



BOYNE CITY  
CITY COMMISSION REGULAR MEETING  
Boyne City Hall  
319 North Lake Street  
Tuesday, November 24, 2015 at 7:00 p.m.

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. CONSENT AGENDA  
The purpose of the consent agenda is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff, or the public may ask that any item(s) on the consent agenda be removed and placed as the last item under new business to receive full discussion. Such requests will be automatically respected.
  - A. Approval of the November 10, 2015 City Commission regular meeting minutes as presented
4. HEARING CITIZENS COMMENTS (on non-agenda items; 5 minute limit)
5. CORRESPONDENCE
  - A. Correspondence from Joseph Quandt, attorney for Parkview Apartments regarding their PILOT request
6. CITY MANAGER'S REPORT
  - A. Presentation of 2015 Boyne Thunder Distributions
7. REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES
  - A. October, 2015 Financial Statement
8. OLD BUSINESS
9. NEW BUSINESS
  - A. Alley Vacation Public Hearing  
Public Hearing to hear citizen's comments regarding the request from Chris Frasz to vacate an alley that runs between lots 95 and 101 of South Boyne Addition between Lincoln Street and undeveloped Spruce Street and consideration to approve the alley vacation as presented, authorizing the City Manager and City Clerk / Treasurer to execute the documents

- B. City Clock Analysis  
Consideration to authorize staff to make the necessary arrangements to have representatives from the Balzer Family Clock Works of Freeport, Maine travel to Boyne City to inspect, report on and prepare estimates for the possible reuse and restoration of the City Clock as part of the City Facility project at an estimated price of \$4,010
- C. Health Savings Accounts  
Consideration to approve funding HSA's for eligible employees participating in the City's Priority Health HSA plan for 2016 and future years at the \$1,500 and \$3,000 levels as outlined above until changed by the City Commission
- D. PA 152 of 2011 Compliance  
Consideration to opt out of the requirements of PA 152 of 2011 for the coming year and authorize the City Manager and City Clerk / Treasurer to submit any required paperwork
10. GOOD OF THE ORDER
11. ANNOUNCEMENTS
- City Offices will be closed on Thursday, November 26 and Friday, November 27, 2015 in observance of Thanksgiving
  - The celebration for the Redevelopment Ready Communities will be held at City Hall Monday, December 7, 2015 at 1:00 p.m.
  - The next regular City Commission meeting is scheduled for Tuesday, December 8, 2015 at 7:00 p.m.
  - The Joint Board and City Commission meeting is scheduled for Thursday, December 10, 2015 at 6:00 p.m. at the new DPW facilities located on Robinson Street, or at City Hall if necessary
12. ADJOURNMENT

*Individuals with disabilities requiring auxiliary aids or services in order to participate in municipal meetings may contact Boyne City Hall for assistance: Cindy Grice, City Clerk/Treasurer, 319 North Lake Street, Boyne City, MI 49712; phone (231) 582-0334*



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agenda packets & minutes for each board

**November 10, 2015  
REGULAR MEETING**

RECORD OF THE PROCEEDINGS OF THE REGULAR BOYNE CITY COMMISSION MEETING DULY CALLED AND HELD AT BOYNE CITY HALL, 319 NORTH LAKE STREET, ON TUESDAY NOVEMBER 10, 2015

**CALL TO ORDER**

Mayor Grunch called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance.

Present: Mayor Ron Grunch, Mayor Pro Tem Gene Towne, Commissioners Laura Sansom, Tom Neidhamer and Hugh Conklin

Absent: None

Staff: Cindy Grice, Barb Brooks, Scott McPherson, Jeff Gaither, Andy Kovolski, John Lamont, Dennis Amesbury, Kevin Spate, Lori Meeder, Michael Cain, Craig Remsberg and John McLeod

Others: There were 10 citizens in attendance including representatives from the Boyne Gazette and Petoskey News Review

**ELECTION OF MAYOR  
MOTION**

Mayor Grunch nominated Commissioner Neidhamer to be the Mayor. He felt it is time to step down, while still being on the Commission and that Commissioner Neidhamer would be able to lead the community moving forward. All Commissioners are in agreement.

2015-11-143  
Moved by Grunch  
Second by Sansom

To nominate Tom Neidhamer to be Mayor of the City of Boyne City

Ayes: 5  
Nays: 0  
Absent: 0  
Motion carried

**ELECTION OF MAYOR  
PRO-TEM  
MOTION**

2015-11-144  
Moved by Grunch  
Second by Sansom

To nominate Gene Towne as Mayor Pro-Tem of the City of Boyne City

Ayes: 5  
Nays: 0  
Absent: 0  
Motion carried

Mayor Neidhamer presided over the meeting at this time.

**CONSENT AGENDA  
MOTION**

2015-11-145  
Moved by Towne  
Second by Sansom

2015-11-143A  
Approval of the October 27, 2015 regular City Commission meeting minutes as presented

2015-11-143B

Approval of the recommendation to appoint Ken Allen to the Planning Commission for the remainder of the term vacated by Lori Meeder, term expiring on May 31, 2016

2015-11-143C

Approval of the recommendation to appoint Jim Baumann to the Compensation Commission for a 5 year term expiring on October 1, 2020

2015-11-143D

Approval of the recommendation to reappoint Bob Carlile to the Compensation Commission for a term expiring on October 1, 2019

2015-11-143E

Approval of the recommendation to reappoint John McClorey to the Zoning Board of Appeals for a three year term ending September 1, 2018

2015-11-143F

Approval of the recommendation to reappoint Lynn Murray to the Zoning Board of Appeals for a three year term ending September 1, 2018

Ayes: 5

Nays: 0

Absent: 0

Motion carried

#### **CITIZENS COMMENTS**

Former Mayor of Boyne City, Eleanor Stackus, congratulated Mayor Neidhamer.

#### **CORRESPONDENCE**

Correspondence from the Boyne Valley Disc Golf Club was received and filed.

#### **CITY MANAGERS REPORT**

City Manager Cain reported:

- Our DPW facility construction is making good progress.
- There are new signs in Old City Park.
- Congratulations to the Varsity Football team on their successes and good luck at this upcoming game this weekend.
- Thank you to everyone who took the time to vote.

#### **REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES**

Draft Minutes of the October 1, 2015 Main Street Board meeting; Approved Minutes of the October 1, 2015 Airport Advisory Board Meeting; Draft Minutes of the October 1, 2015 Parks & Recreation Commission Meeting; Draft Minutes of the October 22, 2015 Planning Commission Meeting and Draft Minutes of the October 29, 2015 Airport Advisory Board Meeting were received and filed.

#### **South Lake Street Redevelopment / CDBG Blight Elimination & Job Creation Project Public Hearing**

Consideration to receive and consider public comments from the public hearing and pass a Resolution on the South Lake Street Redevelopment Project; CDBG Blight Elimination & Job Creation Project authorizing the application for the Community Development Block Grant and appoint Michael Cain, City Manager of Boyne City to execute all documents.

Mayor Neidhamer opened the Public Hearing at 7:23 p.m.

Sara Christensen of the Northern Lakes Economic Alliance discussed the grant application for \$500,000 in CDBG funds for redevelopment activities, with \$2,631,345 in private match funds to be paid by Catt's Realty Company.

Buildings benefiting from the grant program are 202 and 210 S. Lake

Street. Once complete, the project will include multiple commercial spaces. The project scope of work includes: exterior restoration; new windows, roof, mechanical, plumbing and electrical upgrades; new fire suppression system and barrier free access to current standards; site utilities; site improvement and parking; and interior finishing of space for lease.

Public Comments: Jim Baumann said it is a slam dunk, no brainer. They have been trying to get this property developed for a long time and he urged approval.

There was no other public comment. All City Commissioners are in full support of this project and resolution.

Mayor Neidhamer closed the Public Hearing at 7:28 p.m.

Commissioner Grunch fully supports the recommendation and thanked Mr. Catt and his team for this project. Mayor Pro-Tem Towne said this is a job creating project and he is in support. Commissioner Sansom is in full support and it will be a very viable project. Commissioner Conklin said he agrees with everyone. It will be incredible what happens and thank you for everything. Mayor Neidhamer agrees.

#### MOTION

2015-11-146  
Moved by Grunch  
Second by Towne

To approve a Resolution on the South Lake Street Redevelopment Project; CDBG Blight Elimination & Job Creation Project authorizing the application for the Community Development Block Grant and appoint Michael Cain, City Manager of Boyne City to execute all documents.

Ayes: 5  
Nays: 0  
Absent: 0  
Motion carried

#### Redevelopment Liquor License for BTR II, LLC (7 Monks Tap Room)

Consideration to approve a resolution recommending the application for an on-premise Class C license for BTR II, LLC to be located at 202 South Lake Street, Boyne City, MI pursuant to Public Act 501 of 2006 and issued under MCL 436.1521 a(1)(b)

Main Street Program Director Lori Meeder discussed the request from BTR II LLC, the entity that will operate 7 Monks Tap Room, and an anchor tenant in Glen Catt's new South Lake Street Development project located at 202 S. Lake Street that is slated to open in May of 2016. They have asked the City to consider allowing them to purchase a Class C liquor license for the new restaurant and tap room. The Michigan Liquor Control Commission, under the MCL 436.1521a(1)9b) may issue new public on-premise redevelopment liquor licenses through local units of government. The City of Boyne City can recommend issuance of new liquor licenses for dining, entertainment or recreation businesses located within the downtown development district as defined in the Act. There are several requirements the Applicant and the City must follow and provide. There is no cost to the City.

Staff Comments: None

Citizens Comments: Developer Glen Catt is in full support.

Board Discussion: All are in full support of the recommendation.

**MOTION**

2015-11-147

Moved by Grunch

Second by Towne

To approve a Resolution on the South Lake Street Redevelopment Project; CDBG Blight Elimination & Job Creation Project authorizing the application for the Community Development Block Grant and appoint Michael Cain, City Manager of Boyne City to execute all documents.

Ayes: 5

Nays: 0

Absent: 0

Motion carried

**Cemetery Maintenance Contract**

Consideration to approve the contract with B & W Natures Maintenance for a three year contract for Cemetery Maintenance at a cost of \$24,000 per year and authorize the City Manager and City Clerk / Treasurer to execute the documents.

Clerk / Treasurer Grice discussed the single bid received for the Cemetery Maintenance Contract from B & W Natures Maintenance in the amount of \$24,000 per year for a contract term of three years. Staff recommends approval of this contract.

Citizens Comments: None

Staff Comments: None

Board Discussion: All are in agreement with the recommendation.

**MOTION**

2015-11-148

Moved by Sansom

Second by Towne

To approve the contract with B & W Natures Maintenance for a three year contract for Cemetery Maintenance at a cost of \$24,000 per year and authorize the City Manager and City Clerk / Treasurer to execute the documents

Ayes: 5

Nays: 0

Absent: 0

Motion carried

**Marina Consultant and Geotechnical Service Proposal**

Consideration to accept the consulting proposal from Abonmarche in the amount of \$16,800 and consider the proposal from NDG for geotechnical services in the expected amount of less than \$35,000 to retrieve and analyze core samples of the lakes bottom land and authorize the City Manager to sign the required documents

Harbormaster Barb Brooks discussed the consulting proposal from Abonmarche in the amount of \$16,800 for geotechnical proposal from NDG in the estimated amount of \$26,430. Abonmarches' proposal is to assist the City in the process of the marina expansion possibility. NDG will drill and analyze core samples from the lake bottom in the areas where anchorage for the floating dock system will be required. The information obtained from these samples will assist dock building companies in determining how they will design their anchorage systems to ensure stability of the new docks and breakwall. By taking action now, it is our hope that core samples can still be taken this fall. There are adequate funds in the marina budget to cover this cost.

Staff Comments: None

Citizens Comments: None

Board Discussion: Commissioner Grunch said it is very important to have these steps in place. All other Commissioners are in support of the recommendation.

**MOTION**

2015-11-149  
 Moved by Grunch  
 Second by Towne

To accept the consulting proposal from Abonmarche in the amount of \$16,800 and consider the proposal from NDG for geotechnical services in the estimated amount of \$26,430 to retrieve and analyze core samples of the lakes bottom land and authorize the City Manager to sign the required documents

Ayes: 5  
 Nays: 0  
 Absent: 0  
 Motion carried

**City Facilities Update Work Session**

Consideration to schedule a work session regarding the new City Facilities with our architect to be held on either Tuesday, November 19, 2015 or Monday, November 23, 2015 at either noon or 7:00 p.m.

Staff Comments: None

Citizens Comments: None

Board Discussion: Commissioner Conklin would prefer the meeting be held at 7:00 p.m. in order for citizens to be able to attend. All other Commissioners are in agreement for the meeting to be held at noon on November 19, 2015.

**MOTION**

2015-11-150  
 Moved by Grunch  
 Second by Sansom

To schedule a work session regarding the new City Facilities with our architect to be held on Tuesday, November 19, 2015 at noon

Ayes: 4  
 Nays: 1, Commissioner Conklin  
 Absent: 0  
 Motion carried

**Joint Board and  
 Commission Meeting**

Consideration to schedule a Joint Board and Commission meeting for 6:00 p.m. on Thursday, December 10, 2015 in the new DPW Facilities and authorize the City Manager to make the necessary arrangements

Staff Comments: None

Citizens Comments: None

Board Discussion: All are in agreement.

**MOTION**

2015-11-151  
 Moved by Sansom  
 Second by Towne

To schedule a Joint Board and Commission meeting for 6:00 p.m. on Thursday, December 10, 2015 in the new DPW Facilities with City Hall as a back up location and authorize the City Manager to make the necessary arrangements

Ayes: 5  
 Nays: 0  
 Absent: 0  
 Motion carried

**Community Goal Setting**

Consideration to schedule a Community-wide Goal Setting meeting for 6:00 p.m. on Thursday January 14, 2016 at the St. Matthews Church Fellowship Hall

Staff Comments: None

Citizens Comments: None

Board Discussion: All are in agreement.

**MOTION**

2015-11-151  
 Moved by Towne  
 Second by Sansom

To schedule a Community-wide Goal Setting meeting for 6:00 p.m. on Thursday January 14, 2016 at the St. Matthews Church Fellowship Hall

Ayes: 5  
 Nays: 0  
 Absent: 0  
 Motion carried

**2016 City Commission  
 Meeting Schedule**

Consideration to approve the 2016 City Commission meeting schedule as presented with all meetings to be held at Boyne City Hall, 319 North Lake Street until temporary City Hall facility locations are secured.

Staff Comments: None

Citizens Comments: None

Board Discussion: All are in agreement.

**MOTION**

2015-11-152  
Moved by Towne  
Second by Grunch

To approve the 2016 City Commission meeting schedule as presented with all meetings to be held at Boyne City Hall, 319 North Lake Street until temporary City Hall facility locations are secured

Ayes: 5  
Nays: 0  
Absent: 0  
Motion carried

**GOOD OF THE ORDER**

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Mayor Pro-Tem Towne thanked Commissioner Grunch for his years of service as Mayor and also welcomed Commissioner Hugh Conklin to the Commission.

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**ADJOURNMENT  
MOTION**

Moved by Mayor Grunch seconded by Commissioner Towne to adjourn the regular City Commission meeting of Tuesday, November 10, 2015 at 8:18 p.m.

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Tom Neidhamer  
Mayor

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Cindy Grice  
Clerk / Treasurer



R. EDWARD KUHN  
TERRY C. ROGERS  
*(LLM, Taxation)*  
A. BROOKS DARLING  
EDGAR ROY III  
JOSEPH E. QUANDT  
GREGORY J. DONAHUE  
GREGORY L. JENKINS

412 SOUTH UNION STREET  
TRAVERSE CITY, MICHIGAN 49684  
TELEPHONE: 231-947-7900  
FAX: 231-941-5154

LANSING OFFICE:  
2937 ATRIUM DRIVE, SUITE 200  
OKEMOS, MICHIGAN 48864  
TELEPHONE: 517-347-7720

TROY W. STEWART  
GINA A. BOZZER  
MATTHEW L. BOYD  
CHRISTOPHER G. ROGERS  
*(also admitted in Illinois)*  
MARC S. McKELLAR II

OF COUNSEL:  
LEWIS G. GATCH

November 19, 2015

Michael Cain  
City Manager  
City of Boyne City  
319 N. Lake Street  
Boyne City, MI 49712

VIA EMAIL – [mcain@boynecity.com](mailto:mcain@boynecity.com)  
AND FIRST CLASS MAIL

Re: Parkview Apartments

Dear Mr. Cain:

Thank you very much for the opportunity to meet yesterday and discuss the PILOT ordinance for Parkview Apartments. I think we made some excellent progress in formulating a PILOT proposal that would be fair to all interested parties. As we discussed, it is my understanding that Jim Murray and I will conference to discuss the details of the ordinance draft, so that a revised ordinance can be submitted for consideration at the City Commission's regular meeting on December 8, 2015. Considering this change of approach, I think we can adjourn the PILOT ordinance agenda item which is currently set for this coming Tuesday's City Commission meeting and simply wait to consider the revised ordinance draft on December 8<sup>th</sup>.

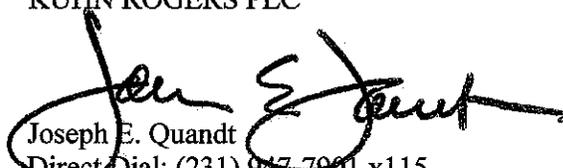
Accordingly, please consider this a request to remove the Parkview PILOT ordinance item from the City Commission's agenda for this coming Tuesday's City Commission meeting and instead schedule it for the meeting on December 8, 2015.

I will continue to work with Jim Murray on the draft and will expect that we will have something for the City Commission package at least one (1) week before the December 8<sup>th</sup> meeting. Again, thank you for your consideration in working through these issues with us.

We look forward to seeing you on December 8<sup>th</sup>. If you have further questions or comments regarding this letter, please let me know at your earliest convenience.

Sincerely,

KUHN ROGERS PLC

  
Joseph E. Quandt  
Direct Dial: (231) 947-7901 x115  
[jequandt@krlawtc.com](mailto:jequandt@krlawtc.com)

JEQ:shp

cc: Bob Brooks (via email)  
James Murray (via email)



Date: November 24, 2015

To: Michael Cain, City Manager *Mc*  
and City Commissioners

From: Lori J. Meeder, Main Street

RE: Boyne Thunder Check Presentations to Camp Quality and Challenge Mountain

**Overview**

Boyne Thunder 2015 was another resounding success! Total revenue and boater participation in 2015 was up 10% over prior year. Based on a survey of the 108 participants, there were many wonderful comments about the event - with the common theme being the welcoming nature of the people and the community. The net proceeds are divided among three organizations: Camp Quality, Challenge Mountain, and Main Street.

I would like to acknowledge the dedicated volunteers who literally provide thousands of hours of work to pull off this extraordinary event. I would also like to thank Bob Alger for his thoughtful and steady leadership of this event. He keeps all the pieces and parts of this moving forward in a flawless manner throughout the year and I am amazed by his dedication.

We are very honored today to present checks to Camp Quality and to Challenge Mountain and are proud to be able to support the great work that they do.

11/17/2015 04:12 PM  
 User: Cindy  
 DB: Boyne City

CASH SUMMARY BY FUND FOR BOYNE CITY

FROM 10/01/2015 TO 10/31/2015

FUND: 101 202 203 206 209 210 211 213 226 242 248 251 285 295 590 592 661 701  
 CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 10/01/2015	Total Debits	Total Credits	Ending Balance 10/31/2015
101	GENERAL FUND	3,205,782.12	155,649.13	705,910.77	2,655,520.48
202	MAJOR STREET FUND	255,324.42	21,913.95	68,665.91	208,572.46
203	LOCAL STREET FUND	0.00	22,468.30	22,468.30	0.00
206	FIRE FUND	467,138.48	33.39	22,968.62	444,203.25
209	CEMETERY FUND	27,997.95	2,455.00	4,528.07	25,924.88
210	AMBULANCE FUND	46,419.27	29,249.19	56,650.82	19,017.64
211	SPECIAL PROJECTS FUND	4,016.37	920.00	0.00	4,936.37
213	FARMERS MARKET FUND	17,122.64	1,242.00	1,777.00	16,587.64
226	RUBBISH COLLECTION FUND	0.00	16,240.00	16,240.00	0.00
242	BOYNE THUNDER FUND	106,272.57	3,330.70	7,256.89	102,346.38
248	DOWNTOWN DEVELOPMENT AUTHORITY	287,374.08	750.00	16,265.37	271,858.71
251	LDEA FUND	1,159,213.19	1,133.46	218,308.74	942,037.91
285	MARINA FUND	200,448.60	6,302.23	7,027.17	199,723.66
295	AIRPORT FUND	23,307.96	18,664.66	17,241.38	24,731.24
590	WASTEWATER FUND	2,454,160.74	69,812.79	50,260.87	2,473,712.66
592	WATER FUND	616,502.84	46,266.01	35,342.22	627,426.63
661	MOTOR POOL FUND	755,620.58	15,439.01	70,368.41	700,691.18
701	TRUST & AGENCY FUND	22,343.12	1,235.92	0.00	23,579.04
	TOTAL - ALL FUNDS	9,649,044.93	413,105.74	1,321,280.54	8,740,870.13

PERIOD ENDING 10/31/2015

ACCOUNT DESCRIPTION	2015-16		ACTIVITY FOR	AVAILABLE		% BDGT
	AMENDED	YTD BALANCE		MONTH 10/31/20	BALANCE	
	BUDGET	NORMAL (ABNORM)	INCREASE (DECR)	NORMAL	(ABNORM)	
<b>Fund 101 - GENERAL FUND</b>						
031-REVENUES	4,866,900.00	2,530,717.54	137,207.58	2,336,182.46		52.00
032-REVENUES	1,680,532.00	187,247.19	775.86	1,493,284.81		11.14
033-REVENUES	139,500.00	70,791.65	11,833.33	68,708.35		50.75
034-REVENUES	154,450.00	26,708.37	1,855.37	127,741.63		17.29
035-REVENUES	17,700.00	3,702.06	75.00	13,997.94		20.92
036-REVENUES	624,536.00	(32,193.58)	100.83	656,729.58		(5.15)
<b>TOTAL Revenues</b>	<b>7,483,618.00</b>	<b>2,786,973.23</b>	<b>151,847.97</b>	<b>4,696,644.77</b>		<b>37.24</b>
<b>Fund 101 - GENERAL FUND:</b>						
101-LEGISLATIVE	19,895.00	8,191.47	147.20	11,703.53		41.17
151-PLANNING	171,208.00	77,991.00	12,562.51	93,217.00		45.55
173-GENERAL SERVICES	604,352.00	299,948.88	62,876.49	304,403.12		49.63
191-ELECTIONS	5,600.00	2,646.35	0.00	2,953.65		47.26
208-ACCOUNTING/AUDIT	12,600.00	12,600.00	3,600.00	0.00		100.00
209-ASSESSMENT/TAXES	67,800.00	35,842.17	5,008.33	31,957.83		52.86
210-LEGAL	57,500.00	37,148.87	19,807.50	20,351.13		64.61
248-GENERAL/OTHER SERVICES	161,200.00	70,930.32	6,792.76	90,269.68		44.00
250-HOUSING	0.00	78,544.48	684.77	(78,544.48)		100.00
265-PUBLIC BUILDINGS	2,806,305.00	1,801,669.09	460,784.59	1,004,635.91		64.20
301-POLICE DEPARTMENT	676,868.00	318,544.91	54,070.54	358,323.09		47.06
706-ENVIRONMENTAL	1,000.00	2,035.00	0.00	(1,035.00)		203.50
751-PARKS & RECREATION	1,049,540.00	163,167.58	17,020.34	886,372.42		15.55
804-MUSEUM	3,277.00	1,016.32	124.58	2,260.68		31.01
809-SIDEWALKS	800,000.00	5,154.62	3,413.64	794,845.38		0.64
890	0.00	0.00	0.00	0.00		0.00
899-CONTINGENCY	33,090.00	12,574.89	2,290.20	20,515.11		38.00
965-TRANSFERS OUT	1,013,383.00	323,063.55	30,170.07	690,319.45		31.88
<b>TOTAL Expenditures</b>	<b>7,483,618.00</b>	<b>3,251,069.50</b>	<b>679,353.52</b>	<b>4,232,548.50</b>		<b>43.44</b>
<b>Fund 101 - GENERAL FUND:</b>						
TOTAL REVENUES	7,483,618.00	2,786,973.23	151,847.97	4,696,644.77		37.24
TOTAL EXPENDITURES	7,483,618.00	3,251,069.50	679,353.52	4,232,548.50		43.44
NET OF REVENUES & EXPENDITURES	0.00	(464,096.27)	(527,505.55)	464,096.27		100.00

PERIOD ENDING 10/31/2015

ACCOUNT DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 10/31/2015 NORMAL (ABNORM)	ACTIVITY FOR MONTH 10/31/20 INCREASE (DECR)	AVAILABLE BALANCE NORMAL (ABNORM)	% BDGT USED
Fund 202 - MAJOR STREET FUND					
030-REVENUES	909,588.00	110,830.83	21,913.95	798,757.17	12.18
TOTAL Revenues	909,588.00	110,830.83	21,913.95	798,757.17	12.18
451-CONSTRUCTION	407,653.00	34,055.11	26,598.73	373,597.89	8.35
463-ROUTINE MAINTANCE	267,750.00	117,499.60	33,114.11	150,250.40	43.88
474-TRAFFIC SERVICE	20,520.00	3,581.28	539.93	16,938.72	17.45
478-WINTER MAINTENANCE	143,000.00	15,957.55	2,485.04	127,042.45	11.16
482-ADMINISTRATION	70,665.00	38,814.23	5,928.10	31,850.77	54.93
965-TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
TOTAL Expenditures	909,588.00	209,907.77	68,665.91	699,680.23	23.08
Fund 202 - MAJOR STREET FUND:					
TOTAL REVENUES	909,588.00	110,830.83	21,913.95	798,757.17	12.18
TOTAL EXPENDITURES	909,588.00	209,907.77	68,665.91	699,680.23	23.08
NET OF REVENUES & EXPENDITURES	0.00	(99,076.94)	(46,751.96)	99,076.94	100.00

ACCOUNT DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	AMENDED BUDGET	10/31/2015 NORMAL (ABNORM)	MONTH 10/31/20 INCREASE (DECR)	BALANCE NORMAL (ABNORM)	
Fund 203 - LOCAL STREET FUND					
030-REVENUES	525,011.00	163,462.19	22,468.30	361,548.81	31.14
TOTAL Revenues	525,011.00	163,462.19	22,468.30	361,548.81	31.14
451-CONSTRUCTION	20,263.00	36,719.00	227.97	(16,456.00)	181.21
463-ROUTINE MAINTANCE	299,000.00	106,125.55	13,541.86	192,874.45	35.49
474-TRAFFIC SERVICE	17,813.00	2,392.52	113.98	15,420.48	13.43
478-WINTER MAINTENANCE	120,610.00	16,200.89	2,864.90	104,409.11	13.43
482-ADMINISTRATION	67,325.00	37,563.14	5,719.59	29,761.86	55.79
TOTAL Expenditures	525,011.00	199,001.10	22,468.30	326,009.90	37.90
Fund 203 - LOCAL STREET FUND:					
TOTAL REVENUES	525,011.00	163,462.19	22,468.30	361,548.81	31.14
TOTAL EXPENDITURES	525,011.00	199,001.10	22,468.30	326,009.90	37.90
NET OF REVENUES & EXPENDITURES	0.00	(35,538.91)	0.00	35,538.91	100.00

PERIOD ENDING 10/31/2015

ACCOUNT DESCRIPTION	2015-16	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT USED
	AMENDED BUDGET	NORMAL	(ABNORM)	MONTH 10/31/20	INCREASE (DECR)	NORMAL	(ABNORM)	
Fund 206 - FIRE FUND								
030-REVENUES	271,406.00		(33,082.00)		0.00		304,488.00	(12.19)
TOTAL Revenues	271,406.00		(33,082.00)		0.00		304,488.00	(12.19)
Fund 206 - FIRE FUND:								
TOTAL REVENUES	271,406.00		(33,082.00)		0.00		304,488.00	12.19
TOTAL EXPENDITURES	0.00		0.00		0.00		0.00	0.00
NET OF REVENUES & EXPENDITURES	271,406.00		(33,082.00)		0.00		304,488.00	12.19

PERIOD ENDING 10/31/2015

ACCOUNT DESCRIPTION	2015-16	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BGD USED
	AMENDED BUDGET	10/31/2015 NORMAL	(ABNORM)	MONTH 10/31/20 INCREASE	(DECR)	NORMAL	(ABNORM)	
Fund 209 - CEMETERY FUND								
030-REVENUES	75,039.00	15,578.00		2,455.00		59,461.00		20.76
TOTAL Revenues	75,039.00	15,578.00		2,455.00		59,461.00		20.76
<b>Fund 209 - CEMETERY FUND:</b>								
TOTAL REVENUES	75,039.00	15,578.00		2,455.00		59,461.00		20.76
TOTAL EXPENDITURES	0.00	0.00		0.00		0.00		0.00
NET OF REVENUES & EXPENDITURES	75,039.00	15,578.00		2,455.00		59,461.00		20.76

ACCOUNT DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	AMENDED BUDGET	10/31/2015 NORMAL (ABNORM)	MONTH 10/31/20 INCREASE (DECR)	BALANCE NORMAL (ABNORM)	
Fund 210 - AMBULANCE FUND					
030-REVENUES	907,400.00	469,532.46	53,805.00	437,867.54	51.74
032-REVENUES	150,000.00	58,283.50	10,770.00	91,716.50	38.86
TOTAL Revenues	1,057,400.00	527,815.96	64,575.00	529,584.04	49.92
045-EXPENSES	150,000.00	0.00	0.00	150,000.00	0.00
TOTAL Expenditures	150,000.00	0.00	0.00	150,000.00	0.00
Fund 210 - AMBULANCE FUND:					
TOTAL REVENUES	1,057,400.00	527,815.96	64,575.00	529,584.04	49.92
TOTAL EXPENDITURES	150,000.00	0.00	0.00	150,000.00	0.00
NET OF REVENUES & EXPENDITURES	907,400.00	527,815.96	64,575.00	379,584.04	58.17

ACCOUNT DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	AMENDED BUDGET	10/31/2015 NORMAL (ABNORM)	MONTH 10/31/20 INCREASE (DECR)	BALANCE NORMAL (ABNORM)	
Fund 211 - SPECIAL PROJECTS FUND					
030-REVENUES	0.00	5,955.87	920.00	(5,955.87)	100.00
032-REVENUES	0.00	0.00	0.00	0.00	0.00
TOTAL Revenues	0.00	5,955.87	920.00	(5,955.87)	100.00
Fund 211 - SPECIAL PROJECTS FUND:					
TOTAL REVENUES	0.00	5,955.87	920.00	(5,955.87)	100.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES	0.00	5,955.87	920.00	(5,955.87)	100.00

PERIOD ENDING 10/31/2015

ACCOUNT DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
	AMENDED BUDGET	10/31/2015 NORMAL (ABNORM)	MONTH 10/31/20 INCREASE (DECR)	BALANCE NORMAL (ABNORM)	
Fund 213 - FARMERS MARKET FUND					
030-REVENUES	0.00	37,545.45	1,242.00	(37,545.45)	100.00
TOTAL Revenues	0.00	37,545.45	1,242.00	(37,545.45)	100.00
Fund 213 - FARMERS MARKET FUND:					
TOTAL REVENUES	0.00	37,545.45	1,242.00	(37,545.45)	100.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES	0.00	37,545.45	1,242.00	(37,545.45)	100.00

PERIOD ENDING 10/31/2015

ACCOUNT DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
	AMENDED	10/31/2015	MONTH 10/31/20	BALANCE	
	BUDGET	NORMAL (ABNORM	INCREASE (DECR	NORMAL (ABNORM	USED
Fund 226 - RUBBISH COLLECTION FUND					
030-REVENUES	38,300.00	38,315.00	16,240.00	(15.00)	100.04
TOTAL Revenues	38,300.00	38,315.00	16,240.00	(15.00)	100.04
<hr/>					
Fund 226 - RUBBISH COLLECTION FUND:					
TOTAL REVENUES	38,300.00	38,315.00	16,240.00	(15.00)	100.04
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES	38,300.00	38,315.00	16,240.00	(15.00)	100.04

PERIOD ENDING 10/31/2015

ACCOUNT DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	AMENDED BUDGET	10/31/2015 NORMAL (ABNORM)	MONTH 10/31/20 INCREASE (DECR)	BALANCE NORMAL (ABNORM)	
Fund 242 - BOYNE THUNDER FUND					
030-REVENUES	247,700.00	118,311.80	3,330.70	129,388.20	47.76
TOTAL Revenues	247,700.00	118,311.80	3,330.70	129,388.20	47.76
Fund 242 - BOYNE THUNDER FUND:					
TOTAL REVENUES	247,700.00	118,311.80	3,330.70	129,388.20	47.76
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES	247,700.00	118,311.80	3,330.70	129,388.20	47.76

PERIOD ENDING 10/31/2015

ACCOUNT DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDMT USED
	AMENDED BUDGET	10/31/2015 NORMAL (ABNORM)	MONTH 10/31/20 INCREASE (DECR)	BALANCE NORMAL (ABNORM)	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY					
030-REVENUES	372,200.00	272,715.97	750.00	99,484.03	73.27
731-EXPENDITURES	0.00	0.00	0.00	0.00	0.00
TOTAL Revenues	372,200.00	272,715.97	750.00	99,484.03	73.27
030-REVENUES	0.00	0.00	0.00	0.00	0.00
731-EXPENDITURES	415,585.00	115,689.20	16,265.37	299,895.80	27.84
TOTAL Expenditures	415,585.00	115,689.20	16,265.37	299,895.80	27.84
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:					
TOTAL REVENUES	372,200.00	272,715.97	750.00	99,484.03	73.27
TOTAL EXPENDITURES	415,585.00	115,689.20	16,265.37	299,895.80	27.84
NET OF REVENUES & EXPENDITURES	(43,385.00)	157,026.77	(15,515.37)	(200,411.77)	361.94

PERIOD ENDING 10/31/2015

ACCOUNT DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	AMENDED BUDGET	10/31/2015 NORMAL (ABNORM)	MONTH 10/31/20 INCREASE (DECR)	BALANCE NORMAL (ABNORM)	
Fund 251 - LDFA FUND					
030-REVENUES	191,418.00	143,132.51	0.00	48,285.49	74.77
TOTAL Revenues	191,418.00	143,132.51	0.00	48,285.49	74.77
030-REVENUES	0.00	0.00	0.00	0.00	0.00
TOTAL Expenditures	0.00	0.00	0.00	0.00	0.00
<b>Fund 251 - LDFA FUND:</b>					
TOTAL REVENUES	191,418.00	143,132.51	0.00	48,285.49	74.77
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES	191,418.00	143,132.51	0.00	48,285.49	74.77

PERIOD ENDING 10/31/2015

ACCOUNT DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	AMENDED BUDGET	10/31/2015 NORMAL (ABNORM)	MONTH 10/31/20 INCREASE (DECR)	BALANCE NORMAL (ABNORM)	
Fund 285 - MARINA FUND					
030-REVENUES	154,400.00	115,490.86	5,332.00	38,909.14	74.80
TOTAL Revenues	154,400.00	115,490.86	5,332.00	38,909.14	74.80
Fund 285 - MARINA FUND:					
TOTAL REVENUES	154,400.00	115,490.86	5,332.00	38,909.14	74.80
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES	154,400.00	115,490.86	5,332.00	38,909.14	74.80

PERIOD ENDING 10/31/2015

ACCOUNT DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
	AMENDED BUDGET	10/31/2015 NORMAL (ABNORM)	MONTH 10/31/20 INCREASE (DECR)	BALANCE NORMAL (ABNORM)	
Fund 295 - AIRPORT FUND					
030-REVENUES	155,626.00	85,901.13	12,708.44	69,724.87	55.20
TOTAL Revenues	155,626.00	85,901.13	12,708.44	69,724.87	55.20
Fund 295 - AIRPORT FUND:					
TOTAL REVENUES	155,626.00	85,901.13	12,708.44	69,724.87	55.20
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES	155,626.00	85,901.13	12,708.44	69,724.87	55.20

PERIOD ENDING 10/31/2015

ACCOUNT DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
	AMENDED	10/31/2015	MONTH 10/31/20	BALANCE	
	BUDGET	NORMAL (ABNORM	INCREASE (DECR	NORMAL (ABNORM	USED
Fund 410 - BOYNE SENIORS CENTER FUND					
030-REVENUES	0.00	0.00	0.00	0.00	0.00
TOTAL Revenues	0.00	0.00	0.00	0.00	0.00
Fund 410 - BOYNE SENIORS CENTER FUND:					
TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES	0.00	0.00	0.00	0.00	0.00

PERIOD ENDING 10/31/2015

ACCOUNT DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	AMENDED BUDGET	10/31/2015 NORMAL (ABNORM)	MONTH 10/31/20 INCREASE (DECR)	BALANCE NORMAL (ABNORM)	
<b>Fund 590 - WASTEWATER FUND</b>					
030-REVENUES	<u>1,616,564.00</u>	<u>515,402.13</u>	<u>152,745.10</u>	<u>1,101,161.87</u>	<u>31.88</u>
032-REVENUES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>TOTAL Revenues</b>	<b>1,616,564.00</b>	<b>515,402.13</b>	<b>152,745.10</b>	<b>1,101,161.87</b>	<b>31.88</b>
590-EXPENDITURES	<u>1,620,091.00</u>	<u>271,497.98</u>	<u>49,362.52</u>	<u>1,348,593.02</u>	<u>16.76</u>
592-EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
860	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>TOTAL Expenditures</b>	<b>1,620,091.00</b>	<b>271,497.98</b>	<b>49,362.52</b>	<b>1,348,593.02</b>	<b>16.76</b>
<b>Fund 590 - WASTEWATER FUND:</b>					
TOTAL REVENUES	<u>1,616,564.00</u>	<u>515,402.13</u>	<u>152,745.10</u>	<u>1,101,161.87</u>	<u>31.88</u>
TOTAL EXPENDITURES	<u>1,620,091.00</u>	<u>271,497.98</u>	<u>49,362.52</u>	<u>1,348,593.02</u>	<u>16.76</u>
NET OF REVENUES & EXPENDITURES	<u>(3,527.00)</u>	<u>243,904.15</u>	<u>103,382.58</u>	<u>(247,431.15)</u>	<u>6,915.34</u>

PERIOD ENDING 10/31/2015

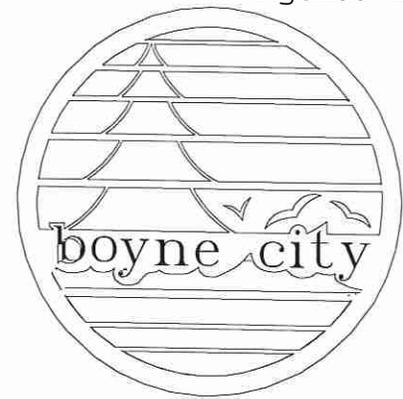
ACCOUNT DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 10/31/2015 NORMAL (ABNORM)	ACTIVITY FOR MONTH 10/31/20 INCREASE (DECR)	AVAILABLE BALANCE NORMAL (ABNORM)	% BDGT USED
Fund 592 - WATER FUND					
030-REVENUES	624,546.00	466.25	0.00	624,079.75	0.07
032-REVENUES	0.00	276,351.69	101,338.57	(276,351.69)	100.00
592-EXPENDITURES	0.00	0.00	0.00	0.00	0.00
TOTAL Revenues	624,546.00	276,817.94	101,338.57	347,728.06	44.32
592-EXPENDITURES	528,197.00	191,066.84	34,939.47	337,130.16	36.17
TOTAL Expenditures	528,197.00	191,066.84	34,939.47	337,130.16	36.17
Fund 592 - WATER FUND:					
TOTAL REVENUES	624,546.00	276,817.94	101,338.57	347,728.06	44.32
TOTAL EXPENDITURES	528,197.00	191,066.84	34,939.47	337,130.16	36.17
NET OF REVENUES & EXPENDITURES	96,349.00	85,751.10	66,399.10	10,597.90	89.00

PERIOD ENDING 10/31/2015

ACCOUNT DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 10/31/2015 NORMAL (ABNORM	ACTIVITY FOR MONTH 10/31/20 INCREASE (DECR	AVAILABLE BALANCE NORMAL (ABNORM	% BDGT USED
Fund 661 - MOTOR POOL FUND					
030-REVENUES	300,300.00	105,283.93	15,439.01	195,016.07	35.06
TOTAL Revenues	300,300.00	105,283.93	15,439.01	195,016.07	35.06
860	0.00	0.00	0.00	0.00	0.00
TOTAL Expenditures	0.00	0.00	0.00	0.00	0.00
Fund 661 - MOTOR POOL FUND:					
TOTAL REVENUES	300,300.00	105,283.93	15,439.01	195,016.07	35.06
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES	300,300.00	105,283.93	15,439.01	195,016.07	35.06

PERIOD ENDING 10/31/2015

ACCOUNT DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 10/31/2015 NORMAL (ABNORM)	ACTIVITY FOR MONTH 10/31/20 INCREASE (DECR)	AVAILABLE BALANCE NORMAL (ABNORM)	% BDMT USED
Fund 701 - TRUST & AGENCY FUND					
030-REVENUES	0.00	0.00	0.00	0.00	0.00
TOTAL Revenues	0.00	0.00	0.00	0.00	0.00
Fund 701 - TRUST & AGENCY FUND:					
TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES - ALL FUNDS	14,023,116.00	5,286,450.80	573,306.04	8,736,665.20	37.70
TOTAL EXPENDITURES - ALL FUNDS	11,632,090.00	4,238,232.39	871,055.09	7,393,857.61	36.44
NET OF REVENUES & EXPENDITURES	2,391,026.00	1,048,218.41	(297,749.05)	1,342,807.59	43.84

**CITY OF BOYNE CITY****To:** Michael Cain, City Manager**From:** Scott McPherson Planning Director *Me***Date:** November 24, 2015 *SM***Subject:** Alley Vacation Request**Background**

An application for the vacation of a public way has been submitted by Chris Frasz 130 W Lincoln Street. He is requesting the alley located between his two parcels be vacated. The alley is 16.5 wide and 120.75' feet in length and runs between lots 95 and 101 of South Boyne Addition and is shown as the red striped area in the image below. The alley is located between Lincoln and undeveloped Spruce Street. The south portion of the alley connecting to Lincoln Street is developed and maintained by the City provides access to his and three other properties. The north half portion of the alley between lots 95 and 101 is not developed and not maintained by the City.

**Process**

Before an alley can be vacated by the City Commission a recommendation on the proposed vacation request from the Planning Commission is required. As per Chapter 54 of the Boyne City Code of Ordinances, Article II Vacating Streets or Alleys section 54-26, after receiving the report of the Planning Commission, the City Commission shall determine whether to proceed further and if so the procedure shall be as hereinafter set forth:

- (1) The city shall have published a notice of the hearing and date of said hearing on the petition for the vacating of the street, alley, or portion thereof, by publishing the notice thereof once each week for three consecutive weeks in a newspaper printed or circulated within the city;
- (2) The city shall also cause copies of said published notice to be posted in three of the most public places within the city;
- (3) The city shall also cause to be mailed, by first class mail, a copy of said notice of hearing to those persons shown by the last known city assessor's records, to be the owners of each lot or parcel of land which abuts said street, alley, or portion thereof to be vacated; and
- (4) The city shall cause to be mailed, by certified mail, a copy of said published notice to the state treasurer and to all of the public utilities providing services in the city, if said street, alley, or portion thereof sought to be vacated is connected to a county road; then, a copy of said notice shall also be mailed to the board of county road commissioners.

### **Action**

The Planning Commission reviewed the request at their regular meeting on September 21, 2015 and based on findings that due to topography constraints it cannot be developed for though access; and, this portion of the alley is not currently maintained or plowed by the City; and, the alley does not contain sewer or water mains; and, this portion of the alley only used by the applicant for primary access to their home; and the applicants own both parcels adjacent to this section of the alley and desire to combine the lots into one parcel, the Planning Commission recommended the alley be vacated. At the October 13, 2015 City Commission meeting the Commission reviewed the request and the report from the Planning Commission and determined that the application should proceed and directed staff to schedule a public hearing and distribute public notification in accordance with the required procedures. As directed the required public notice was distributed and a public hearing was scheduled for November 24, 2015.

### **Recommendation**

Approve requested alley vacation as proposed.

### **Options**

1. Do not approve the proposed alley vacation
2. Postpone action on the request pending further information
3. Other action as determined by the Commission



# City of Boyne City

# MEMO

Date: November 20, 2015

To: Mayor Neidhamer and the Boyne City City Commission

From: Michael Cain, City Manager *Mc*

Subject: City Clock Analysis

One of the proposed elements of the new City Facility project is the restoration and reuse of the 1904 City Clock to run the clock faces in the proposed tower. The reuse of the City Clock has been the subject of several community efforts since the original clock tower was demolished around 1951.

The clock is back in the City's possession after being stored in the garage of former Police Chief John Talboys since about 1997.

Ray Kendra and I have reached out to several firms to see if the reuse and restoration of the clock is feasible. After following up several leads it appears that the Balzer Family Clock Works of Freeport, Maine would best meet our needs in terms of both price and quality. We have had in depth conversations with them and the project seems viable. They have restored several clocks nearly identical to ours. I would encourage those interested to visit their website at [www.balzerclockworks.com](http://www.balzerclockworks.com) and look at their restoration projects in Gary and Portland, Maine dealing with such clocks. I have personally seen their work at the Grand Rapids Museum where they brought a clock (different than ours) that was found in a dump back to life. However until they can inspect our clock in person they can not prepare a detailed or firm proposal.

Attached for the City Commission's consideration is their proposal to come to Boyne City, inspect the clock and prepare the necessary reports at an estimated cost of \$4,010. When they are in town we have talked to them about holding a public information meeting on the clock. Based on our discussions with them I think the community would find such a meeting a fascinating way to learn about our clock and its history.

Based on discussions with our bond counsel it appears that the costs associated with the clock restoration, including this visit, could be reimbursed to the General Fund which would pay the bill now, by the overall project bond proceeds after they are sold, if there are sufficient funds available and if desired by the City Commission.

**RECOMMENDATION:** That the City Commission authorize staff to make the necessary arrangements to have representatives from the Balzer Family Clock Works of Freeport, Maine travel to Boyne City to inspect, report on and prepare estimates for the possible reuse and restoration of the City Clock as part of the City Facility project at an estimated price of \$4,010.

#### Options:

- 1) Postpone for further consideration and/or information.
- 2) Transport the clock to them in Freeport, Maine
- 3) Deny the request
- 4) Other options as determined by the City Commission.

**Michael Cain**

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**From:** Linda Balzer [lr@balzerclockworks.com]  
**Sent:** Monday, November 16, 2015 9:43 AM  
**To:** Michael Cain  
**Subject:** Proposal

Mike,

As requested, we will travel to Boyne City, Michigan to examine the E. Howard timekeeping system and associated components.

All interested parties should be present so we can answer any questions.

Upon our return we will prepare a detailed report that will include the following:

1. Historical information on the maker of your timepiece, Edward Howard.
2. Report of condition with supporting photos of the E. Howard timepiece and all related components.
3. Detailed recommended restoration procedure and a “not to exceed” cost for our company to perform the scope of work.
4. Any available options will be listed separately with their associated cost (example: automatic winding system for the weights, am/pm strike shut off for the bell, dials etc.)

Included with the report will be our company portfolio with our work experience, a list of completed projects and photos of our restoration work

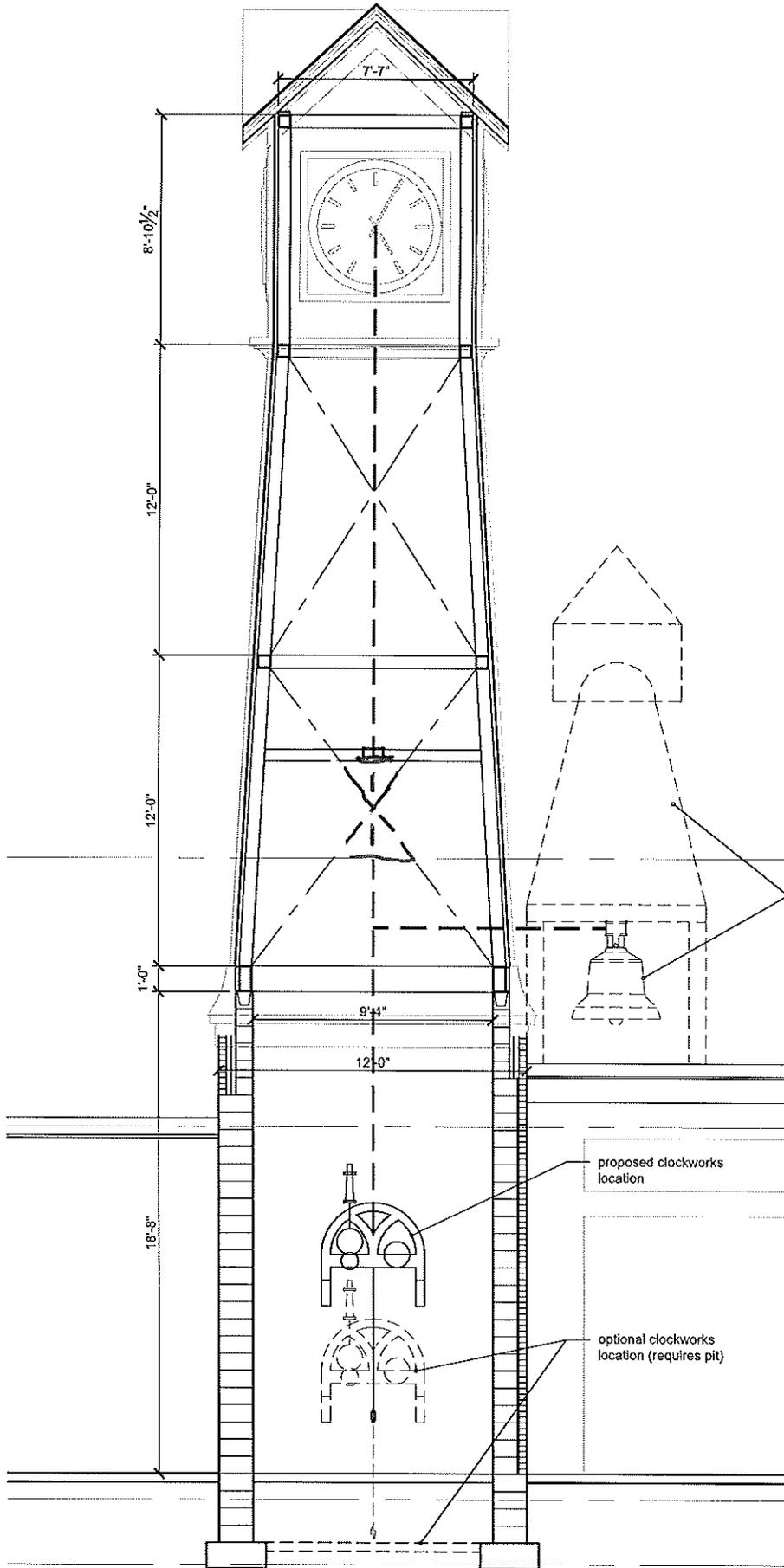
Cost of Service.....	
*\$4,010.00	
*Cost Breakdown:	
Airline Tickets.....	\$2,010.00
Examination, Evaluation, Consultation and Report.....	1,800.00
Car Rental.....	100.00
Hotel.....	100.00
Total	<u>\$4,010.00</u>

Upon acceptance of the proposal we will schedule the examination.

Sincerely,

Linda Balzer

Linda Balzer-President  
Balzer Family Clock Works  
1 Lady Slipper Lane  
Freeport, Maine 04032  
(207)865-1799  
[www.balzerclockworks.com](http://www.balzerclockworks.com)  
[lr@balzerclockworks.com](mailto:lr@balzerclockworks.com)



environmentalarchitects



PROJECT FOR  
BOYNECITY

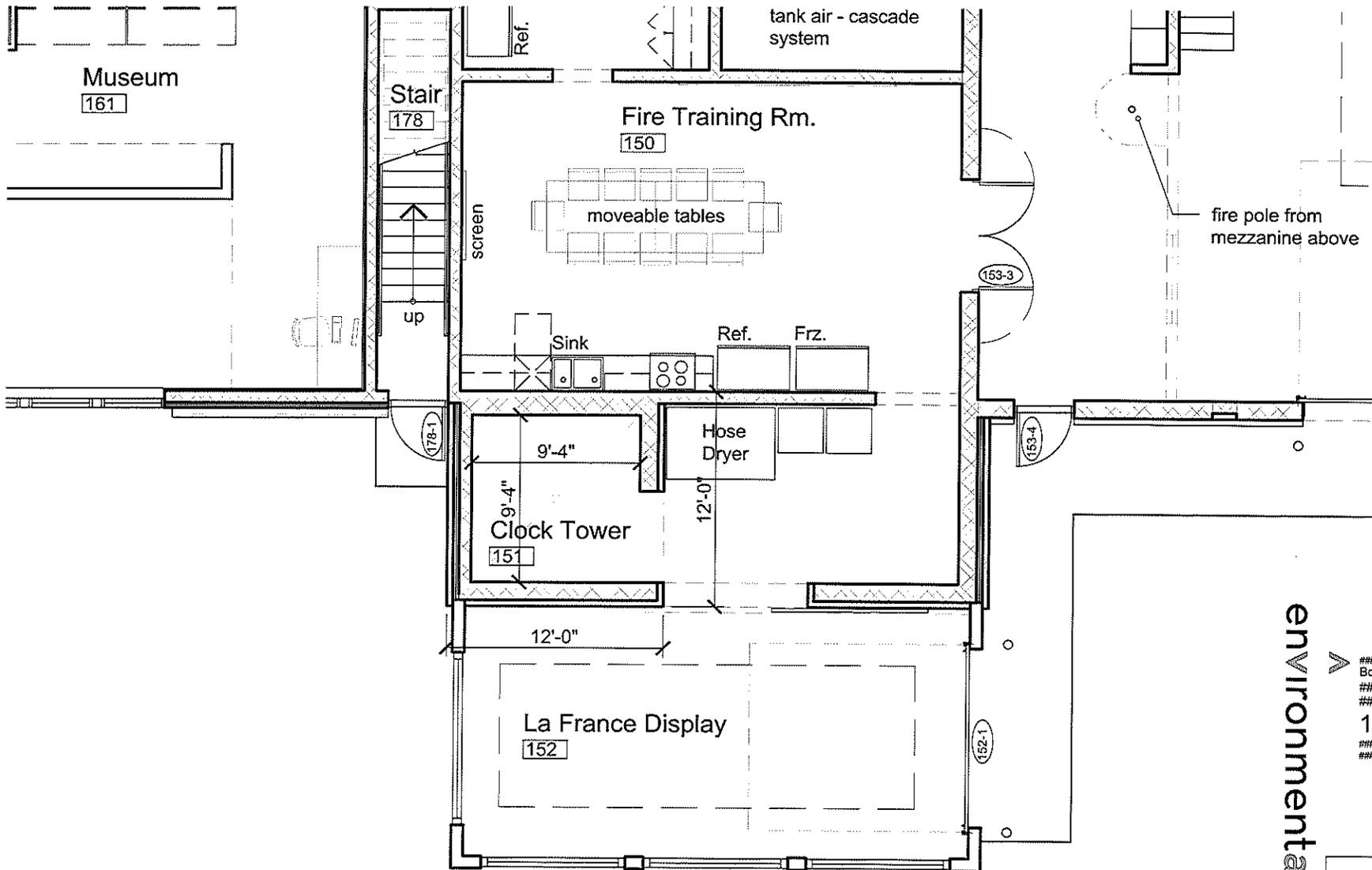
1519

CLOCKTOWER

call 252 943 1234  
fax 252 478 5773  
716-c main street  
boycity nc 27604  
www.ea-nc.com

A1.1





# Main Level Floor Plan

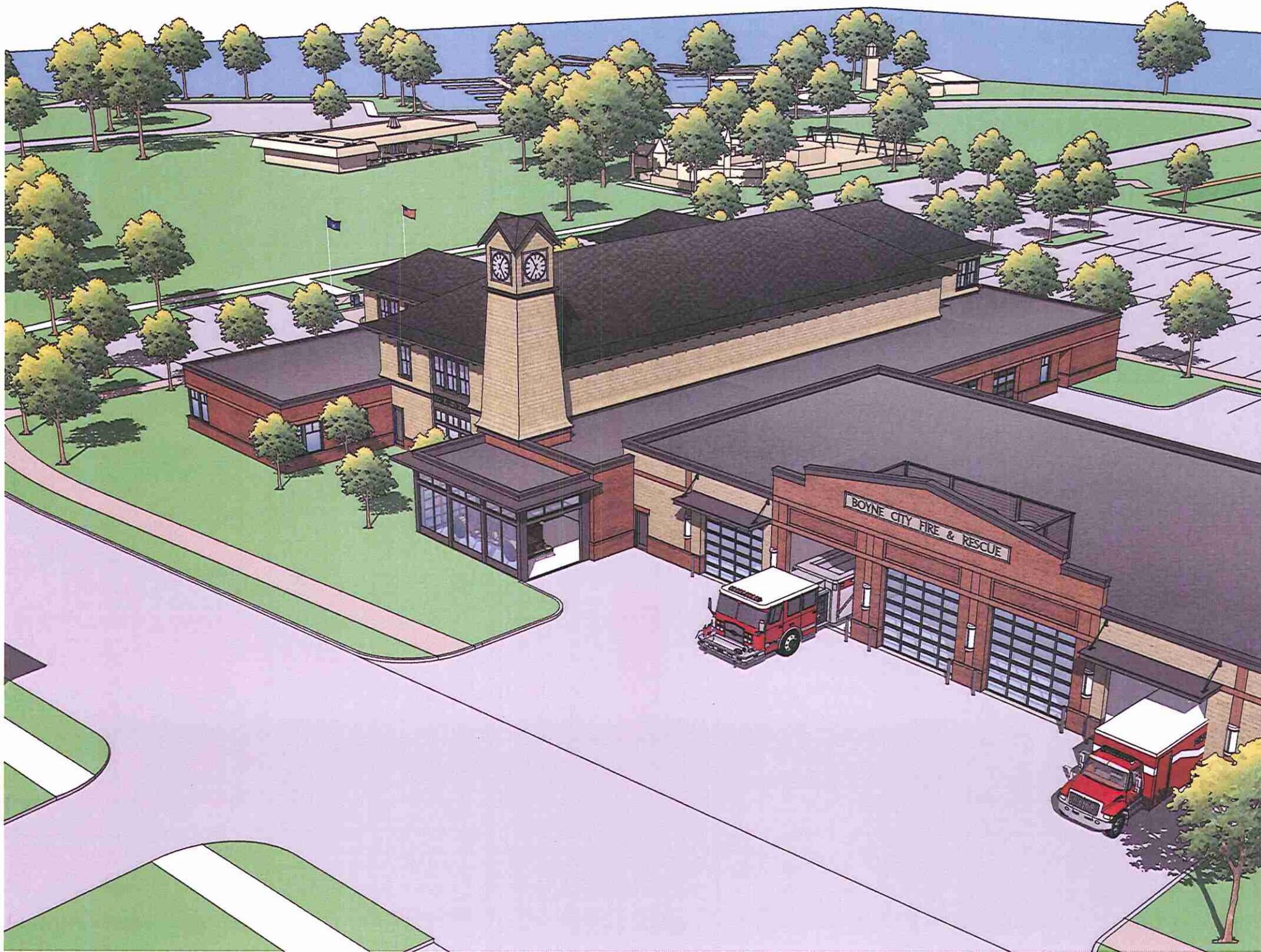
SCALE: 1/8" = 1'-0"

environmentarchitect

###  
 Boyne City Hall  
 #####  
 #####  
 1519  
 ###  
 ###

Clock Tower Plan  
 ###







# City of Boyne City

# MEMO

Date: November 20, 2015

To: Mayor Neidhamer and the Boyne City City Commission

From: Michael Cain, City Manager 

Subject: HSA Funding Levels

During union negotiations six years ago and pretty much every year since we have spent a lot of time looking at different health insurance options. At that time we asked Korthase-Flinn and other firms to come up with the best value option, for both the City and the employees. They have and continue to recommend our current Priority Health Health Saving Account (HSA) plan. That plan appeared to the City's bargaining team to have the greatest potential for savings to the City while offering some real advantages to the employee such as the establishment of an HSA that is the employee's to keep and use for medical expenses. Although that plan was not agreeable at that time to the collective bargaining units they, as of two years ago, switched to this plan after costs under the MEBS plan they previously had increased significantly while they had it. Our non-union employees, as a group, thought Priority Health was the best overall option and the City Commission approved them switching to it in February 2010, effective that April.

The Priority Health HSA program we switched to almost six years ago now for our non-union employees and three years ago for our union employees is very similar to the one implemented for Charlevoix County four years ago, but through Blue Cross and Blue Shield (BC/BS). The rates for all our health related insurance coverages have stayed relatively flat for the last couple of years, much less than the double digit increases we saw just a few years ago and significantly much less than what many others have experienced. Three years ago our increase was 17%.

Aside from the past rate increases the employees are generally satisfied with the coverages and services under our current plan.

As part of the ongoing renewal process we need to let our Priority Health covered employees know how much, if any, funding the City will provide to their Health Savings Accounts (HSA). The first year we were in the program we agreed to provide \$2,000 for each single covered employee and \$4,000 per couple or family. These levels fully funded the deductible amount under the HSA plan, although the City could have contributed more. For the following two years, the City provided \$1,750 for each single covered employee and \$3,500 per couple or family. These funds were front loaded at the beginning of each program (calendar) year in case an employee had a health issue at the beginning of the year. If an employee chose to leave the City's employment, for reasons other than retirement, they would be responsible for returning an amount equivalent to a prorated portion of the amount placed in their HSA account out of their final wage and benefit payments.

The intent of the above was to help the employees using an HSA to hopefully establish a fund they could use from year to year. Some employees, like me, have added additional pre-tax money to these accounts to cover other qualifying medical expenses. The amount the City contributes to each employee's HSA account for the last three years, 2013, 2014 and 2015 has been \$1,500 for singles and \$3,000 per couple or family. The matter before us today is how much to fund the HSA accounts for future years. The union contribution amounts are generally the same as those for our non-union employees.

I would recommend that our contributions to our employee's HSA accounts remain at the same \$1,500 /\$3,000 levels used this year for 2016 and all future years until changed by the City Commission. This goes back to my long standing belief, practice and recommendations that we treat benefits for our employees as equally as possible.

All covered employees, union and non-union, in addition to increased deductibles that they use their HSA accounts to offset are also paying 20% of the increasing cost of their health benefits. Retirees pay the full cost of the insurance, less any stipend (\$264.54 per month max for up to ten years) that they may be eligible for.

The City currently has 19 employees, including myself, who are covered under the Priority Health insurance. We also have one retiree, who remains under our insurance plan, but is not be eligible to receive any HSA contributions such as the one being discussed today.

**RECOMMENDATION:** That the City Commission approves funding HSA's for eligible employees participating in the City's Priority Health HSA plan for 2016 and future years at the \$1,500 and \$3,000 levels as outlined above until changed by the City Commission.

Options:

- Postpone this matter for addition information or consideration.
- Fund HSA's at the previous higher 2012 levels of \$1,750 and \$3,500 noted above.
- Fund the HSA's at reduced levels such as \$1,250 per individual or \$2,500 per couple or family.
- Fund at another level determined by the City Commission.
- Don't fund HSA's at all.
- Other options, as determined by the City Commission.



# City of Boyne City

# MEMO

Date: November 20, 2015

To: Mayor Neidhamer and the Boyne City City Commission

From: Michael Cain, City Manager *Mc*

Subject: Public Act 152 of 2011 Compliance

PA 152 of 2011 deals with employer paid health insurance and was adopted by the State in September, 2011. Annually since December of 2011, to be in compliance with Public Act 152 of 2011, the City Commission has approved recommendations to Opt Out of state's health insurance options. We need to take action each year on this matter in order to remain in compliance with the act.

Basically under the law the State provided 3 options to us, and other public agencies, including schools. They are:

- 1) Adopt a hard total dollar cost cap that the City would pay equal to \$5,692.50 per year for one person, \$11,385 for a couple and \$15,525 for a family. These numbers are for 2013 and are adjusted annually.
- 2) Adopt an 80/20% cost split between the City and the employee.
- 3) Have the City Commission, by a 2/3<sup>rd</sup> vote, opt out of options 1 or 2 for one year (can be renewed).

However, were we found not to be in compliance with 2011 Public Act 152; we would face all sanctions generally available to enforce a law. Additionally, a public employer's noncompliance with 2011 Public Act 152 may subject the public employer to the reduction or loss of funding other than from the 2011 Public Act 152 Economic Vitality Incentive Program. As an example, pursuant to 2012 PA 506 (MCL 247.668j), beginning September 30, 2014, the Michigan Department of Transportation may withhold all or part of the distributions to a local road agency from the Michigan Transportation Fund for the period the local road agency is not in compliance with 2011 Public Act 152.

Again this year I am recommending that we take option 3 and opt out of this program for the coming year since it gives us the most flexibility in dealing with our own employees and does not limit us to options 1 or 2 above. Since we first considered this matter we have executed labor agreements with AFSCME (DPW, Water/Wastewater & Maintenance) and POAM (Police Officers) which provides for an 80% (city) 20% (employee) sharing in health care coverage costs. Non-union employees are treated the same way.

**RECOMMENDATION:** That the City Commission approve a motion opting out of the requirements of PA 152 of 2011 for the coming year and authorize the City Manager and City Clerk/Treasurer to submit any required paperwork.

#### Options:

- a) Adopt options 1 or 2 above.
- b) Take no action and risk loss of some State funding
- c) Postpone action on this matter tonight for further information or consideration.
- d) Other option as determined by the City Commission.

# November 2015

November 2015						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December 2015						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
					November 1
2	3	4	5	6	7
	5:00pm ZBA		8:30am Main Street Board mtg. 6:00pm Parks & Rec		8
9	10	11	12	13	14
12:00pm EDC/LDFA	7:00pm City Commission	11:00am Veterans Day Ceremony			15
16	17	18	19	20	21
	5:30pm Boyne On The Water (St Matthews Fellowship Hall) 7:00pm Historic District				22
23	24	25	26	27	28
	7:00pm City Commission		City Offices Closed Thanksgiving Turkey Trot - 5k 2:30pm Thanksgiving Dinner (Eagles Hall)	City Offices Closed 5:00pm Holiday Open House 6:00pm Santa Parade	29
30					

# December 2015

December 2015						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

January 2016						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
	December 1	2	3	4	5
	5:00pm ZBA		8:30am Main Street Board mtg. 6:00pm Parks & Rec		6
7	8	9	10	11	12
1:00pm Redevelopment Ready Community Development Celebration (City Hall) 6:30pm Lake Shore Drive Water System Extension Public	7:00pm City Commission		6:00pm Joint Board and Commission Meeting		13
14	15	16	17	18	19
					20
21	22	23	24	25	26
5:00pm Planning Commission 7:00pm Historical Commission	12:00pm City Commission		Christmas Eve (United States) City Offices closed	Christmas City Offices Closed 11:00am Christmas Dinner (Presbyterian Church)	27
28	29	30	31		
			City Offices closed New Year's Eve (United States)		

# January 2016

January 2016							February 2016						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
3	4	5	6	7	8	9	7	8	9	10	11	12	13
10	11	12	13	14	15	16	14	15	16	17	18	19	20
17	18	19	20	21	22	23	21	22	23	24	25	26	27
24	25	26	27	28	29	30	28	29					
31													

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
				January 1, 2016	2
				City Offices Closed	
				New Years Day	
					3
4	5	6	7	8	9
	5:00pm ZBA		8:30am Main Street Board mtg. 6:00pm Parks & Rec		10
11	12	13	14	15	16
12:00pm EDC/LDFA	7:00pm City Commission		6:00pm City Wide Goal Setting		17
18	19	20	21	22	23
Martin Luther King Day (United St 5:00pm Planning Commission					24
25	26	27	28	29	30
	12:00pm City Commission		5:30pm Airport Advisory Board		31