



Approved: 6/25/15

**MEETING OF
May 28, 2015**

**RECORD OF THE PROCEEDINGS OF THE REGULAR MEETING OF THE
BOYNE CITY AIRPORT ADVISORY BOARD HELD MAY 28, 2015**

CALL TO ORDER

Chair Schmidt called the meeting to order at **5:30 p.m.** followed by the pledge of allegiance.

ROLL CALL

Present: Richard Bouters, Jerry Schmidt, Oral Sutliff, Ed Hennessy
*Rod Cortright, *Bud Chipman* Leon Jarema

ATTENDANCE

Absent: *Jim Kozlowski * Larry Trumble

**Ex Officio Members*

Citizens: Ron Ludgin

Staff: Airport Manager/City Manager, Michael Cain

EXCUSED ABSENCES

MOTION

Bouters moved Sutliff seconded PASSED UNANIMOUSLY to excuse Brian Harrington

APPROVAL OF MINUTES

MOTION

Sutliff moved Bouters seconded PASSED UNANIMOUSLY to approve the minutes of **April 9, 2015** as written.

CORRESPONDENCE

No new correspondence

COMMITTEES/REPORTS NONE

UNFINISHED BUSINESS

A. Hangar Inquires/Leasing

The City Office has been in contact with the tenant of hangar A16 regarding overdue rent & fuel bills. Resolution of this issue is in progress.

B. Projects:

1. **Fence relocation/repair:** The city maintenance supervisor has scheduled relocation & repair work on the fence surrounding the airport.
2. **Runway markings:** A quote for painting markings on the runway and taxiway has been obtained by the city. The board will review the quote and advise whether to move forward with this project.
3. **Runway distance markers:** This project is pending upon research into FAA & MDOT specifications regarding placement of signage.

- C. **Airport Vehicle Update:** Rod Cortright indicated that signage was currently being applied to the vehicle and it should be at the airport in about one week.
- D. **FAA 20 to 1 notice:** A conference call with board members and a MDOT representative will be scheduled for the week of June 8.

NEW BUSINESS

- A. **Taxiway extension:** A request was presented to the board to extend a portion of taxiway "B" in front of hangar B19. As the budget for 2015 is set, this request will be considered in the next budget.
- B. **City Support Staff—Lisa Schrock:** City Manager Michael Cain discussed the transition of duties at City Hall. Lisa Schrock will be the new liaison for the airport board.

GOOD OF THE ORDER

- A. Fuel price is **\$5.24** per gallon as of **October 24, 2014**.

ANNOUNCEMENTS
NEXT MEETING
MOTION

- A. The next regular Airport Advisory Board meeting is scheduled for **Thursday, June 25, 2015 at 5:30 p.m. in the Airport Terminal.**

ADJOURNMENT

Chair Schmidt adjourned the Airport Advisory Board meeting at **6:06 p.m.**

Richard L. Bouters-Secretary

