



**Meeting of the
BOYNE CITY
PARKS AND RECREATION COMMISSION
Thursday, March 8, 2018
(Postponed from March 1, 2018)
5:00 p.m. City Hall
(Training/Mtg. Room - downstairs)**



*Scan QR code or go to
www.cityofboynecity.com
click on boards &
commissions for complete
agenda packets & minutes
for each board*

1. CALL TO ORDER
2. ROLL CALL
 - A. Excuse absence(s)
3. APPROVAL OF MINUTES
 - A. Approval of the February 6, 2018 meeting minutes
4. CITIZENS COMMENTS (non-agenda items – limit to 5 minutes)
5. DIRECTOR’S REPORT
6. CORRESPONDENCE
 - A. None
7. REPORTS OF OFFICERS, BOARDS, AND STANDING COMMITTEES
 - A. Park Reports
 - B. User Groups
8. UNFINISHED BUSINESS
 - A. Parks & Recreation Brochure – editorial review
 - B. Proposed FY 2018/19 budget review
 - C. Board member vacancy (vacancy due to the resignation of Daryl Parrish – term ending 12/31/2019)
9. NEW BUSINESS
 - A. MDNR Recreation Passport Grant Application – Rivermouth Bathroom Renovation Project Public Input
10. GOOD OF THE ORDER
11. ANNOUNCEMENTS
 - A. Next meeting is scheduled for April 5, 2018 @ 5 p.m.
12. ADJOURNMENT

*Individuals with disabilities requiring auxiliary aids or services in order to participate in municipal meetings may contact Boyne City Hall for assistance:
Cindy Grice, City Clerk, 319 North Lake Street, Boyne City, Michigan 49712 (231) 582-0334*

ATTENDANCE RECORD
Parks & Recreation Commission
2018

Member	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Alexander, Lisa	P	P										
Bowman, Jo	P	P										
Conklin, Hugh	P	P										
Litzenburger, Gow	P	P										
Sheean, Mike	E	P										
Smith, Tom	E	E										
Sterling, Diane	P	P										

P=Present
A=Absent
E=Excused

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Approved:

**Meeting of
February 6, 2018**

RECORD OF THE PROCEEDINGS OF THE **REGULAR BOYNE CITY PARKS AND RECREATION COMMISSION MEETING** HELD AT 6:00 P.M. AT CITY HALL ON THURSDAY, FEBRUARY 6, 2018.

Call to Order

Meeting was called to order by Board Vice Chair Bowman at 5:00 p.m.

Roll Call

Present: Mike Sheean, Lisa Alexander, Hugh Conklin, Diane Sterling, Jo Bowman and Gow Litzenburger

Absent: Tom Smith

Meeting Attendance

City Staff: Streets/Parks & Recreation Superintendent Andy Kovolski and Recording Secretary Barb Brooks

Public Present: one

**Approval of Minutes
MOTION

Bowman moved, Litzenburger seconded, Passed Unanimously, a motion approving the January 11, 2018 meeting minutes as presented.

**Citizens Comments
(on non-agenda items)**

None

Director's Report

Kovolski reported that the Avalanche activities have been going well when the weather cooperates and he has been working on the upcoming fiscal budget proposal. Commissioner Conklin inquired about what or if the City's policy is dealing with dangerous conditions at Avalanche. He stated that Petoskey's Winter Sports Park closes their park when the conditions are hazardous. The board discussed placing some signs up at the base of the hill stating the sledding hill is closed due to ice (or whatever the reason). Kovolski also reported that the fat tire bike event went well and they appeared to have a good turnout.

Correspondence

None

**Reports of Officers,
Boards, and Standing
Committees**

Park Inspection Reports – Alexander reported that the trails at Avalanche had been extremely icy for a while but they are better now that there is a little snow cover on them again.

Park User Groups – Ridge Run Dog Park representative Melissa Casper gave an update and overview of the proposed agility area project. Jodi Adams had provided some suggestions for specific equipment and the group also proposes a storage shed at the park. She reported that it has been quite icy but is still heavily used.

Unfinished Business
Park Project Updates

MParks (grant) – Pavilion: Kovolski stated that the Water/Wastewater Superintendent Mark Fowler is fine with the shade structure going up near the 1910 Waterworks building and they will discuss the best location in the spring. **Dog Park Fitness Trail:** Trail is completed within the small and large areas and gate installed. In the spring the concrete pad and benches will be installed to complete the project and close out the grant. **Open Space Acquisition:** The City is working through the DNR’s process and will likely not close on it until sometime in the spring. **Veterans Park Kayak Rack & Launch:** Launch was installed and starting getting use right away, the donated rack is still be manufactured and should be installed in the spring. **Riverside Park:** Nothing really was done before winter so it will be the first project to start in the spring. **Boyne City / Charlevoix Trail:** There’s been a few issues with the engineering firm and the County is proposing to wait until 2019 to apply for another round of MDNR grant funds so they can get a better handle on the project. There are some concerned partners involved who think this would be a mistake and are working the County to resolve any issues or concerns. **Boyne Valley Trail:** Everything is in place to move forward; however MDOT has required some additional engineering to be completed for Phase II. This has presented a little wrinkle in the plan to bid it out as a spring project but the trail committee and municipalities are working through it. **Marina Expansion:** Phase I of the new floating wave attenuator / breakwall will be installed this year. It is a small portion of a large wave attenuator and will not add any actual boat slips but boats could tie up to it broadside for some extra docking.

New Business

**Sunset Park Shoreline
Demonstration
Proposal**

Gow Litzenburger (in the absence of Nancy Cunningham) spoke on behalf of the Lake Charlevoix Association regarding a proposal to install natural landscape gardens along the shoreline of Sunset Park. All of the plantings would be native to the area and remain low to preserve the lake view. The idea is to have local landscapers each design, install and maintain (for a minimum of 3 years) an area along the shoreline. There will be 9 plots with each plot being 15’ x 24’. There was some discussion regarding the amount of maintenance and who would do it after 3 years. The general consensus of the board was that we want to be good stewards of Lake Charlevoix and this is a unique idea. **Bowman moved, Alexander seconded, PASSED UNANIMOUSLY** a motion to recommend to the City Commission approval of the proposal as presented.

****MOTION**

**Healthy Communities
Grant**

The City received an announcement after our last meeting regarding a grant opportunity from the Health Department of Northwest Michigan to apply for up to a \$15,000 in grant funds for a recreational project. With the short turnaround time and parameters of the grant, staff discussed this internally and decided to apply for approximately \$10,000 to purchase and install 15 bike racks in our parks and trailheads where bike racks are not present or lacking. Commissioner Conklin stated he would like to see benches along our non-motorized path on Division and Front Streets. The consensus of the board was to ask for half the amount of bike racks and add benches.

Veterans Park Pavilion Bathroom Proposal

Board members were concerned that this project was being put in front of the rivermouth bathroom renovations which was their top priority for upcoming improvements and budget. The board wants to see something done at the river mouth bathrooms as it is right downtown, used by many visitors and reflects poorly on our community. **Litzenburger moved, Bowman seconded, PASSED (4:2)** to recommend approval of the contract for the Veterans Park pavilion restroom renovation.

Next Meeting

The next regular meeting of the Parks and Recreation Board is scheduled for Thursday, March 1, 2018 at 5 pm at City Hall

Adjournment

The February 6, 2018 meeting of the Parks and Recreation Board was adjourned at 6:52 p.m.

Barb Brooks, Recording Secretary

draft

Boyne City Public Parks

More trails are currently under development. Watch for additional trails to come.

Avalanche Preserve An outdoor wonderland of experiences awaits you at Avalanche and its 320 acres of sloping terrain that is approximately 90 percent wooded. The Preserve offers year-round activities including hiking, mountain biking, jogging, disc golf, an archery range, sledding, snowmobiling, x-country skiing, and ice skating. There are 12 miles of single-track and 4 miles of two-track trails, including beginner, intermediate and advanced, for mountain biking and hiking year-round. Abundant wildlife, morel mushrooms and wild berry bushes add to the beauty of this park. There are 437 steps leading up to overlook platforms offering spectacular views, where on a clear day, you can see up to 15 miles down Lake Charlevoix. The view from the top is worth every step. Park facilities include parking, a warming house and restrooms. The Water Works Building Trailhead on Division Street includes restrooms, parking and historical display. Motorized vehicles, except for snowmobiles, are prohibited from this park.

Rotary Park Many community activities, including tennis, adult softball leagues, high school softball and baseball, and 4-H youth soccer make Rotary so special to residents and visitors. The tennis courts, soccer fields and ball fields are open for public use when there is not a scheduled event. The park also has a pavilion, a small playground, a children's "Discovery Learning Trail," and restrooms, surrounded by a natural wooded setting.

Old City Park Centrally located downtown along the Boyne River, the park has many beautiful mature, native trees for shade. A charming gazebo in the center of the park is host to weddings and summer concerts. Additional features include picnic tables, benches, canoe/kayak pull-out ramp, fishing access, steps down access to the river and native plantings by the Friends of the Boyne River.

Look-Out A road end access located at the end of Charlevoix Street, this scenic overlook area features a deck and benches that provide a view of beautiful Lake Charlevoix.

Sunset Park Located on Lake Charlevoix behind the Chamber of Commerce, it is the perfect spot to watch amazing sunsets. Picnic tables, benches and a public fishing pier make Sunset a wonderful gathering place in the heart of downtown Boyne City.

Riverside Park A quiet nature park with picnic tables and benches with wetland areas along the Boyne River, perfect for launching kayaks and birding. You will also find deer, frogs, turtles and other wildlife in this natural setting.

Peninsula Beach A public swimming beach with restrooms, picnic tables, grills, benches, playground equipment, and volleyball court. A Molbi-Mat provides handicap access to Lake Charlevoix.

Tannery Park Located on Lake Charlevoix, a good spot for swimming, picnic sites and sunset viewing.

Veterans Park The hub of many community events, includes a wooden children's playscape, covered pavilion, shade trees, grills, ball field, boat launch, restrooms, fishing and the best farmers market in Northern Michigan. Veteran's Memorial pays tribute to veterans past and present. Adjacent to the park is the City Hall and the municipal marina and a small boat launch. The pavilion can be rented for special events such as weddings and family reunions. Contact the City for more information.

Boyne River Nature Area There is no better place to enjoy the beauty of the Boyne River. The nature area features a pavilion, wooden walkway, benches, decks, access to the river, and ample parking.

Back Panel

Please enjoy visiting and utilizing our City Parks. For the enjoyment of all, please observe these general rules:

- Pets must be on leash at all times and owner must clean-up after their pets
- Pets are not allowed in parks during special community events
- Camping, fires, and fireworks are prohibited
- All litter must be deposited in trash receptacles or taken from the park

- Respect abutting private properties
- Observe posted park hours.
- Adhere to all other individually posted rules.

City of Boyne City

319 N. Lake Street

Boyne City, Michigan 49712

(231) 582-6597

www.boynecity.com

CITY OF BOYNE CITY

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BOARD MEMBER APPLICATION

The City understands you are interested in becoming a member on one of the City Advisory Boards/Commissions. We appreciate your interest and future dedication to Boyne City. In order for the City to have information on file as reference when the next board has an opening, we ask you please complete the following and return to City Hall.

Name: GREG VADNAIS

Address: 717 15th St. Boyne City

Telephone: 989-350-3587 (daytime) _____ (evening)

Email: vadnaisg@gmail.com

Occupation: Landman

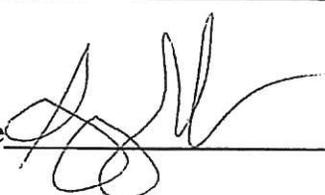
Please check any Advisory Board or Commission you may be interested in.

- | | |
|---|---|
| <input type="checkbox"/> Airport Advisory Board | <input type="checkbox"/> Economic Development Corporation |
| <input type="checkbox"/> Historical Commission | <input type="checkbox"/> Main Street / DDA Program |
| <input type="checkbox"/> Planning Commission | <input checked="" type="checkbox"/> Parks and Recreation Commission |
| <input type="checkbox"/> Board of Review | <input type="checkbox"/> Housing Commission |
| <input type="checkbox"/> Local Development | <input type="checkbox"/> Zoning Board of Appeals |
| <input type="checkbox"/> Finance Authority | <input type="checkbox"/> District Library Board |
| <input type="checkbox"/> Historic District Commission | |

Reason(s) you wish to serve:

I have lived in Boyne for 10 years and am
interested in helping out. Have contacts in MNRTF
(Nat. Rec. Trust Fund)

Other community or civic service activities:

Signature 

Date 12/7/17



RECREATION GRANT PROGRAMS

	ELIGIBLE APPLICANTS	PREREQUISITE TO APPLY/MATCH	ELIGIBLE PROJECTS	APPLICATION DEADLINE	MINIMUM AND MAXIMUM GRANT REQUEST AMOUNTS	AWARD RECOMMENDATION DATE	SITE CONTROL REQUIRED FOR DEVELOPMENT PROJECTS
Michigan Natural Resources Trust Fund (MNRTF) 	<input type="checkbox"/> State and Local units of government authorized to provide public outdoor recreation. <input type="checkbox"/> Huron-Clinton Metropolitan Authority and Regional Recreation Authorities. <input type="checkbox"/> School Districts that are the primary provider of outdoor recreation for their area.	<input type="checkbox"/> Applicant must have a current, five-year recreation plan that has been approved by the DNR prior to the application deadline. Match – minimum 25%	*Acquisition Projects: acquisition of land or specific rights in land (i.e. easements). AND * Development Projects: for public outdoor recreation such as: trails, campgrounds, ball fields, tennis courts and restrooms.	*April 1 Submitted electronically online	*Acquisition Projects: no minimum or maximum grant request. *Development Projects: <input type="checkbox"/> 15,000 minimum and <input type="checkbox"/> 300,000 maximum grant request.	<input type="checkbox"/> In early December, the MNRTF Board makes final recommendations to the Legislature for funding.	Private land not eligible. Public land not owned by applicant must have a minimum of 25-year lease and landowner commitment to long-term maintenance and perpetual encumbrance.
Land and Water Conservation Fund (LWCF) 	<input type="checkbox"/> State and Local units of government authorized to provide public outdoor recreation. <input type="checkbox"/> Huron-Clinton Metropolitan Authority and Regional Recreation Authorities. <input type="checkbox"/> School Districts that are the primary provider of outdoor recreation for their area. <input type="checkbox"/> Federally-recognized Native American Tribes.	<input type="checkbox"/> Applicant must have a current, five-year recreation plan that has been approved by the DNR prior to the application deadline. Match – 50%	*Development Projects (only): for public outdoor recreation such as: trails, picnic areas, beaches, campgrounds, boating access and fishing areas.	*April 1 Submitted electronically online	*Development Projects: <input type="checkbox"/> 30,000 minimum grant request and <input type="checkbox"/> 300,000 maximum grant request.	The DNR Director announces projects selected for LWCF funding in December.	Private land not eligible. Applicant must possess sufficient title and adequate legal control of the property.
Recreation Passport (RP) 	<input type="checkbox"/> Local units of government authorized to provide public outdoor/indoor recreation. <input type="checkbox"/> Huron-Clinton Metropolitan Authority and Regional Recreation Authorities. <input type="checkbox"/> School Districts, if certain conditions are met.	<input type="checkbox"/> Current annual Capital Improvement Plan (CIP): OR <input type="checkbox"/> Approved five-year recreation plan on file with the DNR. Match – minimum 25%	*Development Projects (only): for public outdoor and indoor recreation such as: trails, picnic areas, beaches, campgrounds, boating access and fishing areas. Renovation of existing facilities is emphasized.	*April 1 Submitted electronically online	*Development Projects: <input type="checkbox"/> 7,500 minimum grant request and <input type="checkbox"/> 150,000 maximum grant request.	The DNR Director announces projects selected for Recreation Passport funding in December.	Private/public lands. If private, applicant must have site control for 20 years for non-structures and 40 years for enclosed structures.
Clean Vessel Act – Boat Pumpout (CVA) 	<input type="checkbox"/> Public and private boating facilities open to the public.	<input type="checkbox"/> Applicant must agree not to incur any income above \$5 per pumpout. Match – 25%	<input type="checkbox"/> Pumpout stations at large boating or mooring facilities with a minimum of 15 slips and upgrading of old pumpout systems.	*September 15 Applications may be considered on an ongoing basis depending on funding.	N/A	Approximately 6-8 months following application.	Applicant must have ownership of the facilities and marina or written agreement from the new owner or lessee to comply with grant provisions throughout the useful life of the pumpout station.

