

**JANUARY 23, 2018
REGULAR MEETING**

RECORD OF THE PROCEEDINGS OF THE REGULAR BOYNE CITY COMMISSION MEETING DULY CALLED AND HELD AT BOYNE CITY HALL, 319 NORTH LAKE STREET, ON TUESDAY JANUARY 23, 2018

CALL TO ORDER

Mayor Neidhamer called the meeting to order at 12:00 p.m. followed by the Pledge of Allegiance.

Present: Mayor Tom Neidhamer, Mayor Pro-Tem Ron Grunch and Commissioners Hugh Conklin, Sally Page and Dean Solomon

Absent: None

Staff: Michael Cain, Scott McPherson, Kelsie King-Duff, Andy Kovolski, Mark Fowler, Barb Brooks, Jeff Gaither, John Lamont, Patrick Kilkenny and Jane Halstead

Others: There were 4 citizens in attendance.

**CONSENT AGENDA
MOTION**

2018-01-006
Moved by Conklin
Second by Grunch

2018-01-006A
Approval of the January 9, 2018 City Commission regular meeting minutes as presented

2018-01-006B
Approval of the recommendation from the Main Street Board to apply for a special liquor license for Boyne Thunder, the Boyne City Farmers Market Food Truck Rally and the Boyne City Farmers Market Farm Meal

2018-01-006C
Approval of the recommendation from the Main Street Board to reappoint Michelle Cortright and appoint Patrick Little to the Main Street Board for four year terms ending 1/18/2022

2018-01-006D
Approval of the recommendation from the LDFA and EDC Boards to accept the resignation of Todd Fewins from the LDFA and EDC Boards and approve the appointment of Andrew May to fill the Terms ending 3/11/21 and 3/11/20 respectively

2018-01-006E
Approval of the recommendation from the LDFA to reappoint Pat Anzell, Pete Friedrich and Ralph Gillett to the LDFA Board for four year terms ending 3/11/2022

2018-01-006F
Approval of the recommendation of the EDC Board to reappoint Ralph Gillett to the EDC Board for a six year term ending 3/11/2024

Ayes: 5
Nays: 0
Absent: 0
Motion carried

CITIZENS COMMENTS

None.

CORRESPONDENCE

None.

CITY MANAGERS REPORT

City Manager Cain reported:

- The Phase 1 environmental report on the recently purchased acreage at North Boyne came back clean. There is no need for Phase 2.
- Work has resumed on the Pavilion. They are installing the yellow shake siding.
- The Fat Tire Bike Race/Stigg's 1st Anniversary event went well this past weekend.
- Governor Rick Snyder's final State of the State Address is tonight.
- Cain will be attending a City Manager's Conference next week in Ann Arbor.
- February 9th and 10th is Chocolate Covered Boyne.
- March 21st is the spelling bee benefitting the Walk-About-Sculpture Show.

REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES

The December, 2017 Financial Statement was received and filed.

Goal Setting Process Update/Review

City Manager Cain presented a draft flow chart of the City of Boyne City Goal Setting Process. The process has been revised and expanded from what has been done in the past in hopes of reaching more people. Initially, an outreach campaign would be held in April to gather input upfront. A family-friendly Community Goal-Setting Event would be held at the Pavilion (tentative date May 23rd) to make it more informal and convenient for people to attend. This information would then be used to develop the goals and objectives to be implemented. The plan includes quarterly updates and creating specific, measurable goals.

Staff Comments: None

Citizens Comments: None

Board Discussion: The Board likes the idea of getting more public participation and the quantitative aspect of the plan. All in agreement to keep pursuing plan.

Boyne District Library Presentation

Monica Kroondyk, the Director of the Boyne District Library as of January 1st, 2018, introduced herself and gave a presentation on the past and future programming of the Library. Future plans include a book mobile.

Computer Hardware and Software Purchase

Consideration to approve the purchase of a new laptop, a 1 ArcGis Basic License and a 1 ArcGis 3D Analyst License for a total cost of \$5,190, with a final cost of \$519 for the City.

Planning Director Scott McPherson explained that the City received funding approval last fall from a Storm Water Management and Wastewater (SAW) grant application which was submitted in 2013. The Planning Department's 16 year old laptop recently failed and a new laptop and software is needed. The purchase of computer hardware and software is grant eligible and the

SAW grant will pay for 90%. The net cost to the City is \$519 which will be split between the DPW and Water/Wastewater Departments.

Staff Comments: None.

Citizens Comments: None

Board Discussion: Mayor Pro-Tem Grunch asked how much money was left with the SAW grant. McPherson will check with C2AE to see how much has been spent on the collection of data and see where we are at. We have through 2019 to use the funds. Commissioner Conklin asked if it would be appropriate to have a presentation in the upcoming months on exactly where we are at. McPherson said that would be a good idea. City Manager Cain indicated that the City will be needing 2 new servers in the next few months. All Commissioner are in support of the purchase.

MOTION

2018-01-007

Moved by Solomon

Second by Page

To approve the purchase of 1 new laptop at a cost of \$1,590, 1 ArcGis Basic license at a cost of \$1,350, and 1 ArcGis 3D analyst license for \$2,250, for a total cost of \$5,190.

Ayes: 5

Nays: 0

Absent: 0

Motion carried

Charlevoix County Parks Millage Applications

Consideration to approve submitting applications to the Charlevoix County Parks Millage program for the Boyne City to Boyne Valley Trailway construction, Rotary Park Recreation Additions, and Old City Park Recreation Additions, and adopt resolutions supporting the application of the projects and authorize the City Manager to sign all of the required documents to secure the funds.

Assistant Planner, Patrick Kilkenny explained that Charlevoix County voted in a millage in 2014 to support parks throughout the County. This is the final year for the millage and municipalities have the opportunity to get projects funded. The City is proposing to submit three applications based on the recommendations made by the City of Boyne City Parks and Recreation Commission. They include the 1) Boyne City to Boyne Valley Trail which is construction of the trail spanning from the Boyne City Airport property to the Village of Boyne Falls 2) Rotary Park Recreation Additions – enhancements to existing playground or construction of a new playground within the park and 3) Old City Park Recreation Additions – enhancement to the existing playground in the park. Applications are due by February 1st.

City Manager Cain noted that we are working closely with Boyne Valley Township on the Boyne City to Boyne Valley Trail Application and they are making a similar request.

Staff Comments: None.

Citizens Comments: None

Board Discussion: Commissioner Conklin said the Parks and Recreation Board has been working on this for several months - limited to projects under \$10,000 – these projects serve families.

Commissioner Solomon asked Kilkenny if he anticipated needing additional funds for the projects and Kilkenny does not. Commissioner Solomon also asked about the status of the projects which have already been started using these funds. Kilkenny provided updates: A Mobi-Mat was installed at Peninsula Beach, the Pavilion is currently being work on, Riverside Park has equipment to be installed and a kayak rack is currently being manufactured. All Commissioner are in support of the applications.

MOTION

2018-01-008

Moved by Grunch

Second by Conklin

To approve submitting applications to the Charlevoix County Parks Millage program for the Boyne City to Boyne Valley Trailway construction, Rotary Park Recreation Additions, and Old City Park Recreation Additions, and adopt resolutions supporting the application of the projects and authorize the City Manager to sign all of the required documents to secure the funds.

Ayes: 5

Nays: 0

Absent: 0

Motion carried

Good of the Order

Commissioner Conklin asked it would be possible to tour some of the businesses in the Industrial Park. Cain said yes, it could be done in conjunction with the EDC/LDFA.

Commissioner Page noted there are changes coming along concerning medical marijuana laws. She would like to do some research on the topic. City Manager Cain will revisit the Commission previous motion on the issue. The MML Conference in March may provide some resources.

Mayor Neidhamer would like to discuss the Mayor Exchange program.

March 21st is the MML Conference in Lansing.

ADJOURNMENT

Motion by Mayor Neidhamer seconded by Commissioner Conklin to adjourn the Regular City Commission meeting of Tuesday, January 23, 2018 at 1:13 p.m.



Tom Neidhamer
Mayor



Jane Halstead
Recording Secretary