equipment and software training of staff will begin probably in February of 2020. The operators for the Water/Wastewater department will have iPads to use in the field to identify locations of valves, corners and run lines; making it more efficient locating and ultimately identifying lines for repair.
 - There will be a Dangerous Building Hearing January 21, 2020 at 4:30 pm for 806 Thompson St.
 - There will be a meeting on the International Property Maintenance Code January 21, 2020 at 5:30 pm. Please feel free to attend either or both of these meetings. Chute wanted to know if there was a way to consider adding amended language to the IPMC for extra “junk” left in yards, ie: lawnmowers, trash or just general junk. McPherson indicated that he wanted to check with the city's legal counsel to see if there was something that could meet those needs in addition to the code; however, our Zoning Ordinance has provisions for such matters for staff to utilize.

Good of the Order

- Newton – Has a copy of Roberts Book of Rules trying to better acquaint herself with running governmental/nonprofit meetings and her volunteer services. She has a concern that statements that are included in the minutes are not indicating the entire breath of the conversations, this board knows what was said, however, could be a misrepresentation of the full conversation and taken incorrectly now and possibly in the future by someone not in attendance. For example, the December 16, 2019 minutes under Good of the Order, bullet point number three, the second sentence that reads “Short term rentals are taking up a lot of the usable housing options” if we do regulations on them in the future, she is afraid of what it looks like to someone not at the meeting at the time of discussion. How does someone go about making sure that their opinions are also included in the minutes if in opposition? McPherson indicated that at the time of adopting the minutes, if something is missing, is the time to indicate that you want to correct the minutes, and then what ever is found to be missing can be incorporated into the minutes. We can’t correct statements that weren’t made or that were implied. If anyone has an objection to a consent agenda item, they can ask to have it pulled for future discussion, then if indicated a motion to correct the minutes can be made.
- With short term rentals staff plans on having a discussion with the city commission about the task of identifying impacts of those and take direction on how they want to proceed, whether they will refer back to planning commission to develop an ordinance or whatever task they may provide. It was noted that Chute addressed the city commission at their last meeting as a citizen of the city and not as a planning commissioner, under public comment on short term rentals.
- In your packet were copies of upcoming training opportunities; if you are interested in attending the Planning Department has a small budget to assist in the registration; please let Scott know. Through MSU Extension, the Citizen Planner webinar classes, are available for members to take and are very informative.
- Newton wanted to know the status of the Lofts on Lake Street project. McPherson indicated that they are continuing to pursue Brownfield funding through the state; however, believes that site demolition will begin in the spring.
- A couple of members are receiving the Michigan Planner Magazine; others are not; staff will update the mailing list.
- Monica Kroondyk and Rose Newton will not be available for the February meeting

The next regular meeting of the Boyne City Planning Commission is scheduled for Monday, February 17, 2020 at 5:00 p.m.

2020-1-20-10

Neidhamer moved, MacNaughton seconded, PASSED UNANIMOUSLY a motion to adjourn the January 20, 2020 meeting at 5:56 pm

Adjournment
****Motion**

Chair Aaron Place

Recording Secretary Pat Haver



Approved: _____

**MEETING OF
JANUARY 23rd , 2020**

RECORD OF THE PROCEEDINGS OF THE MEETING OF THE
BOYNE CITY AIRPORT ADVISORY BOARD HELD JANUARY 23rd,
2020.

**CALL TO ORDER &
PLEDGE OF
ALLEGIANCE**

Chair, Richard Bouters called the meeting to order at 5:33 PM followed by the
pledge of allegiance.

**ROLL CALL
ATTENDANCE**

Voting - Present: Richard Bouters, Doug Brubaker, Richard Wright,
Absent: Leon Vercruysee (excused), Brian Harrington (excused)

Ex Officio - Present: Jerry Schmidt, Rod Cortright, John Van Etten
- Absent: Leon Jarema, Bud Chipman, Allen Sturza

Citizens: None

Staff - Airport and City Manager, Michael Cain
Director of Public Works (DPW), Timothy Fass

APPROVAL OF MINUTES

October 25th 2019 Meeting Minutes:
Motion by Brubaker, seconded by Bouters to approve the October 24th, 2019
Airport Advisory Board meeting minutes as written. Motion passed.

CORRESPONDENCE

None

**CITIZENS COMMENTS
(NON-AGENDA ITEMS)**

None

**REPORTS OF OFFICERS,
BOARDS AND STANDING
COMMITTEES**

None

UNFINISHED BUSINESS

- A. AWOS - Presentation postponed until February 2020 meeting.
- B. Airport Goal Review – The AAB goals for 2020 remain consistent with the 2019 goals. Working with city representatives Richard Bouters continues to update the airport page on the city web site
- C. Landscaping – Great landscaping progress was made in 2019 on all sides of the airport terminal. Work will continue in 2020 capitalizing on the gains made in 2019. Richard Bouters repeated Allen Sturza’s discovery that due to cost restrictions the junction box located in the middle of the terminal building north side lawn must remain in place.

- D. Other – Timothy Fass reported that with close coordination in January 2020 between AAB member Leon Jarema and Timothy Fass (Director DPW) resulted in the Boyne City Department of Public Works clearing snow in front of all city controlled hangars.

NEW BUSINESS

- A. Trailhead Update – Michael Cain presented the latest developments regarding the non-motorized trail head. Currently the trailhead terminates at the western end of Lagoon Access Drive. Consideration is ongoing to construct a path from Lagoon Access Drive through a short wooded area then adjoining the automobile parking area on the north side of the terminal. Modifications to the terminal building include three American Disability Act (ADA) compliant 36 inch doors, installation of a timer on the main door lock and relocating the fuel pump switches to the south side of the building.
- B. Approval of Commercial Use Permit for Leon Jarema – An application from Leon Jarema for a Permit for Commercial Use [of] Boyne City Municipal Airport was approved by the AAB. Motion by Wright, seconded by Brubaker, approved unanimously.
- C. Northern Pump Service Contract – The AAB unanimously approved the fuel pump renewal contract for Northern Pump Service, Inc. of Gaylord, Michigan. Motion by Brubaker, seconded by Wright, motion passed.
- D. Airport Approach Plan – On January 10th, 2020 the city of Boyne City received official correspondence from the Project Support Unit of the Office of Aeronautics, State of Michigan - Department of Transportation. Michael Cain presented the cover letter and all the supporting documents regarding the *Airport Approach Plan – Revised, Boyne City Municipal Airport* for board review and comment. The Boyne City Approach plan consists of height protection for FAA Part 77 compliance regarding surfaces surrounding the airport and land use protection using standards adopted by the Michigan Airport Commission. Further, “The Aeronautic Code of the State of Michigan requires these plans, as well as a copy of [the Boyne City] Airport Layout Plan (ALP), to be filed with the local planning agencies and/or political subdivisions underlying the areas depicted on the plans...Once filed with the local planning agency...these plans [must] be included in the community’s Master Plan...” Finally, the letter asks the city to notify the Michigan Department of Transportation / Aviation once the city has filed the Airport Approach Plan with the appropriate agencies and/or municipalities.
- E. Michigan Airport Conference – Michael Cain and Richard Wright announced they are tentatively planning to attend the Michigan Association of Airport Executives (MAAE) conference on February 19th and 20th. In an effort of fairness to others Richard Wright offered to allow any other board member to attend the conference in his place. There were no takers.
- F. Other - None

GOOD OF THE ORDER

The price of aviation 100 Low Lead (LL) at the Boyne City Airport decreased to \$4.33 per gallon on December 2nd, 2019.

ANNOUNCEMENTS

The next regular Boyne City Airport Advisory Board meeting is scheduled for Thursday, February 27th, 2019 at 5:30 p.m. at the Airport Terminal.

ADJOURNMENT

The meeting was adjourned at 7:02 PM by Chair, Richard Bouters.

Richard K. Wright _____
Boyne City Airport Advisory Board Secretary

CITY OF BOYNE CITY

To: Michael Cain, City Manager 
From: Mark Fowler, W/WW Superintendent 
Date: 2/5/2020
Subject: Aeration Blower Motor Repair

Discussion

Back in December an aeration blower motor that provides air to the lagoons started making noise and it was determined to be a bearing. I contacted several companies for quotes to do the repair work. We received a quote from Jett Pump to do the repair for \$9,953.18 . While waiting for additional quotes a second blower motors bearings went out.

I gave the companies an update asking for a quote to repair both motors. I didn't hear back from Jett Pump on the second quote. We did receive a quote from Professional Pump in the amount \$6500.00 to pull both motors, disassemble them, determine the scope of the repair and reinstall and align them. Once they have the motor disassembled and determine the cost to repair or replace it that will be additional.

These blower units are 14 years old. The motors are 60 hp. We have 4 blowers and have been rotating them monthly, the 2 that are on each month are running continuously.

Professional Pumps quote is basically just labor at this point of \$6500.00 for two blower motors Jett Pumps quote for \$9,953.18 includes \$8060.00 for labor and \$1893.18 for materials for one blower motor.

Recommendation

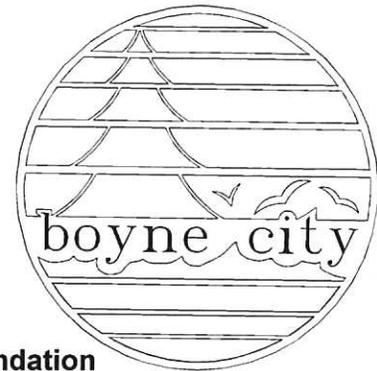
I recommend that the commission authorize the City Manager sign the quote from Professional Pump and have them proceed with the work.

Options:

- 1) Deny the request
- 2) Postpone for further consideration
- 3) Choose the Quote from Jett Pump
- 4) Other options as determined by the City Commission

CITY OF BOYNE CITY

To: Michael Cain, City Manager *Mc*
From: Tim Faas, Director of Public Works *TF*
Date: February 6, 2020
Subject: **Turf Fertilization Contract Extension Recommendation**



BACKGROUND:

Last April the City received written proposals from two (2) local firms to perform our annual fertilization services on the roughly 30 acres of City-owned property. The services were awarded to Northern Greenlawn North of Harbor Springs for \$15,505 based on pricing for a three (3) step slow release fertilization program. The company performed well throughout the season.

In late January, Northern Greenlawn North provided me with an extension request for their services for the upcoming season. The proposal is similar to last season's service; however, the mid-summer application of fertilizer on the sports fields has been eliminated as the contractor feels it is not necessary to guarantee the health of the turf. I concur with that strategy. A small increase of 2.2% is factored into the agreement to cover wage increases and material cost inflation versus last year. As such, the cost of the services for 2020 would be \$13,600.

This cost is to be included in the 2020/2021 budget and would be charged to Account #101-751-818.000 (Parks & Recreation – Contracted Services).

RECOMMENDATION:

It is my recommendation that the City Commission approve a contract extension of one (1) year and award a purchase order to Northern Greenlawn North for the 2020 Turf Fertilization Services in an amount not-to-exceed \$13,600. Further, I would recommend the City Manager execute the purchase order.

OPTIONS:

1. That this matter be postponed for further information or consideration
2. That this matter be approved subject to some revision
3. Other options as determined by the City Commission

Encl: Professional Lawn Care Agreement on Extension of Services

PROFESSIONAL LAWN CARE AGREEMENT

NORTHERN GREENLAWN NORTH, INC.

916 W. CONWAY RD

HARBOR SPRINGS, MI 49740

(231) 347-5282

Billing Address

BOYNE CITY MR TIM FAAS

319 N LAKE ST

BOYNE CITY, MI 49712

Property Address

BOYNE CITY PARKS & RECREATION

VARIOUS PARKS & BALLFIELDS PER 2019 LIST

BOYNE CITY, MI 49712

We appreciate the opportunity to offer you NORTHERN GREENLAWN NORTH services. We have listed below a general description of the services we intend to supply your property.

<u>APPLICATION</u>	<u>DESCRIPTION</u>	<u>COST</u>
Spring	Fertilizer, crabgrass pre-emergent & weed control	6700
Early Summer	Fertilizer & weed control (as needed)	2500
Summer	Fertilizer & weed control (as needed)	SKIP
Fall	Fertilizer & weed control	<u>4400</u>

TOTAL 2020 PAY AS YOU GO PROGRAM COST..... \$ 13,600

() I accept services but do not wish to pre-pay

Accepted By: _____ Date: _____

COMMENTS/SUGGESTIONS: _____

PLEASE SIGN, DATE & RETURN 1 COPY TO ENSURE PROMPT SERVICE

February 2020

February 2020							March 2020						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
						1	1	2	3	4	5	6	7
2	3	4	5	6	7	8	8	9	10	11	12	13	14
9	10	11	12	13	14	15	15	16	17	18	19	20	21
16	17	18	19	20	21	22	22	23	24	25	26	27	28
23	24	25	26	27	28	29	29	30	31				

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jan 26	27	28	29	30	31	Feb 1
2	3	4	5	6 8:30am Main Street Board mtg.	7	8
9	10	11 7:00pm City Commission	12	13 5:00pm Parks & Rec	14 Valentine's Day (United States) Winter Tax Due Date	15
16	17 President's Day (United States) 5:00pm Planning Commission	18	19	20 5:00pm Historic District	21	22
23	24	25 12:00pm City Commission	26	27 5:30pm Airport Advisory Board	28	29

March 2020

March 2020						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2020						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Mar 1	2	3 5:00pm ZBA 7:00pm City Commission	4	5 8:30am Main Street Board mtg.	6	7
8	9 12:00pm EDC/LDFA	10	11	12 5:00pm Parks & Rec.	13	14
15	16 5:00pm Planning Commission 7:00pm Historical Commission	17 Saint Patrick's Day (United States) 12:00pm City Commission	18	19 Budget Meeting	20	21
22	23 Budget Meeting 8:00 am	24	25	26 Budget Meeting 8:00 am 5:30pm Airport Advisory Board	27	28
29	30	31	Apr 1	2	3	4