



Approved:

**MEETING OF  
January 6, 2017**

**RECORD OF THE PROCEEDINGS OF THE REGULAR BOYNE CITY  
PARKS AND RECREATION COMMISSION MEETING HELD AT  
6:00 P.M. AT CITY HALL ON THURSDAY, JANUARY 6, 2017.**

**CALL TO ORDER**

Meeting was called to order by Vice Chair Patoka at 6:00 p.m.

**ROLL CALL**

Present:, Jo Bowman, Patrick Patoka, Hugh Conklin, Lisa Alexander and Mike Doumanian

Absent: Mike Sheean and Darryl Parish

**\*\*MOTION**

**Conklin moved, Bowman seconded, PASSED UNANIMOUSLY** to excuse the absence of Sheean and Parish

**MEETING  
ATTENDANCE**

City Staff: Streets/Parks & Recreation Superintendent Andy Kovolski and Recording Secretary Barb Brooks

Public Present: Two

**APPROVAL OF  
MINUTES \*\*MOTION**

**Bowman moved, Alexander seconded, PASSED UNANIMOUSLY,** a motion approving the December 1, 2017 meeting minutes as presented.

**CITIZENS COMMENTS  
(on non-agenda items)**

None

**DIRECTOR'S REPORT**

Kovolski reported all of the parks are closed except Avalanche which was open in time for the holidays. The ice rink has been spotty due to the weather.

**CORRESPONDENCE**

None

**REPORTS OF  
OFFICERS, BOARDS  
AND STANDING  
COMMITTEES**

**Park Inspection Reports -**

- **Trail(s) Update** - Boyne Valley Trail was awarded a \$300,000 grant from the Michigan Natural Resources Trust Fund (MNTRF) for Phase 1.

**UNFINIHSED  
BUSINESS**

**Charlevoix County  
Parks & Recreation  
Millage Allocation**

Further discussion was had by the board regarding upcoming projects that would qualify for funding under the Charlevoix County Parks & Recreation Millage Allocation. Kovolski reported that staff's recommendation is a kayak launch and rack in Veterans Park at the small boat launch, a Mobi Mat at Peninsula Beach and improvements at Riverside Park. The kayak launch at Veterans Park will utilize the west

side of the boat launch dock. The Mobi Mat is a 4' wide runner that lays on top of the sand to allow for handicap access to the beach and water's edge. It is also used often for strollers, wagons, etc. Riverside Park will include picnic tables, benches and landscape, signage and split rail fencing to block off extra entrances and create a small parking area. Board discussion – The board would like to see a kayak rack added to the amenities at Riverside Park. Conklin asked about the funds that were budgeted for Riverside Park and why that isn't being used. Kovolski stated that he would have to take a closer look at the budget but some of those funds were used other places. Secretary Brooks explained that staff is still looking at designs, options and costs for the kayak rack. The launch is an EZ Dock product and would have to be retrofitted to connect to our current dock. The general consensus of the board is that they liked all three projects. **Conklin moved, Bowman seconded, PASSED UNANIMOUSLY** to recommend the City Commission approve all three projects to move forward and apply for funds through the Charlevoix County Parks & Recreation Allocation fund.

**\*\*MOTION**

**NEW BUSINESS**

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**Leadership Charlevoix County Service Project Proposal**

Brooks introduced two members of the 2017 Leadership Charlevoix County class (LCC) who were bringing forward a community service project proposal for consideration. The proposal is to install a "Boot Brush Cleaning Station" at Avalanche to reduce the introduction of invasive species into the park. The station consists of the ground mounted brush, a stone/gravel collection box around the perimeter of the brush and an educational sign. Their partner organization is the Charlevoix-Antrim-Kalkaska-Emmet Coordinated Invasive Species Management (CAKE CISMA). This would be fully funded and installed through LCC participants and CAKE CISMA would assist the City with any future maintenance and/or replacement. There was a lot of discussion regarding location due to the many entrances to the park and various uses. There was also a concern about not taking away from the aesthetics of the area with too many signs. The question was posed as to how much the station was going to cost and maybe the City could purchase an additional one to install covering a second location. Brooks reminded the board that installation wouldn't happen until spring and there could be more discussion regarding location at a future meeting. The general consensus of the board was that it was a great idea, they really like the concept and commended the LCC representatives.

**\*\*MOTION**

**Alexander moved, Conklin seconded, PASSED UNANIMOUSLY** a motion to recommend the City Commission consider and approve the proposal from Leadership Charlevoix County Class of 2017 to install a Boot Brush Station to help stop the spread of invasive species as well as to increase awareness about the dangers of invasive species with the exact location to be determined

**Fat Tire Bike Trail  
Grooming at Avalanche**

Michelle and Michael Cortright requested permission to groom portions of the new mountain bike trail through the winter for the use of fat tire bikes. It could also be used for cross country skiing and snowshoeing. The only use that would degrade the grooming is walking/hiking. TOMMBA would purchase the equipment and volunteers would perform the grooming. TOMMBA is currently doing this on the school property trails in Evangeline Township. The only requests are that the equipment be stored onsite and the allowance of signage to reference what uses are allowed (or not) on the groomed portion of the trails. The board had concerns about limiting the use of trails and prohibiting walkers. It was proposed a second trail be groomed that would allow walkers. Michael Cortright indicated he would be the one doing the grooming and didn't have a problem grooming a second trail. It was brought up that this proposal seems rushed to try to make it happen this season and maybe it would be best to investigate further and wait until next winter. Further discussion was that it's only the grooming of snow, no permanent trail is being carved. If it doesn't work out, just stop grooming and the snowfall will cover it up. **Bowman moved, Alexander seconded, PASSED UNANIMOUSLY** to recommend TOMMBA volunteers be allowed to groom multi-use trails at Avalanche.

**\*\*MOTION**

**Proposed 5 Year  
Recreation Plan  
Amendment**

Harbormaster Barb Brooks reported that the DNR and Waterways Commission requires certain elements addressing marinas/harbors to be included in a communities 5 Year Recreation Plan in order to be considered for grant funding. While the marina and boat launch are mentioned in the current plan, the specific elements they want communities to discuss and evaluate are not included at this time. Elements such as correct size of facility, marketing, partnerships, dredging, infrastructure needs along with future goals and objectives. Amending the 5 Year Recreation Plan requires public input and then ultimately a resolution adopted by the City Commission. The process is after review and input by this board, it will go to the Planning Commission for review and input and then published for public review and additional input and will go to the City Commission for a public hearing in February. Brooks reviewed the proposed draft and then asked for questions and comments. The board had a few questions but the general consensus was that it addressed the items that the DNR asked to be included and seems like a solid plan.

**mParks Membership  
Request**

**\*\*MOTION**

The board reviewed the mParks membership application and felt that it provided good benefits and the association has definitely benefitted Boyne City. Kovolski stated we had been members in the past and thinks that the lack of renewal was just an oversight. **Doumanian moved, Alexander seconded, PASSED UNANIMOUSLY** to recommend renewal of the mParks membership at the "Premier" level.

**NEXT MEETING**

The next regular meeting of the Parks and Recreation Board is scheduled for Thursday, February 2, 2017 at 6 pm at City Hall.

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**ADJOURNMENT**

The January 6, 2017 meeting of the Parks and Recreation Board adjourned at 7:47 p.m.

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Barb Brooks, Recording Secretary

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