



City of Boyne City

Founded 1856

319 N. Lake Street

Boyne City, Michigan 49712

www.cityofboynecity.com

Phone 231-582-6597

Fax 231-582-6506

BOYNE CITY
CITY COMMISSION REGULAR MEETING
Boyne City Hall
319 North Lake Street
Tuesday, April 9, 2019 at 7:00 p.m.

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. CONSENT AGENDA
The purpose of the consent agenda is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff, or the public may ask that any item(s) on the consent agenda be removed and placed as the last item under new business to receive full discussion. Such requests will be automatically respected.
 - A. Approval of the March 12, 2019 City Commission special meeting minutes as presented
 - B. Approval of the March 12, 2019 City Commission regular meeting minutes as presented
 - C. Approval of the March 18, 2019 City Commission Pre Budget meeting as presented
 - D. Approval of the March 21, 2019 City Commission Budget Work Session meeting as presented
4. HEARING CITIZENS COMMENTS (on non-agenda items; 5 minute limit)
5. CORRESPONDENCE
 - A. Correspondence from the Boyne Area Chamber of Commerce regarding moving their location effective April 30, 2019.
 - B. Correspondence from the Health Department of Northwest Michigan regarding marijuana opt-out
6. CITY MANAGER'S REPORT
 - A. Notification and presentation of FYE 2018 CAFR Award
7. REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES
 - A. Draft minutes of the February 28, 2019 Airport Advisory Board Meeting
 - B. Draft Minutes of the March 7, 2019 Main Street Board Meeting
 - C. Draft minutes of the March 7, 2019 Historic District Commission
 - D. Draft minutes of the March 14, 2019 Parks & Recreation Board Meeting
 - E. Draft minutes of the March 18, 2019 Historical Commission Meeting
 - F. Draft Minutes of the March 18, 2019 Planning Commission Meeting
 - G. February Financial Statement
8. OLD BUSINESS

An Equal Opportunity Provider and Employer

Hometown Feel, Small Town Appeal

9. NEW BUSINESS

- A. Public Hearing – Proposed FYE 2020 Budget
Public Hearing to hear Citizen comments regarding the General Appropriations for the FYE 2020 Budget as required by statutory regulations
- B. Millage Rate Resolution – General Operating
Consideration to adopt the Resolution to Establish a General Operating Millage Rate of 15.51 for the City of Boyne City FY 2019/2020
- C. Millage Rate Resolution – City Facilities Debt Service
Consideration to adopt the Resolution to Establish a City Facilities Debt Service Millage Rate of 2.20 for the City of Boyne City FY 2019/2020
- D. General Appropriations Act Resolution
Consideration to adopt the General Appropriations Act for FY 2019/2020 Resolution
- E. Fee Schedule Resolution
Consideration to adopt Fee Schedule for FY 2019/2020 Resolution
- F. Macksey Conditional Zoning Extension Request
Consideration to approve a one year extension, expiring April 25, 2020 of the conditional zoning agreement with Macksey Build Properties
- G. Cedar/Terrace Streets Reconstruction
Consideration to City Commission conditionally award a contract for the Cedar & Terrace Streets Reconstruction Project in an amount not-to-exceed A) \$929,314.00 should the city be notified that it did not receive the MDOT TEDF Category B Grant; or B) \$938,607.14 should the city be notified that it did receive the MDOT TEDF Category B Grant; and authorize the City Manager to execute the documents
- H. Cedar/Terrace Street Reconstruction Project Bidding & Construction Engineering Recommendation
Consideration to award a contract for the bidding and construction engineering services for the Cedar and Terrace Streets Reconstruction project in an amount not-to-exceed \$83,300 per the proposal dated 4/3/19 and authorize the City Manager to execute the documents
- I. 2019/2020 Road Rehabilitation Project
Consideration to Amendment No. 1 to the contract with Rieth-Riley Construction for the 2019/2020 Road Rehabilitation Project in an amount not-to-exceed \$56,176.87; and issue a Purchase Order for a total amount of \$260,170.83 and authorize the City Manager to execute the documents
- J. American Waste Contract
Consideration to approve the one-year extension to the contract with American Waste for the 2019/2020 Solid Waste Collection & Disposal Services in an amount not-to-exceed \$6,000 for containerized refuse collection and \$65,000 for the rubbish collection programs and authorize the City Manager to execute the documents

- K. Airport Hangar Lease
Consideration to approve the revised 15 year License & Use Agreement for hangar A-12 at the Boyne City Municipal Airport as proposed and recommended by the Airport Board and authorize the City / Airport Manager to sign it
- L. Pet Safe Grant
Consideration to support an application for grant funding from Pet Safe for enhancement of the existing city-owned Ridge Run Dog Park by constructing the dog agility area and authorize the City Manager to execute the documents
- M. 2019 Marina Rates
Consideration to adopt the 2019 Season Marina Rates effective immediately
- N. One Water Marina Agreement
Consideration to allow the City to enter into operations / management agreements with the One Water Marina Association and individual slip owners and authorize the City Manager to review and sign all agreements on the City's behalf.

10. GOOD OF THE ORDER

11. ANNOUNCEMENTS

- The next regular City Commission meeting is scheduled for Tuesday, April 23, 2019 at noon
- The County Wide Officials Meeting will be held on Monday, April 29, 2019 at 5:30 p.m. in the Boyne City Hall Commission Chambers

12. ADJOURNMENT

Individuals with disabilities requiring auxiliary aids or services in order to participate in municipal meetings may contact Boyne City Hall for assistance: Cindy Grice, City Clerk/Treasurer, 319 North Lake Street, Boyne City, MI 49712; phone (231) 582-0334



Scan QR code or go to
www.cityofboyne.com
click on Boards & Commissions for complete
agenda packets & minutes for each board

**MARCH 12, 2019
SPECIAL MEETING**

RECORD OF THE PROCEEDINGS OF THE SPECIAL BOYNE CITY COMMISSION MEETING DULY CALLED AND HELD AT BOYNE CITY HALL, 319 NORTH LAKE STREET, ON TUESDAY MARCH 12, 2019

CALL TO ORDER

Mayor Neidhamer called the meeting to order at 6:00 p.m. followed by the Pledge of Allegiance.

Present: Mayor Tom Neidhamer, Mayor Pro-Tem Ron Grunch, Commissioners Hugh Conklin, Sally Page and Dean Solomon

Absent: None

Staff: Michael Cain, Cindy Grice, Scott McPherson, Patrick Kilkenny and City Attorney Jim Murray

Others: None

**CLOSED SESSION
MOTION**

2019-03-023

Moved by Neidhamer
Second by Solomon

To approve the request of the City Manager to go into closed session to 1) consider the purchase of real property as provided in MCL 15.268 (d) of the Michigan Open Meetings Act (PA 267 of 1976); 2) consult with attorney regarding Attorney/Client Privilege communications as provided in MCL 15.268 (h) of the Michigan Open Meetings Act (PA 267 of 1976); and 3) regarding pending litigation provided in MCL 15.268 (e) of the Michigan Open Meetings Act (PA 267 of 1976) at 6:01 p.m.

Ayes: 5
Nays: 0
Absent: 0
Motion carried

**Return To Open Session
MOTION**

2019-03-024

Moved by Neidhamer
Second by Page.

To return to Open Session at 6:55 p.m.

Ayes: 5
Nays: 0
Absent: 0
Motion carried

ADJOURNMENT

Motion by Mayor Neidhamer, second by Commissioner Conklin to adjourn the Special City Commission meeting of Tuesday, March 12, 2019 at 6:56 p.m.

Tom Neidhamer
Mayor

Cindy Grice
Clerk/Treasurer

**MARCH 12, 2019
REGULAR MEETING**

RECORD OF THE PROCEEDINGS OF THE REGULAR BOYNE CITY COMMISSION MEETING DULY CALLED AND HELD AT BOYNE CITY HALL, 319 NORTH LAKE STREET, ON TUESDAY MARCH 12, 2019

CALL TO ORDER

Mayor Neidhamer called the meeting to order at noon followed by the Pledge of Allegiance.

Present: Mayor Tom Neidhamer, Mayor Pro-Tem Ron Grunch, Commissioners Hugh Conklin, Sally Page and Dean Solomon

Absent: None

Staff: Michael Cain, Cindy Grice, Scott McPherson, Jeff Gaither, Kelsie King-Duff, Tim Faas, Barb Brooks, John Lamont and Mark Fowler

Others: There were 14 citizens in attendance including a representative from the Petoskey News Review

**CONSENT AGENDA
MOTION**

2019-03-025
Moved by Solomon
Second by Page

Approval of the February 26, 2019 City Commission regular meeting minutes as presented

Approval to authorize staff to order a sign recognizing the MDNR Waterways grant for the Marina from The Wood Shop in the amount of \$2,700 and authorize the City Manager to execute the documents

Ayes: 5
Nays: 0
Absent: 0
Motion carried

CITIZENS COMMENTS

City Resident Penny Hardy presented the City Commissioners with a list of questions for clarification of two projects coming before the planning board.

CORRESPONDENCE

Marty Moody said he is concerned that parking will be the driving force and scapegoat on new proposed projects or are we going to allow ourselves to get duped again like we were on the original Water Street plan.

None

**CITY MANAGERS
REPORT**

City Manager Cain reported:

- The Cedar and Terrace road and infrastructure reconstruction project is out to bids.
- We have submitted our application for the new MDOT Category B Road Improvement grant for the Cedar and Terrace Street projects.
- We presented the Boyne Valley Township Board with a proposed two year one price agreement that would provide their taxpayers and users of the service reduced costs

compared to other proposals they've received. We will keep you posted as the discussion hopefully continues.

**REPORTS OF
OFFICERS, BOARDS
AND STANDING
COMMITTEES**

Draft minutes of the February 7, 2019 Main Street Board Meeting; the February 14, 2019 Parks & Recreation Commission Meeting; the February 18, 2019 Historical Commission Meeting and the February 18, 2019 Planning Commission Meeting were received and filed.

**Redevelopment Liquor
License Request**

Consideration to approve that the application from Brehm Ventures, LLC. for a new Class C license issued under the provisions of MCL 436.1521a(1)(b) located at 125 Water St. be approved by the Michigan Liquor Control Commission.

Main Street Executive Director Kelsie King-Duff stated that at the March 7th meeting of the Boyne City Main Street Board, the board voted 6-0 with 1 abstaining to recommend to City Commission approval that the application from Brehm Ventures, LLC. for a new Class C license issued under the provisions of MCL 436.1521a(1)(b) located at 125 Water St. be approved by the Michigan Liquor Control Commission. The application to the MLCC is in regards to an expansion Ed & Kristine Brehm are pursuing for their Provisions & Wine Emporium and Market business. A letter from Ed & Kristine is included following this memo outlining the details of their proposed Wine Bar. A new liquor license needs to be obtained specifically for the wine bar space, as their current license is off-premise. This means that currently beer, wine, and liquor can be sold, but can only be consumed off-premise. The license they have now would still cover the Provisions side. The new on-premise license, which would allow customers to buy and consume at their store, would cover the new wine bar and the current Wine Emporium area. All requirements relating to local government approval are met, and surpassed.

Ed Brehm said they have owned the business for 10 years, have 12 full time employees. They would like to reconnect the stores they are currently in. This new business would have craft beer, wine tasting and small plate appetizers. It would be family friendly. The intent is to hire 4 to 6 people.

Staff Comments: None

Citizens Comments: Chris Christensen asked if this to replace a liquor license and was told no, it would be a separate license in addition to their current one. Kelsie added that the Redevelopment License is for on-premise consumption only.

Board Discussion: Mayor Pro-Tem Grunch inquired if it would be a Sunday license and was informed it likely would. Commissioner Solomon congratulated the Brehms with the success of their business and he concurs with the Main Street Board recommendation. Commissioner Page said she has questions about so many restaurants and bars in such a close space. Commissioner Conklin said it is a great asset to the downtown and Mayor Neidhamer said he is in full support.

MOTION

2019-03-026
 Moved by Solomon
 Second by Conklin

To approve that the application from Brehm Ventures, LLC. for a new Class C license issued under the provisions of MCL 436.1521a(1)(b) located at 125 Water St. be approved by the Michigan Liquor Control Commission

Ayes: 5
 Nays: 0
 Absent: 0
 Motion carried

Snow Haul-Out Contract

Consideration to accept the informal hourly quotes provided by R&B Trucking of Boyne City in an amount not to exceed \$14,000 and authorize the City Manager to execute the necessary documents.

City Manager Cain discussed the stockpiles of snow at various locations around the City to maximize effective time plowing. We received bids to haul the snow from these locations with the lowest bid being \$14,000. The question is, do we want to spend the \$14,000 to open up the view corridors.

Staff Comments: None

Citizens Comments: Penny Hardy said that seems like money that doesn't need to be spent. Don Smith said save the \$14,000. Marty Moody said paying up to \$14,000 to have snow removed this time of year is ludicrous. Next year plan accordingly. Christine Brehm said she likes the screen the snow provides. Darcy Kotalik said the snow was hauled to that space to be efficient. Let Mother Nature take care of it for free.

Board Discussion: All are in agreement to not contract to have the snow removed.

Harbor Central Reservation System

Consideration to implement the State's Harbor Central Reservation System and authorize the City Manager and Harbormaster to sign the documents

Harbormaster Barb Brooks discussed the State of Michigan DNR Waterways Division who oversees all marinas who have received grant funds from the DNR – Waterways program has implemented a reservation system for booking overnight stays at State and "grant-in-aid" facilities throughout the State similar to that of the State Parks. The DNR has been using this central reservation system for approximately 15 years and made it a requirement within the grant agreements that these facilities use this system for transient reservations.

Over the last 15 years, the City has received several grants from the DNR – Waterways Division. Each grant agreement specified using the State's reservation system. To date this requirement has not been implemented by either party. In ongoing discussion with the

State's harbor coordinator, we are both agreeable that this coming season is a good time to finally implement the central reservation system for Boyne City. There is an additional \$8 - \$10 non-refundable fee that is charged to the boater, a \$2.30 - \$2.50 charge to the marina and an approximate 2% credit card processing fee. The funds will be processed by the State and net proceeds will be issued to the City every two weeks.

Staff Comments: None

Citizens Comments: Penny Hardy asked if the State will allow to set up a block for Boyne Thunder and Barb said yes, there is some flexibility. Marty Moody said Barb did a wonderful job with the marina.

Board Discussion: All are in agreement with the recommendation.

MOTION

2019-03-027
 Moved by Grunch
 Second by Page

To implement the State's Harbor Central Reservation System and authorize the City Manager and Harbormaster to sign the documents

Ayes: 5
 Nays: 0
 Absent: 0
 Motion carried

FYE 2020 Budget Presentation

City Manager Michael Cain presented the FYE 2020 budget to the Commissioners. A preliminary budget work session will be scheduled. Full budget review is scheduled for Thursday, March 21, 2019 beginning at 8:00 a.m.

Preliminary Budget Review Meeting

Consideration to authorize a preliminary budget review work session on Monday, March 18 between 2 and 4 p.m. in the Parkview Room

2019-03-028
 Moved by Solomon
 Second by Conklin

To authorize a preliminary budget review work session on Monday, March 18 between 2 and 4 p.m. in the Parkview Room

Ayes: 5
 Nays: 0
 Absent: 0
 Motion carried

Good Of The Order

None

ADJOURNMENT

Motion by Mayor Neidhamer, second by Commissioner Conklin to adjourn the Regular City Commission meeting of Tuesday, March 12, 2019 at 8:10 p.m.

Tom Neidhamer
Mayor

Cindy Grice
Clerk/Treasurer

DRAFT

**MARCH 18, 2019
SPECIAL MEETING**

RECORD OF THE PROCEEDINGS OF THE SPECIAL BOYNE CITY COMMISSION MEETING DULY CALLED AND HELD AT BOYNE CITY HALL, 319 NORTH LAKE STREET, ON MONDAY MARCH 18, 2019

CALL TO ORDER

Mayor Neidhamer called the meeting to order at 2:00 p.m. followed by the Pledge of Allegiance.

Present: Mayor Tom Neidhamer, Commissioners Hugh Conklin, Sally Page and Dean Solomon

Absent: Mayor Pro-Tem Ron Grunch

Staff: Michael Cain and Cindy Grice,

Others: None

BUDGET DISCUSSION

City Manager Cain and Clerk / Treasurer Grice provided an overview of the proposed FYE 2020 budget to the Commissioners. There was discussion of future pension costs and the impact on future years fund balances.

ADJOURNMENT

Motion by Mayor Neidhamer, second by Commissioner Solomon to adjourn the Special City Commission meeting of Monday, March 18, 2019 at 3:54 p.m.

Tom Neidhamer
Mayor

Cindy Grice
Clerk/Treasurer

**MARCH 21, 2019
BUDGET WORK
SESSION**

RECORD OF THE PROCEEDINGS OF THE BOYNE CITY COMMISSION
BUDGET WORK SESSION DULY CALLED AND HELD AT BOYNE CITY
HALL, 319 NORTH LAKE STREET, ON THURSDAY MARCH 21, 2019

CALL TO ORDER

Mayor Neidhamer called the meeting to order at 8:00 a.m. followed by the Pledge of Allegiance.

Present: Mayor Tom Neidhamer, Mayor Pro-Tem Ron Grunch
Commissioners Hugh Conklin, Sally Page and Dean Solomon

Absent: None

Staff: Michael Cain, Cindy Grice and other department heads as required for their department

Others: There were no citizens in attendance.

**FYE 2020 Budget
Presentation**

City Commissioners and staff discussed the proposed budget in detail. There was substantial discussion regarding the increasing defined benefit pension costs for the next several years.

All Department Heads discussed their proposed budgets with the Commissioners

Minor corrections were noted and Clerk / Treasurer Grice will make the necessary changes.

ADJOURNMENT

Motion by Mayor Neidhamer seconded by Mayor Pro-Tem Grunch to adjourn the City Commission Budget Work Session of Thursday, March 21, 2019 at 6:50 p.m.

Tom Neidhamer
Mayor

Cindy Grice
Clerk / Treasurer



28 S. Lake St.
Boyne City MI 49712
Phone (231) 582-6222
Fax (231) 582-6963
www.boynechamber.com

Our mission: Advancing the economic, industrial, professional, cultural and civic welfare of the Boyne City area.

March 19, 2019

City of Boyne City
Attn: Michael Cain, City Manager
319 N. Lake St.
Boyne City, MI 49712



Re: City owned building located at 28 S. Lake St., currently used as the office for the Boyne Area Chamber of Commerce.

Dear Mr. Cain,

The Boyne Area Chamber of Commerce is extremely fortunate and grateful to have operated at 28 S. Lake St. for decades. However, we have decided to explore moving to a larger and more professional work space. We have looked at various locations and have found office space we feel will meet our needs as a new location for the Chamber office.

At our March 19, 2019 Board of Directors Meeting, the board voted unanimously to vacate the building located at 28 S. Lake St. and move to a new location at 115 S. Lake St. We will be vacating the current location as of April 30, 2019.

A property inspection was recently completed on the building and it is included with this letter, as well as the lease. We look forward to working with the City in helping to determine what this building would best be suited for in the future.

Please don't hesitate to contact me with any questions or concerns.

Sincerely,

A handwritten signature in blue ink that reads "John Cool".
John Cool
President

Michael Cain

From: Michael Cain
Sent: Thursday, April 04, 2019 12:56 PM
To: jcool@csbchx.com
Cc: Kim Akin
Subject: Termination of Lease - 28 S. Lake Street

Importance: High

Good afternoon Chamber President Cool,

I have received your March 19, 2019 letter regarding the current Boyne Area Chamber of Commerce offices leased from the City at 28 South Lake Street. In your letter you informed the City that the Chamber will be vacating the building as of April 30, 2019. Per subsequent conversations with the Chamber's Executive Director Kim Akin we have agreed that the utilities such as gas, electric, water and sewer will be transferred to the City at that time. Other utilities such as internet or telephone which the City will not be needing at that location at this time will either be shut off or transferred to your new location. Kim and I have also discussed which contents will be left behind and become the property of the City. The City and I stand fully prepared to accommodate any unforeseen tweaks to your anticipated April 30th timeline that might arise. As usual you will find us as cooperative as possible and easy to work with.

Through all these actions it appears clear to me that it is the desire of the Boyne Area Chamber of Commerce to terminate the March 4, 1940 lease between it and the City and relinquish any interests it may have had on the site, building or their contents through that lease or any other agreements or understandings (none currently known) between the parties. To make sure there are no misunderstandings between the Chamber and the City now or in the future I would ask you or some other appropriate and authorized Chamber officer or employee respond as to whether my understanding is correct or not.

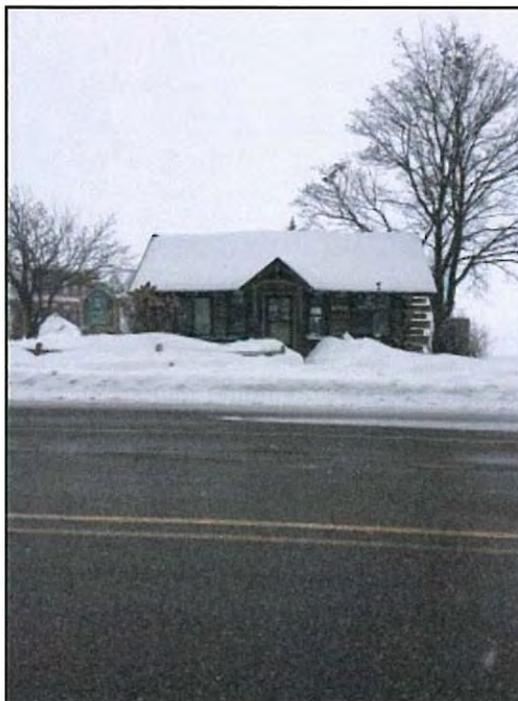
Over the years the Chamber and the City have had and continue to have an excellent cooperative working relationship for the benefit of Boyne City and the surrounding area. I do not see that changing. During my time with the City I have participated in many Chamber Board and committee level conversations regarding your office needs now and for the future. While the Chamber has been a great tenant over these past 79 plus years and we will miss having you there I fully understand and appreciate your decision.

If we can be of any further assistance on this or any other matters or if you any questions or comments, please let me know.

Mike

Michael Cain
City Manager
City of Boyne City
231.582.0377
mcain@boynecity.com

INSPECTION REPORT



For the Property at:
28 SOUTH LAKE ST
BOYNE CITY, MI 49712

Prepared for: BOYNE CITY CHAMBERS
Inspection Date: Monday, March 4, 2019
Prepared by: Luke Smith

Smith & Co Home Inspections
1332 Pleasant Ave
Boyne City, MI 49712
231 675 6899

www.smithcohomeinspections.com
Luke.smith@smithco.today

AGREEMENT

28 South Lake St, Boyne City, MI March 4, 2019

Report No. 1018

www.smithcohomeinspections.com

Home Inspectors will not find conditions that may only be visible when storage or furniture is moved. They do not remove wall coverings (including wallpaper) or lift flooring (including carpet) or move storage to look underneath or behind.

3) THE INSPECTION DOES NOT INCLUDE HAZARDOUS MATERIALS.

This includes building materials that are now suspected of posing a risk to health such as phenol-formaldehyde and urea-formaldehyde based insulation, fiberglass insulation and vermiculite insulation. The Inspector does not identify asbestos roofing, siding, wall, ceiling or floor finishes, insulation or fireproofing. We do not look for lead or other toxic metals in such things as pipes, paint or window coverings.

The Inspection does not deal with environmental hazards such as the past use of insecticides, fungicides, herbicides or pesticides. The Home Inspector does not look for, or comment on, the past use of chemical termite treatments in or around the property.

4) WE DO NOT COMMENT ON THE QUALITY OF AIR IN A BUILDING.

The Inspector does not try to determine if there are irritants, pollutants, contaminants, or toxic materials in or around the building.

The Inspection does not include spores, fungus, mold or mildew that may be present. You should note that whenever there is water damage noted in the report, there is a possibility that mold or mildew may be present, unseen behind a wall, floor or ceiling.

If anyone in your home suffers from allergies or heightened sensitivity to quality of air, we strongly recommend that you consult a qualified Environmental Consultant who can test for toxic materials, mold and allergens at additional cost.

5) WE DON'T LOOK FOR BURIED TANKS.

Your Home Inspector does not look for and is not responsible for fuel oil, septic or gasoline tanks that may be buried on the property. If the building had its heating system converted from oil, there will always be the possibility that a tank may remain buried on the property.

If fuel oil or other storage tanks remain on the property, you may be responsible for their removal and the safe disposal of any contaminated soil. If you suspect there is a buried tank, we strongly recommend that you retain a qualified Environmental Consultant to determine whether this is a potential problem.

6) TIME TO INVESTIGATE

We will have no liability for any claim or complaint if conditions have been disturbed, altered, repaired, replaced or otherwise changed before we have had a reasonable period of time to investigate.

7) REPORT IS FOR OUR CLIENT ONLY

The inspection report is for the exclusive use of the client named herein. No use of the information by any other party is intended.

AGREEMENT

28 South Lake St, Boyne City, MI March 4, 2019

Report No. 1018

www.smithcohomeinspections.com

PARTIES TO THE AGREEMENT

Company

Smith & Co Home Inspections
1332 Pleasant Ave
Boyne City, MI 49712

Client

Boyne City Chambers

Total Fee: \$315.00

This is an agreement between Boyne City Chambers and Smith & Co Home Inspections.

THIS CONTRACT LIMITS THE LIABILITY OF THE HOME INSPECTION COMPANY.
PLEASE READ CAREFULLY BEFORE SIGNING.

In addition to the limitations in the Standards of Practice, the Inspection of this property is subject to the Limitations and Conditions set out in this Agreement. The Inspection is performed in accordance with InterNACHI standards of practice.

LIMITATIONS AND CONDITIONS OF THE HOME INSPECTION

There are limitations to the scope of this Inspection. It provides a general overview of the more obvious repairs that may be needed. It is not intended to be an exhaustive list. The ultimate decision of what to repair or replace is yours. One homeowner may decide that certain conditions require repair or replacement, while another will not.

1) THE INSPECTION IS NOT TECHNICALLY EXHAUSTIVE.

The Home Inspection provides you with a basic overview of the condition of the property. Because your Home Inspector has only a limited amount of time to go through the property, the Inspection is not technically exhaustive.

Some conditions noted, such as foundation cracks or other signs of settling in a house, may either be cosmetic or may indicate a potential problem that is beyond the scope of the Home Inspection.

If you are concerned about any conditions noted in the Home Inspection Report, we strongly recommend that you consult a qualified Licensed Contractor or Consulting Engineer. These professionals can provide a more detailed analysis of any conditions noted in the Report at an additional cost

2) THE INSPECTION IS AN OPINION OF THE PRESENT CONDITION OF THE VISIBLE COMPONENTS.

The Home Inspector's Report is an opinion of the present condition of the property. It is based on a visual examination of the readily accessible features of the building.

A Home Inspection does not include identifying defects that are hidden behind walls, floors or ceilings. This includes wiring, heating, cooling, structure, plumbing and insulation that are hidden or inaccessible.

Some intermittent problems may not be obvious on a Home Inspection because they only happen under certain circumstances. As an example, your Home Inspector may not discover leaks that occur only during certain weather conditions or when a specific tap or appliance is being used in everyday life.

SUMMARY

28 South Lake St, Boyne City, MI March 4, 2019

Report No. 1018

www.smithcohomeinspections.com

SUMMARY

ROOFING

EXTERIOR

STRUCTURE

ELECTRICAL

HEATING

INSULATION

PLUMBING

INTERIOR

BATHROOM 1

SITE INFO

REFERENCE

This Summary outlines potentially significant issues from a cost or safety standpoint. This section is provided as a courtesy and cannot be considered a substitute for reading the entire report. Please read the complete document.

[Priority Maintenance Items](#)

Exterior

General

- The condition of the logs is paramount to the over all structure. There are many logs that are compromising the structure. It is unclear the extent of damage with the solid stain on the log and the exterior temperature to cold for a moisture meter to work accurately. There is definitely a serious issue here and recommend further evaluation in temperature above 40 degrees.



1.



2.

AGREEMENT

28 South Lake St, Boyne City, MI March 4, 2019

Report No. 1018

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8) CANCELLATION FEE

If the inspection is cancelled within 48 hours of the appointment time, a cancellation fee of 50% of the inspection fee will apply.

9) NOT A GUARANTEE, WARRANTY OR INSURANCE POLICY.

The inspection is not a guarantee, warranty or an insurance policy with regard to the condition of the property.

10) LIMIT OF LIABILITY / LIQUIDATED DAMAGES

11) RETURN FEE: \$85 Minimum , Mileage rates may also be applied.

If the inspector has to return to the property due to circumstances out of his/her control, such as a utility not on.

The liability of the Home Inspector and the Home Inspection Company arising out of this Inspection and Report, for any cause of action whatsoever, whether in contract or in negligence, is limited to a refund of the fees that you have been charged for this inspection.

I, Boyne City Chambers (Signature) _____, (Date) _____, have read, understood and accepted the terms of this agreement.

SUMMARY

28 South Lake St, Boyne City, MI March 4, 2019

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www.smithcohomeinspections.com

SUMMARY

ROOFING

EXTERIOR

STRUCTURE

ELECTRICAL

HEATING

INSULATION

PLUMBING

INTERIOR

BATHROOM 1

SITE INFO

REFERENCE



5. Further evaluation required



6. Further evaluation required

Heating

FIREPLACE \ Damper

Condition: • Inoperative

Implication(s): Hazardous combustion products entering home

SUMMARY

28 South Lake St, Boyne City, MI March 4, 2019

Report No. 1018

www.smithcohomeinspections.com

SUMMARY

ROOFING

EXTERIOR

STRUCTURE

ELECTRICAL

HEATING

INSULATION

PLUMBING

INTERIOR

BATHROOM 1

SITE INFO

REFERENCE



3.



4.

Structure

FOUNDATIONS \ Performance opinion

Condition: • Further evaluation required

There are multiple 1/2 inch cracks

Implication(s): Chance of structural movement

Location: north west corner

Task: Further evaluation is needed

SUMMARY

28 South Lake St, Boyne City, MI March 4, 2019

Report No. 1018

www.smithcohomeinspections.com

SUMMARY

ROOFING

EXTERIOR

STRUCTURE

ELECTRICAL

HEATING

INSULATION

PLUMBING

INTERIOR

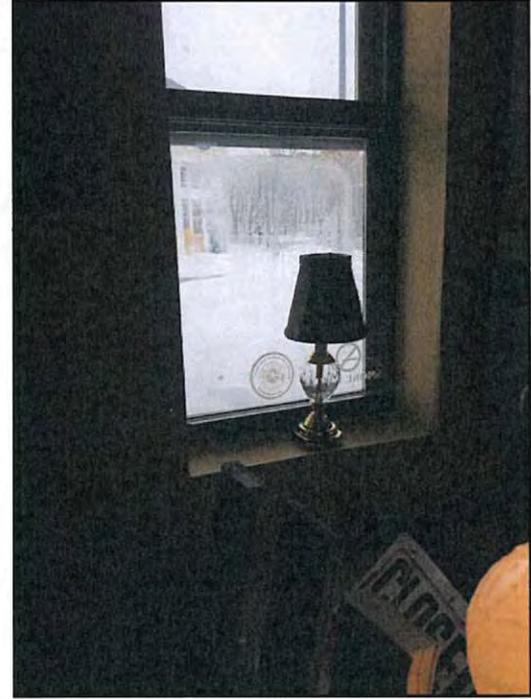
BATHROOM 1

SITE INFO

REFERENCE



9. Lost seal on double or triple glazing



10. Lost seal on double or triple glazing

This concludes the Summary section.

The remainder of the report describes each of the home's systems and also details any recommendations we have for improvements. Limitations that restricted our inspection are included as well.

The suggested time frames for completing recommendations are based on the limited information available during a pre-purchase home inspection. These may have to be adjusted based on the findings of specialists.

[Home Improvement - ballpark costs](#)

SUMMARY

28 South Lake St, Boyne City, MI March 4, 2019

Report No. 1018

www.smithcohomeinspections.com

SUMMARY

ROOFING

EXTERIOR

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BATHROOM 1

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7. Inoperative



8. Inoperative

Interior

WINDOWS \ Glass (glazing)

Condition: • [Lost seal on double or triple glazing](#)

Implication(s): Shortened life expectancy of material

Location: Throughout

ROOFING

28 South Lake St, Boyne City, MI March 4, 2019

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www.smithcohomeinspections.com

SUMMARY

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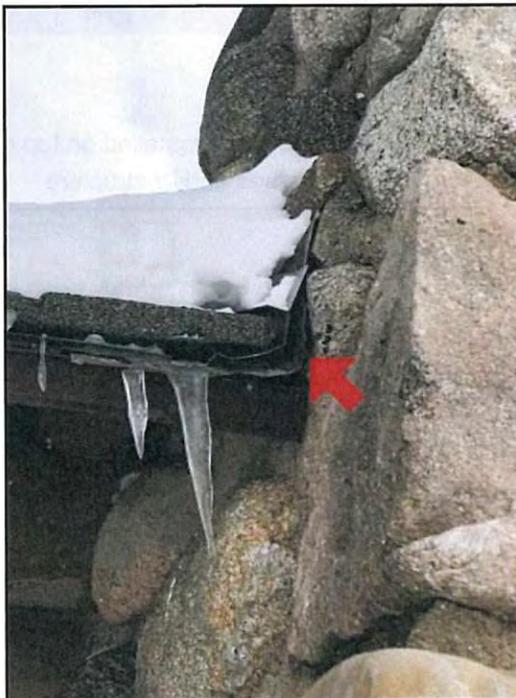
PLUMBING

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11. Side flashings not set into shingles properly

Description

Sloped roofing material:

- [Metal](#)

It has a metal stamped shingles.

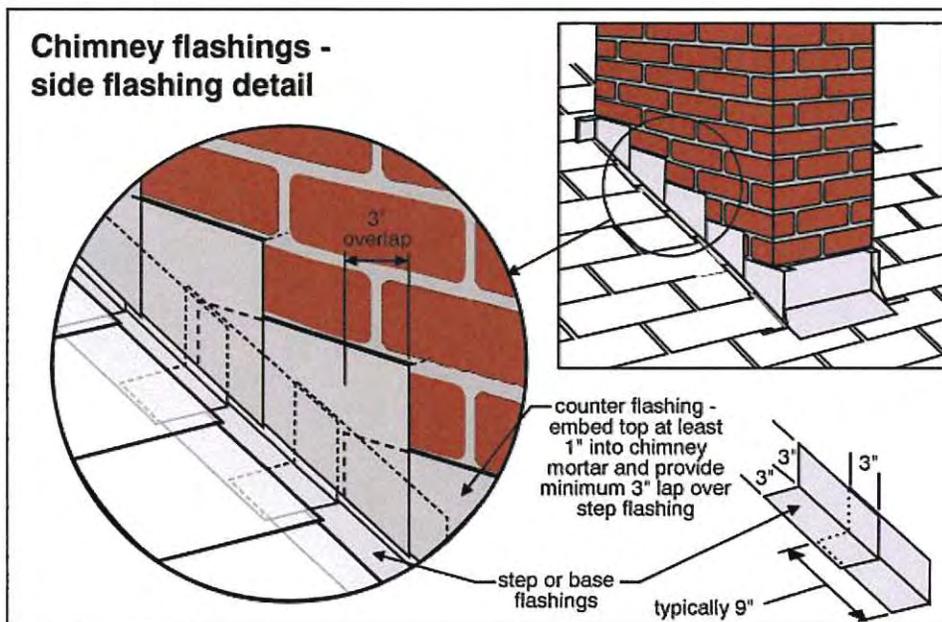
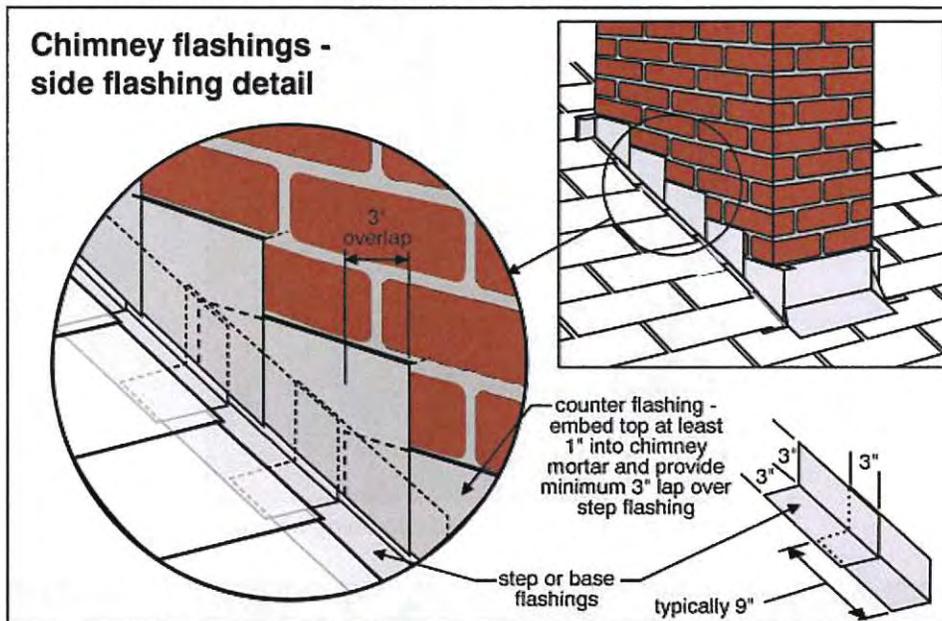
Recommendations

SLOPED ROOF FLASHINGS \ Chimney flashings

1. Condition: • Side flashings not set into shingles properly

The counter flashing "the flashing cut into the stones" should be installed on top of the new shingles.

Implication(s): Chance of water damage to contents, finishes and/or structure



EXTERIOR

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Recommendations

General

2. • The condition of the logs is paramount to the over all structure. There are many logs that are compromising the structure. It is unclear the extent of damage with the solid stain on the log and the exterior temperature to cold for a moisture meter to work accurately. There is definitely a serious issue here and recommend further evaluation in temperature above 40 degrees.



13.



14.

ROOFING

28 South Lake St, Boyne City, MI March 4, 2019

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12. Metal

Sloped roof flashing material: • Aluminum

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19.



20.

Limitations

Inspection limited/prevented by: • Snow / ice / frost

Exterior inspected from: • Ground level

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www.smithcohomeinspections.com

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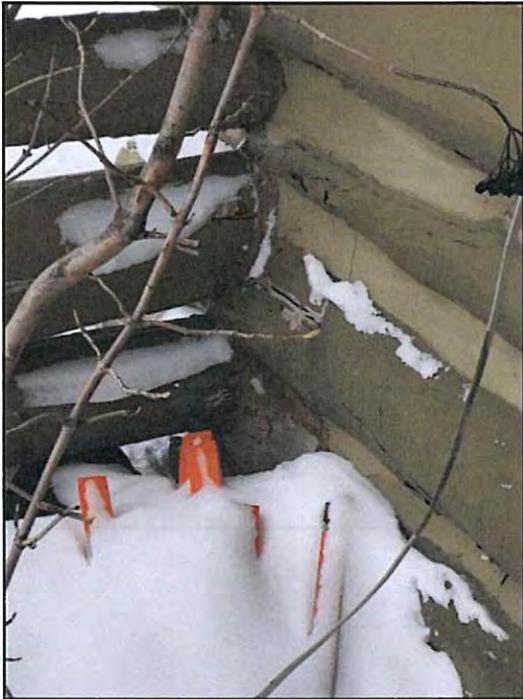
PLUMBING

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15.



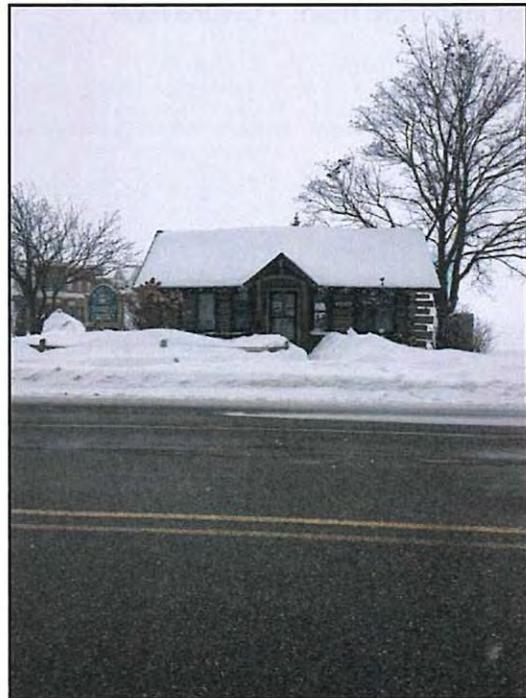
16.

Description

Wall surfaces - wood: • The building is a true log structure

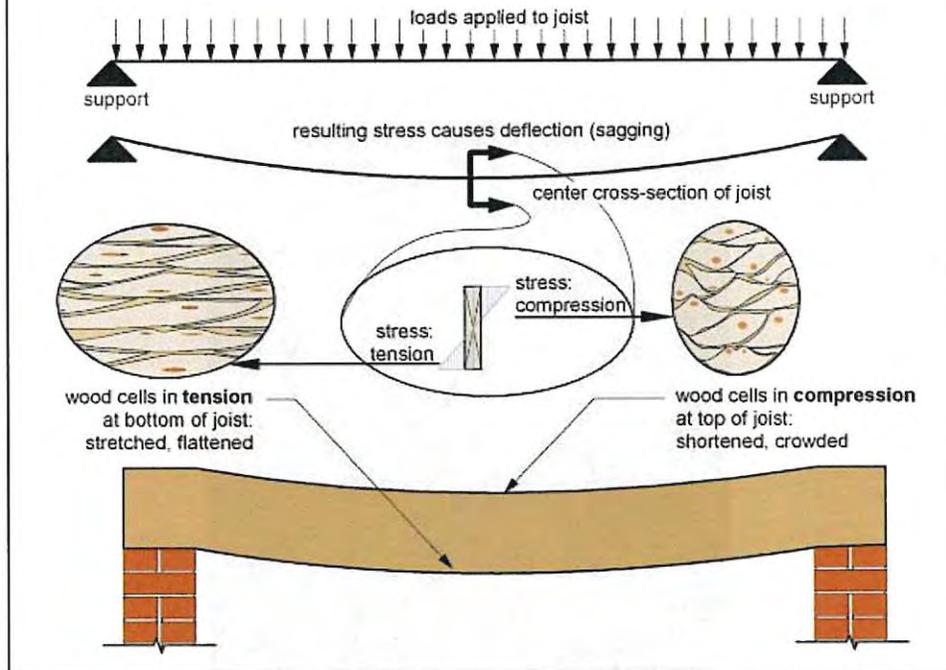


17.



18.

Creep leading to sag in floor joists



FOUNDATIONS \ Performance opinion

5. Condition: • Further evaluation required

There are multiple 1/2 inch cracks

Implication(s): Chance of structural movement

Location: north west corner

Task: Further evaluation is needed

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Recommendations

General

3. • There is daylight coming through the foundation. Further evaluation is recommended in better weather condition.

Location: Left Side

Task: Repair



21.

OPTIONAL \ Structure

4. **Condition:** • The floors are uneven "rolling". This can be caused by over extended floor joist.

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24. Joists

Exterior wall construction: • [Log](#)

Roof and ceiling framing: • Log rafters



25.

STRUCTURE

28 South Lake St, Boyne City, MI March 4, 2019

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www.smithcohomeinspections.com

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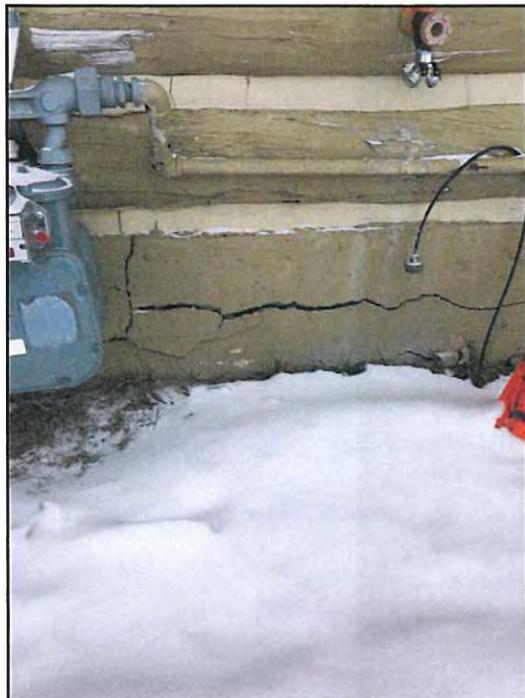
PLUMBING

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22. Further evaluation required



23. Further evaluation required

Description

Configuration: • [Crawlspace](#)

Foundation material: • [Poured concrete](#)

Floor construction:

• [Joists](#)

Recommendations

General

- 6. • Missing breaker knock out. This is a shock hazard and should be corrected.



27.

Description

Service entrance cable and location: • [Underground - cable material not visible](#)

Service size:

- [75 Amps \(240 Volts\)](#)

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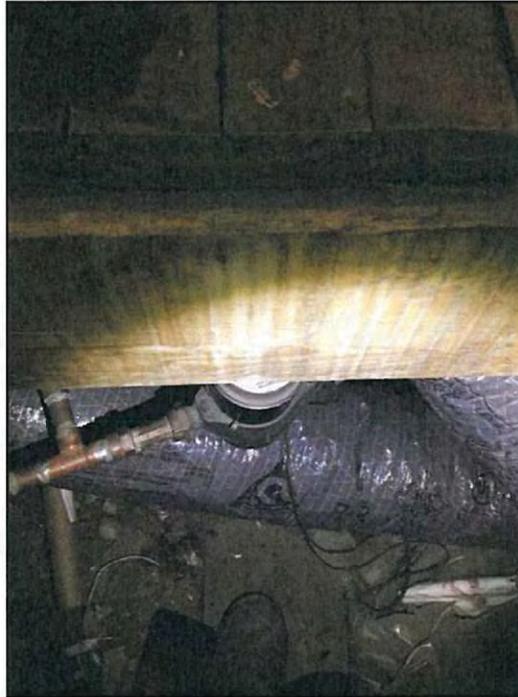
Location of access to under-floor area: • Utility room

Limitations

Crawlspace:

- Entered but access was limited

The access hole is Surrounded by mechanical and plumbing.



26. Entered but access was limited

Percent of foundation not visible: • 80 %

HEATING

28 South Lake St, Boyne City, MI March 4, 2019

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Recommendations

FIREPLACE \ Damper

7. Condition: • [Inoperative](#)

Implication(s): Hazardous combustion products entering home



30. Inoperative



31. Inoperative

Description

System type:

• [Furnace](#)

Operated properly at time of inspection.



28. 75 Amps (240 Volts)

Main disconnect/service box type and location:

- [Breakers - basement](#)
- [Breakers - first floor](#)
- [Breakers - first floor](#)



29. Breakers - first floor

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34. Meter

HEATING

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32. Furnace



33. Furnace

Fuel/energy source: • [Gas](#)

Furnace manufacturer: • Payne

Heat distribution: • [Ducts and registers](#)

Approximate capacity: • 45,000 BTU/hr

Efficiency: • [Mid-efficiency](#)

Exhaust venting method: • [Natural draft](#)

Approximate age: • [11 years](#)

Typical life expectancy: • Furnace (conventional or mid-efficiency) 18 to 25 years

Main fuel shut off at:

- Meter

PLUMBING

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Description

Main water shut off valve at the: • Crawl space

Waste disposal system: • [Public](#)

Waste and vent piping in building: • [Cast iron](#)

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Recommendations

OPTIONAL \ Insulation

8. Condition: • The attic access is not properly insulated. This can cause a lot of heat loss. It's a easy fix with a piece of fiberglass insulation put on top of the access panel.

Description

Attic/roof insulation material: • [Cellulose](#)

Attic/roof insulation amount/value: • 8 inches

Attic/roof ventilation:

• [Gable vent](#)



35. Gable vent

Foundation wall insulation material: • None

Foundation wall air/vapor barrier: • None found

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38. Weatherstripping missing or ineffective



39. Weatherstripping missing or ineffective

Description

Major floor finishes: • [Hardwood](#)

Major wall finishes:

• [Plaster/drywall](#)

Recommendations

WINDOWS \ Glass (glazing)

9. Condition: • [Lost seal on double or triple glazing](#)

Implication(s): Shortened life expectancy of material

Location: Throughout



36. Lost seal on double or triple glazing



37. Lost seal on double or triple glazing

DOORS \ Doors and frames

10. Condition: • [Weatherstripping missing or ineffective](#)

Implication(s): Chance of water entering building | Increased heating and cooling costs | Reduced comfort

Task: Repair

INTERIOR

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41. Storage/furnishings

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40. Plaster/drywall

Windows: • [Single/double hung](#) • [Sliders](#)

Limitations

Inspection limited/prevented by:

- Storage/furnishings

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Floors: • vinyl

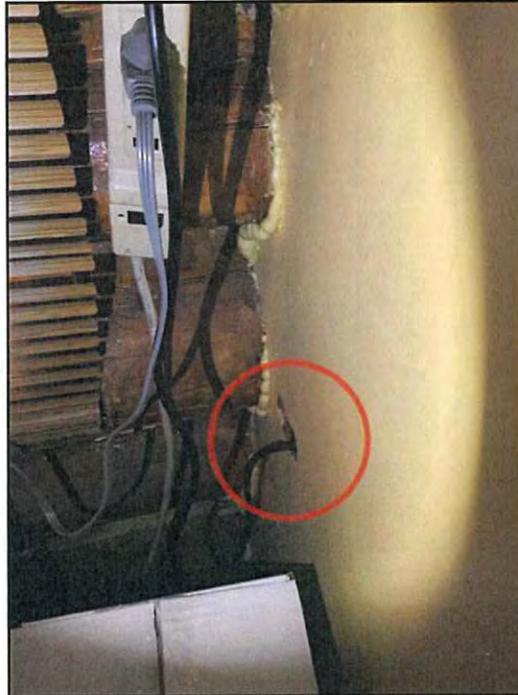
Doors: • solid wood

Windows: • slider

Electrical:

• non GFCI receptacle

There is a cord going through the wall to a power strip. A proper GFCI outlet should installed in the bathroom.



45. non GFCI receptacle

Toilet: • standard

Heat source: • register

Ventilation: • window

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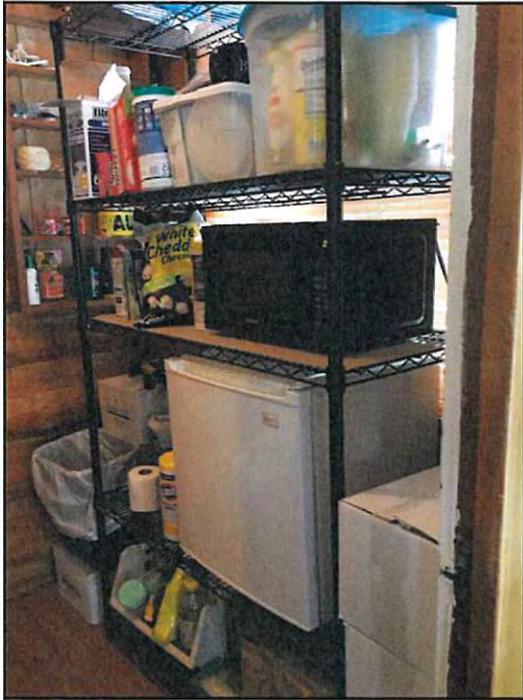
BATHROOM 1

SITE INFO

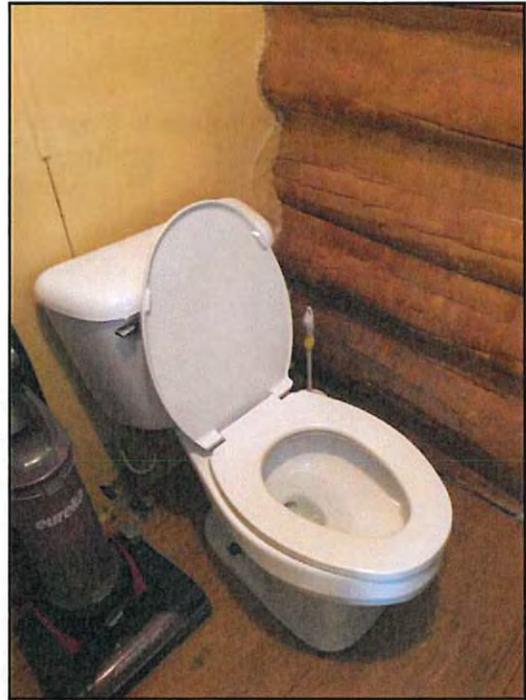
REFERENCE

Description

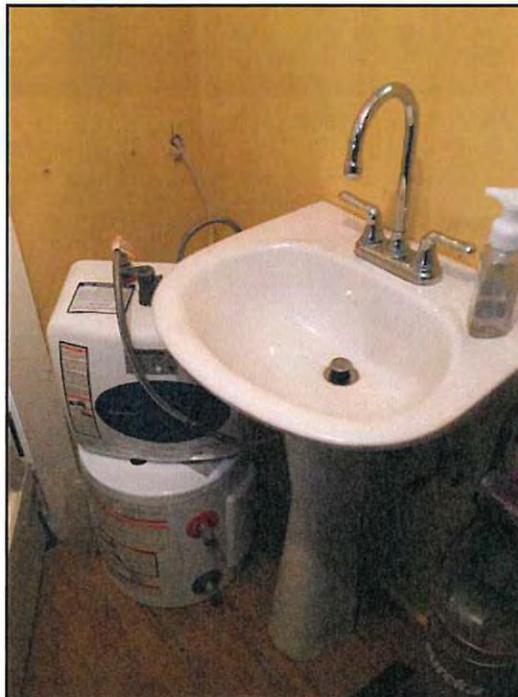
General: • blank note



42.



43.



44.

REFERENCE LIBRARY

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The links below connect you to a series of documents that will help you understand your home and how it works. These are in addition to links attached to specific items in the report.

Click on any link to read about that system.

» 01. ROOFING, FLASHINGS AND CHIMNEYS

» 02. EXTERIOR

» 03. STRUCTURE

» 04. ELECTRICAL

» 05. HEATING

» 06. COOLING/HEAT PUMPS

» 07. INSULATION

» 08. PLUMBING

» 09. INTERIOR

» 10. APPLIANCES

» 11. LIFE CYCLES AND COSTS

» 12. SUPPLEMENTARY

Asbestos

Radon

Urea Formaldehyde Foam Insulation (UFFI)

Lead

Carbon Monoxide

Mold

Household Pests

Termites and Carpenter Ants

» 13. HOME SET-UP AND MAINTENANCE

» 14. MORE ABOUT HOME INSPECTIONS



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Description

Weather: • It was snowing at the time of the inspection. • There was snow on the ground. • There was snow on the roof.

Approximate temperature: • 8°

Approximate date of construction: • 1930 to 1940

Number of stories: • 1

Number of rooms: • 3

Street type: • Commercial

Street surface: • Paved

END OF REPORT

L E A S E
In Duplicate.

THIS AGREEMENT, Made and entered into this 4th day of March, A.D. 1940, by and between City of Boyne City, a Municipal Corporation, hereinafter referred to as "Lessor", and Boyne City Chamber of Commerce, an unincorporated association, hereinafter referred to as "Lessee", all of Boyne City, Michigan,
WITNESSETH:-

1st. The Lessor is the owner of East one-third of Lot Nineteen of Boyne Village, according to recorded Plat, in said City of Boyne City except reservation of Mineral, Coal, Oil and Gas as set forth in the Dec recorded in Liber 116 on page 531 in the office of the Register of Deeds in and for Charlevoix County, and hereby agrees to and does Lease and let said premises to the Lessee for as long a period from and after the date hereof, as Lessee will occupy and use said premises for Public Purposes in connection with its organization, on the terms and conditions hereinafter set forth.

2nd. Lessee hereby leases said premises for the term aforesaid, as consideration therefore hereby agrees to erect a good and substantial building thereon, in conformity with the Laws and Ordinances of said City, and to maintain same at its own expense in a good and serviceable manner, and keep the same and the grounds in condition that it will at all times be a credit to the City and its locality.

3rd. It is agreed that the building to be erected on said lot will be occupied by Lessee for its organization purposes, and for the benefit and information of the public in general, and that the same will be kept open for the benefit of the public ~~at all times~~ substantially continuously.

4th. It is agreed that should the Lessee fail or neglect for any period of One Year to occupy and maintain said premises for the benefit of the public as herein provided, that the said Lessor shall have the right to forfeit this lease and take possession of the premises immediately and remove Lessee, and all others claiming under it, therefrom.

5th. It is expressly understood and agreed that this Lease may not be assigned nor transferred without the express consent in writing of the Lessor, except that Lessee may assign this lease only as security to obtain funds with which to pay for materials to go into the building to be erected on said premises; and any such assignment shall be subject to the

THIS AGREEMENT, MADE AND ENTERED INTO THIS 11th DAY OF MARCH 1910.

IN WITNESS WHEREOF

IN WITNESS WHEREOF, the Lessor has caused these presents to be signed by its Mayor and Clerk by authority of its Common Council, and the Lessee has caused the same to be executed by its President and Secretary by authority of its Board of Directors, the day and year first above written.

CITY OF BOYNE CITY,

By M. W. Sparks Mayor

By Cecil Ormsby Clerk,
Lessor.

In Presence of

D. W. Dickey

H. J. Gray

BOYNE CITY CHAMBER OF COMMERCE,

By J. D. Fairchild, President.

By Delbert Paquette, Secretary.



SAFEinNM.com

SAFE in Northern Michigan

A multiagency collaborative that exists to prevent youth substance use, increase community awareness and create change through collaboration, education, prevention initiatives and environmental strategies of tobacco, alcohol and other substance use in Northern Michigan.

March 29, 2019



To: Antrim, Charlevoix and Emmet Townships, Villages and Cities

Re: Marijuana Opt Out

Hello Community Leaders,

SAFE in Northern Michigan is a local substance use prevention youth coalition and our vision is to prevent youth substance use. One important way to prevent youth substance use is to limit the amount of availability. We know many municipalities opted out of medical marijuana in 2017 and 2018; however, we have not heard about as many opting out of recreational marijuana. If you have opted out already can you please send me an email and let me know that you have? Also, if you have already opted out LARA is encouraging everyone to send a message to LARA-BMR-Enforcement@michigan.gov stating that they are not allowing retail sales. LARA is keeping a list of cities that opt out, so they don't process licenses in these communities. I have also attached some educational information for your review, if you have further questions please feel free to email or call me. Thank you for keeping our community and youth safe.

Sincerely,

A handwritten signature in cursive script that reads 'Susan Pulaski'. The ink is dark and the signature is fluid and legible.

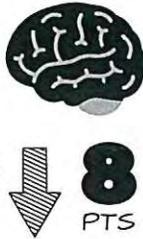
Susan Pulaski, MA, CPC
Health Department of Northwest Michigan
Community Health Supervisor
SAFE in NM-Project Coordinator
s.pulaski@nwhealth.org
(231) 347-5813

HOW MARIJUANA IMPACTS

YOUTH & FAMILY

A NEW ZEALAND STUDY NOTED,

"people who started smoking marijuana heavily in their teens and had an ongoing cannabis use, lost an average of eight IQ points between ages 13 and 38."



17%

who start marijuana usage during their teenage years become dependent on it.

National Institute on Drug Abuse (April 2015) Marijuana Research Series: What are Marijuana's long term effects on the brain? <https://www.drugabuse.gov/publications/research-reports/marijuana/what-are-marijuanas-long-term-effects-brain>

National Institute on Drug Abuse (April 2015) Is Marijuana Addictive? <https://www.drugabuse.gov/publications/research-reports/marijuana/marijuana-addictive> Michigan Profile for Healthy Youth, 2018

IN EMMET COUNTY IN 2018...

- ✓ 10.9% of high school students used marijuana in the past 30 days
- ✓ only 46.3% of high school students perceive a risk/harm from use of marijuana

Michigan Department of Education Michigan Profile for Healthy Youth, 2018

but...

THC content



IN MARIJUANA

3.7% THC content
in 1990s

13-28% THC content
in 2016
*(higher percentages found in Colorado)

✓ rise in ER visits due to marijuana use

✓ greater risk for addiction

US Department of Justice, Drug Enforcement Administration (2017) Preventing Marijuana Use Among Youth and Young Adults. <https://www.dea.gov/sites/default/files/2018-07/DEA-Marijuana-Prevention-2017-ONLINE.PDF>.

"BRAIN MATURATION IS NOT COMPLETE UNTIL THE EARLY TO MID-20S; THEREFORE, THE RISK OF DEVELOPING PROBLEM USE IS GREATER IN YOUNGER ADOLESCENTS. REGULAR USE (10 TO 19 TIMES PER MONTH), HEAVY USE (20 OR MORE TIMES PER MONTH), AND DAILY USE (CURRENTLY 6% OF 12TH GRADERS ARE DAILY USERS) ARE ASSOCIATED WITH AN INCREASED RISK OF DEVELOPING PROBLEM USE OR ADDICTION, WITH RELATED ADVERSE OUTCOMES, INCLUDING THE FOLLOWING: DECREASED REACTION TIME AND IMPAIRED MOTOR COORDINATION, LEADING TO HIGHER RATES OF SERIOUS AND FATAL MOTOR VEHICLE CRASHES; POOR SCHOOL AND WORK PERFORMANCE, WITH HIGHER RATES OF SCHOOL DROPOUT; DEPRESSION AND ANXIETY; PSYCHOTIC DISORDERS, INCLUDING SCHIZOPHRENIA IN THOSE WITH A PREDISPOSITION; AND COGNITIVE IMPAIRMENTS, SUCH AS SHORT-TERM MEMORY LOSS AND POSSIBLE IQ DECLINE."

Ammerman, Seth D. (2018) Counseling Parents and Adolescents About Marijuana. American Family Physician, 98(2), 80-81



50%-80%

THC Concentrates, known as "dabs" contain more than 50% and sometimes larger than 80% of THC. Researchers do not yet understand the full effect of these high levels of THC on the brain, especially the developing teen brain.

National Institute on Drug Abuse (April 2015) Is Marijuana Addictive? <https://www.drugabuse.gov/publications/research-reports/marijuana/marijuana-addictive> Michigan Profile for Healthy Youth, 2018

Cost of Substance Abuse in USA is \$600 Billion Annually

Marijuana taxes will
NOT cover the true cost
of legalization.

- Alcohol taxes only covers about 6% of the cost to society.
- Tobacco taxes cover only 13% of cost.

Source: CADCA.org



Visit: mcosa.net or
cvcoalition.org

Marijuana Taxes Will Not Cover Cost.

Cost of Legal Marijuana

- Adverse Health Outcomes
- More Arrests for People of Color
- Negative School Impact
- More Impaired Driving
- Added Crime
- Increased Homelessness
- Higher ER Visits
- Increased Poison Control Calls
- Burn Center Victims
- Environment Destruction
- Workplace Insurance Claims on rise

Source: LearnAboutSAM.org



Visit: mcosa.net
or cvcoalition.org

CITY OF BOYNE CITY

To: Michael Cain, City Manager *Mc*
From: Cindy Grice, City Clerk/Treasurer *cg*
Date: April 4, 2019
Subject: GFOA Award



Great news! We received notification earlier this week that the City of Boyne City has been awarded the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association for FYE 2018. This is the third consecutive year that we have received the award.

Along with the certificate, a brass medallion for 2018 has been included to add to our plaque. I would like to present and add this medallion to our plaque at our April 9, 2019 City Commission with Mayor Neidhamer.

I have attached the award and news release announcing our award to this memo.

As always, if you have any questions please let me know.



Government Finance Officers Association

**Certificate of
Achievement
for Excellence
in Financial
Reporting**

Presented to

**City of Boyne City
Michigan**

For its Comprehensive Annual
Financial Report
for the Fiscal Year Ended

April 30, 2018

Christopher P. Morrill

Executive Director/CEO



GOVERNMENT FINANCE OFFICERS ASSOCIATION
NEWS RELEASE

FOR IMMEDIATE RELEASE

03/27/2019

For more information contact:
Michele Mark Levine, Director/TSC
Phone: (312) 977-9700
Fax: (312) 977-4806
E-mail: mlevine@gfoa.org

(Chicago, Illinois)--The Certificate of Achievement for Excellence in Financial Reporting has been awarded to **City of Boyne City** by Government Finance Officers Association of the United States and Canada (GFOA) for its comprehensive annual financial report (CAFR). The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

An Award of Financial Reporting Achievement has been awarded to the individual(s) or department designated by the government as primarily responsible for preparing the award-winning CAFR.

The CAFR has been judged by an impartial panel to meet the high standards of the program, which includes demonstrating a constructive "spirit of full disclosure" to clearly communicate its financial story and motivate potential users and user groups to read the CAFR.

Government Finance Officers Association is a major professional association servicing the needs of over 20,000 appointed and elected local, state, and provincial-level government officials and other finance practitioners. It provides top quality publications, training programs, services, and products designed to enhance the skills and performance of those responsible for government finance policy and management. The association is headquartered in Chicago, Illinois, with offices in Washington, D.C.



Approved: _____

**MEETING OF
FEBRUARY 28th , 2019**

RECORD OF THE PROCEEDINGS OF THE MEETING OF THE BOYNE CITY AIRPORT ADVISORY BOARD HELD February 28th, 2019.

CALL TO ORDER

Chair, Richard Bouters called the meeting to order at 5:37 PM followed by the pledge of allegiance.

**ROLL CALL
ATTENDANCE**

Present: Richard Bouters, Doug Brubaker, Brian Harrington, Richard Wright, Allen Sturza*, Jerry Schmidt*, Leon Jarema*, Rod Cortright*

Absent: Leon Vercruysee, Bud Chipman*,

*Ex Officio Members

Citizens: None present

Staff: Airport and City of Boyne City Manager, Michael Cain

**EXCUSED
ABSENCES**

None (Board member absences were unintentionally omitted)

**APPROVAL OF
MINUTES**

Motion by Brian Harrington, seconded by Doug Brubaker to approve the January 24th Airport Advisory Board Meeting Minutes as written.

CORRESPONDENCE

Received February 11th, 2019 from Department of Internal Medicine, Division of Rheumatology, Medical School, University of Michigan. Thank you letter from Eliza PS Tsou, PhD, Research Assistant Professor, Division of Rheumatology, Internal Medicine thanking the Boyne City Airport for the generous contribution made by Avfuel on behalf of the Boyne City Airport. Letter concludes with;

I am grateful to you and Avfuel Corporation for empowering me to further pursue audacious – yet rewarding – ideas and to achieve the ultimate goal of finding a cure of this mysterious and devastating disease. My work would not be possible without support of partners like you.

**CITIZENS
COMMENTS**

None

COMMITTEES

Nothing reported

Airport Automated Weather Observing System, Say Weather Update:

- Adding visibility and sky condition information will cost an additional \$40,000.
- Richard Wright recommend continue searching, board unanimously agreed.

Distance Remaining Markers Update

Richard Wright provided relevant portions of FAA Advisory Circular 150-5340-18F, STANDARDS FOR AIRPORT SIGN SYSTEMS

Para. 17, **INSTALLATION**, p. 13. *The signs are mounted on a concrete slab, concrete pedestals, or angle iron stakes so the top of the sign is level. The concreted edges or stakes may not protrude above grade. Signs are oriented so that the face is perpendicular to the centerline of the taxiway or runway.*

Para. 22, **CONFIGURATION**, p. 15, (1) Preferred Method. *The most economical installation consist of double-faced signs located on only one side of the runway. Where this method is used, the signs should be placed on the left side of runway as viewed from the most often used direction.*

Para. 24, **SIZE AND LOCATION**, p. 16. *There are 2 types of runway distance remaining sign[s], size 4 signs (48-inch sign face with a 40-inch legend)... The sign must provide 12 inches of clearance between the top of the sign and any part of the most critical aircraft using, or expect to use, the airport when the aircraft wheels are at the pavement edge.*

Para. 25. **INSTALLATION**, Table 2. **Sign Heights and Location Distances for Runway Distance Remaining Signs**, p. 16.

Sign Size	Legend Height [inches (cm)]	Legend Panel Height [inches(cm)]	Installed (max)* [inches (cm)]	Perpendicular distance from defined runway pavement edge to the near side of the sign [feet(m)]
4	40 (100)	48 (120)	60 (152)	50-75 (15-22.5)

2019 Goals Ranking –

Results of the individual Airport Advisory Board member’s goal priority ranking, weighting / sorting and ownership.

2019 Boyne City Airport Advisory Board Goals Prioritized	Score	Owners
Purchase and Install N98 Weather Recording and Reporting Equipment	173	R Wright
Airport to obtain General Utility status by January 1, 2020	151	A Sturza, R Wright
Establish a 2019 Airport Budget	149	R Wright
Develop Pavement Management Plan Focused on MI State Funding	141	R Bouters
Aircraft Mishap Training	130	D Brubaker, R Wright
Airport Master Plan	126	R Bouters
Terminal Building and Grounds Beautification	117	A Sturza, R Wright
Property Management Plan	115	
Airport Tenant Appreciation Event	108	R Wright, A Sturza, R Cortright
Terminal Improvements-Remodeling	101	
Develop Comprehensive List of Recurring Airport Inspections	100	B Harrington, R Wright
Airport Emergency Plan-Review & Revise	91	
Airport Snow Plow Protocol-Including Training	91	
Consolidate Airport Policies, Memos, Letters of Instruction Etc. Into One Comprehensive Medium	82	R Bouters, R Wright
Dedicated Airport Manager	74	
Explore Revenue Opportunities	73	L Jarema, R Cortright
Drone Involvement	64	
Runway Extension	61	
Review Overnight Ramp & Tie-Down Fees	60	
Runway Distance Markers	47	R Wright, A Sturza, B Harrington
Offer Jet Fuel	37	
Fixed Base Operator	35	L Jarema, B Harrington
Float Plane Docking Space-Waterfront	19	

Power Line High Visibility Markers (Catenary Unlighted Markers)

Michael Cain reported information learned at the Michigan Association of Airport Executives. "...the need for and authority for catenary unlighted markers is within the purview of the FAA [sic MDOT]..." The Michigan Department of Transportation – will inform the City of Boyne City regarding its final determination.

Airport Parking Final Determination

Richard Bouters presented concise results of his study, *AIRCRAFT OVERNIGHT PARKING PROJECT, June 1st thru August 31st 2019*. The *Projected Actions* of the study are:

1. Continue charging overnight parking fees based on the honor system
2. Continue charging overnight parking fees via written guidelines to monitor, record and collect fees
3. Boyne City Airport Advisory Board recommend to the Boyne City Commission to abandon aircraft overnight parking fees.

Board's unanimously decided to adopt course of action number one, *continue charging overnight parking fees based on the honor system*.

Status of Emergency Plan

Awaiting review and approval by Airport Manager.

NEW BUSINESS

MAAE Conference Takeaways:

MDOT Environmental Specialist, Steve Houtteman mentioned that Mr. Randy Collier had passed on to him the Boyne City AAB request to determine if the low ground on the south side of the approach end of runway 27 should be treated as a Michigan wetland.

MDOT Construction Specialist, Christina Thelen agreed to pass on a list of those funds available to airports regardless of the airport designation, e.g. Basic vs. General Utility.

Lumacurve Airfield Signs sales representative, Keith Piper promised to provide information regarding compliance issues regarding the installation of Runway Distance Markers.

Matt Barresi, Gaylord Regional Airport Director, invited AAB representatives to visit him at the Gaylord Regional Airport to discuss runway distance markers visibility snow plow issues. Also will share information regarding the Gaylord Airport Emergency Plan.

Landing Fees- During Q&A Session only one airport, CVX, responded they collect landing/overnight parking fees. Charlevoix Airport does not pursue fee collection if not paid. Further, none responded that landing/overnight parking fees were waived if fuel is purchased. They simply do not charge those fees.

Unmanned Aerial Systems (UAS)

Q: Do airports have the authority to deny UAS operations?

A: No. Gaylord Airport keeps extensive spread sheet continually updated recording critical info regarding:

- Point Of Contact info
- Location of operation
- When and duration

Military Operating Areas (MOA)

- Need to modify in response to changing Close Air Support (CAS) tactics
- Current MOAs designed in 1970s
- Public comment period is 45 days, not currently opened
- Aeronautical Proposal, receives assessment, yet to begin
- Assessment considers General, Commercial and Public Aviation
- Currently the planning is about one year into a 3-7 year process
- Consult Alpena Combat Resource Training Center (ACRT) for meeting times and other information
- Comment period to begin sometime in April 2019

Multimedia Presentation Equipment (Smart TV)

An ongoing test to determine the utility of using multimedia presentation media for the Airport Advisory Board meetings netted very positive results.

Allen Sturza provided information regarding the purchase price of a 52 inch smart television from the Petoskey, MI Walmart. All required equipment to install the smart TV is just short of \$400.

Richard Wright added, "... provided Northern Homes (co-sharing the Boyne City Airport Terminal) may use the multimedia devices they will share 50/50 the purchase cost of the new equipment."

Further, Richard Wright applied for a Walmart gift card provided by the Petoskey, MI Walmart manager equal to a \$100 dollar discount. Determination of the card award is sometime in March 2019. If awarded the full card amount will be applied towards the equipment purchase.

Airport Insurance for Renters

Michael Cain provided an extract from the License & Use Agreement dtd. 2-25-2011.

All property stored in or on the space shall be at the risk of the Licensee and the Licensee is responsible for securing his or her own insurance and the cost of same to cover any personal injury or damage to the Licensee's property. Licensee shall carry commercial general liability insurance coverage, including endorsement for contractual liability and aircraft liability, with responsible company in the amount of not less than \$1,000,000.00 ... All insurance policy or policies to be obtained hereunder by Licensee shall name Licensor and the airport as an additional insured and provide that it may not be canceled until at least 30 days after notice to Licensor.

Tentative Airport User Fees Increases

Michael Cane advised AAB Board members of tentative increased airport user fees regarding boat trailer monthly and seasonal parking fees, increased cost of Airport Commercial Operator Permits and increased hangar rents. Before implementation Brian Harrington pledged to survey and report back what other local airports charge for similar services.

Airport Tenant Appreciation Event

Richard Wright solicited and received feedback and guidance regarding invitees to the Boyne City Airport Tenant Appreciation Event. Early invitee information is needed to determine quantities of food/beverage and disposables for city budget planning.

Richard will check with the Boyne City Chamber of Commerce for the best date for the event. He will present that date at the next AAB meeting.

GOOD OF THE ORDER

As of October 5th the price of aviation 100 Low Lead (LL) at the Boyne City Airport is \$4.72 per gallon.

ANNOUNCEMENTS

The next regular Boyne City Airport Advisory Board meeting is scheduled for Thursday, March 28th, 2019 at 5:30 p.m. at the airport terminal.

ADJOURNMENT

The meeting was adjourned 8:00 PM by Chair, Richard Bouters.

Richard K. Wright
Boyne City Airport Advisory Board Secretary

Approved: _____

Meeting of
March 7, 2019

MINUTES OF THE BOYNE CITY MAIN STREET BOARD REGULAR MEETING HELD ON THURSDAY, MARCH 7, 2019 at 8:30 AM CITY HALL, 319 NORTH LAKE STREET

Call to Order Chair Chris Bandy called the meeting to order at 8:30 a.m.

Roll Call Present: Jodie Adams, Chris Bandy, Michael Cain, Michelle Cortright, Patrick Little, Pat O'Brien, Rob Swartz

Meeting Attendance Absent: Patti Gabos, Becky Harris

City Staff: Main Street Director Kelsie King-Duff, Recording Secretary Jane Halstead, Assistant Planner Patrick Kilkenny

Public: Three

Excused Absences **Adams moved, Cortright seconded, PASSED UNANIMOUSLY** to excuse Patti Gabos and Becky Harris.
MOTION

Approval of Minutes **Adams moved, Cain seconded,** to approve the February 7, 2019 minutes as presented.
MOTION

Citizens Comments None.

Correspondence Received and filed.

Committee Reports

Organization

The Strategic Planning meeting for Main Street is scheduled for March 13th from Noon to 4 p.m. Bob Thomas of the Michigan Chamber of Commerce will be the facilitator. Kelsie will send out the goal sheets from the last strategic planning session as a refresher.

Options for the location of the Main Street office were discussed.

Snow removal has been better this winter.

Kelsie's evaluation went well.

Boyne Thunder sponsorship money is down slightly from last year.

Kelsie will be going to Seattle for GAMSA in March.

Promotion/Marketing

The Committee wants to do an evaluation of all events. Each meeting they plan to choose a different event to review. Chocolate Covered Boyne will be evaluated at the next meeting.

Design

Minutes received and filed.

Economic Vitality/Team Boyne

Great Lakes Bath and Body will be opening a store in Boyne at 120 Water Street in March.

The Committee discussed the recent ordinance amendment on building height requirements.

Scott Gillespie shared the preliminary plans for the development being considered at State and Lake Street.

Goals are being reviewed and will continue to be developed.

Farmer’s Market

The Farmer’s Market Committee did not meet since the last Main Street Board meeting.

Angelika Rasper has been hired as the new manager of the Farmer’s Market. She will attend the April meeting of the Main Street Board.

Director’s Report

Received and filed.

Unfinished Business

None.

New Business

2019-2020 Budget Review

Budget Review And Recommendation

Consideration to recommend to the City Commission approval of the proposed budget for the 2019-202 budget year.

Kelsie King-Duff reviewed the changes in the budget from last year. The highlights include a revenue bump with a 2% increase for the DDA in our TIF next year. The amount of \$20,000 has been budgeted to replace some sidewalks and damaged curbs in the district as well as \$7,500 budgeted for additional street light installation. Facility rent will also increase with a move to new office space.

MOTION

Cortright moved, Little seconded, PASSED UNANIMOUSLY to approve the recommendation to the City Commission the proposed budget for the 2019-2020 budget year as presented.

Redevelopment Liquor License

Redevelopment Liquor License

Consideration to recommend to the City Commission approval that the application from Boyne Country Ventures, Inc. for a new Class C license issued under the provisions of MCL 436.1521a(1)(b) located at 125 Water St. be approved by the Michigan Liquor Control Commission.

Ed and Kristine Brehm of Provisions and the Wine Emporium were present to provide information on their new business opportunity. They want to open a wine bar/lounge adjacent to their existing business. To serve alcohol for consumption on premise they are required to have a Class C liquor license and they are also required to get a recommendation from the local legislative body in order to go forward with the application. They hope to serve tapas, hold cooking classes and do wine education in the new space. Ed stated that they met all the requirements for the new license.

MOTION

Little moved, Adams seconded, PASSED with Bandy abstaining from the vote to recommend the City Commission approve the application from Boyne Country Ventures, Inc. for a new Class C license issued under the provisions of MCL 436.1521a(1)(b) located at 125 Water St. be approved by the Michigan Liquor Control Commission.

Graphic Design Services Agreement

Graphic Design Services Agreement

Consideration to approve a 1-year agreement with Keecia Freed Design for graphic design services.

The contract terms with Keecia Freed remain the same as last year.

MOTION

Cortright moved, Cain seconded, PASSED UNANIMOUSLY to approve the 1-year agreement with Keecia Freed Design for graphic design services as presented.

Main Street Office Space

Consideration to approve the proposed lease for the Boyne City Main Street office at 113 S Lake Street at a rate of \$550/month.

The Organization Committee has been looking for new office space that is better and more visible. Charlevoix State Bank is vacating their lending office space at 113 S Lake Street and the location will meet the needs of the Main Street office. The current lease for the Main Street ends in April and the new office is available May 1st. The new lease is for 1 year.

MOTION

O'Brien moved, Cortright seconded, PASSED UNANIMOUSLY to approve the proposed lease for the Boyne City Main Street office at 113 S Lake Street as a rate of \$550/month.

Financial Report Review

The Financial Report was received and filed.

Good Of The Order

- The City is working through the concerns regarding the 2 new proposed developments on Lake Street.
 - Cortright suggested that we need to implement the recommendations from the parking study which took place last year. We need to educate the community on our parking.
 - Do we need to look at our parking ordinance? Is it outdated?
 - February 21st the Business After Hours will be held at the Walloon Lake Trust & Conservancy office.
 - The State of the Community Luncheon will be April 11th at the Talcott Center in the Village of Walloon.
 - Business After Hours is March 21st at Pat O'Brien & Associates.
 - There will be a Housing Forum on March 20th.
 - April 11th is the State of the Community at the Talcott Center in Walloon Lake.
 - Affordable housing is a nationwide problem.
-

**Motion to go into
Closed Session
MOTION**

Cain moved, Adams seconded, PASSED UNANIMOUSLY to go into closed session regarding acquisition of real property as provided in MCL 15.268(d) of the Michigan Open Meeting s Act (PA 267 of 1976.) at 9:28 a.m.

**Motion to Close
the Closed Session
MOTION**

Adams moved, Swartz seconded, PASSED UNANIMOUSLY to close the closed session at 9:46 a.m.

Adjournment

The March 7, 2019 meeting of the Boyne City Main Street Board was adjourned at 9:47 a.m.

Jane Halstead, Recording Secretary

BOYNE CITY
HISTORIC DISTRICT COMMISSION

Minutes of the March 7, 2019

Call to order: 5:22 pm

Present: Kragenbrink, Glassford, and Bandy

Not Present: Wellman, Litzenburger

Staff: Hewitt

Guests: none

Swear in board member Bandy

Approval of minutes of the November 7, 2018 meeting, motioned by Bandy, second by Kragenbrink, all ayes.

Public Comments on Non-Agenda Items:

None

Old Business:

None

New Business:

- A. Done at the beginning of the meeting. Wellman to be done at a later date.
- B. Goal Setting:
 - Inventory of existing District to start at our May 23, 2019 meeting. Photograph and make notes of existing structures and objects to be listed.
 - Webinar training to be offered this spring from Historical Preservation Network. Once date has been set Hewitt will announce it to the board.
 - Will look at list of goals at next meeting to see what we will be able to work on this year.

Announcements:

None

Correspondence:

None

Adjournment:

5:43 pm, motioned by Bandy, second by Glassford to adjourn, all ayes.

Next Meeting:

May 23, 2019 5:00 pm



Approved:

**Meeting of
March 14, 2019**

RECORD OF THE PROCEEDINGS OF THE **REGULAR BOYNE CITY PARKS AND RECREATION COMMISSION MEETING** HELD AT 5:00 P.M. AT CITY HALL ON THURSDAY, MARCH 14, 2019.

Call to Order

Meeting was called to order by Chair Mike Sheean at 5:00 p.m.

Roll Call

Present: Mike Sheean, Diane Sterling, Lisa Alexander, Jo Bowman, Rob Weick and Greg Vadnais

Meeting Attendance

Absent: Hugh Conklin and Gow Litzenburger

City Staff: DPW superintendent Tim Faas and recording secretary Barb Brooks

Excused Absences

****MOTION**

Public Present: four (4)

Bowman moved, Alexander seconded, PASSED UNANIMOUSLY to excuse the absence(s) of Litzenburger and Conklin

Approval of Minutes

****MOTION**

Alexander moved, Weick seconded, PASSED UNANIMOUSLY a motion approving the February 14, 2019 meeting minutes as presented

**Citizens Comments
(on non-agenda items)**

The four members of the public (high school students) introduced themselves and explained why they were attending the meeting.

Director's Report

Director Faas provided a written report included in the agenda packet and also updated the board on skating and sledding activity at Avalanche.

Correspondence

Brooks distributed a printed copy of reviews from google regarding Avalanche. The board was glad to see so many positive reviews for varying activities.

**Reports of Officers,
Boards, and Standing
Committees**

Park Inspection Reports –

- Avalanche walking trails are in good shape. Bicycle trails have been groomed but riding has been tough with all of the snow.
-

Unfinished Business

None

New Business

**Proposed Budget and
Building Renter Fees**

Director Faas reviewed the proposed budget and projects with the board. The budget was tight this year and had to be cut the engineering for the connector non-motorized trails. The pavilion project was added but will be offset by a grant from the MEDC.

Discussion regarding the rental rates of the various City park facilities. Faas provided a cost estimate of the expenses incurred when a facility is rented.

****MOTION**

The board discussed the various options from raising the amount to deposits, etc. The general consensus was that they wanted to make sure it didn't get priced to the point that the locals couldn't afford to rent it but that the cost of use was covered. **Vadnais moved, Bowman seconded, PASSED UNANIMOUSLY** to recommend increasing the rates to the following: Veterans Park Pavilion \$100, Rotary Park Pavilion; Peninsula Beach; and Sunset Park \$80, and all others stay at \$50.

Good of the Order

Fund-raising event for the property and bike trail expansion of the School Forest Trails in Evangeline to benefit TOMMBA and the Walloon Lake Trust and Conservancy on April 16th at Stiggs

Adjournment

The March 14, 2019 meeting of the Parks and Recreation Board was adjourned at 5:51 p.m.

Barb Brooks, Recording Secretary

draft

BOYNE CITY HISTORICAL COMMISSION

Minutes of March 18, 2019
7:00 p.m.
Boyne City Hall

CALL TO ORDER: 7:10 p.m.

PRESENT: Hewitt, Sansom, Raycraft, Dawson, Barden and Alexander

ABSENT: None

GUESTS: None

APPROVAL OF MINUTES: Approval of the minutes from the February 18, 2019 meeting, motioned by Alexander, second by Raycraft, all ayes.

OLD BUSINESS:
None

NEW BUSINESS:

- A. Update from Heritage Board – Barden explained that the Heritage Board is ok with our outline and requests for museum artifacts and handling. Scanners and sleeves have arrived, reminder that they only download onto the city owned computer. Barden said that the Heritage Board is brainstorming fundraising ideas, thinking of selling bricks. Hewitt mentioned that the patio area might be available for the 4th of July and could be a fundraiser. Patrick McCleary has a genealogy presentation in May at the Library, Barden wanted us to watch for the date so if anyone was available to attend.
- B. Need to look for the sign out sheet for the boxes that went to the library. Sansom was sure that we had 7 or more boxes. Hewitt has photos that Ed May had on the computer that he donated to the Heritage Board. Kecia has sent them to Hewitt and they are now on my computer which makes it easy to go back and forth b/w the Library collection to locate our photos. Next work session will be April 6th, email board to remind them and verify the date.

CITIZENS COMMENTS
None

COMMUNICATIONS
None

Next Meeting: April 15, 2019

Adjourned: 7:34 p.m.

Approved:

**Meeting of
March 18, 2019**

Record of the proceedings of the Boyne City Planning Commission meeting held at Boyne City Hall, 319 North Lake Street, on Monday March 18, 2019 at 5:00 pm.

Call to Order

Chair Place called the meeting to order at 5:00 p.m.

Roll Call

Present: Ken Allen, Jason Biskner, Tom Neidhamer, Aaron Place and Jeff Ross
Absent: George Ellwanger, Jim Kozlowski and Joe St. Dennis
Vacancy: One

Excused Absences

2019-3-18-02

****Motion**

Neidhamer moved, Ross seconded, PASSED UNANIMOUSLY, a motion to excuse the absence of Ellwanger, Kozlowski and St. Dennis.

Meeting Attendance

City Officials/Staff: Planning and Zoning Administrator Scott McPherson, City Manager Michael Cain, Assistant Police Chief Kevin Spate and Recording Secretary Pat Haver
Public Present: Twenty four

Consent Agenda

2019-3-18-03

****Motion**

Ross moved, Allen seconded, PASSED UNANIMOUSLY, a motion to approve the consent agenda, the Planning Commission minutes from February 18, 2019 as presented.

**Citizen comments on
Non-Agenda Items**

Lesley Pritchard: Walloon Lake – Regarding the comments from the previous meeting, I did not get an answer about the possible error of the date for the second reading of the height amendment that was a part of your minutes, the date given was February 19, 2018, was this an error? Staff will investigate and get back with her.

**Reports of Officers,
Boards and Standing
Committees**

The Boyne Housing Solutions group will hold its next meeting on Wednesday, March 20, 2019 at 1:00 pm at City Hall; all are encouraged to attend as Sarah Lucas will be the presenter.

**Unfinished Business
Development Plan
Review at 216 N. Lake
St.**

Planning Director McPherson gave a brief review of last month's meeting in which this plan was brought before the board for review and consideration and began working through the checklist for the TRD development requirements and stopped at the parking requirements as a motion was placed on the floor to reduce the requirements by 20% and was defeated and then a motion was made to waive the additional parking requirements of 10 spaces and failed for a lack of a second. A motion was then made to postpone further review of the site plan to give the applicant an opportunity to review their decision. Since that time, 2 site plans have been submitted; the first showing a 1 story structure for a dental office with 21 parking spots, and the second they have resubmitted the 3 story option with the addition of the dumpster and 21 spaces. The applicant and consultants are requesting a consideration of both plans so it would give them options of which plan to pursue. As there was a lot of discussion on parking, and staff was asked to check into and review our requirements, a review of other municipalities was done and found that their requirements were much lower than our standards for parking for this type of use. The 10 other municipalities required between 7 and 9 spaces, and used a variety of formulas to come up with those numbers. Given the numbers that were provided from other municipalities, it gives this board information for reconsideration of the number of adequate parking for this particular use as a dental office. As proposed the one story plan meets all of the zoning ordinance

standards and no discretionary approval is needed, however, there maybe a couple of architectural details to be looked at.

Jim Malewitz: engineer for applicant – My client prefers and wants to pursue the 1 story dental office at this time, however, would like to keep options open for the 3 story development after additional internal discussion and consideration. This 1 story plan has 21 parking spots without any car ports, and there is now green space, which has been added. A pedestrian entrance needs to be on a major street, so we will be putting in a sidewalk on the Lake Street side; we will also have false windows to meet the requirements of windows on the north side. A dumpster with enclosure at the SE corner with access off of the alley has been added. We have met the landscaping requirements and the lighting, when it is submitted, can be approved administratively.

Public Hearing opened at 5:15 pm

Michael Cain: City Manager, 852 Deer Run Dr. – (Received and filed a hand out given to each Commissioner with excerpts from the 2006 Waterfront Master Plan and the 2016 Boyne On the Water Plan to looked at during his time before the board). Gave a brief history of how the development went initially from a 1 story dental office, to a 3 story mixed use structure. Both the Main Street Design Committee and the Planning Commission considered initially the 1 story site plan at previous meetings, and made a suggestion to the architect and engineers retained by the owner to see if they would consider putting in additional floors for housing options. The 2006 Waterfront Master Plan and the 2016 Boyne on the Water Plan promotes the mixed uses for facilities on the east side of Lake Street between the Boyne River and Vogel Street, in order to create density, in those areas best suited in the city, to expand the walkability of the community, and expand more commercial and residential spaces while minimizing the impacts on the Lake Charlevoix views. This last year we requested and had a parking study conducted and had discussion in public meetings from the public, businesses and outside consultants. This study shows that there is a surplus of parking spaces, we just need to manage them better. The findings encourages shared uses of existing spots which coincides with the findings of the 2015 Master Plan update and the 2018-2019 city-wide goals. There were multiple meetings held asking for suggestions and recommendations for the goals of the city, and had over 500 people respond to the request with their top priorities and the goals that were most important to them, such as increased housing availability, keeping Boyne City's economy strong and resilient and protecting Lake Charlevoix and the Boyne River were among the top goals. Before you today are two different plans, and city staff believes that both are viable, and would like to see the Planning Commission approve both plans, and staff fully support the 3 story plan as presented.

Skylar MacNaughton: 112 W. Division St. – We need to give both plans a chance.

Scott MacKenzie: 847 W. Division St. – Apologized to both the engineer/architect and owners as we encouraged them to look at the possibility of additional floors above for housing, at an additional expense to them. I strongly encourage the board to look at and approve both options. Boyne has always been progressive in the ways to solve a lot of different kinds of problems, both real and perceived, as in the current parking issues.

Ward Collins: 1209 Wildwood Heights Rd. - I have been involved in the various housing meetings, and there is a dire shortage of housing in town, which necessitates multiple uses. The recent parking study shows that there is plenty of parking, so urge you to take into consideration the public parking available and the requirements for the buildings.

Lesley Pritchard: 361 Wildwood Ridge Trail - I think parking is an issue, if we continue to encourage shared parking and reallocate the excess how long will that excess exist? The 504 people who participated isn't representative of the community's vision. In 2006 we had different visions for developments, especially the height. I love

the greenspace in this plan, exterior designs in question hopefully will be resolved. I feel that the passion in the room that was expressed at the last meeting was in no way intended to offend the owner or architects.

Joel Schraw: 116 Water St. – I represent Parkview Dentistry in the acquisition of this property and transition of their thriving business to a larger building. The direction from various sources to consider residential space above the office was helpful, however, not sure the proposed spaces would necessarily fill the need for affordable housing, but it will fill a niche for housing. Right now, we are looking at expanding the facilities for the growth of the dental practice. Ask that this commission approve the plan before you tonight, and see fit to approve the other proposed plan, as well.

Adam Graef: 1296 Marshall Rd. – Dr. Larsen did not have to come before the Main Street Design Committee, she did and as she is a part of the community, she listened to our suggestions. Height wasn't an issue, as I thought it would be, it was all about the parking. You are never going to fill all of the parking spots that we have at the same time during the day. I do believe we do need affordable housing, but don't feel like we should hold investors/developers to our mercy when they are buying premium property.

Kim Akin: Chamber Executive Director 5778 W. Emery Road in Prudenville – I have worked here since December, and we are going to have to build, as attainable housing is not available. Affordable housing is important, but so is attainable housing. I think both plans should be considered. I just hope that we are not discouraging other developers from looking at our town.

Rose Newton: 214 State St. – I am a local relator and have heard the needs from full time residents, those in the middle class and extravagant 2nd homes with water views. This project is a great opportunity for the previously presented 3 story plan, which is perfectly in line with the 2006 Master Plan and goals.

Public Hearing closed at 5:38 pm

Board Discussion on the one story plan as presented

Place – I feel that the single story plan fits all the criteria of the zoning ordinance requirements

Neidhamer – With the findings that are already in writing from staff. **Place** – Yes.

Neidhamer – If it meets all criteria, we are obligated to pass it? **Place** – Absolutely

McPherson – There were a couple of items that were noted by Mr. Malewitz, the window glazing that would be corrected and entry way would be taken care of.

Place – It would be accepting with the findings and the changes that we made that are approved by staff.

With no further board discussion, **motion by Ross, seconded by Allen** to approve the single story plan as presented in accordance with the findings of fact and with amendments approved by staff.

****Motion**

Roll Call:

2019-3-18 6.1

Ayes: Allen, Biskner, Neidhamer, Place and Ross

Nays: None

Absent: Ellwanger, Kozlowski and St. Dennis

Abstain: None

Vacancy: One

Motion Carries

The board now moved onto the consideration of the 3 story mixed use development that was presented last month. Overall the location is the same as presented in February and there is not much that has changed in the plans. The carport size has decreased, green

space has been added, and a dumpster with an enclosure has been added to the SE corner of the property with access from the alleyway, providing 21 parking spaces available for the development. Looking at the required number of parking spots of 10 surrounding municipalities, our requirements are almost double of those, so in retrospect having 8 spaces allotted for a dental office would not be unreasonable, while continuing to require 12 spaces for the residential units and 4 spots for the commercial space, for a total of 24 spots. The proposed plan includes 21 spaces, recognizing the 4 available spots across Lake Street, that have historically been utilized when the property was a restaurant, and the available spots in the city hall parking lot, also across the street.

Public Hearing opened at 5:45 pm

Skylar MacNaughton: 112 W. Morgan St. – With this layout, snow will have to be removed from the compound? **Malewitz** – yes

Monica Kroondyk: 513 Groveland St. – Encourage you to review the parking study, which does a fabulous job of addressing the parking needs, this is from a 3rd party consulting firm and it is a very valuable tool to use.

Scott MacKenzie: 847 W. Division St. – I believe this 3 story mixed use plan is an appropriate use; it will increase tax revenues, look at the other communities and take the reduced parking into consideration, it fits in with neighboring designs and meets our criteria of our various Waterfront and Master Plans.

Lesley Pritchard: 361 Wildwood Ridge Trail – The parking concerns haven't changed since last month, are they faulty parking issues, do not reduce our requirements based on other communities. I don't see where the numbers add up, are you considering using this private parking for off hours? I don't believe the owner would want that. This will not be affordable housing, be mindful you are not solving the affordable housing issues with this development.

Ward Collins: 1209 Wildwood Heights Rd. – This location is way too valuable for a single story building, multiple mixed use is appropriate, the parking concerns have been addressed, as there is a lot of available public parking.

Michael Cain: City Manager, 852 Deer Run Dr. – The handout from earlier applies to the 3 story development as well. We have housing shortages of all varieties, affordable and attainable housing is not available, and we need housing at all levels. This will help address one of the housing issues we have. We have, for a long time, encouraged shared parking, no one is being asked to give up their private parking for anyone else's use. As the independent study shows, we have a surplus of parking not only in the core downtown area but the outlying areas as well, there is public parking available directly across the street from this location, that has historically been used by the old restaurant, and at city hall. You are not setting any precedents, you are doing your job by looking at the presented facts and analyzing them on a case by case basis, verified by a third party consultant who came in and determined we do not have a shortage, maybe if we have additional developments, we will need to look at it in the future. Take a look based on the provided information, our community wide studies, and outside experts in these areas, look at what they say and use these tools to determine the outcome of this plan.

With no further comments, public hearing was closed at 5:54 pm
Board Discussion on the 3 story multi use development

Place – We have talked in the past about the parking regulations within Boyne City being somewhat skewed in a strange way. Any existing business would need more parking based on our current requirements if they were to build today.

McPherson – The zoning ordinance recognizes that parking downtown there are other factors to consider such as availability, compatibility and shared uses. The ordinance

has a tool allowing the planning commission the discretion to consider those factors and give relief if merited. This is one of those cases. Given our analysis of what our requirements are and those based on a lot of other municipalities, a strong argument can be made that our requirements for a dental office exceed almost double of what we should require. The ordinance also has a section that you can't create too much parking. You are not allowed to create 20% more parking than you are required to have. There is a very valid case to be made to grant relief, with consideration of nearby public parking they could use.

Place – The formula of other communities is very interesting on how it is determined.

Ross – We are remiss if our ordinance is this flawed and we don't do something about it. I made my decision based on the zoning ordinance the way it is written, as I did not feel that it was enough of a mixed use property, and it called for 16 spaces for the office. I agree with the assessment that we maybe way over, but it is our responsibility to fix the ordinance if it is flawed. I'm willing to reconsider my position based on the information provided, as long as we make the commitment to revisit the ordinance and try to fix it. There may be some potential of additional parking on North Street, which would be a huge asset if the community is willing to go forward with that, and if the city takes a look at this possibility.

Neidhamer – I am in full support of doing the math to make the parking work.

McPherson – The ordinance stipulates the commission can reduce or waive as much parking as you see fit, and approve the 21 spaces as adequate for this project as proposed.

Place – The 21 spaces does include the 2 spaces for each living unit and one for the commercial space recognizing the availability of public parking close by?

Biskner - Is there anything in the parking ordinance sections, that as the years pass and properties change from one use to another, how is the parking allotted?

McPherson – It is determined on a case by case basis depending on the use. For example, when Stiggs bought the railroad building, the new use had different needs and intensity, and the commission determined the available public parking in the area was sufficient, so they were not required to provide additional parking. This case, and any other development is determined this way.

Biskner - My position is if we change things for this property, why wouldn't we change for someone else? We can't continue to do that.

McPherson – There are tools in the ordinance for exactly these types of considerations. It gives you parameters to make your decisions. It is not a decision without rationale. Each case you have the ability to consider the individual factors and make your decision. Each are on their own merits and its own facts, and does not influence any future developments.

Allen – Given the additional information from other communities, I feel those numbers are more realistic for this office use.

With no further board discussion, **motion by Allen, seconded by Neidhamer** to reconsider the parking requirements for this development and to proceed as presented with 21 parking spots.

Roll Call:

2019-3-18 6.2

Ayes: Allen, Neidhamer, Place and Ross

Nays: Biskner

Absent: Ellwanger, Kozlowski and St. Dennis

Abstain: None

Vacancy: One

Motion Carries

The board now finished reviewing the remainder of the site plan requirements. Coordination will be need to be done with the DPW and the Water/Wastewater departments if the sewer and sanitary line is relocated, so it can be done when Lake Street is being upgraded, so as not to have to cut into a new street.

****Motion**

With no further board discussion, **motion by Neidhamer, seconded by Allen** to approve the 3 story mixed use site plan as presented based on the findings of fact with support of the motion for the parking along with the previously discussed changes, coordination with city staff if the utilities are to be relocated, and accept the dumpster and enclosure as presented.

Roll Call:

2019-3-18 6.3

Ayes: Allen, Neidhamer, Place and Ross

Nays: Biskner

Absent: Ellwanger, Kozlowski and St. Dennis

Abstain: None

Vacancy: One

Motion Carries

Because Commissioner Ross left the meeting at 6:13 pm, the remaining items on the agenda will be moved to the next Planning Commission meeting.

The next regular meeting of the Boyne City Planning Commission is scheduled for Monday, April 16, 2019 at 5:00 p.m.

2019-3-18-10

With Ross leaving the Planning Commission is now without a quorum, so the March 18, 2019 meeting was adjourned at 6:13 pm

Adjournment

Chair Aaron Place

Recording Secretary Pat Haver

CITY OF BOYNE CITY

To: Michael Cain, City Manager *Mc*
From: Cindy Grice, City Clerk/Treasurer *cg*
Date: April 4, 2019
Subject: February, 2019 Financial Statement



Attached is the February, 2019 Financial Statement. We have completed 83% of our Fiscal Year. Following is a brief overview:

OVERALL REVENUES – Revenues are tracking as anticipated. Tax settlement took place in early March with the balance of revenues expected from the Charlevoix County Treasurer in early April.

OVERALL EXPENDITURES: We are tracking winter maintenance labor costs in Major and Local Street for February are higher due to significant overtime costs necessary with the storm systems. There will be necessary budget amendments between salary accounts within each fund. We expect the motor pool and materials charges to be added in March. Any necessary budget amendments will take place in April.

As always, if there are any questions, please contact me.

CASH SUMMARY BY FUND FOR BOYNE CITY
 FROM 02/01/2019 TO 02/28/2019
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 02/01/2019	Total Debits	Total Credits	Ending Balance 02/28/2019
101	GENERAL FUND	2,121,613.39	403,999.00	306,282.19	2,219,330.20
202	MAJOR STREET FUND	231,803.78	53,452.02	53,826.91	231,428.89
203	LOCAL STREET FUND	52,664.49	39,783.44	46,486.88	45,961.05
206	FIRE FUND	150,331.84	0.00	47,729.95	102,601.89
209	CEMETERY FUND	982.09	1,240.00	46.65	2,175.44
210	AMBULANCE FUND	(742.42)	90,337.38	89,594.96	0.00
211	SPECIAL PROJECTS FUND	14,193.48	0.00	0.00	14,193.48
213	FARMERS MARKET FUND	37,463.01	845.85	642.46	37,666.40
242	BOYNE THUNDER FUND	138,782.22	8,691.50	1,537.76	145,935.96
248	DOWNTOWN DEVELOPMENT AUTHORITY	552,642.25	56,683.24	94,420.55	514,904.94
251	LDFA FUND	730,649.89	26,924.57	33,178.15	724,396.31
285	MARINA FUND	59,414.30	1,083.00	2,492.92	58,004.38
295	AIRPORT FUND	92,417.48	4,277.65	4,448.37	92,246.76
370	CITY FACILITIES DEBT FUND	344,999.38	2,861.43	0.00	347,860.81
410	BOYNE SENIORS CENTER FUND	52.57	0.00	0.00	52.57
470	CITY FACILITIES CONSTRUCTION FUND	252,084.00	2,986.07	2,897.93	252,172.14
590	WASTEWATER FUND	3,962,683.86	122,300.84	587,663.00	3,497,321.70
592	WATER FUND	1,128,228.65	57,587.59	177,243.43	1,008,572.81
661	MOTOR POOL FUND	389,500.52	0.00	51,920.65	337,579.87
701	TRUST & AGENCY FUND	3,775.02	3,179.96	0.00	6,954.98
703	CURRENT TAX COLLECTION FUND	363,683.41	1,103,765.49	1,395,413.97	72,034.93
740	HOWES ESCROW FUND	12,934.06	0.00	0.00	12,934.06
	TOTAL - ALL FUNDS	10,640,157.27	1,979,999.03	2,895,826.73	9,724,329.57

PERIOD ENDING 02/28/2019

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 02/28/19 INCR (DECR)	YTD BALANCE 02/28/2019 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND						
Revenues						
Dept 031 - PROPERTY TAX REVENUES						
400.000 ALLOCATION FROM CUR YR FD BAL	240,091.00	240,091.00	0.00	0.00	240,091.00	0.00
402.000 PROPERTY TAX COLLECTION	2,632,740.00	2,632,740.00	19,295.97	2,531,456.39	101,283.61	96.15
403.000 DELQ. PERSONAL PROPERTY TAX	2,000.00	2,000.00	253.12	5,474.75	(3,474.75)	273.74
404.000 MISC TAXES-PILOT/TRAILER PARK	5,400.00	5,400.00	0.00	6,163.29	(763.29)	114.14
408.000 PROPERTY LIENS	19,000.00	19,000.00	0.00	17,903.49	1,096.51	94.23
445.000 PROPERTY TAX PENALTIES	14,000.00	14,000.00	1,574.85	7,902.54	6,097.46	56.45
447.000 PROPERTY TAX ADMIN FEES	80,300.00	80,300.00	13,345.47	90,376.52	(10,076.52)	112.55
Total Dept 031 - PROPERTY TAX REVENUES	2,993,531.00	2,993,531.00	34,469.41	2,659,276.98	334,254.02	88.83
Dept 032 - REVENUES						
452.000 LIQUOR LICENSES	7,200.00	7,200.00	0.00	7,890.85	(690.85)	109.60
574.000 REVENUE SHARING	301,558.00	301,558.00	53,628.00	222,667.00	78,891.00	73.84
574.100 EVIP	58,329.00	58,329.00	9,384.00	38,044.00	20,285.00	65.22
574.200 LOCAL COMM STABILIZATION SHARING	117,090.00	117,090.00	0.00	128,081.96	(10,991.96)	109.39
578.000 POLICE TRAINING FUNDS	1,300.00	1,300.00	0.00	1,236.47	63.53	95.11
579.000 GRANTS-STATE/FEDERAL	122,500.00	122,500.00	0.00	30,000.00	92,500.00	24.49
Total Dept 032 - REVENUES	607,977.00	607,977.00	63,012.00	427,920.28	180,056.72	70.38
Dept 033 - ADMIN SVC FEE REVENUES						
604.000 FIRE DEPARTMENT ADMIN SVC FEE	5,000.00	5,000.00	5,000.00	5,000.00	0.00	100.00
605.000 LDFA - ADMIN SVC FEE	30,000.00	30,000.00	30,000.00	30,000.00	0.00	100.00
606.000 DDA ADMIN SVC FEE	7,500.00	7,500.00	7,500.00	7,500.00	0.00	100.00
607.000 ADMIN SERV FEE MOTOR POOL	5,500.00	5,500.00	5,500.00	5,500.00	0.00	100.00
608.000 ADMIN SERV FEE WATER/WW	60,000.00	60,000.00	60,000.00	60,000.00	0.00	100.00
609.000 ADMIN SERV FEE MAJOR ST	17,000.00	17,000.00	17,000.00	17,000.00	0.00	100.00
610.000 ADMIN SERV FEE LOCAL ST	14,500.00	14,500.00	14,500.00	14,500.00	0.00	100.00
Total Dept 033 - ADMIN SVC FEE REVENUES	139,500.00	139,500.00	139,500.00	139,500.00	0.00	100.00
Dept 034 - CHARGES FOR SERVICES						
606.000 DDA MAINTENANCE FEE	75,000.00	75,000.00	75,000.00	75,000.00	0.00	100.00
624.000 ICE RINK CONCESSION	300.00	300.00	0.00	0.00	300.00	0.00
640.000 CABLE FRANCHISE FEES	74,000.00	74,000.00	19,122.86	58,117.05	15,882.95	78.54
642.000 CHARGES/SERVICES & FEES	7,500.00	7,500.00	1,346.76	6,022.98	1,477.02	80.31
660.000 POLICE FINES/ORDINANCE FEES	4,000.00	4,000.00	976.17	5,143.14	(1,143.14)	128.58
660.200 SEX OFFENDER REGISTRATION FEE	450.00	450.00	150.00	200.00	250.00	44.44
660.300 POLICE DEPT SURVEY REVENUES	1,200.00	1,200.00	0.00	1,150.00	50.00	95.83
696.000 SIDEWALK REIMBURSEMENTS	0.00	0.00	0.00	10.00	(10.00)	100.00
Total Dept 034 - CHARGES FOR SERVICES	162,450.00	162,450.00	96,595.79	145,643.17	16,806.83	89.65
Dept 035 - INTEREST / RENTALS						
664.000 INTEREST EARNINGS	1,000.00	1,000.00	0.00	34.65	965.35	3.47
667.000 RENT CITY HALL	14,400.00	14,400.00	325.00	12,312.00	2,088.00	85.50
668.000 RENT - FIRE DEPT	30,000.00	30,000.00	30,000.00	30,000.00	0.00	100.00
669.000 RENT - EMS	31,200.00	31,200.00	31,200.00	31,200.00	0.00	100.00
670.000 RENT CITY OWNED PROPERTY	2,500.00	2,500.00	150.00	2,675.00	(175.00)	107.00

PERIOD ENDING 02/28/2019

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 02/28/19 INCR (DECR)	YTD BALANCE 02/28/2019 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND						
Revenues						
Total Dept 035 - INTEREST / RENTALS	79,100.00	79,100.00	61,675.00	76,221.65	2,878.35	96.36
Dept 036 - OTHER REVENUES						
586.000 GRANTS / LOCAL CONTRIBUTION	0.00	0.00	0.00	50,000.00	(50,000.00)	100.00
587.000 MUSEUM CONTRIBUTIONS	0.00	0.00	38.00	628.00	(628.00)	100.00
672.000 POLICE DEPT BICYCLE DONATIONS	100.00	100.00	0.00	177.00	(77.00)	177.00
672.150 POLICE DEPT GENL CONTRIBUTIONS	0.00	0.00	0.00	7,050.00	(7,050.00)	100.00
673.000 LAND & EQUIP SALES	1,000.00	1,000.00	0.00	1,156.00	(156.00)	115.60
675.000 CONTRIBUTIONS	0.00	0.00	215.95	20,953.95	(20,953.95)	100.00
675.100 PAVILION DONATIONS	0.00	0.00	0.00	610.00	(610.00)	100.00
678.000 PLANNING/TOWNSHIP REIMB	72,207.00	72,207.00	0.00	55,996.98	16,210.02	77.55
690.000 MISCELLANOUS INCOME	1,000.00	1,000.00	119.38	4,957.44	(3,957.44)	495.74
Total Dept 036 - OTHER REVENUES	74,307.00	74,307.00	373.33	141,529.37	(67,222.37)	190.47
TOTAL REVENUES	4,056,865.00	4,056,865.00	395,625.53	3,590,091.45	466,773.55	88.49
Expenditures						
Dept 101 - LEGISLATIVE						
703.000 SALARIES-MAYOR/CITY COMMISSION	14,050.00	14,050.00	0.00	12,474.99	1,575.01	88.79
714.000 SOCIAL SECURITY	1,075.00	1,075.00	0.00	954.34	120.66	88.78
732.000 MEMBERSHIP DUES/MML	2,450.00	2,450.00	0.00	4,463.00	(2,013.00)	182.16
870.000 TRAINING AND SCHOOLS	6,000.00	6,000.00	150.00	4,260.29	1,739.71	71.00
Total Dept 101 - LEGISLATIVE	23,575.00	23,575.00	150.00	22,152.62	1,422.38	93.97
Dept 151 - PLANNING						
705.000 SALARIES - PLANNING	106,854.00	106,854.00	8,771.28	88,551.00	18,303.00	82.87
712.000 INSURANCE: LIFE/AD&D	500.00	500.00	91.58	457.90	42.10	91.58
713.000 INSURANCE MEDICAL	24,420.00	24,420.00	1,416.66	20,379.62	4,040.38	83.45
714.000 SOCIAL SECURITY	8,940.00	8,940.00	662.13	7,560.17	1,379.83	84.57
715.000 PENSION	33,467.00	33,467.00	2,838.85	29,225.42	4,241.58	87.33
716.000 UNEMPLOYMENT	50.00	50.00	0.00	0.00	50.00	0.00
719.000 SICK/VACATION	10,000.00	10,000.00	217.52	7,878.01	2,121.99	78.78
727.000 SUPPLIES	2,000.00	2,000.00	135.15	700.12	1,299.88	35.01
732.000 MEMBERSHIP DUES	2,500.00	2,500.00	481.00	481.00	2,019.00	19.24
735.000 MILEAGE/TRAVEL	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
740.000 TELEPHONE/UTILITIES	750.00	750.00	95.15	855.15	(105.15)	114.02
818.000 PROFESSIONAL/CONTRACTED SVCS	2,000.00	2,000.00	0.00	300.00	1,700.00	15.00
870.000 TRAINING	2,000.00	2,000.00	0.00	645.56	1,354.44	32.28
911.000 WORKERS COMPENSATION	1,200.00	1,200.00	0.00	1,477.60	(277.60)	123.13
970.000 CAPITAL OUTLAY	1,000.00	1,000.00	0.00	736.70	263.30	73.67
Total Dept 151 - PLANNING	196,681.00	196,681.00	14,709.32	159,248.25	37,432.75	80.97
Dept 173 - GENERAL SERVICES						
705.000 ADMINISTRATIVE SALARIES/WAGES	312,277.00	312,277.00	25,465.57	264,845.21	47,431.79	84.81
709.000 ADMIN OVERTIME	3,300.00	3,300.00	175.13	1,903.80	1,396.20	57.69
712.000 INSURANCE LIFE/AD&D	1,500.00	1,500.00	255.98	1,279.90	220.10	85.33
713.000 INSURANCE - MEDICAL	88,000.00	88,000.00	4,954.64	68,232.77	19,767.23	77.54
714.000 SOCIAL SECURITY	26,590.00	26,590.00	2,085.59	24,608.25	1,981.75	92.55
715.000 PENSION	146,800.00	146,800.00	16,883.87	134,168.66	12,631.34	91.40

PERIOD ENDING 02/28/2019

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 02/28/19 INCR (DECR)	YTD BALANCE 02/28/2019 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
716.000 UNEMPLOYMENT COMPENSATION	32.00	32.00	0.00	0.00	32.00	0.00
719.000 VACA/SICK EXPENSE	32,000.00	32,000.00	1,328.55	22,994.13	9,005.87	71.86
727.000 OFFICE SUPPLIES	9,000.00	9,000.00	309.06	8,566.29	433.71	95.18
730.000 OFFICE SUPPLIES	20,000.00	20,000.00	332.17	9,862.84	10,137.16	49.31
731.000 POSTAGE	6,000.00	6,000.00	2,184.05	5,306.23	693.77	88.44
732.000 MEMBERSHIP DUES	2,000.00	2,000.00	0.00	1,523.25	476.75	76.16
740.000 TELEPHONE/UTILITIES	6,000.00	6,000.00	463.45	7,251.14	(1,251.14)	120.85
860.000 MOTOR POOL	200.00	200.00	0.00	0.00	200.00	0.00
861.000 VEHICLE EXPENSE	4,800.00	4,800.00	409.44	4,327.31	472.69	90.15
870.000 TRAINING/SCHOOLS/TRAVEL	4,000.00	4,000.00	563.19	1,621.81	2,378.19	40.55
900.000 ADVERTISING/PUBLSHNG/ORDINANCE	6,500.00	6,500.00	1,493.50	5,063.69	1,436.31	77.90
910.000 INSURANCE/LIABILITY & PROP	21,552.00	21,552.00	0.00	31,933.25	(10,381.25)	148.17
911.000 WORKERS COMPENSATION	2,750.00	2,750.00	0.00	3,250.72	(500.72)	118.21
970.000 CAPITAL OUTLAY/EQUIPMENT	30,000.00	30,000.00	0.00	(84.75)	30,084.75	(0.28)
Total Dept 173 - GENERAL SERVICES	723,301.00	723,301.00	56,904.19	596,654.50	126,646.50	82.49
Dept 191 - ELECTIONS						
705.000 SALARIES - ELECTIONS	2,500.00	2,500.00	0.00	2,676.00	(176.00)	107.04
728.000 ELECTION COST	250.00	250.00	0.00	826.23	(576.23)	330.49
Total Dept 191 - ELECTIONS	2,750.00	2,750.00	0.00	3,502.23	(752.23)	127.35
Dept 208 - ACCOUNTING/AUDIT						
808.000 ACCOUNTING/AUDIT	13,800.00	13,800.00	0.00	14,170.00	(370.00)	102.68
Total Dept 208 - ACCOUNTING/AUDIT	13,800.00	13,800.00	0.00	14,170.00	(370.00)	102.68
Dept 209 - ASSESSMENT/TAXES						
731.000 TAX POSTAGE	4,800.00	4,800.00	0.00	0.00	4,800.00	0.00
802.000 LEGAL FEES	2,500.00	2,500.00	0.00	630.00	1,870.00	25.20
803.000 BOARD OF REVIEW	500.00	500.00	0.00	0.00	500.00	0.00
818.000 CONTRACTED SERVICE	58,000.00	58,000.00	10,000.00	53,767.99	4,232.01	92.70
900.000 TAX MAILING/BILLING FEE	2,950.00	2,950.00	0.00	2,996.34	(46.34)	101.57
Total Dept 209 - ASSESSMENT/TAXES	68,750.00	68,750.00	10,000.00	57,394.33	11,355.67	83.48
Dept 210 - LEGAL						
802.000 OTHER LEGAL/COURT, ETC.	60,000.00	60,000.00	1,402.00	16,124.00	43,876.00	26.87
Total Dept 210 - LEGAL	60,000.00	60,000.00	1,402.00	16,124.00	43,876.00	26.87
Dept 248 - GENERAL/OTHER SERVICES						
810.000 STREETLIGHTING	60,000.00	60,000.00	4,500.92	34,604.19	25,395.81	57.67
812.000 LEAF PICK-UP	20,000.00	20,000.00	0.00	70,097.13	(50,097.13)	350.49
818.000 ENGINEER/CONTRACTED SERVICE	15,000.00	15,000.00	0.00	569.00	14,431.00	3.79
880.000 COMMUNITY PROMOTION	15,000.00	15,000.00	0.00	9,855.19	5,144.81	65.70
882.000 ZONING ENFORCEMENT EXPENSES	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
971.000 LAND ACQUISITION	0.00	0.00	20,442.80	1,092,065.85	(1,092,065.85)	100.00

PERIOD ENDING 02/28/2019

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 02/28/19 INCR (DECR)	YTD BALANCE 02/28/2019 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 248 - GENERAL/OTHER SERVICES	120,000.00	120,000.00	24,943.72	1,207,191.36	(1,087,191.36)	1,005.99
Dept 250 - HOUSING						
909.000 FRINGES/MED REIMB/PENSION	0.00	0.00	26.56	132.80	(132.80)	100.00
910.000 LIABILITY INSURANCE	0.00	0.00	0.00	496.38	(496.38)	100.00
911.000 WORKERS COMPENSATION	0.00	0.00	0.00	2,955.20	(2,955.20)	100.00
Total Dept 250 - HOUSING	0.00	0.00	26.56	3,584.38	(3,584.38)	100.00
Dept 265 - PUBLIC BUILDINGS						
705.000 SALARIES/BLDG MAINT/OPERATER	31,200.00	31,200.00	1,706.40	33,078.18	(1,878.18)	106.02
709.000 OVERTIME- PUBLIC BUILDING	1,500.00	1,500.00	0.00	1,686.20	(186.20)	112.41
711.000 SAFETY EQUIPMENT	5,500.00	5,500.00	1,050.00	3,292.73	2,207.27	59.87
712.000 INSURANCE: LIFE/AD&D	400.00	400.00	30.16	211.26	188.74	52.82
713.000 INSURANCE MEDICAL	10,000.00	10,000.00	0.00	5,292.15	4,707.85	52.92
714.000 SOCIAL SECURITY	3,000.00	3,000.00	130.54	3,084.70	(84.70)	102.82
715.000 PENSION	30,000.00	30,000.00	1,710.81	17,376.92	12,623.08	57.92
716.000 UNEMPLOYMENT COMPENSATION	340.00	340.00	0.00	0.00	340.00	0.00
719.000 VACA/SICK EXPENSE	3,700.00	3,700.00	0.00	266.29	3,433.71	7.20
727.000 SUPPLIES	25,000.00	25,000.00	(11,654.71)	16,111.72	8,888.28	64.45
730.000 MAINTENANCE	12,000.00	12,000.00	8,516.98	20,848.17	(8,848.17)	173.73
735.000 GAS AND OIL	1,300.00	1,300.00	0.00	0.00	1,300.00	0.00
740.000 TELEPHONE/UTILITIES	20,000.00	20,000.00	7,113.41	41,023.21	(21,023.21)	205.12
818.000 CONTRACTED SERVICES	55,000.00	55,000.00	16,093.94	46,886.10	8,113.90	85.25
860.000 MOTOR POOL	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
870.000 TRAINING/TRAVEL	500.00	500.00	0.00	0.00	500.00	0.00
910.000 INSURANCE/LIABILITY/EQUIP	2,500.00	2,500.00	0.00	3,090.31	(590.31)	123.61
911.000 WORKERS COMPENSATION	3,500.00	3,500.00	0.00	4,137.28	(637.28)	118.21
975.000 MAJOR EQUIPMENT PURCHASES	5,000.00	5,000.00	(1,930.00)	(1,930.00)	6,930.00	(38.60)
Total Dept 265 - PUBLIC BUILDINGS	212,440.00	212,440.00	22,767.53	194,455.22	17,984.78	91.53
Dept 301 - POLICE DEPARTMENT						
705.000 SALARIES- POLICE CHIEF/ASST	123,000.00	123,000.00	9,990.40	101,199.14	21,800.86	82.28
706.000 SALARIES - DISPATCHERS	38,937.00	38,937.00	3,244.80	30,006.22	8,930.78	77.06
709.000 OVERTIME	27,529.00	27,529.00	1,872.74	23,905.97	3,623.03	86.84
710.000 SALARY & WAGES OFFICERS	235,703.00	235,703.00	17,741.36	183,211.94	52,491.06	77.73
712.000 INSURANCE: LIFE AD&D	2,500.00	2,500.00	300.90	1,524.66	975.34	60.99
713.000 MEDICAL INSURANCE	80,000.00	80,000.00	2,761.42	50,369.99	29,630.01	62.96
714.000 SOCIAL SECURITY	34,000.00	34,000.00	2,539.46	29,338.29	4,661.71	86.29
715.000 PENSION	89,000.00	89,000.00	2,952.56	30,776.83	58,223.17	34.58
716.000 UNEMPLOYMENT COMPENSATION	2,000.00	2,000.00	0.00	12.84	1,987.16	0.64
719.000 VACA/SICK EXPENSE	41,000.00	41,000.00	854.64	28,590.46	12,409.54	69.73
727.000 SUPPLIES	8,500.00	8,500.00	623.66	5,120.99	3,379.01	60.25
727.100 HONOR GUARD EXPENSES	0.00	0.00	0.00	532.59	(532.59)	100.00
729.000 AMMO/SHOOTING SUPPLIES	3,000.00	3,000.00	0.00	1,029.81	1,970.19	34.33
730.200 SEX OFFENDER REGISTRATION FEES	300.00	300.00	60.00	(30.00)	330.00	(10.00)
731.000 BIKE PATROL	1,000.00	1,000.00	0.00	419.94	580.06	41.99
735.000 GAS AND OIL	15,800.00	15,800.00	896.17	8,086.96	7,713.04	51.18
740.000 TELEPHONE/UTILITIES	6,000.00	6,000.00	332.91	3,017.03	2,982.97	50.28
745.000 CLEANING/FOOD ALLOWANCE	5,000.00	5,000.00	0.00	4,140.00	860.00	82.80
754.000 UNIFORMS	6,000.00	6,000.00	28.00	4,747.98	1,252.02	79.13
818.000 POLICE CONTRACTED SERVICES	4,500.00	4,500.00	1,200.00	3,100.00	1,400.00	68.89
850.000 RADIO MAINTENANCE	2,000.00	2,000.00	0.00	1,007.94	992.06	50.40

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Fund 101 - GENERAL FUND						
Expenditures						
861.000 VEHICLE EXPENSE	7,000.00	7,000.00	1,217.82	5,274.97	1,725.03	75.36
870.000 TRAINING/TRAVEL	8,500.00	8,500.00	1,634.96	9,497.64	(997.64)	111.74
871.000 STATE TRAINING FUND	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
910.000 LIABILITY INSURANCE	11,000.00	11,000.00	0.00	19,316.72	(8,316.72)	175.61
911.000 INS/WORKERS COMP	6,500.00	6,500.00	0.00	7,683.52	(1,183.52)	118.21
970.000 CAPITAL OUTLAY	13,300.00	13,300.00	0.00	11,239.00	2,061.00	84.50
Total Dept 301 - POLICE DEPARTMENT	773,569.00	773,569.00	48,251.80	563,121.43	210,447.57	72.80
Dept 706 - ENVIRONMENTAL						
809.000 LAB TESTING - LANDFILL	2,035.00	2,035.00	0.00	6,564.00	(4,529.00)	322.56
Total Dept 706 - ENVIRONMENTAL	2,035.00	2,035.00	0.00	6,564.00	(4,529.00)	322.56
Dept 751 - PARKS & RECREATION						
702.000 ICE RINK, WAGES	8,000.00	8,000.00	1,873.25	6,316.42	1,683.58	78.96
705.000 SALARIES- PARKS GENERAL WAGES	82,000.00	82,000.00	196.07	69,819.75	12,180.25	85.15
709.000 PARKS & REC OVERTIME	3,800.00	3,800.00	138.48	2,946.73	853.27	77.55
711.000 SAFETY EQUIPMENT	0.00	0.00	100.00	100.00	(100.00)	100.00
713.000 INSURANCE MEDICAL	20,000.00	20,000.00	35.31	1,338.60	18,661.40	6.69
714.000 SOCIAL SECURITY	7,000.00	7,000.00	165.69	5,858.74	1,141.26	83.70
715.000 PENSION	6,000.00	6,000.00	59.13	4,517.15	1,482.85	75.29
716.000 UNEMPLOYMENT COMP	400.00	400.00	0.00	0.00	400.00	0.00
719.000 VACA/SICK EXPENSE	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
727.000 SUPPLIES	40,000.00	40,000.00	(15,712.11)	31,128.28	8,871.72	77.82
730.000 MAINTENANCE	14,000.00	14,000.00	17,778.14	24,678.47	(10,678.47)	176.27
738.000 CIVIC PROJECTS	4,000.00	4,000.00	0.00	4,000.00	0.00	100.00
740.000 TELEPHONE/UTILITIES	20,000.00	20,000.00	1,980.64	19,456.34	543.66	97.28
808.000 PROFESSIONAL SERVICES	45,000.00	45,000.00	33,532.25	33,532.25	11,467.75	74.52
818.000 CONTRACTED SERVICES	24,000.00	24,000.00	(677.00)	23,589.50	410.50	98.29
860.000 MOTOR POOL	70,000.00	70,000.00	0.00	48,441.22	21,558.78	69.20
870.000 TRAINING/TRAVEL	400.00	400.00	(105.00)	475.00	(75.00)	118.75
910.000 LIABILITY INSURANCE	2,500.00	2,500.00	0.00	2,060.21	439.79	82.41
911.000 WORKERS COMPENSATION	1,200.00	1,200.00	0.00	1,182.08	17.92	98.51
970.000 CAPITAL OUTLAY	325,000.00	325,000.00	(16,500.50)	138,111.54	186,888.46	42.50
Total Dept 751 - PARKS & RECREATION	677,300.00	677,300.00	22,864.35	417,552.28	259,747.72	61.65
Dept 804 - MUSEUM						
970.000 MUSEUM - CAPITAL OUTLAY	5,000.00	5,000.00	0.00	9,985.40	(4,985.40)	199.71
Total Dept 804 - MUSEUM	5,000.00	5,000.00	0.00	9,985.40	(4,985.40)	199.71
Dept 809 - SIDEWALKS						
705.000 SIDEWALK SALARY & WAGES	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
727.000 SIDEWALK SUPPLIES	3,000.00	3,000.00	0.00	2,348.55	651.45	78.29
818.000 SIDEWALK CONTRACED SERV.	10,000.00	10,000.00	0.00	5,110.00	4,890.00	51.10
Total Dept 809 - SIDEWALKS	15,500.00	15,500.00	0.00	7,458.55	8,041.45	48.12
Dept 899 - CONTINGENCY						

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Fund 101 - GENERAL FUND						
Expenditures						
714.000 RETIREES STIPEND FICA	465.00	465.00	0.00	642.11	(177.11)	138.09
801.000 TAX TRIBUNAL REFUND	694.00	694.00	0.00	1,735.22	(1,041.22)	250.03
899.000 425 TOWNSHIP REIMBURSEMENT	7,800.00	7,800.00	(365.91)	0.00	7,800.00	0.00
984.000 POST RETIREMENT HEALTH INS	20,105.00	20,105.00	2,150.28	18,257.34	1,847.66	90.81
986.000 RETIREES STIPEND	8,703.00	8,703.00	0.00	8,027.68	675.32	92.24
Total Dept 899 - CONTINGENCY	37,767.00	37,767.00	1,784.37	28,662.35	9,104.65	75.89
Dept 965 - TRANSFERS OUT						
987.000 TRNSFR TO CEMETERY FUND	50,000.00	50,000.00	0.00	33,445.19	16,554.81	66.89
991.000 TRANSFER TO AMBULANCE	79,500.00	79,500.00	60,843.16	92,421.53	(12,921.53)	116.25
994.000 TRANSFER TO FIRE DEPT FUND	63,000.00	63,000.00	0.00	0.00	63,000.00	0.00
997.000 TRANSFER TO RUBBISH FUND	56,000.00	56,000.00	0.00	62,165.48	(6,165.48)	111.01
998.000 TRANSFERS TO MAJOR STREET	80,826.00	80,826.00	0.00	0.00	80,826.00	0.00
999.000 TRANSFERS TO LOCAL STREET	795,071.00	795,071.00	0.00	127,431.56	667,639.44	16.03
Total Dept 965 - TRANSFERS OUT	1,124,397.00	1,124,397.00	60,843.16	315,463.76	808,933.24	28.06
TOTAL EXPENDITURES	4,056,865.00	4,056,865.00	264,647.00	3,623,284.66	433,580.34	89.31
Fund 101 - GENERAL FUND:						
TOTAL REVENUES	4,056,865.00	4,056,865.00	395,625.53	3,590,091.45	466,773.55	88.49
TOTAL EXPENDITURES	4,056,865.00	4,056,865.00	264,647.00	3,623,284.66	433,580.34	89.31
NET OF REVENUES & EXPENDITURES	0.00	0.00	130,978.53	(33,193.21)	33,193.21	100.00

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Fund 202 - MAJOR STREET FUND						
Revenues						
Dept 030 - REVENUES						
400.000 ALLOCATED FR CUR YR FD BAL	120,000.00	120,000.00	0.00	0.00	120,000.00	0.00
548.000 METRO ACT FUNDS - PA 48	9,200.00	9,200.00	0.00	8,875.90	324.10	96.48
549.000 STATE HIGHWAY RECEIPTS	325,000.00	325,000.00	22,430.17	355,790.51	(30,790.51)	109.47
581.000 SAW GRANT	148,680.00	148,680.00	0.00	0.00	148,680.00	0.00
691.000 TRANSFER FROM GENERAL FUND	80,826.00	80,826.00	0.00	0.00	80,826.00	0.00
692.000 ROAD MILLAGE FUNDS	86,594.00	86,594.00	31,021.85	78,243.72	8,350.28	90.36
Total Dept 030 - REVENUES	770,300.00	770,300.00	53,452.02	442,910.13	327,389.87	57.50
TOTAL REVENUES	770,300.00	770,300.00	53,452.02	442,910.13	327,389.87	57.50
Expenditures						
Dept 451 - CONSTRUCTION						
705.000 CONSTRUCTION SALARIES/WAGES	2,000.00	2,000.00	0.00	3,672.78	(1,672.78)	183.64
709.000 OVERTIME	250.00	250.00	0.00	0.00	250.00	0.00
713.000 MEDICAL INSURANCE	2,000.00	2,000.00	0.00	297.20	1,702.80	14.86
714.000 SOCIAL SECURITY	500.00	500.00	0.00	274.68	225.32	54.94
715.000 PENSION	10,000.00	10,000.00	314.86	3,250.63	6,749.37	32.51
818.000 ENGINEERING	10,000.00	10,000.00	0.00	13,500.00	(3,500.00)	135.00
860.000 CONSTRUCTION MOTOR POOL	5,000.00	5,000.00	0.00	1,868.63	3,131.37	37.37
981.100 SAW GRANT	165,200.00	165,200.00	3,115.25	47,624.36	117,575.64	28.83
Total Dept 451 - CONSTRUCTION	194,950.00	194,950.00	3,430.11	70,488.28	124,461.72	36.16
Dept 463 - ROUTINE MAINTANCE						
705.000 SALARIES- MAINTENANCE	35,000.00	35,000.00	213.60	19,555.54	15,444.46	55.87
706.000 SALARIES - STREET SWEEPING	6,250.00	6,250.00	0.00	0.00	6,250.00	0.00
709.000 OVERTIME	0.00	0.00	63.99	5,184.89	(5,184.89)	100.00
713.000 MEDICAL INSURANCE	18,000.00	18,000.00	59.28	14,314.43	3,685.57	79.52
714.000 SOCIAL SECURITY	4,000.00	4,000.00	38.29	2,968.18	1,031.82	74.20
715.000 PENSION	32,000.00	32,000.00	2,266.94	24,387.92	7,612.08	76.21
716.000 UNEMPLOYMENT COMP	200.00	200.00	0.00	8.56	191.44	4.28
719.000 VACA/SICK EXPENSE	12,500.00	12,500.00	159.22	4,282.96	8,217.04	34.26
727.000 SUPPLIES	10,500.00	10,500.00	56.91	9,011.59	1,488.41	85.82
819.000 TREE REPLACEMENT	20,000.00	20,000.00	0.00	1,875.00	18,125.00	9.38
860.000 MOTOR POOL	29,000.00	29,000.00	0.00	22,605.91	6,394.09	77.95
930.000 REPAIR & MAINTENANCE	150,000.00	150,000.00	0.00	39,087.11	110,912.89	26.06
931.000 BRIDGE INSPECTIONS	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 463 - ROUTINE MAINTANCE	319,450.00	319,450.00	2,858.23	143,282.09	176,167.91	44.85
Dept 474 - TRAFFIC SERVICE						
705.000 SALARIES- TRAFFIC SERV	4,200.00	4,200.00	0.00	1,740.26	2,459.74	41.43
709.000 OVERTIME	1,100.00	1,100.00	162.23	1,332.65	(232.65)	121.15
713.000 MEDICAL INSURANCE	1,600.00	1,600.00	14.94	237.15	1,362.85	14.82
714.000 SOCIAL SECURITY	460.00	460.00	12.14	227.24	232.76	49.40
715.000 PENSION	5,000.00	5,000.00	241.26	2,329.26	2,670.74	46.59
727.000 SUPPLIES	3,500.00	3,500.00	0.00	1,217.56	2,282.44	34.79
860.000 MOTOR POOL	5,000.00	5,000.00	0.00	672.78	4,327.22	13.46
930.000 REPAIR & MAINT.	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00

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Fund 202 - MAJOR STREET FUND						
Expenditures						
Total Dept 474 - TRAFFIC SERVICE	24,860.00	24,860.00	430.57	7,756.90	17,103.10	31.20
Dept 478 - WINTER MAINTENANCE						
705.000 SALARIES- WINTER MAINT	29,000.00	29,000.00	9,841.79	19,929.34	9,070.66	68.72
706.000 SIDEWALK MAINTENANCE	13,500.00	13,500.00	0.00	0.00	13,500.00	0.00
709.000 OVERTIME	0.00	0.00	9,311.66	14,284.50	(14,284.50)	100.00
713.000 MEDICAL INSURANCE	8,000.00	8,000.00	909.02	2,158.13	5,841.87	26.98
714.000 SOCIAL SECURITY	3,200.00	3,200.00	1,451.85	2,893.72	306.28	90.43
715.000 PENSION	18,000.00	18,000.00	2,144.70	13,588.11	4,411.89	75.49
719.000 VACA/SICK EXPENSE	8,200.00	8,200.00	159.16	4,281.92	3,918.08	52.22
727.000 SUPPLIES	11,000.00	11,000.00	368.57	368.57	10,631.43	3.35
860.000 MOTOR POOL	40,000.00	40,000.00	0.00	0.00	40,000.00	0.00
930.000 WINTER REPAIR & MAINT	15,000.00	15,000.00	2,220.00	3,472.00	11,528.00	23.15
Total Dept 478 - WINTER MAINTENANCE	145,900.00	145,900.00	26,406.75	60,976.29	84,923.71	41.79
Dept 482 - ADMINISTRATION						
705.000 SALARIES/WAGES-ADMINISTRATIVE	32,000.00	32,000.00	2,307.20	47,802.15	(15,802.15)	149.38
711.000 SAFETY EQUIPMENT	0.00	0.00	199.12	239.66	(239.66)	100.00
712.000 INSURANCE/LIFE/AD&D	400.00	400.00	46.68	233.40	166.60	58.35
713.000 MEDICAL INSURANCE	8,000.00	8,000.00	0.00	1,142.30	6,857.70	14.28
714.000 SOCIAL SECURITY	2,500.00	2,500.00	176.52	3,634.80	(1,134.80)	145.39
715.000 PENSION	15,000.00	15,000.00	971.73	12,010.44	2,989.56	80.07
716.000 UNEMPLOYMENT COMP	140.00	140.00	0.00	0.00	140.00	0.00
750.000 ADMINISTRATIVE FEE	17,000.00	17,000.00	17,000.00	17,000.00	0.00	100.00
808.000 PROF SVCS/ACCOUNTING/AUDIT	500.00	500.00	0.00	0.00	500.00	0.00
870.000 TRAINING/SCHOOL/TRAVEL	1,000.00	1,000.00	0.00	220.00	780.00	22.00
910.000 INSURANCE/LIABILITY	1,100.00	1,100.00	0.00	1,545.15	(445.15)	140.47
911.000 WORKERS COMPENSATION	7,500.00	7,500.00	0.00	9,899.91	(2,399.91)	132.00
Total Dept 482 - ADMINISTRATION	85,140.00	85,140.00	20,701.25	93,727.81	(8,587.81)	110.09
TOTAL EXPENDITURES	770,300.00	770,300.00	53,826.91	376,231.37	394,068.63	48.84
Fund 202 - MAJOR STREET FUND:						
TOTAL REVENUES	770,300.00	770,300.00	53,452.02	442,910.13	327,389.87	57.50
TOTAL EXPENDITURES	770,300.00	770,300.00	53,826.91	376,231.37	394,068.63	48.84
NET OF REVENUES & EXPENDITURES	0.00	0.00	(374.89)	66,678.76	(66,678.76)	100.00

PERIOD ENDING 02/28/2019

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 02/28/19 INCR (DECR)	YTD BALANCE 02/28/2019 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 203 - LOCAL STREET FUND						
Revenues						
Dept 030 - REVENUES						
548.000 METRO ACT FUNDS	9,000.00	9,000.00	0.00	8,875.90	124.10	98.62
549.000 STATE HIGHWAY RECEIPTS	135,000.00	135,000.00	8,761.59	140,045.55	(5,045.55)	103.74
581.000 SAW GRANT PROCEEDS	63,720.00	63,720.00	0.00	0.00	63,720.00	0.00
691.000 TRANSFER FROM GENERAL FUND	795,071.00	795,071.00	0.00	127,431.56	667,639.44	16.03
692.000 ROAD MILLAGE FUNDS	86,594.00	86,594.00	31,021.85	78,243.75	8,350.25	90.36
Total Dept 030 - REVENUES	1,089,385.00	1,089,385.00	39,783.44	354,596.76	734,788.24	32.55
TOTAL REVENUES	1,089,385.00	1,089,385.00	39,783.44	354,596.76	734,788.24	32.55
Expenditures						
Dept 451 - CONSTRUCTION						
705.000 CONSTRUCTION SALARIES/WAGES	3,000.00	3,000.00	0.00	911.26	2,088.74	30.38
709.000 OVERTIME	200.00	200.00	0.00	0.00	200.00	0.00
713.000 MEDICAL INSURANCE	1,000.00	1,000.00	0.00	4.28	995.72	0.43
714.000 SOCIAL SECURITY	250.00	250.00	0.00	69.09	180.91	27.64
715.000 PENSION	7,000.00	7,000.00	314.86	3,170.88	3,829.12	45.30
818.000 ENGINEERING	10,000.00	10,000.00	3,570.00	22,610.00	(12,610.00)	226.10
860.000 CONSTRUCTION MOTOR POOL	3,000.00	3,000.00	0.00	1,356.34	1,643.66	45.21
981.100 SAW GRANT	70,800.00	70,800.00	1,335.11	1,335.11	69,464.89	1.89
987.000 STREET CONSTRUCTION	404,400.00	404,400.00	0.00	0.00	404,400.00	0.00
Total Dept 451 - CONSTRUCTION	499,650.00	499,650.00	5,219.97	29,456.96	470,193.04	5.90
Dept 463 - ROUTINE MAINTANCE						
705.000 SALARIES- MAINTENANCE	55,000.00	55,000.00	597.24	50,329.33	4,670.67	91.51
709.000 OVERTIME	1,500.00	1,500.00	0.00	741.67	758.33	49.44
713.000 MEDICAL INSURANCE	20,000.00	20,000.00	172.36	17,812.71	2,187.29	89.06
714.000 SOCIAL SECURITY	4,600.00	4,600.00	54.73	4,866.55	(266.55)	105.79
715.000 PENSION	35,000.00	35,000.00	2,451.70	26,957.09	8,042.91	77.02
716.000 UNEMPLOYMENT COMP	50.00	50.00	0.00	8.58	41.42	17.16
719.000 VACA/SICK EXPENSE	11,000.00	11,000.00	159.27	4,283.64	6,716.36	38.94
727.000 SUPPLIES	11,000.00	11,000.00	126.94	3,839.85	7,160.15	34.91
819.000 TREE REPLACEMENT	25,000.00	25,000.00	0.00	8,500.00	16,500.00	34.00
860.000 MOTOR POOL	59,000.00	59,000.00	0.00	31,306.93	27,693.07	53.06
930.000 ROUTINE MAINT. REPAIR & MAINT	150,000.00	150,000.00	0.00	29,534.81	120,465.19	19.69
Total Dept 463 - ROUTINE MAINTANCE	372,150.00	372,150.00	3,562.24	178,181.16	193,968.84	47.88
Dept 474 - TRAFFIC SERVICE						
705.000 SALARIES- TRAFFIC SERV	3,000.00	3,000.00	0.00	411.27	2,588.73	13.71
709.000 OVERTIME	700.00	700.00	0.00	474.36	225.64	67.77
713.000 MEDICAL INSURANCE	2,000.00	2,000.00	0.00	115.23	1,884.77	5.76
714.000 SOCIAL SECURITY	400.00	400.00	0.00	65.06	334.94	16.27
715.000 PENSION	2,100.00	2,100.00	157.43	1,623.33	476.67	77.30
727.000 SUPPLIES	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
860.000 MOTOR POOL	1,500.00	1,500.00	0.00	114.74	1,385.26	7.65
Total Dept 474 - TRAFFIC SERVICE	14,700.00	14,700.00	157.43	2,803.99	11,896.01	19.07

PERIOD ENDING 02/28/2019

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 02/28/19 INCR (DECR)	YTD BALANCE 02/28/2019 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 203 - LOCAL STREET FUND						
Expenditures						
Dept 478 - WINTER MAINTENANCE						
705.000 SALARIES- WINTER MAINT	31,000.00	31,000.00	9,519.27	22,093.31	8,906.69	71.27
706.000 SIDEWALK MAINTENANCE	4,100.00	4,100.00	0.00	0.00	4,100.00	0.00
709.000 OVERTIME	5,600.00	5,600.00	4,952.89	8,612.90	(3,012.90)	153.80
713.000 MEDICAL INSURANCE	4,500.00	4,500.00	710.86	1,798.99	2,701.01	39.98
714.000 SOCIAL SECURITY	3,200.00	3,200.00	1,103.14	2,641.47	558.53	82.55
715.000 PENSION	16,000.00	16,000.00	1,938.04	12,357.31	3,642.69	77.23
716.000 UNEMPLOYMENT COMP	100.00	100.00	0.00	0.00	100.00	0.00
719.000 VACA/SICK EXPENSE	10,000.00	10,000.00	159.10	4,281.00	5,719.00	42.81
727.000 SUPPLIES	10,000.00	10,000.00	216.34	505.43	9,494.57	5.05
860.000 MOTOR POOL	37,000.00	37,000.00	0.00	457.93	36,542.07	1.24
930.000 WINTER MAINTENANCE	1,000.00	1,000.00	758.00	758.00	242.00	75.80
Total Dept 478 - WINTER MAINTENANCE	122,500.00	122,500.00	19,357.64	53,506.34	68,993.66	43.68
Dept 482 - ADMINISTRATION						
705.000 SALARIES - ADMINISTRATION	32,000.00	32,000.00	2,307.20	20,919.20	11,080.80	65.37
711.000 SAFETY EQUIPMENT	0.00	0.00	187.50	228.04	(228.04)	100.00
712.000 INSURANCE/LIFE/AD&D	300.00	300.00	46.68	233.40	66.60	77.80
713.000 MEDICAL INSURANCE	6,000.00	6,000.00	0.00	1,142.28	4,857.72	19.04
714.000 SOCIAL SECURITY	2,500.00	2,500.00	176.49	1,578.03	921.97	63.12
715.000 PENSION	15,000.00	15,000.00	971.73	12,010.43	2,989.57	80.07
716.000 UNEMPLOYMENT COMP	100.00	100.00	0.00	0.00	100.00	0.00
750.000 ADMINISTRATIVE FEE	15,000.00	15,000.00	14,500.00	14,500.00	500.00	96.67
808.000 PROF SVCS/ACCOUNTING/AUDIT	500.00	500.00	0.00	0.00	500.00	0.00
870.000 TRAINING/SCHOOL/TRAVEL	500.00	500.00	0.00	195.00	305.00	39.00
910.000 LIABILITY INS	1,200.00	1,200.00	0.00	1,545.15	(345.15)	128.76
911.000 INSURANCE/WORKERS COMP	7,285.00	7,285.00	0.00	9,899.92	(2,614.92)	135.89
Total Dept 482 - ADMINISTRATION	80,385.00	80,385.00	18,189.60	62,251.45	18,133.55	77.44
TOTAL EXPENDITURES	1,089,385.00	1,089,385.00	46,486.88	326,199.90	763,185.10	29.94
Fund 203 - LOCAL STREET FUND:						
TOTAL REVENUES	1,089,385.00	1,089,385.00	39,783.44	354,596.76	734,788.24	32.55
TOTAL EXPENDITURES	1,089,385.00	1,089,385.00	46,486.88	326,199.90	763,185.10	29.94
NET OF REVENUES & EXPENDITURES	0.00	0.00	(6,703.44)	28,396.86	(28,396.86)	100.00

User: Cindy

DB: Boyne City

PERIOD ENDING 02/28/2019

ACCOUNT DESCRIPTION	2018-19	2018-19	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
	ORIGINAL BUDGET	AMENDED BUDGET	MONTH 02/28/19 INCR (DECR)	02/28/2019 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 206 - FIRE FUND						
Revenues						
Dept 030 - REVENUES						
400.000 ALLOCATION FROM CUR YR FD BAL	5,048.00	5,048.00	0.00	0.00	5,048.00	0.00
580.000 GRANT PROCEEDS	0.00	0.00	0.00	136,721.00	(136,721.00)	100.00
628.000 FIRE DEPT SERVICE FEES	219,972.00	219,972.00	0.00	0.00	219,972.00	0.00
690.000 MISCELLANOUS INCOME	0.00	0.00	0.00	2,200.00	(2,200.00)	100.00
691.000 TRANSFER IN OTHER FUNDS	63,000.00	63,000.00	0.00	0.00	63,000.00	0.00
Total Dept 030 - REVENUES	288,020.00	288,020.00	0.00	138,921.00	149,099.00	48.23
TOTAL REVENUES	288,020.00	288,020.00	0.00	138,921.00	149,099.00	48.23
Expenditures						
Dept 040 - EXPENDITURES						
707.000 SALARIES/VOLUNTEERS/OFFICERS	83,000.00	83,000.00	3,909.99	54,559.91	28,440.09	65.73
714.000 SOCIAL SECURITY	6,120.00	6,120.00	299.12	4,173.88	1,946.12	68.20
727.000 SUPPLIES / HOSE	16,000.00	16,000.00	635.83	9,755.18	6,244.82	60.97
730.000 EQUIPMENT / MAINTENANCE	29,500.00	29,500.00	258.32	46,857.83	(17,357.83)	158.84
735.000 GAS / OIL	3,500.00	3,500.00	129.91	2,291.09	1,208.91	65.46
737.000 FIRE HYDRANT RENTAL	27,500.00	27,500.00	0.00	0.00	27,500.00	0.00
750.000 ADMINISTRATIVE FEE	5,000.00	5,000.00	5,000.00	5,000.00	0.00	100.00
818.000 PROFESSIONAL/CONTRACTED SVCS	0.00	0.00	7,248.05	7,248.05	(7,248.05)	100.00
850.000 RADIO MAINTENANCE	1,800.00	1,800.00	117.07	652.77	1,147.23	36.27
860.000 MOTOR POOL	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
861.000 VEHICLE EXPENSE	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
870.000 TRAINING AND SCHOOLS	7,500.00	7,500.00	131.66	762.53	6,737.47	10.17
910.000 INSURANCE/LIABILITY & PROP	10,000.00	10,000.00	0.00	11,075.88	(1,075.88)	110.76
911.000 WORKERS COMPENSATION	3,000.00	3,000.00	0.00	3,546.24	(546.24)	118.21
940.000 BUILDING RENTAL/MAIN	30,000.00	30,000.00	30,000.00	30,000.00	0.00	100.00
970.000 CAPITAL OUTLAY	17,600.00	17,600.00	0.00	177,221.00	(159,621.00)	1,006.94
976.000 FIRE TRUCK REPLACEMENT	45,000.00	45,000.00	0.00	0.00	45,000.00	0.00
Total Dept 040 - EXPENDITURES	288,020.00	288,020.00	47,729.95	353,144.36	(65,124.36)	122.61
TOTAL EXPENDITURES	288,020.00	288,020.00	47,729.95	353,144.36	(65,124.36)	122.61
Fund 206 - FIRE FUND:						
TOTAL REVENUES	288,020.00	288,020.00	0.00	138,921.00	149,099.00	48.23
TOTAL EXPENDITURES	288,020.00	288,020.00	47,729.95	353,144.36	(65,124.36)	122.61
NET OF REVENUES & EXPENDITURES	0.00	0.00	(47,729.95)	(214,223.36)	214,223.36	100.00

PERIOD ENDING 02/28/2019

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 02/28/19 INCR (DECR)	YTD BALANCE 02/28/2019 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 209 - CEMETERY FUND						
Revenues						
Dept 030 - REVENUES						
400.000 ALLOCATION FROM CUR YR FD BAL	27,205.00	27,205.00	0.00	0.00	27,205.00	0.00
633.000 CHARGES FOR LOTS/SERVICES	17,000.00	17,000.00	1,240.00	19,585.00	(2,585.00)	115.21
691.000 TRANSFERS FROM GENERAL FUND	50,000.00	50,000.00	0.00	33,445.19	16,554.81	66.89
Total Dept 030 - REVENUES	94,205.00	94,205.00	1,240.00	53,030.19	41,174.81	56.29
TOTAL REVENUES	94,205.00	94,205.00	1,240.00	53,030.19	41,174.81	56.29
Expenditures						
Dept 040 - EXPENDITURES						
705.000 SALARIES/WAGES	9,000.00	9,000.00	0.00	6,806.90	2,193.10	75.63
709.000 OVERTIME	1,500.00	1,500.00	0.00	1,111.39	388.61	74.09
713.000 MEDICAL INSURANCE	0.00	0.00	0.00	780.47	(780.47)	100.00
714.000 SOCIAL SECURITY	805.00	805.00	0.00	587.45	217.55	72.98
715.000 CLEARING A/C RETIREMENT	0.00	0.00	0.00	265.34	(265.34)	100.00
727.000 SUPPLIES	2,000.00	2,000.00	0.00	1,359.15	640.85	67.96
730.000 REPAIRS/MAINTENANCE	15,000.00	15,000.00	0.00	1,782.98	13,217.02	11.89
740.000 TELEPHONE/UTILITIES	500.00	500.00	46.65	958.12	(458.12)	191.62
818.000 CONTRACTED SERVICES	33,000.00	33,000.00	0.00	18,000.00	15,000.00	54.55
860.000 MOTOR POOL	6,000.00	6,000.00	0.00	6,065.99	(65.99)	101.10
910.000 INSURANCE: LIABILITY/PROPERTY	500.00	500.00	0.00	1,030.10	(530.10)	206.02
911.000 INSURANCE: WORKERS COMP	900.00	900.00	0.00	1,182.08	(282.08)	131.34
970.000 CAPITAL OUTLAY	25,000.00	25,000.00	0.00	8,800.00	16,200.00	35.20
Total Dept 040 - EXPENDITURES	94,205.00	94,205.00	46.65	48,729.97	45,475.03	51.73
TOTAL EXPENDITURES	94,205.00	94,205.00	46.65	48,729.97	45,475.03	51.73
Fund 209 - CEMETERY FUND:						
TOTAL REVENUES	94,205.00	94,205.00	1,240.00	53,030.19	41,174.81	56.29
TOTAL EXPENDITURES	94,205.00	94,205.00	46.65	48,729.97	45,475.03	51.73
NET OF REVENUES & EXPENDITURES	0.00	0.00	1,193.35	4,300.22	(4,300.22)	100.00

PERIOD ENDING 02/28/2019

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 02/28/19 INCR (DECR)	YTD BALANCE 02/28/2019 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 210 - AMBULANCE FUND						
Revenues						
Dept 030 - REVENUES						
400.000 ALLOCATION FROM CUR YR FD BAL	(8,749.00)	(8,749.00)	0.00	0.00	(8,749.00)	0.00
626.000 CONTRACTUALS-MEDCD/MEDCR/BCBS	457,628.00	457,628.00	0.00	344,603.38	113,024.62	75.30
628.000 CONTRACT SERVICES	137,400.00	137,400.00	0.00	(63,974.38)	201,374.38	(46.56)
680.000 TOWNSHIP PARTICIPATION	79,180.00	79,180.00	0.00	86,045.48	(6,865.48)	108.67
690.000 DONATIONS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
691.000 TRANSFERS FROM GENERAL FUND	79,500.00	79,500.00	60,843.16	92,421.53	(12,921.53)	116.25
Total Dept 030 - REVENUES	745,959.00	745,959.00	60,843.16	459,096.01	286,862.99	61.54
Dept 032 - REVENUES						
626.000 BOYNE VALLEY CONTRACTUALS	247,000.00	247,000.00	0.00	134,309.29	112,690.71	54.38
Total Dept 032 - REVENUES	247,000.00	247,000.00	0.00	134,309.29	112,690.71	54.38
TOTAL REVENUES	992,959.00	992,959.00	60,843.16	593,405.30	399,553.70	59.76
Expenditures						
Dept 040 - EXPENDITURES						
707.000 WAGES	425,350.00	425,350.00	41,749.60	415,638.60	9,711.40	97.72
712.000 INSURANCE/LIFE, AD&D	300.00	300.00	42.36	224.40	75.60	74.80
713.000 MEDICAL INSURANCE	7,000.00	7,000.00	0.00	5,292.15	1,707.85	75.60
714.000 SOCIAL SECURITY	35,000.00	35,000.00	3,181.77	32,096.55	2,903.45	91.70
715.000 PENSION	5,244.00	5,244.00	372.36	4,407.61	836.39	84.05
719.000 VACATION/SICK EXPENSE	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
727.000 MEDICAL SUPPLIES	30,000.00	30,000.00	4,747.08	26,173.03	3,826.97	87.24
730.000 REPAIRS & MAINTENANCE	8,500.00	8,500.00	751.96	9,808.40	(1,308.40)	115.39
735.000 GAS & OIL	5,500.00	5,500.00	579.71	7,952.23	(2,452.23)	144.59
740.000 UTILITIES	6,000.00	6,000.00	215.22	2,236.21	3,763.79	37.27
819.000 CONTRACTED SERVICES-BILLING	13,500.00	13,500.00	2,340.00	14,120.27	(620.27)	104.59
850.000 RADIOS	2,500.00	2,500.00	(810.00)	443.50	2,056.50	17.74
854.000 UNIFORMS	5,000.00	5,000.00	416.30	3,083.72	1,916.28	61.67
860.000 MOTOR POOL	4,000.00	4,000.00	3,192.47	3,719.10	280.90	92.98
870.000 TRAINING	12,000.00	12,000.00	736.13	5,335.81	6,664.19	44.47
910.000 INSURANCE: LIABILITY/PROPERTY	3,500.00	3,500.00	0.00	4,120.42	(620.42)	117.73
911.000 INSURANCE: WORKERS COMP	4,254.00	4,254.00	0.00	5,910.40	(1,656.40)	138.94
940.000 FACILITIES RENT	25,200.00	25,200.00	31,200.00	31,200.00	(6,000.00)	123.81
957.000 BAD DEBT (UNCOLLECTIBLE)	30,000.00	30,000.00	0.00	30,105.15	(105.15)	100.35
957.100 BOYNE VALLEY BAD DEBT	0.00	0.00	0.00	17,319.26	(17,319.26)	100.00
958.000 BOYNE VALLEY TWSP COLLECTIONS REIMB	0.00	0.00	0.00	14,329.07	(14,329.07)	100.00
970.000 CAPITAL OUTLAY/EQUIPMENT	18,000.00	18,000.00	0.00	9,871.33	8,128.67	54.84
971.000 VEHICLE REPLACEMENT	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
999.000 CONTRACTUAL-MEDCD/MEDCR/BCBS	150,000.00	150,000.00	0.00	123,611.23	26,388.77	82.41
999.100 BOYNE VALLEY CONTRACTUALS	0.00	0.00	0.00	71,627.16	(71,627.16)	100.00
Total Dept 040 - EXPENDITURES	812,848.00	812,848.00	88,714.96	838,625.60	(25,777.60)	103.17
Dept 045 - EXPENSES						
957.000 ALLOWANCE - BAD DEBT	18,000.00	18,000.00	0.00	0.00	18,000.00	0.00
958.000 BOYNE VALLEY TWSP COLLECTIONS REIMB	120,356.00	120,356.00	0.00	0.00	120,356.00	0.00
999.000 AMBULANCE BAD DEBT EXPENSE	41,755.00	41,755.00	0.00	0.00	41,755.00	0.00

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY

PERIOD ENDING 02/28/2019

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 02/28/19 INCR (DECR)	YTD BALANCE 02/28/2019 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 210 - AMBULANCE FUND						
Expenditures						
Total Dept 045 - EXPENSES	180,111.00	180,111.00	0.00	0.00	180,111.00	0.00
TOTAL EXPENDITURES	992,959.00	992,959.00	88,714.96	838,625.60	154,333.40	84.46
Fund 210 - AMBULANCE FUND:						
TOTAL REVENUES	992,959.00	992,959.00	60,843.16	593,405.30	399,553.70	59.76
TOTAL EXPENDITURES	992,959.00	992,959.00	88,714.96	838,625.60	154,333.40	84.46
NET OF REVENUES & EXPENDITURES	0.00	0.00	(27,871.80)	(245,220.30)	245,220.30	100.00

PERIOD ENDING 02/28/2019

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 02/28/19 INCR (DECR)	YTD BALANCE 02/28/2019 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 211 - SPECIAL PROJECTS FUND						
Revenues						
Dept 030 - REVENUES						
630.500 ARCHERY RANGE / DONATIONS	0.00	0.00	0.00	44.00	(44.00)	100.00
670.210 BENCH DONATIONS	0.00	0.00	0.00	1,950.00	(1,950.00)	100.00
675.200 DOG PARK CONTRIBUTIONS	0.00	0.00	0.00	9,951.04	(9,951.04)	100.00
Total Dept 030 - REVENUES	0.00	0.00	0.00	11,945.04	(11,945.04)	100.00
TOTAL REVENUES	0.00	0.00	0.00	11,945.04	(11,945.04)	100.00
Expenditures						
Dept 040 - EXPENDITURES						
727.000 FUNDRAISING MATERIALS	0.00	0.00	0.00	18.00	(18.00)	100.00
727.100 ARCHERY SUPPLIES	0.00	0.00	0.00	260.44	(260.44)	100.00
974.500 DOG PARK EXPENDITURES	0.00	0.00	0.00	724.75	(724.75)	100.00
Total Dept 040 - EXPENDITURES	0.00	0.00	0.00	1,003.19	(1,003.19)	100.00
TOTAL EXPENDITURES	0.00	0.00	0.00	1,003.19	(1,003.19)	100.00
Fund 211 - SPECIAL PROJECTS FUND:						
TOTAL REVENUES	0.00	0.00	0.00	11,945.04	(11,945.04)	100.00
TOTAL EXPENDITURES	0.00	0.00	0.00	1,003.19	(1,003.19)	100.00
NET OF REVENUES & EXPENDITURES	0.00	0.00	0.00	10,941.85	(10,941.85)	100.00

User: Cindy
DB: Boyne City

PERIOD ENDING 02/28/2019

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 02/28/19 INCR (DECR)	YTD BALANCE 02/28/2019 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 213 - FARMERS MARKET FUND						
Revenues						
Dept 030 - REVENUES						
400.000 ALLOCATION FROM CUR YR FD BAL	(6,197.00)	(6,197.00)	0.00	0.00	(6,197.00)	0.00
579.000 GRANTS-STATE/FEDERAL	0.00	0.00	0.00	3,420.00	(3,420.00)	100.00
642.000 MISC INCOME	12,450.00	12,450.00	269.40	8,480.84	3,969.16	68.12
642.010 SNAP	400.00	400.00	0.00	0.00	400.00	0.00
642.040 SENIOR PROJECT	0.00	0.00	0.00	3,044.00	(3,044.00)	100.00
642.150 DONATIONS	0.00	0.00	8.00	2,231.71	(2,231.71)	100.00
642.200 FARM MEAL	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
642.250 FOOD TRUCK RALLY	11,000.00	11,000.00	200.00	6,945.50	4,054.50	63.14
642.450 MEAL TICKET	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
642.500 POINSETTIA SALES	300.00	300.00	0.00	296.00	4.00	98.67
642.600 T-SHIRTS	400.00	400.00	0.00	0.00	400.00	0.00
642.650 MARKET MONEY PURCHASE\	100.00	100.00	0.00	0.00	100.00	0.00
642.700 DAILY VENDOR FEE	500.00	500.00	0.00	225.00	275.00	45.00
642.725 VENDOR FEE SUMMER 10 FT	18,000.00	18,000.00	0.00	16,035.00	1,965.00	89.08
642.750 VENDOR FEE-SUMMER 20 FT	0.00	0.00	0.00	3,125.00	(3,125.00)	100.00
642.775 VENDOR FEE - WINTER	3,570.00	3,570.00	80.00	2,925.00	645.00	81.93
Total Dept 030 - REVENUES	47,523.00	47,523.00	557.40	46,728.05	794.95	98.33
TOTAL REVENUES	47,523.00	47,523.00	557.40	46,728.05	794.95	98.33
Expenditures						
Dept 040 - EXPENDITURES						
705.000 SALARIES - PLANNING	18,720.00	18,720.00	255.00	12,783.01	5,936.99	68.29
714.000 SOCIAL SECURITY	1,423.00	1,423.00	19.51	977.91	445.09	68.72
716.000 UNEMPLOYMENT INSURANCE	5.00	5.00	0.00	3.56	1.44	71.20
727.000 SUPPLIES	500.00	500.00	(50.00)	139.43	360.57	27.89
731.000 POSTAGE	50.00	50.00	5.50	210.38	(160.38)	420.76
732.000 MEMBERSHIP DUES/MML	400.00	400.00	0.00	250.00	150.00	62.50
735.000 GAS AND OIL	0.00	0.00	0.00	30.00	(30.00)	100.00
750.200 FARM MEAL	4,500.00	4,500.00	0.00	0.00	4,500.00	0.00
750.250 FOOD TRUCK RALLY	5,000.00	5,000.00	50.00	6,795.50	(1,795.50)	135.91
750.260 POINSETTIA FUNDRAISER	0.00	0.00	0.00	127.40	(127.40)	100.00
750.275 T SHIRTS PRINTING	200.00	200.00	0.00	0.00	200.00	0.00
750.300 MARKET MONEY	100.00	100.00	0.00	350.00	(250.00)	350.00
750.350 OUTDOOR MARKET	200.00	200.00	0.00	350.59	(150.59)	175.30
750.360 OUTDOOR MARKET MUSIC	975.00	975.00	(125.00)	850.00	125.00	87.18
750.370 SNAP REIMBURSEMENT	3,500.00	3,500.00	199.00	2,431.00	1,069.00	69.46
750.380 DOUBLE UP FOOD BUCKS	2,800.00	2,800.00	0.00	2,152.00	648.00	76.86
750.390 SENIOR PROJECT FRESH	2,800.00	2,800.00	0.00	2,298.00	502.00	82.07
750.400 WIC	3,000.00	3,000.00	0.00	2,059.00	941.00	68.63
770.000 SNAP	350.00	350.00	0.00	0.00	350.00	0.00
870.000 TRAINING AND SCHOOLS	500.00	500.00	0.00	800.00	(300.00)	160.00
900.000 ADVERTISING/PUBLSHNG/ORDINANCE	1,000.00	1,000.00	0.00	1,410.50	(410.50)	141.05
900.200 PROMOTION PRINTING	100.00	100.00	0.00	0.00	100.00	0.00
900.300 SUMMER PROMOTION	700.00	700.00	0.00	0.00	700.00	0.00
900.400 WINTER PROMOTION	700.00	700.00	0.00	0.00	700.00	0.00
Total Dept 040 - EXPENDITURES	47,523.00	47,523.00	354.01	34,018.28	13,504.72	71.58
TOTAL EXPENDITURES	47,523.00	47,523.00	354.01	34,018.28	13,504.72	71.58

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY

PERIOD ENDING 02/28/2019

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 02/28/19 INCR (DECR)	YTD BALANCE 02/28/2019 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 213 - FARMERS MARKET FUND						
Fund 213 - FARMERS MARKET FUND:						
TOTAL REVENUES	47,523.00	47,523.00	557.40	46,728.05	794.95	98.33
TOTAL EXPENDITURES	47,523.00	47,523.00	354.01	34,018.28	13,504.72	71.58
NET OF REVENUES & EXPENDITURES	0.00	0.00	203.39	12,709.77	(12,709.77)	100.00

PERIOD ENDING 02/28/2019

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 02/28/19 INCR (DECR)	YTD BALANCE 02/28/2019 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 242 - BOYNE THUNDER FUND						
Revenues						
Dept 030 - REVENUES						
675.000 REVENUES	0.00	0.00	0.00	2,752.25	(2,752.25)	100.00
676.200 REGISTRATIONS	50,000.00	50,000.00	0.00	233.83	49,766.17	0.47
676.201 REGISTRATIONS 2018	0.00	0.00	0.00	67,880.16	(67,880.16)	100.00
676.220 50 / 50 DRAWING PROCEEDS	1,000.00	1,000.00	0.00	1,040.00	(40.00)	104.00
676.250 AUCTION PROCEEDS	17,000.00	17,000.00	0.00	71,685.00	(54,685.00)	421.68
676.260 CRUISE / BEACH PARTY PROCEEDS	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
676.270 BAR PROCEEDS	22,000.00	22,000.00	0.00	12,842.40	9,157.60	58.37
676.280 DINNER PROCEEDS	7,000.00	7,000.00	0.00	120.00	6,880.00	1.71
676.285 FOOD TRUCK REGISTRATIONS	800.00	800.00	0.00	700.00	100.00	87.50
676.290 MERCHANDISE SALES	20,000.00	20,000.00	0.00	25,967.88	(5,967.88)	129.84
676.295 ROOM RENTAL REVENUES	3,000.00	3,000.00	0.00	4,114.95	(1,114.95)	137.17
676.340 SPONSORSHIP	176,000.00	176,000.00	0.00	0.00	176,000.00	0.00
676.341 SPONSORSHIPS 2018	0.00	0.00	5,000.00	158,250.00	(158,250.00)	100.00
Total Dept 030 - REVENUES	306,800.00	306,800.00	5,000.00	345,586.47	(38,786.47)	112.64
TOTAL REVENUES	306,800.00	306,800.00	5,000.00	345,586.47	(38,786.47)	112.64
Expenditures						
Dept 040 - EXPENDITURES						
811.000 BOYNE THUNDER EXPENDITURES	0.00	0.00	0.00	2,000.00	(2,000.00)	100.00
811.050 BANK SERVICE CHARGES	2,700.00	2,700.00	0.00	0.00	2,700.00	0.00
811.200 MERCHANDISE	25,000.00	25,000.00	410.92	35,972.01	(10,972.01)	143.89
811.210 CAMP QUALITY	60,000.00	60,000.00	0.00	115,792.51	(55,792.51)	192.99
811.215 CHALLENGE MOUNTAIN	11,000.00	11,000.00	0.00	21,053.18	(10,053.18)	191.39
811.220 CONTRACT LABOR	2,000.00	2,000.00	0.00	972.50	1,027.50	48.63
811.230 DJ EXPENSE	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
811.240 INSURANCE	4,700.00	4,700.00	0.00	4,016.48	683.52	85.46
811.250 LICENSES AND PERMITS	300.00	300.00	250.00	259.20	40.80	86.40
811.260 MEALS AND ENTERTAINMENT	70,000.00	70,000.00	0.00	102,717.51	(32,717.51)	146.74
811.261 CHAMPAGNE CRUISE	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
811.265 ALCOHOL / LIQUOR EXPENSE	9,000.00	9,000.00	(3,541.50)	(2,367.89)	11,367.89	(26.31)
811.270 ADVERTISING AND PUBLISHING	10,000.00	10,000.00	0.00	5,028.29	4,971.71	50.28
811.290 SALES TAX	6,300.00	6,300.00	0.00	774.00	5,526.00	12.29
811.300 SUPPLIES	10,000.00	10,000.00	0.00	4,421.17	5,578.83	44.21
811.305 UTILITIES / WEB DESIGN	1,500.00	1,500.00	41.34	715.83	784.17	47.72
811.310 TENT & STORAGE RENTAL	8,000.00	8,000.00	500.00	8,650.00	(650.00)	108.13
811.320 UTILITIES	1,100.00	1,100.00	118.00	1,154.00	(54.00)	104.91
811.350 PRIZES PAID	10,000.00	10,000.00	0.00	5,000.00	5,000.00	50.00
811.360 DOCKAGE FEES	5,000.00	5,000.00	67.50	5,387.50	(387.50)	107.75
811.370 REFUND	0.00	0.00	0.00	1,275.00	(1,275.00)	100.00
811.380 AUCTION EXPENSES	5,000.00	5,000.00	0.00	7,400.00	(2,400.00)	148.00
811.385 AERIAL FILMING	16,000.00	16,000.00	0.00	9,445.00	6,555.00	59.03
811.390 PAYPAL EXPENSES	3,000.00	3,000.00	0.00	4,649.12	(1,649.12)	154.97
811.395 TRANSFER TO MAIN STREET FUND	40,000.00	40,000.00	0.00	73,686.14	(33,686.14)	184.22
Total Dept 040 - EXPENDITURES	311,800.00	311,800.00	(2,153.74)	408,001.55	(96,201.55)	130.85
TOTAL EXPENDITURES	311,800.00	311,800.00	(2,153.74)	408,001.55	(96,201.55)	130.85

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY

PERIOD ENDING 02/28/2019

ACCOUNT DESCRIPTION	2018-19	2018-19	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
	ORIGINAL BUDGET	AMENDED BUDGET	MONTH 02/28/19 INCR (DECR)	02/28/2019 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 242 - BOYNE THUNDER FUND						
Fund 242 - BOYNE THUNDER FUND:						
TOTAL REVENUES	306,800.00	306,800.00	5,000.00	345,586.47	(38,786.47)	112.64
TOTAL EXPENDITURES	311,800.00	311,800.00	(2,153.74)	408,001.55	(96,201.55)	130.85
NET OF REVENUES & EXPENDITURES	(5,000.00)	(5,000.00)	7,153.74	(62,415.08)	57,415.08	1,248.30

PERIOD ENDING 02/28/2019

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 02/28/19 INCR (DECR)	YTD BALANCE 02/28/2019 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Revenues						
Dept 030 - REVENUES						
400.000 ALLOCATION FROM CUR YR FD BAL	21,325.00	21,325.00	0.00	0.00	21,325.00	0.00
405.000 CURRENT YEAR TAXES	254,328.00	254,328.00	52,333.24	285,413.17	(31,085.17)	112.22
670.000 PROMOTIONS COMMITTEE REVENUE	15,000.00	15,000.00	3,000.00	15,974.69	(974.69)	106.50
670.100 BOYNE APPETIT	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
670.300 WALKABOUT SCULPTURE SHOW	3,000.00	3,000.00	0.00	211.00	2,789.00	7.03
676.000 SPECIAL EVENTS - POKER RUN	40,000.00	40,000.00	0.00	73,686.14	(33,686.14)	184.22
Total Dept 030 - REVENUES	337,653.00	337,653.00	55,333.24	375,285.00	(37,632.00)	111.15
TOTAL REVENUES	337,653.00	337,653.00	55,333.24	375,285.00	(37,632.00)	111.15
Expenditures						
Dept 731 - EXPENDITURES						
705.000 SALARIES/WAGES	62,420.00	62,420.00	4,525.60	46,499.31	15,920.69	74.49
712.000 INSURANCE: LIFE/AD&D	250.00	250.00	46.84	234.20	15.80	93.68
713.000 MEDICAL INSURANCE	7,056.00	7,056.00	0.00	5,292.15	1,763.85	75.00
714.000 SOCIAL SECURITY	4,744.00	4,744.00	346.21	4,140.20	603.80	87.27
715.000 PENSION	4,120.00	4,120.00	310.52	3,745.92	374.08	90.92
716.000 UNEMPLOYMENT	10.00	10.00	0.00	2.39	7.61	23.90
719.000 SICK/VACATION	2,971.00	2,971.00	0.00	2,328.96	642.04	78.39
727.000 OFFICE SUPPLIES	1,750.00	1,750.00	0.00	469.34	1,280.66	26.82
730.000 REPAIRS/MAINTENANCE	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
732.000 MEMBERSHIP DUES	3,350.00	3,350.00	0.00	3,490.00	(140.00)	104.18
740.000 UTILITIES/INTERNET SERVICE	732.00	732.00	62.66	557.11	174.89	76.11
750.000 ADMINISTRATIVE FEE	7,500.00	7,500.00	7,500.00	7,500.00	0.00	100.00
760.000 DESIGN COMM EXPENSES	8,950.00	8,950.00	0.00	7,255.00	1,695.00	81.06
762.000 DESIGN CAPITAL IMPROVEMENTS	37,000.00	37,000.00	0.00	10,882.55	26,117.45	29.41
763.000 STREETScape AMENITIES	30,000.00	30,000.00	1,160.00	25,268.23	4,731.77	84.23
782.000 BUSINESS RECRUITMENT/RETENTION	8,500.00	8,500.00	0.00	68.36	8,431.64	0.80
810.000 COMMITTEE/EVENT EXPENSES	0.00	0.00	0.00	200.00	(200.00)	100.00
812.000 ORGANIZATION COMM EXPENSES	4,000.00	4,000.00	1,340.28	7,317.00	(3,317.00)	182.93
870.000 EDUCATION/TRAVEL	4,000.00	4,000.00	550.00	3,400.04	599.96	85.00
900.000 ADVERTISING/PUBLISHING	15,000.00	15,000.00	535.00	7,428.74	7,571.26	49.52
902.000 PROMOTIONS COMMITTEE EXPENSES	15,000.00	15,000.00	1,237.84	5,570.37	9,429.63	37.14
910.000 PROMOTIONS COMMITTEE EVENTS	16,100.00	16,100.00	(244.40)	26,851.97	(10,751.97)	166.78
910.100 BOYNE APPETIT	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
910.200 WALKABOUT SCULPTURE SHOW	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
910.300 STROLL THE STRETS	16,000.00	16,000.00	0.00	0.00	16,000.00	0.00
940.000 FACILITIES RENT	4,200.00	4,200.00	700.00	3,500.00	700.00	83.33
942.000 SERVICE MAINTENANCE FEE	75,000.00	75,000.00	75,000.00	75,000.00	0.00	100.00
Total Dept 731 - EXPENDITURES	337,653.00	337,653.00	93,070.55	247,001.84	90,651.16	73.15
TOTAL EXPENDITURES	337,653.00	337,653.00	93,070.55	247,001.84	90,651.16	73.15
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:						
TOTAL REVENUES	337,653.00	337,653.00	55,333.24	375,285.00	(37,632.00)	111.15
TOTAL EXPENDITURES	337,653.00	337,653.00	93,070.55	247,001.84	90,651.16	73.15
NET OF REVENUES & EXPENDITURES	0.00	0.00	(37,737.31)	128,283.16	(128,283.16)	100.00

PERIOD ENDING 02/28/2019

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 02/28/19 INCR (DECR)	YTD BALANCE 02/28/2019 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 251 - LDFA FUND						
Revenues						
Dept 030 - REVENUES						
402.000 PROPERTY TAX COLLECTIONS	0.00	0.00	26,924.57	146,840.27	(146,840.27)	100.00
Total Dept 030 - REVENUES	0.00	0.00	26,924.57	146,840.27	(146,840.27)	100.00
TOTAL REVENUES	0.00	0.00	26,924.57	146,840.27	(146,840.27)	100.00
Expenditures						
Dept 040 - EXPENDITURES						
740.000 UTILITIES	0.00	0.00	8.66	17.75	(17.75)	100.00
750.000 ADMINISTRATIVE FEE	0.00	0.00	30,000.00	30,000.00	(30,000.00)	100.00
802.000 LEGAL SERVICES	0.00	0.00	0.00	375.00	(375.00)	100.00
808.000 COMMUNITY PROMOTION	0.00	0.00	1,000.00	1,000.00	(1,000.00)	100.00
819.000 PROFESSIONAL SERVICES	0.00	0.00	0.00	1,350.00	(1,350.00)	100.00
900.000 ADVERTISING/PUBLISHING	0.00	0.00	0.00	2,775.00	(2,775.00)	100.00
970.000 PROPERTY REPURCHASE	0.00	0.00	0.00	402,674.29	(402,674.29)	100.00
971.000 CAPITAL OUTLAY-ENTRANCE SIGN	0.00	0.00	2,169.49	2,169.49	(2,169.49)	100.00
Total Dept 040 - EXPENDITURES	0.00	0.00	33,178.15	440,361.53	(440,361.53)	100.00
TOTAL EXPENDITURES	0.00	0.00	33,178.15	440,361.53	(440,361.53)	100.00
Fund 251 - LDFA FUND:						
TOTAL REVENUES	0.00	0.00	26,924.57	146,840.27	(146,840.27)	100.00
TOTAL EXPENDITURES	0.00	0.00	33,178.15	440,361.53	(440,361.53)	100.00
NET OF REVENUES & EXPENDITURES	0.00	0.00	(6,253.58)	(293,521.26)	293,521.26	100.00

PERIOD ENDING 02/28/2019

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 02/28/19 INCR (DECR)	YTD BALANCE 02/28/2019 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 285 - MARINA FUND						
Revenues						
Dept 030 - REVENUES						
400.000 ALLOCATION FROM CUR YR FD BAL	246,500.00	246,500.00	0.00	0.00	246,500.00	0.00
579.000 GRANTS-STATE/FEDERAL	0.00	0.00	0.00	254,939.12	(254,939.12)	100.00
586.000 GRANTS / LOCAL CONTRIBUTION	0.00	0.00	0.00	4,335.00	(4,335.00)	100.00
624.000 BOAT TRAILER PARKING / AIRPORT	700.00	700.00	0.00	826.03	(126.03)	118.00
628.000 MARINA USER FEES/SEASONAL	55,000.00	55,000.00	1,883.00	18,608.78	36,391.22	33.83
629.000 MARINA USER FEES	50,000.00	50,000.00	0.00	56,731.96	(6,731.96)	113.46
630.000 LAUNCH RAMP USER FEES	16,000.00	16,000.00	0.00	18,413.06	(2,413.06)	115.08
631.000 WATER STREET MARINA REVENUES	28,000.00	28,000.00	0.00	9,667.06	18,332.94	34.53
631.100 KRUEGER MARINA REVENUES	4,000.00	4,000.00	0.00	6,000.00	(2,000.00)	150.00
631.200 BOB KONUPEK MARINA	4,000.00	4,000.00	0.00	6,000.00	(2,000.00)	150.00
670.000 SALE OF ICE/MISC INCOME	1,500.00	1,500.00	0.00	1,977.75	(477.75)	131.85
680.000 GRANTS/STATE	248,000.00	248,000.00	0.00	0.00	248,000.00	0.00
Total Dept 030 - REVENUES	653,700.00	653,700.00	1,883.00	377,498.76	276,201.24	57.75
TOTAL REVENUES	653,700.00	653,700.00	1,883.00	377,498.76	276,201.24	57.75
Expenditures						
Dept 040 - EXPENDITURES						
705.000 SALARIES/WAGES	47,000.00	47,000.00	0.00	47,725.80	(725.80)	101.54
705.100 SALARIES - WATER STREET MARINA	6,000.00	6,000.00	0.00	6,474.36	(474.36)	107.91
709.000 OVERTIME	1,200.00	1,200.00	0.00	1,415.54	(215.54)	117.96
713.000 MEDICAL INSURANCE	500.00	500.00	0.00	642.04	(142.04)	128.41
714.000 SOCIAL SECURITY	4,500.00	4,500.00	0.00	4,238.64	261.36	94.19
715.000 PENSION COSTS	200.00	200.00	0.00	351.74	(151.74)	175.87
716.000 UNEMPLOYMENT COMPENSATION	200.00	200.00	0.00	25.76	174.24	12.88
727.000 SUPPLIES	6,000.00	6,000.00	0.00	9,375.79	(3,375.79)	156.26
727.100 SUPPLIES - WATER ST MARINA	1,000.00	1,000.00	0.00	421.04	578.96	42.10
727.200 WATER STREET MARINA REIMBURSEMENT	11,200.00	11,200.00	0.00	10,499.31	700.69	93.74
727.300 KRUEGER MARINA REIMBURSEMENT	2,000.00	2,000.00	0.00	3,000.00	(1,000.00)	150.00
727.350 KONUPEK	2,000.00	2,000.00	0.00	3,000.00	(1,000.00)	150.00
730.000 REPAIRS & MAINTENANCE	6,000.00	6,000.00	0.00	12,746.70	(6,746.70)	212.45
740.000 TELEPHONE/UTILITIES	10,000.00	10,000.00	2,242.92	10,124.32	(124.32)	101.24
754.000 UNIFORMS	600.00	600.00	0.00	174.53	425.47	29.09
818.000 CONTRACTED SERVICES	38,000.00	38,000.00	250.00	33,047.95	4,952.05	86.97
860.000 MOTOR POOL	3,500.00	3,500.00	0.00	3,558.53	(58.53)	101.67
870.000 TRAINING/TRAVEL	1,000.00	1,000.00	0.00	1,157.59	(157.59)	115.76
910.000 INSURANCE: LIABILITY/PROPERTY	1,200.00	1,200.00	0.00	1,030.10	169.90	85.84
911.000 INSURANCE: WORKERS COMP	1,100.00	1,100.00	0.00	1,182.08	(82.08)	107.46
970.000 CAPITAL OUTLAY/EQUIPMENT	500,000.00	500,000.00	0.00	453,338.46	46,661.54	90.67
975.000 BUILDINGS/EQUIPMENT	10,500.00	10,500.00	0.00	0.00	10,500.00	0.00
Total Dept 040 - EXPENDITURES	653,700.00	653,700.00	2,492.92	603,530.28	50,169.72	92.33
TOTAL EXPENDITURES	653,700.00	653,700.00	2,492.92	603,530.28	50,169.72	92.33
Fund 285 - MARINA FUND:						
TOTAL REVENUES	653,700.00	653,700.00	1,883.00	377,498.76	276,201.24	57.75
TOTAL EXPENDITURES	653,700.00	653,700.00	2,492.92	603,530.28	50,169.72	92.33
NET OF REVENUES & EXPENDITURES	0.00	0.00	(609.92)	(226,031.52)	226,031.52	100.00

PERIOD ENDING 02/28/2019

ACCOUNT DESCRIPTION	2018-19		ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
	ORIGINAL	2018-19	MONTH 02/28/19	02/28/2019	BALANCE	
	BUDGET	AMENDED BUDGET	INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED

PERIOD ENDING 02/28/2019

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 02/28/19 INCR (DECR)	YTD BALANCE 02/28/2019 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 295 - AIRPORT FUND						
Revenues						
Dept 000						
400.000 ALLOCATION FROM CUR YR FD BAL	(1,950.00)	(1,950.00)	0.00	0.00	(1,950.00)	0.00
Total Dept 000	(1,950.00)	(1,950.00)	0.00	0.00	(1,950.00)	0.00
Dept 030 - REVENUES						
625.000 AIRPORT GASOLINE SALES	65,000.00	65,000.00	835.67	59,446.72	5,553.28	91.46
630.100 DRAG RACE REGISTRATIONS	10,000.00	10,000.00	0.00	9,340.08	659.92	93.40
670.000 RENT	5,000.00	5,000.00	624.67	35,972.12	(30,972.12)	719.44
675.000 RENT - HANGAR	39,000.00	39,000.00	10,200.00	15,800.00	23,200.00	40.51
675.200 CONTRIBUTIONS	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
690.000 CHARGES FOR SERVICES/FEES	250.00	250.00	20.00	670.00	(420.00)	268.00
Total Dept 030 - REVENUES	122,250.00	122,250.00	11,680.34	121,228.92	1,021.08	99.16
TOTAL REVENUES	120,300.00	120,300.00	11,680.34	121,228.92	(928.92)	100.77
Expenditures						
Dept 040 - EXPENDITURES						
705.000 SALARIES/WAGES	6,250.00	6,250.00	251.05	2,313.19	3,936.81	37.01
713.000 MEDICAL INSURANCE	1,500.00	1,500.00	0.00	97.58	1,402.42	6.51
714.000 SOCIAL SECURITY	500.00	500.00	18.36	172.38	327.62	34.48
715.000 CLEARING A/C RETIREMENT	200.00	200.00	14.85	107.34	92.66	53.67
716.000 UNEMPLOYMENT COMPENSATION	100.00	100.00	0.00	0.00	100.00	0.00
727.000 SUPPLIES	3,500.00	3,500.00	1,992.27	7,619.34	(4,119.34)	217.70
730.000 REPAIRS/MAINTENANCE	2,500.00	2,500.00	0.00	6,224.45	(3,724.45)	248.98
736.000 AVIATION FUEL (FOR SALE)	60,000.00	60,000.00	0.00	0.00	60,000.00	0.00
740.000 TELEPHONE/UTILITIES	6,000.00	6,000.00	1,338.32	6,134.41	(134.41)	102.24
817.000 DRAG RACE EXPENSES	5,000.00	5,000.00	0.00	1,000.00	4,000.00	20.00
818.000 ENGINEERING	0.00	0.00	280.00	1,867.25	(1,867.25)	100.00
819.000 ENVIRONMENTAL	250.00	250.00	0.00	0.00	250.00	0.00
860.000 MOTOR POOL	8,000.00	8,000.00	0.00	2,320.40	5,679.60	29.01
870.000 TRAINING	750.00	750.00	553.52	553.52	196.48	73.80
880.000 EVENTS	500.00	500.00	0.00	0.00	500.00	0.00
910.000 INSURANCE: LIABILITY/EQUIPMENT	4,000.00	4,000.00	0.00	4,647.21	(647.21)	116.18
911.000 INSURANCE: WORKERS COMP	250.00	250.00	0.00	295.53	(45.53)	118.21
970.000 CAPITAL OUTLAY/EQUIPMENT	1,000.00	1,000.00	0.00	50.00	950.00	5.00
975.000 AIRPORT IMPROVEMENTS	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
Total Dept 040 - EXPENDITURES	120,300.00	120,300.00	4,448.37	33,402.60	86,897.40	27.77
TOTAL EXPENDITURES	120,300.00	120,300.00	4,448.37	33,402.60	86,897.40	27.77
Fund 295 - AIRPORT FUND:						
TOTAL REVENUES	120,300.00	120,300.00	11,680.34	121,228.92	(928.92)	100.77
TOTAL EXPENDITURES	120,300.00	120,300.00	4,448.37	33,402.60	86,897.40	27.77
NET OF REVENUES & EXPENDITURES	0.00	0.00	7,231.97	87,826.32	(87,826.32)	100.00

PERIOD ENDING 02/28/2019

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 02/28/19 INCR (DECR)	YTD BALANCE 02/28/2019 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 370 - CITY FACILITIES DEBT FUND						
Revenues						
Dept 030 - REVENUES						
400.000 ALLOCATION FROM CUR YR FD BAL	(23,356.00)	(23,356.00)	0.00	0.00	(23,356.00)	0.00
402.000 PROPERTY TAX COLLECTION	444,493.00	444,493.00	2,861.43	416,566.25	27,926.75	93.72
Total Dept 030 - REVENUES	421,137.00	421,137.00	2,861.43	416,566.25	4,570.75	98.91
TOTAL REVENUES	421,137.00	421,137.00	2,861.43	416,566.25	4,570.75	98.91
Expenditures						
Dept 040 - EXPENDITURES						
970.000 INTEREST EXPENSE	181,137.00	181,137.00	0.00	90,568.75	90,568.25	50.00
990.000 PRINCIPAL	240,000.00	240,000.00	0.00	0.00	240,000.00	0.00
Total Dept 040 - EXPENDITURES	421,137.00	421,137.00	0.00	90,568.75	330,568.25	21.51
TOTAL EXPENDITURES	421,137.00	421,137.00	0.00	90,568.75	330,568.25	21.51
Fund 370 - CITY FACILITIES DEBT FUND:						
TOTAL REVENUES	421,137.00	421,137.00	2,861.43	416,566.25	4,570.75	98.91
TOTAL EXPENDITURES	421,137.00	421,137.00	0.00	90,568.75	330,568.25	21.51
NET OF REVENUES & EXPENDITURES	0.00	0.00	2,861.43	325,997.50	(325,997.50)	100.00

PERIOD ENDING 02/28/2019

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 02/28/19 INCR (DECR)	YTD BALANCE 02/28/2019 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 470 - CITY FACILITIES CONSTRUCTION FUND						
Revenues						
Dept 030 - REVENUES						
400.000 ALLOCATION FROM CUR YR FD BAL	219,688.00	219,688.00	0.00	0.00	219,688.00	0.00
664.000 INTEREST EARNINGS	0.00	0.00	1,786.11	17,003.61	(17,003.61)	100.00
Total Dept 030 - REVENUES	219,688.00	219,688.00	1,786.11	17,003.61	202,684.39	7.74
TOTAL REVENUES	219,688.00	219,688.00	1,786.11	17,003.61	202,684.39	7.74
Expenditures						
Dept 040 - EXPENDITURES						
818.000 ENGINEERING SERVICES	79,500.00	79,500.00	0.00	0.00	79,500.00	0.00
970.000 CONSTRUCTION CITY FACILITIES	140,188.00	140,188.00	1,697.97	6,163.11	134,024.89	4.40
Total Dept 040 - EXPENDITURES	219,688.00	219,688.00	1,697.97	6,163.11	213,524.89	2.81
TOTAL EXPENDITURES	219,688.00	219,688.00	1,697.97	6,163.11	213,524.89	2.81
Fund 470 - CITY FACILITIES CONSTRUCTION FUND:						
TOTAL REVENUES	219,688.00	219,688.00	1,786.11	17,003.61	202,684.39	7.74
TOTAL EXPENDITURES	219,688.00	219,688.00	1,697.97	6,163.11	213,524.89	2.81
NET OF REVENUES & EXPENDITURES	0.00	0.00	88.14	10,840.50	(10,840.50)	100.00

PERIOD ENDING 02/28/2019

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 02/28/19 INCR (DECR)	YTD BALANCE 02/28/2019 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 590 - WASTEWATER FUND						
Revenues						
Dept 030 - REVENUES						
400.000 ALLOCATIONS FROM CUR YR FD BAL	231,309.00	231,309.00	0.00	0.00	231,309.00	0.00
403.000 DELQ ACCOUNTS - TAX ROLL	3,000.00	3,000.00	0.00	1,061.62	1,938.38	35.39
581.000 GRANTS - CDBG	494,000.00	494,000.00	0.00	0.00	494,000.00	0.00
581.100 SAW GRANT REVENUES	257,418.00	257,418.00	13,795.03	312,005.67	(54,587.67)	121.21
640.000 SOMMERSET RESERVE	0.00	0.00	0.00	(108,725.27)	108,725.27	100.00
641.000 WASTEWATER REVENUES	981,332.00	981,332.00	85,398.54	803,137.48	178,194.52	81.84
642.000 WASTEWATER CHGS/SVCS & FEES	2,000.00	2,000.00	0.00	841.45	1,158.55	42.07
643.000 WATER BILL PENALTIES	8,000.00	8,000.00	681.37	7,418.56	581.44	92.73
648.000 TAP IN FEES - WATER	10,000.00	10,000.00	0.00	22,819.50	(12,819.50)	228.20
690.000 MISCELLANEOUS INCOME	0.00	0.00	208,769.43	208,769.43	(208,769.43)	100.00
691.000 SRF LOAN PAYMENT - BOYNE MTN	226,139.00	226,139.00	0.00	17,369.43	208,769.57	7.68
Total Dept 030 - REVENUES	2,213,198.00	2,213,198.00	308,644.37	1,264,697.87	948,500.13	57.14
TOTAL REVENUES	2,213,198.00	2,213,198.00	308,644.37	1,264,697.87	948,500.13	57.14
Expenditures						
Dept 590 - EXPENDITURES						
705.000 SALARIES- WASTEWATER	104,786.00	104,786.00	7,632.66	78,384.89	26,401.11	74.80
709.000 OVERTIME- WASTEWATER	9,000.00	9,000.00	578.64	7,824.07	1,175.93	86.93
711.000 SAFETY EQUIPMENT	750.00	750.00	150.00	385.72	364.28	51.43
712.000 INSURANCE COST	200.00	200.00	49.88	249.40	(49.40)	124.70
713.000 MEDICAL INSURANCE	26,879.00	26,879.00	1,585.98	19,938.63	6,940.37	74.18
714.000 SOCIAL SECURITY	8,246.00	8,246.00	630.19	7,397.81	848.19	89.71
715.000 PENSION	30,000.00	30,000.00	2,448.29	25,329.71	4,670.29	84.43
716.000 UNEMPLOYMENT INS	10.00	10.00	0.00	1.26	8.74	12.60
719.000 ACC/VACA SICK/WW	10,000.00	10,000.00	426.68	11,516.21	(1,516.21)	115.16
726.000 LAB SUPPLIES	5,000.00	5,000.00	165.44	4,349.13	650.87	86.98
727.000 SUPPLIES	7,500.00	7,500.00	444.83	4,773.72	2,726.28	63.65
730.000 EQUIPMENT/MAINTENANCE	60,000.00	60,000.00	2,547.82	47,911.57	12,088.43	79.85
731.000 POSTAGE	1,600.00	1,600.00	168.10	1,199.47	400.53	74.97
735.000 GAS/OIL	4,000.00	4,000.00	250.31	2,050.39	1,949.61	51.26
740.000 TELEPHONE/UTILITIES	130,000.00	130,000.00	18,166.41	98,884.98	31,115.02	76.07
745.000 CHEMICALS	30,000.00	30,000.00	6,888.19	33,733.11	(3,733.11)	112.44
750.000 ADMINISTRATIVE FEE	30,000.00	30,000.00	30,000.00	30,000.00	0.00	100.00
802.000 LEGAL FEES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
808.000 ACCOUNTING/AUDIT	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
809.000 ENVIRONMENTAL SERVICE FEES	10,000.00	10,000.00	1,262.00	7,581.00	2,419.00	75.81
818.000 ENGINEERING	40,000.00	40,000.00	160.00	160.00	39,840.00	0.40
819.000 SRF	500.00	500.00	0.00	0.00	500.00	0.00
860.000 MOTOR POOL	5,000.00	5,000.00	0.00	9,159.93	(4,159.93)	183.20
861.000 VEHICLE EXPENSE	2,500.00	2,500.00	0.00	470.81	2,029.19	18.83
870.000 TRAINING/TRAVEL	3,000.00	3,000.00	195.00	1,373.00	1,627.00	45.77
900.000 PUBLISHING	250.00	250.00	0.00	0.00	250.00	0.00
910.000 LIAB/BUILDING INSURANCE	9,000.00	9,000.00	0.00	7,985.57	1,014.43	88.73
911.000 WORKERS COMPENSATION	2,700.00	2,700.00	0.00	3,546.24	(846.24)	131.34
968.000 DEPRECIATION EXPENSE	310,000.00	310,000.00	0.00	0.00	310,000.00	0.00
970.000 CAPITAL OUTLAY	100,000.00	100,000.00	22,390.71	22,390.71	77,609.29	22.39
971.000 SAW GRANT	257,418.00	257,418.00	9,668.07	259,780.44	(2,362.44)	100.92
981.000 SEWER LINE CONSTRUCTION	494,000.00	494,000.00	0.00	0.00	494,000.00	0.00
990.000 SRF PRINCIPLE EXPENSE	440,000.00	440,000.00	440,000.00	440,000.00	0.00	100.00
991.000 SRF INTEREST EXPENSE	78,859.00	78,859.00	39,929.72	79,859.44	(1,000.44)	101.27

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY

PERIOD ENDING 02/28/2019

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 02/28/19 INCR (DECR)	YTD BALANCE 02/28/2019 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 590 - WASTEWATER FUND						
Expenditures						
Total Dept 590 - EXPENDITURES	2,213,198.00	2,213,198.00	585,738.92	1,206,237.21	1,006,960.79	54.50
TOTAL EXPENDITURES	2,213,198.00	2,213,198.00	585,738.92	1,206,237.21	1,006,960.79	54.50
Fund 590 - WASTEWATER FUND:						
TOTAL REVENUES	2,213,198.00	2,213,198.00	308,644.37	1,264,697.87	948,500.13	57.14
TOTAL EXPENDITURES	2,213,198.00	2,213,198.00	585,738.92	1,206,237.21	1,006,960.79	54.50
NET OF REVENUES & EXPENDITURES	0.00	0.00	(277,094.55)	58,460.66	(58,460.66)	100.00

User: Cindy

DB: Boyne City

PERIOD ENDING 02/28/2019

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 02/28/19 INCR (DECR)	YTD BALANCE 02/28/2019 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 592 - WATER FUND						
Revenues						
Dept 032 - REVENUES						
400.000 ALLOCATION FROM CUR YR FD BAL	21,377.00	21,377.00	0.00	0.00	21,377.00	0.00
403.000 DELINQUENT ACCOUNT/TAX ROLL	2,000.00	2,000.00	0.00	1,061.63	938.37	53.08
641.000 WATER USER FEES	636,095.00	636,095.00	54,959.40	519,349.59	116,745.41	81.65
642.000 WATER CHGS SERVICES & FEES	2,000.00	2,000.00	242.00	2,819.00	(819.00)	140.95
643.000 PENALTIES/LATE FEES	7,500.00	7,500.00	513.03	6,442.42	1,057.58	85.90
645.000 FIRE HYDRANT FEES	27,500.00	27,500.00	0.00	0.00	27,500.00	0.00
648.000 WATER TAP-IN FEES	15,000.00	15,000.00	12,557.69	26,542.69	(11,542.69)	176.95
664.000 INTEREST EARNINGS	500.00	500.00	0.00	0.00	500.00	0.00
672.000 SPECIAL ASSESSMENT	311,000.00	311,000.00	0.00	0.00	311,000.00	0.00
Total Dept 032 - REVENUES	1,022,972.00	1,022,972.00	68,272.12	556,215.33	466,756.67	54.37
TOTAL REVENUES	1,022,972.00	1,022,972.00	68,272.12	556,215.33	466,756.67	54.37
Expenditures						
Dept 592 - EXPENDITURES						
705.000 SALARIES- WATER DEPT	104,786.00	104,786.00	11,153.91	83,210.57	21,575.43	79.41
709.000 OVERTIME	16,000.00	16,000.00	675.96	11,801.34	4,198.66	73.76
711.000 SAFETY EQUIPMENT	1,000.00	1,000.00	150.00	551.57	448.43	55.16
712.000 INSURANCE COSTS - LIABILITY	400.00	400.00	49.88	249.40	150.60	62.35
713.000 MEDICAL INSURANCE	26,879.00	26,879.00	1,499.52	19,862.17	7,016.83	73.89
714.000 SOCIAL SECURITY	8,246.00	8,246.00	618.51	7,487.60	758.40	90.80
715.000 PENSION	30,000.00	30,000.00	2,434.61	25,432.91	4,567.09	84.78
716.000 UNEMPLOYMENT	11.00	11.00	0.00	1.27	9.73	11.55
719.000 ACC VACA/SICK	10,000.00	10,000.00	169.29	7,364.66	2,635.34	73.65
727.000 SUPPLIES/MATERIALS	20,000.00	20,000.00	637.81	15,790.84	4,209.16	78.95
728.000 METERS/MATERIALS	25,000.00	25,000.00	0.00	16,053.54	8,946.46	64.21
730.000 REPAIRS/MAINTENANCE	55,000.00	55,000.00	2,362.00	50,173.92	4,826.08	91.23
731.000 POSTAGE	1,600.00	1,600.00	164.50	1,159.50	440.50	72.47
735.000 GAS/OIL PURCHASES	7,000.00	7,000.00	553.46	5,169.06	1,830.94	73.84
740.000 TELEPHONE/UTILITIES	45,000.00	45,000.00	5,741.68	40,918.22	4,081.78	90.93
745.000 CHEMICALS	12,000.00	12,000.00	0.00	5,427.25	6,572.75	45.23
750.000 ADMINISTRATIVE FEE	30,000.00	30,000.00	30,000.00	30,000.00	0.00	100.00
808.000 ACCOUNTING AUDIT	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
809.000 ENVIRONMENTAL SERVICE FEES	8,500.00	8,500.00	340.00	3,868.05	4,631.95	45.51
818.000 ENGINEERING	15,000.00	15,000.00	500.15	4,909.55	10,090.45	32.73
860.000 MOTOR POOL	2,500.00	2,500.00	0.00	315.85	2,184.15	12.63
861.000 VEHICLE EXPENSE	3,000.00	3,000.00	54.00	1,639.33	1,360.67	54.64
870.000 TRAINING/TRAVEL	3,000.00	3,000.00	512.50	2,598.25	401.75	86.61
900.000 PUBLISHING	1,400.00	1,400.00	0.00	0.00	1,400.00	0.00
910.000 LIABILITY/BUILDING INSURANCE	3,400.00	3,400.00	0.00	2,835.04	564.96	83.38
911.000 WORKERS COMPENSATION	2,500.00	2,500.00	0.00	2,955.20	(455.20)	118.21
970.000 WATER SYSTEM CAPITAL OUTLAY	165,000.00	165,000.00	9,955.00	26,736.79	138,263.21	16.20
981.000 WATER LINE CONSTRUCTION	311,000.00	311,000.00	0.00	253,940.02	57,059.98	81.65
990.000 DWRF PRINCIPAL	100,000.00	100,000.00	100,000.00	100,000.00	0.00	100.00
991.000 DWRF INTEREST	13,250.00	13,250.00	6,625.00	13,250.00	0.00	100.00
Total Dept 592 - EXPENDITURES	1,022,972.00	1,022,972.00	174,197.78	733,701.90	289,270.10	71.72
TOTAL EXPENDITURES	1,022,972.00	1,022,972.00	174,197.78	733,701.90	289,270.10	71.72

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 DB: Boyne City

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY

PERIOD ENDING 02/28/2019

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 02/28/19 INCR (DECR)	YTD BALANCE 02/28/2019 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 592 - WATER FUND						
Fund 592 - WATER FUND:						
TOTAL REVENUES	1,022,972.00	1,022,972.00	68,272.12	556,215.33	466,756.67	54.37
TOTAL EXPENDITURES	1,022,972.00	1,022,972.00	174,197.78	733,701.90	289,270.10	71.72
NET OF REVENUES & EXPENDITURES	0.00	0.00	(105,925.66)	(177,486.57)	177,486.57	100.00

PERIOD ENDING 02/28/2019

ACCOUNT DESCRIPTION	2018-19	2018-19	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
	ORIGINAL BUDGET	2018-19 AMENDED BUDGET	MONTH 02/28/19 INCR (DECR)	02/28/2019 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 661 - MOTOR POOL FUND						
Revenues						
Dept 000						
400.000 ALLOCATION FROM CUR YR FD BAL	(650.00)	(650.00)	0.00	0.00	(650.00)	0.00
Total Dept 000	(650.00)	(650.00)	0.00	0.00	(650.00)	0.00
Dept 030 - REVENUES						
608.000 BILLINGS WATER/WW FUND	5,000.00	5,000.00	0.00	116.25	4,883.75	2.33
609.000 BILLINGS MAJOR STREET	76,000.00	76,000.00	0.00	25,147.32	50,852.68	33.09
610.000 BILLINGS LOCAL STREET	100,500.00	100,500.00	0.00	33,235.94	67,264.06	33.07
611.000 BILLINGS GENERAL FUND	60,000.00	60,000.00	0.00	58,188.35	1,811.65	96.98
612.000 BILLINGS AIRPORT FUND	8,000.00	8,000.00	0.00	2,320.40	5,679.60	29.01
614.000 BILLINGS TO MARINA FUND	3,500.00	3,500.00	0.00	3,558.53	(58.53)	101.67
615.000 BILLINGS TO CEMETERY FUND	6,000.00	6,000.00	0.00	6,065.99	(65.99)	101.10
673.000 EQUIPMENT SALES	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
690.000 MISCELLANEOUS INCOME	100.00	100.00	0.00	5,161.78	(5,061.78)	5,161.78
Total Dept 030 - REVENUES	269,100.00	269,100.00	0.00	133,794.56	135,305.44	49.72
TOTAL REVENUES	268,450.00	268,450.00	0.00	133,794.56	134,655.44	49.84
Expenditures						
Dept 040 - EXPENDITURES						
705.000 SALARIES- MOTOR POOL	1,500.00	1,500.00	65.49	985.17	514.83	65.68
706.000 SALARIES- COMPOST	5,000.00	5,000.00	0.00	8,405.14	(3,405.14)	168.10
709.000 OVERTIME- MOTOR POOL	150.00	150.00	0.00	65.49	84.51	43.66
713.000 MEDICAL INSURANCE	1,500.00	1,500.00	0.00	370.30	1,129.70	24.69
714.000 SOCIAL SECURITY	800.00	800.00	5.01	712.85	87.15	89.11
715.000 PENSION	1,000.00	1,000.00	1,574.30	12,973.95	(11,973.95)	1,297.40
727.000 SUPPLIES	25,000.00	25,000.00	(1,823.33)	19,781.69	5,218.31	79.13
730.000 EQUIPMENT MAINTENANCE	2,000.00	2,000.00	15,408.34	38,926.01	(36,926.01)	1,946.30
735.000 GAS AND OIL	40,000.00	40,000.00	4,818.89	25,169.53	14,830.47	62.92
740.000 TELEPHONE/UTILITIES	16,000.00	16,000.00	3,905.62	13,919.12	2,080.88	86.99
750.000 ADMINISTRATIVE FEE	5,500.00	5,500.00	5,500.00	5,500.00	0.00	100.00
818.000 CONTRACTED SERVICES	60,000.00	60,000.00	2,928.33	21,752.08	38,247.92	36.25
910.000 INSURANCE	10,000.00	10,000.00	0.00	11,075.88	(1,075.88)	110.76
911.000 INSURANCE/WORKERS COMPENSATION	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
968.000 DEPRECIATION	62,000.00	62,000.00	0.00	0.00	62,000.00	0.00
970.000 EQUIPMENT PURCHASES	37,000.00	37,000.00	4,270.00	33,941.94	3,058.06	91.73
Total Dept 040 - EXPENDITURES	268,450.00	268,450.00	36,652.65	193,579.15	74,870.85	72.11
TOTAL EXPENDITURES	268,450.00	268,450.00	36,652.65	193,579.15	74,870.85	72.11
Fund 661 - MOTOR POOL FUND:						
TOTAL REVENUES	268,450.00	268,450.00	0.00	133,794.56	134,655.44	49.84
TOTAL EXPENDITURES	268,450.00	268,450.00	36,652.65	193,579.15	74,870.85	72.11
NET OF REVENUES & EXPENDITURES	0.00	0.00	(36,652.65)	(59,784.59)	59,784.59	100.00

PERIOD ENDING 02/28/2019

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	ACTIVITY FOR MONTH 02/28/19 INCR (DECR)	YTD BALANCE 02/28/2019 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 701 - TRUST & AGENCY FUND						
Expenditures						
Dept 000						
791.000 GENERAL FUND TRAILER PARK FEES	0.00	0.00	0.00	2,731.87	(2,731.87)	100.00
792.000 TRAILER PARK FEES DUE COUNTY	0.00	0.00	(456.00)	836.00	(836.00)	100.00
793.000 TRAILER PARK FEES DUE SCH/COUNTY	0.00	0.00	0.00	1,824.00	(1,824.00)	100.00
Total Dept 000	0.00	0.00	(456.00)	5,391.87	(5,391.87)	100.00
TOTAL EXPENDITURES	0.00	0.00	(456.00)	5,391.87	(5,391.87)	100.00
Fund 701 - TRUST & AGENCY FUND:						
TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0.00	0.00	(456.00)	5,391.87	(5,391.87)	100.00
NET OF REVENUES & EXPENDITURES	0.00	0.00	456.00	(5,391.87)	5,391.87	100.00
TOTAL REVENUES - ALL FUNDS	12,959,155.00	12,959,155.00	1,033,886.73	9,048,510.44	3,910,644.56	69.82
TOTAL EXPENDITURES - ALL FUNDS	12,964,155.00	12,964,155.00	1,430,673.93	9,631,342.60	3,332,812.40	74.29
NET OF REVENUES & EXPENDITURES	(5,000.00)	(5,000.00)	(396,787.20)	(582,832.16)	577,832.16	.1,656.64

CITY OF BOYNE CITY

To: Michael Cain, City Manager *Mc*
From: Cindy Grice, City Clerk/Treasurer *CG*
Date: April 4, 2019
Subject: Budget Adoption



The following items are being brought to the City Commission for consideration in order to complete the budget and appropriations process for FYE 2019 / 2020

- The Public Hearing - it is necessary that a Public Hearing be held as required by statutory regulations in order to hear citizen comments regarding the General Appropriations Act. This hearing will give citizens the opportunity to discuss the proposed FYE 2020 Budget.
- The resolution adopting the General Operating Millage Rate.
- The resolution adopting the City Hall Facilities Debt Service Millage Rate.
- The resolution adopting the General Appropriations Act for FYE 2019 / 2020.
- The resolution adopting the Fee Schedule.

If you have further questions, please contact me at any time.

**CITY OF BOYNE CITY
COUNTY OF CHARLEVOIX**

Resolution No. 2019-04-0XX

**TO ESTABLISH A MILLAGE RATE OF 15.51
FOR THE CITY OF BOYNE CITY
FY 2019 / 2020 (May 1, 2019- April 30, 2020)**

WHEREAS, the City of Boyne City, Charlevoix County, Michigan, has approved \$14,052,479 in operating expenses for all City Funds which includes Prior Year Fund Balances for the FY 2019 / 2020 City Budget; and

WHEREAS, of this amount, \$3,031,123 is to be raised by taxes for operation;

NOW, THEREFORE, BE IT HEREBY RESOLVED by the City Commission of the City of Boyne City, Charlevoix County, Michigan, that the City Commission does hereby establish a City of Boyne City millage rate of 15.51 for operation.

ROLL CALL

Aye:

Nay:

Abstain:

Absent:

RESOLUTION DECLARED ADOPTED.

Cindy Grice, City Clerk/Treasurer

**CITY OF BOYNE CITY
COUNTY OF CHARLEVOIX**

Resolution No. 2019-04-0XX

**TO ESTABLISH A MILLAGE RATE OF 2.20
FOR THE CITY OF BOYNE CITY
FY 2019 / 2020 (May 1, 2019 - April 30, 2020)**

WHEREAS, the City of Boyne City, Charlevoix County, Michigan, has approved \$441,338 in Principal and Interest expenses for the City Facilities Debt Funds, which includes the Prior Year Fund Balance for the FY 2019 / 2020 City Budget; and

WHEREAS, of this amount, \$430,856 is to be raised by taxes for principal and interest expenditures for the City Facilities Construction Debt, approved by the voters of the City of Boyne City in May, 2015;

NOW, THEREFORE, BE IT HEREBY RESOLVED by the City Commission of the City of Boyne City, Charlevoix County, Michigan, that the City Commission does hereby establish a City of Boyne City millage rate of 2.2 for debt service.

ROLL CALL

Aye:

Nay:

Abstain:

Absent:

RESOLUTION DECLARED ADOPTED.

Cindy Grice, City Clerk/Treasurer

CITY OF BOYNE CITY
 RESOLUTION OF ADOPTION NO. 2019-04-XXX
 GENERAL APPROPRIATIONS ACT
 For 2019 / 2020 (1 May 2019 - 30 April 2020)

Section 1. The funds necessary to defray the operating expenses and long-term debt obligations of the City of Boyne City and the estimated revenues by source for the Fiscal Year Ending 30 April 2020 are projected to be as follows:

REVENUES
 (By Source)

GENERAL FUND

Property Taxes	2,896,311
Tax Penalties, Administration, and Interest	
Allocated from Fund Balance	199,651
State Shared Revenues and Grants	2,393,492
Administrative Service Fees	139,500
Charges for Services	157,600
Interest and Rentals	82,100
<u>Other Sources</u>	<u>258,256</u>
Total Revenue Available to Appropriate	6,126,910

MAJOR STREET FUND

State Highway Receipts	425,000
Grants/Service Fees/Road Millage	277,018
<u>Transfers from General Fund</u>	<u>0</u>
Total Revenue Available to Appropriate	702,018

LOCAL STREET FUND

State Highway Receipts	207,000
Grants/Service Fees/Road Millage	726,539
<u>Transfers from General Fund</u>	<u>839,222</u>
Total Revenue Available to Appropriate	1,773,461

RUBBISH FUND

<u>Transfers from General Fund</u>	<u>65,000</u>
Total Revenue Available to Appropriate	65,000

CEMETERY DEPARTMENT

Service Fees/Misc.	20,000
<u>Transfers from General Fund</u>	<u>40,050</u>
Total Revenue Available to Appropriate	60,050

AMBULANCE DEPARTMENT

Township/City Service Fees	87,956
Service Fees/Grants/Misc.	561,320
<u>Transfers from General Fund</u>	<u>87,956</u>
Total Revenue Available to Appropriate	737,232

FIRE DEPARTMENT FUND

Township Service Fees	230,108
Transfers from General Fund	63,000
<u>Allocated from Fund Balance</u>	<u>30,292</u>
Total Revenue Available to Appropriate	323,400

MARINA FUND

Allocated from Fund Balance	15,700
User Fees	157,200
<u>Grants</u>	<u>5,000</u>
Total Revenue Available to Appropriate	177,900

AIRPORT FUND

Gasoline Sales	65,000
Miscellaneous Income	63,850
<u>Allocation from Fund Balance</u>	<u>0</u>
Total Revenue Available to Appropriate	128,850

DDA FUND

Allocated from Fund Balance	19,156
<u>Tax Captures/Other</u>	<u>354,263</u>
Total Revenue Available to Appropriate	373,419

FARMERS MARKET FUND

<u>Revenues</u>	<u>51,625</u>
Total Revenue Available to Appropriate	51,625

BOYNE THUNDER FUND

<u>Event Revenues</u>	<u>312,250</u>
Total Revenue Available to Appropriate	312,250

CITY FACILITIES DEBT SERVICE FUND

<u>Tax Revenues/Fund Balance Allocation</u>	<u>441,338</u>
Total Revenue Available to Appropriate	441,338

CITY FACILITIES CONSTRUCTION FUND

<u>Allocated from Fund Balance/Interest Earnings</u>	<u>50,000</u>
Total Revenue Available to Appropriate	50,000

LDFA FUND

<u>Tax Captures/Other</u>	251,500
Total Revenue Available to Appropriate	251,500

WASTEWATER FUND

Allocated from Fund Balance	300,485
Operating Income	1,035,762
<u>Non-Operating Income</u>	893,309
Total Revenue Available to Appropriate	2,229,556

WATER FUND

Allocated from Fund Balance	179,606
Operating Income	893,784
<u>Non-Operating Income</u>	21,300
Total Revenue Available to Appropriate	915,084

MOTOR VEHICLE FUND

<u>Billings to Other Funds and Miscellaneous</u>	468,814
Total Revenue Available to Appropriate	468,814

TOTAL REVENUES - ALL FUNDS	\$15,188,407
LESS INTER-FUND TRANSFERS	<u>(1,095,928)</u>

TOTAL REVENUES, LESS TRANSFERS	\$14,092,479
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EXPENDITURES

GENERAL FUND

General Services	1,482,136
Public Buildings	236,343
Police	838,361
Parks and Recreation	2,474,142
<u>Transfers to Other Funds</u>	1,095,928
Total General Fund Expenditures	\$6,126,910

OTHER FUNDS

Major Streets	702,018
Local Streets	1,773,461
Rubbish Collection	65,000
Cemetery	60,050
City Facilities Debt Fund	441,338
City Facilities Construction Fund	50,000
Ambulance	737,232
Fire Department	323,400
Marina/Launch Ramp	177,900
Airport	128,850

DDA	373,419
Farmers Market	51,625
Boyne Thunder	312,250
LDFA	251,500
Water Fund	915,084
Wastewater Fund	2,229,556
Motor Pool	468,814
Other Funds Total Expenditures	\$9,061,497
TOTAL EXPENDITURES - ALL FUNDS	\$15,188,407
LESS INTER-FUND TRANSFERS (Motor Pool and General Fund Transfers)	<u>(1,095,928)</u>
GRAND TOTAL CITY EXPENDITURES	\$14,092,479

Section 2. The City's assessor is hereby authorized and instructed to spread upon the City tax roll for FY 2019 / 2020 the amounts indicated in section 1.

Section 3. The City's assessor is hereby authorized and instructed to spread upon the City tax roll for FY 2019 / 2020 all unpaid special assessments, sidewalk, curbs, water or sewer, and repair bills on record in the City of Boyne City against respective properties.

Section 4. The taxes levied and spread by the City of Boyne City are collected twice a year. The taxes to defray city operations and obligations are levied and made payable on 1 July 2019; taxes collected for schools, county, and other voted purposes shall be levied and collected as provided by the general property tax laws of the State of Michigan.

Section 5. The budget for FY 2019 / 2020 of the City of Boyne City has been prepared in compliance with Michigan P.A. 621 of 1978, as amended, the Uniform Budgeting and Accounting Act. The General Fund is adopted at the activity level. Details can be obtained at the City Clerk's office.

Section 6. Pursuant to section 19 (2) of Michigan P.A. 621 of 1978, as amended, the City Manager is hereby permitted to execute transfers between appropriations without the prior approval of the City Commission. However, in no case shall said transfer result in a fund over-expenditure or a transfer exceeding \$10,000. Purchases not covered in the approved budget will follow existing administrative policy except for utilities and operational supplies.

Section 7. Pursuant to the provisions of Michigan P.A. 503 of 1982 and a resolution adopted by the City Commission of Boyne City on 11 October 1983, the City Commission authorizes the imposition of a one percent property tax

administration fee to offset costs incurred in assessing property values, collecting the property tax levies, and in the review and appeal processes.

Section 8.

Contractual Change Orders: The City Manager, with the City Clerk's signed approval, may approve change orders on contracts approved originally by the City Commission of up to ten thousand dollars (\$10,000.00) per change order. These change orders must be within the scope of the original contract. Negative change orders of up to fifty percent (50%) of the original contract do not need to be brought before the City Commission.

Section 9.

This General Appropriations Act for FY 2019 / 2020 takes effect 1 May 2019. Detail of the budget is available at City Hall for public inspection.

Cindy Grice, City Clerk/Treasurer

**CITY OF BOYNE CITY
COUNTY OF CHARLEVOIX**

BOYNE CITY FEE SCHEDULE FY 2019/2020

WHEREAS, the City of Boyne City recognizes the need to provide user services to the public,
and;

WHEREAS, the City of Boyne City is responsible for the efficient operation of its various
departments and the costs incurred in providing such services.

NOW, THEREFORE, BE IT RESOLVED that the City of Boyne City hereby adopts the
Boyne City Fee Schedule as presented in appendix "B" of the May 1, 2019, through
April 30, 2020 Boyne City Budget.

ROLL CALL

Aye:

Nay:

Abstain:

Absent:

RESOLUTION DECLARED ADOPTED.

Cindy Grice, City Clerk/Treasurer

CITY OF BOYNE CITY

To: Michael Cain, City Manager *Mc*
From: Scott McPherson, Planning Director *SM*
Date: April 9, 2019
Subject: Macksey Conditional Zoning Extension Request

**Background**

On April 25, 2017, the Conditional Zoning Agreement between Macksey Built Properties and City Commission was signed and executed. The agreement contained a timing stipulation that required a development plan for the first phase must be submitted within 2 years of the signature date of the agreement which would be April 25, 2019. To date no development plans have been submitted to the planning commission. The exact text regarding the submission deadlines from the conditional zoning agreement is as follows:

“The property shall be developed in multiple phases. Within two (2) years of the Signature Date of the Conditional Rezoning Agreement, the First Phase Development Plan shall be submitted to the City Planning Commission. Within six (6) months of approval of the Final Development Plan for the first phase, Developer shall obtain all necessary permits from all City, County and State agencies for site work, extension of all utilities and road construction of the project’s first phase. The Developer shall commence construction of the project within six (6) months from obtaining City, County and State permits. The Developer shall have ten (10) years from the date of the First Phase Development Plan final approval to complete the final phase of the development.”

Discussion

On March 15, 2019, Mr. Macksey submitted a written request to the City asking for a one year extension of the agreement. In his request Mr. Macksey has listed various options he has explored to complete the development. Over the past two years he has been in frequent contact with City staff giving updates on his efforts and staff can confirm his due diligence. Mr. Macksey has also given periodic updates to the Planning Commission and at the Boyne City Housing Solutions meetings.

Process

As per section 405(4) of the Act, the City Commission may extend the time period of the conditional zoning agreement. The Commission has complete discretion in granting or denying this request and can rely upon any rational the Commission deems appropriate for the bases of the decision. However, this is the only aspect of the agreement the City Commission can change. The complete text of the Act is as follows:

125.3405 Use and development of land as condition to rezoning.

Sec. 405.

(1) An owner of land may voluntarily offer in writing, and the local unit of government may approve, certain use and development of the land as a condition to a rezoning of the land or an amendment to a zoning map.

(2) In approving the conditions under subsection (1), the local unit of government may establish a time period during which the conditions apply to the land. Except for an extension under subsection (4), if the conditions are not satisfied within the time specified under this subsection, the land shall revert to its former zoning classification.

(3) The local government shall not add to or alter the conditions approved under subsection (1) during the time period specified under subsection (2) of this section.

(4) The time period specified under subsection (2) may be extended upon the application of the landowner and approval of the local unit of government.

(5) A local unit of government shall not require a landowner to offer conditions as a requirement for rezoning. The lack of an offer under subsection (1) shall not otherwise affect a landowner's rights under this act, the ordinances of the local unit of government, or any other laws of this state.

Recommendation

Approve a 1 year extension, expiring April 25, 2020, of the conditional zoning agreement with Macksey Built Properties.

Options

1. Do not approve.
2. Take no action pending further information.
3. Other action as the Commission deems appropriate.

Scott McPherson

From: ted macksey <ted@mynmpp.com>
Sent: Friday, March 15, 2019 2:47 PM
To: Michael Cain
Cc: Scott McPherson
Subject: Extension Request Conditional Rezoning Agreement 600 Jefferson St

Hi Michael,

My Conditional Rezoning Agreement with the City of Boyne City is set to expire April 25, 2019 . Therefore, I would like to formally request and make application with the Boyne City Commission to grant a 1 year extension to my Agreement. Please include me on the City Commission's agenda for April 9, 2019 to discuss and vote to approve or disapprove my request.

To date I have been working diligently toward coming up with a viable residential housing development plan that would service the middle to lower middle markets, and I am continuing to do so. Here are a brief description of some of my findings.

Multifamily/Apartments:

- Met with West Winds Construction regarding their new Traverse City developments Trail Side 45 and Ridge 45. Talked to them about possibility doing a joint venture. Not interested... project costs are to high relative to gross rental income.
- Spoke with the owner of Bear Creek Meadows Scott Shapel...same concerns.
- Worked with Wolgast Corporation Saginaw. Worked with John Dupont on a MSHDA deal. They were very interested in doing a project with me but unfortunately under the new MSHDA guidelines funding is not available.
- Spoke with USDA on Rural Development loan funding for a development but funding is not available.
- Met with local Business owner interested in getting involve with an apartment project. Brought in a consultant to run a project pro-forma and projections. Finding of pro-forma, gross rental income was too low to support project cost. A 210 unit development would have annual deficit of over(\$400,000)
- **Bottom line: Building costs and land development costs are to high to support a market rate apartment project using current market gross rental rates. There are no federal or state subsidized funds currently available to do a development.**

Detached Singe Family Modular Homes:

- Approved builder for General Housing and Ritz Craft Homes. Both are factory built modular home manufactures. Building cost and land development cost are too high to service the middle to low middle markets. Final sales price would be \$225,000 and above.

Detached Single Family Manufactured Homes:

- Retained Engineering firm Wade Trim and an Attorney Mark McKellar Of Kuhn Rogers PC, both are experienced in manufactured housing development.
- Continuing to explore my options to develop and build a manufactured housing development that would service the middle to low middle markets. Targeted price of homes would be \$90,000 to approximately \$140,000.
- More time is required in order to work through feasibility studies and projections.

- If findings are positive a site plan will be prepared by Wade Trim and submitted to the City of Boyne City Planning Commission for review and hopeful approval.

Thank you for your prompt attention to this matter. If you have any question or comments please give me a call to discuss.

Regards,

Ted Macksey
Licensed Broker/Builder
Northern Michigan Premier Properties
Cell: (231) 675-7657
Office: (231) 459-4404/Fax: 4405
Email: ted@mynmpp.com
Web: www.mynmpp.com

CITY OF BOYNE CITY

To: Michael Cain, City Manager *Mc*
From: Tim Faas, Director of Public Works *TF*
Date: April 4, 2019
Subject: **Cedar & Terrace Streets Reconstruction Project
Conditional Award of Construction Contract Recommendation**



BACKGROUND:

Over the past couple of years, the City has been planning the reconstruction of a portion of West Cedar Street and all of Terrace Street. On March 20, 2019 three (3) bids were received by the city in response to the Invitation to Bid document prepared by C2AE on our behalf.

The lowest qualified bidder was MDC Contracting LLC of Charlevoix. The bid amount varies based on whether, or not, the city is successful in application for the \$250,000 MDOT TEDF Category B Grant that was submitted last month. The reason for this variation is due to the increased cost to perform the work later this year after the grant agreement is executed with MDOT, if so awarded. Based on its bid, MDC Contracting LLC would be paid 1% more if we are successful due to the timing of the work. As such, the conditional award recommendation outlined in C2AE's attached letter offers two scenarios; 1) a total of \$929,314.00 without the grant, and 2) a total of \$938,607.14 under the scenario where we are successful with the grant.

The costs for these two projects are included in the 2019/2020 budget as presented to the City Commission. It would be split between the Construction accounts in the Local Roads Budget and in the Water & Wastewater Budget.

RECOMMENDATION:

It is my recommendation that the City Commission conditionally award a contract for the Cedar & Terrace Streets Reconstruction Project in an amount not-to-exceed:

- a) \$929,314.00 should the city be notified that it did not receive the MDOT TEDF Category B Grant; or
- b) \$938,607.14 should the city be notified that it did receive the MDOT TEDF Category B Grant; and

Further, I would recommend the City Manager to execute the documents.

OPTIONS:

1. That this matter be postponed for further information or consideration
2. That this matter be approved subject to some revision
3. Other options as determined by the City Commission

Encl: Letter on Contract Award dated 4/3/2019 from C2AE



123 W. Main St. Suite 200
Gaylord, MI 49735
O: 989.732.8131
www.c2ae.com

April 3, 2019

City of Boyne City
Mr. Michael Cain, Manager
364 N. Lake Street
Boyne City, MI 49712

Re: Cedar and Terrace Street Reconstruction Project

Dear Mike and City Commissioners:

Three (3) bids for the above project were opened on March 20, 2019; attached is a tabulation of the bids for your information. The low bid was submitted by MDC Contracting in the amount of \$929,314.00, with a schedule inflation factor of 1.01. The second bid was submitted by Tri-County Excavating in the amount of \$1,053,451.35, with a schedule inflation factor of 1.05. The third and final bid was submitted by Team Elmer's in the amount of \$1,373,908.75 with a schedule inflation factor of 1.05.

The low bid was right at the Engineer's estimate of \$920,000 (without contingencies), and the second low bidder was approximately 13% above the low bid. Based on the low bid being at the engineer's estimate and close to the second low bidder, it is our feeling that this low bid is appropriate and reflective of the current bidding climate. Additionally, the schedule inflation factor from MDC was lower than the other bidders, and therefore MDC Contracting would be the low bidder under either schedule scenario.

The project was bid with two alternate schedules, to be determined on whether or not the City is successful in obtaining a grant from the MDOT TEDF Category B program. The grant application for this program has already been submitted, and a determination of the City's award should be made in mid-May. If the City is not successful with the grant funding, the project Notice to Proceed may be issued immediately after the grant announcements, and work would take place between 7/8/2019 and 9/30/2019. The bid price under that scenario is the base bid amount of \$929,314.00. If the City is successful, then the Notice to Proceed cannot take place until after the MDOT grant agreement is in place, which is expected to be early August. The construction work would then take place from mid-August to November 1, 2019. The bid price under that scenario would include the 1% factor, and therefore be \$938,607.14.

The City of Boyne City and C2AE have both previously worked numerous times with MDC Contracting. They are a trusted contractor and we strongly believe that they are capable and qualified to complete the work of this project. Based on the bid price and contractor's qualifications, we recommend the award of this project to MDC Contracting, the low responsive, responsible bidder.

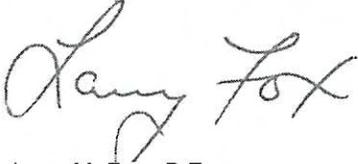
Because the project was bid under two different criteria, and the final determination will not be known until mid-May, we recommend that the project be conditionally awarded to MDC Contracting for the following two scenarios:

1. Should the City be notified that they did not receive the MDOT TEDF Category B Grant, then the project be awarded to MDC Contracting in the amount of \$929,314.00.
2. Should the City be notified that they will receive the MDOT Grant, then the project be awarded to MDC Contracting in the amount of \$938,607.14, subject to approval by MDOT.

The appropriate Notice of Award form will be provided for City signature once a determination has been made on the grant award.

Please call if you have any questions.

Very Truly Yours,

A handwritten signature in cursive script that reads "Larry Fox". The signature is written in black ink and is positioned above the typed name.

Larry M. Fox, P.E.
Project Manager

LMF/jll

Enclosures



BID TABULATION

City of Boyne City Cedar and Terrace Streets Reconstruction
 City of Boyne City
 Charlevoix County, Michigan
 3/20/19

Division A - Cedar St from Douglas St to South Lake St				MDC 319 North Lake St Boyne City, MI		Tri County Excavating 784 West Conway Rd Harbor Springs, MI		Elmer's Crane and Dozer, Inc. 3600 Rennie School Road Traverse City, MI	
Item	Description	Unit	Quant.	Cost	Total	Cost	Total	Cost	Total
A1	Remove Drainage Structure or Manhole	EACH	13	\$220.00	\$2,860.00	\$300.00	\$3,900.00	\$250.00	\$3,250.00
A2	Remove Concrete Curb & Gutter	LFT	160	\$5.10	\$816.00	\$3.00	\$480.00	\$9.00	\$1,440.00
A3	Remove Hydrant	EACH	1	\$355.00	\$355.00	\$500.00	\$500.00	\$600.00	\$600.00
A4	4' Dia. Sanitary Manhole including Casting	EACH	5	\$2,946.00	\$14,730.00	\$2,800.00	\$14,000.00	\$3,200.00	\$16,000.00
A5	12" Dia. PVC SDR-35 Sanitary Sewer	LFT	148	\$39.50	\$5,846.00	\$80.00	\$11,840.00	\$100.00	\$14,800.00
A6	8" Dia. PVC SDR-35 Sanitary Sewer	LFT	1,035	\$32.00	\$33,120.00	\$47.00	\$48,645.00	\$45.00	\$46,575.00
A7	Connect to Existing Sanitary Sewer	EACH	3	\$300.00	\$900.00	\$500.00	\$1,500.00	\$700.00	\$2,100.00
A8	8"x6" Sewer Wye	EACH	19	\$200.00	\$3,800.00	\$125.00	\$2,375.00	\$500.00	\$9,500.00
A9	6" Dia. PVC SDR-35 Sanitary Sewer Lead	LFT	670	\$20.00	\$13,400.00	\$24.00	\$16,080.00	\$55.00	\$36,850.00
A10	6" Dia. DR-18 Water Main	LFT	1,150	\$29.30	\$33,695.00	\$31.00	\$35,650.00	\$50.00	\$57,500.00
A11	6" Dia. Gate Valve & Box	EACH	6	\$1,245.00	\$7,470.00	\$1,150.00	\$6,900.00	\$1,300.00	\$7,800.00
A12	Hydrant Assembly	EACH	1	\$5,200.00	\$5,200.00	\$4,400.00	\$4,400.00	\$7,000.00	\$7,000.00
A13	Connect to Existing Water Main	EACH	5	\$1,200.00	\$6,000.00	\$1,800.00	\$9,000.00	\$3,000.00	\$15,000.00
A14	3/4" Dia. Tapping Saddle & Corporation Stop	EACH	17	\$310.00	\$5,270.00	\$200.00	\$3,400.00	\$350.00	\$5,950.00
A15	3/4" Dia. Type K Copper Service Lead	LFT	600	\$21.00	\$12,600.00	\$22.00	\$13,200.00	\$20.00	\$12,000.00
A16	3/4" Dia. Curb Stop & Box	EACH	17	\$335.00	\$5,695.00	\$200.00	\$3,400.00	\$350.00	\$5,950.00
A17	Water Service Lead on Private Property (Allowance)	EACH	15	\$2,000.00	\$30,000.00	\$2,000.00	\$30,000.00	\$2,000.00	\$30,000.00
A18	Subgrade Undercutting Allowance	CYD	500	\$15.50	\$7,750.00	\$5.00	\$2,500.00	\$16.00	\$8,000.00
A19	Machine Grading Modified	STA	10	\$3,010.00	\$30,100.00	\$2,800.00	\$28,000.00	\$6,000.00	\$60,000.00
A20	6" 22A Aggregate Base	SYD	3,390	\$4.80	\$16,272.00	\$8.40	\$28,476.00	\$5.00	\$16,950.00
A21	HMA Pavement (3 inches)	TON	543	\$96.00	\$52,128.00	\$95.75	\$51,992.25	\$95.75	\$51,992.25
A22	HMA Approach (driveways only)	TON	38	\$200.00	\$7,600.00	\$196.00	\$7,448.00	\$196.00	\$7,448.00
A23	6" Concrete Drive Approach	SFT	1,750	\$6.20	\$10,850.00	\$5.00	\$8,750.00	\$5.00	\$8,750.00
A24	6" Concrete Sidewalk	SFT	1,175	\$6.60	\$7,755.00	\$5.00	\$5,875.00	\$6.00	\$7,050.00
A25	4" Concrete Sidewalk	SFT	1,500	\$5.80	\$8,700.00	\$4.25	\$6,375.00	\$5.00	\$7,500.00
A26	Sidewalk Ramp, ADA	SFT	450	\$12.10	\$5,445.00	\$10.50	\$4,725.00	\$12.00	\$5,400.00
A27	Concrete Curb/Gutter, MDOT Detail F-4 Mod.	LFT	2,000	\$18.70	\$37,400.00	\$19.00	\$38,000.00	\$18.00	\$36,000.00
A28	12" Dia. Perforated Storm Exfiltration Pipe	LFT	320	\$28.00	\$8,960.00	\$32.00	\$10,240.00	\$55.00	\$17,600.00
A29	2' Dia. Catch Basin including Casting	EACH	8	\$1,700.00	\$13,600.00	\$1,600.00	\$12,800.00	\$2,000.00	\$16,000.00
A30	4' Dia. Storm Manhole including Casting	EACH	5	\$2,350.00	\$11,750.00	\$2,000.00	\$10,000.00	\$2,500.00	\$12,500.00
A31	12" Dia. Storm Sewer	LFT	400	\$22.00	\$8,800.00	\$28.00	\$11,200.00	\$50.00	\$20,000.00
A32	15" Dia. Storm Sewer	LFT	660	\$24.00	\$15,840.00	\$30.00	\$19,800.00	\$45.00	\$29,700.00
A33	Connect to Existing Storm Sewer	EACH	4	\$350.00	\$1,400.00	\$400.00	\$1,600.00	\$700.00	\$2,800.00
A34	Restoration 3" Topsoil & Seed	SYD	2,800	\$4.40	\$12,320.00	\$5.00	\$14,000.00	\$8.00	\$22,400.00

A35	Irrigation Systems, Protect	LSUM	1	\$500.00	\$500.00	\$0.00	\$0.00	\$3,500.00	\$3,500.00
A36	Excavate & Protect Tree Rootball	EACH	14	\$235.00	\$3,290.00	\$250.00	\$3,500.00	\$240.00	\$3,360.00
A37	Remove Concrete Sidewalk or Drive Approach	SYD	300	\$10.30	\$3,090.00	\$7.00	\$2,100.00	\$10.00	\$3,000.00
A38	Remove Tree, 6 inch to 18 inch	EACH	1	\$1,080.00	\$1,080.00	\$400.00	\$400.00	\$750.00	\$750.00
A39	Remove Tree, 19 inch to 36 inch	EACH	2	\$1,520.00	\$3,040.00	\$1,000.00	\$2,000.00	\$2,000.00	\$4,000.00
A40	Tree, Syringa reticulata, Japanese Tree Lilac, 2" B&B	EACH	3	\$325.00	\$975.00	\$320.00	\$960.00	\$300.00	\$900.00
A41	Tree, Acer rubrum, RedMaple, 2" B&B	EACH	2	\$340.00	\$680.00	\$320.00	\$640.00	\$315.00	\$630.00
A42	Traffic Control and Signage	LSUM	1	\$7,310.00	\$7,310.00	\$50,000.00	\$50,000.00	\$35,000.00	\$35,000.00
TOTAL BASE BID DIVISION A					\$458,392.00		\$526,651.25		\$653,545.25

Division B - Terrace St from Second St to Pleasant Ave

Item	Description	Unit	Quant.	Cost	Total	Cost	Total	Cost	Total
B1	Adjust Drainage Structure or Manhole	EACH	3	\$210.00	\$630.00	\$400.00	\$1,200.00	\$250.00	\$750.00
B2	Remove Drainage Structure or Manhole	EACH	8	\$220.00	\$1,760.00	\$300.00	\$2,400.00	\$250.00	\$2,000.00
B3	Remove Concrete Curb & Gutter	LFT	1,950	\$2.60	\$5,070.00	\$3.00	\$5,850.00	\$9.00	\$17,550.00
B4	Remove Concrete Sidewalk or Drive Approach	SYD	400	\$10.30	\$4,120.00	\$7.00	\$2,800.00	\$10.00	\$4,000.00
B5	Remove Hydrant	EACH	1	\$355.00	\$355.00	\$500.00	\$500.00	\$600.00	\$600.00
B6	4' Dia. Sanitary Manhole including Casting	EACH	4	\$2,952.00	\$11,808.00	\$2,800.00	\$11,200.00	\$3,200.00	\$12,800.00
B7	10" Dia. PVC SDR-35 Sanitary Sewer	LFT	960	\$34.60	\$33,216.00	\$55.00	\$52,800.00	\$65.00	\$62,400.00
B8	Connect to Existing Sanitary Sewer	EACH	5	\$300.00	\$1,500.00	\$500.00	\$2,500.00	\$700.00	\$3,500.00
B9	10"x6" Sewer Wye	EACH	25	\$250.00	\$6,250.00	\$175.00	\$4,375.00	\$500.00	\$12,500.00
B10	6" Dia. PVC SDR-35 Sanitary Sewer Lead	LFT	875	\$20.00	\$17,500.00	\$23.00	\$20,125.00	\$50.00	\$43,750.00
B11	6" Dia. DR-18 Water Main	LFT	1,150	\$29.30	\$33,695.00	\$35.00	\$40,250.00	\$55.00	\$63,250.00
B12	6" Dia. Gate Valve & Box	EACH	2	\$1,245.00	\$2,490.00	\$1,200.00	\$2,400.00	\$1,300.00	\$2,600.00
B13	Hydrant Assembly	EACH	2	\$5,200.00	\$10,400.00	\$4,400.00	\$8,800.00	\$7,000.00	\$14,000.00
B14	Connect to Existing Water Main	EACH	2	\$1,200.00	\$2,400.00	\$1,500.00	\$3,000.00	\$3,000.00	\$6,000.00
B15	3/4" Dia. Tapping Saddle & Corporation Stop	EACH	25	\$310.00	\$7,750.00	\$200.00	\$5,000.00	\$350.00	\$8,750.00
B16	3/4" Dia. Type K Copper Service Lead	LFT	875	\$21.00	\$18,375.00	\$22.00	\$19,250.00	\$20.00	\$17,500.00
B17	3/4" Dia. Curb Stop & Box	EACH	25	\$335.00	\$8,375.00	\$200.00	\$5,000.00	\$350.00	\$8,750.00
B18	Water Service Lead on Private Property (Allowance)	EACH	23	\$2,000.00	\$46,000.00	\$2,000.00	\$46,000.00	\$2,000.00	\$46,000.00
B19	Subgrade Undercutting Allowance	CYD	500	\$15.50	\$7,750.00	\$5.00	\$2,500.00	\$16.00	\$8,000.00
B20	Machine Grading Modified	STA	10	\$3,015.00	\$30,150.00	\$2,400.00	\$24,000.00	\$6,000.00	\$60,000.00
B21	6" 22A Aggregate Base	SYD	2,775	\$4.80	\$13,320.00	\$8.46	\$23,476.50	\$5.00	\$13,875.00
B22	HMA Pavement (3 inches)	TON	454	\$96.00	\$43,584.00	\$95.75	\$43,470.50	\$95.75	\$43,470.50
B23	HMA Approach (driveways only)	TON	23	\$200.00	\$4,600.00	\$196.00	\$4,508.00	\$196.00	\$4,508.00
B24	6" Concrete Drive Approach	SFT	3,400	\$6.20	\$21,080.00	\$5.00	\$17,000.00	\$5.00	\$17,000.00
B25	6" Concrete Sidewalk	SFT	1,650	\$6.60	\$10,890.00	\$5.00	\$8,250.00	\$6.00	\$9,900.00
B26	4" Concrete Sidewalk	SFT	1,700	\$5.80	\$9,860.00	\$4.25	\$7,225.00	\$5.00	\$8,500.00
B27	Sidewalk Ramp, ADA	SFT	650	\$12.00	\$7,800.00	\$10.50	\$6,825.00	\$12.00	\$7,800.00
B28	Concrete Curb & Gutter, MDOT Detail F-4 Mod.	LFT	1,980	\$18.70	\$37,026.00	\$19.00	\$37,620.00	\$18.00	\$35,640.00
B29	12" Dia. Perforated Storm Exfiltration Pipe	LFT	240	\$28.00	\$6,720.00	\$33.00	\$7,920.00	\$55.00	\$13,200.00
B30	2' Dia. Catch Basin including Casting	EACH	6	\$1,740.00	\$10,440.00	\$1,600.00	\$9,600.00	\$2,000.00	\$12,000.00
B31	4' Dia. Storm Manhole including Casting	EACH	3	\$2,350.00	\$7,050.00	\$2,200.00	\$6,600.00	\$2,500.00	\$7,500.00
B32	12" Dia. Storm Sewer	LFT	720	\$22.40	\$16,128.00	\$29.00	\$20,880.00	\$50.00	\$36,000.00
B33	Connect to Existing Storm Manhole	EACH	2	\$350.00	\$700.00	\$500.00	\$1,000.00	\$700.00	\$1,400.00
B34	Restoration 3" Topsoil & Seed	SYD	2,000	\$4.40	\$8,800.00	\$5.00	\$10,000.00	\$8.00	\$16,000.00

B35	Irrigation Systems, Protect	LSUM	1	\$500.00	\$500.00	\$0.00	\$0.00	\$3,500.00	\$3,500.00
B36	Remove Tree, 6 inch to 18 inch	EACH	3	\$1,080.00	\$3,240.00	\$500.00	\$1,500.00	\$750.00	\$2,250.00
B37	Remove Tree or Stump, 19 inch to 36 inch	EACH	1	\$1,520.00	\$1,520.00	\$1,000.00	\$1,000.00	\$2,000.00	\$2,000.00
B38	Tree, Syringa reticulata, Japanese Tree Lilac, 2" B&B	EACH	3	\$325.00	\$975.00	\$320.00	\$960.00	\$300.00	\$900.00
B39	Tree, Acer rubrum, RedMaple, 2" B&B	EACH	2	\$340.00	\$680.00	\$320.00	\$640.00	\$315.00	\$630.00
B40	Traffic Control and Signage	LSUM	1	\$8,280.00	\$8,280.00	\$50,000.00	\$50,000.00	\$20,000.00	\$20,000.00
TOTAL BASE BID DIVISION B					\$462,787.00		\$518,425.00		\$650,773.50

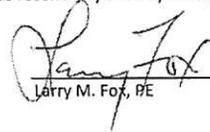
Division C - Alley									
Item	Description	Unit	Quant.	Cost	Total	Cost	Total	Cost	Total
C1	Alley Grading	STA	1.5	\$1,250.00	\$1,875.00	\$1,500.00	\$2,250.00	\$2,000.00	\$3,000.00
C2	6" 22A Aggregate Base	SYD	185	\$10.00	\$1,850.00	\$8.46	\$1,565.10	\$10.00	\$1,850.00
C3	HMA Pavement (2 inches)	TON	21	\$200.00	\$4,200.00	\$200.00	\$4,200.00	\$200.00	\$4,200.00
C4	Restoration 3" Topsoil & Seed	SYD	30	\$7.00	\$210.00	\$12.00	\$360.00	\$18.00	\$540.00
TOTAL BASE BID DIVISION C					\$8,135.00		\$8,375.10		\$9,590.00

TOTAL BASE BID AMOUNT - SCHEDULE A \$929,314.00 \$1,053,451.35 \$1,313,908.75

Unit Price Cost Multiplier for Schedule B 1.01 1.05 1.05

TOTAL BID AMOUNT - SCHEDULE B \$938,607.14 \$1,106,123.92 \$1,379,604.19

I certify that this is a true and correct tabulation of the bids received by the City of Boyne City, Charlevoix County, Michigan on Wednesday, March 20, 2019.


 Larry M. Fox, PE Date 3/22/19

CITY OF BOYNE CITY

To: Michael Cain, City Manager *Mc*
From: Tim Faas, Director of Public Works *TF*
Date: April 4, 2019
Subject: **Cedar & Terrace Streets Reconstruction Project
Bidding & Construction Engineering Recommendation**



BACKGROUND:

Over the past couple of years, the City has been planning the reconstruction of a portion of West Cedar Street and all of Terrace Street. Now that the bids have been received, the on-site construction engineering is the next phase of the required engineering services.

The City requested a formal proposal from C2AE, the City's civil engineering consultant, outlining the project understanding, scope and fee for the desired services (see attached). C2AE performed the design work on this project to be constructed later this year. The total cost of the services is \$83,300 which would be split between the Professional Services accounts in the Local Roads Budget and in the Water & Wastewater Budget. The \$1,500 portion allocated for bidding assistance would be charged to the 2018/2019 budget; however, the majority would be charged to the 2019/2020 budget if approved by the City Commission.

RECOMMENDATION:

It is my recommendation that the City Commission award a contract for the bidding and construction engineering services for the Cedar & Terrace Streets Reconstruction Project in an amount not-to-exceed \$83,300 per the proposal dated 4/3/2019. A portion of costs will come from funds available for these services in 2018/2019 Budget and the balance will be included in the 2019/2020 Professional Services account in both the Local Roads Budget and Water & Wastewater Budget. Further, I would recommend the City Manager to execute the documents.

OPTIONS:

1. That this matter be postponed for further information or consideration
2. That this matter be approved subject to some revision
3. Other options as determined by the City Commission

Encl: Proposal dated 4/3/2019 from C2AE



123 W. Main St. Suite 200
Gaylord, MI 49735
O: 989.732.8131
www.c2ae.com

April 3, 2019

Mr. Michael Cain, Manager
City of Boyne City
319 N. Lake Street
Boyne City, MI 49712

Re: Proposal for Professional Services: Cedar and Terrace Streets Bidding and Construction Engineering

Dear Mike and City Commissioners,

Thank you for the opportunity to provide this proposal for construction phase engineering services for the Cedar and Terrace Street Reconstruction Project.

PROJECT UNDERSTANDING

The Cedar and Terrace Street Reconstruction project has been designed and bid by C2AE. The low bidder on the project is MDC Contracting. A separate award recommendation has been provided to the City for approval. The project construction bid amount is approximately \$930,000.

The project will consist of approximately 2,000 feet of residential street and infrastructure on Cedar and Terrace Streets. The project will include new water main and services, sanitary sewer and services, storm sewer and drainage structures, concrete curb and gutter, concrete sidewalk, HMA pavement, restoration and other items of appurtenant work. C2AE has completed numerous City of Boyne City projects in the past, which is an important benefit to the City.

SCOPE

C2AE will work closely with the City of Boyne City to provide a cost-effective and high-quality deliverable for the N. Lake Street Project.

Bidding Phase Services (already completed)

1. Distribution of Plans and Specifications on-line and via hard copy: Issue plans and specifications to requesting contractors and maintain bidders' list.
2. Contractor Communications: Respond to contractor questions and issue addenda as necessary.
3. Attend Bidding/Bid Tabulation: Assist the City with the bid opening and tabulate the bid results.
4. Recommendation of Contract Award: Review the bid prices and review qualifications of the low bidder. Make recommendation to the City for award of the project.
5. Execution of Contract Documents: Prepare Contract Documents for execution by the City and the selected contractor.

Construction Phase Services

Provide construction phase services, including administration and on-site observation and testing, throughout project construction:

1. Construction Administration:

- a. Attend and conduct a preconstruction conference to review the project with the City, Contractor, Sub-contractor(s), utility companies and other interested parties. Review project schedule. Record meeting minutes and distribute.
- b. Consult with City during construction.
- c. Prepare modifications and supplementary sketches required to resolve actual field conditions encountered.
- d. Review product and material certifications. Maintain status of tested materials information.
- e. Issue instructions from the City to the contractor; issue necessary interpretations and clarifications of contract documents; and prepare-required change orders.
- f. Prepare biweekly pay estimates.
- g. Attend monthly (or more frequent) progress meetings.
- h. Attend final project inspection with the City and Contractor representatives. Prepare final punch list for project completion.
- i. Preparation of record drawings upon project completion.

2. Construction Observation and Testing:

- a. Provide on-site observation services based upon the type of construction work in progress (to monitor compliance with plans, specifications and all other contract documents). Provide appropriate reports to the City.
- b. Provide survey layout of lines and grades as required to complete construction.
- c. Provide field material density testing services for backfill, subgrade, base course and hot mix asphalt courses.
- d. Provide laboratory testing services for aggregate, concrete and hot mix asphalt (if required).

Engineering Fee

C2AE proposes to provide engineering services as follows:

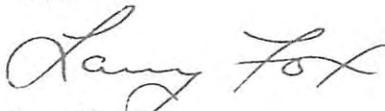
Bidding Phase Services	\$1,500 Lump Sum
Construction Engineering Fee	\$79,300 Estimated, Time and Materials
HMA Quality Testing (Subconsultant)	\$2,500 Estimated, Time and Materials <i>(only if required by MDOT Grant, if successful)</i>

The following assumptions are used to form the basis for the determination of the engineering fee for the project.

- For the purposes of this proposal, C2AE is basing the required construction hours on a 12 week, 60 working day construction period, which is consistent with the contract specifications.
- We estimate that the Contractor's work will require one person, full time for construction observation. We estimate 60 days at 10 hours per day for a total of 600 observation and testing hours for an Engineering Technician.
- We estimate that construction surveying and staking will require 80 hours of a one person survey crew.
- We estimate that contract administration will require approximately 8 hours per week of combined time for a Project Manager and Project Engineer, and an additional 8 hours for contract closeout procedures.
- We estimate that HMA Quality Assurance Testing will require an engineering technician for approximately 16 hours.
- The hourly estimate provided in this proposal is based on 60 working days (600 observation and testing hours) by the Contractor to complete the work. The Engineer has no control over the Contractor's schedule or ability to complete the work in a timely fashion. Should the Contractor require more than 60 working days (600 observation and testing hours) to complete the work, a prorated budget increase will be necessary.

We have included our Standard Contract Provisions as part of our proposal. If the terms and conditions as stated are acceptable, please countersign and return one (1) copy to our office. Please do not hesitate to contact us should you have any questions or concerns, or if you need additional information.

Sincerely,
C2AE



Larry Fox, PE
Project Manager

Accepted by:

City of Boyne City

Date

The parties to this agreement, Capital Consultants, Inc., a Michigan Corporation doing business as C2AE in the State of Michigan, hereinafter called the A/E CONSULTANT and the City of Boyne City, Michigan, hereinafter called the OWNER, hereby agree to the following conditions:

- A. Limit of Scope: The services provided by the A/E CONSULTANT shall be limited to those described in the Scope of Services.
- B. Changed Conditions: If, during the term of this Agreement, circumstances or conditions that were not originally contemplated by or known to the A/E CONSULTANT are revealed, to the extent that they affect the scope of services, compensation, schedule, allocation of risks or other material terms of this Agreement, the A/E CONSULTANT may call for renegotiation of appropriate portions of this Agreement. The A/E CONSULTANT shall notify the OWNER of the changed conditions necessitating renegotiation, and the A/E CONSULTANT and the OWNER shall promptly and in good faith enter into renegotiation of this Agreement to address the changed conditions. If terms cannot be agreed to, the parties agree that either party has the absolute right to terminate this Agreement.
- C. Additional Services: Additional services not specifically identified in the Scope of Services shall be paid for by the OWNER in addition to the fees previously stated, provided the OWNER authorizes such services in writing. Additional services will be billed monthly as work progresses and invoices are due upon receipt.
- D. Standard of Care: In providing services under this Agreement, the A/E CONSULTANT will endeavor to perform in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances.
- E. Code Compliance: The A/E CONSULTANT shall put forth reasonable professional efforts to comply with applicable laws, codes and regulations in effect as of the date of submission to building authorities. Design changes made necessary by newly enacted laws, codes and regulations after this date shall entitle the A/E CONSULTANT to a reasonable adjustment in the schedule and additional compensation in accordance with the Additional Services provision of this Agreement.
- F. Permits and Approvals: The A/E CONSULTANT shall assist the OWNER in applying for those permits and approvals normally required by law for projects similar to the one for which the A/E CONSULTANT's services are being engaged. This assistance shall consist of completing and submitting forms to the appropriate regulatory agencies having jurisdiction over the construction documents, and other services normally provided by the A/E CONSULTANT and included in the scope of Basic Services of this Agreement.
- G. Opinions of Probable Construction Cost: In providing opinions of probable construction cost, the OWNER understands that the A/E CONSULTANT has no control over the cost or availability of labor, equipment or materials, or over market conditions or the Contractor's method of pricing, and that the A/E CONSULTANT's opinions of probable construction costs are made on the basis of the A/E CONSULTANT's professional judgment and experience. The A/E CONSULTANT makes no warranty, express or implied, that the bids or the negotiated cost of the work will not vary from the A/E CONSULTANT's opinion of probable construction cost.
- H. Schedule for Rendering Services: The A/E CONSULTANT shall prepare and submit for OWNER approval a schedule for the performance of the A/E CONSULTANT's services. This schedule shall include reasonable allowances for review and approval times required by the OWNER, performance of services by the OWNER's consultants, and review and approval times required by public authorities having jurisdiction over the project. This schedule shall be equitably adjusted as the project progresses, allowing for changes in scope, character or size of the project requested by the OWNER, or for delays or other causes beyond the A/E CONSULTANT's reasonable control.
- I. Ownership of Reports, Drawings and Other Materials: The OWNER agrees that all reports, drawings, letters, work sheets, plans, preliminary material tables, supportive data, documents and other materials produced by the A/E CONSULTANT in the course of and for the purpose of meeting this contract are the property of the A/E CONSULTANT, and shall remain in

the possession of the A/E CONSULTANT. The OWNER shall have access to the above named material during normal business hours of the A/E CONSULTANT during and after completion of this contract. The OWNER may obtain copies of any of the above named material. Copies of electronic media may be obtained by the OWNER. (See Alteration and Reuse of CAD Information provision of this Agreement.)

- J. Alteration and Reuse of CAD Information: Because computer aided design/drafting (CAD) information stored in electronic form can be modified by other parties, intentionally or otherwise, without notice or indication of said modifications, the A/E CONSULTANT reserves the right to remove all indications of its ownership and/or involvement in the material from each electronic medium not held in its possession. The OWNER may retain copies of the work performed by the A/E CONSULTANT in CAD form. Copies shall be for information and used by the OWNER for the specific purpose for which the A/E CONSULTANT was engaged. Said material shall not be used by the OWNER, or transferred to any other party, for use in other projects, additions to the current project, or any other purpose for which the material was not strictly intended without the A/E CONSULTANT's express written permission. Any unauthorized modification or reuse of the materials shall be at the OWNER's sole risk, and the OWNER agrees to defend, indemnify, and hold the A/E CONSULTANT harmless, from all claims, injuries, damages, losses, expenses, and attorneys' fees arising out of the unauthorized modification of these materials.
- K. Record Documents: Upon completion of the work, the A/E CONSULTANT shall compile for and deliver to the OWNER a reproducible set of Record Documents. The A/E CONSULTANT shall also provide electronic information utilizing the appropriate elevation datum and State Plane coordinate system for insertion of the record information into the City's GIS base draw. These Record Documents will show significant changes made during construction.
- L. Payment Terms: Invoices will be submitted by the A/E CONSULTANT monthly, are due upon receipt and shall be considered past due if not paid within thirty (30) calendar days of the due date.
- M. Disputed Invoices: If the OWNER objects to any portion of an invoice, the OWNER shall so notify the A/E CONSULTANT in writing within ten (10) calendar days of receipt of the invoice. The OWNER shall identify in writing the specific cause of the disagreement and the amount in dispute and shall pay that portion of the invoice not in dispute in accordance with other payment terms of this Agreement. Any dispute over invoiced amounts due which cannot be resolved within ten (10) calendar days after receipt of invoice by direct negotiation between the parties shall be resolved within thirty (30) calendar days in accordance with the Dispute Resolution provision of this Agreement. Interest at one-and-one-half (1.5) percent (or the maximum rate allowable by law, whichever is less) shall be paid by the OWNER on all disputed invoice amounts that are subsequently resolved in the A/E CONSULTANT's favor and shall be calculated on the unpaid balance from the due date of the invoice.
- N. Abandonment of Work: If any work is abandoned or suspended, the A/E CONSULTANT shall be paid for services performed prior to receipt of written notice from the OWNER of abandonment or suspension.
- O. Betterment: If, due to the A/E CONSULTANT's negligence, a required item or component of the project is omitted from the A/E CONSULTANT's construction documents, the A/E CONSULTANT shall not be responsible for paying the cost required to add such item or component to the extent that such item or component would have been required and included in the original construction documents. In no event will the A/E CONSULTANT be responsible for any cost or expense that provides betterment or upgrades or enhances the value of the project.
- P. Indemnification: The A/E CONSULTANT agrees, to the fullest extent permitted by law, to indemnify and hold harmless the OWNER, its officers, directors and employees (collectively, OWNER) against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, to the extent caused by the A/E CONSULTANT's negligent performance of professional services under this Agreement and that of its subconsultants or anyone for whom the A/E CONSULTANT is legally liable.

- Q. **Consequential Damages:** Notwithstanding any other provision of this Agreement, and to the fullest extent permitted by law, neither the OWNER nor the A/E CONSULTANT, their respective officers, directors, partners, employees, contractors or subconsultants shall be liable to the other or shall make any claim for any incidental, indirect or consequential damages arising out of or connected in any way to the project or to this Agreement. This mutual waiver of consequential damages shall include, but is not limited to, loss of use, loss of profit, loss of business, loss of income, loss of reputation or any other consequential damages that either party may have incurred from any cause of action including negligence, strict liability, breach of contract and breach of strict or implied warranty. Both the OWNER and the A/E CONSULTANT shall require similar waivers of consequential damages protecting all the entities or persons named herein in all contracts and subcontracts with others involved in this project.
- The parties do not intend to confer any benefits on any person, firm, or corporation other than A/E CONSULTANT and OWNER. There are no third party beneficiaries. In no event shall either party, or their agents, servants, representatives or employees be liable for indirect, special or consequential damages to third parties. Both OWNER and the A/E CONSULTANT shall require waivers of consequential damages protecting all the entities or persons herein and all contracts and subcontracts with others involved in this project.
- R. **Full-Time Construction Observation:** The A/E CONSULTANT will provide full-time project representation in order to observe the progress and quality of the work completed by the Contractor. Such observation is not intended to be an exhaustive check or a detailed inspection of the Contractor's work but rather is to allow the A/E CONSULTANT, as an experienced professional, to become generally familiar with the work in progress and to determine, in general, if the work is proceeding in accordance with the Contract Documents.
- The A/E CONSULTANT shall keep the OWNER informed about the progress of the work and shall endeavor to guard the OWNER against deficiencies in the work.
- The A/E CONSULTANT shall not supervise, direct or have control over the Contractor's work nor have any responsibility for the construction means, methods, techniques, sequences or procedures selected by the Contractor nor for the Contractor's safety precautions or programs in connection with the Work. These rights and responsibilities are solely those of the Contractor in accordance with the Contract Documents.
- The A/E CONSULTANT shall not be responsible for any acts or omissions of the Contractor, subcontractor, any entity performing any portions of the work, or any agents or employees of any of them. The A/E CONSULTANT does not guarantee the performance of the Contractor and shall not be responsible for the Contractor's failure to perform its work in accordance with the Contract Documents or any applicable laws, codes, rules or regulations.
- S. **Jobsite Safety:** Neither the professional activities of the A/E CONSULTANT, nor the presence of the A/E CONSULTANT or its employees and subconsultants at a construction/project site, shall relieve the General Contractor of its obligations, duties and responsibilities including, but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending and coordinating the work in accordance with the Contract Documents and any health or safety precautions required by any regulatory agencies. The A/E CONSULTANT and its personnel have no authority to exercise any control over any construction contractor or its employees in connection with their work or any health or safety programs or procedures. The OWNER agrees that the General Contractor shall be solely responsible for jobsite safety, and warrants that this intent shall be carried out in the OWNER's contract with the General Contractor. The OWNER also agrees that the OWNER, the A/E CONSULTANT and the A/E CONSULTANT's subconsultants shall be indemnified by the General Contractor and shall be made additional insureds under the General Contractor's policies of general liability insurance.
- T. **Hazardous Materials:** As used in this Agreement, the term *hazardous materials* shall mean any substances, including but not limited to asbestos, toxic or hazardous waste, PCBs, combustible gases and materials, petroleum or radioactive materials (as each of these is defined in applicable federal statutes) or any other substances under any conditions and in such quantities as would pose a substantial danger to persons or property exposed to such substances at or near the project site.

Both parties acknowledge that the A/E CONSULTANT's Scope of Services does not include any services related to the presence of any hazardous or toxic materials. In the event the A/E CONSULTANT or any other party encounters any

hazardous or toxic materials, or should it become known to the A/E CONSULTANT that such materials may be present on or about the jobsite or any adjacent areas that may affect the performance of the A/E CONSULTANT's services, the A/E CONSULTANT may, at its option and without liability for consequential or any other damages, suspend performance of its services under this Agreement until the OWNER retains appropriate consultants or contractors to identify and abate or remove the hazardous or toxic materials and warrants that the jobsite is in full compliance with all applicable laws and regulations.

The OWNER agrees, without waiving defenses of governmental immunity, and notwithstanding any other provision of this agreement but only to the extent permitted by law, to indemnify and hold harmless the A/E CONSULTANT, its officers, partners, employees and consultants (collectively, A/E CONSULTANT) from and against any and all claims, suits, demands, liabilities, losses, damages or costs, including reasonable attorneys' fees and defense costs arising out of or in any way connected with the detection, presence, handling, removal, abatement, or disposal of any asbestos or hazardous or toxic substances, products or materials that exist on, about or adjacent to the project site, whether liability arises under breach of contract or warranty, tort, including negligence, strict liability or statutory liability or any other cause of action, except for the negligence or misconduct of the A/E CONSULTANT.

- U. Change Orders/Stop Work Orders: The A/E CONSULTANT and the OWNER agree that any construction contract change orders or stop work orders must be approved in writing by the OWNER.

- V. Dispute Resolution: The OWNER agrees, without waiving defenses of governmental immunity, and notwithstanding any other provision of this agreement but only to the extent permitted by law, that all claims, disputes, and other matters in question between the parties arising out of or relating to this Agreement or breach thereof first shall be submitted for nonbinding mediation to any one of the following, as agreed to by the parties: American Arbitration Association, American Intermediation Service, Americord, Dispute Resolution, Inc., Endispute, or Judicate. Any party hereto may initiate mediation within the time allowed for filing for arbitration as set forth below and the parties hereto agree to fully cooperate and participate in good faith to resolve the dispute(s). The cost of mediation shall be shared equally by the parties hereto. Any time expended in mediation shall not be included in calculating the time for filing arbitration.

If mediation fails to resolve the claim or dispute, the matter shall be submitted to arbitration with the American Arbitration Association under the Construction Industry rules, unless the parties agree otherwise or unless a plaintiff not a party hereto institutes litigation in a court of competent jurisdiction and said court takes personal jurisdiction over one of the parties hereto regarding the same subject matter as in dispute between the parties hereto.

No arbitration arising out of or relating to this Agreement shall include, by consolidation, joinder, or in any other manner, any additional person not a party to this Agreement except by written consent of the parties and such consent to arbitration involving an additional person(s) shall not constitute consent to arbitration of any dispute not described therein. This Agreement to arbitrate and any agreement to arbitrate with an additional person(s) shall be specifically enforceable under the prevailing arbitration law.

The decision rendered by the arbitrators shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof. In the event either party makes a claim or brings action against the other party for any act arising out of the performance of the services hereunder, and the claimant fails to prove such claim or action, then the claimant shall pay all legal and other costs (including attorneys' fees) incurred by the other party in defense of such claim or action.

CITY OF BOYNE CITY

To: Michael Cain, City Manager *MC*
 From: Tim Faas, Director of Public Works *TF*
 Date: April 5, 2019
 Subject: **2019/2020 Road Rehabilitation Project
 Amendment No. 1 to Rieth-Riley Contract Recommendation**

**BACKGROUND:**

In May 2018, the City Commission awarded a contract to Rieth-Riley Construction for the 2018/2019 Pavement Maintenance Project in an amount of \$203,993.96. Shortly after the contract award a labor dispute between MITA and the heavy equipment operators occurred State-wide. This labor dispute caused many road projects to be delayed last year and many projects were also deferred to this season, including our project.

The amount awarded last year was based on an estimated quantity of 10,889 square yards of pavement for the streets depicted on the attached spreadsheet. Recently I met with Mike Ellwanger (Rieth-Riley Construction) to visit the sites and re-measure the quantities. The resultant quantities are 27% more than the 10,889 square yards. As such, the project would either need to be reduced in scope substantially, or the additional quantities be included with an amendment to the contract. Rieth-Riley Construction is willing to hold last year's unit prices if the City of Boyne City is intent on completing all the roads planned as part of this project.

Based on the budgets included in the recent presentation to the City Commission for 2019/2020, we have sufficient funds to complete the major road (Front Street) and still have a little left for other work, or as a contingency. We also have just enough to complete all of the local roads (First Street, Trent Street, Ann Street and most of Wilson Street) as outlined on the attached spreadsheet. The southern-most 60 feet of Wilson Street would not be done this year which affords us time to repair the storm sewer pipe and integrate that last portion with the redesign of the Avalanche parking lot next year. If approved, the project will be done the spring.

The \$260,170.83 in costs for this project is included in the 2019/2020 budget as presented to the City Commission and would be charged to the following accounts:

#202-463-930.000 (Major Roads – Maintenance) \$110,374.18 and
 #203-463-930.000 (Local Roads – Maintenance) \$149,796.65

RECOMMENDATION:

It is my recommendation that the City Commission approve Amendment No. 1 to the contract with Rieth-Riley Construction for the 2019/2020 Road Rehabilitation Project in an amount not-to-exceed \$56,176.87; and issue a Purchase Order for a total amount of \$260,170.83. Further, I would recommend the City Manager to execute the documents.

OPTIONS:

1. That this matter be postponed for further information or consideration
2. That this matter be approved subject to some revision
3. Other options as determined by the City Commission

Encl: Crush & Shape Spreadsheet of Estimated Costs

**Crush & Shape Estimate
2018 Road Rehab Program**

4/5/2019

Street Name	From	To	Length (ft)	Width (ft)	Area (sq ft)	Area (sq yds)	Unit Price	Total
Front Street	Division	Lake Park	2,121	25	53,025	5,892	\$18.73	\$110,374.18
First Street	Division	Ann	892	22	19,624	2,180	\$18.73	\$40,848.33
Trent Street	Pleasant	S Lake	918	18	16,524	1,836	\$18.73	\$34,395.53
Ann	Pleasant	Wilson	1,098	22	24,156	2,684	\$18.73	\$50,281.92
Wilson	Ann	Avalanche	530	22	11,660	1,296	\$18.73	\$24,270.87

Totals = 13,888 \$260,170.83

Total Awarded Value = 10,889 \$203,993.96

Prices as bid by Rieth-Riley

without curb	7,613	\$18.40
with curb	3,276	\$19.51
weighted average	10,889	\$18.73

Amount Over Awarded Value \$56,176.87

Local Roads Sub-total = \$149,796.65
Local Roads Budget = \$150,000.00

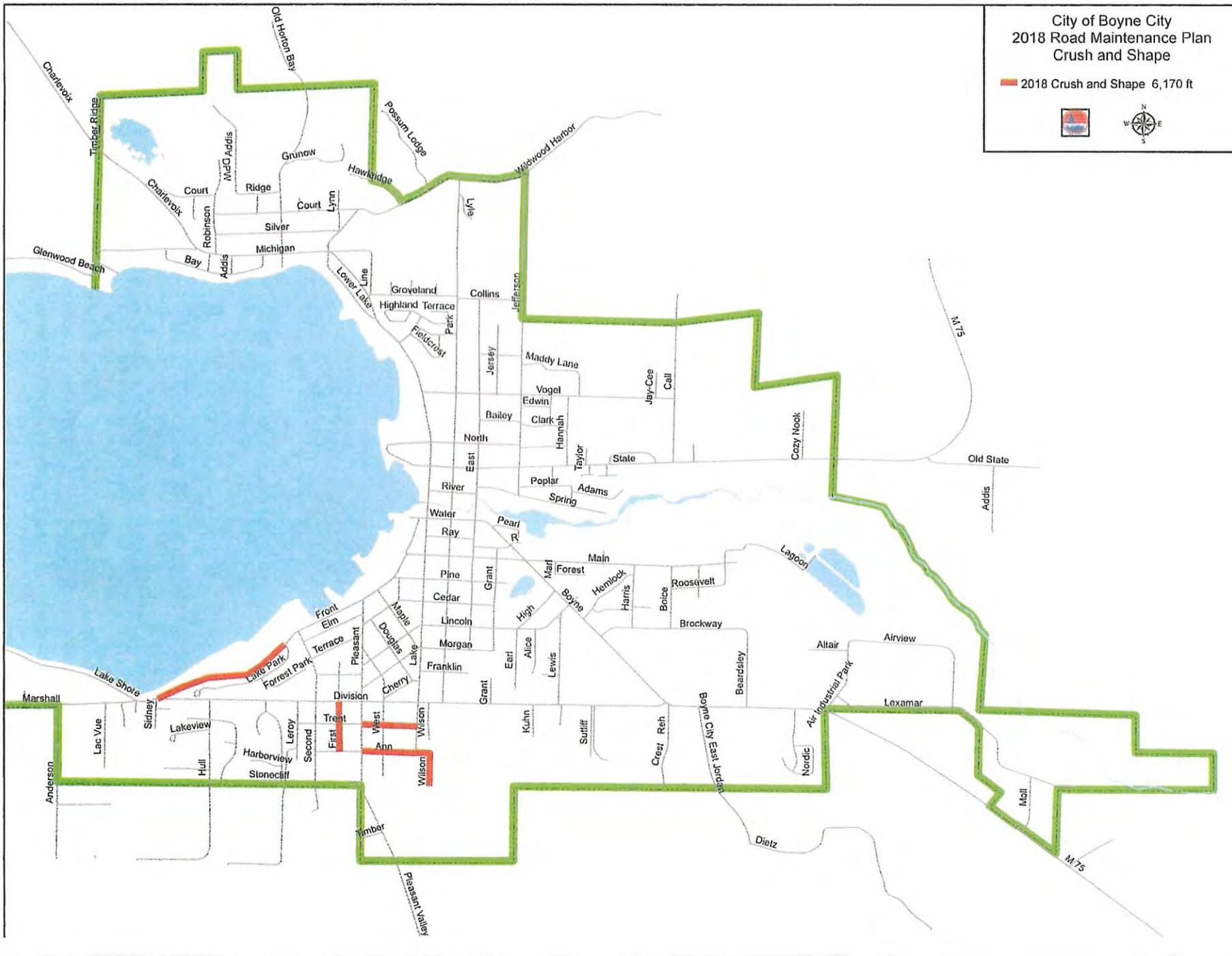
Major Roads Sub-total = \$110,374.18
Major Roads Budget = \$150,000.00

Note:

1) Reduced the length of work on Wilson from 590' to 530'

City of Boyne City
2018 Road Maintenance Plan
Crush and Shape

2018 Crush and Shape 6,170 ft



CITY OF BOYNE CITY

To: Michael Cain, City Manager 
From: Tim Faas, Director of Public Works 
Date: April 5, 2019
Subject: **Solid Waste Collection & Disposal Services
Contract Extension Recommendation**



BACKGROUND:

In March 2018, the City Commission approved a one-year extension of a contract with American Waste for solid waste collection and disposal services. The services include containerized refuse collection and disposal for the City wastewater plant, cemetery, public buildings and parks facilities. In addition, the services include the annual spring and fall rubbish collections and disposal offered to the residents during three weeks each season.

In the current fiscal year 2018/2019 we anticipate the containerized refuse collection costs to be about \$4,500 in total. The costs of the spring and fall rubbish collection was \$62,075.

On March 13, 2019 we received a proposal from American Waste for this year's services under another one-year extension. As a result the cost of containerized refuse collection would increase to roughly \$5,400 in total (about 20% more). The costs for the spring and fall rubbish collection would increase about 2.6% for labor and equipment and 4.2% for disposal services.

I believe that the City can work together with American Waste this year to reduce the overall cost of the rubbish collection program to fit within the \$65,000 recommended budget should the City Commission desire to extend the contract an additional year.

RECOMMENDATION:

It is my recommendation that the City Commission approve the one-year extension to the contract with American Waste for the 2019/2020 Solid Waste Collection & Disposal Services in an amount not-to-exceed \$6,000 for containerized refuse collection and \$65,000 for the rubbish collection programs. Further, I would recommend the City Manager to execute the documents.

OPTIONS:

1. That this matter be postponed for further information or consideration
2. That this matter be approved subject to some revision
3. Other options as determined by the City Commission

Encl: Proposal dated 3/13/2019 from American Waste
Letter dated 10/1/2018 from American Waste



March 13, 2019

City of Boyne City

Boyne City, MI 49712

To: Tim Faas,

It was nice meeting with you to review the services provided by American Waste. As discussed the City of Boyne City has been pleased with the services provided by American Waste. We would like to propose the following services for 2019.

Permanent service dumpsters

Cemetery- 1-2 yard dumpster serviced once a week April15th-October for \$65.00 per mo.

Waste Water Treatment Center-1-2 yard dumpster serviced once a week for \$65.00 per mo.

North yard- 2-6 yard dumpsters serviced once a week Oct-May for \$230.00 per mo.

2-6 yard dumpsters serviced twice a week \$430.00 per mo.

3-6 yard dumpsters serviced twice a week June-Sept for \$615.00 per mo.

Spring and Fall Clean-ups

-2019 Clean-ups billed at \$215.00 per hour per truck portal to portal with two workers provided by American Waste.

-Yardage from clean-up billed at \$25.00 per yard

This is for 2019. Please let us know if a longer contract is desired

Please let me know if you have any questions. I can be reached at 231-564-2553. We look forward to continuing to service the City of Boyne City.

X _____

City of Boyne City

Date-

X _____

American Waste

Date-



October 1, 2018

OCT 29 2018

Dear Valued Customer:

American Waste is proud to be your waste and recycling services partner. We are committed to providing you with the highest quality service.

It has been several years since we have extended a rate increase to our customers. Historically, we have absorbed the escalating costs of fuel, health insurance, disposal, and operations. These costs compiled with the current challenging labor market make it necessary to adjust the monthly rate on your next bill.

Please contact our Customer Service Team at (231) 943-8088 or your Account Representative Jill Harris at (231) 564-2553 with any questions you may have regarding your account. We value your business and look forward to being of service in the future.

Sincerely,

American Waste

Kalkaska
231.258.9030

Traverse City
231.943.8088

Harrison – Clare County
989.588.6000

Lake City – Cadillac
231.839.5926

Charlevoix
231.547.2162

Gaylord
989.732.4243

3947 N. US 131 ~ P.O. Box 1030 ~ Kalkaska, Michigan 49646 ~ www.americanwaste.org



City of Boyne City

MEMO

Date: April 5, 2019

To: Mayor Neidhamer and the Boyne City City Commission

From: Michael Cain, City Manager *Mc*

Subject: Airport Hanger A-12 15 Year License & Use Extension

The tenant of airport hangar A-12 has proposed making a major improvement to it with the installation of a new aircraft door on its east side. A-12 is the tan hangar south of the terminal building and is the largest at the airport. This hangar came off its 25 year lease in February of 2018 and is currently being rented for \$5,000 per year. The tenant would like to install a new door to make it easier to get large aircraft in and out of the hangar. The aircrafts he has are too tall for the current bi-fold. With his old plane they had to lift the nose up so the tail would tilt down and they could back it in. He has recently acquired a new jet which would be more difficult or impossible to get into the hangar.

While the interior height of the hangar is more than sufficient to meet the needs of the tenant's past and current aircraft, the nature of the bi-fold causes it to hang down below the top of the door opening, losing valuable headroom through the doorway.

He has proposed and the Airport Board has approved, at their April 4th meeting, allowing him to replace the door at his own cost with a new one piece door for about \$35,850. He is willing to make that investment if he can obtain a new multi-year lease rather than the existing year to year or month to month leases available. After some negotiations the Board and the tenant felt that a 15 year lease would be fair to both parties. During that term the tenant still has to pay rent and other costs associated with the hangar. Those rents would increase annually based on increases in the Consumer Price Index (CPI). If for some reason the tenant left before the 15 years are up, the airport would be free to lease the hangar to another tenant.

Attached for your review is the proposed revised License and Use Agreement incorporating the terms noted above. The changes from our current lease are found on page two of the document under the PAYMENT and TERMS sections. I have also included some pages providing information about the proposed new door.

RECOMMENDATION: That the City Commission approve the revised 15 year License & Use Agreement for hangar A-12 at the Boyne City Municipal Airport as proposed and recommended by the Airport Board and authorize the City/Airport Manager to sign it.

OPTIONS:

- Postpone further action for additional information or review.
- Some other action as determined as appropriate by the City Commission.
- Deny the request.

License & Use Agreement

This is an agreement between:

Walloon Lake Land Holdings LLC LICENSEE

HANGAR # A12

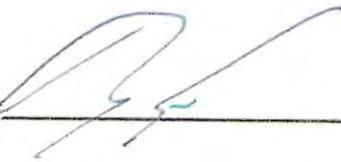
AcftType CitationJet1+

And

City of Boyne City LICENSOR

Acft #817BF

LICENSEE Name: Walloon Lake Land Holdings LLC
Contact: Reg Cooper
Address: 15881 N 80th Street Suite 100
City Scottsdale State AZ Zip 85260
Ph Day 480 696 7580 Cell _____
Night John Cooper Other _____
Email _____ Fax _____

Signature  Date: 4/3/2019

LICENSOR AGENT

Signature _____ Date: _____
Michael Cain, Airport Manager

City of Boyne City
Boyne City Municipal Airport
319 N Lake St. Boyne City, MI 49712-2111
Telephone: 231-582-6597

LICENSOR: City of Boyne City - Boyne City Municipal Airport

PREMISES: Hangar number A12 at Boyne City Municipal Airport

DEPOSIT: Licensee has paid a deposit of \$200 on 2/20/2018 which shall be used by Licensor in case of damage or non-payment. Deposit shall be returned to Licensee within 30 days of the termination of this agreement less any amounts deducted for outstanding charges or damages due from Licensee.

PAYMENT: Licensee shall pay a use fee to Licensor as follows:

\$500.00 per month/or \$5000 per year thru February 28, 2020

The rates for subsequent years shall be increased annually based on the CPI for the previous year.

Checks shall be made payable to: Boyne City Municipal Airport and shall be delivered to Agent at the address noted above.

TERMS: The term of this lease shall be for fifteen (15) years until February 28, 2035 based on the purchase and installation of a new main east hanger aircraft door by the Licensee at their full cost as approved by the Licensor. Licensee shall provide documentation acceptable to the Licensor of full payment of costs associated with the replacement door installation. Should this door not be installed and or paid for by February 28, 2020 this lease will revert to a month to month lease at the fees then in effect and the three (3) paragraphs below will have no bearing on the balance of this agreement.

Should the Licensee for whatever reason cease use of the hanger as provided for in this agreement the remaining unexpired term of this lease shall be forfeited and the hanger shall become available for lease to others by the Licensor.

The Licensee shall have no right to cease use of this hanger for their aircraft storage purposes and sublet or transfer the balance of the term of this agreement to another party.

This agreement replaces in full and supercedes all previous license and use agreements for this hangar between the parties.

1. **Use of the Space:** The space shall be *used and occupied by Licensee primarily for the storage of aircraft* as described on page one or any other similar aircraft owned or leased by Licensee.

Licensee may store a substitute aircraft provided Licensee has obtained written consent of Licensor to store a substitute aircraft in the space. In the event Licensee is permitted to store a substitute aircraft in the space, all provisions of this Agreement shall also be applicable to the substitute aircraft.

2. **Use fee:** For use of the space, Licensee shall pay Agent, at the address specified on page one the amount specified, in advance on or before the first day of each month.

Annually the rates shall be increased based on the CPI for the previous year.

Late payment fee: In the event Licensee fails to make payment of a use fee on or before the first day of the month, a late payment penalty fee will be added in the amount of \$10 if the use fee is not paid by the tenth (10th) day of the month.

3. **Licensee's Use of the Space:**

- A. **Aircraft Storage:** The space shall be used primarily for storage of the aircraft.
- B. **No Commercial Activity:** No commercial activity of any kind shall be conducted by Licensee or the Licensees invitee(s) in the space.
- C. **Aircraft Maintenance:** Maintenance on the aircraft in licensed premises shall be limited to such maintenance as would normally be performed by an aircraft owner or operator as contained in Federal Aviation Regulation, Part 43, a copy of which is available at the Boyne City Hall.

Nothing in this Agreement shall prevent a Licensee who holds an FAA Repairman or Mechanic certificate from exercising the privileges of that (those) certificate (s) on his or her own aircraft, nor shall any owner of an Experimental Category Aircraft be prohibited from performing maintenance on his or her own aircraft as provided for under Federal Aviation Regulations.

Licensee shall ensure that the performance of such maintenance work shall not damage the space.

Non-field services: A Licensee may allow maintenance to be performed on his or her aircraft in the Licensee's premises provided that such services are not offered on the airport premises; provided, however, mechanics not authorized by Licensor or not having a commercial operating agreement with the airport are not permitted to perform mechanical services on the airport premises without the prior written consent of Licensor.

- D. **Premises cleanliness:** Licensee shall keep the space clean and free of debris.
- E. **Snow removal:** Licensor (or Licensor's agent) is responsible for snow removal on the airport runways, taxiways, parking lots and entrances. Licensee will remove snow between their hangar door and taxiway.
- F. **Mowing:** Licensor (or Licensor's agent) is responsible for mowing grass.
- G. **Utilities:** All utilities shall be at the sole cost of the Licensee.
- H. **Compliance with Laws/Rules:** Licensee and its agents, employees, contractors, subcontractors, invitees, members, managers, officers, directors, and guests (collectively, the "Licensee's Related Parties") shall comply with all applicable ordinances, resolutions, rules and regulations imposed by the airport, Licensor, or any other federal, state or local governmental authority, including without limitation the Federal Aviation Administration ("FAA") and the Transportation Safety Administration ("TSA") for all purposes, including, but not limited to security, identification, clearance for access, and the movement of aircraft and other motor vehicles and pedestrians within the airport premises and any aircraft operations area. If Licensor or the airport incurs any fines as a result of the acts or omissions of Licensee's Related Parties, Licensee agrees to pay all such fines and penalties in accordance with its indemnification obligation set forth herein and to cure any security deficiency immediately. Licensor reserves the right to take whatever action necessary to cure any security deficiency if Licensee fails to remedy the security deficiency promptly, and Licensee shall reimburse it for any and all costs and expenses associated with such action.

- I. **Noise Abatement:** The Licensee agrees to abide by noise abatement procedures that are now in effect or as may be from time to time amended.
 - J. **Airport Improvement:** Licensor reserves the right to develop and improve the airport as it sees fit.
 - K. **Vacating premises upon termination:** On the termination of this Agreement, by expiration or otherwise, Licensee shall immediately remove, at its expense, the aircraft and all other property, leaving the space in the same condition as when received and return keys to licensor. Ordinary wear and tear excepted.
 - L. **Fixtures:** Fixtures may be attached to the premises by the Licensee, only upon written approval from the Licensor or its agent. Tow winches will be permitted to be attached to the floor of Licensee's space upon prior written approval.
4. **Licensor Inspection/maintenance:** Licensee agrees that the Licensor or its agent may enter the premises at any necessary time to inspect, maintain, or repair the premises.
 5. **Taxation of Leases or Users of Tax-exempt Property:** Lease and use agreements at Boyne City Municipal Airport, for the conduct of business on the airport, are subject to applicable laws and regulations. The provisions are attached to this Agreement as exhibit "A" on page 7.
 6. **Services Provided by Licensor:** For tie-downs on aircraft ramp, Licensor shall provide suitable anchors for the purpose of securing the aircraft to the space. Licensee shall, however, have the final responsibility for securing the aircraft to the anchors.
 7. **Sub-agreement/Assignment:** Licensee shall have no right to assign this Agreement without the prior written approval of Licensor. ***The parking of aircraft not owned or leased by Licensee within the space shall constitute an assignment.***
 8. **Insurance:** All property stored in or on the space shall be at the risk of the Licensee and the Licensee is responsible for securing his or her own insurance and the cost of same to cover any personal injury or damage to the Licensee's property. Licensee shall carry commercial general liability insurance coverage, including endorsement for contractual liability and aircraft liability, with a responsible company in the amount of not less than \$ 1,000,000.00, insuring all liability that may arise at or around the space relating to the use of the space and all liability caused by, or attributable to, Licensee or the Licensee's Related Parties. All insurance policy or policies to be obtained hereunder by Licensee shall name Licensor and the airport as an additional insured and provide that it may not be canceled until at least 30 days after notice to Licensor. Licensee shall direct its insurance carrier to issue an endorsement to the policy that waives rights of subrogation against Licensor and the airport with respect to perils and damage and loss covered by policies maintained by Licensor. Licensee acknowledges that its potential liability is not limited to the amount of any liability insurance coverage or to insurance policy limits required in this Agreement.
 9. **Indemnity:** Licensee shall be liable for the acts or omissions of Licensee and the Licensee's Related Parties without limitation and further agrees to indemnify, defend, and forever hold harmless the State of Michigan, the Michigan State Transportation Commission, the Michigan Department of Transportation, the Michigan Bureau of Aeronautics, the Boyne City Municipal Airport, and all of their respective officers, directors, employees, agents, servants, contractors,

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subcontractors, vendors and invitees (each an "Indemnified Party") from and against any and all claims, liabilities, losses, demands, fines, suits, penalties, actions, judgments or other expenses, including, but not limited to, FAA and TSA fines or assessments, reasonable attorneys' fees and costs (collectively, "Damages") incurred by an Indemnified Party as a result of personal injury, death (including wrongful death), or property damages to the extent such Damages arise from Licensee's use or occupancy of the space or from any negligent acts or omissions of Licensee or Licensee's Related Parties.

10. **Release Of Liability:** Licensor hereby disclaims and Licensee hereby releases Licensor from, any and all liability, whether in contract or tort (including strict liability and negligence), for any loss, damage or injury of any nature whatsoever sustained by Licensee, its employees, agents, or invitees during the term of this Agreement arising out of the direct or indirect use of the premises. This includes but is not limited to loss, damage or injury to the aircraft or other property of Licensee that may be located within the space, unless such loss, damage or injury is caused by Licensor's gross negligence, willful or intentional misconduct.

The parties hereby agree that under no circumstances shall Licensor be liable for indirect, consequential, special or exemplary damages, whether in contract or tort (including strict liability and negligence), such as, but not limited to, loss of revenue or anticipated profits or other damage related to the use of the space under this Agreement.

11. **Natural Disasters:** Licensor shall not be liable for failure to perform this Agreement or for any loss, injury or damage resulting from or caused by any act of God, fire, flood, accident, strike, labor dispute, riot, insurrection, war or other cause beyond the control of Licensor.

12. **Condition of Premises:** Licensee shall accept the space in its present condition without any liability or obligation on the part of Licensor to make any alterations, improvements or repairs of any kind within or to the space. Licensee shall return the premises to the Licensor in the same or better condition at the end of the tenancy, ordinary wear and tear excepted.

13. **Storage of Petroleum Products and Hazardous Materials:**

- A. Licensee agrees not to store petroleum products, explosives, firearms, volatile or flammable chemicals or any other property which would materially increase the hazard of fire on the premises.
- B. Storage of aviation gasoline is limited to that stored in the aircraft fuel tanks.
- C. Storage of aircraft oil is limited to 10 gallons and must be in suitable containers.
- D. Storage of motor vehicle fuel is limited to 6 gallons if stored in an approved container; otherwise, storage of motor vehicle fuel is prohibited.

14. **Disposal of Waste Fuel and Oil:** Licensee is solely responsible for the proper removal and disposal of all hazardous substances, hazardous wastes and petroleum products as defined and regulated under applicable local, state, or federal law (collectively, "Regulated Substances"), which Licensee generates, or which are generated by Licensee's Related Parties on or from the space. Licensee shall comply with any and all applicable local, state and federal law and any and all airport requirements in such removal and disposal. Additionally, Licensee is solely responsible for any and all environmental contamination which impacts the space or any portion of Licensor's premises as a result of Licensee's or Licensee's Related Parties conduct in their storage or handling of any Regulated Substances on, in or at the space. Licensee shall, subject to prior approval by and coordination with Licensor, remediate such contamination to the extent required by the airport, or

any government agency exercising jurisdiction over the contamination. Without limiting the generality of the foregoing, Licensee shall dispose of fuel from sumps, waste engine oil and lubricants in containers provided by Licensee consistent with all requirements of law. Disposal of all waste products upon the ground is specifically prohibited and will be deemed a default in accordance with paragraph 15. In addition, Licensee shall indemnify, defend, and forever hold harmless each Indemnified Party from and against any and all environmental claims, liabilities, damages, fines, penalties, losses or impairments, including, but not limited to, any penalty or fine imposed by any governmental agency and the expense of cleaning up or disposing of any all Regulated Substances, as well as any and all reasonable attorneys' fees (collectively, "Environmental Damages") resulting from the Licensee's use and occupancy of the space and any negligent act or omission of Licensee or Licensee's Related Parties.

15. Default: This Agreement shall be breached if:

- A. Licensee shall default in the payment of any use fee hereunder;
- B. Licensee shall default in the performance of any other covenant herein, and such default shall continue for seven (7) days after receipt by Licensee of notice thereof from Licensor.

In the event of any breach of this Agreement by Licensee, Licensor shall, at its option, and without further notice, have the right to terminate this Agreement and to remove the aircraft and any other property of Licensee from the space, using such force as may be reasonably necessary without being deemed guilty of trespass, breach of peace or forcible entry and detainer, and Licensee expressly waives the service of any notice. Exercise by Licensor of either or both of the rights specified above shall not prejudice Licensor's right to pursue any other remedy available to Licensor in law or equity.

- 16. Thirty (30) Day Termination:** Either party to this Agreement shall have the right, with or without cause, to terminate this Agreement by giving thirty (30) days' prior written notice to the other party. The indemnities set forth in this Agreement shall survive the termination or expiration of this Agreement.
- 17. Governing Law:** This Agreement shall be construed in accordance with the laws of the State of Michigan.
- 18. Notices:** Any notice given by one party to the other in connection with this Agreement will be in writing and hand delivered or sent by registered or certified mail, return receipt requested, and addressed as indicated on page one of this Agreement. Any changes in the contact information will be provided to the other party in writing within 30 days of any change.
- 19. Documentation:** Licensee shall provide Licensor at execution of this license and use agreement a copy of their current driver's license, aircraft registration and proof of insurance.
- 20. Non discrimination:** The parties to this agreement shall not discriminate with regards to race, creed, gender, national origin or against any other conditions that are contrary to State or Federal law in the operation of this Agreement
- 21. Severability:** If any provision of this Agreement is prohibited or invalidated under applicable law, it will be ineffective only to the extent of such prohibition or invalidity, without invalidating the remainder of the provision or the remaining provisions of this Agreement.

RFL

EXHIBIT A
TAXATION OF LESSEES OR USERS OF TAX-EXEMPT PROPERTY
Act 189 of 1953

AN ACT to provide for the taxation of lessees and users of tax-exempt property.
History: 1953, Act 189, Imd. Eff. June 10, 1953.

The People of the State of Michigan enact:

211.181 Taxation of lessees or users of tax-exempt real property; business conducted for profit; exceptions.

Sec. 1.

(1) Except as provided in this section, if real property exempt for any reason from ad valorem property taxation is leased, loaned, or otherwise made available to and used by a private individual, association, or corporation in connection with a business conducted for profit, the lessee or user of the real property is subject to taxation in the same amount and to the same extent as though the lessee or user owned the real property.

(2) Subsection (1) does not apply to all of the following:

(a) Federal property for which payments are made instead of ad valorem property taxes in amounts equivalent to taxes that might otherwise be lawfully assessed or property of a state-supported educational institution, enumerated in section 4 of article VIII of the state constitution of 1963.

(b) Property that is used as a concession at a public airport, park, market, or similar property and that is available for use by the general public.

(c) Property that is used by the lessee or user only in conjunction with a county fair, community fair, 4-H fair, or state fair of this state, or in conjunction with a special event for which the lessee or user pays a fee to the county fair, community fair, 4-H fair, or state fair. As used in this subdivision, "special event" means an event during which property is occupied by the lessee or user for not more than 14 consecutive days.

(d) For tax days before December 31, 1985, property that is used by the lessee or user in such a manner that the city or township in which the property is located receives revenue under section 17 of the horse racing law of 1995, 1995 PA 279, MCL 431.317.

(e) Real property located in a renaissance zone, except a casino, to the extent and for the duration provided in the Michigan renaissance zone act, 1996 PA 376, MCL 125.2681 to 125.2696, except a special assessment or a tax described in section 7ff(2) of the general property tax act, 1893 PA 206, MCL 211.7ff. As used in this subdivision, "casino" means a casino or a parking lot, hotel, motel, or retail store owned or operated by a casino, an affiliate, or an affiliated company, regulated by this state pursuant to the Michigan gaming control and revenue act, the Initiated Law of 1996, MCL 432.201 to 432.216.

History: 1953, Act 189, Imd. Eff. June 10, 1953 ;-- Am. 1962, Act 226, Eff. Mar. 28, 1963 ;-- Am. 1970, Act 174, Imd. Eff. Aug. 3, 1970 ;-- Am. 1976, Act 430, Imd. Eff. Jan. 11, 1977 ;-- Am. 1982, Act 241, Imd. Eff. Sept. 23, 1982 ;-- Am. 1984, Act 63, Imd. Eff. Apr. 12, 1984 ;-- Am. 1984, Act 305, Imd. Eff. Dec. 21, 1984 ;-- Am. 1996, Act 447, Imd. Eff. Dec. 19, 1996 ;-- Am. 1998, Act 244, Imd. Eff. July 3, 1998



SPEED WRENCH INC.
ON-SITE MAINTENANCE
616.669
TRUCK • AUTO

A



B



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C



Powerlift Doors by Speed Wrench - Sales & Service - 269-598-9103

Quoted to: Reg Cooper
 Customer Name: Reg Cooper
 Address:
 City/State/ Zip Boyne City, MI

Quote Date 3/20/2019
 Quote# 32219-5216
 Delivery Date TBD

Door & Frame depth	Door Size	Rough Opening	Square Foot	Price
10"	1 52x16	52 x 16'-4"	832	\$20,600
				Old door salvage/new door install*
				\$9,700
				Siding - material and install
				\$4,000

Options

1	Remote control door option	\$550	Remote option	\$550
	Paint option per square foot	\$2.00 sq. Ft.	Custom Paint option	
1	Number of doors quoted		Subtotal	\$34,850
use	Applicable Use or state and local tax rate		Freight	\$1,000
			*Budegetary Quote	\$35,850

Powerlift to provide DELIVERED and INSTALLED

Frame and door, to include 1 coat of primer. Micro epoxy additional
 Hydraulic system to include, cylinders, hoses, pump and low temp oil

Customer to provide

Rough opening preparation per final design
 *Equipment to unload and install door, unless otherwise specified
 Final electric pump motor connections and disconnect
 Cladding, window and service door installation, unless otherwise specified

Terms and Conditions

Quote is valid for 30 days FOB Hudsonville, MI
 25% deposit with order Balance Due upon installation

*** Pricing subject to change, per final design approval**

Notes - *New door to be delivered in (2) pieces, and field welded prior to installation. *Rental equipment to be charged accordingly. *Customer responsible for the disposal of the existing bi-fold door.

Sign _____ Date _____

D

GERALD R. FORD INTERNATIONAL AIRPORT
5410 44TH STREET SE
GRAND RAPIDS, MICHIGAN 49512

amway.com



June 2018

Speed Wrench Powerlift Hydraulic Doors:

Amway Corporation needed to replace an older bifold door that had failed on an aircraft hangar, shopping around we found Speed Wrench Powerlift Hydraulic Doors in Hudsonville MI. Just outside of Grand Rapids, Michigan.

We needed a 20 foot by 60-foot door, we selected this door because of the zero-headroom loss in comparison to the bi-fold door that was being removed. We gained an additional foot and a half in clearance with the new door. A very clean installation and the fabricators did a great job on the demolition of the original bi fold door and the new installation of the Speed Wrench Powerlift Hydraulic Door. The new door operates very smoothly and only take one minute to fully open.

Overall a great experience working with Speed Wrench and Bosveld Inc.

Thomas Meier
Aviation Maintenance Manager
Amway Corporation

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CITY OF BOYNE CITY

To: Michael Cain, City Manager *Mc*
From: Tim Faas, Director of Public Works *TF*
Date: April 4, 2019
Subject: **Pet Safe Grant Application Recommendation**



BACKGROUND:

The volunteer dog park committee has requested support of the City Commission to file an application for a grant to help fund the next phase (dog agility area) of the Ridge Run Dog Park project. The committee is currently fund raising for the balance of the costs, not covered by the grant, so that no city funds would be required to construct this phase. Applications are due starting May 1, 2019.

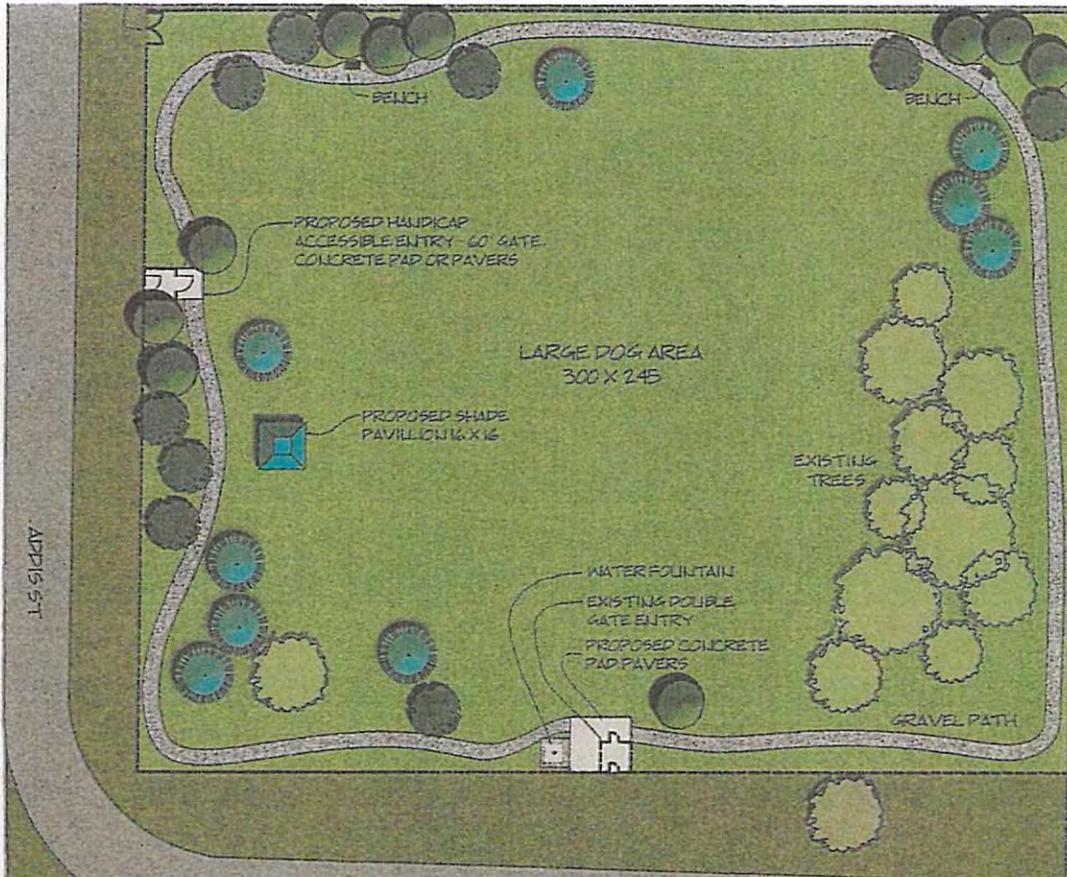
RECOMMENDATION:

It is my recommendation that the City Commission support an application for grant funding from Pet Safe for enhancement of the existing city-owned Ridge Run Dog Park by constructing the dog agility area. Further, I would recommend the City Manager to execute the documents required.

OPTIONS:

1. That this matter be postponed for further information or consideration
2. That this matter be approved subject to some revision
3. Other options as determined by the City Commission

Encl: Sketch of Dog Park
Pet Safe Grant Info



EXISTING BARN



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Applications Will Open May 2019.

Each spring, PetSafe® invites communities across the country to apply for grants totaling \$225,000 to build or enhance off-leash dog parks. Awards are given to 13 communities: eight \$25,000 grants to help build new dog parks and five \$5,000 awards to enhance existing dog parks.

[Learn More](#)

Get a Head Start on Next Year's Application

What You'll Need:

- 🐾 A letter from a civic leader showing support for your dog park project
- 🐾 Photos of your future dog park space or current off-leash dog park
- 🐾 Blueprints of your ideal dog park
- 🐾 Summary of how your community would benefit from the building, maintaining or enhancing of the dog park

 A brief of ways your community has shown support for an off-leash dog park



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Sign up today for the latest news, promotions, and more from PetSafe® brand.

Ex. chester@petsafe.net



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[Community Outreach](#)

*CITY OF BOYNE CITY**MEMO*

To: Michael Cain, City Manager 

From: Barb Brooks, Executive Assistant 

Date: April 4, 2019

Subject: Marina Rates 2019 Season

With boating season fast approaching, it is time to start billing our boaters that have seasonal slips. In order to implement the 2019 rates that were discussed during the budget work session, we need to have them adopted prior to the new budget going into effect for billing purposes.

We normally mail invoices the first part of April with a due date of April 30. If we do not adopt the new rates prior to our billing, we will have to use the rates we had for 2018 which won't include the increase that was proposed for 2019. The increase is to both transient and seasonal rates and still includes a discount on the seasonal rate amount for those paying by cash or check.

The DNR sets a rate schedule for all State and grant in aid facilities. The DNR has not had an incremental rate increased in 4 years. In order for Boyne City to increase rates we had to do one of two things, either jump up to the next category on the rate schedule or propose a rate schedule that is acceptable to the DNR. The jump in categories would have caused a substantial increase that may not have been viable at this time. An increase of \$2 per foot in transient rates and 6% in seasonal rates was proposed to the DNR and they agreed that the demand in Boyne City warranted these increases.

Attached is our proposed rate schedule, which has been approved by the DNR and the 2019 standard rate schedule from the DNR.

Recommendation: To adopt the attached marina rates effective immediately for use during the 2019 boating season.

2019 Marina Rates

<i>(overall)</i> Boat Length	<i>(Per night)</i> Transient	Boat Length	Seasonal	
20'	\$ 32	20'	\$ 1,878	\$ 1,823
21'	\$ 32	21'	\$ 1,971	\$ 1,914
22'	\$ 32	22'	\$ 2,066	\$ 2,006
23'	\$ 32	23'	\$ 2,159	\$ 2,096
24'	\$ 34	24'	\$ 2,253	\$ 2,188
25'	\$ 34	25'	\$ 2,348	\$ 2,279
26'	\$ 36	26'	\$ 2,441	\$ 2,370
27'	\$ 37	27'	\$ 2,535	\$ 2,461
28'	\$ 38	28'	\$ 2,628	\$ 2,552
29'	\$ 39	29'	\$ 2,723	\$ 2,644
30'	\$ 41	30'	\$ 2,816	\$ 2,734
31'	\$ 43	31'	\$ 2,944	\$ 2,859
32'	\$ 44	32'	\$ 3,040	\$ 2,951
33'	\$ 45	33'	\$ 3,134	\$ 3,043
34'	\$ 47	34'	\$ 3,229	\$ 3,135
35'	\$ 48	35'	\$ 3,362	\$ 3,264
36'	\$ 52	36'	\$ 3,537	\$ 3,434
37'	\$ 53	37'	\$ 3,635	\$ 3,529
38'	\$ 54	38'	\$ 3,734	\$ 3,625
39'	\$ 60	39'	\$ 3,917	\$ 3,803
40'	\$ 61	40'	\$ 4,017	\$ 3,900
41'	\$ 63	41'	\$ 4,118	\$ 3,998
42'	\$ 64	42'	\$ 4,218	\$ 4,095
43'	\$ 66	43'	\$ 4,412	\$ 4,284
44'	\$ 67	44'	\$ 4,515	\$ 4,384
45'	\$ 69	45'	\$ 4,667	\$ 4,531
46'	\$ 70	46'	\$ 4,816	\$ 4,676
47'	\$ 72	47'	\$ 4,977	\$ 4,832
48'	\$ 73	48'	\$ 5,135	\$ 4,986
49'	\$ 75	49'	\$ 5,242	\$ 5,089
50'	\$ 76	50'	\$ 5,349	\$ 5,193
51'	\$ 77	51'	\$ 5,511	\$ 5,351
52'	\$ 79	52'	\$ 5,677	\$ 5,511
53'	\$ 80	53'	\$ 5,786	\$ 5,617
54'	\$ 82	54'	\$ 5,954	\$ 5,781
55'	\$ 83	55'	\$ 6,065	\$ 5,888
56'	\$ 85	56'	\$ 6,175	\$ 5,995

57'	\$ 86		57'	\$ 6,285	\$ 6,102
58'	\$ 88		58'	\$ 6,395	\$ 6,209
59'	\$ 89		59'	\$ 6,505	\$ 6,316
60'	\$ 91		60'	\$ 6,681	\$ 6,487
61'	\$ 92		<i>Over 60' = \$111 per ft</i>		<i>\$110 per ft</i>
62'	\$ 94				
63'	\$ 95				
64'	\$ 97		73'	\$ 110	
65'	\$ 98		74'	\$ 113	
66'	\$ 100		75'	\$ 115	
67'	\$ 101		76'	\$ 116	
68'	\$ 103		77'	\$ 118	
69'	\$ 104		78'	\$ 119	
70'	\$ 106		79'	\$ 121	
71'	\$ 107		80'	\$ 122	
72'	\$ 109		81' +	(\$1.60 per ft. * per night)	

2019 Seasonal Rates

Michigan State Waterways Commission

Slip Length	2019 Rate 1	2019 Rate 2	2019 Rate 3	2019 Rate 4	2019 Rate 5	2019 Rate 6	2019 Rate 7	2019 Rate 8	2019 Rate 9	2019 Rate 10
20	\$2,120	\$1,720	\$1,620	\$1,420	\$1,160	\$1,020	\$960	\$880	\$760	\$700
21	\$2,226	\$1,806	\$1,701	\$1,491	\$1,218	\$1,071	\$1,008	\$924	\$798	\$735
22	\$2,332	\$1,892	\$1,782	\$1,562	\$1,276	\$1,122	\$1,056	\$968	\$836	\$770
23	\$2,438	\$1,978	\$1,863	\$1,633	\$1,334	\$1,173	\$1,104	\$1,012	\$874	\$805
24	\$2,544	\$2,064	\$1,944	\$1,704	\$1,392	\$1,224	\$1,152	\$1,056	\$912	\$840
25	\$2,650	\$2,150	\$2,025	\$1,775	\$1,450	\$1,275	\$1,200	\$1,100	\$950	\$875
26	\$2,756	\$2,236	\$2,106	\$1,846	\$1,508	\$1,326	\$1,248	\$1,144	\$988	\$910
27	\$2,862	\$2,322	\$2,187	\$1,917	\$1,566	\$1,377	\$1,296	\$1,188	\$1,026	\$945
28	\$2,968	\$2,408	\$2,268	\$1,988	\$1,624	\$1,428	\$1,344	\$1,232	\$1,064	\$980
29	\$3,074	\$2,494	\$2,349	\$2,059	\$1,682	\$1,479	\$1,392	\$1,276	\$1,102	\$1,015
30	\$3,180	\$2,580	\$2,430	\$2,130	\$1,740	\$1,530	\$1,440	\$1,350	\$1,140	\$1,080
31	\$3,286	\$2,697	\$2,511	\$2,232	\$1,829	\$1,581	\$1,457	\$1,395	\$1,178	\$1,116
32	\$3,392	\$2,784	\$2,592	\$2,336	\$1,888	\$1,632	\$1,504	\$1,440	\$1,216	\$1,152
33	\$3,498	\$2,871	\$2,673	\$2,409	\$1,947	\$1,683	\$1,584	\$1,485	\$1,254	\$1,188
34	\$3,604	\$2,958	\$2,754	\$2,516	\$2,006	\$1,734	\$1,632	\$1,530	\$1,292	\$1,224
35	\$3,710	\$3,080	\$2,835	\$2,590	\$2,065	\$1,785	\$1,680	\$1,610	\$1,330	\$1,260
36	\$3,888	\$3,240	\$2,952	\$2,736	\$2,124	\$1,872	\$1,728	\$1,656	\$1,368	\$1,296
37	\$3,996	\$3,330	\$3,034	\$2,849	\$2,183	\$1,924	\$1,813	\$1,702	\$1,406	\$1,332
38	\$4,104	\$3,420	\$3,154	\$2,964	\$2,242	\$2,014	\$1,862	\$1,786	\$1,444	\$1,368
39	\$4,251	\$3,588	\$3,276	\$3,081	\$2,340	\$2,106	\$1,950	\$1,833	\$1,482	\$1,404
40	\$4,360	\$3,680	\$3,400	\$3,200	\$2,400	\$2,200	\$2,000	\$1,920	\$1,520	\$1,440
41	\$4,469	\$3,772	\$3,485	\$3,321	\$2,460	\$2,296	\$2,091	\$2,009	\$1,558	\$1,476
42	\$4,578	\$3,864	\$3,570	\$3,444	\$2,520	\$2,394	\$2,184	\$2,100	\$1,596	\$1,512
43	\$4,687	\$4,042	\$3,698	\$3,569	\$2,623	\$2,494	\$2,279	\$2,150	\$1,634	\$1,548
44	\$4,796	\$4,136	\$3,828	\$3,652	\$2,728	\$2,552	\$2,376	\$2,244	\$1,672	\$1,584
45	\$4,905	\$4,275	\$3,960	\$3,735	\$2,835	\$2,655	\$2,430	\$2,295	\$1,710	\$1,620
46	\$5,014	\$4,416	\$4,094	\$3,864	\$2,944	\$2,714	\$2,484	\$2,392	\$1,748	\$1,656
47	\$5,123	\$4,559	\$4,183	\$3,948	\$3,055	\$2,820	\$2,538	\$2,444	\$1,786	\$1,692
48	\$5,232	\$4,704	\$4,320	\$4,080	\$3,120	\$2,880	\$2,592	\$2,496	\$1,824	\$1,728
49	\$5,341	\$4,802	\$4,410	\$4,214	\$3,185	\$2,940	\$2,646	\$2,548	\$1,862	\$1,813
50	\$5,450	\$4,900	\$4,500	\$4,300	\$3,250	\$3,000	\$2,700	\$2,600	\$1,900	\$1,850
51	\$5,559	\$5,049	\$4,590	\$4,386	\$3,315	\$3,060	\$2,754	\$2,652	\$1,938	\$1,887
52	\$5,668	\$5,200	\$4,732	\$4,472	\$3,380	\$3,172	\$2,808	\$2,704	\$1,976	\$1,976
53	\$5,777	\$5,300	\$4,823	\$4,558	\$3,445	\$3,233	\$2,862	\$2,756	\$2,014	\$2,014
54	\$5,886	\$5,454	\$4,914	\$4,644	\$3,510	\$3,294	\$2,916	\$2,808	\$2,052	\$2,106
55	\$6,050	\$5,555	\$5,005	\$4,730	\$3,575	\$3,355	\$2,970	\$2,860	\$2,090	\$2,145
56	\$6,160	\$5,656	\$5,152	\$4,816	\$3,640	\$3,416	\$3,080	\$2,912	\$2,184	\$2,184
57	\$6,270	\$5,757	\$5,244	\$4,902	\$3,705	\$3,477	\$3,135	\$2,964	\$2,280	\$2,223
58	\$6,380	\$5,858	\$5,336	\$4,988	\$3,770	\$3,538	\$3,190	\$3,016	\$2,378	\$2,262
59	\$6,490	\$5,959	\$5,428	\$5,074	\$3,835	\$3,599	\$3,245	\$3,068	\$2,478	\$2,301
60	\$6,600	\$6,120	\$5,520	\$5,160	\$3,900	\$3,660	\$3,300	\$3,120	\$2,520	\$2,340
Over 60 ft	\$110 per ft	\$102 per ft	\$92 per ft	\$86 per ft	\$65 per ft	\$61 per ft	\$55 per ft	\$52 per ft	\$42 per ft	\$39 per ft

2019 Transient Rates

Michigan State Waterways Commission

Slip Length	A	B	C	D	E	F
25	\$19	\$22	\$30	\$32	\$40	\$51
26	\$20	\$23	\$31	\$34	\$42	\$53
27	\$20	\$24	\$33	\$35	\$43	\$55
28	\$21	\$25	\$34	\$36	\$45	\$57
29	\$22	\$26	\$35	\$37	\$46	\$59
30	\$23	\$26	\$37	\$39	\$48	\$62
31	\$23	\$27	\$38	\$41	\$50	\$64
32	\$24	\$28	\$40	\$42	\$51	\$66
33	\$25	\$29	\$41	\$43	\$53	\$68
34	\$26	\$30	\$42	\$45	\$54	\$70
35	\$26	\$31	\$43	\$46	\$56	\$72
36	\$27	\$32	\$45	\$50	\$58	\$74
37	\$28	\$33	\$46	\$51	\$59	\$76
38	\$29	\$33	\$47	\$52	\$61	\$78
39	\$29	\$34	\$51	\$58	\$62	\$80
40	\$30	\$35	\$53	\$59	\$64	\$82
41	\$31	\$36	\$54	\$61	\$66	\$84
42	\$32	\$37	\$55	\$62	\$67	\$86
43	\$32	\$38	\$57	\$64	\$69	\$88
44	\$33	\$39	\$58	\$65	\$70	\$90
45	\$34	\$40	\$60	\$67	\$72	\$92
46	\$35	\$40	\$63	\$68	\$74	\$94
47	\$35	\$41	\$64	\$70	\$75	\$96
48	\$36	\$42	\$65	\$71	\$77	\$98
49	\$37	\$43	\$67	\$73	\$78	\$100
50	\$38	\$44	\$68	\$74	\$80	\$103
51	\$38	\$45	\$69	\$75	\$82	\$105
52	\$39	\$46	\$71	\$77	\$83	\$107
53	\$40	\$47	\$72	\$78	\$85	\$109
54	\$41	\$48	\$73	\$80	\$86	\$111
55	\$41	\$48	\$75	\$81	\$88	\$113
56	\$42	\$49	\$76	\$83	\$90	\$115
57	\$43	\$50	\$78	\$84	\$91	\$117
58	\$44	\$51	\$79	\$86	\$93	\$119
59	\$44	\$52	\$80	\$87	\$94	\$121
60	\$46	\$53	\$82	\$89	\$96	\$123
61	\$47	\$54	\$83	\$90	\$98	\$125
62	\$48	\$55	\$84	\$92	\$99	\$127
63	\$49	\$55	\$86	\$93	\$101	\$129
64	\$49	\$56	\$87	\$95	\$102	\$131
65	\$50	\$57	\$88	\$96	\$104	\$133
66	\$51	\$58	\$90	\$98	\$106	\$135
67	\$52	\$59	\$91	\$99	\$107	\$137
68	\$52	\$60	\$92	\$101	\$109	\$139
69	\$53	\$61	\$94	\$102	\$110	\$141
70	\$54	\$62	\$95	\$104	\$112	\$144
71	\$55	\$62	\$97	\$105	\$114	\$146
72	\$55	\$63	\$98	\$107	\$115	\$148
73	\$56	\$64	\$99	\$108	\$117	\$150
74	\$57	\$65	\$101	\$110	\$118	\$152

*CITY OF BOYNE CITY**MEMO*

To: Michael Cain, City Manager 
From: Barb Brooks, Executive Assistant/Harbormaster 
Date: April 4, 2019
Subject: One Water Marina Management Proposal

The City has been contracted to operate the One Water Marina for the developer (Integrity Land Company / Glen Catt) since it opened for business in 2010. The relationship has worked well and has been beneficial for both parties. The City also rented slips on behalf of JGK Enterprises (Judy (Greg) Krueger – slip 9) and Konupek LLC (Bob Konupek – slip 8). The past practice set forth by the Commission several years ago was to allow staff to negotiate the terms of the contract as it was just a renewal and only bring the issue back to the Commission if there were significant changes.

Now that all but seven slips out of 24 are individually owned and there are not as many interested in participating in the rental program, yet the need is still there to manage and maintain the marina. With less slips to rent, there was a concern that there may not be enough revenue produced to make it worth the City's time to continue the partnership and who would cover certain expenses associated with the operations.

The One Water Marina Association is proposing a flat fee to the City of \$2,000 for operations (general oversight and light maintenance). In addition, the City would contract with each individual owner who is interested in putting their slip in the rental pool for the season at a 50/50 split. Integrity Land Company has verbally committed to placing all seven of their slips in the rental program and I have no reason to believe that either JGK Enterprises or Konupek LLC would want to discontinue the arrangement we have had in the past. There may be a couple of the new owners that have an interest in participating in the rental program as well. The agreement with the Association will be very similar to the agreements we have signed with Integrity Land Company over the last 8 years. Basically the only change is partnership will be with the Association at a flat fee.

The liability expenses include salaries, liability insurance and misc. supplies. In 2018 that totaled approximately \$7,000. The \$2,000 from the association plus the rental revenue from Integrity Land Company's slips alone should more than cover these expenses

Continuing management of the One Water Marina for at least one more year would be beneficial in several ways:

- Potential of additional income to the marina fund
- The ability to provide seasonal and transient slips in addition to what we offer at the municipal marina
- Control over slips and dock use for the Boyne Thunder event
- The ability to continue to provide additional shoppers' dock opportunities
- The ability to market to and attract larger boats

Recommendation: to allow the City to enter into operations / management agreements with the One Water Marina Association and individual slip owners and authorize the City Manager to review and sign all agreements on the City's behalf.

Other Options:

- Refer back to staff for more information
- Do not enter into an operating agreement with either party
- Other options brought forth by the Commission

April 2019

April 2019						
Su	Mo	Tu	We	Th	Fr	Sa
7	1	2	3	4	5	6
14	8	9	10	11	12	13
21	15	16	17	18	19	20
28	22	23	24	25	26	27

May 2019						
Su	Mo	Tu	We	Th	Fr	Sa
5	6	7	1	2	3	4
12	13	14	8	9	10	11
19	20	21	15	16	17	18
26	27	28	22	23	24	25

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Mar 31	Apr 1	2	3	4 8:30am Main Street Board mtg.	5	6
7	8	9 7:00pm City Commission	10	11 5:00pm Parks & Rec	12	13
14	15 Tax Day (United States) 5:00pm Planning Commission	16	17	18	19	20
21	22	23	24	25	26	27
National Volunteer Week						
		12:00pm City Commission		5:30pm Airport Advisory Board		
28	29	30	May 1	2	3	4

May 2019

May 2019							June 2019						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
5	6	7	1	2	3	4	2	3	4	5	6	7	1
12	13	14	8	9	10	11	9	10	11	12	13	14	8
19	20	21	22	23	24	25	16	17	18	19	20	21	22
26	27	28	29	30	31		23	24	25	26	27	28	29
							30						

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Apr 28	29	30	May 1	2 8:30am Main Street Board mtg.	3	4 8:00am Buff Up Boyne
5	6	7 5:00pm ZBA	8	9 5:00pm Parks & Rec	10	11
12 Mother's Day (United States)	13 12:00pm EDC/LDFA	14 7:00pm City Commission	15 Marina Open	16 5:00pm Historic District	17	18
19	20 5:00pm Planning Commission	21	22	23 5:30pm Airport Advisory Board	24	25
26	27 Memorial Day Parade/Events (United States)	28 12:00pm City Commission	29	30	31	Jun 1