



City of Boyne City

Founded 1856

319 N. Lake Street

Boyne City, Michigan 49712
www.cityofboynecity.com

Phone 231-582-6597
Fax 231-582-6506

BOYNE CITY
CITY COMMISSION REGULAR MEETING
Boyne City Hall
319 North Lake Street
Tuesday, May 14, 2019 at 7:00 p.m.

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. CONSENT AGENDA
The purpose of the consent agenda is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff, or the public may ask that any item(s) on the consent agenda be removed and placed as the last item under new business to receive full discussion. Such requests will be automatically respected.
 - A. Approval of the April 23, 2019 City Commission regular meeting minutes as presented
 - B. Approval of the appointment of Monica Ross to the Zoning Board of Appeals to fill the vacancy left by Lynn Murray for the remainder of the term to expire on September 1, 2021
 - C. Approval to reappoint Pat Kubesh to the Zoning Board of Appeals for a three year term expiring on September 1, 2022
 - D. Approval to reappoint Roger Reynolds to the Zoning Board of Appeals for a three year term expiring on September 1, 2022
 - E. Approval to decline the County's offer to sell 802 East Main Street and authorize the City Manager to submit the necessary paperwork with a recommendation to sell it to Northern Homes
 - F. Approval of a purchase order contract with Penchura LLC for the purchase of a Cozy Dome playscape structure for Peninsula Beach in an amount not-to-exceed \$10,745 and authorize the City Manager to execute the documents
4. HEARING CITIZENS COMMENTS (on non-agenda items; 5 minute limit)
5. CORRESPONDENCE
 - A. Invitation from Michigan Municipal League to attend the UP Education Summit in Escanaba on June 6-7, 2019
 - B. Article by Sarah Lucas from the May 5, 2019 Traverse City Record Eagle
6. CITY MANAGER'S REPORT
7. REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES
 - A. Draft minutes of the April 4, 2019 Main Street Board Meeting
 - B. Approved minutes of the April 4, 2019 Airport Advisory Board
 - C. Draft minutes of the April 11, 2019 Parks & Recreation Commission
 - D. Draft minutes of the April 15, 2019 Planning Commission Meeting
 - E. Draft minutes of the April 25, 2019 Airport Advisory Board

An Equal Opportunity Provider and Employer

Hometown Feel, Small Town Appeal

8. OLD BUSINESS

9. NEW BUSINESS

A. River Jumping Ordinance

Consideration to hold a first reading for the proposed ordinance to prohibit jumping into the Boyne River under certain circumstances and having staff schedule a second reading at its June 25, 2019 meeting

B. Turf Fertilization Contract

Consideration to approve a purchase order contract with Northern Greenlawn North for the 2019 Turf Fertilization Services in an amount not-to-exceed \$15,505 and authorize the City Manager to execute the documents

C. Tree Removal & Trimming Contract Recommendation

Consideration to approve a purchase order contract with All Aspects Forestry for the 2019/2020 Street Removal and Trimming work in an amount not-to-exceed \$25,000 and authorize the City Manager to execute the documents

D. 2019 National Public Works Week Proclamation

Consideration to approve a resolution supporting National Public Works Week to be held May 19 – 25, 2019

E. Evangeline Township Cooperative Trails/Recreation Project Update
Update from Michelle Cortright

F. City Manager Contract

Consideration to increase the salary for City Manager Michael Cain by 2.5% for a new salary in the amount of \$113,625 effective May 1, 2019

10. GOOD OF THE ORDER

11. ANNOUNCEMENTS

- The next regular City Commission meeting is scheduled for Tuesday, May 28, 2019 at 7:00 p.m.

12. ADJOURNMENT



Scan QR code or go to
www.cityofboyne.org
click on Boards & Commissions for complete
agenda packets & minutes for each board

Individuals with disabilities requiring auxiliary aids or services in order to participate in municipal meetings may contact Boyne City Hall for assistance: Cindy Grice, City Clerk/Treasurer, 319 North Lake Street, Boyne City, MI 49712; phone (231) 582-0334

**APRIL 23, 2019
REGULAR MEETING**

RECORD OF THE PROCEEDINGS OF THE REGULAR BOYNE CITY COMMISSION MEETING DULY CALLED AND HELD AT BOYNE CITY HALL, 319 NORTH LAKE STREET, ON TUESDAY APRIL 23, 2019

CALL TO ORDER

Mayor Neidhamer called the meeting to order at noon followed by the Pledge of Allegiance.

Present: Mayor Tom Neidhamer, Mayor Pro-Tem Ron Grunch, Commissioners Hugh Conklin, Sally Page and Dean Solomon

Absent: None

Staff: Cindy Grice, Michael Cain, Scott McPherson, Patrick Kilkenny, Tim Faas, Jeff Gaither and Kelsie King-Duff.

Others: There were 8 citizens in attendance including a representative from the Petoskey News Review

**CONSENT AGENDA
MOTION**

2019-04-043
Moved by Page
Second by Grunch

Approved the April 9, 2019 City Commission regular meeting minutes as presented
Approved to proclaim Thursday, April 25, 2019 Arbor Day in the City of Boyne City
Approved the application from Brehm Ventures, LLC. for a new Class C license issued under the provisions of MCL 436.1521a(1)(b) located at 123 & 125 Water St. be approved by the Michigan Liquor Control Commission

Ayes: 5
Nays: 0
Absent: 0
Motion carried

CITIZENS COMMENTS

John Cool from Charlevoix State Bank said they will be opening their full service office in Boyne City next week and they would like a chance to earn the City's business.

CORRESPONDENCE

Communications from Charter Communications were received and filed.

**CITY MANAGERS
REPORT**

City Manager Cain reported:

- The City was successful in receiving two appropriations from the Charlevoix County Parks Fund
 - The Boyne Mountain forcemain project began this week.
 - The MDOT resurfacing project has also started
 - The main boat launch goes in this week.
 - Boyne City Main Street and Chamber offices will be moving into their new location next week.
-

**REPORTS OF
OFFICERS, BOARDS
AND STANDING
COMMITTEES**

The March, 2019 Financial Statement was received and filed.

**Application for Alley
Vacation**

Consideration to proceed with the vacation of a public way request by Richard Wright at 920 Edmund Street to vacate the portion of the alley between Edmund and Division Streets and authorize the City Manager to execute the documents

Planning Director Scott McPherson discussed the application to vacate a public way between Edmund and Division, 132 feet west of Hull. The alley as platted provided access between Hull and Houghtlin Street, however the alley is now a dead end as Houghtlin Street and the westerly 66 feet of the alley have been previously vacated. The portion of the alley that is proposed to be vacated is 16.5 feet wide and 198 feet in length. The alley is undeveloped and is not maintained by the City. There are no City utilities in the alley.

Richard Wright added that the property has been neglected and was never developed. If vacated, it can be properly taken care of.

Staff Comments: None

Citizens Comments: None

Board Discussion: All are in agreement with the recommendation

MOTION

2019-04-044

Moved by Solomon

Second by Conklin

To proceed with the vacation of a public way request by Richard Wright at 920 Edmund Street to vacate the portion of the alley between Edmund and Division Streets and authorize the City Manager to execute the documents

Ayes: 5

Nays: 0

Absent: 0

Motion carried

**Planning Commission
Appointment**

Consideration to appoint a member to the Planning Commission to fill a vacancy on the Planning Commission with a term expiring on May 31, 2021.

Planning Director Scott McPherson said all three of the candidates are excellent choices.

Staff Comments: None

Citizens Comments: None

Board Discussion: After discussion of the candidates, all agreed that Rose Newton would be the best choice at this time.

MOTION

2019-04-045

Moved by Neidhamer

Second by Grunch

To appoint Rose Newton to the Planning Commission with a term expiring May, 2021.

Ayes: 5
Nays: 0
Absent: 0
Motion carried

**FY 2018/2019 Budget
Amendments**

Consideration to approve the FY 2018/2019 budget amendments as presented in compliance with accounting and budgeting standards.

Clerk / Treasurer Grice discussed the proposed amendments. Most of these items have been discussed throughout the years as opportunities have come up.

Staff Comments: None

Citizens Comments: None

Board Discussion: All are in agreement with the recommended amendments.

MOTION

2019-04-046
Moved by Grunch
Second by Solomon

To approve the FY 2018/2019 budget amendments as presented in compliance with accounting and budgeting standards.

Ayes: 5
Nays: 0
Absent: 0
Motion carried

**Fiscally Ready
Communities Program**

Discussion of Boyne City's participation in the State's new Fiscally Ready Communities program and allow City staff to proceed with it.

City Manager Cain discussed the offer we received to participate in a new program offered by the Michigan Department of Treasury in conjunction with the MSU Extension Fiscally Ready Communities program. We were offered this opportunity in part due to our status as one of the first certified Redevelopment Ready Communities in Michigan. This optional program will give Boyne City the opportunity to work one on one with personnel with the Department of Treasurer and MSU Extension to help improve on our already strong financial processes and practices. It seems to align well with our goal of being excellent stewards of taxpayer funds. This program is an effort by the State to engage communities in best financial practices to help insure they avoid financial problems in the future.

We have learned, however that there will a fee charged by the MSU Extension for this assistance. That fee has not been determined at this point and as soon as we have that, the Commissioners will be notified.

Staff Comments: None

Citizens Comments: None

Board Discussion: All are in agreement to move forward, after fees have been provided and approved by the City Manager if within the purchasing policy parameters.

Veteran's Park Pavilion Funding

Consideration to authorize the City Manager and/or City Clerk/Treasurer to execute the proposed Performance Based Grant – Summary of Terms presented by the Michigan Economic Development Corporation and any subsequent documents and agreements necessary to secure a grant of up to \$408,415 and complete the associated work to complete the Veterans Park Pavilion Improvements as proposed.

City Manager Cain discussed the funding from the MEDC for the final completion of the Veterans Park Pavilion project. While this is not the final step in the grant approval process, it almost assures that funding will be approved by the MEDC shortly. Once fully approved, it would be our goal to get the balance of the exterior doors installed as soon as possible with the majority of the remaining construction scheduled to take place after our summer season. The pavilion would be generally closed to the public during the major construction. We have remained in close contact with our general contractor on the project, Robert Kroondyk who would see the project through to completion.

City Manager Cain also thanked Becky Harris, Michelle Cortright, Barb Brooks, Lori Meeder, Kelsie King-Duff, the Main Street Program, Farmers Market and the Charlevoix Community Foundation for their dedication to this project and making it happen.

Staff Comments: None

Citizens Comments: Michelle Cortright and Becky Harris rang a bell in honor of the achievement.

Board Discussion: Commissioner Conklin said he appreciates the efforts and Michelle and Becky who kept the community positive about this project. Commission Solomon said the project was truly community driven.

2019-04-047
 Moved by Conklin
 Second by Solomon

Ayes: 5
 Nays: 0
 Absent: 0
 Motion carried

Lofts on Lake Street Financial Incentives

Consideration to authorize the City Manager and his/her designees to take the necessary steps as authorized and required by the State of Michigan to establish a Public Act 210 of 2005 Commercial

Rehabilitation District using the DDA's boundaries in anticipation of receiving applications from Lofts on Lake Street and other eligible entities applying for Exemption Certificates.

City Manager Cain discussed the proposed project for the intersection of North Lake and State Streets. This project would be developed by Michigan Community Capital (MCC). The project went before the Planning Commission for preliminary review at their last meeting and is scheduled to go back before the Planning Commission for final site plan review at their meeting on May 20th.

At the April 12 Team Boyne meeting, Marilyn Crowley, Investment Director for MCC, outlined MCC's non-profit status and the financial challenges to make a project like this work. This is consistent with what we have been learning about the economics of residential and other types of developments through the Housing Solution and other programs over the last couple of years. Even with their non-profit status, this project will need outside assistance to make it financially feasible. This is not something unique to MCC or Boyne City. Boyne City has incentivized most of the larger private projects that have occurred in Boyne City, primarily in the Downtown Development Authority (DDA) and the Local Development Finance Authority (LDFA) districts. MCC has been working closely with the MEDC to help close the gap on this and other projects.

Without this assistance to close the gap, MCC will not be able to make the project work. As in most projects like this, where the MEDC is investing in a community and project they need to see that the other partners are invested as well. MCC has recently requested that the City consider assisting this project financially by providing them relief from increased taxes for a period of years as authorized by the State of Michigan under Public Act 210 of 2005, known as the Commercial Rehabilitation Act. In summary, the Act allows the property taxes on such a development to be frozen at their pre-development levels for a period of up to ten years as determined by the Community. This is very similar to the tax relief we have given to several industrial businesses in our Business Park and elsewhere except where those are allowed for up to twelve years. Under such relief, actual taxes are not decreased, but are not increased based on the new value of the redeveloped property for the approved period of time. The theory is that relief helps the development or investment make financial sense and the taxing jurisdictions will benefit long term since the investment will be there, and fully taxable long after any period of relief expires.

Mac McClelland from Otwell Mawby provided an overview of PA 210 Commercial Rehabilitation Act and the process/timeline for this project.

Staff Comments: None

Citizens Comments: Michelle Cortright said she is in favor of proceeding with this incentive. This fits criteria and goals for this district. Ken Allen said this piece of property is so strategic to the

community. We still need to take time as a community to think this thru.

Board Discussion: Mayor Pro-Tem Grunch said he is ready to move forward. Commissioner Solomon doesn't think we need to revisit the Master Plan. Commissioner Page agrees with moving forward. Commissioner Conklin said he supports moving forward. He added that we need to keep projects such as the Boyne on the Water plan alive. We need to be careful, sensitive and clearly show people we understand what we're doing. There needs to be clear communication. Mayor Neidhamer said he agrees totally that the planning and process is in place. The public will have many more opportunities to hear about this project.

2019-04-048
 Moved by Solomon
 Second by Page

To authorize the City Manager and his/her designees to take the necessary steps as authorized and required by the State of Michigan to establish a Public Act 210 of 2005 Commercial Rehabilitation District using the site's boundaries in anticipation of receiving applications from Lofts on Lake Street and other eligible entities applying for Exemption Certificates.

Ayes: 5
 Nays: 0
 Absent: 0
 Motion carried

**Excuse Mayor Pro-Tem
 Grunch**

Mayor Pro-Tem Grunch was excused from the meeting at 1:56 p.m.

**Filter Feed Pump and
 Backwash Pump Repair**

Consideration to contract with Jett Pump to rebuild one filter feed pump and one backwash pump at a cost of \$11,740 and authorize the City Manager to execute the documents

City Manager Cain discussed the filter feed pump and backwash pump at the Wastewater Treatment plant that need to be repaired and rebuilt. They have been in operation for 13 years. The only quote received was from Jett Pump in the amount of \$11,740 to repair and rebuild both pumps. We have worked with this company in the past.

Staff Comments: None

Citizens Comments: None

Board Discussion: All are in agreement with the recommendation.

2019-04-049
 Moved by Conklin
 Second by Solomon

To approve to contract with Jett Pump to rebuild one filter feed pump and one backwash pump at a cost of \$11,740 and authorize the City Manager to execute the documents

Ayes: 4
Nays: 0
Absent: 1, Mayor Pro-Tem Grunch
Motion carried

Goal Quarterly Check in #1

Goal Quarterly Check in

City Manager Cain provide the Commissioners with an update on the goal status.

Commissioner Solomon asked if in the future, we could focus on where there's been activity or a need for action on a particular goal.

CLOSED SESSION

2019-04-050
Moved by Neidhamer
Second by Conklin

To approve of the City Manager to go into closed session to consider strategy connected with the negotiation of a collective bargaining agreement as provided in MCL 15.268 (c) of the Michigan Open Meetings Act (PA 267 of 1976) at 2:13 p.m.

Ayes: 4
Nays: 0
Absent: 1, Mayor Pro-Tem Grunch
Motion carried

RETURN TO OPEN SESSION

2019-04-051
Moved by Neidhamer
Second by Solomon

To return to open session at 2:43 p.m.

Ayes: 4
Nays: 0
Absent: 1, Mayor Pro-Tem Grunch
Motion carried

Good Of The Order

A committee was formed for discussion of the City Manager's compensation per the City Manager's request.

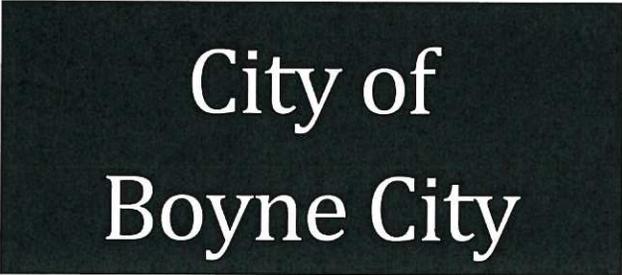
ADJOURNMENT

Motion by Mayor Neidhamer, second by Commissioner Page to adjourn the Regular City Commission meeting of Tuesday, April 23, 2019 at 2:43 p.m.

Tom Neidhamer
Mayor

Cindy Grice
Clerk/Treasurer

Pat Haver
319 N. Lake Street
Boyne City, MI 49712
(231) 582-6597
(231) 535-0003 fax
phaver@boynecity.com

The logo for the City of Boyne City, featuring the text "City of Boyne City" in a white serif font centered on a black rectangular background.

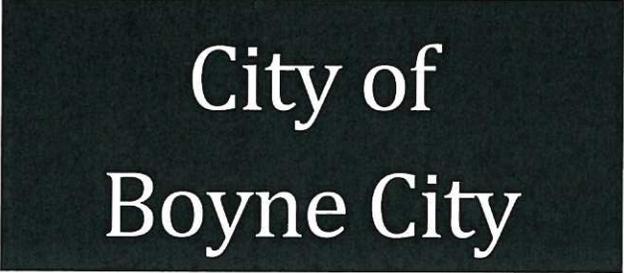
City of
Boyne City

Memo

To: Mayor Tom Neidhamer and fellow City Commissioners
From: Pat Haver, Planning Administrative Assistant *PH*
Date: May 9, 2019
Re: Appointment of Monica Ross to the Zoning Board of Appeals

With the resignation of Lynn Murray from the board in September of 2018, it left an vacancy on the board with a term expiring on September 1, 2021. At their May 7, 2019 meeting and after board discussion, a motion was made by Kubesh seconded by Carlile, passed unanimously, to recommend to the City Commission the appointment of Monica Ross to the Zoning Board of Appeals for the remainder of the term expiring on September 1, 2021.

Pat Haver
319 N. Lake Street
Boyne City, MI 49712
(231) 582-6597
(231) 535-0003 fax
phaver@boynecity.com

The logo for the City of Boyne City, featuring the text "City of Boyne City" in a white serif font centered on a black rectangular background.

City of
Boyne City

Memo

To: Michael Cain, City Manager

From: Pat Haver 

Date: May 9, 2019

Re: Reappointment of Pat Kubesh and Roger Reynolds to the Zoning Board of Appeals

The terms of Pat Kubesh and Roger Reynolds are due to expire on September 1, 2019. Both members have indicated that they are willing to serve another three year term. After board discussion, a motion was made by McClorey, seconded by Carlile, passed unanimously, to recommend to the City Commission the reappointment of Pat Kubesh and Roger Reynolds to a three year term on the Zoning Board of Appeals to expire on September 1, 2022.

Planning staff also recommends reappointment to the Zoning Board of Appeals



City of Boyne City

MEMO

Date: May 10, 2019

To: Mayor Neidhamer and the Boyne City City Commission

From: Michael Cain, City Manager *Mc*

Subject: County Tax Foreclosed Property Offer – 802 East Main

As we do on a regular basis, we recently received the attached letter from the Charlevoix County Treasurer offering to sell the City a piece of tax foreclosed property. This one is a house located at 802 East Main Street for \$4,328.06. If we bought it and then later sold it at a higher price the 'profits' would need to go to the County. A maps outlining the property in red is attached. The County would like to know our decision by the end of June.

After checking with other City personnel we see no City need for the house or property. Northern Homes has expressed an interest in the property to redevelop it for additional housing and is recommending that we pass on it so they would have an opportunity to purchase it thru the County.

I agree.

RECOMMENDATION: That the City Commission decline the County's offer to sell 802 east Main Street and authorize the City Manager to submit the necessary paperwork with a recommend to sell it to Northern Homes.

OPTIONS:

- a) Postpone further action for additional information or review prior to the June deadline.
- b) Decline the purchase but without the recommendation regarding Northern Homes.
- c) Purchase the property.
- d) Some other action as determined as appropriate by the City Commission.



A MICHIGAN HISTORICAL SITE

Charlevoix County Treasurer

Marilyn Cousineau
301 State St
Charlevoix, MI 49720
Phone: 231-547-7202
www.charlevoixcounty.org

April 17, 2019

City of Boyne City

Attention: Cindy Grice

319 N. Lake St.

Boyne City, MI. 49712

Dear City Council:

I have enclosed a list of parcels in the City of Boyne City that I foreclosed upon in Circuit Court in my capacity as the Foreclosing Governmental Unit under the authority of the General Property Tax Act. This foreclosure was made delinquent for real property taxes. This list is not final: there may be further court action to remove parcels from foreclosure or to extend the redemption period.

A public auction of these properties is tentatively scheduled for August 20, 2019. Minimum bids have been established and will include all delinquent taxes, fees, penalties, and interest plus any costs of preparing for and conducting the auction. The enclosed list includes a minimum bid for each auction item.

The General Property Tax Act establishes a procedure for the State and for local municipalities to purchase foreclosed property prior to public auction. The purchase must be for a governmental purpose and public use. The law establishes the following order of preference:

1. The State of Michigan has first right of refusal and must pay the higher of the minimum bid or the market value of the property.
2. The City, Village, or Township (in that order) in which the property is located can purchase the property if the State declines and must pay the minimum bid.

Rec'd 4-19-19

3. The County may purchase the property if the City, Village, or Township declines and must pay the minimum bid.

If the City, Village, Township, or County purchases a property under this process and later sells the property for more than the purchase price, plus the cost of any improvements, the excess proceeds are due back to the Treasurer to replenish the tax foreclosure fund.

I have enclosed 2 forms one is if you decided you don't want the parcels and the other is if you decided you want the parcels. Please fill out whichever form applies and return it to me as soon as possible.

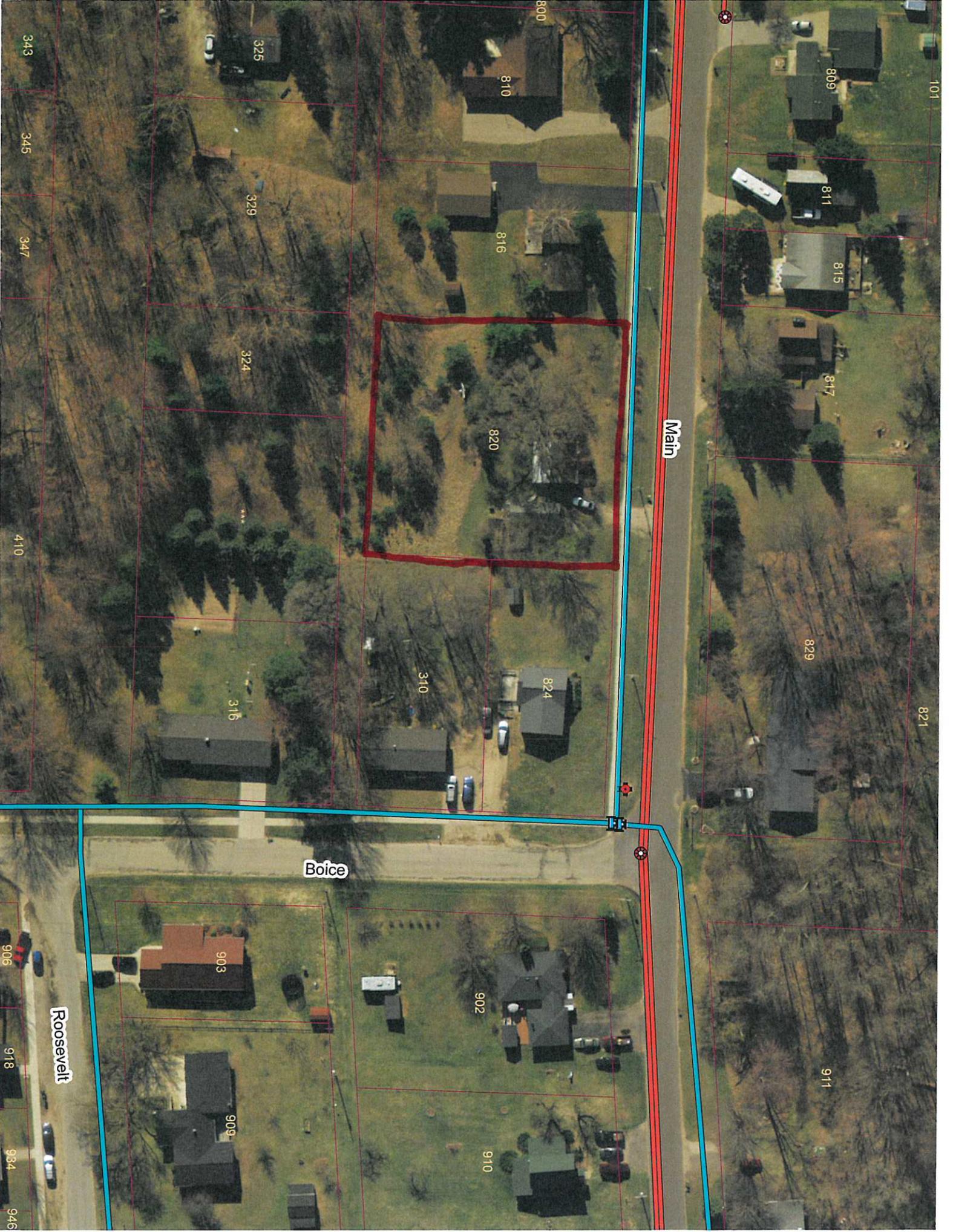
If I don't receive a reply I will assume that you don't want the parcel and it will go to auction.

Sincerely,

A handwritten signature in cursive script that reads "Marilyn Cousineau".

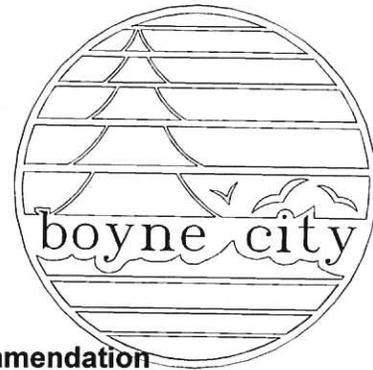
Marilyn Cousineau

Charlevoix County Treasurer



CITY OF BOYNE CITY

To: Michael Cain, City Manager *Mc*
From: Tim Faas, Director of Public Works *TF*
Date: May 10, 2019
Subject: **Peninsula Beach Playground Equipment Recommendation**



BACKGROUND:

The City was successful in its application for funding this year from Charlevoix County for the playground equipment at Peninsula Beach. The funding application was based on a quote from Penchura LLC for a "Cozy Dome" kids climbing structure in an amount of \$10,745. This cost is included in the 2019/2020 budget and would be charged to the following account: #101-751-970.000 (Parks & Recreation – Capital Outlay).

RECOMMENDATION:

It is my recommendation that the City Commission approve a purchase order contract with Penchura LLC for the purchase of a Cozy Dome structure in an amount not-to-exceed \$10,745. Further, I would recommend the City Manager execute the purchase order and sign the proposal.

OPTIONS:

1. That this matter be postponed for further information or consideration
2. That this matter be approved subject to some revision
3. Other options as determined by the City Commission

Encl: Proposal from Penchura LLC dated 4/24/2019



Make all P.O.s, Contracts, and Checks to:
Penchura, L.L.C.
889 S. Old US 23
Brighton, MI 48114

Proposal

Date	Project #
4/24/2019	19-387

Bill To
City of Boyne City Tim Faas 319 North Lake Street Boyne City, MI 49712 United States

Ship To
TBD

Customer Contact	Customer Phone	Customer Fax	Terms	P.O. No.	Rep
Andy Kovolski	(231) 582-0375	(231) 582-6506	Net 30		DS

Item	Description	Qty	Weight	Price	Total
152179A	Saddle Spinner, specify colors	1	40	1,060.00	1,060.00T
168099A	Cozy Dome, specify colors	1	247	4,025.00	4,025.00T
EWf-I	Engineered Wood Fiber - Installed with Blower Truck	30		87.00	2,610.00T
Freight	Freight			550.00	550.00T
Ship/Receive N...	City to receive shipment.			0.00	0.00T
	Upon arrival of your shipment, inspect packages and note any damage prior to signing, then call our office if necessary. If damages are not noted upon delivery, the manufacturer may not cover replacement fees. Thank you.				
Install	Professional Certified Installation	1		2,500.00	2,500.00
Note	site prep done by others			0.00	0.00T

Proposal good for 30 days.
 Ship Via: common carrier
 Delivery contact name and number: _____

Customer signature below constitutes a purchase order.

Subtotal	\$10,745.00
Sales Tax (0.0%)	\$0.00
Total	\$10,745.00



Color Choices

Vivid colors for lively play

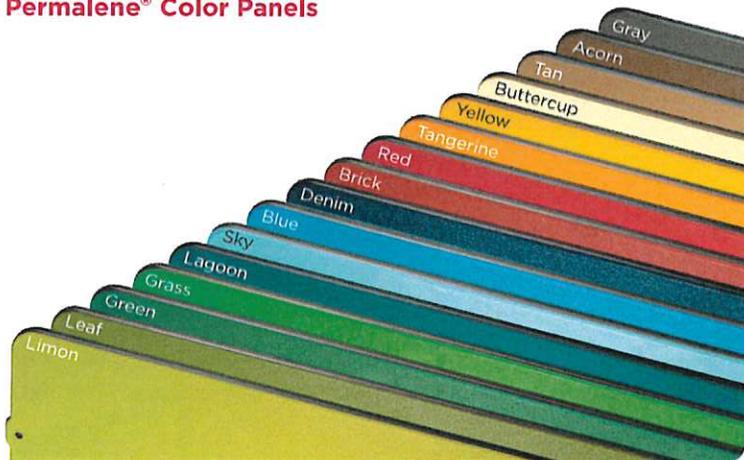
ProShield® Colors

For posts/arches, components and clamps, ProShield® finish combines a specially formulated primer with a high-quality, architectural-grade powdercoat top layer. The result is enhanced longevity, greater protection against UV rays, prevention from corrosion, and improved product performance. Custom colors are available for an additional charge.

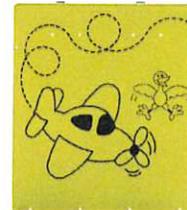
Learn more about our Color Inspirations at playlsi.com/color-inspirations

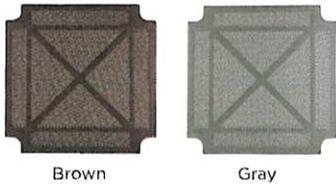


Permalene® Color Panels



Permalene® panels with a recycled core are a smart choice for your playground and the environment. Available in the 16 colors shown, the distinctive black core results from combining and recycling colored plastic—waste that would otherwise end up in landfills.

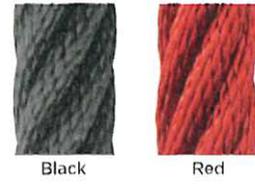




Steel Decks The heaviest, thickest decks for long-lasting safety: Flange-formed from 12-gauge steel with safe, rounded corners. Reinforced with .105" x 2" ribs welded on cross for superior strength and a consistently flat surface.



TenderTuff™ Coating For swing chains, handholds, pipe barriers, wheels, rings, etc. Insulates against temperature extremes and provides a safer grip surface compared to painted metal.



Steel-Reinforced Cables Made of tightly woven, polyester-wrapped, six-stranded galvanized-steel cable. These abrasion-resistant, color-stable cables are extremely durable and vandal resistant.

Polyethylene For slides, tunnels, roofs, etc. The heavy-duty rotationally molded polyethylene material ensures strength and durability while resisting cracking, fading and peeling. * *Limon, Leaf, Denim, Brick, Tangerine, Buttercup, Acorn and Granite* are color blends.



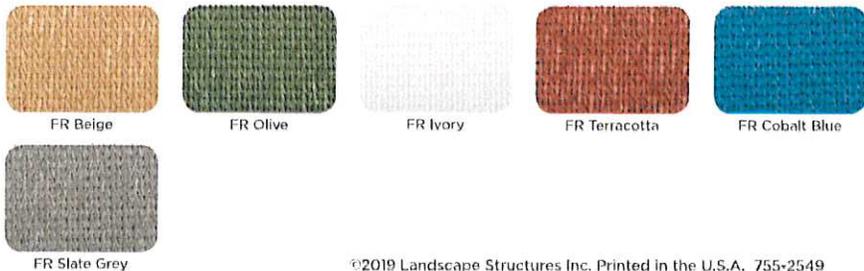
SkyWays® and CoolToppers® Shade Products Fabrics

Designed to block up to 97% of UV rays and keep playground temperatures 30 degrees cooler.



SkyWays and CoolToppers Shade Products Flame Retardant Fabrics

Stringently tested and conform to FR standards worldwide.





1675 Green Road
Ann Arbor, MI 48105-2530

T 734.662.3246
800.653.2483
F 734.662.8083
mml.org

May 6, 2019

City Manager Michael Cain
Boyne City
319 N. Lake St.
Boyne City 49712-1101



Dear Michael,

I hope that you are all thawing out as another Michigan winter comes to an end. I want to cordially invite you to attend an educational event designed specifically for local elected and appointed officials in the Upper Peninsula. The Michigan Municipal League's U.P. Education Summit is June 6-7, 2019 in Escanaba. This year's summit will provide two full days of education, with specialized offerings designed to positively impact cities and villages. Topics will include Redevelopment Ready Communities, municipal finance, the latest update from Lansing, and more!

You will also have an opportunity to interact with League staff, including our leader in the U.P., former Houghton City Manager Scott MacInnes. Scott is working with members and communities across the U.P. on strategic planning, budgeting, human resource matters, and much more. Meet Scott at this event and find out how he can help your community, too!

To register for the summit, visit: www.mml.org/upsummit

I look forward to seeing you in Escanaba in June!

Sincerely,

A handwritten signature in black ink that reads 'Daniel P. Gilmartin'. The signature is written in a cursive, flowing style.

Daniel P. Gilmartin
Executive Director & CEO

We love where you live.





June 6 & 7, 2019
Escanaba, MI

The U.P. Education Summit is an opportunity for city and village officials from the Upper Peninsula to meet and share experiences and ideas. Join us!

Municipality Name _____

Contact Name (person completing this form) _____

Address _____ City, State, Zip _____

Phone _____ Fax _____

Attendee Information

Name _____ Nickname _____

Title _____ *Email _____

Guest Name (if applicable) _____

UP Education Summit Registration, 1:30 pm, June 6 – Noon, June 7	Rate
League Member	<input type="checkbox"/> \$60/person
Guest	<input type="checkbox"/> \$60/person
Nonmember Government	<input type="checkbox"/> \$95/person
Nonmember Government- Guest	<input type="checkbox"/> \$95/person
Total	\$

Cancellation Policy

All cancellations must be submitted in writing either by fax, 734-669-4223 or email, registration@mml.org. No refunds will be given for cancellation requests received after 5/30/19. For a full list of registration policies, please visit www.mml.org, then click on training/events.

<p>Online To register and pay online visit www.mml.org. On the home page located on the right-hand side under "My League," click on "Log On" and enter your name and password. After you are logged in, click on "Events."</p> <p>Fax Please fax registration form to 734-669-4223, then mail with check payable to: Michigan Municipal League, P.O. Box 7409, Ann Arbor, MI 48107-7409</p>	<p>Hotel Information</p> <p>Quality Inn & Suites 2603 N Lincoln Rd Escanaba, MI 49829</p> <p>Phone: (906) 789-1200</p>
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https://www.record-eagle.com/news/business/sarah-lucas-home-is-central-to-the-american-dream/article_5f6442c0-5b19-5b23-914b-23e3f41343ec.html

Sarah Lucas: Home is central to the American Dream

BY SARAH LUCAS Local columnist May 5, 2019



There are many versions of the American Dream, but a common one is this: Work hard, and you'll achieve prosperity and upward mobility for your family.

In this version of the American Dream, a home is central to the equation, giving us the stability and financial security needed for success.

But today, the foundation of the American Dream is increasingly difficult to obtain, even for those who are working hard. In Northwest Michigan and throughout the country, homes are out of reach to buy and rent for many people, including the middle class. And without a home, the rest of the American Dream stays just that — a dream, instead of reality.



Sarah Lucas

Why? In communities like Traverse City that are, by all accounts, booming, why is it so hard for so many families and individuals to get ahead?

Homes are a stepping stone for opportunity. Studies show that families that have safe, affordable homes near jobs and schools are better positioned for success — in school, health, employment, and financial security. Yet, we know, from market studies and countless anecdotes, that because we don't have the safe, affordable homes that are needed by workers and families, jobs are going unfilled, businesses are stretched thin, and school enrollment is declining.

Clearly, we need new homes for families, workers, and our economy — but it's becoming harder and more expensive to build them. Since the recession, housing demand has gone up, especially for the apartments and condos that appeal to small households like Millennials and seniors, who make up much of our housing demand. At the same time, changes in lending, outdated zoning, a construction labor shortage, and rising land values are adding costs and complexity to development. The housing market in places like Northwest Michigan is further complicated by the impact of short-term rentals. Between 2010-2016, the number of housing units in the region didn't change overall; but the number of housing units classified as "seasonal" increased by 15 percent. In effect, year-round homes are being converted into seasonal homes, making them unavailable to families and workers. As demand goes up, we have less housing to offer, rather than more.

When talking about something like a housing shortage, it's easy to get caught up in everything we don't have. But first, let's consider what we do have: great community partners, developers and employers that want to be part of the solution, and models for success.

Projects like East Bay Flats, the Depot Neighborhood, the Commons, Trailside 45, and up-and-coming projects in places like Leelanau County and Cadillac all point to the value of strong partnerships and local commitment. The ingredients for success are pretty consistent: in most cases, these projects can take advantage of flexible zoning. The land was often acquired at below-market value, or purchased with grant dollars. Tax incentives may have helped offset some of the costs to the developer and end buyer. And in many cases, there was some combination of these and other ingredients, brought to the table by diverse partners, including local leaders, developers, active citizens, state and local housing agencies, philanthropy, and employers.

So, we know what works. But the road to success remains rocky and unpredictable: state or local policies limit opportunities to access the incentives, subsidies, and other tools that we know are effective. What's more, opposition from the public often derails even well-conceived and financed projects. With a housing shortage that's become a local economic crisis, we know we need new paths — around and over those obstacles.

Housing North, a new regional nonprofit, was organized in late 2018 to create those pathways to housing solutions, leveraging and building partnerships and local resources around new development. With a ten-member, thoroughly cross-sector board including representatives from Northwest Lower Michigan's ten counties, Housing North brings a "systems-oriented" lens to housing. Organized to complement existing efforts, it's developing a communications approach that will build understanding and support of housing solutions among local leaders and the public. It's

exploring statewide policies to create tools for housing in rural and small-town Michigan. And it's working to create and support new resources for developers, employers, housing agencies, and others that understand what's at stake in our housing market — nothing more nor less than the American Dream.

For more about Housing North, please visit housingnorth.org.

Sarah Lucas is executive director of Housing North, a nonprofit that supports communities, developers, employers and other stakeholders as they work to create housing in northwest Lower Michigan. Contact her at sarah@housingnorth.org.



Approved: _____

Meeting of April 4, 2019 MINUTES OF THE BOYNE CITY MAIN STREET BOARD REGULAR MEETING HELD ON THURSDAY, APRIL 4, 2019 at 8:30 AM CITY HALL, 319 NORTH LAKE STREET

Call to Order Chair Chris Bandy called the meeting to order at 8:37 a.m.

Roll Call Present: Jodie Adams, Chris Bandy, Michael Cain, Michelle Cortright, Patti Gabos, Becky Harris, Pat O'Brien, Rob Swartz

Meeting Attendance Absent: Patrick Little

City Staff: Main Street Director Kelsie King-Duff, Recording Secretary Jane Halstead, Assistant Planner Patrick Kilkenny, Main Street Assistant Ingrid Day, Farmers Market Manager Angelika Rasper

Public: Four

Excused Absences MOTION Swartz moved, Adams seconded, PASSED UNANIMOUSLY to excuse Patrick Little.

Approval of Minutes MOTION Adams moved, Cain seconded, to approve the March 7, 2019 minutes and March 13, 2019 minutes as presented.

Citizens Comments John Cool of Charlevoix State Bank was present to announce they will be opening a full service branch in Boyne City later this month.

Correspondence None.

Committee Reports

Organization

Minutes received and filed. Discussion was held on implementing the recommendations from the parking study that was done last spring. Volunteer recruitment was discussed as well. A volunteer database will be developed.

Promotion/Marketing

Minutes received and filed. The Committee discussed the Chocolate Covered Boyne event. They received good feedback from Mike Castiglione of Stigg's. Social media numbers were also discussed as well as volunteer recruitment.

Design

The March meeting was cancelled.
Kelsie has met with developers regarding the projects on Lake Street.
Boyne Bee was a success – approximately \$1500 was raised.

Economic Vitality/Team Boyne

Minutes received and filed. An update on the new wine bar at the Wine Emporium & Market was provided.
The two projects on Lake Street were discussed. Tom Neidhamer encouraged everyone to take part in the public meetings.
MSU Extension is offering a new FIT program for 2020 which we are interested in participating in.

Farmer’s Market

Jodie Adams reported that the Farmer’s Market Committee had a strategic planning meeting that went well.
Adams introduced Angelika Rasper, the new Farmer’s Market Manager to the Board. Angelika is busy working on summer applications.

Director’s Report

Received and filed.
Kelsie enjoyed the National Conference in Seattle. There were informative sessions on parking, infill development and other issues relevant to our community.
Boyne Bee was a fun event. Approximately 25 teams participated this year.
Kelsie is expecting her first child. Congratulations to Kelsie and Joe!

Unfinished Business

None.

New Business

Pause Breathe Proceed Presentation

Pause Breathe Proceed Presentation

Karen Wright and Christine Judd were on hand to introduce their new business Pause Breath Proceed to the Board. Karen Wright explained that they want to promote mindfulness and being present in the moment. They would like Boyne to be the first mindfulness community. Their mission is: creating the pause in your life to calmly and consciously make choices that break subconscious habits and allow you to live the life you choose. Change your life, change your health.

Boyne Thunder Agreement With Camp Quality

Boyne Thunder Agreement

Consideration to approve the proposed agreement with Camp Quality for Boyne Thunder.

A Letter of Understanding was developed to outline the relationship between Boyne City Main Street, Camp Quality and Challenge Mountain.

MOTION

Cortright moved, O’Brien seconded, PASSED UNANIMOUSLY to approve the proposed agreement with Camp Quality for Boyne Thunder.

Financial Report Review

The Financial Report was received and filed.

Good Of The Order

- Cain had a discussion with people from the RRC to help us with our parking issues. We need to talk with the Planning Commission as well and see where we go next.
 - The DPW is prepping for spring clean-up.
 - There are a lot of road projects planned for this spring/summer including the resurfacing of M-75. Work is to begin April 22nd and MDOT will be holding an informational meeting on April 16th. Work is also planned for Front Street and N Lake Street as well as other smaller streets.
 - The City Commission will be considering the adoption of the budget at the next meeting on April 9th.
 - There is a meeting on April 8th at 11:00 am at Melrose Township Hall regarding the intersection of 131 and M-75 N in the Village of Walloon.
 - There will be a spaghetti dinner fundraiser for Unity Hall on May 2nd at St. Matthews Church.
 - The State of the Community Luncheon will be April 11th at the Talcott Center in the Village of Walloon.
 - Business After Hours is April 18th at Coldwell Banker.
 - The Chamber of Commerce will be moving to their new office May 1st.
 - The Beer Block Party is scheduled for May 16th.
-

Adjournment

The April 4, 2019 meeting of the Boyne City Main Street Board was adjourned at 9:37 a.m.

Jane Halstead, Recording Secretary



Approved: 4/25/19 *gt*

**MEETING OF
APRIL 4, 2019**

**RECORD OF THE PROCEEDINGS OF THE MEETING OF THE BOYNE
CITY AIRPORT ADVISORY BOARD HELD APRIL 4, 2019.**

CALL TO ORDER

Chair Bouters called the meeting to order at **5:30 p.m.** followed by the pledge of allegiance.

**ROLL CALL
ATTENDANCE**

Present: Richard Bouters, Brian Harrington, Doug Brubaker
*Rod Cortright *Leon Jarema
Absent:, *Bud Chipman, Richard Wright, Leon Vercruysee
*Jerry Schmidt, *Al Sturza
**Ex Officio Members*
Citizens:
Staff: Airport Manager/City Manager, Michael Cain

**EXCUSED ABSENCES
MOTION**

Motion by **Harrington** Seconded by **Brubaker** **PASSED UNANIMOUSLY** to excuse Richard Wright.

**APPROVAL OF MINUTES
MOTION**

Motion by **Harrington** Seconded by **Brubaker** **PASSED UNANIMOUSLY** to approve the **February 28, 2019** minutes as amended for spelling error.

CORRESPONDENCE

NONE

**CITIZENS COMMENTS
(NON-AGENDA ITEMS)**

NONE

COMMITTEES

NONE

UNFINISHED BUSINESS

MOTION

- A. Lease for John Cooper – 15 year term:** Michael Cain presented to the board for review a lease agreement for Hangar A12 entered with the City and John Cooper. Motion by **Harrington** Second by **Brubaker**, **PASSED UNANIMOUSLY** to recommend to the City Commission to approve the 15 year lease with Walloon Lake Land Holdings LLC for Hangar A12.
- B. Other: Hangar A12 Door renovation: 1.** Michael Cain presented to the board for review the proposed plan and details for the replacement of the door with structural renovation on hangar A12. The plan from Walloon Lake Land Holdings, LLC requires the project to be completely funded and administered by

Walloon Lake Land Holdings, LLC as the tenants of hangar A12. After discussion, the board authorized Michael Cain, City Manager to negotiate with Walloon Lake Land Holdings, LLC regarding this project with specific interest in their commitment for future maintenance and repairs. **2.** As a result of City ownership of hangar A12, any salvageable materials from this project will be retained and bids placed to the public for purchase.

NEW BUSINESS

- A. Airport Patron Event:** This item will be deferred to the April 25, 2019 Airport Advisory Board meeting.
- B. Multi-media Presentation Equipment:** In cooperation with Northern Homes, the Airport Advisory Board has purchased and installed a Flat Screen Smart TV in the Airport Terminal. The Advisory board as well as Northern Homes look forward to using this device to enhance and assist their goals for the future. A special thank you to Richard Wright, Brian Harrington and the Northern Homes staff for making this happen.
- C. Local Airport Survey – Tentative Airport User Fee Increases:** The Airport Advisory Board has recommended fee increases to some of the services provided at the airport. Board member Brian Harrington has provided research with regard to fees charged by other airport within our service area. The board's recommendation has been sent to the City Commission for review.
- D. Other:** No topic offered.

GOOD OF THE ORDER

- A.** The fuel price at Boyne City Airport is \$4.31/gallon as of March 19, 2019.
- B.** Leon Jarema reported on the following: 1. Due to the amount of snow and ice realize this winter, many of the City owned hangar had water and ice leaking into the hangars likely due to snow not being plowed in front of the hangar. Michael Cain will discuss this with DPW. 2. Long time MDOT Aeronautics Airport Inspector Randy Collier has retired and a new MDOT representative will be taking over those duties. The Advisory Board thanks Randy for his service to the airport and wish him well in his retirement.

ANNOUNCEMENTS NEXT MEETING

- A.** The next regular meeting of the Airport Advisory Board is scheduled for April 25, 2019 at 5:30pm in the airport terminal.

ADJOURNMENT

- A.** The meeting was adjourned **6:18pm** by **Chair Bouters**.

Submitted by:

Richard L. Bouters: Richard L. Bouters

Chair – Airport Advisory Board





Approved:

**Meeting of
April 11, 2019**

RECORD OF THE PROCEEDINGS OF THE **REGULAR BOYNE CITY PARKS AND RECREATION COMMISSION MEETING** HELD AT 5:00 P.M. AT CITY HALL ON THURSDAY, APRIL 11, 2019.

Call to Order

Meeting was called to order by Chair Mike Sheean at 5:00 p.m.

Roll Call

Present: Mike Sheean, Diane Sterling, Jo Bowman, Hugh Conklin and Greg Vadnais

Meeting Attendance

Absent: Lisa Alexander, Rob Weick and Gow Litzenburger

City Staff: DPW superintendent Tim Faas and recording secretary Barb Brooks

Excused Absences

Public Present: two (2)

****MOTION**

Conklin moved, Bowman seconded, PASSED UNANIMOUSLY to excuse the absence(s) of Litzenburger, Weick and Alexander

Approval of Minutes

Sterling moved, Bowman seconded, PASSED UNANIMOUSLY a motion approving the March 14, 2019 meeting minutes as presented

****MOTION**

Citizens Comments
(on non-agenda items)

Walloon Lake Trust and Conservancy representative Heather Huffstutler informed the board that May 15, 2019 was the tentative closing date for the purchase of the 40 acre parcel in Evangeline which will be used to expand the trails already located on the school forest property. Fund-raising is ongoing including an event at Stiggs. There has been a lot of community support and donors for the project.

Director's Report

Director Faas provided a written report included in the agenda packet and also updated the board the status of the delineating fields from parking at Rotary Park. Posts were purchased and staff will work on it once the frost is out of the ground.

Correspondence

None

**Reports of Officers,
Boards, and Standing
Committees**

Park Inspection Reports – Conklin inquired about the tennis court repairs. Faas indicated it was dependent on weather conditions and it hasn't been resolved as to who will be responsible for the cost.
User Groups – Another phase of the mountain bike trails at Avalanche, which was part of the original overall plan will be constructed this year. It is about ½ mile of trail and will take approximately 4 – 6 weeks

Unfinished Business

None

New Business

Grant Opportunity

****MOTION**

There is an opportunity for a grant application to be submitted to the League of Michigan Bicyclist. Ideas were additional bike racks and a repair station. **Conklin moved, Sterling seconded, PASSED UNANIMOUSLY** to recommend applying for 2 bike racks.

Bike Share Program

There has been discussion regarding on how to better promote the program, potentially add additional bikes & bike racks and to provide better shelter for them.

Memorial Donation Policy

A draft policy regarding how to receive and manage memorials / donations to our parks. The general consensus of the board was in favor of the policy. There was additional discussion regarding adding items such as bricks and also different ways the donors or honoree could be recognized instead of plaques on site. Director Faas asked the board to take a little more time to think on the draft policy and board discussion and this will be put on the next agenda for refinement before going to the City Commission.

Summer Meeting Schedule / Parks Tour Adjournment

Board discussion regarding whether meetings were going to be scheduled in various parks during the summer months or if the board was interested in taking a group tour of some of the parks at a special meeting or in place of a regular meeting. The general consensus was that the board preferred to keep regular meetings at City Hall and would like to schedule a tour immediately following the June regular meeting.

The April 11, 2019 meeting of the Parks and Recreation Board was adjourned at 5:56 p.m.

Barb Brooks, Recording Secretary

Approved:

**Meeting of
April 15, 2019**

Record of the proceedings of the Boyne City Planning Commission meeting held at Boyne City Hall, 319 North Lake Street, on Monday April 15, 2019 at 5:00 pm.

Call to Order

Chair Place called the meeting to order at 5:00 p.m.

Roll Call

Present: Ken Allen, Jason Biskner, George Ellwanger, Tom Neidhamer, Aaron Place, Jeff Ross and Joe St. Dennis
 Absent: Jim Kozlowski
 Vacancy: One

Excused Absences

2019-4-15-02

****Motion**

St Dennis moved, Allen seconded, PASSED UNANIMOUSLY, a motion to excuse the absence of Kozlowski

Meeting Attendance

City Officials/Staff: Planning and Zoning Administrator Scott McPherson, City Manager Michael Cain, Main Street Director Kelsie King-Duff, Commissioners Hugh Conklin and Ron Grunch and Recording Secretary Pat Haver
 Public Present: Fifty One

Consent Agenda

2019-4-15-03

****Motion**

Allen moved, Ellwanger seconded, PASSED UNANIMOUSLY, a motion to approve the consent agenda, the Planning Commission minutes from March 18, 2019 as presented.

**Citizen comments on
Non-Agenda Items**

Lesley Pritchard: 361 Wildwood Ridge Walloon Lake – Passed a handout to the Commissioners (received and filed) and read comments from it. She is requesting that the Planning Commission pass a motion to repeal the recent height/story amendment and make a recommendation to the City Commission to do the same.

**Reports of Officers,
Boards and Standing
Committees**

None

Unfinished Business

**Alley Vacation Request
from Richard Wright**

Richard Wright 920 Edmunds St. applicant – The request is to vacate 198’ portion of the alley between Edmund and Division St.; 132’ west of Hull St. This alley is undeveloped and is not maintained by the city, there are no city utilities located in the area, and a 66’ westerly portion of the alley along with Houghtlin street had previously been vacated. Neighboring property owners to the request did sign a petition in favor of the closure.

McPherson – Also reviewed the request and indicated that there were no plans or future need from the city for any infrastructure to access this portion of the alleyway.

St. Dennis – Will this make any of the adjacent properties landlocked?

McPherson – No

Neidhamer – Why is only a portion being closed and not the entire length?

McPherson – The landowner on the corner of Hull and Edmund St. does not desire to have that portion closed, and historically, other alleys in the city have partially been closed; as a portion of this one was previously; so it is not unusual to have a partial request.

****Motion**

With no further board discussion **motion by Ross, seconded by Ellwanger** to recommend to the City Commission, closure of the alley as presented; 198’ in length, between Edmund and Division Street beginning 132’ west of Hull St.

Roll Call:
2019-4-15 6A
Ayes: Allen, Biskner, Ellwanger, Neidhamer, Place, Ross and St. Dennis
Nays: None
Absent: Kozlowski
Abstain: None
Vacancy: One
Motion Carries

**Recommendation for
Planning Commission
Appointment**

Planning Director McPherson reviewed his staff report included in the agenda packet. There is a vacancy on this commission with a term ending May 31, 2021. There were 4 submitted applications for the position, and all of them were invited to the meeting to meet and speak with the board. Each applicant was given an opportunity to introduce themselves, and to give a history of their background, the reasons they wish to serve and other community or civic service activities. Three applicants were in attendance, Adam Graef, Skylar MacNaughton, and Rose Newton all spoke to the board. After a question and answer session, a straw vote was taken with a **motion by Ross, seconded by Biskner, PASSED UNANIMOUSLY** to recommend Skylar MacNaughton and Rose Newton as possible candidates to the City Commission for their final decision and appointment.

****Motion**

New Business

**Preliminary Review
Boyer City Surgery
Center**

Planning Director McPherson reviewed his report included in the agenda packet. The surgical center is proposing a 7,200 sq ft outpatient facility located on lot #16 in the Business Park, on Moll Dr. north of M-75 across from Classic Instruments, they are here tonight for preliminary review and discussion

Darren Graham, Project Manager: Gosling Czubak Engineering - Current zoning is PID (Planned Industrial District) in Phase II of the park. The plan will be for minor, same day surgical procedures with no overnight stays. Parking requirements are 54 spaces based on the square footage of the building. During final site plan review we will submit landscaping, lighting, storm water, utilities. Our plan is to attend the EDC/LDFA meeting on May 15th for their comment and review.

Public Comment opened at 5:39 pm

Michelle Cortright: 1825 Wildwood Harbor Rd. – How many jobs are proposed?
Scott MacKenzie: 847 W. Division St. – With the amount of traffic anticipated for daily use, 54 parking spaces are indicated, why are there so many?

Penny Hardy: 437 North St. – What practice will manage the facility? **Place** – that is not a zoning question for us to answer.

Adam Graef: 1296 Marshall Rd. - I also would like to know why so many parking spaces are required for a medical building.

Monica Ross: 109 E. Michigan Ave. – Is this an accepted use for the current zoning in the Industrial Park, or do they need a change in zoning to complete their project?

McPherson – Back in 2010 the Planning Commission and City Commission recognized that the Industrial Park is not a viable option just for industrial uses any longer, so they moved towards a Business Park with an ordinance amendment done at that time, it brought in a wide variety of uses that are non-industrial to the park.

Michael Cain: Boyer City City Manager and member of the EDC/LDFA – These plans will be going before the EDC/LDFA board prior to your next meeting. I have shared the plans with them, and they are very excited about the new business venture. One of the concerns they have is the parking along M75, as it is an entrance into the community, they would like to see the parking moved behind the building with green space along the M75 corridor.

With no further comments, public comment closed at 5:44 pm

Board Discussion

Place – It is exciting to hear about opportunities coming to Boyne, can you give us an idea on how many people will be involved daily? **Graham** – Really don't have an answer but, believe 10 to 20 people will be staff, nurses and doctors, with patients daily.

Allen – Did you look at other locations other than Boyne when you decided to build and did you look at the parking requirements in other cities?

Graham – I represent the owner, and did not come on board until after they decided to purchase the property.

Place – One of the items brought up was landscaping, screening and the parking. Will landscaping be brought forward in the final plan? **Graham** – Yes

Ross – Is there a glazing requirement on the windows? **McPherson** – No specific glazing requirements for the Industrial District

Ellwanger – This is a real asset to the community.

St. Dennis – I also feel that there is too much asphalt for the estimated daily use

Place – We have already talked about reviewing the parking requirements in the ordinance for all districts.

Biskner – Can you move the building forward and put parking behind?

Graham – It would be difficult, as the corner in the back of the building has a drop off on the site.

With no further comments from the board, the applicants will come back with a final site plan for development plan review, next month

Preliminary review 100 N. Lake Street

Planning Director McPherson reviewed his staff report in the agenda packet, and reiterated that this is a revised site plan for the Lofts of Lake Street, no decisions on this plan can be made tonight, the object is to get input and feedback from the board on these plans, this is a proposed mixed use in the CBD which is a principal permitted use; so is a use by right, you do not have any discretion in regards to the use; specifically issues that deal with that use, such as rents, tax implications, financial viability of plan, whether you think it is a good use or bad use, whether it is an appropriate spot for this use or not. You are charged with looking at the development plan and physical attributes of the site and building and how they relate to the zoning ordinance standards.

Marilyn Crowley: Michigan Community Capital - Thank you for giving us an opportunity to return after we gathered feedback, and hope that you see that we really listened and tried to make changes according to your suggestions. We really tried to make this an asset that the community can be proud of. Tonight we are specifically looking for solid feedback to see if this will be a viable project and get an understanding of what the next steps will be.

Mike Corby: Integrated Architecture - We have been working with comments received from our last meeting, have met with the Main Street design committee and have taken in all of the comments about the size and mass of the building, lack of parking, façade designs and made changes based on those. We have removed one floor, extended the building to the east, decreased the number of units, and increased the available parking on site, changed up the facades using varying roof lines, proposing change up of various material and window patterns, along with different cornice work. We are exploring on street parking on both Lake and State Streets which will allow us to get an additional 13 spaces that will be public. We have met with the Main Street Design committee and they have given us an ok to pursue the possibility.

Public Comment opened at 5:58 pm

Skylar MacNaughton: 112 W. Morgan St. – I do like the new look, but have concerns if this is right thing for Boyne and if the store fronts will be filled. Are there any plans to put in a street light at the intersection?

Jack Henricks: 2375 Pine Boulevard – experienced in construction management with Dow Chemical and have done a lot of site work, so giving you my perspective. I have looked at the plans and have concerns with the foot print and building site intensity, site surface is about 95% impervious so will need site surface retention area. The waste handling will be excessive on the current system, there is zero setback on the south side, and there is only one entrance into the parking area, so snow clearing will be tough in the winter time on Lake Street.

Floyd Wright: Lakeshore Rd. – I give you compliments on the design, I would be proud to drive by this each day; however, I am against giving any relief for residential parking, snow removal is a huge issue, where will snow piles be stocked, storm water retention is also an issue.

Ward Collins: 1209 Wildwood Heights Rd. – You did a great job listening to the community’s comments from the last meeting. The greatest advantage is that it will get rid of one of the biggest eye sores in the community and downtown area. I feel that it is a very appropriate use. As far as parking is concerned, our recent parking study that was done last year concludes that we have excess spots in the downtown area.

Rose Newton: 214 State St. –The zero setback has not changed, but there is now on street parking, is the city going to put it in as it will be within the right of way? Who will ultimately control those spaces, how do you keep them open for public and not for private residential use? If you continue to give concessions for developers what about the other business owners.

Barbara Malpass Young: 1003 Hull St. – 61 parking spots for 42 apartments don’t add up, and then with retail or restaurant there is not enough. How is the school bus going to pick up the kids, how are emergency vehicles and trash collectors going to gain access. I also feel that storm water is a concern. We can’t fill the stores in town now, how are these going to be filled? I do not want to see empty store fronts and apartment or condos like Charlevoix. I do appreciate that the developer came back after listening to our concerns.

Steve Roote: 214 State St. & 302 State St. - with the new development, how many spaces are required now? If they are going to head up State Street, what will stop them from heading into Veterans Park? How many spaces will go up State St?

Lesley Pritchard: 361 Wildwood Heights Trail Walloon Lake - I’m glad that the facades have changed. I still have an issue with parking, your numbers don’t add up, I feel they are incorrect as 1.5 is a typical allotment for residential units. What about loading and delivery zones, where will they go? Where will the commercial spaces deliver? Emergency services, how are they going to get to the back side of the building? There are supposed to stairwells at the ends of each buildings, I don’t see them here, landscaping is not adequate, for setbacks I’m not clear on what is required, are they being met? How can you consider a plan that I feel does not meet your current zoning?

Penny Hardy: 437 North St. – I also feel that the parking is inadequate, and am concerned about allowing parking on Lake Street due to snow removal and what will the time limit be to park? Veterans Park across the street draws a lot of people and cars into this area, will there be a stop light at the intersection? Where will the containment be for runoff

Steve Roote: 214 State St – What about a cross walk that is marked, or a street light for safety.

Elizabeth Looze: Snyder Rd. – I have been involved in Planning for several years and have seen many projects presented and then not come to completion in Petoskey. I fully support this project. The building as presented meets all of the zoning requirements, the developer has been very receptive to your suggestions and comments and made

changes at their expense. This company being a non-profit is willing to take on risk to see this development through.

Scott MacKenzie: 847 W. Division St. – Thank you for coming back with modifications to the design with improvements based on community input. One of our city’s goals is to provide all levels of housing, this will not solve our problems, but it is a start. They dropped the design down to 3 floors and changed up the roof line at our suggestions. We have talked about being a walkable community, and this project will do that. It meets a vast majority of the zoning requirements, so ask that you consider this proposal and approve it.

Tony Cutler – Local Business Manager, and support staff to Senator Schmidt – We need to make this happen, as far as the statement made that the condos on One Water Street are still vacant, that is not true, they have all been sold. As everyone knows, it is difficult to find available affordable housing, so many of my staff can’t or won’t live here because of the lack of housing or outrageous cost. I believe this is a great project, they have the funding and are willing to take the risk, let them come and build.

Melissa Casper: 503 Spring St. – This project could create workforce housing, there are elderly or others who want to live in this type of building which is walkable to everything, have no maintenance upkeep and who do not want to own a vehicle, they would sell their homes which would then be available to purchase, so is a very valuable thing for turnover.

Pam Macksey: 01110 Jefferson St. – This developer has met with the Main Street Design Committee a couple of times, and we as a board support this project. There is no affordable housing in this area, and this will provide some of that. It will bring commerce to our area, as it fits zoning, I urge you to fully consider their application.

Adam Graef: 1296 Marshall Rd. – They listened to our comments, suggestions and complaints and came back with revised plans, tonight, they just want to know if it is a viable project for them to move forward, as a board you need to look at if it falls within the zoning ordinance, we, as a community need to work with them.

Bruce Janssen: 111 N. East St. – We gotta make this work, they listened to our concerns and comments. The Main Street Design Committee has met with the designer and we approved their plans with a couple of suggestions about window designs. This is a win/win for everyone. I am in favor of on street parking on Lake Street and State Street, I believe that parking is not an issue because of all of the surrounding public parking. Figure this out, it’s your job.

Kelsie King-Duff: Main Street Executive Director – When developments are within the Main Street district, they are encouraged to meet with the design committee, which is one of the first steps in building a platform between them and our community; we provide recommendations to the Planning Commission with what was discussed and presented to us; they came back with updated designs from all of the suggestions made. The design committee has reviewed the plans and will make a recommendation to approve them with as proposed with a couple minor changes. They incorporated our citizen’s suggestions from before, and the committee has a few to add, change up the designs for the windows, all lighting should be downward, consider landscaping around the entrance, consider burying the overhead power lines, work with the city on the under-utilized alley and come back for final materials and colors.

With no additional comments, Public comment was closed at 6:45 pm with answers to the audience questions.

In the CBD, no residential housing is allowed on the ground floor. Parking within the city right of way, you could control it with signage for 2 hour parking only.

As far as people parking in the private lot, they could have people towed, put up signage, limit the time that deliveries, trash removal and snow removal were done so that areas would be available at those times. As far as the number of required parking spaces for

the development, until final plans are submitted, we do not have an exact required number of spaces. Emergency access and storm water concerns, will be addressed when the department heads review the plans, the drive through is 14' in height. Landscaping plans will also be reviewed when the final plans come before the board. Mike Corby also provided answers to the many questions. By law you must deal with storm water and run off properly. Under the drive through, there is parking that was not indicated on the plans, but the count of 85 spaces is accurate with the additional proposed street parking. We are very close to meeting the parking requirements with the mixed uses of the project. We meet all of the setback requirements, we want the west side (street side) landscaping to be as vibrant as possible, yet still leave the store fronts visible. By code, stairwells have been addressed and designed into the layout.

Marilyn Crowley – We have spent thousands of dollars revising the plans to make sure we met the concerns of the community. We have spent additional money as a deposit on the property. If parking is going to be a limiting factor, let us know now before we go to final full site plan review. We appreciate the feedback from the community, but need to know if there is has a possibility of moving forward before we finalize the plans.

Board Discussion

Appreciates that the development team listened to the comments and concerns of the citizens and this board; the revision they came back with is leaps and bounds above what was originally presented, they reduced the floor count to 3, they changed up the roof heights, using various materials to mix up the façade'. Without knowing for sure exactly what the commercial spaces will be, it is hard to determine the exact number of parking spaces needed for this mixed use development. The zoning ordinance does give the commissioners the discretion to waive or reduce the number of required spaces based on available public parking, it also allows for up to a 20% reduction for collective uses of the available parking spaces. With the parking study that was recently done, the public parking spaces in the area are only utilized approximately 20 to 25% of the time. It is the developers wish to anchor the retail/commercial space with a restaurant that will help draw to this location, other than that, unknown exactly what else will go in that space.

The board was satisfied with the changes that were presented, they meet the zoning ordinance in setback, height and landscape. It will bring vibrancy to the downtown area, will create jobs, addresses the lack of housing and beautify long stagnant properties. The perceived issue of lack of parking on site, can be handled with the available public parking in the area. The board felt that the on street parking was a good idea and believe that it would help the retail and commercial businesses.

Marilyn Crowley – We like the on street parking, we will fund it; it will be owned by the city to maintain and manage however the city wants to. It will help us with our project and further address parking.

The board indicated they would like to see the project move forward as proposed with the design and parking, and feel that no problem is insurmountable to overcome. The development team will be back next month with complete site plans.

Staff has reached out to Annika for a consultation proposal for an overview of the parking study, how to apply it within various projects. As an RRC Community the hopes is that it will be fully funded, staff has not heard anything back from our request as of yet. May need to schedule a special meeting to have this session, poll from the board is that a Tuesday night would work the best.

Staff Report

Good of the Order

- With more projects that have been before this board, and working as a team, it puts stress on applicants, commissioners, staff and everyone if there is a lack of attendance is for several meetings in a row, and meetings have to be cancelled due to a lack of a quorum. The board understands life happens and understand occasional absences, but is there a way to work this out?
- Is the city considering an ordinance regulating VRBO units? One of the City Commission goals was to identify impacts of these units, and if ordinances should be developed. Staff is in the process of collecting data on these and in the future may have something for the board to review, consider and possibly recommend to the City Commission.
- What will happen with the log cabin chamber building? At this point, nothing is in the works for it.
- Storm water structures slated on the new Cedar St and Terrace St. project, how will they work? They will help reduce the amount of pollutants that are flushed downstream by reducing the amounts of liquid materials that are put into the watershed by french drain flushing and allowing water to seep into the ground first with a catch basin to collect materials.

The next regular meeting of the Boyne City Planning Commission is scheduled for Monday, May 20, 2019 at 5:00 p.m.

2019-4-15-10

St. Dennis moved, Biskner seconded, PASSED UNANIMOUSLY a motion to adjourn the April 15, 2019 meeting at 7:46 pm

Adjournment

****Motion**

Chair Aaron Place

Recording Secretary Pat Haver



Approved: _____

**MEETING OF
April 25, 2019**

**RECORD OF THE PROCEEDINGS OF THE MEETING OF THE BOYNE
CITY AIRPORT ADVISORY BOARD** held April 25th, 2019.

CALL TO ORDER

Chair Richard Bouters called the meeting to order at 5:30 PM followed by the Pledge of Allegiance.

ROLL CALL

Present: Richard Bouters, Doug Brubaker, Brian Harrington, Richard Wright, Bud Chipman*, Rod Cortright*

Absences: Leon Vercruysee, Leon Jarema*, Jerry Schmidt*, Allen Sturza*

**Ex Officio Members*

Staff: Airport/City Manager - Michael Cain

Citizens: John Van Etten, Will Maginity,Carolynn Thomson

Excused: Not addressed

**READING AND
APPROVAL OF
MINUTES**

Motion by Brian Harrington, seconded by Doug Brubaker, to approve the April 4th, 2019 minutes as written. Unanimously passed.

CORRESPONDENCE

None

**CITIZENS COMMENTS
(NON-AGENDA ITEMS)**

None

**REPORTS OF OFFICERS,
BOARDS AND STANDING
COMMITTEES**

None

UNFINISHED BUSINESS

Cooper Hangar Update

Michael Cane reported the Cooper hangar door modification plans were presented to and approved by the Boyne City Commissioners. Estimated complete date is the end of May 2019.

Runway Distance Markers

Richard Wright reported having met with the Boyne City Director of Public Works, Mr. Tim Fass, regarding the installation of the runway distance markers. Richard provided FAA and marker manufacture guidance regarding regulatory and proper instillation procedures. The runway is marked for marker locations including points in the sod delineating the closest edge of the marker to the runway edge (50 feet).

Other

None

NEW BUSINESS

Airport Patron Event

The invitee list was reviewed and Richard Wright took an action to present the final invitee list with the airport manager before sending RSVP notices.

Lifting and Painting of Tie Down Cables

Brian Harrington suggested a plan to recover the aircraft tie down cables on the north and south sides of hangar row. The plan suggested is to lift the cables free from soil and vegetation overgrowth via a fork lift. After cleaning and painting the cables will then be lowered back to their original location.

May Meeting Time

The May Boyne City Airport Advisory Board meeting will convene at 5:00 PM on May 23rd to accommodate Michael Cane's schedule conflict. Motion by Richard Wright, seconded by Doug Brubaker and carried unanimously.

Other

As an associated, yet separate activity, while conducting an analysis of all desperate airport memos, instruction letters, policies, procedures etcetera Richard Bouters reported he will also review all airport signage for brevity, appropriateness and cohesiveness with best operating practices.

Jet Fuel

With the arrival of Boyne City Airports first domiciled jet aircraft the Board briefly agreed to revisit, in a future meeting, offering jet fuel sales at the airport.

GOOD OF THE ORDER

The Boyne City Airport aviation 100 low lead fuel price is \$4.31 per gallon as of March 14th, 2019.

ANNOUNCEMENTS

The next regular Airport Advisory Board meeting is scheduled for Thursday, May 23rd, 2019 at 5:00PM.

ADJOURNMENT

The meeting was adjourned at 6:14 P.M. by meeting chair, Richard Bouters.

Richard K. Wright
Boyne City Airport Advisory Board Secretary

draft

Memo

5-8-2019

To: Michael Cain, City Manager



From: Assistant Chief Spate, Boyne City Police Department

At the October 9th 2018 commission meeting it was brought before you that diving into the river from the boardwalk is a safety issue. It was addressed that it was not a safe practice and could also leave the City open to liability issues.

As directed by the City Commission, the following is being presented to you for a first reading of the proposed ordinance to prohibit jumping from the river from man-made structures. It is our hope that this will help to keep people safe from dangers they may not be aware of.

Sec. 34-9. - Jumping into the Boyne River.

Jumping or diving into the Boyne River from any man made structure, or from any elevated height from any property owned by the City of Boyne City shall be prohibited.

- (1) A person shall not jump or dive from any man made structure into any body of water from any property owned by the City of Boyne City
- (2) A person shall not jump into the Boyne River from any elevated height from any property owned by the City of Boyne City
- (3) A person who violates subsection (1 or 2) is guilty of a Civil Infraction
- (4) The City manager or his/her designee may authorize in writing, permission for exemptions to sections (1) and (2)

State Law Reference: 750.493e Jumping or diving from public bridge or overpass as misdemeanor

Recommendation:

That the City Commission consider holding a first reading for the proposed ordinance to prohibit jumping into the Boyne River under certain circumstances and having staff schedule a second reading at its June 25th meeting.

Alternative options:

- 1st. Revise the proposed ordinance.
- 2nd Reject the ordinance.
- 3rd Other options the commission determines necessary.

CITY OF BOYNE CITY

To: Michael Cain, City Manager *MC*
From: Tim Faas, Director of Public Works *TF*
Date: May 10, 2019
Subject: **Turf Fertilization Contract Recommendation**



BACKGROUND:

In April I solicited informal written proposals from local firms to perform our annual fertilization services on City property. The firm that performed the service last year (VIRIDIS) was dissolved in December and a new firm (Vidosh North LLC) took over its existing business clients. I contacted Vidosh North LLC and it is no longer interested in performing our services. As such, I requested proposals from two (2) other firms that had the capacity to handle these services for our roughly 30 acres of treated turf in the City of Boyne City.

Below is a summary of the pricing assuming a similar three (3) step fertilization program for this season.

- | | |
|--|------------|
| 1. Northern Greenlawn North (Harbor Springs) | \$15,505 * |
| 2. Peacock's Healthy Lawns (Harbor Springs) | \$31,509 |

*This cost could be lowered to \$12,760 if we only need two (2) steps at Rotary Park.

This cost is included in the 2019/2020 budget and would be charged to the following account: #101-751-818.000 (Parks & Recreation – Contracted Services).

RECOMMENDATION:

It is my recommendation that the City Commission approve a purchase order contract with Northern Greenlawn North for the 2019 Turf Fertilization Services in an amount not-to-exceed \$15,505. Further, I would recommend the City Manager execute the purchase order.

OPTIONS:

1. That this matter be postponed for further information or consideration
2. That this matter be approved subject to some revision
3. Other options as determined by the City Commission

Encl: Proposal Summary Tables

Northern Green Lawns Proposal Summary

		<u>Acres</u>	<u>Spring</u>	<u>Summer</u>	<u>Fall</u>	<u>Total</u>
1	Moll Park	0.50	\$100.00	\$100.00	\$100.00	\$300.00
2	Veteran's Park	6.80	\$910.00	\$910.00	\$910.00	\$2,730.00
3	Sunset Park	0.70	\$110.00	\$110.00	\$110.00	\$330.00
4	Old City Park	1.75	\$190.00	\$190.00	\$190.00	\$570.00
5	Peninsula Beach Park	3.00	\$405.00	\$405.00	\$405.00	\$1,215.00
6	Tannery Beach	0.20	\$70.00	\$70.00	\$70.00	\$210.00
7	Industrial Park Entrance 1	0.20	\$70.00	\$70.00	\$70.00	\$210.00
8	Industrial Park Entrance 2 @ Moll	1.00	\$120.00	\$120.00	\$120.00	\$360.00
9	Minor Baseball Fields	1.20	\$340.00	\$225.00	\$135.00	\$700.00
10	Rotary Park (Roadside Park)	2.75	\$340.00	\$340.00	\$340.00	\$1,020.00
10	Rotary Park (Softball fields)	4.00	\$1,240.00	\$840.00	\$540.00	\$2,620.00
10	Rotary Park (Baseball & Soccer fields)	8.00	\$2,480.00	\$1,680.00	\$1,080.00	\$5,240.00
Total =		30.10	\$6,375.00	\$5,060.00	\$4,070.00	\$15,505.00

Notes:

- 1) Three (3) applications program (spring, summer, fall)
- 2) Utilizes 100 slow release "One and Done" granular fertilizer for initial round (5 month life)
- 3) Owner/operator is in the field with crew at all times
- 4) Low odor fertilizers for public open space use
- 5) Includes all 30 acres visited in April 2019

Peacock's Healthy Lawns Proposal Summary

1	Moll Park	\$1,004.05
2	Veteran's Park	\$5,059.70
3	Sunset Park	\$215.00
4	Old City Park	\$1,483.50
5	Peninsula Beach Park	\$4,300.00
6	Tannery Beach	\$290.25
7	Industrial Park Entrance 1	\$129.00
8	Industrial Park Entrance 1	\$333.25
9	Minor Baseball Fields	\$1,591.00
10	Rotary Park (Roadside Park)	\$2,289.75
10	Rotary Park (Softball fields)	\$4,192.50
10	Rotary Park (Baseball & Soccer fields)	\$10,621.00

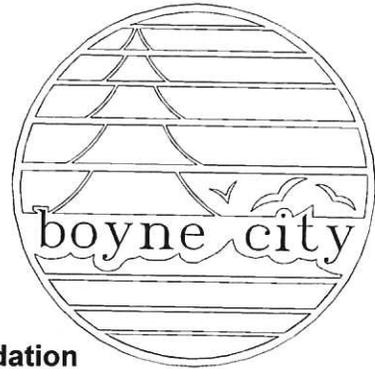
Total Annual Program = \$31,509.00

Notes:

- 1) Three (3) applications program (spring, summer, fall)
- 2) Utilizes 100 slow release "One and Done" granular fertilizer for initial round (5 month life)
- 3) Utilizes environmentally managed approach to minimize stormwater impacts
- 4) Includes custom mixed insect and broadleaf control plan
- 5) Owner/operator is in the field with crew at all times
- 6) Low odor fertilizers for public open space use
- 7) Includes all 30 acres visited in April 2019

CITY OF BOYNE CITY

To: Michael Cain, City Manager 
From: Tim Faas, Director of Public Works
Date: May 10, 2019
Subject: **Tree Removal & Trimming Contract Recommendation**



BACKGROUND:

Each year the Public Works Department has a list of locations where trees located in the public right-of-way require removal and/or trimming. Routinely maintaining the trees reduces the liability the City has along our streets.

For the past five (5) years All Aspects Forestry LLC has performed the tree removal and trimming for the City of Boyne City. Most recently the contractor greatly assisted the City with the wind storm damage clean-up last summer and performed exceptionally well at minimal cost to the City. I requested a written proposal from All Aspects Forestry LLC for the 2019/2020 services to be performed as listed below:

- a. 38 locations for tree removal (as of 5/9/2019)
- b. 30 locations for tree trimming (as of 5/9/2019)

I have estimated the costs for these services to be roughly \$25,000, based on the hourly rates of \$250 per hour for tree removal and \$225 per hour for tree trimming. These costs are included in the 2019/2020 budget and would be charged to the following accounts: #202-463-819.000 (Major Roads – Tree Maintenance & Replacement); and #203-463-819.000 (Local Roads – Tree Maintenance & Replacement).

RECOMMENDATION:

It is my recommendation that the City Commission approve a purchase order contract with All Aspects Forestry for the 2019/2020 Street Removal and Trimming work in an amount not-to-exceed \$25,000. Further, I would recommend the City Manager to execute the purchase order.

OPTIONS:

- 1. That this matter be postponed for further information or consideration
- 2. That this matter be approved subject to some revision
- 3. Other options as determined by the City Commission

Encl: Tree Removal and Trimming Lists
Proposal Letter from All Aspects Forestry LLC

From: "Joe Hauger" <joevhauger300@gmail.com>
Date: May 9, 2019 10:18 PM
Subject: All Aspects Forestry LLC
To: <tfaas@boynecity.com>
Cc:

To the Board of City Commissioners,

Please allow me to introduce ourselves and company..... My name is Joe Hauger, along with my business partner AJ Spaay, we own and operate All Aspects Forestry LLC a tree service company based in Boyne City. We are just two local guys raising our families and trying to make an honest living in northern Michigan. We are extremely blessed and proud to be members of such a tight-knit community that Boyne City is.

Over the last five years, All Aspects Forestry LLC has been awarded several tree removal/trimming contracts by the City of Boyne, not to mention a large number of tree projects not requiring bids. We are extremely grateful for all the business opportunities and trust you have given us. Because of the respectful business relationship between the City of Boyne and All Aspects Forestry LLC, we have always made your work a first priority and will continue to do so in the future.

As previously stated, All Aspects Forestry LLC has performed some tree projects for the City of Boyne that did not require a bid. Such projects include... clean-up after the windstorm that devastated Veterans Park in the summer of 2018, and also saving everyone's favorite Willow tree by methods of proper pruning. With the allocation of these smaller projects, All Aspects Forestry LLC charged the city a flat hourly rate for the work performed. Showing gratitude for all the business opportunities, All Aspects Forestry LLC has never inflated the hourly rate, even for disastrous storm work. Through a time study, we have proven an hourly rate to be more cost effective for the client, while allowing All Aspects Forestry LLC to make its hourly rate with no risk of unforeseen project circumstances. It should be noted that All Aspects Forestry LLC, has updated mechanical methods of operation that moves projects along at an impressive pace.

For the upcoming work season, All Aspects Forestry LLC, will provide tree service work to the City of Boyne for an hourly rate of **\$250 on tree removals and stump grinding**. All Aspects Forestry LLC, will also provide the service of **tree trimming and yard restoration for a reduced hourly rate of \$225**. Based on the mutual trust, and the professional business relationship between the City of Boyne, and All Aspects Forestry LLC, it is our hopes, that in the near future we will become a preferred vendor, and no longer need to bid on tree projects regardless of size.

Thank you for all of the business opportunities that the City of Boyne has given us over the years. Your generosity has helped us build our company, and raise our families in this great area. We thank you in advance for the consideration of this request.

Sincerely,
Joe Hauger (All Aspects Forestry LLC)

2019 Boyne City ROW Trees to be Removed

<u>Species</u>	<u>Diameter</u>	<u>Address</u>	<u>Number</u>
Maple	34"	Charlevoix 1024	1
Various	8" each	Division W (along north side adjacent to bike path)	4
Maple	18", 24"	First 811	2
Unknown	36"	Lewis 529	1
Maple	14", 22"	Lincoln 201	2
Maple	22"	Lincoln 202	1
Maple	24"	Lincoln W. 223 (along West Street)	1
Maple	24"	Lincoln W. 223	1
Maple	30"	Marshall 1286	1
Basswood	28"	Marshall 1233	1
Unknown	24" estimated	Marshall 1201 (split trunk)	1
Maple	16"	McKinley 309	1
Maple	20"	McKinley 315	1
Maple	18"	McKinley 401	1
Ash - Maple	4", 10", 29"	Michigan 414 (across the street)	3
Maple	21"	Morgan W. 318	1
Maple	15"	NW corner Maple @ S. Lake Street	1
Unknown	36"	Park N. 111	1
Maple	18"	Park N. 334	1
Unknown	30"	Pleasant @ Trent Street	1
Oak	18", 24"	Roosevelt 1001 (along McClean Street)	2
Maple	30"	Second 613	1
Aspen	27" 26" 24"	Silver 212	3
Maple	? " Per Andy	State 211	1
Maple	12", 12"	State 311	2
Maple	14"	Lincoln E. 112	1
Maple	stump only	406 McKinley	1

Total = 38

2019 Boyne City ROW Trees to be Trimmed

<u>Species</u>	<u>Diameter</u>	<u>Address</u>	<u>Number</u>
Unknown	16"	Division W (along north side adjacent to bike path)	1
Maple	Unknown	East St. 509	1
Maple	16"	Front St. 445	1
Maple	Unknown	Maple 511	1
Maple	Unknown	Maple 515	1
Maple	Unknown	McKinley 309 - 315	6
Elm	18"	Lake St. N. 1110	1
Elm	28"	Lake S. 805	1
Maple	16", 23"	Lincoln St. W. 223 West street side	2
Maple	Unknown	Morgan W. 318	3
Elm	36"	Park St. N. 111	1
Maple	36"	Park St. N. 719	1
Maple	Unknown	Park 212	1
Maple	Unknown	Park S. 702	1
Maple	Unknown	Lincoln / Park SE Corner	1
Maple	18"	State 315	1
Maple	21"	State 321	1
Maple	30"	Terrace 406	1
Spruce	15", 15"	West St. 1015	2
Maple	18"	State 303	1
Maple	24"	Main E. 304	1

Total = 30

CITY OF BOYNE CITY

To: Michael Cain, City Manager *Mc*
From: Tim Faas, Director of Public Works *TF*
Date: May 10, 2019
Subject: **2019 National Public Works Week Proclamation**



BACKGROUND:

The theme for this year's National Public Works Week is "**It Starts Here**". Community infrastructure starts with Public Works including water, wastewater, stormwater, solid waste, roads, bridges, sidewalks, fleet, municipal parks and buildings. Public Works services help ensure a high quality of life for our residents, businesses and visitors. Our staff also serve a first responders to emergencies supporting our Police, Fire and EMS colleagues.

It is my request the City Commission adopt the attached resolution proclaiming their support for the several Public Works professionals at the City of Boyne City that serve our community.

RECOMMENDATION:

It is my recommendation that the City Commission approve the attached resolution in support of National Public Works Week to be held May 19-25, 2019.

OPTIONS:

1. That this matter be postponed for further information or consideration
2. That this matter be approved subject to some revision
3. Other options as determined by the City Commission

Encl: Proclamation

Proclamation
National Public Works Week
May 19 – 25, 2019

WHEREAS: Public Works Services are vital to the health, safety and welfare of the residents, businesses and visitors City of Boyne City; and

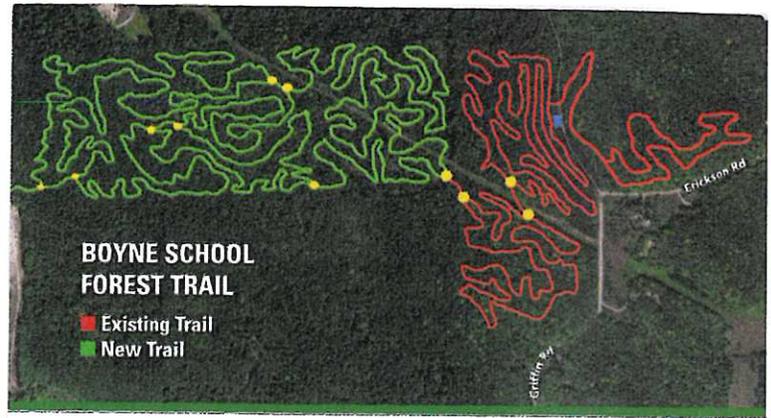
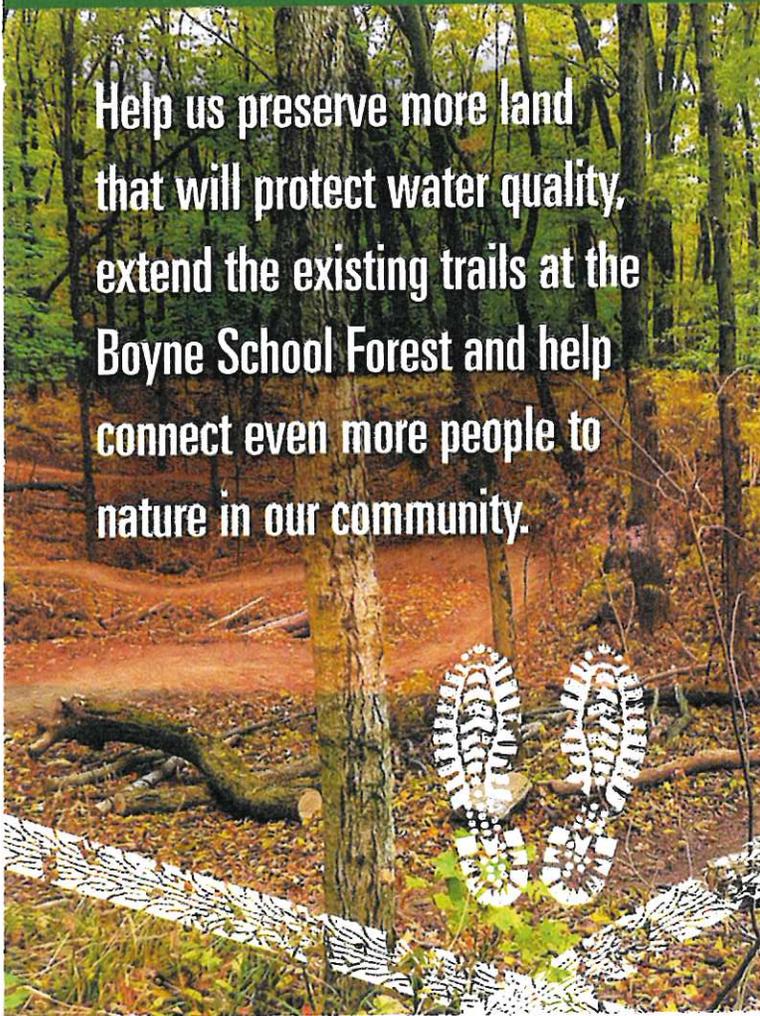
WHEREAS: Public Works Services can best be provided by experienced and dedicated Public Works professionals; and

WHEREAS: the week of May 19 to 25, 2019 is recognized as National Public Works Week.

NOW THEREFORE BE IT RESOLVED THAT: the City Commission of the City of Boyne City does hereby express its sincere gratitude to the staff of the Public Works Department and also recognizes National Public Works Week for 2019.

20 by 2020

Help us preserve more land that will protect water quality, extend the existing trails at the Boyne School Forest and help connect even more people to nature in our community.



Together, our organizations are unstoppable in building the perfect Up North adventure.

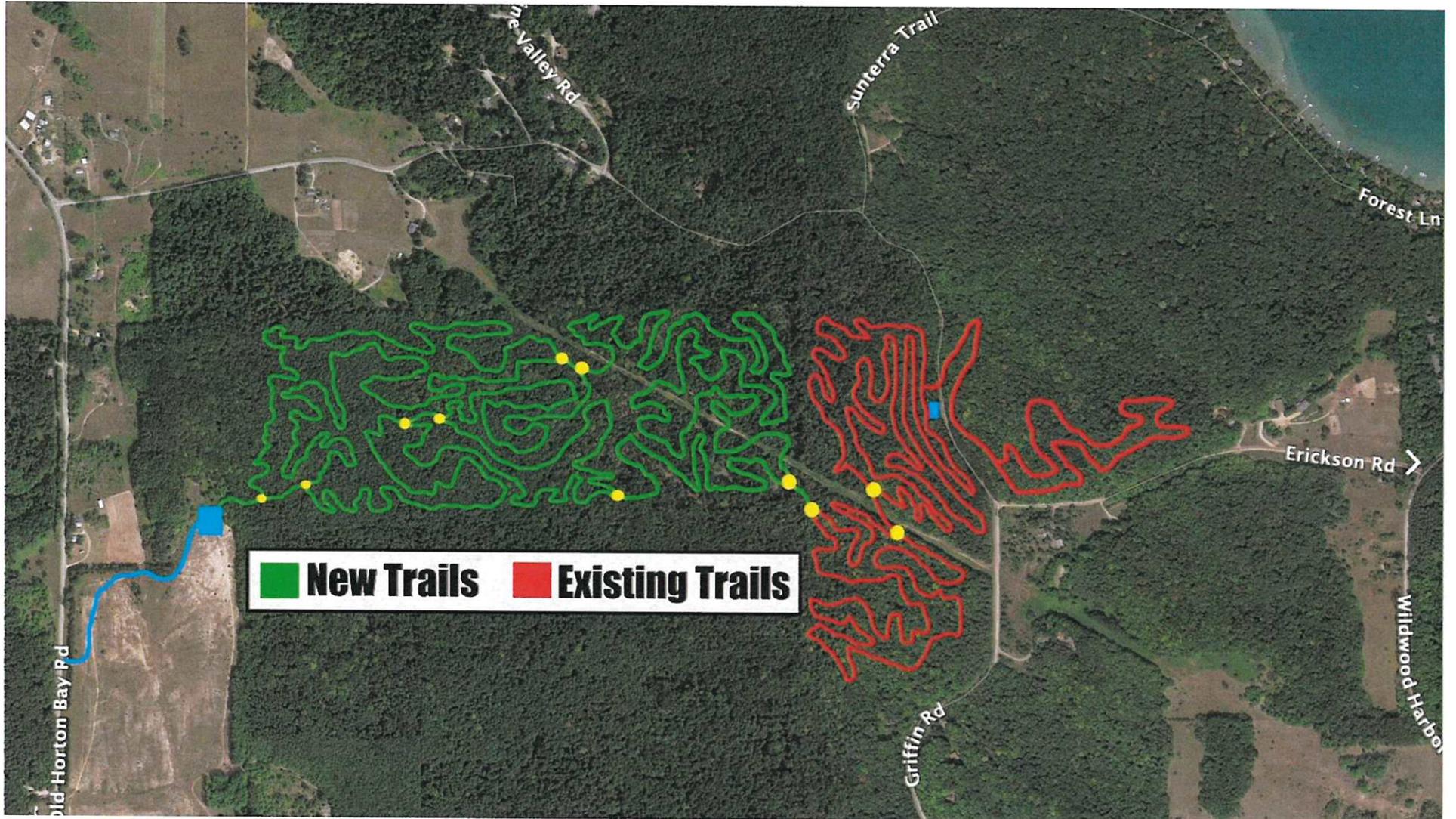
We hope you will join us to help make it a reality. A 40-acre property that is the vital connection needed is currently listed for sale, and the Conservancy has secured an option to purchase it. Between now and April 1, 2019 we need to raise \$150,000 to buy the land and jump-start trail building.

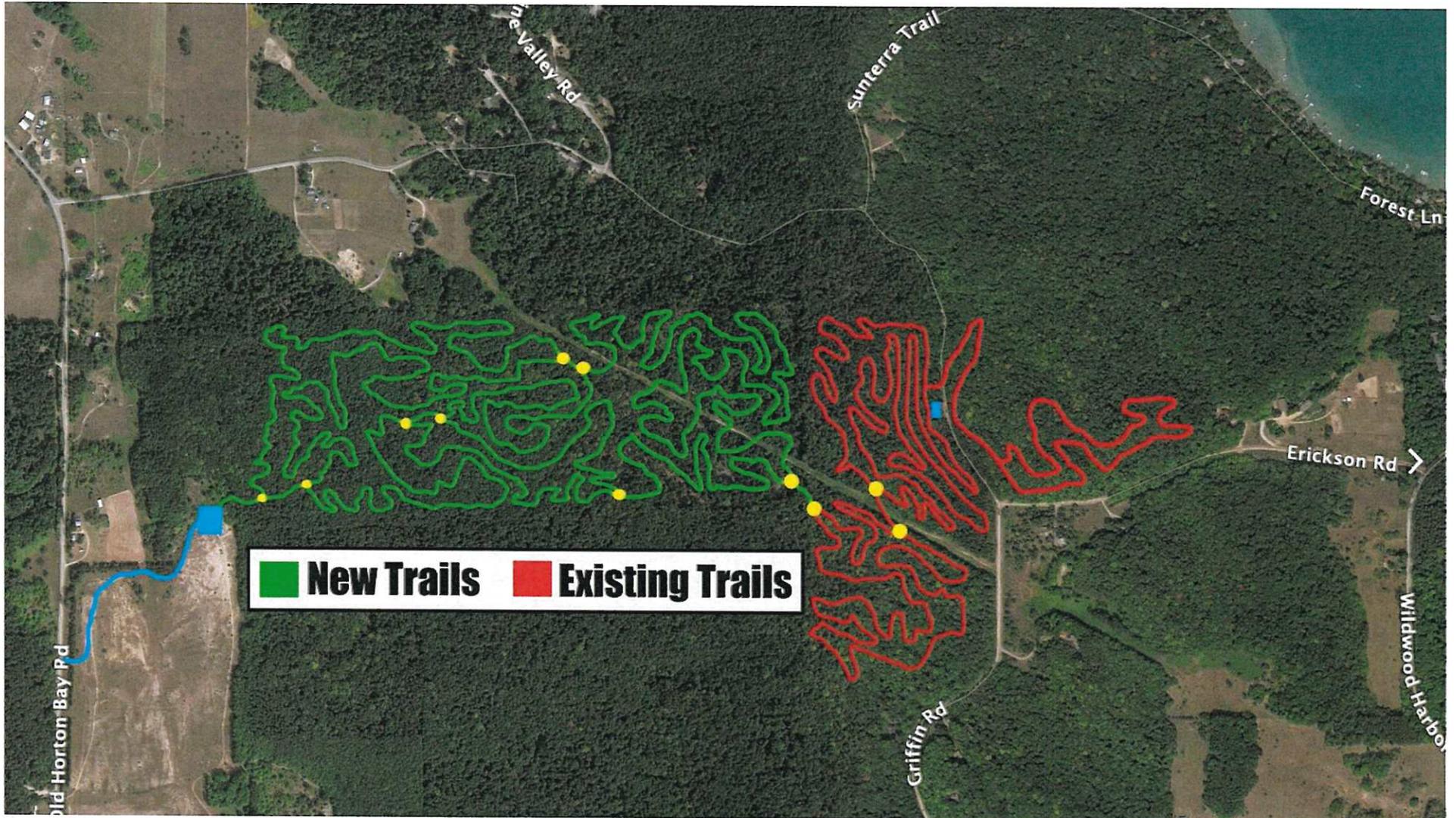
This new Conservancy preserve will:

- Connect the popular Boyne School Forest Trail multi-use destination with City-owned property one mile north of town in Evangeline Township, allowing for the development of 11 miles of new trails.
- Upon completion, a total of 31 miles of multi-use mountain biking trails will be available.
- The economic impact of the trail system will bring an additional \$495,000 in annual economic impact to the Boyne area.
- Protect important habitat and water quality in the Walloon Lake watershed
- Create a broad community effort to increase connection to nature through the use of sustainable trails available for many users — mountain bikers, hikers, skiers, snowshoers and fat tire bikers!



DONATE TODAY AT
walloon.org







City of Boyne City

MEMO

To: Mayor Tom Neidhamer and City Commissioners

From: City Commissioners Hugh Conklin and Dean Solomon *DLS JLC*

Date: May 6, 2019

Subject: City Manager compensation recommendation

Commissioners Hugh Conklin and Dean Solomon (the appointed committee to review the city manager's salary) met with City Manager Michael Cain on Monday, May 6, 2019 to discuss his salary and other compensation.

As a result of this conversation, **we recommend to the City Commission a pay increase for our city manager, Michael Cain, in the amount of 2.5% for a new salary of \$113,625, effective May 1, 2019.** This adjustment is comparable to percentage increases granted to other city employees this year. No other changes to his compensation are recommended.

During the meeting, we also discussed the city manager evaluation process. Following up on possible refinements that the commission discussed during last Fall's evaluation process, we further recommend that a committee be appointed to work with Michael to implement improvements prior to the next cycle that begins in Fall 2019.

RECOMMENDATION: That the City Commission increase pay for city manager, Michael Cain, in the amount of 2.5% for a new salary of \$113,625, effective May 1, 2019.

OPTIONS:

- Postpone further action for additional information or review.
- Deny the request.
- Some other action as determined as appropriate by the City Commission.

May 2019

May 2019							June 2019						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4							1
5	6	7	8	9	10	11	2	3	4	5	6	7	8
12	13	14	15	16	17	18	9	10	11	12	13	14	15
19	20	21	22	23	24	25	16	17	18	19	20	21	22
26	27	28	29	30	31		23	24	25	26	27	28	29
							30						

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Apr 28	29	30	May 1	2 8:30am Main Street Board mtg.	3	4 8:00am Buff Up Boyne
5	6	7 5:00pm ZBA	8	9 5:00pm Parks & Rec	10	11
12 Mother's Day (United States)	13 12:00pm EDC/LDFA	14 7:00pm City Commission	15 Marina Open	16 5:00pm Historic District	17	18
19	20 5:00pm Planning Commission	21	22	23 5:30pm Airport Advisory Board	24	25
26	27 Memorial Day Parade/Events (United States)	28 12:00pm City Commission	29	30	31	Jun 1

June 2019

June 2019							July 2019						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
						1							
2	3	4	5	6	7	8	7	8	9	10	11	12	13
9	10	11	12	13	14	15	14	15	16	17	18	19	20
16	17	18	19	20	21	22	21	22	23	24	25	26	27
23	24	25	26	27	28	29	28	29	30	31			
30													

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
May 26	27	28	29	30	31	Jun 1
2	3	4 5:00pm ZBA	5	6 8:30am Main Street Board mtg.	7	8
9	10	11 7:00pm City Commission	12	13 5:00pm Parks & Rec	14 Flag Day (United States)	15
16 Father's Day (United States)	17 5:00pm Planning Commission 7:00pm Historical Commission	18	19	20	21	22
23	24	25 12:00pm City Commission	26	27 5:30pm Airport Advisory Board	28	29
30	Jul 1	2	3	4	5	6