



## OUR MISSION

***“Through community partnerships and a shared vision for the future, work to keep downtown Boyne City vibrant and successful while preserving its historic heritage and supporting sustainable projects.”***

### BOARD MEETING

**September 5, 2019 – 8:30 A.M. Boyne City City Hall**

1. CALL MEETING TO ORDER AND ROLL CALL
2. READING AND APPROVAL OF MINUTES – August 1, 2019
3. HEARING CITIZENS PRESENT (ON NON-AGENDA ITEMS)
4. CORRESPONDENCE
  - A. Harbor House Publishers
5. MAIN STREET COMMITTEE REPORTS
  - A. Organization – Michele Cortright
    - a. Boyne Thunder
  - B. Promotions/Marketing – Chris Bandy
  - C. Design – Becky Harris
  - D. Economic Vitality/Team Boyne – Mike Cain
6. MAIN STREET DIRECTOR’S REPORT
7. UNFINISHED BUSINESS
  - A. Michigan Main Street Contract

*Consideration to approve the Michigan Main Street Program Community Requirements and Expectations Agreement as proposed*

8. NEW BUSINESS
  - A. Informational Meeting

Semi-Annual Downtown Development Authority meeting as required by P.A. 57 of 2018 Sec. 910 (4). Informational meetings are meetings for the purpose of informing the public of the goals and direction of the authority, including projects undertaken. This is not for the purpose of voting on policy, budgets or other operational matters.

B. Farmers Market Recommendation

Authorization to have the Farmers Market Committee Chair & Vice Chair work with the Organization Committee on drafting a new policy/roles & responsibilities document for the Farmers Market Committee.

C. Financial Report Review

- i. Boyne City Main Street
- ii. Boyne City Farmers Market

9. GOOD OF THE ORDER

10. Request of the Executive Director to go into closed session regarding Attorney/Client Privilege document as provided in MCL 15.268 (h) of the Michigan Open Meetings Act (PA 267 of 1976)

11. ANNOUNCEMENTS

- A. Design Committee Meeting, Monday, September 9, 4:00 p.m. – City Hall
- B. Promotions/ Marketing Committee Meeting, Tuesday, September 10, 9:00 a.m. – Library
- C. Organization Committee Meeting, Tuesday, September 10, 4:00 p.m. – Library
- D. Boyne Thunder Meeting, Thursday, September 12, 5:00 p.m. - Library
- E. Economic Vitality/Team Boyne Meeting – Friday, September 20, 9:00 a.m. - Library
- F. Main Street Board Meeting, Thursday, October 3, 8:30 a.m. – City Hall

12. ADJOURNMENT

*Individuals with disabilities requiring auxiliary aids or services in order to participate in municipal meetings may contact Boyne City Hall for assistance: Cindy Grice, Clerk/Treasurer, 319 North Lake St., Boyne City, MI 49712; 231-582-0334*



Approved: \_\_\_\_\_

Meeting of  
August 1, 2019

MINUTES OF THE BOYNE CITY MAIN STREET BOARD REGULAR MEETING  
HELD ON THURSDAY, AUGUST 1, 2019 at 8:30 AM CITY HALL, 319 NORTH  
LAKE STREET

**Call to Order**

Chair Chris Bandy called the meeting to order at 8:32 a.m.

**Roll Call**

Present: Jodie Adams, Chris Bandy, Michael Cain, Michelle Cortright, Patrick Little, Pat O'Brien and Rob Swartz

**Meeting Attendance**

Absent: Patti Gabos and Becky Harris

City Staff: Main Street Director Kelsie King-Duff, Recording Secretary Jane Halstead, Assistant Planner Patrick Kilkenny, Main Street Assistant Ingrid Day

Public: Three

**Excused Absences**  
**MOTION**

**Cain moved, Cortright seconded, PASSED UNANIMOUSLY** to excuse Becky Harris.

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**Approval of Minutes**  
**MOTION**

**Adams moved, Cortright seconded,** to approve the June 6, 2019 minutes as presented.

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**Citizens Comments**

Miriam Hollar addressed the Board regarding concerns with the Farmers' Market. She does not think the new layout is working. It is too far to walk around to comparison shop and the mixture of crafts and farm products does not work. The layout is not conducive to socialization.

The Board thanked Miriam for her comments. Kelsie indicated that the plan is to try the new layout thru the summer and get feedback from vendors and customers at the end of the season.

Lori Seibert of the Lake Charlevoix Association asked if they could have recycle bins for their Poker Run Porker scheduled for August 16<sup>th</sup>. Kelsie directed her to contact the County – they will bring in recycle containers for events.

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**Correspondence**

None.

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**Committee Reports**

**Design**

The Design Committee discussed the Clock Tower on the Kilwin’s building. It needs some repairs. The building’s owners are working on it. Bruce Janssens is working on a design for recycling containers.

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**Director’s Report**

Received and filed.

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**Unfinished Business**

None.

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**New Business**

**Michigan Main Street Agreement**

**Michigan Main Street Agreement**

Consideration to approve the Michigan Main Street Program Community Requirements and Expectations Agreement as proposed.

In January, the Main Street Board had approved a Michigan Main Street Program Community Requirement and Expectation Agreement which was to take us to December 2020. An updated agreement was received from the MEDC which now requires that Main Street Communities participate in the Redevelopment Ready Community Program. Boyne City currently is a Redevelopment Ready Community. There are also changes in the agreement regarding the program services provided to Main Street Communities and in the language relating to Design Services. The agreement needs to be approved by the board by September 23, 2109 or participation with Michigan Main Street will be terminated.

The Boyne City Main Street Board does not feel comfortable adopting this agreement until they can get some more information. Patrick Little suggested, and the Board agreed, that Kelsie articulate the Board’s questions and concerns in a memo to MEDC.

**Michigan Main Street Agreement MOTION**

**Cain moved, O’Brien seconded, PASSED UNANIMOUSLY** to table the approval of the Michigan Main Street Program Community Requirements and Expectations Agreement pending further information.

**Financial Report Review**

The Financial Report was received and filed.

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**Good Of The Order**

- The winner of the Local Hero Award will be announced at Stroll the Streets on Friday. Over 1300 votes were received.
- Plans for the upcoming Triathlon are going well.
- There is a dead tree on Lake Street near the coffee shop that needs to be removed and the trees downtown need trimming. Tree trimming is scheduled for the fall.
- A huge thank you to all the volunteers who have made this summer’s events a success.
- On September 20th from 1:00 to 7:00 pm, Harbor House will host an open house to celebrate their 50th anniversary.

- The log cabin (former Chamber Building) is being used as a part-time visitor center on Fridays at Stroll the Streets.
- The twinning with Boyne Valley Ireland was very successful. The visitors had a wonderful time here.
- Tractor Supply Company on M-75 is slated to open in September.
- The non-motorized trail between the airport and Boyne Falls is out for bid.
- The dentist office located on Lake Street across from City Hall is now under construction.
- We continue to monitor the high lake levels.
- There are 3 remaining phases for the bike trail between Boyne City and Charlevoix – waiting on the funding to come through.
- We are waiting from funds from MEDC to complete the project at Veterans Pavilion.
- Sidewalk sales are this weekend.
- The Chamber of Commerce golf outing is September 12th.
- New playground equipment was installed at Peninsula Beach and new stairs were installed at Glenwood Beach Park.
- Kudos to all involved in getting the GAMSAs application completed.

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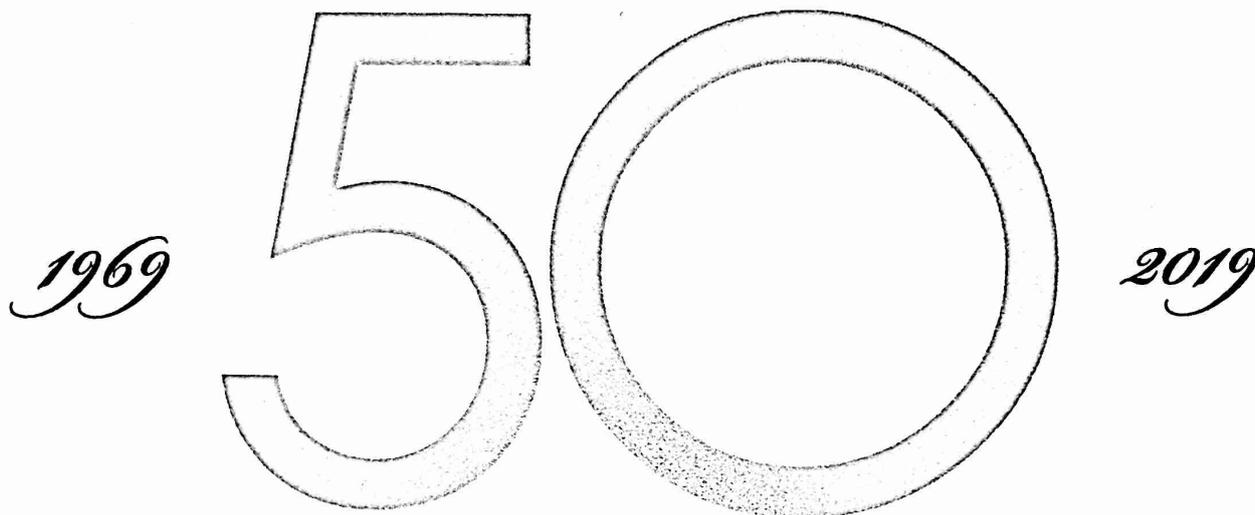
**Adjournment**

**Swartz moved, Cain seconded, PASSED UNANIMOUSLY** to adjourn the August 1, 2019 of the Boyne City Main Street Board at 9:36 a.m.

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Jane Halstead, Recording Secretary

PLEASE JOIN US  
IN CELEBRATING



GREAT YEARS  
OF HARBOR HOUSE PUBLISHERS

SEPT **20** 2019

1 PM TO 6 PM

221 WATER STREET  
BOYNE CITY, MICHIGAN

**RSVP by September 10**

800.491.1760

**Org Committee**  
**Tuesday, August 13, 2019**

*Present:* Rob Swartz, Monica Kroondyk, Kelsie King-Duff, Chris Bandy, Michelle Cortright, Bob Alger, Pat O'Brien.

*Strategic Planning:* Continued discussion of Org items from the Strategic Planning session, with a focus on Board and volunteer recruitment. Recruitment mixer will be held in the fall. Database for tracking volunteers discussed.

*Team Boyne:* Replacement of John Cool as Chair discussed. Business visits will be underway soon.

*Boyne Thunder:* Financials being worked on, should have checks for presentation at October meeting. Revenue will be down just slightly from last year, due to fewer sponsorships. Alger commented that Boyne Thunder continues to be the "Hope Diamond" of runs, as more runs are being developed around the country. He also commented that because of non-participating boats the event seems bigger, with more spectators. Overall it ran smoothly and was the best ever.

*Parking :* Discussion of recommendations from Cambourne Consulting and how best to proceed.

*Downtown snow removal:* Much better this past winter with new DPW Director, in spite of heavy snowfall. Consideration of a plan to find a vendor to work with local business owners for snow removal, charged by the foot to the business, as well as consideration of enforcing existing rules for snow removal.

*Farmers Market:* Discussion of layout, committee structure, by-laws.

*Next meeting:* Tuesday, September 10

## **Marketing Committee**

Boyne City Main Street  
Boyne District Library Conference Room

Tuesday, August 13, 2019, 9AM

Attendance: Sally Van Domelen, Chris Bandy, Grace Battista, Karen Guzniczak, Kecia Freed, Kim Akin, Kelsie King-Duff, and Ingrid Day

1. Welcome and meeting called to order at 9:10 am.
2. Main Street Vision and Mission editing/sound bites project

This is an offshoot and product of strategic planning and a stepping-stone to revisiting the bigger discussion of the mission and vision statements for Main Street. A small group will meet to discuss ideas around this concept and will report back to this committee.

3. Social Media/Website

Facebook count is 2,951 with a reach of 21,900. Instagram has 1,036 followers. We have created a tab to archive our chamber/MS newsletters so that is a weekly update to the site. As for FB posting, there are posts done every Monday through Friday and ideas are welcome.

4. Paid Advertising

We will be using Black Diamond Broadcasting (country radio 102.9) for advertising for Harvest Fest and will then consider an ad/s for the beginning of November for the last two events of the year.

5. Redevelopment Ready Communities Marketing Plan

Kelsie is working with Scott to complete an updated informational sheet about our RRC work. Kelsie will forward this to the committee for additional input as needed.

6. Restaurant Week

As a matter of information, the Chamber will be separating the Business Expo and the Taste of Boyne. The Expo will be held at the high school and taste of Boyne will be held out at Boyne Mountain as a kick-off and in conjunction with Restaurant Week next spring (2020). With good input

from Mike from Stiggs and Kyle from Sante, the fall 2019 Restaurant Week will go on as previously planned. We will be sure to continue to highlight the Boyne Appetit concept.

#### 7. Upcoming Events

Harvest Fest: planning is underway and Karen and Grace are working with Kelsie to complete the work plan. Santa Parade and Earlier than the Bird are next up and the work plan will be in place for those as well. Karen and grace had the idea of turning the log cabin into Santa's workshop for the parade. Kelsie reminded us that we will need to have that space available for handing out mugs for ETTB.

#### 8. Post Event Reviews

In keeping with our previous work in reviewing events, it is noted that both Boyne Thunder and Food Truck Rally have separate committees so reviews for that will take place within those committees. Discussion was had about how to solicit feedback about Stroll the Streets and when to do so. In keeping with the previous surveys, it was suggested to ask our businesses and perhaps other stakeholders for feedback through a survey; survey to be sent via newsletter and directly to businesses. The survey will be short and will most likely include open-ended question(s). The committee will review this feedback at the October meeting.

#### 9. Other

Sally asked if anyone had information about the sale of the Parkside Grill and Karen informed the group that the owners of Pigs Eating Ribs purchased the building and is awaiting roof repairs. Sally also asked about the Farm Market manager vacancy. Chris reported to the committee that in his discussions this summer with out-of-town visitors that our service and wait staffs were top-notch.

Meeting adjourned at 10:10 AM.

**Next Meeting: Tues, September 10, 2019 at 9AM - Boyne Library Conf. Room**

## **Design Committee Meeting**

Boyne City Main Street  
Boyne City Hall Parkview Room

Monday, August 5, 2019, 4 PM

### **Members Attending:**

Mike Cain, Adam Graef, Bruce Janssen, Pam Macksey and Kelsie King-Duff

Meeting called to order at 4:05 pm.

### **New Business:**

1. Streetscape Update: Kelsie has sent a curb and sidewalk repair list to Tim (DPW). We have \$20,000 budgeted for improvements. Tim is working on how much can be done and whether or not RFPs need to be sent or if some of the work can be done in-house.

### **Project Updates:**

1. Downtown Clock Tower: the revised plans, which have not been received, is proceeding with adding clock faces to the revised plans.
2. Riverbank clean-up: Bruce has set-up time with Gow and Adam from FoBR to walk the river and create a list of recommendations.
3. Chamber Fish: is repaired and is ready for Martha to paint.
4. Design Committee NEW members: suggestions are Todd Wright, a landscape designer, Gary Deters and Michele Nickles. It was felt that having a 'feeling for design' was imperative. Org will work on a write-up about all of our committees to assist in this effort.
5. National Historic Trust Signage Purchase: Kelsie will check with Monica at the library to see if she has high res pictures that we want to include on the sign. When those are ready, the sign can be ordered.

### **Other:**

1. Mike informed the committee that he is working with Consumers to attempt to bury the utilities along Lake Street. This is related to the Lake Street project. Mike also noted that DPW will be spraying for weeds and edging in the near future to help with the landscape issues.

Meeting adjourned at 4:43 pm.

**Next Meeting: Mon, Sept. 2, 2019 at 4PM – Boyne City Hall Parkview Room**

# **Economic Vitality/Team Boyne Committee**

**Friday, August 16, 2019, 9:00A**

**Boyne District Library Community Room**

Members Attending: 17 plus 2 guests

## **Agenda**

**1. Called to order** by John Cool, chairman, at 9:00 am

**2. Introductions**

**3. Guest Speakers**

A) Dana Kollewehr (Economic Dev. Specialist for MI Main Street): Given our interest in business development and retention, Dana is here to review the ideas behind these concepts along with providing us some real life examples from across the state of MI. Highlights include: economic vitality crosses all four of the MS points and this is applicable to new business, existing businesses, redevelopment and also entrepreneurial endeavors. She suggests focusing on retention and then growth. All four main MS committees can work on entrepreneurial ideas and business retention. Always consider relevant data but keep in mind to seek information from the community and what might be complimentary businesses to what is already available. MS has multiple tools, charts and information to help with recruitment. Dana provided several examples of business recruitment successes from around MI, the behind-the-scenes work, team efforts and partnerships that might come into play when utilizing these strategies. We were provided with an overview of the six key recruitment techniques. Important to utilize all resources and partners beyond the ones that you always use. There were some follow-up questions from the committee around business closings, promoting retail over professional services and if MS has a position on marijuana dispensaries.

B) Lindsey Dotson, EX. Director Charlevoix Main Street, was attending our meeting on behalf of Buck Love from NLEA and Charlevoix County Ignite. Lindsey provided the background on and the upcoming dates for this entrepreneurial challenge for businesses less than two years old.

**4. Old Business**

A) 2019 Work Plan: main goal for this year's work is to complete our business inventory information update. Please see New Business.

**5. New Business**

A) Business Inventory Information Update: this is the main goal of the EV Work Plan. Kelsie asked everyone to sign up for contacting various MS businesses to help us update our information. The sheets were provided for team members to sign. Monica asked what

to do if someone asked a question that was beyond the scoop of this information gathering and Kelsie suggested those questions be directed to her.

## **6. Good of the Order/Updates**

1. James: has new office space above Alpine Chocolat Haus and informed us that additional space was available.
2. Mike S.: they will be breaking ground soon for the paved trail between Boyne City and Boyne Falls, that will follow along the old railroad path, and it will hopefully be finished by early next summer.
3. Lindsey from Char: told us that her EV team is opening a co-working space soon.
4. Monica: the library will be shifting some spaces around soon to better support the Friends of the Library and their book sales.
5. Tom: updated us about the progress of all going on at Cedar and Terrace Streets, Mike C has asked the president of the MML to visit our city and given some new projects, Boyne should hopefully have over 60 new housing units by next summer.
6. Larry: Lions will be there for the opening kick-off of Rambler football and they will also be working at the 9/1 drag races again.
7. Pat: school will start after Labor Day, construction projects are finishing up, WEB and other mentoring programs are underway as are fall sports and band.
8. Kim: Chamber golf outing on 9/12 and the Expo will be 11/1 at Boyne City High School.
9. Mike C.: BRI closed. There will be a county wide seminar on 9/13 for training on Land Bank Authority. WineBar construction has been held up slightly but they will be open after Labor Day. Thanks to the log cabin volunteers. New dentist's office and the new Lofts on lake are moving forward. Working on finalizing pavilion grant. Boyne valley Ireland visit was a huge success. Additional work will be done on the parking study that was completed last year. Lakeview Village is looking to add 22 places to their site plan.
10. Kelsie: old Rey's Acre building renovation is coming along well and almost ready for tenants. Façade work on Banner law has begun. Sportsman façade work has been completed so they have been awarded their grant from last year. GAMSA application has been completed and sent. Harvest Fest is coming up Sept. 28<sup>th</sup>. Design Committee is working on some riverbank improvements. Working with DPW for fixing some of our downtown sidewalks and the treescapes.

**Meeting adjourned at 10:30am**

**Next Meeting: Friday, September 20, 2019, 9:00 A, Boyne District Library Community Room**



### **Directors Report- September 2019**

- Michigan Main Street will be in town on September 11<sup>th</sup> for our board check-in visit. We will be meeting with them from 8-9:30 a.m. in the Commission Chambers
- The MMS Quarterly Training will be taking place in Grand Haven on October 7 & 8<sup>th</sup>. Please let me know by September 6<sup>th</sup> if you are interested in attending, as the discount rate for the hotel expires after that.
- The information to get us qualified to host the Back to the Bricks Car Show next summer has been submitted. We should hear this month if their committee is interested in moving forward on coming to Boyne.
- Work on the façade project at Banner Law is underway. This project was awarded one of our Façade Grants earlier this Spring.
- At the sign-in posted at the Bike Share, we had 19 bikes used in 1 month's time. The most common zip code of where people were from was from areas in Metro Detroit. Others included Chicago, Boyne City, and Pennsylvania.
- The vapor mitigation system at 437 Boyne Ave was being installed over the last couple of weeks.
- Tim from DPW and I have done an evaluation of downtown for areas of the streetscape in need of repair. He is working on getting estimates for us.
- Harvest Festival is taking place downtown on Saturday, September 28<sup>th</sup>.



**To:** Main Street Board

**From:** Kelsie King-Duff

**Date:** August 30, 2019

**Subject:** September Agenda Items Overview

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**Overview:**

There are a few items on the September 5th Main Street Board Meeting agenda that require further information:

**Michigan Main Street Contract:** After our last meeting, the proposed contract from Michigan Main Street was put on hold by the MEDC as their legal department worked on updates. I discussed the language, specifically in the first part of the agreement, with Laura and the updates discussed at our last meeting should be incorporated without a problem. I am expecting the agreement back (both with our requested updates and the updates the MEDC was working on related to clarification in the RRC section based on questions received from MMS communities) by the time we meet. The new agreement has not been received yet, however I would like to keep space on the agenda to review it as it should be received before the meeting. I will pass the new agreement along as soon as I have it.

**Informational Meeting:** A new requirement of the P.A. 57 law that was passed late last year, is that an informational meeting is held twice per year. P.A. 57 directly relates to requirements of TIFs, which is the funding source for our DDA (Main Street). This agenda item meets the requirement of one of the annual meetings, another will be held prior to the end of our budget year. Notice of this agenda item was sent to our taxing entities as required by the law. This provides an opportunity for taxing entities to come and hear of any updates we would like to share, or to ask questions. No specific action is needed.

**Farmers Market Recommendation:** Based on a request from staff and feedback from several farmers market committee members, the Organization Committee (as the point for volunteer engagement) began discussing the farmers market committee. Specifically, how it can most effectively work with Main Street and provide a support system (in the same way other

committees do for their project or programs) for the farmers market and farmers market manager. There are a lot of different ideas, mostly related to streamlining operational documents, but any changes should take place through a combined effort of the committee and the Main Street board, through the organization committee, in order to be most effective and avoid operating independently without input. At this point the organization committee would like authorization from the board to work with a couple members of the committee on sorting through ideas. Backing of the entire board will provide a baseline for Org to work from, as the market committee is one of the Main Street committees. The goal is to come back to the board with a recommendation of updated operational documents.

**RECOMMENDATION:**

Michigan Main Street Contract: Without seeing the new agreement, I am not able to recommend approving or not approving. As long as we have adequate time to review before the meeting, and the concerns from the last meeting have been addressed in the new version than I would think we could move forward. If we do not have time to review, or don't feel totally comfortable with it this can be discussed again at our October meeting.

Informational Meeting: No action is needed.

Farmers Market Recommendation: I recommend approval of the authorization.

PERIOD ENDING 08/31/2019

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2019 NORMAL (ABNORMAL)	MONTH 08/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 213 - FARMERS MARKET FUND						
Revenues						
Dept 030 - REVENUES						
213-030-579.000	GRANTS-STATE/FEDERAL	(1,285.00)	2,000.00	0.00	(3,285.00)	(155.64)
213-030-642.000	MISC INCOME	10,500.00	1,871.29	0.00	8,628.71	17.82
213-030-642.100	BAG SALES	0.00	57.00	12.00	(57.00)	100.00
213-030-642.150	DONATIONS	0.00	31.00	0.00	(31.00)	100.00
213-030-642.250	FOOD TRUCK RALLY	12,000.00	9,567.70	36.40	2,432.30	79.73
213-030-642.500	POINSETTIA SALES	300.00	0.00	0.00	300.00	0.00
213-030-642.650	MARKET MONEY PURCHASE\	100.00	0.00	0.00	100.00	0.00
213-030-642.700	DAILY VENDOR FEE	25,725.00	350.00	0.00	25,375.00	1.36
213-030-642.725	VENDOR FEE SUMMER 10 FT	0.00	2,625.00	50.00	(2,625.00)	100.00
213-030-642.750	VENDOR FEE-SUMMER 20 FT	0.00	18,300.00	1,250.00	(18,300.00)	100.00
213-030-642.775	VENDOR FEE - WINTER	3,000.00	0.00	0.00	3,000.00	0.00
Total Dept 030 - REVENUES		50,340.00	34,801.99	1,348.40	15,538.01	69.13
TOTAL REVENUES		50,340.00	34,801.99	1,348.40	15,538.01	69.13
Expenditures						
Dept 040 - EXPENDITURES						
213-040-705.000	SALARIES - PLANNING	21,060.00	6,368.20	1,436.50	14,691.80	30.24
213-040-714.000	SOCIAL SECURITY	1,600.00	487.17	109.90	1,112.83	30.45
213-040-716.000	UNEMPLOYMENT INSURANCE	5.00	2.29	0.00	2.71	45.80
213-040-727.000	SUPPLIES	500.00	0.00	0.00	500.00	0.00
213-040-731.000	POSTAGE	50.00	0.00	0.00	50.00	0.00
213-040-732.000	MEMBERSHIP DUES/MML	400.00	0.00	0.00	400.00	0.00
213-040-750.150	BAG MATERIALS	0.00	341.15	0.00	(341.15)	100.00
213-040-750.250	FOOD TRUCK RALLY	12,000.00	8,149.25	1,509.71	3,850.75	67.91
213-040-750.260	POINSETTIA FUNDRAISER	300.00	0.00	0.00	300.00	0.00
213-040-750.300	MARKET MONEY	400.00	0.00	0.00	400.00	0.00
213-040-750.350	OUTDOOR MARKET	350.00	62.00	25.16	288.00	17.71
213-040-750.360	OUTDOOR MARKET MUSIC	975.00	787.50	0.00	187.50	80.77
213-040-750.370	SNAP REIMBURSEMENT	3,000.00	712.00	333.00	2,288.00	23.73
213-040-750.380	DOUBLE UP FOOD BUCKS	2,500.00	742.00	206.00	1,758.00	29.68
213-040-750.390	SENIOR PROJECT FRESH	2,500.00	644.00	476.00	1,856.00	25.76
213-040-750.400	WIC	2,500.00	462.00	360.00	2,038.00	18.48
213-040-870.000	TRAINING AND SCHOOLS	500.00	0.00	0.00	500.00	0.00
213-040-900.000	ADVERTISING/PUBLSHNG/ORDINANCE	1,000.00	0.00	0.00	1,000.00	0.00
213-040-900.400	WINTER PROMOTION	700.00	0.00	0.00	700.00	0.00
Total Dept 040 - EXPENDITURES		50,340.00	18,757.56	4,456.27	31,582.44	37.26
TOTAL EXPENDITURES		50,340.00	18,757.56	4,456.27	31,582.44	37.26
Fund 213 - FARMERS MARKET FUND:						
TOTAL REVENUES		50,340.00	34,801.99	1,348.40	15,538.01	69.13
TOTAL EXPENDITURES		50,340.00	18,757.56	4,456.27	31,582.44	37.26
NET OF REVENUES & EXPENDITURES		0.00	16,044.43	(3,107.87)	(16,044.43)	100.00

PERIOD ENDING 08/31/2019

GL NUMBER	DESCRIPTION	2019-20		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGDG USED
		AMENDED BUDGET		08/31/2019	MONTH 08/31/2019	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	BALANCE	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY									
Revenues									
Dept 030 - REVENUES									
248-030-400.000	ALLOCATION FROM CUR YR FD BAL	19,156.00		0.00		0.00		19,156.00	0.00
248-030-405.000	CURRENT YEAR TAXES	292,263.00		0.00		0.00		292,263.00	0.00
248-030-670.000	PROMOTIONS COMMITTEE REVENUE	15,000.00		5,440.00		1,490.00		9,560.00	36.27
248-030-670.100	BOYNE APPETIT	4,000.00		0.00		0.00		4,000.00	0.00
248-030-670.300	WALKABOUT SCULPTURE SHOW	3,000.00		0.00		0.00		3,000.00	0.00
248-030-675.000	CONTRIBUTIONS	0.00		3.31		0.00		(3.31)	100.00
248-030-676.000	SPECIAL EVENTS - POKER RUN	40,000.00		0.00		0.00		40,000.00	0.00
Total Dept 030 - REVENUES		373,419.00		5,443.31		1,490.00		367,975.69	1.46
TOTAL REVENUES		373,419.00		5,443.31		1,490.00		367,975.69	1.46
Expenditures									
Dept 731 - EXPENDITURES									
248-731-705.000	SALARIES/WAGES	64,262.00		18,586.80		4,214.63		45,675.20	28.92
248-731-712.000	INSURANCE: LIFE/AD&D	250.00		85.78		38.94		164.22	34.31
248-731-713.000	MEDICAL INSURANCE	7,056.00		1,764.05		0.00		5,291.95	25.00
248-731-714.000	SOCIAL SECURITY	4,884.00		1,724.26		368.08		3,159.74	35.30
248-731-715.000	PENSION	4,242.00		1,462.23		318.34		2,779.77	34.47
248-731-716.000	UNEMPLOYMENT	10.00		1.47		0.00		8.53	14.70
248-731-719.000	SICK/VACATION	3,058.00		2,188.56		596.88		869.44	71.57
248-731-727.000	OFFICE SUPPLIES	1,000.00		165.70		7.36		834.30	16.57
248-731-728.000	OFFICE OPERATING EXPENSES	0.00		28.68		28.68		(28.68)	100.00
248-731-730.000	REPAIRS/MAINTENANCE	2,000.00		0.00		0.00		2,000.00	0.00
248-731-732.000	MEMBERSHIP DUES	3,350.00		3,000.00		0.00		350.00	89.55
248-731-740.000	UTILITIES/INTERNET SERVICE	732.00		277.92		80.14		454.08	37.97
248-731-750.000	ADMINISTRATIVE FEE	7,500.00		0.00		0.00		7,500.00	0.00
248-731-760.000	DESIGN COMM EXPENSES	2,250.00		0.00		0.00		2,250.00	0.00
248-731-762.000	DESIGN CAPITAL IMPROVEMENTS	77,500.00		5,000.00		0.00		72,500.00	6.45
248-731-763.000	STREETSCAPE AMENITIES	30,000.00		10,587.33		1,220.00		19,412.67	35.29
248-731-782.000	BUSINESS RECRUITMENT/RETENTION	8,500.00		1,521.81		0.00		6,978.19	17.90
248-731-812.000	ORGANIZATION COMM EXPENSES	1,500.00		1,876.49		112.50		(376.49)	125.10
248-731-870.000	EDUCATION/TRAVEL	5,925.00		1,454.32		629.32		4,470.68	24.55
248-731-900.000	ADVERTISING/PUBLISHING	15,000.00		7,693.25		1,760.00		7,306.75	51.29
248-731-902.000	PROMOTIONS COMMITTEE EXPENSES	12,000.00		1,600.00		400.00		10,400.00	13.33
248-731-910.000	PROMOTIONS COMMITTEE EVENTS	16,000.00		3,134.88		375.00		12,865.12	19.59
248-731-910.100	BOYNE APPETIT	4,000.00		0.00		0.00		4,000.00	0.00
248-731-910.200	WALKABOUT SCULPTURE SHOW	3,000.00		0.00		0.00		3,000.00	0.00
248-731-910.300	STROLL THE STRETS	16,000.00		11,275.00		7,275.00		4,725.00	70.47
248-731-940.000	FACILITIES RENT	8,400.00		2,200.00		550.00		6,200.00	26.19
248-731-942.000	SERVICE MAINTENANCE FEE	75,000.00		0.00		0.00		75,000.00	0.00
Total Dept 731 - EXPENDITURES		373,419.00		75,628.53		17,974.87		297,790.47	20.25
TOTAL EXPENDITURES		373,419.00		75,628.53		17,974.87		297,790.47	20.25
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:									
TOTAL REVENUES		373,419.00		5,443.31		1,490.00		367,975.69	1.46
TOTAL EXPENDITURES		373,419.00		75,628.53		17,974.87		297,790.47	20.25
NET OF REVENUES & EXPENDITURES		0.00		(70,185.22)		(16,484.87)		70,185.22	100.00

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY

PERIOD ENDING 08/31/2019

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BGD USED
		AMENDED BUDGET	08/31/2019 NORMAL (ABNORMAL)	MONTH 08/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)		
TOTAL REVENUES - ALL FUNDS		423,759.00	40,245.30	2,838.40		383,513.70	9.50
TOTAL EXPENDITURES - ALL FUNDS		423,759.00	94,386.09	22,431.14		329,372.91	22.27
NET OF REVENUES & EXPENDITURES		0.00	(54,140.79)	(19,592.74)		54,140.79	100.00