



BOYNE CITY
CITY COMMISSION REGULAR MEETING
Boyne City Hall
319 North Lake Street
Tuesday, November 26, 2019 at noon

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
2. ROLL CALL
 - A. Excuse Commissioner Page from today's meeting
3. CONSENT AGENDA

The purpose of the consent agenda is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff, or the public may ask that any item(s) on the consent agenda be removed and placed as the last item under new business to receive full discussion. Such requests will be automatically respected.

 - A. Approval of the November 6, 2019 City Commission special meeting minutes as presented
 - B. Approval of the November 12, 2019 City Commission Audit Work Session minutes as presented
 - C. Approval of the November 12, 2019 City Commission regular meeting minutes as presented
 - D. Approval of the recommendation from the Boyne City Historic District Commission to accept the resignation of Jeff Wellman from the board
 - E. Approval of the recommendation from the Boyne City Historic District Commission to reappoint Chris Bandy for a two year term expiring November 30, 2021
 - F. Approval of the recommendation from the Boyne City Historic District Commission to reappoint Gerry Kragenbrink for a one year term expiring November 30, 2020
 - G. Approval of the recommendation of the Planning Commission to appoint Nichole Moblo to fill the vacancy on the Planning Commission with the term expiring on May 31, 2022
 - H. Approval of a purchase order contract with the Harbor Fence Company for the repairs to softball field fencing at Rotary Park in an amount not-to-exceed \$2,407 and authorize the City Manager to execute the documents
 - I. Approval to change the start time of our December 10, 2019 regular meeting to noon
4. HEARING CITIZENS COMMENTS (on non-agenda items; 5 minute limit)
5. CORRESPONDENCE
6. CITY MANAGER'S REPORT
 - A. Planning Commissioner recognitions
7. REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES
 - A. October, 2019 Financial Statement
8. OLD BUSINESS

9. NEW BUSINESS

A. Franklin Street Storm Sewer and Resurfacing Project

Consideration to award a contract for design services for the Franklin Street Storm Sewer & Resurfacing Project to C2AE of Gaylord in an amount not-to-exceed \$14,900 and authorize the City Manager to execute the documents

B. Infield Groomer Purchase Recommendation

Consideration of a purchase order contract with the ABI Attachments Inc. for the purchase of a Rascal MVP infield groomer in an amount not-to-exceed \$4,795.94 and authorize the City Manager to execute the documents

C. Paint Our Plow Contest

Consideration authorize the City staff to work with the Boyne City Public Schools to implement a "Paint Our Plow" program starting in 2020

D. 2020 Meeting Calendar

Consideration to approve the City Commission regular meeting schedule for 2020 the 2nd Tuesday of each month at 7:00 p.m. and the 4th Tuesday of each month at noon except the 4th Tuesday of December, also changing the March meeting dates to March 3 at 7:00 p.m. and March 17 at noon with all meetings to be held at Boyne City Hall, 319 North Lake Street in Boyne City and also to approve the FYE 2021 Tentative Budget Schedule as presented

E. Discussion regarding proposed West Michigan to Old City Park non-motorized trail route.

10. GOOD OF THE ORDER

11. ANNOUNCEMENTS

- City Offices will be closed Thursday, November 28 and Friday November 29 in observance of Thanksgiving
- The next regular City Commission meeting is scheduled for December 10, 2019 at noon

12. ADJOURNMENT



Scan QR code or go to
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Individuals with disabilities requiring auxiliary aids or services in order to participate in municipal meetings may contact Boyne City Hall for assistance: Cindy Grice, City Clerk/Treasurer, 319 North Lake Street, Boyne City, MI 49712; phone (231) 582-0334

**NOVEMBER 6, 2019
SPECIAL MEETING**

RECORD OF THE PROCEEDINGS OF THE SPECIAL BOYNE CITY COMMISSION MEETING DULY CALLED AND HELD AT BOYNE CITY HALL, 319 NORTH LAKE STREET, ON WEDNESDAY NOVEMBER 6, 2019

CALL TO ORDER

Mayor Neidhamer called the meeting to order at 5:00 p.m. followed by the Pledge of Allegiance.

Present: Mayor Tom Neidhamer, Mayor Pro-Tem Grunch, Commissioners Hugh Conklin and Sally Page

Absent: Dean Solomon

Staff: Cindy Grice, Michael Cain, Scott McPherson, Mark Fowler, Pat Haver, Jane Halstead, Michele Hewitt, Tim Faas, Jeff Gaither, Kevin Spate, Dan Mercer, Syrina Dawson, Christi Hoenicke, Jeff Gaither and Kyle Smith

Others: There were 26 citizens in attendance including representatives from the Petoskey News Review, Boyne Gazette and Charlevoix County News

**EXCUSE
COMMISSIONER
SOLOMON**

2019-11-137
Moved by Neidhamer
Second by Conklin

MOTION

To excuse Commissioner Solomon from attending today's meeting

Ayes: 4
Nays: 0
Absent: 1, Commissioner Solomon
Motion carried

CITIZENS COMMENTS

None

**CHIEF OF POLICE
CONFIRMATION**

City Manager Cain said he is pleased to present Kevin Spate to the City Commission for confirmation as our new Chief of Police. Kevin was selected out of a pool of eight applicants. Three interviews were conducted and we had some good candidates.

Kevin's 20 plus years of progressive service with the Boyne City Police Department, including serving since January 2015 as our Assistant Police Chief should serve him well as Boyne City's Chief of Police. Kevin knows Boyne City and its people well.

City Manager Cain added that he believes Kevin will make a fine Chief of Police and build on the strong foundations our department has.

Staff Comments: Chief Jeff Gaither said he is really pleased that Kevin was selected. Christi Hoenicke said Kevin will make a phenomenal Chief.

Citizens Comments: None

Board Discussion: Mayor Pro-Tem Grunch said he has full confidence and support of Kevin and is very proud of him. Commissioner Page said she is very happy with the appointment. Commissioner Conklin said he wishes Kevin the best. Kevin will provide the leadership the department needs and anything the City Commission can do to support, he hopes they can. Mayor Neidhamer said he has earned this right to be Chief. Keep leading us into the future.

MOTION

2019-11-138
 Moved by Conklin
 Second by Page

To confirm the appointment of Kevin Spate as Police Chief for the City of Boyne City effective Friday November 8, 2019 at 5:00 p.m.

Ayes: 4
 Nays: 0
 Absent: 1, Commissioner Solomon
 Motion carried

**SWEARING IN OF
POLICE CHIEF**

City Clerk / Treasurer administered the Oath of Office to Kevin Spate as the Police Chief for the City of Boyne City.

**APPOINTMENT OF
MAYOR AND MAYOR
PRO-TEM**

2019-11-139
 Moved by Neidhamer
 Second by Page

MOTION

To appoint Tom Neidhamer as interim Mayor and Ron Grunch as interim Mayor Pro-Tem through November 12, 2019

Ayes: 4
 Nays: 0
 Absent: 1, Commissioner Solomon
 Motion carried

ADJOURNMENT

Motion by Mayor Neidhamer, second by Commissioner Page to adjourn the Special City Commission meeting of Wednesday, November 6, 2019 at 5:19 p.m.

 Tom Neidhamer
 Mayor

 Cindy Grice
 Clerk/Treasurer

RECORD OF THE PROCEEDINGS OF THE BOYNE CITY
COMMISSION AUDIT WORK SESSION MEETING DULY CALLED
AND HELD AT BOYNE CITY HALL, 319 NORTH LAKE STREET,
ON TUESDAY NOVEMBER 12, 2019

Mayor Neidhamer called the meeting to order at 5:00 p.m. followed by the Pledge of Allegiance.

Present: Mayor Tom Neidhamer, Mayor Pro-Tem Grunch,
Commissioners Hugh Conklin and Sally Page

Absent: Dean Solomon

Staff: Cindy Grice and Michael Cain

Others: Joe Verlin from Gabridge & Co.

Joe Verlin discussed the FYE 2019 Financial Statement with the Commissioner and answered questions.

Motion by Mayor Neidhamer, second by Commissioner Page to adjourn the Special City Commission meeting of Tuesday, November 12, 2019 at 6:42 p.m.

Tom Neidhamer
Mayor

Cindy Grice
Clerk/Treasurer

**NOVEMBER 12, 2019
REGULAR MEETING**

RECORD OF THE PROCEEDINGS OF THE REGULAR BOYNE CITY COMMISSION MEETING DULY CALLED AND HELD AT BOYNE CITY HALL, 319 NORTH LAKE STREET, ON TUESDAY NOVEMBER 12, 2019

CALL TO ORDER

City Manager Cain called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance.

Present: Commissioners Tom Neidhamer, Ron Grunch, Hugh Conklin, Sally Page and Dean Solomon

Absent: None

Staff: Michael Cain, Cindy Grice, Scott McPherson, Kelsie King Duff, Kevin Spate, Dennis Amesbury, Michele Hewitt and Tim Faas

Others: There were 10 citizens in attendance.

**ELECTION OF MAYOR
MOTION**

2019-11-141
Moved by Solomon
Second by Grunch

To elect Tom Neidhamer as the Mayor of Boyne City

Ayes: 5
Nays: 0
Absent: 0
Motion carried

**ELECTION OF MAYOR
PRO-TEM
MOTION**

2019-11-142
Moved by Conklin
Second by Page

To elect Ron Grunch as the Mayor Pro-Tem of Boyne City

Ayes: 5
Nays: 0
Absent: 0
Motion carried

**CONSENT AGENDA
MOTION**

2019-11-143
Moved by Conklin
Second by Grunch

Approval of the October 22, 2019 City Commission regular meeting minutes as presented

Approval of a resolution for Charitable Gaming Licenses for Great Lakes Energy Annual Holiday Party raffle and authorize the City Clerk to complete the resolution

Approval of the recommendation of the Historical Commission to appoint Asuka Barden to the Boyne City Historical Commission for a three year term expiring June 30, 2022

Approval of the recommendation of the Historical Commission to reappoint Michele Hewitt to a two year term expiring June 30, 2021

Approval of the recommendation of the Historical Commission to reappoint Lisa Alexander to a three year term expiring June 30, 2022
 Approval of the recommendation of the Historical Commission to reappoint Syrina Dawson to a three year term expiring June 30, 2022

Approval to purchase four Generation 1, 128GB iPads and four Defender series Otter Boxes for a total cost of \$2,075.80 and authorize the City Manager to execute the documents

Approval of a purchase order contract with Landscape Forms for the purchase of eight (8) park benches and six (6) memorial plaques in an amount not-to-exceed \$13,128.32 and authorize the City Manager to execute the documents

Approval of a purchase order contract with Site One Landscape Supply of Petoskey for the purchase of four (4) thirty packs of fifteen gallon tree watering bags in an amount not-to-exceed \$2,160 and authorize the City Manager to execute the documents

Approval to authorize a purchase order contract with The Dynamic Group to purchase of two (2) replacement luminaries and two (2) head modules in an amount not-to-exceed \$2,620 and authorize the City Manager to execute the documents

Approval to award a contract for design services for the Pine Street Storm Sewer & Resurfacing Project in an amount not-to-exceed \$8,900 per the proposal dated November 1, 2019 and authorize the City Manager to execute the documents

Approval to authorize the contract with Northern Michigan Escapes for the 2019/2020 Winter for Snow Removal & Salting Services at City Hall and the Boyne River Board Walk in an amount not-to-exceed \$11,000 and authorize the City Manager to execute the documents

Approval of the revised PA 210 Resolution for the Lofts on Lake Street as requested by the State and authorize the City Manager and/or City Clerk / Treasurer to submit it and any other necessary materials required

Ayes: 5
 Nays: 0
 Absent: 0
 Motion carried

CITIZENS COMMENTS

None

CORRESPONDENCE

A Notice of Intent to Prepare a Master Plan from Eveline Township and Correspondence from MML regarding Elected Officials Training were received and filed.

CITY MANAGERS REPORT

City Manager Cain reported:

- An update of the pavilion project was provided
- 101 new trees have been planted
- The Winter newsletter is now available

REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES

Draft minutes of the October 1, 2019 Zoning Board of Appeals Meeting; the October 3, 2019 Main Street Board Meeting; the October 10, 2019 Parks & Recreation Commission Meeting; the October 14, 2019 EDC Meeting; the October 14, 2019 LDFA Meeting; the October 21, 2019 Planning Commission Meeting; the

October 21, 2019 Historical Commission Meeting and the October 24, 2019 Airport Advisory Board Meeting were received and filed.

Audit Presentation

Presentation of the City of Boyne City FYE 2019 Financial Report from Joe Verlin of Gabridge & Company

Storm Water Control Ordinance Second Reading

Consideration of a second reading to approve the Storm Water Management as proposed

Planning Director Scott McPherson said that prior to 2006 Charlevoix County administered and regulated storm water through the Charlevoix County Storm Water Management Ordinance. The County subsequently repealed the ordinance in reaction to an Attorney General opinion that stated counties could not enact storm water ordinances as that power had not been specifically provided by the State. The opinion further stipulated that cities and townships did have the authority to adopt a storm water ordinance. In the years following the repeal, the County, working through the Michigan Townships Association, with the assistance of Tipp of the Mitt Watershed Council, developed a new storm water control ordinance which the County agreed to administer and enforce for all communities that chose to adopt the ordinance. In 2012 the majority of the townships had adopted the ordinance and had entered into intergovernmental agreements with the County. The proposed ordinance was brought to the Boyne City City Commission in August of 2012 for their consideration, however, the Commission had concerns that the ordinance did not sufficiently consider the unique aspects of the City as compared to rural township in regards to storm water systems and control. Given these concerns the City decided not to adopt the ordinance as proposed. It is my understanding the Cities of Charlevoix and East Jordan also chose not to adopt the ordinance citing similar concerns.

While the City of Boyne City did not adopt the proposed storm water control ordinance as proposed, the control and treatment stormwater has been and continues to be a top concern and priority. The City, on its own initiative and expense, has installed and improved storm water control and treatment systems throughout the City. And while not required, developers have voluntarily abided by the storm water control standards of the ordinance. However, given the increasing development pressure, the value and importance of having an enforceable ordinance in place is recognized. In 2013, as part of the SAW grant application, funding was designated for the development of a City storm water ordinance. After the grant was awarded three years later, the City began working on developing a new ordinance. Working with Tipp of the Mitt Watershed Council and partnering with the Cities of East Jordan and Charlevoix, a new ordinance was developed. The draft ordinance has been reviewed and is fully supported by Dr. Grenetta Thomassey, Director of Watershed Policy, Tipp of the Mitt Watershed Council, and has been submitted to Charlevoix County Board of Commissioners, who have tentatively agreed to administer and enforce the ordinance pending review by their legal counsel. The proposed ordinance was presented to the

Boyne City Planning City Commission at its September 16, 2019, and the ordinance was unanimously recommended for adoption. The proposed ordinance has been provided to the Cities of East Jordan and Charlevoix and both are communities are moving forward with adoption of the Ordinance.

The proposed ordinance was submitted to the City Commission for a First Reading on October 8, 2019 and was scheduled for a second reading. As required by the Boyne City Charter, ordinances cannot be adopted until at least one month after the meeting it is introduced and the ordinance was scheduled for a second reading on November 12, 2019. If adopted by the Commission the ordinance will become effective 15 days after publication.

Staff Comments: None

Citizens Comments: None

Board Discussion: Mayor Pro-Tem Grunch said it was a comprehensive document. All are in agreement with the recommendation

MOTION

2019-11-144
Moved by Conklin
Second by Page

To approve the Storm Water Management as proposed

Ayes: 5
Nays: 0
Absent: 0
Motion carried

Housing Barrier Amendments First Reading

Consideration of a first reading of proposed amendments to the Boyne City Zoning Ordinance to potential barriers to housing development and schedule a second reading for January 14, 2020

Planning Director Scott McPherson said that in January the City Commission formally adopted the City Goals and associated high priority action items. Several of the action items are specifically targeted at addressing the housing shortage issue and fall within the role and responsibilities of the planning commission.

Over the summer the Planning Commission reviewed the entire Boyne City Zoning Ordinance with the objective of identifying potential barriers to housing development. From that review multiple proposed amendments to various sections were developed. For the following proposed ordinance amendments deleted text is shown with a ~~strikeout~~ and new text is shown in *italics*.

Proposed Amendments to Article I Definitions

Several amendments to the definitions in Article I are being proposed. The amendments are intended to make the language

consistent and eliminate unnecessary and duplicate definitions. The proposed amendments are as follows:

Dwelling, Manufactured Home: A building or portion of a building designed for long-term residential use and characterized by all of the following:

1. The structure is produced in a factory ~~in accordance with the National Manufactured Housing Construction and Safety Standards Act, as amended~~ *and is in compliance with all applicable codes to be classified and used as a dwelling;*
2. The structure is designed to be transported to the site in a nearly complete form, where it is placed on a foundation and connected to utilities;
3. The structure is designed to be used as either an independent building or as a module to be combined with other elements to form a complete building on the site.

A mobile home ~~and modular home~~ *is are considered a type of manufactured dwelling homes.*

Dwelling, Mobile Home: A structure, transportable in one (1) or more sections, which is built upon a chassis and designed to be used as a dwelling with or without permanent foundation, when connected to the required utilities, and includes the plumbing, heating, air-conditioning, and electrical systems contained in the structure. Recreational vehicles as described and regulated herein shall not be considered "mobile homes" for the purposes of this Ordinance. ~~(See Mobile Home (Manufactured Housing Unit)).~~

Dwelling, Modular Home: A dwelling which consists of prefabricated units transported to the site in two (2) or more sections on a removable undercarriage or flat-bed and assembled for permanent location upon a permanent foundation on the lot, and to which such major elements as the heating system or a substantial portion of the siding are installed after transport, and which shall not be considered a mobile home.

~~**Mobile Home (Manufactured Housing Unit):** A structure, transportable in one (1) or more sections, which is built on a chassis and designed to be used as a dwelling with or without permanent foundation, when connected to the required utilities, and includes the plumbing, heating, air-conditioning, and electrical systems contained in the structure. Mobile home does not include a recreational vehicle as described and regulated herein for the purposes of this Ordinance. (See Dwelling, Manufactured, and Dwelling, Mobile Home.)~~

~~**Mobile Home Park (Manufactured Housing Development):** A parcel or tract of land under the control of a person upon which three (3) or more mobile *manufactured* homes are located on a continual non-recreational basis and which is offered to the public for that purpose regardless of whether a charge is made therefore, together~~

with any building, structure, enclosure, street, equipment, or facility used or intended for use incident to the occupancy of a ~~mobile manufactured home and which is not intended for use as a temporary trailer park~~, subject to conditions set forth in the Michigan Manufactured Housing Commission Rules and Michigan Public Act 419 of 1976, 96 of 1987 as amended. *Seasonal mobile home parks as defined by the Act are not Manufactured Housing Developments.*

Proposed Amendments to Article IV

The amendments proposed to Article VI would allow accessory dwellings and duplex's as a use by right and permit multiple family units with a maximum of 4 units as a conditional use. The proposed amendments are as follows:

Section 4.20 Principal Permitted Uses.

No building or land shall be used and no building shall be erected except for one (1) or more of the following specified uses, unless otherwise provided in this Ordinance.

- A. Single family detached dwellings.
- B. *Attached or detached accessory apartments, provided the site contains an owner occupied single family dwelling, limited to one (1) accessory apartment per site. Accessory apartments can be attached to either a single family dwelling or a detached garage. Detached accessory apartments shall have a minimum side yard and rear yard setback of ten (10) feet. Off-street parking shall be in accordance with D.1.a of this subsection.*
- C. *Two-family dwellings.*

Section 4.30 Conditional Uses.

The following uses shall be considered conditional and shall require conditional use approval, and shall comply with any applicable conditional use requirements of Article XXV:

- A. ~~Attached or detached accessory apartments, provided the site contains an owner occupied single family dwelling, limited to one (1) accessory apartment per site. Accessory apartments can be attached to either a single family dwelling or a detached garage. Detached accessory apartments shall have a minimum side yard and rear yard setback of ten (10) feet. Off-street parking shall be in accordance with D.1.a of this subsection. Multiple dwelling with a maximum of 4 units~~ subject to the following:
 1. Lot area must contain a minimum of 2,500 square feet per unit.
 2. Units must be compatible with surrounding
- B. Private recreation areas, uses and facilities including, marinas, and swimming pools subject to the following:

1. No building shall be located within one-hundred (100) feet of a dwelling.
 2. Facilities such as licensed restaurants and bars may be permitted when occupying an integral part of the main structure, provided there is no exterior display or advertising of said facilities.
 3. Swimming pools, tennis courts, boat docks, and similar uses shall be located not less than thirty-five (35) feet from any property line.
- C. Home occupations in which customers or patrons visit the site for the delivery of goods and/or services.
- ~~D. Two-family dwellings.~~
- ~~1. Criteria for granting conditional uses for two-family dwellings in a Traditional Residential District (TRD):~~
 - ~~a. A parking area shall be provided for the occupant of both units which shall be hard surfaced, preferably asphalt, brick or concrete, and shall have at least two (2) parking spaces for each dwelling unit (not less than four (4) spaces).~~
 - ~~b. The applicant shall submit a site plan (drawn to scale and indicating the setbacks) and a floor plan of both units showing the present use and the proposed use of each room in the structure. Any permit granted allowing the conditional use shall designate the number of bedrooms allowed in each unit and such number shall not thereafter be increased.~~
 - ~~c. The size and architecture shall be in harmony with the existing neighborhood in which it is located and will not be detrimental to the future orderly development of the nearby properties.~~
 - ~~d. Any refuse and garbage collection area or devices shall comply with 35.052, Section 2, Containers, of the City of Boyne City General Ordinances.~~
 - ~~e. The applicant shall compile a list and provide a map of existing duplex units, multiple family units, rooming houses, and care facilities within three hundred (300) feet of the proposed structure. The Planning Commission shall be entitled to consider the density of~~

~~such units and limit the density within that area.~~

Proposed Amendments to Article VII

The amendments to Article VII would change the terminology from mobile home to manufactured home and park to development, increase the density to 10 units per acre and allow the 25,000 square feet open space requirement to be met by more than 1 area. The proposed amendments are as follows:

ARTICLE VII MANUFACTURED HOUSING PARK DEVELOPMENT DISTRICT (MHPD MHDD)

Section 7.10 Purpose.

The purpose of this district is to provide sites for ~~mobile homes and~~ manufactured housing units at appropriate locations in relationship to the existing and potential development of the surroundings while establishing an attractive residential environment.

Section 7.20 Principal Permitted Uses.

- A. Manufactured housing ~~units~~ *development*.
- B. Accessory structures and uses customarily incidental to the above permitted uses.

Section 7.30 Conditional Uses.

The following uses shall be considered conditional and shall require conditional use approval, and shall comply with any applicable conditional use requirements of Article XXV.

- A. Public, parochial and private schools including nursery schools, churches, temples, or similar places of worship, libraries, community buildings, hospitals, convalescent homes, and funeral homes. (amended: October 24, 2007)
- B. Private recreation areas, uses and facilities including country clubs, marinas, golf courses and swimming pools subject to the following:
 - 1. No building shall be located within one-hundred (100) feet of a dwelling.
 - 2. Facilities such as licensed restaurants and bars may be permitted when occupying an integral part of the main structure provided there is no exterior display or advertising of said facilities.
 - 3. Golf fairways, swimming pools, tennis courts, boat docks, and similar uses shall be located not less than thirty-five (35) feet from any property line.
- C. Public utility transformer stations, substations and gas regulator stations without service or storage yards shall

comply with the requirements of this Ordinance and shall be subject to the following:

A front yard setback of not less than fifty (50) feet shall be provided (irrespective of the yard requirement of the district in which it is located) and two (2) side yards and a rear yard shall be provided, each shall not be less than twenty-five (25) feet in width. The previously mentioned conditional uses shall be landscaped with a buffer of plant materials that effectively screens the view of the use from property used for residences. The standard buffer shall consist of a landscaped strip at least six feet (6) wide outside the perimeter of the compound. The buffer shall contain a variety of species of plants.

Section 7.40 Development Requirements.

The following requirements shall be met within a Manufactured Housing Park District (MHPD):

- A. Preliminary development plan approval shall be required as set forth in Article XIX of this Ordinance. Following review of preliminary requirements and written notice of approval by the County Drain Commission, Road Commission, and the local health agency, the Planning Commission shall notify the developer of its action within sixty (60) days of filing a complete application. Review of a final development plan shall occur as set forth in the State of Michigan Public Act 96 of 1987.
- B. Off-street parking for manufactured homes as specified in Article XXIV of this Ordinance together with the following:
 1. All ~~mobile~~ *manufactured* home sites shall be provided with two (2) parking spaces.
 2. If on-site vehicle parking is provided, it shall be in compliance with both of the following:
 - a. The parking spaces may be either in tandem or side-by-side. If in tandem, the width shall not be less than ten (10) feet and the combined length shall not be less than forty (40) feet. If side-by-side, the combined width of the two (2) parking spaces shall not be less than nineteen (19) feet and the length shall not be less than twenty (20) feet. In either method, the length shall be measured from the curb or inner walkway edge.
 - b. A parking space shall be hard-surfaced and shall be constructed in compliance with Act No. 8 of the Public Acts of 1973, being S 125.1361 of the Michigan Compiled Laws.

3. If off-site vehicle parking is provided, the parking spaces shall be adjacent to the ~~mobile~~ *mobile-manufactured* home site and shall comply with the following:
- a. Parking facilities shall be provided for the storage of ~~mobile~~ *mobile manufactured* homes if a sales office is part of the ~~park~~ *development* operation.
 - b. Parking facilities shall be provided for the storage of maintenance vehicles.
 - c. Parking facilities shall be provided at the office location for office visitors.
 - d. A minimum of one (1) parking space for every (3) ~~mobile~~ *mobile manufactured* home sites shall be provided for visitor parking located convenient to the area served.
 - e. If off-site parking facilities are provided in bays and at office or other facilities, they shall be in compliance with R 408.30427 of the Michigan Administrative Code.
 - f. If not provided for on-site or in parking bays, a separate parking area may be provided for vehicles that cannot be accommodated within the standards set forth in these rules, and for recreational vehicles, such as motor homes, travel trailers, and snowmobiles.

C. Signs for all uses as specified in the Boyne City Sign Ordinance.

D. In a ~~mobile~~ *mobile manufactured* home ~~park~~ *development*, the following specific standards shall apply:

1. Lot Area and Density.

- a. The tract to be developed shall contain a minimum of ten (10) acres.
- b. The ~~mobile~~ *mobile manufactured* home ~~park~~ *development* may have a maximum density of 10 units per acre. ~~shall be developed with sites averaging five-thousand-five-hundred (5,500) square feet per manufactured home unit. This 5,500 square feet for any one site may be reduced by twenty percent (20%) provided that the individual site shall be equal to at least four-thousand-four-hundred (4,400) square feet. For each square foot of land gained through the reduction of a site below 5,500 square feet, at least an equal amount of~~

~~land shall be dedicated as open space, but in no case shall the open and distance requirements be less than that required under R 125.1946, Rule 946 and R 125.1941 and R 125.1944, Rules 941 and 944 of the Michigan Administrative Code.~~

2. Yard Requirements.

- a. A ~~mobile~~ *manufactured* home shall be in compliance with the following minimum distances:
- 1). Twenty (20) feet from any part or attached structure of another manufactured home which is used for living purposes.
 - 2). Ten (10) feet from either an on-site parking space of an adjacent manufactured home site or an attached or detached structure or accessory which is not used for living purposes.
 - 3). Fifty (50) feet from a permanent building.
 - 4). One-hundred (100) feet from a sports field.
- b. Any part or structure that belongs to a ~~mobile~~ *manufactured* home shall be set back the following minimum distances:
- 1). Ten (10) feet from the edge of an internal road and seven (7) feet from a parking bay.
 - 2). Seven (7) feet from a common pedestrian walkway.
 - 3). Ten (10) feet from a natural or man-made lake, object, or waterway.
- c. A ~~mobile~~ *manufactured* home site length may vary depending on park design and layout and the manufactured home to be installed; however the minimum standards pertaining to distance between manufactured homes shall be complied with.
- d. Site dimensions may be computed to include the space requirements for manufactured homes which may contain expandable rooms,

or in anticipation of the attachment of expansions such as add-a-rooms.

3. Setbacks from Property Boundary Lines.

- a. ~~Mobile~~ *Manufactured* homes, permanent ~~park development~~ buildings and facilities, and other structures shall not be located closer than ten (10) feet from the property boundary line of the ~~park development~~.
- b. If ~~mobile~~ *manufactured* homes, permanent ~~park development~~ buildings and facilities, and other structures abut a public right-of-way, they shall not be located closer than twenty-five (25) feet from the park boundary line. This rule does not apply to internal ~~park~~ roads if dedicated for public use, providing the roads do not present a nuisance or safety hazard to the ~~park development~~ tenants.

4. Streets.

- a. An internal road is subject to approval by the Michigan Department of Commerce and shall be in compliance with all of the following general requirements:
 - 1). The road shall be hard-surfaced.
 - 2). The road shall have access to a public thoroughfare by a permanent easement which shall be recorded prior to approval. Sole access by an alley is prohibited.
 - 3). A dead-end road shall terminate with an adequate turning area. A blunt-end road is prohibited.
 - 4). An adequate safe-sight distance shall be provided at intersections.
 - 5). An offset at an intersection or an intersection of more than two (2) streets is prohibited.
 - 6). All roads shall be clearly marked with appropriate traffic signs, subject to the provisions of Rule 701(2) as set forth by the Michigan Department of Commerce.

- 7). A road shall be named and so identified by street signs located at all road intersections.
 - 8). A name for an internal road shall be approved by the municipality.
- b. A road shall have a driving surface of not less than the following:
 - 1). One way, with no parking - thirteen (13) feet.
 - 2). Two way, with no parking - twenty-one (21) feet
 - c. At access points where general traffic enters or leaves the park, the width shall be sufficient to permit free movement from or to the stream of traffic on the public roads.
5. Open Space Requirements.
- a. ~~A mobile home park that contains fifty (50) or more mobile home sites shall have at least one (1) easily accessible open space area continuing not less than twenty five thousand (25,000) square feet including a minimum of ten thousand (10,000) square feet of open space developed for active recreation facilities.~~ *A manufactured home development that contains 50 or more home sites which are constructed according to a permit to construct issued under the act shall have not less than 2% of the development's gross acreage dedicated to designated open space, but not less than 25,000 square feet.*
 - b. ~~The total of the land dedicated for open space shall not be less than two percent (2%) of the park's acreage but not less than twenty five thousand (25,000) square feet.~~
6. A hard-surfaced walkway or patio connecting the dwelling with its off-street parking area shall be provided.
 7. Each lot shall contain an area reserved for the placement of a living unit, the base construction (i.e., foundation, pads, ribbons, etc.) of which shall meet or exceed State specifications.
 8. Each living unit shall be skirted, entirely enclosing the bottom, within thirty (30) days after its placement. In the event of inclement weather and upon

demonstration of extenuating circumstances, an extension may be granted beyond thirty (30) days.

9. Each living unit lot shall be provided with anchors, tie downs or other devices as provided for under Rules 601-609 of the Michigan Department of Commerce Manufactured Home Commission General Rules.
10. ~~Mobile Manufactured home parks development~~, when adjacent to a developed residential zoning district, shall be completely screened by fencing or natural growth along the entire property boundary line abutting the district. If planting material is used for the development of a natural edge, the recommendations of Article XXIII of this Ordinance shall be followed. These requirements may be waived when, in the Planning Commission's opinion, the intent of this requirement has been satisfied.

Proposed Amendments to Article X

The proposed amendments for Article X would eliminate the setback requirements for apartment buildings in the CBD district and would permit dwellings on the ground floor of mixed use developments:

Section 10.20 Principal Permitted Uses.

In the CBD, no use shall be permitted, unless otherwise provided in this Ordinance, except for the following:

- A. Apartment buildings, up to a maximum of eight (8) units per building, ~~subject to the following standards:~~
 1. ~~All public utilities are available.~~
 2. ~~All units shall have at least one (1) living room and one (1) bedroom, except that two (2) units may be of an efficiency apartment type.~~
 3. ~~Buildings shall have a ten (10) foot front yard setback, five (5) foot side yard setbacks, and a fifteen (15) foot rear yard setback.~~
- B. Art galleries.
- C. Bus passenger stations.
- D. Business schools and colleges.
- E. Business establishments which perform services on premises such as, but not limited to: banks, savings and loans and credit unions (excluding drive-through branches and drive-through lanes); brokerage houses; insurance, real estate, and travel agencies; pedestrian-oriented automated teller machine facilities.

- F. Churches, temples, and similar places of worship, limited to a capacity of five-hundred (500) worshippers.
- G. Clubs, fraternal organizations, and lodge halls.
- H. Dry cleaning establishments, or pick-up stations, dealing directly with the consumer, limited to two-thousand (2,000) square feet of floor area. Central dry cleaning plants serving more than two (2) retail outlets shall be prohibited.
- I. Essential public services, telephone exchanges, public utility offices, substations and uses when conducted within a completely enclosed building, excluding storage yards, provided the use and building are consistent with the appearance and character of the downtown as determined by the Planning Commission.
- J. Hotels, motels, bed and breakfast inns, and bed and breakfast houses.
- K. Laundromats (self-service or coin-operated).
- L. Medical offices including offices of doctors, dentists and similar or allied professions, with up to ten-thousand (10,000) square feet gross floor area.
- M. ~~Mixed-use buildings, with business, commercial, or service uses on the ground floor, and residential, office, or warehouse uses on upper floors, subject to the conditions of contained herein. Business and office uses may occupy a building used for residential uses provided that no such business or office use may be located on the same floor as used for residential purposes, and no floor may be used for business or office use on a floor located above a floor used for residential purposes. Further, where there is mixed business/office and residential use in a building there shall be provided a separate, private pedestrian entranceway for the residential uses.~~
Mixed-use buildings, with residential and all principle permitted uses as specified by this section subject to the following conditions: Residential units located on the first floor shall be located to the rear of the commercial uses, the units shall not have frontage on any adjacent street and shall be provided a separate, private pedestrian entranceway.

Proposed Amendments to Article XI

The proposed amendments for Article XI would eliminate the setback requirements for apartment buildings in the TCD district and would permit dwellings on the ground floor of mixed use developments:

Section 11.02 Principal Permitted Uses.

In a TCD, no building, structure or premise shall be erected, altered, or used, except for one (1) or more of the following uses, unless otherwise provided in this Ordinance (except that conversions of

warehouse or industrial facilities to loft type dwelling units may increase the total number to a maximum of sixteen (16)).

- A. Apartments, up to a maximum of eight (8) units per building, ~~subject to the following standards:~~
 - 1. ~~All public utilities are available.~~
 - 2. ~~All units shall have at least one (1) living room and one (1) bedroom, except that two (2) units may be of an efficiency apartment type.~~
 - 3. ~~Buildings shall have a ten (10) foot front yard setback, a minimum of one five (5) foot side yard setback and a total of two (2) not less than fifteen (15) feet, and a fifteen (15) foot rear yard setback.~~
- B. Art galleries.
- C. Bed and breakfast inns and homes.
- D. Business establishments which perform services on premises such as, but not limited to: banks, savings and loans and credit unions (excluding drive-through branches); brokerage houses; insurance, real estate, and travel agencies; pedestrian-oriented automated teller machine facilities.
- E. Dry cleaning establishments, or pick-up stations, dealing directly with the consumer. Central dry cleaning plants shall be prohibited.
- F. Essential public services, telephone exchanges, public utility offices, substations and uses when conducted within a completely enclosed building, excluding storage yards, provided the use and building are consistent with the appearance and character of the downtown as determined by the Planning Commission.
- G. Medical offices including offices of doctors, dentists and similar or allied professions, with up to ten-thousand (10,000) square feet gross floor area.
- H. ~~Mixed-use buildings, with business, commercial, or service uses on the ground floor, and residential, office, or warehouse uses on upper floors, subject to the conditions of contained herein. Business and office uses may occupy a building used for residential uses provided that no such business or office use may be located on the same floor as used for residential purposes, and no floor may be used for business or office use on a floor located above a floor used for residential purposes. Further, where there is mixed business/office and residential use in a building there shall be provided a separate, private pedestrian entranceway for the residential uses.~~
Mixed-use buildings, with residential and all principle permitted uses as specified by this section subject to the following

conditions: Residential units located on the first floor shall be located to the rear of the commercial uses, the units shall not have frontage on any adjacent street and shall be provided a separate, private pedestrian entranceway.

Staff Comments: None

Citizens Comments: None

Board Discussion: Commissioner Solomon said he appreciates the work of the Planning Commission. All Commissioners are in agreement with the proposed amendments

MOTION

2019-11-145

Moved by Conklin

Second by Page

To approve the first reading of the proposed amendments to the Boyne City Zoning Ordinance to potential barriers to housing development and schedule a second reading for January 14, 2020

Ayes: 5

Nays: 0

Absent: 0

Motion carried

Main Street Contract

Consideration to approve the Boyne City Michigan Main Street Program Community Requirements and Expectations Agreement and authorize the City Manager to execute the documents

Main Street Program Director Kelsie King-Duff said that at the November 8th meeting of the Boyne City Main Street Board, the board unanimously approved the Community Requirements and Expectations Agreement with Michigan Main Street. The agreement also needs to be approved by City Commission. The agreement would commit us to remaining a Michigan Main Street community until December 31, 2021. As you may recall, an agreement was signed in January of this year that committed us to being a Main Street community through December of 2020. The Michigan Economic Development Corporation is terminating those agreements (the termination notice is in the middle of page 6 on the new agreement – section 3, number 6). The reason for termination is that all Michigan Main Street communities are now required to be engaged with the Redevelopment Ready Communities program as well. This is outlined in at the bottom of page 3 – numbers 13 & 14. This is not a problem for Boyne City as we were the first community to be both MMS and RRC. There are a few other changes to the agreement, which include: Design Services language at the top of page 5 – number 6. We can now receive 1 design service per year, instead of only what is left from our time as a select level Main Street community (we are now Master Level). This will actually allow us to have more design services overall. There was a lot of discussion at the Main Street board meeting regarding the termination of the old contract, and how the new contract actually does that, since we haven't signed it which means we aren't necessarily agreeing to it.

Ultimately, though, the board decided our hands are basically tied and that if we want to remain a Main Street community we need to sign this new agreement. There is not anything in the new agreement that hurts us, so the Main Street board would like to move forward. In order to maintain our status with the National Main Street Center we must be affiliated with a coordinating program.

Staff Comments: None

Citizens Comments: None

Board Discussion: All are in agreement with the recommendation.

MOTION

2019-11-146
Moved by Solomon
Second by Page

To approve the Boyne City Michigan Main Street Program Community Requirements and Expectations Agreement and authorize the City Manager to execute the documents

Ayes: 5
Nays: 0
Absent: 0
Motion carried

Fire Department ATV Purchase

Consideration to approve the purchase of a Polaris Ranger side-by-side in the amount of \$23,179.97 using donated funds of \$20,000 and authorize the City Manager to execute the documents

Fire Chief Dennis Amesbury said the Fire Department has been fundraising to purchase a side by side ATV to use for emergencies at Avalanche, the surrounding bike trails and special events in our parks. We have an anonymous donor that will donate \$20,000 towards this purchase and the rest of the funds are available thru funds raised.

Staff Comments: None

Citizens Comments: None

Board Discussion: All are in agreement with the recommendation

MOTION

2019-11-147
Moved by Grunch
Second by Solomon

To approve the purchase of a Polaris Ranger side-by-side in the amount of \$23,179.97 using donated funds of \$20,000 and authorize the City Manager to execute the documents

Ayes: 5
Nays: 0
Absent: 0

Motion carried

**Employee Health
Insurance / Health
Savings Account
Contribution**

Consideration to authorize the City Manager and City Clerk / Treasurer to take the steps necessary to move to the Priority Health health insurance option identified as PH8 and increase the City's annual Health Savings Account contributions by \$250 and \$500 per covered employee per category until changed.

City Manager Cain stated every year about this time we receive our employee insurance quotes for the coming year. For the last several years the increases for health insurance have been in the five percent or less range. This is much better than the regular double digit increases we were seeing prior to that. This year the proposed increase for our health insurance was pretty close to double digit at nine 9%. There were no increases for our dental or optional vision coverages.

Each year we have our representative Denise Lewaniak from our insurance agency Korthase Flinn review options with representatives of our full-time employees who receive these benefits. They look at options from our current carrier Priority Health and also check the market to see if other providers (Blue Cross, McLaren, etc.) have competitive plans that we may wish to consider. The other carriers did not have competitive options for us to consider. Priority Health, as you can see on the attached pages, did have various options with various coverages at various price levels.

Our employees are generally satisfied with the coverage we have had thru Priority Health. It is a high deductible plan and the City makes an annual contribution to the employees HSA plan who have it. The current plan is detailed on the top of page 3 as A) and all of page 5. To maintain our current coverage (with a minor tweak to provide additional chronic medical coverages) would lead us to renew with the option shown on page 3 as B) PH1.

In reviewing all the options, we determined that by moving to plan C) PH8 on page 4 then implementing the City employee cost sharing as shown at C) in the middle of page 6 we can provide employees similar final dollar coverages to what they have now with small cost increases for both the employee and the City. We would accomplish this by taking much of the savings the City would get by going with the PH8 option and sharing that with the covered employees by increasing their HSA contributions by \$250 per year per employee only coverage and \$500 for employees with two person and family coverages. This also decreases the amount of the employees increased costs from \$107.33 to \$41.96 per year for an employee only, \$236.14 to \$82.31 for two person and from \$295.15 to \$77.90 per year for family coverage. Everyone and the City still pays more but by switching plans the increases are much less and the overall year end benefits remain similar to what we have now.

Staff Comments: None

Citizens Comments: None

Board Discussion: All are in agreement with the recommendation

MOTION

2019-11-148
Moved by Conklin
Second by Page

To authorize the City Manager and City Clerk / Treasurer to take the steps necessary to move to the Priority Health health insurance option identified as PH8 and increase the City's annual Health Savings Account contributions by \$250 and \$500 per covered employee per category until changed.

Ayes: 5
Nays: 0
Absent: 0
Motion carried

None

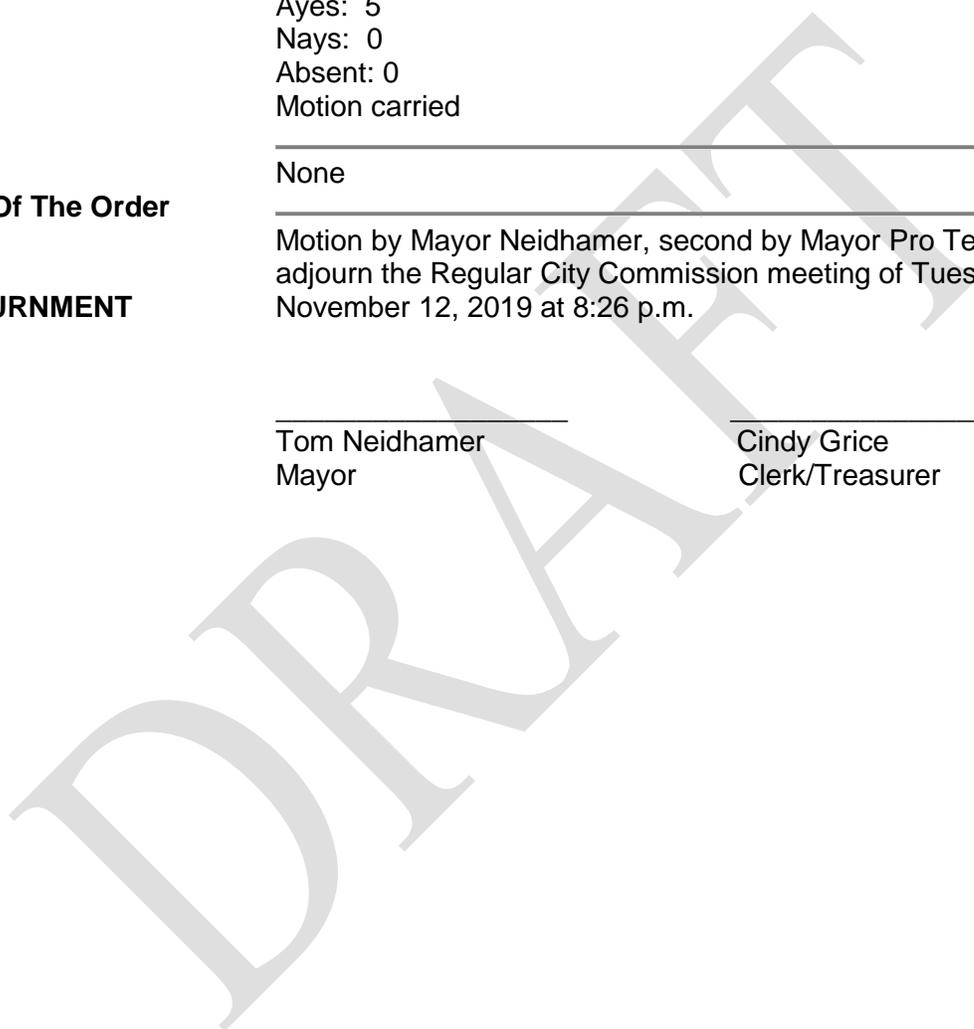
Good Of The Order

Motion by Mayor Neidhamer, second by Mayor Pro Tem Grunch to adjourn the Regular City Commission meeting of Tuesday, November 12, 2019 at 8:26 p.m.

ADJOURNMENT

Tom Neidhamer
Mayor

Cindy Grice
Clerk/Treasurer



INTEROFFICE MEMORANDUM

TO: MICHAEL CAIN- CITY MANAGER *Mc*
FROM: MICHELE HEWITT-HISTORIC DISTRICT COMMISSION SECRETARY *MH*
SUBJECT: BOYNE CITY HISTORIC DISTRICT COMMISSION
DATE: 11/22/2019

At our November 21, 2019 Boyne City Historic District Commission meeting Gow Liztenburger motioned to accept the resignation of board member Jeff Wellman, second by Gerry Kragenbrink, all ayes, with a recommendation to city commission to accept his resignation.

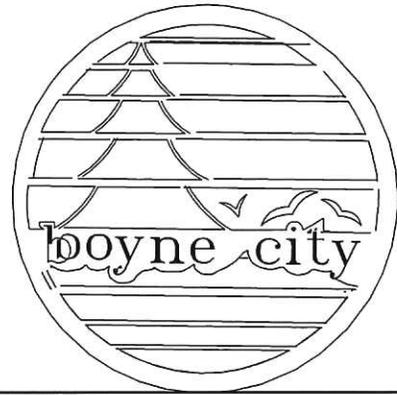
INTEROFFICE MEMORANDUM

TO: MICHAEL CAIN- CITY MANAGER *Mc*
FROM: MICHELE HEWITT-HISTORIC DISTRICT COMMISSION SECRETARY *MH*
SUBJECT: BOYNE CITY HISTORIC DISTRICT COMMISSION
DATE: 11/22/2019

At our November 21, 2019 Boyne City Historic District Commission meeting Gow Liztenburger motioned to accept the two board renewals, Chris Bandy for 2 year term ending November 30, 2021, Gerry Kragenbrink for a 1 year term ending November 30, 2020, second by Gerry Kragenbrink, all ayes. Recommendation that the city commission to approve these two board renewals.

CITY OF BOYNE CITY

To: Michael Cain, City Manager
From: Scott McPherson, Planning Director *SM*
Date: November 26, 2019
Subject: Planning Commission Appointment



Background Information

At the November 18, 2019 Planning Commission meeting the Commission recommended Planning Commission candidate Nichole Moblo be appointed to fill the remaining term of George Ellwanger.

Process

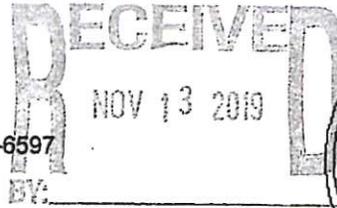
The procedures for the appointments to the planning commission are regulated by Ordinance A - 21. The ordinance stipulates that planning commissioners are appointed by the Mayor subject to the majority vote of the City Commission.

Recommendation

Appointment of Nichole Moblo Boyne City Planning Commission to fill the remainder of the 3 year term vacated by George Ellwanger expiring May 31, 2021.

CITY OF BOYNE CITY

319 North Lake Street Boyne City, MI 49712 (231) 582-6597



BOARD MEMBER APPLICATION

The City understands you are interested in becoming a member on one of the City Advisory Boards/Commissions. We appreciate your interest and future dedication to Boyne City. In order for the City to have information on file as reference when the next board has an opening, we ask you please complete the following and return to City Hall.

Name: Nichole Moblio
 Address: 907 Wilson St Boyne City MI 49712
 Telephone: 2313501066 (daytime) _____ (evening)
 Email: msnichole82@yahoo.com
 Occupation: Radiology Technologist

Please check any Advisory Board or Commission you may be interested in.

- | | |
|---|---|
| <input type="checkbox"/> Airport Advisory Board | <input type="checkbox"/> Economic Development Corporation |
| <input type="checkbox"/> Historical Commission | <input type="checkbox"/> Main Street / DDA Program |
| <input checked="" type="checkbox"/> Planning Commission | <input checked="" type="checkbox"/> Parks and Recreation Commission |
| <input type="checkbox"/> Board of Review | <input type="checkbox"/> Housing Commission |
| <input type="checkbox"/> Local Development | <input type="checkbox"/> Zoning Board of Appeals |
| <input type="checkbox"/> Finance Authority | <input type="checkbox"/> District Library Board |
| <input type="checkbox"/> Historic District Commission | |

Reason(s) you wish to serve:

I wish to serve on either board to invest in my community as well as building new skills

Other community or civic service activities:

I volunteered for various activities at the Boyne City Public Schools,

Signature Nichole Moblio Date 11/12/19

CITY OF BOYNE CITY

To: Michael Cain, City Manager *Mc*
From: Tim Faas, Director of Public Works *TF*
Date: November 21, 2019
Subject: **Fence Repairs at Rotary Park Recommendation**



BACKGROUND:

In order to rebuild the two main softball fields at Rotary Park this fall, a section of chain link fencing had to be removed to provide access for the heavy equipment. We requested pricing from the Harbor Fence Company to replace that section of fencing, together with some additional fencing that was in need of repair due to age. Harbor Fence provided pricing on October 24, 2019 for a total cost of \$2,407 with completion in early 2020 as soon as the frost is out of the ground.

These costs are included in the 2019/2020 budget and would be charged to the following account: #101-751-970.000 (Parks – Capital Outlay).

RECOMMENDATION:

It is my recommendation that the City Commission approve a purchase order contract with the Harbor Fence Company for the repairs to softball field fencing at Rotary Park in an amount not-to-exceed \$2,407. Further, I would recommend the City Manager execute the documents.

OPTIONS:

1. That this matter be postponed for further information or consideration
2. That this matter be approved subject to some revision
3. Other options as determined by the City Commission

Encl: Proposal from The Harbor Fence Company dated October 24, 2019

PROPOSAL

HARBOR FENCE COMPANY

2009 U.S. 31 North ♦ Petoskey, MI 49770
(231)348-5566 ♦ Fax (231) 348-5032 ♦ 800-968-3362
Kent C. Warner

Proposal submitted to: City Of Boyne

Rotary Park Ball Fields (Repairs Ect)

Address: 319 N Lake St, Boyne City, MI 49712

County & Twp. Charlevoix

Crossroads

Sides Flagged

N S E W

Date: 10/24/2019 Phone (231) 675-6635

Specifications for the professional installation of one (130' lf) of new (6' tall) galvanized chain link to replace the existing damaged chain link on sideline (includes removal & disposal of all damaged materials). Removal of (4) - 3" x Galvanized Steel (Heaved) gate posts next to dugouts replacing them with new (Driven) 3" Galvanized steel gate posts (Rehang Existing Gates) - (1) - new stick of 1-5/8" x 21' Galvanized steel top rail to replace damaged one in outfield. (1) - New set of 3" 180-degree hinges on one panel on the double drive gate in outfield/sideline.

(4) - 3" x 9' x SPS20 Galv. Gate Posts. (4) - 3" PS Caps. (3) - 50' Rolls Of 2" x 9 Gauge x 72" KK Hot Dipped Galvanized CHain Link. (2) - Sets Of 3" Bulldog Hinges. (2) - 1-5/8" Frame Gate Commercial 2-1/2" Fork Latches. (1) - Set Of 3" 180-degree Galv Hinges. (3) - Bags 9 Gauge Short Ties. Alm. (3) - Bags 9 Gauge Long Ties. Alm. (1) - 1-5/8" x 21' x SPS20 Galvanized Steel Top Rail.

Total price for all as listed above professionally installed:.....\$2,407.00

Terms: 50% down With the Balance Due upon Installation.

Home Owner Is Responsible For All Local & County Permits Required.

Home Owner Is Also Responsible for Any Needed Variance's.

No returns on vinyl products and special orders.

Shipping and handling fee & 25% restocking fee apply to all other items.

Authorized
Signature _____

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance.

Note: A 50 % deposit of total is required upon acceptance. also
This proposal may be withdrawn by us if not accepted within 7 days.

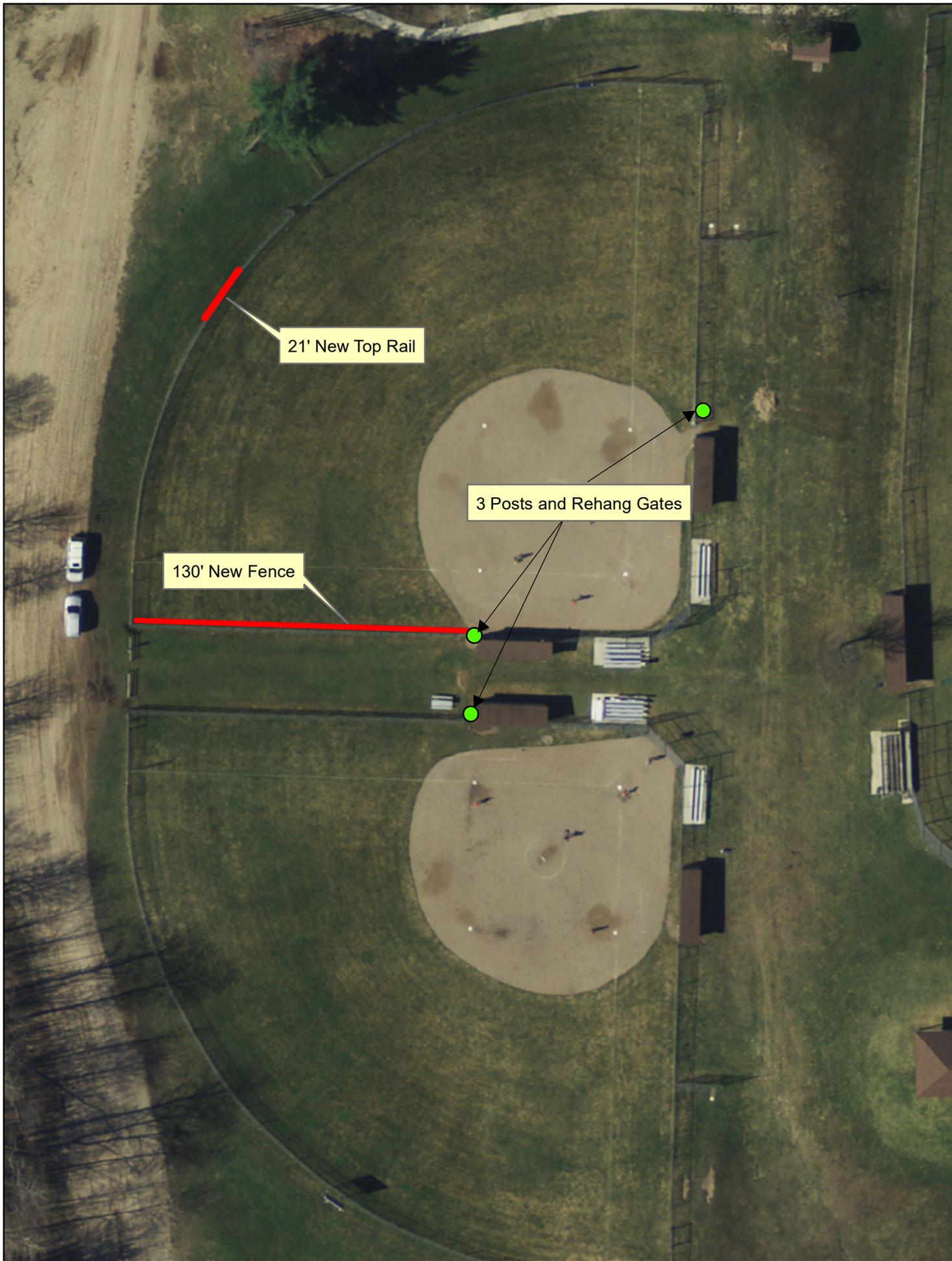
Acceptance of proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are Authorized to do the work as specified. Payment will be made As outlined above.

Owner is responsible for property lines, Miss Dig, and All buried improvements. (Example - gas lines, high voltage, telephone, cable, irrigation) The Customer Is Also Responsible for Any Approvals or Permissions by Any Local Government Or Associations, Boards or Community Bylaws. No Refunds.

Date of Acceptance _____

Signature _____

Payment to be made as follows: **Balance due upon installation.**
Late charge of 1.8% interest from the date of completion.



21' New Top Rail

130' New Fence

3 Posts and Rehang Gates



City of Boyne City

MEMO

Date: November 22, 2019

To: Mayor Neidhamer and the Boyne City City Commission

From: Michael Cain, City Manager 

Subject: Revise December 10th meeting time to noon

We were advised this week that Boyne Valley Township has scheduled a Public Hearing on the topic of EMS Reorganization for Tuesday, December 10th at 6:30 p.m. at their Township offices. We would like to be present at that meeting but it conflicts with our regular meeting we have had scheduled to begin here at 7:00 p.m. To avoid this conflict, I am proposing that we move our meeting time to noon.

RECOMMENDATION: That the City Commission approve changing the start time of our December 10th regular meeting to noon.

OPTIONS:

- Deny the request.
- Other action as determined as appropriate by the City Commission.

CITY OF BOYNE CITY

To: Michael Cain, City Manager *Mc*
From: Cindy Grice, City Clerk/Treasurer *cg*
Date: November 22, 2019
Subject: October, 2019 Financial Statement



Attached is the October, 2019 Financial Statement. We have completed 50% of our Fiscal Year. Following is a brief overview:

OVERALL REVENUES – Revenues are tracking normally. Revenues are higher in the West Michigan Water extension special assessment account due to three of the property's assessments paid in full. The budget will be amended accordingly in April.

OVERALL EXPENDITURES: Expenditures continue to remain at normal levels for this time period. Revenues and expenditures for the new bike trail will be reflected in November.r

As always, if there are any questions, please contact me.

CASH SUMMARY BY FUND FOR BOYNE CITY

FROM 10/01/2019 TO 10/31/2019

FUND: 101 202 203 206 209 210 211 213 226 242 248 251 285 295 370 470 590 592 661

CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 10/01/2019	Total Debits	Total Credits	Ending Balance 10/31/2019
101	GENERAL FUND	3,137,293.37	479,520.83	827,949.44	2,788,864.76
202	MAJOR STREET FUND	95,809.53	0.00	49,575.76	46,233.77
203	LOCAL STREET FUND	31,223.36	400,000.00	429,219.73	2,003.63
206	FIRE FUND	249,906.88	0.00	13,312.91	236,593.97
209	CEMETERY FUND	(1,655.75)	3,930.00	1,979.30	294.95
210	AMBULANCE FUND	1,758.96	56,819.43	57,931.17	647.22
211	SPECIAL PROJECTS FUND	25,131.71	0.00	0.00	25,131.71
213	FARMERS MARKET FUND	59,378.33	800.00	2,148.94	58,029.39
242	BOYNE THUNDER FUND	129,243.03	4,500.00	0.00	133,743.03
248	DOWNTOWN DEVELOPMENT AUTHORITY	636,501.20	500.00	13,691.53	623,309.67
251	LDFA FUND	901,897.22	0.00	7.50	901,889.72
285	MARINA FUND	142,865.86	8,344.10	16,384.63	134,825.33
295	AIRPORT FUND	112,606.87	18,854.66	11,841.43	119,620.10
370	CITY FACILITIES DEBT FUND	392,504.62	40,771.15	88,168.75	345,107.02
470	CITY FACILITIES CONSTRUCTION FUND	242,645.78	0.00	0.00	242,645.78
590	WASTEWATER FUND	3,979,458.57	78,747.79	72,164.82	3,986,041.54
592	WATER FUND	1,137,790.04	71,273.86	32,722.53	1,176,341.37
661	MOTOR POOL FUND	572,236.83	13,011.14	23,360.20	561,887.77
	TOTAL - ALL FUNDS	11,846,596.41	1,177,072.96	1,640,458.64	11,383,210.73

User: Cindy
DB: Boyne City

PERIOD ENDING 10/31/2019

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG USED
		AMENDED BUDGET	10/31/2019 NORMAL (ABNORMAL)	MONTH 10/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Revenues						
Dept 031 - PROPERTY TAX REVENUES						
101-031-400.000	ALLOCATION FROM CUR YR FD BAL	199,651.00	0.00	0.00	199,651.00	0.00
101-031-402.000	PROPERTY TAX COLLECTION	2,756,675.00	2,572,422.52	287,443.08	184,252.48	93.32
101-031-403.000	DELQ. PERSONAL PROPERTY TAX	2,500.00	2,236.99	143.18	263.01	89.48
101-031-404.000	MISC TAXES-PILOT/TRAILER PARK	6,163.00	0.00	0.00	6,163.00	0.00
101-031-428.000	W MICHIGAN WATER SPECIAL ASSESSMENT	22,973.00	53,041.00	6,052.30	(30,068.00)	230.88
101-031-445.000	PROPERTY TAX PENALTIES	14,000.00	3,041.77	3,041.77	10,958.23	21.73
101-031-447.000	PROPERTY TAX ADMIN FEES	94,000.00	64,964.54	6,581.44	29,035.46	69.11
Total Dept 031 - PROPERTY TAX REVENUES		3,095,962.00	2,695,706.82	303,261.77	400,255.18	87.07
Dept 032 - REVENUES						
101-032-452.000	LIQUOR LICENSES	7,880.00	6,810.10	0.00	1,069.90	86.42
101-032-574.000	REVENUE SHARING	325,663.00	106,910.00	0.00	218,753.00	32.83
101-032-574.100	EVIP	56,309.00	19,276.00	0.00	37,033.00	34.23
101-032-574.200	LOCAL COMM STABILIZATION SHARING	117,000.00	293,336.14	138,547.34	(176,336.14)	250.71
101-032-578.000	POLICE TRAINING FUNDS	1,300.00	554.05	0.00	745.95	42.62
101-032-579.000	GRANTS-STATE/FEDERAL	1,885,340.00	7,985.68	0.00	1,877,354.32	0.42
Total Dept 032 - REVENUES		2,393,492.00	434,871.97	138,547.34	1,958,620.03	18.17
Dept 033 - ADMIN SVC FEE REVENUES						
101-033-604.000	FIRE DEPARTMENT ADMIN SVC FEE	5,000.00	0.00	0.00	5,000.00	0.00
101-033-605.000	LDFA - ADMIN SVC FEE	30,000.00	0.00	0.00	30,000.00	0.00
101-033-606.000	DDA ADMIN SVC FEE	7,500.00	0.00	0.00	7,500.00	0.00
101-033-607.000	ADMIN SERV FEE MOTOR POOL	5,500.00	0.00	0.00	5,500.00	0.00
101-033-608.000	ADMIN SERV FEE WATER/WW	60,000.00	0.00	0.00	60,000.00	0.00
101-033-609.000	ADMIN SERV FEE MAJOR ST	17,000.00	0.00	0.00	17,000.00	0.00
101-033-610.000	ADMIN SERV FEE LOCAL ST	14,500.00	0.00	0.00	14,500.00	0.00
Total Dept 033 - ADMIN SVC FEE REVENUES		139,500.00	0.00	0.00	139,500.00	0.00
Dept 034 - CHARGES FOR SERVICES						
101-034-606.000	DDA MAINTENANCE FEE	75,000.00	0.00	0.00	75,000.00	0.00
101-034-624.000	ICE RINK CONCESSION	100.00	0.00	0.00	100.00	0.00
101-034-640.000	CABLE FRANCHISE FEES	70,000.00	18,205.21	0.00	51,794.79	26.01
101-034-642.000	CHARGES/SERVICES & FEES	7,000.00	7,227.13	1,124.52	(227.13)	103.24
101-034-660.000	POLICE FINES/ORDINANCE FEES	4,000.00	2,617.96	873.59	1,382.04	65.45
101-034-660.200	SEX OFFENDER REGISTRATION FEE	300.00	100.00	0.00	200.00	33.33
101-034-660.300	POLICE DEPT SURVEY REVENUES	1,200.00	1,050.00	0.00	150.00	87.50
101-034-696.000	SIDEWALK REIMBURSEMENTS	0.00	10.00	0.00	(10.00)	100.00
Total Dept 034 - CHARGES FOR SERVICES		157,600.00	29,210.30	1,998.11	128,389.70	18.53
Dept 035 - INTEREST / RENTALS						
101-035-664.000	INTEREST EARNINGS	2,000.00	0.00	0.00	2,000.00	0.00
101-035-665.000	RENT - FACILITY ROOMS	2,000.00	0.00	0.00	2,000.00	0.00
101-035-667.000	RENT CITY HALL	14,400.00	10,601.00	275.00	3,799.00	73.62
101-035-668.000	RENT - FIRE DEPT	30,000.00	0.00	0.00	30,000.00	0.00
101-035-669.000	RENT - EMS	31,200.00	0.00	0.00	31,200.00	0.00
101-035-670.000	RENT CITY OWNED PROPERTY	2,500.00	880.00	0.00	1,620.00	35.20

PERIOD ENDING 10/31/2019

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG USED
		AMENDED BUDGET	10/31/2019 NORMAL (ABNORMAL)	MONTH 10/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Revenues						
Total Dept 035 - INTEREST / RENTALS		82,100.00	11,481.00	275.00	70,619.00	13.98
Dept 036 - OTHER REVENUES						
101-036-585.000	LOCAL TRAIL GRANTS/CONTRIB	127,500.00	30,000.00	0.00	97,500.00	23.53
101-036-586.000	GRANTS / LOCAL CONTRIBUTION	54,283.00	20,000.00	0.00	34,283.00	36.84
101-036-587.000	MUSEUM CONTRIBUTIONS	0.00	36.00	0.00	(36.00)	100.00
101-036-672.000	POLICE DEPT BICYCLE DONATIONS	100.00	77.00	0.00	23.00	77.00
101-036-673.000	LAND & EQUIP SALES	1,000.00	0.00	0.00	1,000.00	0.00
101-036-678.000	PLANNING/TOWNSHIP REIMB	74,373.00	71,566.05	0.00	2,806.95	96.23
101-036-690.000	MISCELLANOUS INCOME	1,000.00	3,174.63	894.40	(2,174.63)	317.46
Total Dept 036 - OTHER REVENUES		258,256.00	124,853.68	894.40	133,402.32	48.34
TOTAL REVENUES		6,126,910.00	3,296,123.77	444,976.62	2,830,786.23	53.80
Expenditures						
Dept 101 - LEGISLATIVE						
101-101-703.000	SALARIES-MAYOR/CITY COMMISSION	15,250.00	2,287.47	0.00	12,962.53	15.00
101-101-714.000	SOCIAL SECURITY	1,163.00	174.97	0.00	988.03	15.04
101-101-732.000	MEMBERSHIP DUES/MML	3,000.00	2,981.88	0.00	18.12	99.40
101-101-870.000	TRAINING AND SCHOOLS	4,500.00	1,719.74	654.00	2,780.26	38.22
Total Dept 101 - LEGISLATIVE		23,913.00	7,164.06	654.00	16,748.94	29.96
Dept 151 - PLANNING						
101-151-705.000	SALARIES - PLANNING	110,328.00	52,847.39	8,989.84	57,480.61	47.90
101-151-712.000	INSURANCE: LIFE/AD&D	200.00	200.56	33.20	(0.56)	100.28
101-151-713.000	INSURANCE MEDICAL	28,206.00	11,696.23	1,416.66	16,509.77	41.47
101-151-714.000	SOCIAL SECURITY	9,205.00	4,472.77	679.29	4,732.23	48.59
101-151-715.000	PENSION	37,380.00	16,351.02	580.16	21,028.98	43.74
101-151-716.000	UNEMPLOYMENT	25.00	0.00	0.00	25.00	0.00
101-151-719.000	SICK/VACATION	10,000.00	3,811.32	222.96	6,188.68	38.11
101-151-727.000	SUPPLIES	2,000.00	503.86	23.70	1,496.14	25.19
101-151-732.000	MEMBERSHIP DUES	2,500.00	0.00	0.00	2,500.00	0.00
101-151-735.000	MILEAGE/TRAVEL	500.00	0.00	0.00	500.00	0.00
101-151-740.000	TELEPHONE/UTILITIES	1,200.00	476.87	95.59	723.13	39.74
101-151-818.000	PROFESSIONAL/CONTRACTED SVCS	2,000.00	225.00	0.00	1,775.00	11.25
101-151-870.000	TRAINING	2,000.00	1,525.56	422.03	474.44	76.28
101-151-911.000	WORKERS COMPENSATION	1,200.00	1,393.80	0.00	(193.80)	116.15
101-151-970.000	CAPITAL OUTLAY	500.00	0.00	0.00	500.00	0.00
Total Dept 151 - PLANNING		207,244.00	93,504.38	12,463.43	113,739.62	45.12
Dept 173 - GENERAL SERVICES						
101-173-705.000	ADMINISTRATIVE SALARIES/WAGES	346,399.00	161,133.50	25,296.85	185,265.50	46.52
101-173-709.000	ADMIN OVERTIME	3,300.00	1,159.77	175.94	2,140.23	35.14
101-173-712.000	INSURANCE LIFE/AD&D	1,900.00	613.96	149.40	1,286.04	32.31
101-173-713.000	INSURANCE - MEDICAL	92,500.00	37,012.28	5,606.94	55,487.72	40.01
101-173-714.000	SOCIAL SECURITY	32,000.00	14,303.27	2,176.12	17,696.73	44.70
101-173-715.000	PENSION	185,000.00	55,779.35	2,967.63	129,220.65	30.15
101-173-716.000	UNEMPLOYMENT COMPENSATION	38.00	0.41	0.00	37.59	1.08
101-173-719.000	VACA/SICK EXPENSE	41,600.00	17,932.19	2,426.46	23,667.81	43.11

PERIOD ENDING 10/31/2019

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG USED
		AMENDED BUDGET	10/31/2019 NORMAL (ABNORMAL)	MONTH 10/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-173-727.000	OFFICE SUPPLIES	10,000.00	3,211.27	790.22	6,788.73	32.11
101-173-730.000	OFFICE SUPPLIES	10,000.00	2,446.39	54.45	7,553.61	24.46
101-173-731.000	POSTAGE	6,000.00	1,112.60	350.03	4,887.40	18.54
101-173-732.000	MEMBERSHIP DUES	2,000.00	1,393.25	195.00	606.75	69.66
101-173-740.000	TELEPHONE/UTILITIES	8,600.00	9,107.48	472.82	(507.48)	105.90
101-173-818.000	CONTRACTED SERVICES	0.00	350.00	0.00	(350.00)	100.00
101-173-860.000	MOTOR POOL	200.00	23.35	0.00	176.65	11.68
101-173-861.000	VEHICLE EXPENSE	4,800.00	2,101.52	410.74	2,698.48	43.78
101-173-870.000	TRAINING/SCHOOLS/TRAVEL	4,000.00	1,353.91	80.00	2,646.09	33.85
101-173-900.000	ADVERTISING/PUBLSHNG/ORDINANCE	6,500.00	1,131.83	198.07	5,368.17	17.41
101-173-910.000	INSURANCE/LIABILITY & PROP	22,900.00	32,125.42	21,995.74	(9,225.42)	140.29
101-173-911.000	WORKERS COMPENSATION	3,250.00	3,066.36	0.00	183.64	94.35
101-173-970.000	CAPITAL OUTLAY/EQUIPMENT	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 173 - GENERAL SERVICES		785,987.00	345,358.11	63,346.41	440,628.89	43.94
Dept 191 - ELECTIONS						
101-191-705.000	SALARIES - ELECTIONS	900.00	0.00	0.00	900.00	0.00
101-191-728.000	ELECTION COST	1,800.00	37.58	37.58	1,762.42	2.09
Total Dept 191 - ELECTIONS		2,700.00	37.58	37.58	2,662.42	1.39
Dept 208 - ACCOUNTING/AUDIT						
101-208-808.000	ACCOUNTING/AUDIT	14,000.00	10,960.00	460.00	3,040.00	78.29
Total Dept 208 - ACCOUNTING/AUDIT		14,000.00	10,960.00	460.00	3,040.00	78.29
Dept 209 - ASSESSMENT/TAXES						
101-209-731.000	TAX POSTAGE	1,900.00	0.00	0.00	1,900.00	0.00
101-209-802.000	LEGAL FEES	0.00	3,105.00	0.00	(3,105.00)	100.00
101-209-803.000	BOARD OF REVIEW	500.00	0.00	0.00	500.00	0.00
101-209-818.000	CONTRACTED SERVICE	63,000.00	35,000.00	5,000.00	28,000.00	55.56
101-209-900.000	TAX MAILING/BILLING FEE	3,000.00	1,452.23	0.00	1,547.77	48.41
Total Dept 209 - ASSESSMENT/TAXES		68,400.00	39,557.23	5,000.00	28,842.77	57.83
Dept 210 - LEGAL						
101-210-802.000	OTHER LEGAL/COURT, ETC.	50,000.00	11,080.04	2,100.00	38,919.96	22.16
Total Dept 210 - LEGAL		50,000.00	11,080.04	2,100.00	38,919.96	22.16
Dept 248 - GENERAL/OTHER SERVICES						
101-248-714.000	CLEARING A/C-SOCIAL SECURITY	0.00	2,018.62	252.32	(2,018.62)	100.00
101-248-810.000	STREETLIGHTING	53,000.00	17,345.82	3,244.78	35,654.18	32.73
101-248-812.000	LEAF PICK-UP	40,000.00	8,315.18	4,443.63	31,684.82	20.79
101-248-818.000	ENGINEER/CONTRACTED SERVICE	15,000.00	28,432.20	3,658.40	(13,432.20)	189.55
101-248-880.000	COMMUNITY PROMOTION	37,500.00	1,794.59	0.00	35,705.41	4.79
101-248-882.000	ZONING ENFORCEMENT EXPENSES	15,000.00	0.00	0.00	15,000.00	0.00
101-248-971.000	LAND ACQUISITION	0.00	(3,218.73)	0.00	3,218.73	100.00

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GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2019 NORMAL (ABNORMAL)	MONTH 10/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 248 - GENERAL/OTHER SERVICES		160,500.00	54,687.68	11,599.13	105,812.32	34.07
Dept 250 - HOUSING						
101-250-909.000	FRINGES/MED REIMB/PENSION	0.00	39.84	0.00	(39.84)	100.00
101-250-910.000	LIABILITY INSURANCE	0.00	503.77	503.77	(503.77)	100.00
101-250-911.000	WORKERS COMPENSATION	0.00	2,787.60	0.00	(2,787.60)	100.00
Total Dept 250 - HOUSING		0.00	3,331.21	503.77	(3,331.21)	100.00
Dept 265 - PUBLIC BUILDINGS						
101-265-705.000	SALARIES/BLDG MAINT/OPERATER	31,000.00	17,188.23	2,318.93	13,811.77	55.45
101-265-709.000	OVERTIME- PUBLIC BUILDING	1,500.00	1,671.26	235.79	(171.26)	111.42
101-265-711.000	SAFETY EQUIPMENT	4,700.00	2,936.14	1,050.00	1,763.86	62.47
101-265-712.000	INSURANCE: LIFE/AD&D	375.00	156.48	33.20	218.52	41.73
101-265-713.000	INSURANCE MEDICAL	4,915.00	3,659.18	105.51	1,255.82	74.45
101-265-714.000	SOCIAL SECURITY	2,761.00	1,744.45	193.09	1,016.55	63.18
101-265-715.000	PENSION	25,388.00	10,941.45	204.38	14,446.55	43.10
101-265-716.000	UNEMPLOYMENT COMPENSATION	4.00	0.00	0.00	4.00	0.00
101-265-719.000	VACA/SICK EXPENSE	2,000.00	452.20	0.00	1,547.80	22.61
101-265-727.000	SUPPLIES	25,000.00	10,604.59	976.74	14,395.41	42.42
101-265-730.000	MAINTENANCE	28,000.00	9,545.13	408.62	18,454.87	34.09
101-265-735.000	GAS AND OIL	1,300.00	0.00	0.00	1,300.00	0.00
101-265-740.000	TELEPHONE/UTILITIES	45,000.00	18,434.07	2,021.77	26,565.93	40.96
101-265-818.000	CONTRACTED SERVICES	55,000.00	31,644.27	10,889.43	23,355.73	57.54
101-265-860.000	MOTOR POOL	1,700.00	1,915.56	0.00	(215.56)	112.68
101-265-870.000	TRAINING/TRAVEL	500.00	0.00	0.00	500.00	0.00
101-265-910.000	INSURANCE/LIABILITY/EQUIP	3,100.00	2,990.99	2,128.62	109.01	96.48
101-265-911.000	WORKERS COMPENSATION	4,100.00	3,902.64	0.00	197.36	95.19
101-265-975.000	MAJOR EQUIPMENT PURCHASES	0.00	991.28	0.00	(991.28)	100.00
Total Dept 265 - PUBLIC BUILDINGS		236,343.00	118,777.92	20,566.08	117,565.08	50.26
Dept 301 - POLICE DEPARTMENT						
101-301-705.000	SALARIES- POLICE CHIEF/ASST	128,764.00	54,851.55	6,699.98	73,912.45	42.60
101-301-706.000	SALARIES - DISPATCHERS	40,107.00	18,877.32	3,326.40	21,229.68	47.07
101-301-709.000	OVERTIME	27,500.00	18,019.31	3,094.58	9,480.69	65.52
101-301-710.000	SALARY & WAGES OFFICERS	259,820.00	107,743.62	16,733.24	152,076.38	41.47
101-301-712.000	INSURANCE: LIFE AD&D	2,500.00	782.77	132.80	1,717.23	31.31
101-301-713.000	MEDICAL INSURANCE	89,942.00	28,385.28	3,055.98	61,556.72	31.56
101-301-714.000	SOCIAL SECURITY	35,000.00	18,325.93	2,627.37	16,674.07	52.36
101-301-715.000	PENSION	116,556.00	29,381.61	2,288.55	87,174.39	25.21
101-301-716.000	UNEMPLOYMENT COMPENSATION	2,000.00	5.65	3.08	1,994.35	0.28
101-301-719.000	VACA/SICK EXPENSE	44,542.00	31,292.72	4,184.18	13,249.28	70.25
101-301-727.000	SUPPLIES	8,000.00	8,893.41	4,154.07	(893.41)	111.17
101-301-729.000	AMMO/SHOOTING SUPPLIES	3,000.00	2,444.28	1,293.30	555.72	81.48
101-301-730.200	SEX OFFENDER REGISTRATION FEES	300.00	90.00	30.00	210.00	30.00
101-301-731.000	BIKE PATROL	1,000.00	62.00	0.00	938.00	6.20
101-301-735.000	GAS AND OIL	11,000.00	5,106.30	662.07	5,893.70	46.42
101-301-740.000	TELEPHONE/UTILITIES	5,000.00	2,060.92	347.26	2,939.08	41.22
101-301-745.000	CLEANING/FOOD ALLOWANCE	4,830.00	690.00	690.00	4,140.00	14.29
101-301-754.000	UNIFORMS	6,000.00	1,489.23	784.00	4,510.77	24.82
101-301-818.000	POLICE CONTRACTED SERVICES	8,500.00	7,429.00	480.00	1,071.00	87.40
101-301-850.000	RADIO MAINTENANCE	2,000.00	451.30	0.00	1,548.70	22.57
101-301-861.000	VEHICLE EXPENSE	8,000.00	1,939.74	66.35	6,060.26	24.25

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GL NUMBER	DESCRIPTION	2019-20		YTD BALANCE 10/31/2019 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2019 INCREASE (DECREASE)	AVAILABLE		% BDGT USED
		AMENDED BUDGET				NORMAL	(ABNORMAL)	
Fund 101 - GENERAL FUND								
Expenditures								
101-301-870.000	TRAINING/TRAVEL	9,000.00		5,863.52	313.10		3,136.48	65.15
101-301-871.000	STATE TRAINING FUND	1,500.00		0.00	0.00		1,500.00	0.00
101-301-910.000	LIABILITY INSURANCE	12,000.00		19,639.23	13,481.26		(7,639.23)	163.66
101-301-911.000	INS/WORKERS COMP	6,500.00		7,247.76	0.00		(747.76)	111.50
101-301-970.000	CAPITAL OUTLAY	5,000.00		0.00	0.00		5,000.00	0.00
Total Dept 301 - POLICE DEPARTMENT		838,361.00		371,072.45	64,447.57		467,288.55	44.26
Dept 706 - ENVIRONMENTAL								
101-706-808.000	427 BOYNE AVENUE	106,000.00		115,253.90	115,253.90		(9,253.90)	108.73
101-706-809.000	LAB TESTING - LANDFILL	2,000.00		0.00	0.00		2,000.00	0.00
Total Dept 706 - ENVIRONMENTAL		108,000.00		115,253.90	115,253.90		(7,253.90)	106.72
Dept 751 - PARKS & RECREATION								
101-751-702.000	ICE RINK, WAGES	8,000.00		0.00	0.00		8,000.00	0.00
101-751-705.000	SALARIES- PARKS GENERAL WAGES	82,200.00		67,307.76	8,428.56		14,892.24	81.88
101-751-709.000	PARKS & REC OVERTIME	3,500.00		3,625.28	218.16		(125.28)	103.58
101-751-711.000	SAFETY EQUIPMENT	0.00		50.34	0.00		(50.34)	100.00
101-751-713.000	INSURANCE MEDICAL	16,953.00		1,372.56	155.44		15,580.44	8.10
101-751-714.000	SOCIAL SECURITY	8,019.00		5,292.99	635.35		2,726.01	66.01
101-751-715.000	PENSION	6,410.00		4,001.58	630.31		2,408.42	62.43
101-751-716.000	UNEMPLOYMENT COMP	10.00		0.00	0.00		10.00	0.00
101-751-719.000	VACA/SICK EXPENSE	4,000.00		0.00	0.00		4,000.00	0.00
101-751-727.000	SUPPLIES	45,000.00		7,562.61	774.43		37,437.39	16.81
101-751-730.000	MAINTENANCE	33,000.00		4,284.57	1,507.00		28,715.43	12.98
101-751-738.000	CIVIC PROJECTS	4,000.00		3,000.00	3,000.00		1,000.00	75.00
101-751-740.000	TELEPHONE/UTILITIES	27,000.00		10,597.20	908.33		16,402.80	39.25
101-751-808.000	PROFESSIONAL SERVICES	141,000.00		22,862.70	5,613.00		118,137.30	16.21
101-751-818.000	CONTRACTED SERVICES	26,000.00		34,337.00	3,767.00		(8,337.00)	132.07
101-751-860.000	MOTOR POOL	74,000.00		54,916.05	5,247.73		19,083.95	74.21
101-751-870.000	TRAINING/TRAVEL	2,000.00		0.00	0.00		2,000.00	0.00
101-751-910.000	LIABILITY INSURANCE	2,100.00		1,950.47	1,419.08		149.53	92.88
101-751-911.000	WORKERS COMPENSATION	1,200.00		1,115.04	0.00		84.96	92.92
101-751-970.000	CAPITAL OUTLAY	569,000.00		134,118.19	64,675.35		434,881.81	23.57
101-751-971.000	BC TO BVT TRAIL CONST	902,000.00		0.00	0.00		902,000.00	0.00
101-751-972.000	BVT TO BF TRAIL CONST	518,750.00		0.00	0.00		518,750.00	0.00
Total Dept 751 - PARKS & RECREATION		2,474,142.00		356,394.34	96,979.74		2,117,747.66	14.40
Dept 804 - MUSEUM								
101-804-727.000	SUPPLIES	1,000.00		0.00	0.00		1,000.00	0.00
101-804-900.000	MUSEUM PRINTING & PUBLISHING	1,000.00		700.00	700.00		300.00	70.00
101-804-970.000	MUSEUM - CAPITAL OUTLAY	3,000.00		0.00	0.00		3,000.00	0.00
Total Dept 804 - MUSEUM		5,000.00		700.00	700.00		4,300.00	14.00
Dept 809 - SIDEWALKS								
101-809-705.000	SIDEWALK SALARY & WAGES	1,700.00		0.00	0.00		1,700.00	0.00
101-809-727.000	SIDEWALK SUPPLIES	2,000.00		3,994.57	119.39		(1,994.57)	199.73
101-809-818.000	SIDEWALK CONTRACED SERV.	7,000.00		1,252.81	284.71		5,747.19	17.90

PERIOD ENDING 10/31/2019

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2019 NORMAL (ABNORMAL)	MONTH 10/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 809 - SIDEWALKS		10,700.00	5,247.38	404.10	5,452.62	49.04
Dept 899 - CONTINGENCY						
101-899-714.000	RETIREES STIPEND FICA	465.00	0.00	0.00	465.00	0.00
101-899-801.000	TAX TRIBUNAL REFUND	7,900.00	1,900.25	0.00	5,999.75	24.05
101-899-899.000	425 TOWNSHIP REIMBURSEMENT	7,900.00	0.00	0.00	7,900.00	0.00
101-899-984.000	POST RETIREMENT HEALTH INS	21,024.00	11,545.02	3,308.28	9,478.98	54.91
101-899-986.000	RETIREES STIPEND	8,403.00	0.00	0.00	8,403.00	0.00
Total Dept 899 - CONTINGENCY		45,692.00	13,445.27	3,308.28	32,246.73	29.43
Dept 965 - TRANSFERS OUT						
101-965-987.000	TRNSFR TO CEMETERY FUND	40,050.00	24,453.96	2,000.00	15,596.04	61.06
101-965-991.000	TRANSFER TO AMBULANCE	87,956.00	75,309.89	15,000.00	12,646.11	85.62
101-965-994.000	TRANSFER TO FIRE DEPT FUND	63,000.00	0.00	0.00	63,000.00	0.00
101-965-997.000	TRANSFER TO RUBBISH FUND	65,000.00	62,769.52	0.00	2,230.48	96.57
101-965-998.000	TRANSFERS TO MAJOR STREET	0.00	0.00	(10,356.30)	0.00	0.00
101-965-999.000	TRANSFERS TO LOCAL STREET	839,922.00	839,053.09	400,000.00	868.91	99.90
Total Dept 965 - TRANSFERS OUT		1,095,928.00	1,001,586.46	406,643.70	94,341.54	91.39
TOTAL EXPENDITURES		6,126,910.00	2,548,158.01	804,467.69	3,578,751.99	41.59
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		6,126,910.00	3,296,123.77	444,976.62	2,830,786.23	53.80
TOTAL EXPENDITURES		6,126,910.00	2,548,158.01	804,467.69	3,578,751.99	41.59
NET OF REVENUES & EXPENDITURES		0.00	747,965.76	(359,491.07)	(747,965.76)	100.00

PERIOD ENDING 10/31/2019

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2019 NORMAL (ABNORMAL)	MONTH 10/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 202 - MAJOR STREET FUND						
Revenues						
Dept 030 - REVENUES						
202-030-400.000	ALLOCATED FR CUR YR FD BAL	156,457.00	0.00	0.00	156,457.00	0.00
202-030-548.000	METRO ACT FUNDS - PA 48	9,000.00	8,902.14	0.00	97.86	98.91
202-030-549.000	STATE HIGHWAY RECEIPTS	425,000.00	138,974.84	0.00	286,025.16	32.70
202-030-581.000	SAW GRANT	22,369.00	0.00	0.00	22,369.00	0.00
202-030-691.000	TRANSFER FROM GENERAL FUND	0.00	0.00	(10,356.30)	0.00	0.00
202-030-692.000	ROAD MILLAGE FUNDS	89,192.00	0.00	0.00	89,192.00	0.00
Total Dept 030 - REVENUES		702,018.00	147,876.98	(10,356.30)	554,141.02	21.06
TOTAL REVENUES		702,018.00	147,876.98	(10,356.30)	554,141.02	21.06
Expenditures						
Dept 451 - CONSTRUCTION						
202-451-705.000	CONSTRUCTION SALARIES/WAGES	2,100.00	2,440.35	0.00	(340.35)	116.21
202-451-709.000	OVERTIME	250.00	153.33	0.00	96.67	61.33
202-451-713.000	MEDICAL INSURANCE	292.00	420.64	0.00	(128.64)	144.05
202-451-714.000	SOCIAL SECURITY	173.00	190.57	0.00	(17.57)	110.16
202-451-715.000	PENSION	5,000.00	2,465.51	0.00	2,534.49	49.31
202-451-818.000	ENGINEERING	58,100.00	39,870.40	1,572.58	18,229.60	68.62
202-451-860.000	CONSTRUCTION MOTOR POOL	4,000.00	2,860.42	18.78	1,139.58	71.51
202-451-981.100	SAW GRANT	24,854.00	33,088.51	8,619.51	(8,234.51)	133.13
Total Dept 451 - CONSTRUCTION		94,769.00	81,489.73	10,210.87	13,279.27	85.99
Dept 463 - ROUTINE MAINTANCE						
202-463-705.000	SALARIES- MAINTENANCE	36,700.00	8,643.37	544.08	28,056.63	23.55
202-463-706.000	SALARIES - STREET SWEEPING	7,200.00	471.07	288.11	6,728.93	6.54
202-463-709.000	OVERTIME	8,000.00	3,467.37	274.14	4,532.63	43.34
202-463-713.000	MEDICAL INSURANCE	8,928.00	9,009.89	178.77	(81.89)	100.92
202-463-714.000	SOCIAL SECURITY	3,921.00	1,810.97	130.44	2,110.03	46.19
202-463-715.000	PENSION	32,000.00	19,848.90	160.08	12,151.10	62.03
202-463-716.000	UNEMPLOYMENT COMP	6.00	5.45	5.45	0.55	90.83
202-463-719.000	VACA/SICK EXPENSE	7,000.00	2,727.26	579.92	4,272.74	38.96
202-463-727.000	SUPPLIES	11,500.00	1,172.10	295.53	10,327.90	10.19
202-463-819.000	TREE REPLACEMENT	50,000.00	23,437.50	0.00	26,562.50	46.88
202-463-860.000	MOTOR POOL	29,000.00	17,086.92	1,594.48	11,913.08	58.92
202-463-930.000	REPAIR & MAINTENANCE	150,000.00	132,308.54	20,148.32	17,691.46	88.21
202-463-931.000	BRIDGE INSPECTIONS	2,000.00	315.00	315.00	1,685.00	15.75
Total Dept 463 - ROUTINE MAINTANCE		346,255.00	220,304.34	24,514.32	125,950.66	63.62
Dept 474 - TRAFFIC SERVICE						
202-474-705.000	SALARIES- TRAFFIC SERV	3,400.00	1,845.39	110.05	1,554.61	54.28
202-474-709.000	OVERTIME	1,800.00	1,063.94	0.00	736.06	59.11
202-474-713.000	MEDICAL INSURANCE	569.00	450.80	36.52	118.20	79.23
202-474-714.000	SOCIAL SECURITY	299.00	213.63	7.75	85.37	71.45
202-474-715.000	PENSION	2,500.00	2,103.56	8.80	396.44	84.14
202-474-727.000	SUPPLIES	2,300.00	1,080.03	0.00	1,219.97	46.96
202-474-860.000	MOTOR POOL	5,000.00	909.71	0.00	4,090.29	18.19
202-474-930.000	REPAIR & MAINT.	2,500.00	0.00	0.00	2,500.00	0.00

PERIOD ENDING 10/31/2019

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2019 NORMAL (ABNORMAL)	MONTH 10/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 202 - MAJOR STREET FUND						
Expenditures						
Total Dept 474 - TRAFFIC SERVICE		18,368.00	7,667.06	163.12	10,700.94	41.74
Dept 478 - WINTER MAINTENANCE						
202-478-705.000	SALARIES- WINTER MAINT	28,700.00	2,609.78	0.00	26,090.22	9.09
202-478-706.000	SIDEWALK MAINTENANCE	13,500.00	0.00	0.00	13,500.00	0.00
202-478-709.000	OVERTIME	18,000.00	33.71	0.00	17,966.29	0.19
202-478-713.000	MEDICAL INSURANCE	9,228.00	129.84	61.99	9,098.16	1.41
202-478-714.000	SOCIAL SECURITY	4,232.00	245.46	42.92	3,986.54	5.80
202-478-715.000	PENSION	18,000.00	8,553.58	36.85	9,446.42	47.52
202-478-719.000	VACA/SICK EXPENSE	6,000.00	2,726.26	579.69	3,273.74	45.44
202-478-727.000	SUPPLIES	13,500.00	0.00	0.00	13,500.00	0.00
202-478-860.000	MOTOR POOL	42,000.00	930.76	0.00	41,069.24	2.22
202-478-930.000	WINTER REPAIR & MAINT	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 478 - WINTER MAINTENANCE		158,160.00	15,229.39	721.45	142,930.61	9.63
Dept 482 - ADMINISTRATION						
202-482-705.000	SALARIES/WAGES-ADMINISTRATIVE	32,300.00	13,236.12	2,157.88	19,063.88	40.98
202-482-711.000	SAFETY EQUIPMENT	150.00	69.31	0.00	80.69	46.21
202-482-712.000	INSURANCE/LIFE/AD&D	98.00	119.82	49.80	(21.82)	122.27
202-482-713.000	MEDICAL INSURANCE	4,189.00	0.00	0.00	4,189.00	0.00
202-482-714.000	SOCIAL SECURITY	2,617.00	940.75	165.08	1,676.25	35.95
202-482-715.000	PENSION	15,000.00	7,004.41	172.63	7,995.59	46.70
202-482-716.000	UNEMPLOYMENT COMP	12.00	1.61	0.00	10.39	13.42
202-482-750.000	ADMINISTRATIVE FEE	17,000.00	0.00	0.00	17,000.00	0.00
202-482-808.000	PROF SVCS/ACCOUNTING/AUDIT	600.00	0.00	0.00	600.00	0.00
202-482-870.000	TRAINING/SCHOOL/TRAVEL	1,000.00	125.79	0.00	874.21	12.58
202-482-910.000	INSURANCE/LIABILITY	1,600.00	1,430.21	1,064.31	169.79	89.39
202-482-911.000	WORKERS COMPENSATION	9,900.00	9,338.46	0.00	561.54	94.33
Total Dept 482 - ADMINISTRATION		84,466.00	32,266.48	3,609.70	52,199.52	38.20
TOTAL EXPENDITURES		702,018.00	356,957.00	39,219.46	345,061.00	50.85
Fund 202 - MAJOR STREET FUND:						
TOTAL REVENUES		702,018.00	147,876.98	(10,356.30)	554,141.02	21.06
TOTAL EXPENDITURES		702,018.00	356,957.00	39,219.46	345,061.00	50.85
NET OF REVENUES & EXPENDITURES		0.00	(209,080.02)	(49,575.76)	209,080.02	100.00

PERIOD ENDING 10/31/2019

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2019	MONTH 10/31/2019	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 203 - LOCAL STREET FUND						
Revenues						
Dept 030 - REVENUES						
203-030-400.000	ALLOCATED FROM CUR YR FD BAL	88,846.00	0.00	0.00	88,846.00	0.00
203-030-548.000	METRO ACT FUNDS	9,000.00	8,902.13	0.00	97.87	98.91
203-030-549.000	STATE HIGHWAY RECEIPTS	207,000.00	54,233.09	0.00	152,766.91	26.20
203-030-581.000	SAW GRANT PROCEEDS	29,651.00	0.00	0.00	29,651.00	0.00
203-030-689.000	TRANSFER FROM W/WW FUNDS	509,850.00	0.00	0.00	509,850.00	0.00
203-030-691.000	TRANSFER FROM GENERAL FUND	839,922.00	839,053.09	400,000.00	868.91	99.90
203-030-692.000	ROAD MILLAGE FUNDS	89,192.00	0.00	0.00	89,192.00	0.00
Total Dept 030 - REVENUES		1,773,461.00	902,188.31	400,000.00	871,272.69	50.87
TOTAL REVENUES		1,773,461.00	902,188.31	400,000.00	871,272.69	50.87
Expenditures						
Dept 451 - CONSTRUCTION						
203-451-705.000	CONSTRUCTION SALARIES/WAGES	2,100.00	5,613.82	1,188.64	(3,513.82)	267.32
203-451-709.000	OVERTIME	200.00	509.98	0.00	(309.98)	254.99
203-451-713.000	MEDICAL INSURANCE	292.00	783.24	154.95	(491.24)	268.23
203-451-714.000	SOCIAL SECURITY	173.00	454.14	88.10	(281.14)	262.51
203-451-715.000	PENSION	5,000.00	2,612.26	38.86	2,387.74	52.25
203-451-818.000	ENGINEERING	135,900.00	29,931.61	16,765.84	105,968.39	22.02
203-451-860.000	CONSTRUCTION MOTOR POOL	2,100.00	4,653.96	484.30	(2,553.96)	221.62
203-451-981.100	SAW GRANT	32,946.00	17,365.83	10,885.40	15,580.17	52.71
203-451-987.000	STREET CONSTRUCTION	1,009,300.00	495,663.37	374,255.17	513,636.63	49.11
Total Dept 451 - CONSTRUCTION		1,188,011.00	557,588.21	403,861.26	630,422.79	46.93
Dept 463 - ROUTINE MAINTANCE						
203-463-705.000	SALARIES- MAINTENANCE	56,500.00	34,651.86	5,233.37	21,848.14	61.33
203-463-706.000	SALARIES - STREET SWEEPING	1,800.00	66.21	66.21	1,733.79	3.68
203-463-709.000	OVERTIME	1,600.00	258.48	0.00	1,341.52	16.16
203-463-713.000	MEDICAL INSURANCE	10,665.00	12,025.80	965.46	(1,360.80)	112.76
203-463-714.000	SOCIAL SECURITY	4,680.00	3,467.11	432.00	1,212.89	74.08
203-463-715.000	PENSION	35,000.00	22,015.10	241.02	12,984.90	62.90
203-463-716.000	UNEMPLOYMENT COMP	7.00	5.45	5.45	1.55	77.86
203-463-719.000	VACA/SICK EXPENSE	6,000.00	3,200.68	580.07	2,799.32	53.34
203-463-727.000	SUPPLIES	11,000.00	1,284.00	487.96	9,716.00	11.67
203-463-819.000	TREE REPLACEMENT	25,000.00	21,937.50	3,500.00	3,062.50	87.75
203-463-860.000	MOTOR POOL	59,000.00	27,604.90	2,799.79	31,395.10	46.79
203-463-930.000	ROUTINE MAINT. REPAIR & MAINT	150,000.00	193,565.55	6,716.11	(43,565.55)	129.04
Total Dept 463 - ROUTINE MAINTANCE		361,252.00	320,082.64	21,027.44	41,169.36	88.60
Dept 474 - TRAFFIC SERVICE						
203-474-705.000	SALARIES- TRAFFIC SERV	2,900.00	164.29	0.00	2,735.71	5.67
203-474-709.000	OVERTIME	700.00	0.00	0.00	700.00	0.00
203-474-713.000	MEDICAL INSURANCE	487.00	16.47	0.00	470.53	3.38
203-474-714.000	SOCIAL SECURITY	259.00	12.27	0.00	246.73	4.74
203-474-715.000	PENSION	2,100.00	1,325.42	0.00	774.58	63.12
203-474-727.000	SUPPLIES	2,500.00	744.06	0.00	1,755.94	29.76
203-474-860.000	MOTOR POOL	1,500.00	103.29	0.00	1,396.71	6.89

PERIOD ENDING 10/31/2019

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2019 NORMAL (ABNORMAL)	MONTH 10/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 203 - LOCAL STREET FUND						
Expenditures						
Total Dept 474 - TRAFFIC SERVICE		10,446.00	2,365.80	0.00	8,080.20	22.65
Dept 478 - WINTER MAINTENANCE						
203-478-705.000	SALARIES- WINTER MAINT	31,400.00	198.63	0.00	31,201.37	0.63
203-478-706.000	SIDEWALK MAINTENANCE	5,300.00	0.00	0.00	5,300.00	0.00
203-478-709.000	OVERTIME	5,800.00	0.00	0.00	5,800.00	0.00
203-478-713.000	MEDICAL INSURANCE	8,129.00	188.03	61.99	7,940.97	2.31
203-478-714.000	SOCIAL SECURITY	3,629.00	216.46	42.93	3,412.54	5.96
203-478-715.000	PENSION	18,000.00	9,327.84	36.85	8,672.16	51.82
203-478-716.000	UNEMPLOYMENT COMP	6.00	0.00	0.00	6.00	0.00
203-478-719.000	VACA/SICK EXPENSE	6,000.00	2,725.93	579.58	3,274.07	45.43
203-478-727.000	SUPPLIES	12,500.00	312.47	0.00	12,187.53	2.50
203-478-860.000	MOTOR POOL	39,000.00	(6,325.67)	0.00	45,325.67	(16.22)
203-478-930.000	WINTER MAINTENANCE	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 478 - WINTER MAINTENANCE		130,764.00	6,643.69	721.35	124,120.31	5.08
Dept 482 - ADMINISTRATION						
203-482-705.000	SALARIES - ADMINISTRATION	32,300.00	13,443.04	2,157.88	18,856.96	41.62
203-482-711.000	SAFETY EQUIPMENT	150.00	33.13	0.00	116.87	22.09
203-482-712.000	INSURANCE/LIFE/AD&D	98.00	119.82	49.80	(21.82)	122.27
203-482-713.000	MEDICAL INSURANCE	4,189.00	0.00	0.00	4,189.00	0.00
203-482-714.000	SOCIAL SECURITY	2,617.00	956.52	165.07	1,660.48	36.55
203-482-715.000	PENSION	15,630.00	7,020.97	172.62	8,609.03	44.92
203-482-716.000	UNEMPLOYMENT COMP	4.00	1.60	0.00	2.40	40.00
203-482-750.000	ADMINISTRATIVE FEE	15,000.00	0.00	0.00	15,000.00	0.00
203-482-808.000	PROF SVCS/ACCOUNTING/AUDIT	600.00	0.00	0.00	600.00	0.00
203-482-870.000	TRAINING/SCHOOL/TRAVEL	900.00	170.00	0.00	730.00	18.89
203-482-910.000	LIABILITY INS	1,600.00	1,430.21	1,064.31	169.79	89.39
203-482-911.000	INSURANCE/WORKERS COMP	9,900.00	9,338.46	0.00	561.54	94.33
Total Dept 482 - ADMINISTRATION		82,988.00	32,513.75	3,609.68	50,474.25	39.18
TOTAL EXPENDITURES		1,773,461.00	919,194.09	429,219.73	854,266.91	51.83
Fund 203 - LOCAL STREET FUND:						
TOTAL REVENUES		1,773,461.00	902,188.31	400,000.00	871,272.69	50.87
TOTAL EXPENDITURES		1,773,461.00	919,194.09	429,219.73	854,266.91	51.83
NET OF REVENUES & EXPENDITURES		0.00	(17,005.78)	(29,219.73)	17,005.78	100.00

PERIOD ENDING 10/31/2019

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	10/31/2019 NORMAL (ABNORMAL)	MONTH 10/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 206 - FIRE FUND						
Revenues						
Dept 030 - REVENUES						
206-030-400.000	ALLOCATION FROM CUR YR FD BAL	30,292.00	0.00	0.00	30,292.00	0.00
206-030-628.000	FIRE DEPT SERVICE FEES	230,108.00	15,268.54	0.00	214,839.46	6.64
206-030-690.000	MISCELLANOUS INCOME	0.00	2,600.00	0.00	(2,600.00)	100.00
206-030-691.000	TRANSFER IN OTHER FUNDS	63,000.00	0.00	0.00	63,000.00	0.00
Total Dept 030 - REVENUES		323,400.00	17,868.54	0.00	305,531.46	5.53
TOTAL REVENUES		323,400.00	17,868.54	0.00	305,531.46	5.53
Expenditures						
Dept 040 - EXPENDITURES						
206-040-707.000	SALARIES/VOLUNTEERS/OFFICERS	93,000.00	29,259.96	3,991.66	63,740.04	31.46
206-040-714.000	SOCIAL SECURITY	7,000.00	2,238.42	305.36	4,761.58	31.98
206-040-727.000	SUPPLIES / HOSE	19,200.00	1,762.07	234.49	17,437.93	9.18
206-040-730.000	EQUIPMENT / MAINTENANCE	37,000.00	27,154.80	16.78	9,845.20	73.39
206-040-735.000	GAS / OIL	3,500.00	1,077.10	179.20	2,422.90	30.77
206-040-737.000	FIRE HYDRANT RENTAL	27,500.00	0.00	0.00	27,500.00	0.00
206-040-750.000	ADMINISTRATIVE FEE	5,000.00	0.00	0.00	5,000.00	0.00
206-040-850.000	RADIO MAINTENANCE	1,200.00	137.68	43.50	1,062.32	11.47
206-040-860.000	MOTOR POOL	1,500.00	0.00	0.00	1,500.00	0.00
206-040-861.000	VEHICLE EXPENSE	1,000.00	0.00	0.00	1,000.00	0.00
206-040-870.000	TRAINING AND SCHOOLS	7,000.00	1,308.86	736.98	5,691.14	18.70
206-040-910.000	INSURANCE/LIABILITY & PROP	11,500.00	11,315.11	7,804.94	184.89	98.39
206-040-911.000	WORKERS COMPENSATION	3,000.00	3,345.12	0.00	(345.12)	111.50
206-040-940.000	BUILDING RENTAL/MAIN	30,000.00	0.00	0.00	30,000.00	0.00
206-040-970.000	CAPITAL OUTLAY	31,000.00	0.00	0.00	31,000.00	0.00
206-040-976.000	FIRE TRUCK REPLACEMENT	45,000.00	0.00	0.00	45,000.00	0.00
Total Dept 040 - EXPENDITURES		323,400.00	77,599.12	13,312.91	245,800.88	23.99
TOTAL EXPENDITURES		323,400.00	77,599.12	13,312.91	245,800.88	23.99
Fund 206 - FIRE FUND:						
TOTAL REVENUES		323,400.00	17,868.54	0.00	305,531.46	5.53
TOTAL EXPENDITURES		323,400.00	77,599.12	13,312.91	245,800.88	23.99
NET OF REVENUES & EXPENDITURES		0.00	(59,730.58)	(13,312.91)	59,730.58	100.00

PERIOD ENDING 10/31/2019

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2019 NORMAL (ABNORMAL)	MONTH 10/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 209 - CEMETERY FUND						
Revenues						
Dept 030 - REVENUES						
209-030-633.000	CHARGES FOR LOTS/SERVICES	20,000.00	15,977.50	1,930.00	4,022.50	79.89
209-030-691.000	TRANSFERS FROM GENERAL FUND	40,050.00	24,453.96	2,000.00	15,596.04	61.06
Total Dept 030 - REVENUES		60,050.00	40,431.46	3,930.00	19,618.54	67.33
TOTAL REVENUES		60,050.00	40,431.46	3,930.00	19,618.54	67.33
Expenditures						
Dept 040 - EXPENDITURES						
209-040-705.000	SALARIES/WAGES	9,000.00	3,835.84	333.55	5,164.16	42.62
209-040-709.000	OVERTIME	1,500.00	1,149.97	67.41	350.03	76.66
209-040-713.000	MEDICAL INSURANCE	800.00	628.51	56.49	171.49	78.56
209-040-714.000	SOCIAL SECURITY	800.00	370.34	29.66	429.66	46.29
209-040-715.000	CLEARING A/C RETIREMENT	0.00	177.97	12.31	(177.97)	100.00
209-040-727.000	SUPPLIES	2,000.00	1,133.71	4.99	866.29	56.69
209-040-730.000	REPAIRS/MAINTENANCE	10,000.00	387.50	20.00	9,612.50	3.88
209-040-740.000	TELEPHONE/UTILITIES	1,200.00	568.72	217.71	631.28	47.39
209-040-818.000	CONTRACTED SERVICES	25,000.00	19,150.00	400.00	5,850.00	76.60
209-040-860.000	MOTOR POOL	8,000.00	6,270.76	127.64	1,729.24	78.38
209-040-910.000	INSURANCE: LIABILITY/PROPERTY	550.00	909.96	709.54	(359.96)	165.45
209-040-911.000	INSURANCE: WORKERS COMP	1,200.00	1,115.04	0.00	84.96	92.92
Total Dept 040 - EXPENDITURES		60,050.00	35,698.32	1,979.30	24,351.68	59.45
TOTAL EXPENDITURES		60,050.00	35,698.32	1,979.30	24,351.68	59.45
Fund 209 - CEMETERY FUND:						
TOTAL REVENUES		60,050.00	40,431.46	3,930.00	19,618.54	67.33
TOTAL EXPENDITURES		60,050.00	35,698.32	1,979.30	24,351.68	59.45
NET OF REVENUES & EXPENDITURES		0.00	4,733.14	1,950.70	(4,733.14)	100.00

PERIOD ENDING 10/31/2019

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2019	MONTH 10/31/2019	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 210 - AMBULANCE FUND						
Revenues						
Dept 030 - REVENUES						
210-030-626.000	CONTRACTUALS-MEDCD/MEDCR/BCBS	560,320.00	290,216.00	58,749.00	270,104.00	51.79
210-030-628.000	CONTRACT SERVICES	0.00	59,959.17	0.00	(59,959.17)	100.00
210-030-680.000	TOWNSHIP PARTICIPATION	87,956.00	(71,197.32)	0.00	159,153.32	(80.95)
210-030-690.000	DONATIONS	1,000.00	200.00	0.00	800.00	20.00
210-030-691.000	TRANSFERS FROM GENERAL FUND	87,956.00	75,309.89	15,000.00	12,646.11	85.62
Total Dept 030 - REVENUES		737,232.00	354,487.74	73,749.00	382,744.26	48.08
Dept 032 - REVENUES						
210-032-626.000	BOYNE VALLEY CONTRACTUALS	0.00	86,008.50	17,208.50	(86,008.50)	100.00
Total Dept 032 - REVENUES		0.00	86,008.50	17,208.50	(86,008.50)	100.00
Dept 040 - EXPENDITURES						
210-040-400.000	ALLOCATED TO FUND BALANCE	(33,880.00)	0.00	0.00	(33,880.00)	0.00
Total Dept 040 - EXPENDITURES		(33,880.00)	0.00	0.00	(33,880.00)	0.00
TOTAL REVENUES		703,352.00	440,496.24	90,957.50	262,855.76	62.63
Expenditures						
Dept 040 - EXPENDITURES						
210-040-707.000	WAGES	351,518.00	270,914.88	41,770.90	80,603.12	77.07
210-040-712.000	INSURANCE/LIFE, AD&D	300.00	90.12	10.78	209.88	30.04
210-040-713.000	MEDICAL INSURANCE	7,000.00	3,528.10	0.00	3,471.90	50.40
210-040-714.000	SOCIAL SECURITY	35,000.00	21,121.39	3,365.92	13,878.61	60.35
210-040-715.000	PENSION	5,244.00	2,629.69	381.70	2,614.31	50.15
210-040-716.000	UNEMPLOYMENT INSURANCE	5.00	0.00	0.00	5.00	0.00
210-040-719.000	VACATION/SICK EXPENSE	2,000.00	2,385.60	2,385.60	(385.60)	119.28
210-040-727.000	MEDICAL SUPPLIES	21,600.00	24,480.47	2,585.12	(2,880.47)	113.34
210-040-730.000	REPAIRS & MAINTENANCE	5,500.00	4,308.46	674.32	1,191.54	78.34
210-040-735.000	GAS & OIL	5,800.00	4,534.18	552.03	1,265.82	78.18
210-040-740.000	UTILITIES	2,500.00	1,192.27	220.70	1,307.73	47.69
210-040-819.000	CONTRACTED SERVICES-BILLING	11,700.00	6,240.00	1,280.00	5,460.00	53.33
210-040-850.000	RADIOS	1,500.00	0.00	0.00	1,500.00	0.00
210-040-854.000	UNIFORMS	3,500.00	1,378.39	0.00	2,121.61	39.38
210-040-860.000	MOTOR POOL	4,000.00	1,874.61	328.40	2,125.39	46.87
210-040-870.000	TRAINING	10,000.00	7,749.72	1,537.54	2,250.28	77.50
210-040-910.000	INSURANCE: LIABILITY/PROPERTY	3,500.00	4,031.50	2,838.16	(531.50)	115.19
210-040-911.000	INSURANCE: WORKERS COMP	4,254.00	5,575.20	0.00	(1,321.20)	131.06
210-040-940.000	FACILITIES RENT	25,000.00	0.00	0.00	25,000.00	0.00
210-040-957.000	BAD DEBT (UNCOLLECTIBLE)	35,780.00	13,075.65	2,482.12	22,704.35	36.54
210-040-957.100	BOYNE VALLEY BAD DEBT	0.00	13,320.66	625.88	(13,320.66)	100.00
210-040-970.000	CAPITAL OUTLAY/EQUIPMENT	15,000.00	0.00	0.00	15,000.00	0.00
210-040-971.000	VEHICLE REPLACEMENT	20,000.00	0.00	0.00	20,000.00	0.00
210-040-990.100	REPAYMENT TO GENERAL FUND PRIOR YR	132,651.00	0.00	0.00	132,651.00	0.00
210-040-999.000	CONTRACTUAL-MEDCD/MEDCR/BCBS	0.00	121,618.45	19,560.10	(121,618.45)	100.00
210-040-999.100	BOYNE VALLEY CONTRACTUALS	0.00	31,520.92	2,754.67	(31,520.92)	100.00
Total Dept 040 - EXPENDITURES		703,352.00	541,570.26	83,353.94	161,781.74	77.00

PERIOD ENDING 10/31/2019

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	10/31/2019 NORMAL (ABNORMAL)	MONTH 10/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)			
Fund 210 - AMBULANCE FUND								
Expenditures								
TOTAL EXPENDITURES		703,352.00	541,570.26	83,353.94	161,781.74	77.00		
Fund 210 - AMBULANCE FUND:								
TOTAL REVENUES		703,352.00	440,496.24	90,957.50	262,855.76	62.63		
TOTAL EXPENDITURES		703,352.00	541,570.26	83,353.94	161,781.74	77.00		
NET OF REVENUES & EXPENDITURES		0.00	(101,074.02)	7,603.56	101,074.02	100.00		

PERIOD ENDING 10/31/2019

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2019 NORMAL (ABNORMAL)	MONTH 10/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 211 - SPECIAL PROJECTS FUND						
Revenues						
Dept 030 - REVENUES						
211-030-630.500	ARCHERY RANGE / DONATIONS	0.00	25.00	0.00	(25.00)	100.00
211-030-675.200	DOG PARK CONTRIBUTIONS	0.00	12,452.97	0.00	(12,452.97)	100.00
Total Dept 030 - REVENUES		0.00	12,477.97	0.00	(12,477.97)	100.00
TOTAL REVENUES		0.00	12,477.97	0.00	(12,477.97)	100.00
Expenditures						
Dept 040 - EXPENDITURES						
211-040-970.150	MEMORIAL BENCH	0.00	1,539.74	0.00	(1,539.74)	100.00
Total Dept 040 - EXPENDITURES		0.00	1,539.74	0.00	(1,539.74)	100.00
TOTAL EXPENDITURES		0.00	1,539.74	0.00	(1,539.74)	100.00
Fund 211 - SPECIAL PROJECTS FUND:						
TOTAL REVENUES		0.00	12,477.97	0.00	(12,477.97)	100.00
TOTAL EXPENDITURES		0.00	1,539.74	0.00	(1,539.74)	100.00
NET OF REVENUES & EXPENDITURES		0.00	10,938.23	0.00	(10,938.23)	100.00

PERIOD ENDING 10/31/2019

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2019 NORMAL (ABNORMAL)	MONTH 10/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 213 - FARMERS MARKET FUND						
Revenues						
Dept 030 - REVENUES						
213-030-579.000	GRANTS-STATE/FEDERAL	(1,285.00)	2,000.00	0.00	(3,285.00)	(155.64)
213-030-642.000	MISC INCOME	10,500.00	3,943.37	0.00	6,556.63	37.56
213-030-642.100	BAG SALES	0.00	120.00	0.00	(120.00)	100.00
213-030-642.150	DONATIONS	0.00	31.00	0.00	(31.00)	100.00
213-030-642.250	FOOD TRUCK RALLY	12,000.00	15,072.95	0.00	(3,072.95)	125.61
213-030-642.500	POINSETTIA SALES	300.00	0.00	0.00	300.00	0.00
213-030-642.650	MARKET MONEY PURCHASE\	100.00	0.00	0.00	100.00	0.00
213-030-642.700	DAILY VENDOR FEE	25,725.00	550.00	0.00	25,175.00	2.14
213-030-642.725	VENDOR FEE SUMMER 10 FT	0.00	3,175.00	0.00	(3,175.00)	100.00
213-030-642.750	VENDOR FEE-SUMMER 20 FT	0.00	20,225.00	0.00	(20,225.00)	100.00
213-030-642.775	VENDOR FEE - WINTER	3,000.00	1,040.00	800.00	1,960.00	34.67
Total Dept 030 - REVENUES		50,340.00	46,157.32	800.00	4,182.68	91.69
TOTAL REVENUES		50,340.00	46,157.32	800.00	4,182.68	91.69
Expenditures						
Dept 040 - EXPENDITURES						
213-040-705.000	SALARIES - PLANNING	21,060.00	8,085.20	680.00	12,974.80	38.39
213-040-714.000	SOCIAL SECURITY	1,600.00	618.51	52.02	981.49	38.66
213-040-716.000	UNEMPLOYMENT INSURANCE	5.00	4.90	2.61	0.10	98.00
213-040-727.000	SUPPLIES	500.00	96.85	25.26	403.15	19.37
213-040-731.000	POSTAGE	50.00	0.00	0.00	50.00	0.00
213-040-732.000	MEMBERSHIP DUES/MML	400.00	0.00	0.00	400.00	0.00
213-040-750.150	BAG MATERIALS	0.00	341.15	0.00	(341.15)	100.00
213-040-750.250	FOOD TRUCK RALLY	12,000.00	8,277.42	0.00	3,722.58	68.98
213-040-750.260	POINSETTIA FUNDRAISER	300.00	0.00	0.00	300.00	0.00
213-040-750.300	MARKET MONEY	400.00	0.00	0.00	400.00	0.00
213-040-750.350	OUTDOOR MARKET	350.00	62.00	0.00	288.00	17.71
213-040-750.360	OUTDOOR MARKET MUSIC	975.00	787.50	0.00	187.50	80.77
213-040-750.370	SNAP REIMBURSEMENT	3,000.00	1,220.00	200.00	1,780.00	40.67
213-040-750.380	DOUBLE UP FOOD BUCKS	2,500.00	1,224.00	114.00	1,276.00	48.96
213-040-750.390	SENIOR PROJECT FRESH	2,500.00	1,714.00	380.00	786.00	68.56
213-040-750.400	WIC	2,500.00	1,412.00	235.00	1,088.00	56.48
213-040-870.000	TRAINING AND SCHOOLS	500.00	0.00	0.00	500.00	0.00
213-040-900.000	ADVERTISING/PUBLSHNG/ORDINANCE	1,000.00	440.00	440.00	560.00	44.00
213-040-900.400	WINTER PROMOTION	700.00	20.05	20.05	679.95	2.86
Total Dept 040 - EXPENDITURES		50,340.00	24,303.58	2,148.94	26,036.42	48.28
TOTAL EXPENDITURES		50,340.00	24,303.58	2,148.94	26,036.42	48.28
Fund 213 - FARMERS MARKET FUND:						
TOTAL REVENUES		50,340.00	46,157.32	800.00	4,182.68	91.69
TOTAL EXPENDITURES		50,340.00	24,303.58	2,148.94	26,036.42	48.28
NET OF REVENUES & EXPENDITURES		0.00	21,853.74	(1,348.94)	(21,853.74)	100.00

PERIOD ENDING 10/31/2019

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2019 NORMAL (ABNORMAL)	MONTH 10/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 226 - RUBBISH COLLECTION FUND						
Revenues						
Dept 030 - REVENUES						
226-030-691.000	TRANSFER IN FROM GENERAL FUND	0.00	62,769.52	0.00	(62,769.52)	100.00
Total Dept 030 - REVENUES		0.00	62,769.52	0.00	(62,769.52)	100.00
TOTAL REVENUES		0.00	62,769.52	0.00	(62,769.52)	100.00
Expenditures						
Dept 040 - EXPENDITURES						
226-040-818.000	CONTRACTED SERVICES	0.00	62,860.00	0.00	(62,860.00)	100.00
Total Dept 040 - EXPENDITURES		0.00	62,860.00	0.00	(62,860.00)	100.00
TOTAL EXPENDITURES		0.00	62,860.00	0.00	(62,860.00)	100.00
Fund 226 - RUBBISH COLLECTION FUND:						
TOTAL REVENUES		0.00	62,769.52	0.00	(62,769.52)	100.00
TOTAL EXPENDITURES		0.00	62,860.00	0.00	(62,860.00)	100.00
NET OF REVENUES & EXPENDITURES		0.00	(90.48)	0.00	90.48	100.00

PERIOD ENDING 10/31/2019

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2019	MONTH 10/31/2019	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 242 - BOYNE THUNDER FUND						
Revenues						
Dept 030 - REVENUES						
242-030-675.000	REVENUES	0.00	2,100.00	0.00	(2,100.00)	100.00
242-030-676.200	REGISTRATIONS	60,000.00	0.00	0.00	60,000.00	0.00
242-030-676.201	REGISTRATIONS 2018	0.00	91,447.46	0.00	(91,447.46)	100.00
242-030-676.220	50 / 50 DRAWING PROCEEDS	1,000.00	2,080.00	0.00	(1,080.00)	208.00
242-030-676.250	AUCTION PROCEEDS	50,000.00	598.00	0.00	49,402.00	1.20
242-030-676.270	BAR PROCEEDS	15,000.00	14,448.70	0.00	551.30	96.32
242-030-676.280	DINNER PROCEEDS	7,000.00	0.00	0.00	7,000.00	0.00
242-030-676.285	FOOD TRUCK REGISTRATIONS	800.00	900.00	0.00	(100.00)	112.50
242-030-676.290	MERCHANDISE SALES	20,000.00	26,327.75	0.00	(6,327.75)	131.64
242-030-676.295	ROOM RENTAL REVENUES	4,000.00	0.00	0.00	4,000.00	0.00
242-030-676.340	SPONSORSHIP	154,450.00	0.00	0.00	154,450.00	0.00
242-030-676.341	SPONSORSHIPS 2018	0.00	25,888.00	0.00	(25,888.00)	100.00
Total Dept 030 - REVENUES		312,250.00	163,789.91	0.00	148,460.09	52.45
TOTAL REVENUES		312,250.00	163,789.91	0.00	148,460.09	52.45
Expenditures						
Dept 040 - EXPENDITURES						
242-040-811.000	BOYNE THUNDER EXPENDITURES	0.00	2,000.00	0.00	(2,000.00)	100.00
242-040-811.200	MERCHANDISE	30,000.00	25,097.44	0.00	4,902.56	83.66
242-040-811.210	CAMP QUALITY	60,000.00	0.00	0.00	60,000.00	0.00
242-040-811.215	CHALLENGE MOUNTAIN	11,000.00	0.00	0.00	11,000.00	0.00
242-040-811.220	CONTRACT LABOR	2,000.00	3,637.50	0.00	(1,637.50)	181.88
242-040-811.240	INSURANCE	4,500.00	1,506.00	0.00	2,994.00	33.47
242-040-811.250	LICENSES AND PERMITS	100.00	0.00	0.00	100.00	0.00
242-040-811.260	MEALS AND ENTERTAINMENT	100,000.00	106,958.32	(4,350.00)	(6,958.32)	106.96
242-040-811.265	ALCOHOL / LIQUOR EXPENSE	8,000.00	5,838.69	0.00	2,161.31	72.98
242-040-811.270	ADVERTISING AND PUBLISHING	6,000.00	3,301.83	0.00	2,698.17	55.03
242-040-811.290	SALES TAX	800.00	0.00	0.00	800.00	0.00
242-040-811.300	SUPPLIES	5,000.00	2,494.15	0.00	2,505.85	49.88
242-040-811.305	UTILITIES / WEB DESIGN	500.00	18.17	0.00	481.83	3.63
242-040-811.310	TENT & STORAGE RENTAL	8,250.00	9,359.00	0.00	(1,109.00)	113.44
242-040-811.320	UTILITIES	1,100.00	1,339.75	0.00	(239.75)	121.80
242-040-811.350	PRIZES PAID	10,000.00	8,500.00	0.00	1,500.00	85.00
242-040-811.360	DOCKAGE FEES	5,500.00	4,709.50	(150.00)	790.50	85.63
242-040-811.380	AUCTION EXPENSES	5,000.00	300.00	0.00	4,700.00	6.00
242-040-811.385	AERIAL FILMING	12,000.00	23,630.17	0.00	(11,630.17)	196.92
242-040-811.390	PAYPAL EXPENSES	2,500.00	1,484.71	0.00	1,015.29	59.39
242-040-811.395	TRANSFER TO MAIN STREET FUND	40,000.00	0.00	0.00	40,000.00	0.00
Total Dept 040 - EXPENDITURES		312,250.00	200,175.23	(4,500.00)	112,074.77	64.11
TOTAL EXPENDITURES		312,250.00	200,175.23	(4,500.00)	112,074.77	64.11
Fund 242 - BOYNE THUNDER FUND:						
TOTAL REVENUES		312,250.00	163,789.91	0.00	148,460.09	52.45
TOTAL EXPENDITURES		312,250.00	200,175.23	(4,500.00)	112,074.77	64.11
NET OF REVENUES & EXPENDITURES		0.00	(36,385.32)	4,500.00	36,385.32	100.00

User: Cindy
DB: Boyne City

PERIOD ENDING 10/31/2019

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2019 NORMAL (ABNORMAL)	MONTH 10/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Revenues						
Dept 030 - REVENUES						
248-030-400.000	ALLOCATION FROM CUR YR FD BAL	19,156.00	0.00	0.00	19,156.00	0.00
248-030-405.000	CURRENT YEAR TAXES	292,263.00	220,707.92	0.00	71,555.08	75.52
248-030-670.000	PROMOTIONS COMMITTEE REVENUE	15,000.00	6,670.00	500.00	8,330.00	44.47
248-030-670.100	BOYNE APPETIT	4,000.00	0.00	0.00	4,000.00	0.00
248-030-670.300	WALKABOUT SCULPTURE SHOW	3,000.00	0.00	0.00	3,000.00	0.00
248-030-675.000	CONTRIBUTIONS	0.00	3.31	0.00	(3.31)	100.00
248-030-676.000	SPECIAL EVENTS - POKER RUN	40,000.00	0.00	0.00	40,000.00	0.00
Total Dept 030 - REVENUES		373,419.00	227,381.23	500.00	146,037.77	60.89
TOTAL REVENUES		373,419.00	227,381.23	500.00	146,037.77	60.89
Expenditures						
Dept 731 - EXPENDITURES						
248-731-705.000	SALARIES/WAGES	64,262.00	25,836.64	4,017.61	38,425.36	40.21
248-731-712.000	INSURANCE: LIFE/AD&D	250.00	102.38	16.60	147.62	40.95
248-731-713.000	MEDICAL INSURANCE	7,056.00	3,528.10	0.00	3,527.90	50.00
248-731-714.000	SOCIAL SECURITY	4,884.00	2,596.47	383.45	2,287.53	53.16
248-731-715.000	PENSION	4,242.00	2,240.03	318.34	2,001.97	52.81
248-731-716.000	UNEMPLOYMENT	10.00	3.66	2.19	6.34	36.60
248-731-719.000	SICK/VACATION	3,058.00	4,576.08	994.80	(1,518.08)	149.64
248-731-727.000	OFFICE SUPPLIES	1,000.00	165.70	0.00	834.30	16.57
248-731-728.000	OFFICE OPERATING EXPENSES	0.00	28.68	0.00	(28.68)	100.00
248-731-730.000	REPAIRS/MAINTENANCE	2,000.00	0.00	0.00	2,000.00	0.00
248-731-732.000	MEMBERSHIP DUES	3,350.00	3,000.00	0.00	350.00	89.55
248-731-740.000	UTILITIES/INTERNET SERVICE	732.00	438.34	80.28	293.66	59.88
248-731-750.000	ADMINISTRATIVE FEE	7,500.00	0.00	0.00	7,500.00	0.00
248-731-760.000	DESIGN COMM EXPENSES	2,250.00	290.00	290.00	1,960.00	12.89
248-731-762.000	DESIGN CAPITAL IMPROVEMENTS	77,500.00	5,177.50	177.50	72,322.50	6.68
248-731-763.000	STREETSCAPE AMENITIES	30,000.00	13,487.33	1,850.00	16,512.67	44.96
248-731-782.000	BUSINESS RECRUITMENT/RETENTION	8,500.00	1,521.81	0.00	6,978.19	17.90
248-731-812.000	ORGANIZATION COMM EXPENSES	1,500.00	2,483.46	440.47	(983.46)	165.56
248-731-870.000	EDUCATION/TRAVEL	5,925.00	2,654.87	275.55	3,270.13	44.81
248-731-900.000	ADVERTISING/PUBLISHING	15,000.00	8,654.01	485.76	6,345.99	57.69
248-731-902.000	PROMOTIONS COMMITTEE EXPENSES	12,000.00	2,411.85	411.85	9,588.15	20.10
248-731-910.000	PROMOTIONS COMMITTEE EVENTS	16,000.00	6,612.32	3,397.13	9,387.68	41.33
248-731-910.100	BOYNE APPETIT	4,000.00	0.00	0.00	4,000.00	0.00
248-731-910.200	WALKABOUT SCULPTURE SHOW	3,000.00	0.00	0.00	3,000.00	0.00
248-731-910.300	STROLL THE STRETS	16,000.00	14,068.40	0.00	1,931.60	87.93
248-731-940.000	FACILITIES RENT	8,400.00	3,300.00	550.00	5,100.00	39.29
248-731-942.000	SERVICE MAINTENANCE FEE	75,000.00	0.00	0.00	75,000.00	0.00
Total Dept 731 - EXPENDITURES		373,419.00	103,177.63	13,691.53	270,241.37	27.63
TOTAL EXPENDITURES		373,419.00	103,177.63	13,691.53	270,241.37	27.63
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:						
TOTAL REVENUES		373,419.00	227,381.23	500.00	146,037.77	60.89
TOTAL EXPENDITURES		373,419.00	103,177.63	13,691.53	270,241.37	27.63
NET OF REVENUES & EXPENDITURES		0.00	124,203.60	(13,191.53)	(124,203.60)	100.00

PERIOD ENDING 10/31/2019

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDT USED
				10/31/2019	MONTH 10/31/2019		BALANCE		
			NORMAL	(ABNORMAL)	INCREASE	(DECREASE)	NORMAL	(ABNORMAL)	

PERIOD ENDING 10/31/2019

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2019 NORMAL (ABNORMAL)	MONTH 10/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 251 - LDFA FUND						
Revenues						
Dept 000						
251-000-400.000	ALLOCATION FROM CUR YR FD BAL	101,156.00	0.00	0.00	101,156.00	0.00
Total Dept 000		101,156.00	0.00	0.00	101,156.00	0.00
Dept 030 - REVENUES						
251-030-402.000	PROPERTY TAX COLLECTIONS	150,344.00	125,295.12	0.00	25,048.88	83.34
Total Dept 030 - REVENUES		150,344.00	125,295.12	0.00	25,048.88	83.34
TOTAL REVENUES		251,500.00	125,295.12	0.00	126,204.88	49.82
Expenditures						
Dept 040 - EXPENDITURES						
251-040-740.000	UTILITIES	0.00	53.76	7.50	(53.76)	100.00
251-040-750.000	ADMINISTRATIVE FEE	500.00	0.00	0.00	500.00	0.00
251-040-808.000	COMMUNITY PROMOTION	30,000.00	6,500.00	0.00	23,500.00	21.67
251-040-818.000	ENGINEERING	2,500.00	0.00	0.00	2,500.00	0.00
251-040-819.000	PROFESSIONAL SERVICES	10,000.00	150.00	0.00	9,850.00	1.50
251-040-870.000	TRAINING/TRAVEL	500.00	0.00	0.00	500.00	0.00
251-040-900.000	ADVERTISING/PUBLISHING	3,000.00	2,775.00	0.00	225.00	92.50
251-040-968.000	DEPRECIATION	55,000.00	0.00	0.00	55,000.00	0.00
251-040-970.000	PROPERTY REPURCHASE	50,000.00	0.00	0.00	50,000.00	0.00
251-040-971.000	CAPITAL OUTLAY-ENTRANCE SIGN	100,000.00	0.00	0.00	100,000.00	0.00
Total Dept 040 - EXPENDITURES		251,500.00	9,478.76	7.50	242,021.24	3.77
TOTAL EXPENDITURES		251,500.00	9,478.76	7.50	242,021.24	3.77
Fund 251 - LDFA FUND:						
TOTAL REVENUES		251,500.00	125,295.12	0.00	126,204.88	49.82
TOTAL EXPENDITURES		251,500.00	9,478.76	7.50	242,021.24	3.77
NET OF REVENUES & EXPENDITURES		0.00	115,816.36	(7.50)	(115,816.36)	100.00

PERIOD ENDING 10/31/2019

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
			10/31/2019 NORMAL (ABNORMAL)	MONTH 10/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 285 - MARINA FUND						
Revenues						
Dept 000						
285-000-400.000	ALLOCATION FROM CUR YR FD BAL	15,700.00	0.00	0.00	15,700.00	0.00
Total Dept 000		15,700.00	0.00	0.00	15,700.00	0.00
Dept 030 - REVENUES						
285-030-624.000	BOAT TRAILER PARKING / AIRPORT	700.00	1,475.00	100.00	(775.00)	210.71
285-030-628.000	MARINA USER FEES/SEASONAL	60,000.00	27,100.00	0.00	32,900.00	45.17
285-030-629.000	MARINA USER FEES	50,000.00	56,740.05	970.00	(6,740.05)	113.48
285-030-630.000	LAUNCH RAMP USER FEES	16,000.00	17,020.39	309.10	(1,020.39)	106.38
285-030-631.000	WATER STREET MARINA REVENUES	20,000.00	19,586.00	0.00	414.00	97.93
285-030-631.100	KRUEGER MARINA REVENUES	4,500.00	4,125.00	0.00	375.00	91.67
285-030-631.200	BOB KONUPEK MARINA	4,500.00	6,500.00	0.00	(2,000.00)	144.44
285-030-670.000	SALE OF ICE/MISC INCOME	1,500.00	1,663.50	0.00	(163.50)	110.90
285-030-680.000	GRANTS/STATE	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 030 - REVENUES		162,200.00	134,209.94	1,379.10	27,990.06	82.74
TOTAL REVENUES		177,900.00	134,209.94	1,379.10	43,690.06	75.44
Expenditures						
Dept 040 - EXPENDITURES						
285-040-705.000	SALARIES/WAGES	50,000.00	43,786.61	4,138.21	6,213.39	87.57
285-040-705.100	SALARIES - WATER STREET MARINA	6,500.00	8,092.00	435.00	(1,592.00)	124.49
285-040-709.000	OVERTIME	1,500.00	3,588.08	0.00	(2,088.08)	239.21
285-040-713.000	MEDICAL INSURANCE	700.00	487.51	22.07	212.49	69.64
285-040-714.000	SOCIAL SECURITY	4,600.00	4,234.80	349.42	365.20	92.06
285-040-715.000	PENSION COSTS	400.00	214.87	14.40	185.13	53.72
285-040-716.000	UNEMPLOYMENT COMPENSATION	200.00	26.90	21.38	173.10	13.45
285-040-727.000	SUPPLIES	6,500.00	6,200.65	1,113.21	299.35	95.39
285-040-727.100	SUPPLIES - WATER ST MARINA	500.00	0.00	0.00	500.00	0.00
285-040-727.200	WATER STREET MARINA REIMBURSEMENT	11,000.00	0.00	0.00	11,000.00	0.00
285-040-727.300	KRUEGER MARINA REIMBURSEMENT	2,300.00	0.00	0.00	2,300.00	0.00
285-040-727.350	KONUPEK	2,300.00	3,250.00	3,250.00	(950.00)	141.30
285-040-730.000	REPAIRS & MAINTENANCE	20,000.00	2,566.29	289.21	17,433.71	12.83
285-040-740.000	TELEPHONE/UTILITIES	12,000.00	5,780.57	706.19	6,219.43	48.17
285-040-754.000	UNIFORMS	500.00	590.65	0.00	(90.65)	118.13
285-040-818.000	CONTRACTED SERVICES	20,000.00	1,094.00	94.00	18,906.00	5.47
285-040-860.000	MOTOR POOL	3,500.00	805.16	84.51	2,694.84	23.00
285-040-870.000	TRAINING/TRAVEL	2,000.00	525.00	0.00	1,475.00	26.25
285-040-910.000	INSURANCE: LIABILITY/PROPERTY	1,300.00	909.96	709.54	390.04	70.00
285-040-911.000	INSURANCE: WORKERS COMP	1,100.00	1,115.04	0.00	(15.04)	101.37
285-040-970.000	CAPITAL OUTLAY/EQUIPMENT	5,000.00	5,117.49	5,117.49	(117.49)	102.35
285-040-975.000	BUILDINGS/EQUIPMENT	26,000.00	8,950.00	0.00	17,050.00	34.42
Total Dept 040 - EXPENDITURES		177,900.00	97,335.58	16,344.63	80,564.42	54.71
TOTAL EXPENDITURES		177,900.00	97,335.58	16,344.63	80,564.42	54.71

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY

PERIOD ENDING 10/31/2019

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDT USED
		AMENDED BUDGET	10/31/2019 NORMAL (ABNORMAL)	MONTH 10/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)			
Fund 285 - MARINA FUND								
	TOTAL REVENUES	177,900.00	134,209.94	1,379.10	43,690.06	75.44		
	TOTAL EXPENDITURES	177,900.00	97,335.58	16,344.63	80,564.42	54.71		
	NET OF REVENUES & EXPENDITURES	0.00	36,874.36	(14,965.53)	(36,874.36)	100.00		

User: Cindy
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PERIOD ENDING 10/31/2019

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2019	MONTH 10/31/2019	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 295 - AIRPORT FUND						
Revenues						
Dept 030 - REVENUES						
295-030-400.000	ALLOCATION FROM CUR YR FD BAL	3,986.00	0.00	0.00	3,986.00	0.00
295-030-625.000	AIRPORT GASOLINE SALES	65,000.00	69,008.20	6,301.18	(4,008.20)	106.17
295-030-630.100	DRAG RACE REGISTRATIONS	10,000.00	11,373.00	0.00	(1,373.00)	113.73
295-030-670.000	RENT	6,864.00	8,472.75	653.25	(1,608.75)	123.44
295-030-675.000	RENT - HANGAR	42,500.00	27,900.00	11,350.00	14,600.00	65.65
295-030-690.000	CHARGES FOR SERVICES/FEES	500.00	286.00	69.00	214.00	57.20
Total Dept 030 - REVENUES		128,850.00	117,039.95	18,373.43	11,810.05	90.83
TOTAL REVENUES		128,850.00	117,039.95	18,373.43	11,810.05	90.83
Expenditures						
Dept 040 - EXPENDITURES						
295-040-705.000	SALARIES/WAGES	6,250.00	3,441.97	340.15	2,808.03	55.07
295-040-713.000	MEDICAL INSURANCE	1,500.00	460.76	53.20	1,039.24	30.72
295-040-714.000	SOCIAL SECURITY	500.00	255.77	25.06	244.23	51.15
295-040-715.000	CLEARING A/C RETIREMENT	200.00	158.64	21.44	41.36	79.32
295-040-716.000	UNEMPLOYMENT COMPENSATION	100.00	0.00	0.00	100.00	0.00
295-040-727.000	SUPPLIES	5,000.00	282.14	52.77	4,717.86	5.64
295-040-730.000	REPAIRS/MAINTENANCE	3,000.00	7.78	0.00	2,992.22	0.26
295-040-736.000	AVIATION FUEL (FOR SALE)	60,000.00	0.00	0.00	60,000.00	0.00
295-040-740.000	TELEPHONE/UTILITIES	7,250.00	3,074.32	507.54	4,175.68	42.40
295-040-817.000	DRAG RACE EXPENSES	5,000.00	5,306.72	43.49	(306.72)	106.13
295-040-818.000	ENGINEERING	2,500.00	1,190.00	350.00	1,310.00	47.60
295-040-819.000	ENVIRONMENTAL	250.00	0.00	0.00	250.00	0.00
295-040-860.000	MOTOR POOL	8,000.00	4,032.64	290.17	3,967.36	50.41
295-040-870.000	TRAINING	1,000.00	0.00	0.00	1,000.00	0.00
295-040-880.000	EVENTS	2,000.00	0.00	0.00	2,000.00	0.00
295-040-910.000	INSURANCE: LIABILITY/EQUIPMENT	5,000.00	4,736.47	2,292.08	263.53	94.73
295-040-911.000	INSURANCE: WORKERS COMP	300.00	278.76	0.00	21.24	92.92
295-040-970.000	CAPITAL OUTLAY/EQUIPMENT	1,000.00	0.00	0.00	1,000.00	0.00
295-040-975.000	AIRPORT IMPROVEMENTS	20,000.00	0.00	0.00	20,000.00	0.00
Total Dept 040 - EXPENDITURES		128,850.00	23,225.97	3,975.90	105,624.03	18.03
TOTAL EXPENDITURES		128,850.00	23,225.97	3,975.90	105,624.03	18.03
Fund 295 - AIRPORT FUND:						
TOTAL REVENUES		128,850.00	117,039.95	18,373.43	11,810.05	90.83
TOTAL EXPENDITURES		128,850.00	23,225.97	3,975.90	105,624.03	18.03
NET OF REVENUES & EXPENDITURES		0.00	93,813.98	14,397.53	(93,813.98)	100.00

PERIOD ENDING 10/31/2019

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2019 NORMAL (ABNORMAL)	MONTH 10/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 370 - CITY FACILITIES DEBT FUND						
Revenues						
Dept 030 - REVENUES						
370-030-400.000	ALLOCATION FROM CUR YR FD BAL	10,482.00	0.00	0.00	10,482.00	0.00
370-030-402.000	PROPERTY TAX COLLECTION	430,856.00	402,912.00	40,771.15	27,944.00	93.51
Total Dept 030 - REVENUES		441,338.00	402,912.00	40,771.15	38,426.00	91.29
TOTAL REVENUES		441,338.00	402,912.00	40,771.15	38,426.00	91.29
Expenditures						
Dept 040 - EXPENDITURES						
370-040-970.000	INTEREST EXPENSE	176,338.00	88,168.75	88,168.75	88,169.25	50.00
370-040-990.000	PRINCIPAL	265,000.00	0.00	0.00	265,000.00	0.00
Total Dept 040 - EXPENDITURES		441,338.00	88,168.75	88,168.75	353,169.25	19.98
TOTAL EXPENDITURES		441,338.00	88,168.75	88,168.75	353,169.25	19.98
Fund 370 - CITY FACILITIES DEBT FUND:						
TOTAL REVENUES		441,338.00	402,912.00	40,771.15	38,426.00	91.29
TOTAL EXPENDITURES		441,338.00	88,168.75	88,168.75	353,169.25	19.98
NET OF REVENUES & EXPENDITURES		0.00	314,743.25	(47,397.60)	(314,743.25)	100.00

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY

PERIOD ENDING 10/31/2019

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2019 NORMAL (ABNORMAL)	MONTH 10/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 410 - BOYNE SENIORS CENTER FUND						
Expenditures						
Dept 040 - EXPENDITURES						
410-040-910.000	LIABILITY INSURANCE	0.00	(69.23)	(69.23)	69.23	100.00
Total Dept 040 - EXPENDITURES		0.00	(69.23)	(69.23)	69.23	100.00
TOTAL EXPENDITURES		0.00	(69.23)	(69.23)	69.23	100.00
Fund 410 - BOYNE SENIORS CENTER FUND:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	(69.23)	(69.23)	69.23	100.00
NET OF REVENUES & EXPENDITURES		0.00	69.23	69.23	(69.23)	100.00

PERIOD ENDING 10/31/2019

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2019 NORMAL (ABNORMAL)	MONTH 10/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 470 - CITY FACILITIES CONSTRUCTION FUND						
Revenues						
Dept 030 - REVENUES						
470-030-400.000	ALLOCATION FROM CUR YR FD BAL	35,000.00	0.00	0.00	35,000.00	0.00
470-030-664.000	INTEREST EARNINGS	15,000.00	7,863.29	0.00	7,136.71	52.42
Total Dept 030 - REVENUES		50,000.00	7,863.29	0.00	42,136.71	15.73
TOTAL REVENUES		50,000.00	7,863.29	0.00	42,136.71	15.73
Expenditures						
Dept 040 - EXPENDITURES						
470-040-970.000	CONSTRUCTION CITY FACILITIES	50,000.00	161.54	0.00	49,838.46	0.32
Total Dept 040 - EXPENDITURES		50,000.00	161.54	0.00	49,838.46	0.32
TOTAL EXPENDITURES		50,000.00	161.54	0.00	49,838.46	0.32
Fund 470 - CITY FACILITIES CONSTRUCTION FUND:						
TOTAL REVENUES		50,000.00	7,863.29	0.00	42,136.71	15.73
TOTAL EXPENDITURES		50,000.00	161.54	0.00	49,838.46	0.32
NET OF REVENUES & EXPENDITURES		0.00	7,701.75	0.00	(7,701.75)	100.00

User: Cindy
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PERIOD ENDING 10/31/2019

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2019	MONTH 10/31/2019	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 590 - WASTEWATER FUND						
Revenues						
Dept 030 - REVENUES						
590-030-400.000	ALLOCATIONS FROM CUR YR FD BAL	300,485.00	0.00	0.00	300,485.00	0.00
590-030-403.000	DELQ ACCOUNTS - TAX ROLL	3,000.00	3,490.47	358.43	(490.47)	116.35
590-030-577.000	BOYNE USA GRANT REIMBURSEMENT	0.00	270,191.46	0.00	(270,191.46)	100.00
590-030-581.000	GRANTS - CDBG	494,000.00	0.00	0.00	494,000.00	0.00
590-030-581.100	SAW GRANT REVENUES	171,187.00	33,627.47	0.00	137,559.53	19.64
590-030-640.000	SOMMERSET RESERVE	0.00	3,698.73	0.00	(3,698.73)	100.00
590-030-641.000	WASTEWATER REVENUES	1,010,762.00	412,219.23	150,900.67	598,542.77	40.78
590-030-642.000	WASTEWATER CHGS/SVCS & FEES	4,000.00	1,066.02	432.00	2,933.98	26.65
590-030-643.000	WATER BILL PENALTIES	8,000.00	4,899.29	604.13	3,100.71	61.24
590-030-648.000	TAP IN FEES - WATER	10,000.00	20,995.50	3,217.00	(10,995.50)	209.96
590-030-664.000	INTEREST EARNINGS	1,700.00	0.00	0.00	1,700.00	0.00
590-030-690.000	MISCELLANOUS INCOME	0.00	1,500.00	0.00	(1,500.00)	100.00
590-030-691.000	SRF LOAN PAYMENT - BOYNE MTN	226,422.00	19,235.80	0.00	207,186.20	8.50
Total Dept 030 - REVENUES		2,229,556.00	770,923.97	155,512.23	1,458,632.03	34.58
TOTAL REVENUES		2,229,556.00	770,923.97	155,512.23	1,458,632.03	34.58
Expenditures						
Dept 590 - EXPENDITURES						
590-590-705.000	SALARIES- WASTEWATER	109,266.00	48,344.49	7,979.72	60,921.51	44.24
590-590-709.000	OVERTIME- WASTEWATER	9,000.00	5,466.17	635.28	3,533.83	60.74
590-590-711.000	SAFETY EQUIPMENT	750.00	425.79	11.15	324.21	56.77
590-590-712.000	INSURANCE COST	200.00	117.52	33.20	82.48	58.76
590-590-713.000	MEDICAL INSURANCE	26,164.00	10,828.78	1,566.59	15,335.22	41.39
590-590-714.000	SOCIAL SECURITY	8,588.00	4,582.95	664.62	4,005.05	53.36
590-590-715.000	PENSION	30,000.00	16,545.93	726.74	13,454.07	55.15
590-590-716.000	UNEMPLOYMENT INS	11.00	0.00	0.00	11.00	0.00
590-590-719.000	ACC/VACA SICK/WW	10,000.00	6,488.25	469.17	3,511.75	64.88
590-590-726.000	LAB SUPPLIES	6,000.00	4,027.55	1,090.02	1,972.45	67.13
590-590-727.000	SUPPLIES	7,500.00	1,810.55	172.73	5,689.45	24.14
590-590-730.000	EQUIPMENT/MAINTENANCE	60,000.00	52,584.05	3,389.83	7,415.95	87.64
590-590-731.000	POSTAGE	1,600.00	778.58	110.00	821.42	48.66
590-590-735.000	GAS/OIL	4,000.00	2,426.76	331.91	1,573.24	60.67
590-590-740.000	TELEPHONE/UTILITIES	130,000.00	54,972.14	8,393.60	75,027.86	42.29
590-590-745.000	CHEMICALS	35,000.00	20,493.60	6,880.80	14,506.40	58.55
590-590-750.000	ADMINISTRATIVE FEE	30,000.00	0.00	0.00	30,000.00	0.00
590-590-802.000	LEGAL FEES	1,000.00	0.00	0.00	1,000.00	0.00
590-590-808.000	ACCOUNTING/AUDIT	1,000.00	0.00	0.00	1,000.00	0.00
590-590-809.000	ENVIRONMENTAL SERVICE FEES	11,000.00	3,333.00	1,152.00	7,667.00	30.30
590-590-818.000	ENGINEERING	40,000.00	23,208.71	16,625.83	16,791.29	58.02
590-590-819.000	SRF	500.00	0.00	0.00	500.00	0.00
590-590-860.000	MOTOR POOL	7,000.00	2,266.75	1,904.03	4,733.25	32.38
590-590-861.000	VEHICLE EXPENSE	3,000.00	0.00	0.00	3,000.00	0.00
590-590-870.000	TRAINING/TRAVEL	3,000.00	1,096.90	0.00	1,903.10	36.56
590-590-900.000	PUBLISHING	250.00	0.00	0.00	250.00	0.00
590-590-910.000	LIAB/BUILDING INSURANCE	9,000.00	6,538.69	5,676.32	2,461.31	72.65
590-590-911.000	WORKERS COMPENSATION	2,700.00	3,345.12	0.00	(645.12)	123.89
590-590-968.000	DEPRECIATION EXPENSE	310,000.00	0.00	0.00	310,000.00	0.00
590-590-970.000	CAPITAL OUTLAY	187,330.00	0.00	0.00	187,330.00	0.00
590-590-971.000	SAW GRANT	171,187.00	82,778.83	8,855.57	88,408.17	48.36
590-590-981.000	SEWER LINE CONSTRUCTION	494,000.00	284,600.46	4,609.00	209,399.54	57.61
590-590-990.000	SRF PRINCIPLE EXPENSE	450,000.00	0.00	0.00	450,000.00	0.00

PERIOD ENDING 10/31/2019

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2019 NORMAL (ABNORMAL)	MONTH 10/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 590 - WASTEWATER FUND						
Expenditures						
590-590-991.000	SRF INTEREST EXPENSE	70,510.00	35,254.72	0.00	35,255.28	50.00
Total Dept 590 - EXPENDITURES		<u>2,229,556.00</u>	<u>672,316.29</u>	<u>71,278.11</u>	<u>1,557,239.71</u>	<u>30.15</u>
TOTAL EXPENDITURES		<u>2,229,556.00</u>	<u>672,316.29</u>	<u>71,278.11</u>	<u>1,557,239.71</u>	<u>30.15</u>
Fund 590 - WASTEWATER FUND:						
TOTAL REVENUES		2,229,556.00	770,923.97	155,512.23	1,458,632.03	34.58
TOTAL EXPENDITURES		<u>2,229,556.00</u>	<u>672,316.29</u>	<u>71,278.11</u>	<u>1,557,239.71</u>	<u>30.15</u>
NET OF REVENUES & EXPENDITURES		0.00	98,607.68	84,234.12	(98,607.68)	100.00

User: Cindy
DB: Boyne City

PERIOD ENDING 10/31/2019

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG USED
		AMENDED BUDGET	10/31/2019 NORMAL (ABNORMAL)	MONTH 10/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 592 - WATER FUND						
Revenues						
Dept 032 - REVENUES						
592-032-400.000	ALLOCATION FROM CUR YR FD BAL	179,606.00	0.00	0.00	179,606.00	0.00
592-032-403.000	DELINQUENT ACCOUNT/TAX ROLL	2,000.00	2,326.97	238.95	(326.97)	116.35
592-032-641.000	WATER USER FEES	655,178.00	224,419.53	64,534.08	430,758.47	34.25
592-032-642.000	WATER CHGS SERVICES & FEES	2,000.00	747.00	0.00	1,253.00	37.35
592-032-643.000	PENALTIES/LATE FEES	7,500.00	3,658.72	573.16	3,841.28	48.78
592-032-645.000	FIRE HYDRANT FEES	27,500.00	0.00	0.00	27,500.00	0.00
592-032-648.000	WATER TAP-IN FEES	20,000.00	23,084.30	5,112.00	(3,084.30)	115.42
592-032-664.000	INTEREST EARNINGS	500.00	0.00	0.00	500.00	0.00
592-032-672.000	SPECIAL ASSESSMENT	20,800.00	0.00	0.00	20,800.00	0.00
Total Dept 032 - REVENUES		915,084.00	254,236.52	70,458.19	660,847.48	27.78
TOTAL REVENUES		915,084.00	254,236.52	70,458.19	660,847.48	27.78
Expenditures						
Dept 592 - EXPENDITURES						
592-592-705.000	SALARIES- WATER DEPT	109,266.00	47,152.93	8,003.79	62,113.07	43.15
592-592-709.000	OVERTIME	16,000.00	6,595.21	1,035.21	9,404.79	41.22
592-592-711.000	SAFETY EQUIPMENT	1,000.00	406.17	38.67	593.83	40.62
592-592-712.000	INSURANCE COSTS - LIABILITY	200.00	117.52	33.20	82.48	58.76
592-592-713.000	MEDICAL INSURANCE	26,164.00	10,812.57	1,571.75	15,351.43	41.33
592-592-714.000	SOCIAL SECURITY	8,588.00	4,437.54	676.72	4,150.46	51.67
592-592-715.000	PENSION	30,000.00	16,380.66	737.62	13,619.34	54.60
592-592-716.000	UNEMPLOYMENT	11.00	0.00	0.00	11.00	0.00
592-592-719.000	ACC VACA/SICK	10,000.00	4,500.55	205.49	5,499.45	45.01
592-592-727.000	SUPPLIES/MATERIALS	20,000.00	10,429.26	833.02	9,570.74	52.15
592-592-728.000	METERS/MATERIALS	25,000.00	8,102.36	0.00	16,897.64	32.41
592-592-730.000	REPAIRS/MAINTENANCE	55,000.00	15,153.47	3,935.00	39,846.53	27.55
592-592-731.000	POSTAGE	1,600.00	767.79	110.00	832.21	47.99
592-592-735.000	GAS/OIL PURCHASES	7,000.00	2,367.86	889.29	4,632.14	33.83
592-592-740.000	TELEPHONE/UTILITIES	50,000.00	24,888.36	3,612.10	25,111.64	49.78
592-592-745.000	CHEMICALS	12,000.00	2,632.75	0.00	9,367.25	21.94
592-592-750.000	ADMINISTRATIVE FEE	30,000.00	0.00	0.00	30,000.00	0.00
592-592-808.000	ACCOUNTING AUDIT	1,500.00	0.00	0.00	1,500.00	0.00
592-592-809.000	ENVIRONMENTAL SERVICE FEES	9,000.00	3,178.02	2,402.02	5,821.98	35.31
592-592-818.000	ENGINEERING	15,000.00	7,566.56	0.00	7,433.44	50.44
592-592-860.000	MOTOR POOL	2,500.00	915.98	45.11	1,584.02	36.64
592-592-861.000	VEHICLE EXPENSE	4,000.00	123.33	0.00	3,876.67	3.08
592-592-870.000	TRAINING/TRAVEL	3,000.00	841.00	0.00	2,159.00	28.03
592-592-900.000	PUBLISHING	1,400.00	793.20	0.00	606.80	56.66
592-592-910.000	LIABILITY/BUILDING INSURANCE	3,800.00	4,645.86	2,128.62	(845.86)	122.26
592-592-911.000	WORKERS COMPENSATION	2,500.00	2,787.60	0.00	(287.60)	111.50
592-592-970.000	WATER SYSTEM CAPITAL OUTLAY	322,630.00	16,200.00	5,410.00	306,430.00	5.02
592-592-981.000	WATER LINE CONSTRUCTION	0.00	20,129.06	0.00	(20,129.06)	100.00
592-592-990.000	DWRP PRINCIPAL	105,000.00	0.00	0.00	105,000.00	0.00
592-592-990.100	WATER LINE EXTENSION PRINCIPAL	20,800.00	0.00	0.00	20,800.00	0.00
592-592-991.000	DWRP INTEREST	10,750.00	5,375.00	0.00	5,375.00	50.00
592-592-991.100	WATER LINE EXTENSION INTEREST	11,375.00	0.00	0.00	11,375.00	0.00
Total Dept 592 - EXPENDITURES		915,084.00	217,300.61	31,667.61	697,783.39	23.75
TOTAL EXPENDITURES		915,084.00	217,300.61	31,667.61	697,783.39	23.75

REVENUE AND EXPENDITURE REPORT FOR BOYNE CITY
 PERIOD ENDING 10/31/2019

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDT USED
		AMENDED BUDGET	10/31/2019 NORMAL (ABNORMAL)	MONTH 10/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)			
Fund 592 - WATER FUND								
Fund 592 - WATER FUND:								
	TOTAL REVENUES	915,084.00	254,236.52	70,458.19	660,847.48	27.78		
	TOTAL EXPENDITURES	915,084.00	217,300.61	31,667.61	697,783.39	23.75		
	NET OF REVENUES & EXPENDITURES	0.00	36,935.91	38,790.58	(36,935.91)	100.00		

PERIOD ENDING 10/31/2019

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2019	MONTH 10/31/2019	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 661 - MOTOR POOL FUND						
Revenues						
Dept 030 - REVENUES						
661-030-400.000	ALLOCATION FROM CUR YR FD BAL	165,514.00	0.00	0.00	165,514.00	0.00
661-030-608.000	BILLINGS WATER/WW FUND	9,500.00	510.14	45.11	8,989.86	5.37
661-030-609.000	BILLINGS MAJOR STREET	80,000.00	21,787.81	1,613.26	58,212.19	27.23
661-030-610.000	BILLINGS LOCAL STREET	101,600.00	32,955.29	3,284.09	68,644.71	32.44
661-030-611.000	BILLINGS GENERAL FUND	75,700.00	63,021.79	7,566.36	12,678.21	83.25
661-030-612.000	BILLINGS AIRPORT FUND	8,000.00	4,032.64	290.17	3,967.36	50.41
661-030-614.000	BILLINGS TO MARINA FUND	3,500.00	805.16	84.51	2,694.84	23.00
661-030-615.000	BILLINGS TO CEMETERY FUND	8,000.00	6,270.76	127.64	1,729.24	78.38
661-030-673.000	EQUIPMENT SALES	5,000.00	15,000.00	0.00	(10,000.00)	300.00
661-030-690.000	MISCELLANOUS INCOME	12,000.00	8,000.00	0.00	4,000.00	66.67
Total Dept 030 - REVENUES		468,814.00	152,383.59	13,011.14	316,430.41	32.50
TOTAL REVENUES		468,814.00	152,383.59	13,011.14	316,430.41	32.50
Expenditures						
Dept 000						
661-000-714.000	CLEARING A/C-SOCIAL SECURITY	0.00	52.02	52.02	(52.02)	100.00
Total Dept 000		0.00	52.02	52.02	(52.02)	100.00
Dept 040 - EXPENDITURES						
661-040-705.000	SALARIES- MOTOR POOL	1,500.00	1,539.21	453.83	(39.21)	102.61
661-040-706.000	SALARIES- COMPOST	5,000.00	5,767.81	4,219.84	(767.81)	115.36
661-040-709.000	OVERTIME- MOTOR POOL	5,000.00	182.08	165.53	4,817.92	3.64
661-040-713.000	MEDICAL INSURANCE	1,248.00	966.12	604.01	281.88	77.41
661-040-714.000	SOCIAL SECURITY	566.00	555.56	359.14	10.44	98.16
661-040-715.000	PENSION	20,000.00	11,839.06	150.80	8,160.94	59.20
661-040-727.000	SUPPLIES	27,000.00	12,282.65	4,094.54	14,717.35	45.49
661-040-730.000	EQUIPMENT MAINTENANCE	45,000.00	1,932.03	1,064.55	43,067.97	4.29
661-040-735.000	GAS AND OIL	30,000.00	9,795.71	1,250.89	20,204.29	32.65
661-040-740.000	TELEPHONE/UTILITIES	17,000.00	5,030.03	547.56	11,969.97	29.59
661-040-750.000	ADMINISTRATIVE FEE	5,500.00	0.00	0.00	5,500.00	0.00
661-040-818.000	CONTRACTED SERVICES	30,000.00	13,378.59	1,912.50	16,621.41	44.60
661-040-910.000	INSURANCE	11,000.00	11,315.16	7,804.94	(315.16)	102.87
661-040-911.000	INSURANCE/WORKERS COMPENSATION	1,000.00	0.00	0.00	1,000.00	0.00
661-040-968.000	DEPRECIATION	62,000.00	0.00	0.00	62,000.00	0.00
661-040-970.000	EQUIPMENT PURCHASES	207,000.00	750.00	0.00	206,250.00	0.36
Total Dept 040 - EXPENDITURES		468,814.00	75,334.01	22,628.13	393,479.99	16.07
TOTAL EXPENDITURES		468,814.00	75,386.03	22,680.15	393,427.97	16.08
Fund 661 - MOTOR POOL FUND:						
TOTAL REVENUES		468,814.00	152,383.59	13,011.14	316,430.41	32.50
TOTAL EXPENDITURES		468,814.00	75,386.03	22,680.15	393,427.97	16.08
NET OF REVENUES & EXPENDITURES		0.00	76,997.56	(9,669.01)	(76,997.56)	100.00

PERIOD ENDING 10/31/2019

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	10/31/2019 NORMAL (ABNORMAL)	MONTH 10/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 701 - TRUST & AGENCY FUND						
Expenditures						
Dept 000						
701-000-791.000	GENERAL FUND TRAILER PARK FEES	0.00	(76.00)	0.00	76.00	100.00
701-000-792.000	TRAILER PARK FEES DUE COUNTY	0.00	(76.00)	0.00	76.00	100.00
701-000-793.000	TRAILER PARK FEES DUE SCH/COUNTY	0.00	(2,584.00)	(456.00)	2,584.00	100.00
Total Dept 000		0.00	(2,736.00)	(456.00)	2,736.00	100.00
TOTAL EXPENDITURES		0.00	(2,736.00)	(456.00)	2,736.00	100.00
Fund 701 - TRUST & AGENCY FUND:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	(2,736.00)	(456.00)	2,736.00	100.00
NET OF REVENUES & EXPENDITURES		0.00	2,736.00	456.00	(2,736.00)	100.00
TOTAL REVENUES - ALL FUNDS		15,088,242.00	7,322,425.63	1,230,313.06	7,765,816.37	48.53
TOTAL EXPENDITURES - ALL FUNDS		15,088,242.00	6,051,801.28	1,616,490.92	9,036,440.72	40.11
NET OF REVENUES & EXPENDITURES		0.00	1,270,624.35	(386,177.86)	(1,270,624.35)	100.00

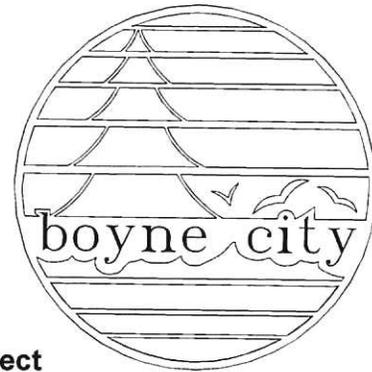
CITY OF BOYNE CITY

To: Michael Cain, City Manager *Mc*

From: Tim Faas, Director of Public Works *TF*

Date: November 21, 2019

Subject: **Franklin Street Storm Sewer & Resurfacing Project
Design Consultant Recommendation**

**BACKGROUND:**

For the past few years, residents along Franklin Street, east of S Park Street, have complained about stormwater runoff from the Boyne City Housing Litzenger Place parking lot as well as runoff from the local streets flooding their properties. The area is currently not served with storm sewers or open ditches.

To address the above concerns and also to address other past complaints about road drainage along Park Street, north of Franklin Street, we've looked at routes for a storm sewer that would serve multiple purposes. The best route is to install a pipe along the south side of Franklin Street, then along the west side of Park Street, and finally along the south side of Morgan Street to S Lake Street. The existing pavement on Franklin Street is a good candidate for a crush & shape treatment based on my recent PASER evaluation. The other two streets would be mostly undisturbed, so no major pavement work would be performed.

The City requested a formal proposal from C2AE, the City's civil engineering consultant, outlining the project understanding, scope and fee for the desired services (see attached). C2AE is most capable of completing the design over the winter in order that we can bid the work, possibly together with the recently approved Pine Street Storm Sewer project, in early 2020 and construct it during the summer if approved in next year's budget. The engineer's preliminary opinion of probable costs is \$159,600 for the construction. The cost of the professional services is \$14,900 which would be charged to the Professional Services account #203-451-818.000 in the Local Roads Budget.

RECOMMENDATION:

It is my recommendation that the City Commission award a contract for design services for the Franklin Street Storm Sewer & Resurfacing Project to C2AE of Gaylord in an amount not-to-exceed \$14,900 per the proposal dated November 21, 2019. Further, I would recommend the City Manager to execute the documents.

OPTIONS:

1. That this matter be postponed for further information or consideration
2. That this matter be approved subject to some revision
3. Other options as determined by the City Commission

Encl: Proposal dated November 21, 2019 from C2AE
Franklin Street Preliminary Opinion of Probable Cost



123 W. Main St. Suite 200
Gaylord, MI 49735
O: 989.732.8131
www.c2ae.com

November 21, 2019

Mr. Tim Faas, DPW Superintendent
City of Boyne City
319 N. Lake Street
Boyne City, MI 49712

Re: Proposal for Professional Services: Franklin Storm Sewer Project

Dear Tim,

As requested, attached is our proposal for design engineering services for the Franklin Street storm sewer projects. The project limits project are on Morgan Street from Lake to Park, Park Street from Morgan to Franklin, and Franklin from Park Street east to the dead end. This area suffers from storm drainage issues due to a lack of a storm sewer system.

PROJECT UNDERSTANDING

The City of Boyne City has requested a proposal from C2AE for design engineering services for the reconstruction of this areas.

The project will specifically include the following:

Franklin Street

- Construct a new storm sewer and structures along the south side of Morgan, west side of Park and south side of Franklin in the existing greenspace outside of the roadway surface.
- Crush and shape and pave the HMA surface for the easterly block of Franklin from Park to the dead end.
- Limit replacement of the HMA surface in Park and Morgan Streets to the limits of the pipe trench if possible.
- Limit sidewalk, ramp and curb and gutter replacement to only that required for storm sewer installation.

A preliminary opinion of probable construction cost for this project is attached, along with a conceptual plan layout that serves as the basis for the cost opinion.

SCOPE

C2AE proposes to provide design phase services for the Boyne City Cedar Franklin Street storm sewer project as follows:

Design Phase Services

1. Topographic Survey: Prepare a topographic survey of the project area. The topographic survey will be completed with ground crews utilizing "total station" or GPS electronic data collection for direct input into computer software. Legal survey is not included.
2. Plan Drawings: Prepare plan drawings at a scale of 1" = 40' which will show the placement and grade of all improvements as well as construction notes.
3. Profile and Cross-Section Drawings: Prepare profile and cross-section drawings at a scale of 1" = 40' for

placement of improvements as required for further definition from the plan drawings.

4. Detail Drawings: Prepare detail drawings and cross sections of individual items of construction or installation.
5. Technical Specifications: Prepare technical specifications to establish quality of all materials, equipment, installation and construction.
6. Interim Meetings: Meet with the City as required throughout the project to review preliminary drawings, costs and review progress. Provide written progress reports.
7. Bid Documents: Prepare contract documents for competitive bidding by contractors.
8. Cost Estimate: Prepare quantities and engineers detailed itemized cost opinion for the project.
9. City Review: Provide near-final plans and specifications for review and comment.
10. Final Revisions: Make final revisions based on the above review and comment.

Bidding Phase Services

1. Distribution of Plans and Specifications on-line and via hard copy: Issue plans and specifications to requesting contractors and maintain bidders' list.
2. Contractor Communications: Respond to contractor questions and issue addenda as necessary.
3. Attend Bidding/Bid Tabulation: Assist the City with the bid opening and tabulate the bid results.
4. Recommendation of Contract Award: Review the bid prices and review qualifications of the low bidder. Make recommendation to the City for award of the project.
5. Execution of Contract Documents: Prepare Contract Documents for execution by the City and the selected contractor.

Construction Phase Services

To be provided at a future date.

FEE

Survey, Design and Bidding Phase Services

C2AE proposes to provide design and bidding phase engineering services for this project on a *lump sum basis*, as follows:

Design Services - Franklin	\$14,000
Bidding Services	\$1,800 (not needed if combined with Pine Street bidding)

If the terms stated in this proposal are acceptable, please execute two copies in the space provided and return one copy to our office as the authorization to proceed.

We truly value our relationship with the City of Boyne City and greatly appreciate your continued confidence in C2AE. We would be pleased to address any questions or comments that you or the City Commission may have.

Sincerely,

C2AE



Larry M. Fox P.E.
Project Manager

LMF/jll

Accepted by:

City of Boyne City

Date

The parties to this agreement, Capital Consultants, Inc., a Michigan Corporation doing business as C2AE in the State of Michigan, hereinafter called the A|E CONSULTANT and the City of Boyne City, Michigan, hereinafter called the OWNER, hereby agree to the following conditions:

- A. Limit of Scope: The services provided by the A/E CONSULTANT shall be limited to those described in the Scope of Services.
- B. Changed Conditions: If, during the term of this Agreement, circumstances or conditions that were not originally contemplated by or known to the A/E CONSULTANT are revealed, to the extent that they affect the scope of services, compensation, schedule, allocation of risks or other material terms of this Agreement, the A/E CONSULTANT may call for renegotiation of appropriate portions of this Agreement. The A/E CONSULTANT shall notify the OWNER of the changed conditions necessitating renegotiation, and the A/E CONSULTANT and the OWNER shall promptly and in good faith enter into renegotiation of this Agreement to address the changed conditions. If terms cannot be agreed to, the parties agree that either party has the absolute right to terminate this Agreement.
- C. Additional Services: Additional services not specifically identified in the Scope of Services shall be paid for by the OWNER in addition to the fees previously stated, provided the OWNER authorizes such services in writing. Additional services will be billed monthly as work progresses and invoices are due upon receipt.
- D. Standard of Care: In providing services under this Agreement, the A/E CONSULTANT will endeavor to perform in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances.
- E. Code Compliance: The A/E CONSULTANT shall put forth reasonable professional efforts to comply with applicable laws, codes and regulations in effect as of the date of submission to building authorities. Design changes made necessary by newly enacted laws, codes and regulations after this date shall entitle the A/E CONSULTANT to a reasonable adjustment in the schedule and additional compensation in accordance with the Additional Services provision of this Agreement.
- F. Permits and Approvals: The A/E CONSULTANT shall assist the OWNER in applying for those permits and approvals normally required by law for projects similar to the one for which the A/E CONSULTANT's services are being engaged. This assistance shall consist of completing and submitting forms to the appropriate regulatory agencies having jurisdiction over the construction documents, and other services normally provided by the A/E CONSULTANT and included in the scope of Basic Services of this Agreement.
- G. Opinions of Probable Construction Cost: In providing opinions of probable construction cost, the OWNER understands that the A/E CONSULTANT has no control over the cost or availability of labor, equipment or materials, or over market conditions or the Contractor's method of pricing, and that the A/E CONSULTANT's opinions of probable construction costs are made on the basis of the A/E CONSULTANT's professional judgment and experience. The A/E CONSULTANT makes no warranty, express or implied, that the bids or the negotiated cost of the work will not vary from the A/E CONSULTANT's opinion of probable construction cost.
- H. Schedule for Rendering Services: The A/E CONSULTANT shall prepare and submit for OWNER approval a schedule for the performance of the A/E CONSULTANT's services. This schedule shall include reasonable allowances for review and approval times required by the OWNER, performance of services by the OWNER's consultants, and review and approval times required by public authorities having jurisdiction over the project. This schedule shall be equitably adjusted as the project progresses, allowing for changes in scope, character or size of the project requested by the OWNER, or for delays or other causes beyond the A/E CONSULTANT's reasonable control.
- I. Ownership of Reports, Drawings and Other Materials: The OWNER agrees that all reports, drawings, letters, work sheets, plans, preliminary material tables, supportive data, documents and other materials produced by the A/E CONSULTANT in the course of and for the purpose of meeting this contract are the property of the A/E CONSULTANT, and shall remain in

the possession of the A/E CONSULTANT. The OWNER shall have access to the above named material during normal business hours of the A/E CONSULTANT during and after completion of this contract. The OWNER may obtain copies of any of the above named material. Copies of electronic media may be obtained by the OWNER. (See Alteration and Reuse of CAD Information provision of this Agreement.)

- J. Alteration and Reuse of CAD Information: Because computer aided design/drafting (CAD) information stored in electronic form can be modified by other parties, intentionally or otherwise, without notice or indication of said modifications, the A/E CONSULTANT reserves the right to remove all indications of its ownership and/or involvement in the material from each electronic medium not held in its possession. The OWNER may retain copies of the work performed by the A/E CONSULTANT in CAD form. Copies shall be for information and used by the OWNER for the specific purpose for which the A/E CONSULTANT was engaged. Said material shall not be used by the OWNER, or transferred to any other party, for use in other projects, additions to the current project, or any other purpose for which the material was not strictly intended without the A/E CONSULTANT's express written permission. Any unauthorized modification or reuse of the materials shall be at the OWNER's sole risk, and the OWNER agrees to defend, indemnify, and hold the A/E CONSULTANT harmless, from all claims, injuries, damages, losses, expenses, and attorneys' fees arising out of the unauthorized modification of these materials.
- K. Record Documents: Upon completion of the work, the A/E CONSULTANT shall compile for and deliver to the OWNER a reproducible set of Record Documents. The A/E CONSULTANT shall also provide electronic information utilizing the appropriate elevation datum and State Plane coordinate system for insertion of the record information into the City's GIS base draw. These Record Documents will show significant changes made during construction.
- L. Payment Terms: Invoices will be submitted by the A/E CONSULTANT monthly, are due upon receipt and shall be considered past due if not paid within thirty (30) calendar days of the due date.
- M. Disputed Invoices: If the OWNER objects to any portion of an invoice, the OWNER shall so notify the A/E CONSULTANT in writing within ten (10) calendar days of receipt of the invoice. The OWNER shall identify in writing the specific cause of the disagreement and the amount in dispute and shall pay that portion of the invoice not in dispute in accordance with other payment terms of this Agreement. Any dispute over invoiced amounts due which cannot be resolved within ten (10) calendar days after receipt of invoice by direct negotiation between the parties shall be resolved within thirty (30) calendar days in accordance with the Dispute Resolution provision of this Agreement. Interest at one-and-one-half (1.5) percent (or the maximum rate allowable by law, whichever is less) shall be paid by the OWNER on all disputed invoice amounts that are subsequently resolved in the A/E CONSULTANT's favor and shall be calculated on the unpaid balance from the due date of the invoice.
- N. Abandonment of Work: If any work is abandoned or suspended, the A/E CONSULTANT shall be paid for services performed prior to receipt of written notice from the OWNER of abandonment or suspension.
- O. Betterment: If, due to the A/E CONSULTANT's negligence, a required item or component of the project is omitted from the A/E CONSULTANT's construction documents, the A/E CONSULTANT shall not be responsible for paying the cost required to add such item or component to the extent that such item or component would have been required and included in the original construction documents. In no event will the A/E CONSULTANT be responsible for any cost or expense that provides betterment or upgrades or enhances the value of the project.
- P. Indemnification: The A/E CONSULTANT agrees, to the fullest extent permitted by law, to indemnify and hold harmless the OWNER, its officers, directors and employees (collectively, OWNER) against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, to the extent caused by the A/E CONSULTANT's negligent performance of professional services under this Agreement and that of its subconsultants or anyone for whom the A/E CONSULTANT is legally liable.

- Q. Consequential Damages: Notwithstanding any other provision of this Agreement, and to the fullest extent permitted by law, neither the OWNER nor the A/E CONSULTANT, their respective officers, directors, partners, employees, contractors or subconsultants shall be liable to the other or shall make any claim for any incidental, indirect or consequential damages arising out of or connected in any way to the project or to this Agreement. This mutual waiver of consequential damages shall include, but is not limited to, loss of use, loss of profit, loss of business, loss of income, loss of reputation or any other consequential damages that either party may have incurred from any cause of action including negligence, strict liability, breach of contract and breach of strict or implied warranty. Both the OWNER and the A/E CONSULTANT shall require similar waivers of consequential damages protecting all the entities or persons named herein in all contracts and subcontracts with others involved in this project.
- The parties do not intend to confer any benefits on any person, firm, or corporation other than A/E CONSULTANT and OWNER. There are no third party beneficiaries. In no event shall either party, or their agents, servants, representatives or employees be liable for indirect, special or consequential damages to third parties. Both OWNER and the A/E CONSULTANT shall require waivers of consequential damages protecting all the entities or persons herein and all contracts and subcontracts with others involved in this project.
- R. Full-Time Construction Observation: The A/E CONSULTANT will provide full-time project representation in order to observe the progress and quality of the work completed by the Contractor. Such observation is not intended to be an exhaustive check or a detailed inspection of the Contractor's work but rather is to allow the A/E CONSULTANT, as an experienced professional, to become generally familiar with the work in progress and to determine, in general, if the work is proceeding in accordance with the Contract Documents.
- The A/E CONSULTANT shall keep the OWNER informed about the progress of the work and shall endeavor to guard the OWNER against deficiencies in the work.
- The A/E CONSULTANT shall not supervise, direct or have control over the Contractor's work nor have any responsibility for the construction means, methods, techniques, sequences or procedures selected by the Contractor nor for the Contractor's safety precautions or programs in connection with the Work. These rights and responsibilities are solely those of the Contractor in accordance with the Contract Documents.
- The A/E CONSULTANT shall not be responsible for any acts or omissions of the Contractor, subcontractor, any entity performing any portions of the work, or any agents or employees of any of them. The A/E CONSULTANT does not guarantee the performance of the Contractor and shall not be responsible for the Contractor's failure to perform its work in accordance with the Contract Documents or any applicable laws, codes, rules or regulations.
- S. Jobsite Safety: Neither the professional activities of the A/E CONSULTANT, nor the presence of the A/E CONSULTANT or its employees and subconsultants at a construction/project site, shall relieve the General Contractor of its obligations, duties and responsibilities including, but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending and coordinating the work in accordance with the Contract Documents and any health or safety precautions required by any regulatory agencies. The A/E CONSULTANT and its personnel have no authority to exercise any control over any construction contractor or its employees in connection with their work or any health or safety programs or procedures. The OWNER agrees that the General Contractor shall be solely responsible for jobsite safety, and warrants that this intent shall be carried out in the OWNER's contract with the General Contractor. The OWNER also agrees that the OWNER, the A/E CONSULTANT and the A/E CONSULTANT's subconsultants shall be indemnified by the General Contractor and shall be made additional insureds under the General Contractor's policies of general liability insurance.
- T. Hazardous Materials: As used in this Agreement, the term *hazardous materials* shall mean any substances, including but not limited to asbestos, toxic or hazardous waste, PCBs, combustible gases and materials, petroleum or radioactive materials (as each of these is defined in applicable federal statutes) or any other substances under any conditions and in such quantities as would pose a substantial danger to persons or property exposed to such substances at or near the project site.

Both parties acknowledge that the A/E CONSULTANT's Scope of Services does not include any services related to the presence of any hazardous or toxic materials. In the event the A/E CONSULTANT or any other party encounters any

hazardous or toxic materials, or should it become known to the A/E CONSULTANT that such materials may be present on or about the jobsite or any adjacent areas that may affect the performance of the A/E CONSULTANT's services, the A/E CONSULTANT may, at its option and without liability for consequential or any other damages, suspend performance of its services under this Agreement until the OWNER retains appropriate consultants or contractors to identify and abate or remove the hazardous or toxic materials and warrants that the jobsite is in full compliance with all applicable laws and regulations.

The OWNER agrees, without waiving defenses of governmental immunity, and notwithstanding any other provision of this agreement but only to the extent permitted by law, to indemnify and hold harmless the A/E CONSULTANT, its officers, partners, employees and consultants (collectively, A/E CONSULTANT) from and against any and all claims, suits, demands, liabilities, losses, damages or costs, including reasonable attorneys' fees and defense costs arising out of or in any way connected with the detection, presence, handling, removal, abatement, or disposal of any asbestos or hazardous or toxic substances, products or materials that exist on, about or adjacent to the project site, whether liability arises under breach of contract or warranty, tort, including negligence, strict liability or statutory liability or any other cause of action, except for the negligence or misconduct of the A/E CONSULTANT.

- U. Change Orders/Stop Work Orders: The A/E CONSULTANT and the OWNER agree that any construction contract change orders or stop work orders must be approved in writing by the OWNER.

- V. Dispute Resolution: The OWNER agrees, without waiving defenses of governmental immunity, and notwithstanding any other provision of this agreement but only to the extent permitted by law, that all claims, disputes, and other matters in question between the parties arising out of or relating to this Agreement or breach thereof first shall be submitted for nonbinding mediation to any one of the following, as agreed to by the parties: American Arbitration Association, American Intermediation Service, Americord, Dispute Resolution, Inc., Endispute, or Judicate. Any party hereto may initiate mediation within the time allowed for filing for arbitration as set forth below and the parties hereto agree to fully cooperate and participate in good faith to resolve the dispute(s). The cost of mediation shall be shared equally by the parties hereto. Any time expended in mediation shall not be included in calculating the time for filing arbitration.

If mediation fails to resolve the claim or dispute, the matter shall be submitted to arbitration with the American Arbitration Association under the Construction Industry rules, unless the parties agree otherwise or unless a plaintiff not a party hereto institutes litigation in a court of competent jurisdiction and said court takes personal jurisdiction over one of the parties hereto regarding the same subject matter as in dispute between the parties hereto.

No arbitration arising out of or relating to this Agreement shall include, by consolidation, joinder, or in any other manner, any additional person not a party to this Agreement except by written consent of the parties and such consent to arbitration involving an additional person(s) shall not constitute consent to arbitration of any dispute not described therein. This Agreement to arbitrate and any agreement to arbitrate with an additional person(s) shall be specifically enforceable under the prevailing arbitration law.

The decision rendered by the arbitrators shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof. In the event either party makes a claim or brings action against the other party for any act arising out of the performance of the services hereunder, and the claimant fails to prove such claim or action, then the claimant shall pay all legal and other costs (including attorneys' fees) incurred by the other party in defense of such claim or action.



CITY OF BOYNE CITY
Franklin Park and Morgan Street Storm Sewer
Preliminary Opinion of Probable Construction Costs
11/21/2019

Project Area - Franklin Storm Sewer

Morgan from Lake to Park (south side of road)
 Park from Morgan to Franklin (west side of road)
 Franklin from Park to dead end

Item #	ITEM DESCRIPTION	Estimated Quantity	Item Unit	Unit Price	Total Price
1	Mobilization - 10%	1	LSUM	\$12,000.00	\$12,000.00
2	Remove Drainage Structure or Manhole	1	EACH	\$350.00	\$350.00
3	Remove Concrete Curb and Gutter	100	LFT	\$6.50	\$650.00
4	Remove Concrete Sidewalk and Driveways	40	SYD	\$7.50	\$300.00
5	HMA Base Crushing and Shaping	880	SYD	\$2.50	\$2,200.00
6	Remove and Replace Fence	250	LFT	\$5.00	\$1,250.00
7	2' Dia. Catch Basin including Casting (includes perf pipe trench)	3	EACH	\$3,500.00	\$10,500.00
8	4' Dia. Storm Catch Basin including Casting (includes perf pipe tre	5	EACH	\$4,200.00	\$21,000.00
9	12" Dia. Storm Sewer	1,200	LFT	\$40.00	\$48,000.00
10	6" 22A Aggregate Base	400	SYD	\$8.00	\$3,200.00
11	HMA Pavement (330#/syd)	220	TON	\$95.00	\$20,900.00
12	Concrete Sidewalk	2,000	SFT	\$5.00	\$10,000.00
13	Sidewalk Ramp, ADA (incl. detectable warning surface)	300	SFT	\$12.00	\$3,600.00
14	Concrete Curb & Gutter, Modified Detail F-4	100	LFT	\$16.00	\$1,600.00
15	Traffic Control and Signage	1	LSUM	\$2,000.00	\$2,000.00
16	Erosion Control Measures	1	LSUM	\$500.00	\$500.00
17	Restoration: 3" Topsoil and Class A Seed	2,000	SYD	\$3.50	\$7,000.00
SUBTOTAL					\$145,050.00
10% CONTINGENCY					\$14,500.00
TOTAL ESTIMATED CONSTRUCTION COST					\$159,600.00

Assumptions:

- New Storm Sewer and Structures full length
- Storm on Franklin to be in green space on south side of road
- Storm on Park to be in green space on west side of road
- Storm on Morgan to be in green space on south side of road
- Crush and Shape east block of Franklin
- Retain HMA surface elsewhere except trench cuts
- Replace curb and gutter and sidewalks ramps only as required for storm installation
- No water main or sanitary sewer improvements



CITY OF BOYNE CITY

To: Michael Cain, City Manager *MC*

From: Tim Faas, Director of Public Works *TF*

Date: November 22, 2019

Subject: **Infield Groomer Purchase Recommendation**

**BACKGROUND:**

In order to preserve the capital investment made this fall in the two (2) rebuilt softball fields at Rotary Park, a new infield groomer attachment is necessary. The Parks staff has researched various options and consulted with the Parks & Recreation Director at the City of East Jordan who recently purchased an ABI Infield Rascal MVP unit. The groomer attachment would be towed with our John Deere Gator or with a zero-turn mower, both of which are frequently used at Rotary Park during the season.

The features of the ABI Infield Rascal MVP (base model is \$3,299) are noted below:

- Large 16.5" diameter tires to transport the unit and to help keep the unit level while grooming the infield mix
- Includes standard attachments such as an adjustable scarifier, an adjustable profile cutting blade and a grading rake w/pivot control
- Offers optional attachments such as a:
 - 6' wide rigid drag matt w/leveling bar (\$379)
 - 5' wide Vibraflex drag spikes (\$549)
 - Finishing broom (\$379)
 - Several others that we would not purchase at this time

ABI provided pricing on November 21, 2019 for a total cost of \$4,795.94 including the rigid drag matt, Vibraflex drag spikes and shipping. These costs are included in the 2019/2020 budget and would be charged to the following account: #101-751-970.000 (Parks – Capital Outlay).

RECOMMENDATION:

It is my recommendation that the City Commission approve a purchase order contract with the ABI Attachments Inc. for the purchase of a Rascal MVP infield groomer in an amount not-to-exceed \$4,795.94. Further, I would recommend the City Manager execute the documents.

OPTIONS:

1. That this matter be postponed for further information or consideration
2. That this matter be approved subject to some revision
3. Other options as determined by the City Commission

Encl: Proposal from ABI dated November 21, 2019



ABI Attachments, Inc.
 ABI Attachments, Inc.
 520 S Byrkit St.
 Mishawaka IN 46544
 United States
 877-788-7253
 www.ABIattachments.com

Quote #QO331003

ID #: 374463 Tim Faas
 Quote Date: 11/21/2019

Bill To

City of Boyne City
 Tim Faas
 231-459-4182
 Boyne City MI 49712
 United States

Ship To

City of Boyne City
 Tim Faas
 231-459-4182
 Boyne City MI 49712
 United States

Quote Details

Expires - End Of Month Quoted
 Terms -
 Quoted By - Matt Capparelli

Notes:

Quantity	Items	Weight	Price	Amount
1	10-99077 ABI Infield Rascal MVP The ABI Infield Rascal MVP infield groomer includes adjustable scarifiers, patented adjustable profile blades w/pitch control, a 1/2" steel finish and grading rake w/pivot control, large transport/gauge wheels, and a patented wheel lift system. (Recommended: VibraFlex, Mini-Box, Rigid Mat, Finish Broom, & Electric Actuator sold separately) 36-Month Limited Warranty & 30-Day Conditional Money Back Guarantee* Read details at ABIsupport.com Required Tow Vehicle Specs: 450cc w/4WD OR Tractor with 20hp, Unit Weight 429 lbs. (Minimal Customer Assembly Required)	502	\$3,299.00	\$3,299.00
1	10-90167 6' Rigid Drag Mat w/Leveling Bar The Rigid Drag Mat with leveling bar is an all-purpose attachment to level, smooth, and finish. This drag mat is 6' wide and 1.5' long and is designed to float material from high areas into low areas WITHOUT following small contours of the ground. (Customer Assembly Required) (For Infield Rascal / ABI Force z18)	70	\$379.00	\$379.00
1	10-90165 VibraFlex 5' Infield Drag (Model 3800) The Vibraflex Infield Drag, model 3800, is an innovative attachment that prepares recreational level baseball and softball infields with four rows of evenly staggered U-pins that groom any infield material. Unlike conventional nail boards, VibraFlex pins are easy to replace, and ABI's technology positively controls ground-engagement depth regardless of material moisture or compaction. Change out pins based upon application and desired results: 60" wide 3/4" spacing Includes 1/4" and 3/8" pins 1/4" pins are preinstalled. MODEL 3800	75	\$549.00	\$549.00
1	10-90298 7' Fine Finish Broom (Manual Lift) Infield Rascal/Force z18 The Fine Finish Broom creates the perfect finish in both high and low moisture conditions on well-maintained surfaces. This broom is 7' wide and offers 3 rows of replaceable bristles. For the Infield Rascal & ABI Force z18 without hydraulic lift. (For manual lift) (Customer Assembly Required) For Infield Rascal MVP, Infield Rascal Pro, ABI Force z18 Only	50	\$379.00	\$379.00

Subtotal	\$4,606.00
Shipping Cost	\$289.94
Shipping Discounts (-)	(\$100.00)
Shipping Due	\$189.94
Tax (%)	\$0.00
Total	\$4,795.94
	Total Savings: \$100.00

Freight Carrier: Old Dominion - Confirmation #: BSQWHFEOW/bw (Not A Tracking #)

Freight Accessorials Ordered: - Limited Access -

Customer Support: Phone Support 877-788-7253, Mon-Fri, 9am-5pm EST or ABIsupport.com for product manuals, parts, and self-help.

Return Policy: Product(s) sold with limited warranty, standard return policy, and (when applicable) conditional money back guarantee. Review Details: abiattachments.com/abi-company/policies/return-policy/

Critical Delivery Responsibilities:

If your order is not a parcel being shipped via UPS or FedEx, please consider the following to avoid additional charges. **Critical Inspection Process:** Upon delivery, you will need to thoroughly inspect your purchase for any damages or shortages. ABI nor the carrier will be responsible for damages or shortages if they are not indicated on the delivery document the driver asks you to sign. **Unloading The Truck:** Most ABI equipment requires the assistance of a forklift, tractor with front-end loader, or a lift gate to offload. We have already discussed an offloading plan with you and ordered the freight accessorials listed above at your direction. If this offloading plan is not clear to you, please contact us immediately. **Terminal Or Customer Pick Up:** If selected, the carrier or ABI will contact you with additional instructions when the unit is available for pickup.

Thank you for your interest. All payments must be received in US dollars. Payment in full before shipment is required, unless approved for Net terms or financing through our partners. If sales or use taxes are not included on this quote, you may still be responsible to pay these taxes. Please consult with your tax advisor for any tax liabilities. Quote subject to management approval. This quote expires at the end of the month it was created.



QO331003



CITY OF BOYNE CITY

To: Michael Cain, City Manager *Mc*
From: Tim Faas, Director of Public Works *TF*
Date: November 21, 2019
Subject: **Paint Our Plow Contest Recommendation**



BACKGROUND:

Numerous road agencies across the country have embraced a program designed to raise the awareness of the importance of snow removal from public streets. The **"Paint Our Plow"** program would be an effort coordinated with the Boyne City Public Schools each year. A design contest would occur during the spring to challenge students to come up with a creative design to paint on an out-of-service plow blade located at the entrance to the Public Works facility on Robinson Street (see attached photo). The paint for the chosen design would be donated, so the only cost to the City would be the time to prepare the plow blade for new paint each season.

The program has proved to be very successful and helps build awareness of the critical public service provided by road crews each winter season. It is also a way to emphasize safety to the residents for our workers who perform plowing around the city.

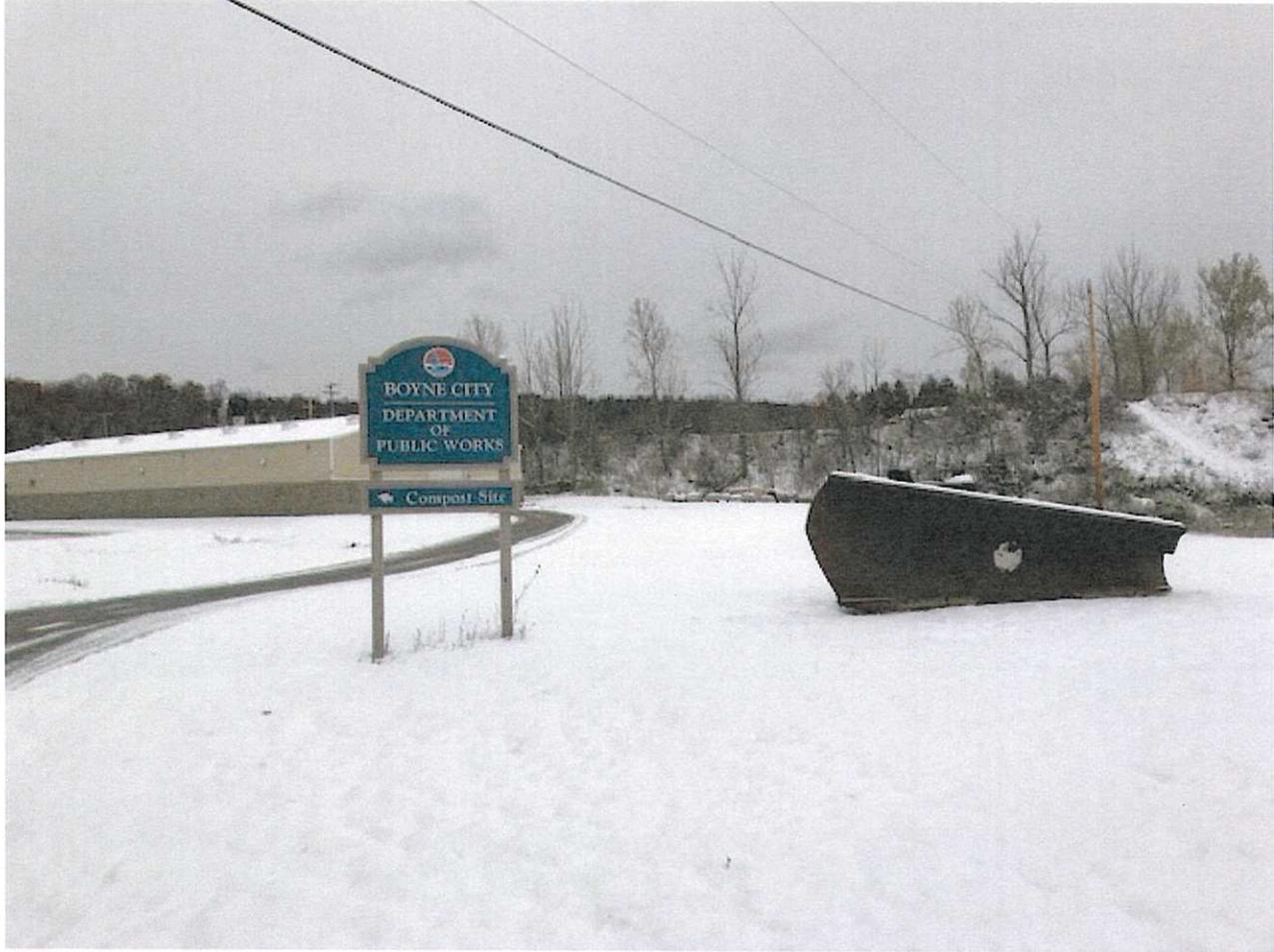
RECOMMENDATION:

It is my recommendation that the City Commission authorize the City staff to work with the Boyne City Public Schools to implement a "Paint Our Plow" program starting in 2020.

OPTIONS:

1. That this matter be postponed for further information or consideration
2. That this matter be approved subject to some revision
3. Other options as determined by the City Commission

Encl: Photo of Plow Blade
Photo of a Painted Plow Example







CITY OF BOYNE CITY

To: Michael Cain, City Manager *Mc*

From: Cindy Grice, City Clerk/Treasurer *CG*

Date: November 22, 2019

Subject: 2020 City Commission Meeting Schedule / FYE 2021 Budget Schedule

We are required by the Open Meetings Act to formally adopt a meeting schedule for each year. Attached, please find a calendar for 2020 the proposed regular City Commission meeting dates with either a circle around the dates for a 7:00 p.m. or a triangle around the dates noting a noon meeting. This, with the exception of December, follows the same 2nd and 4th Tuesday monthly schedule that we have followed for several years. All meetings, unless changed by the City Commission are held at the Boyne City Hall, 319 North Lake Street.

March presents a need for some changes from the normal schedule. There is a Presidential Primary Election that will be on March 10. We are proposing that the normal evening meeting be moved to Tuesday, March 3 and the regular noon meeting be held on Tuesday, March 17.

The rest of the meeting dates are clear except for the 4th Tuesday of December, 2020 which happens to fall on December 22. It has been a long standing practice to cancel the City Commission meeting around the Christmas and New Year Holidays. If a need arises for a meeting towards the very end of the calendar year, a special meeting can be called. We also usually keep the last two Tuesdays in March, the 23rd, 30th open for budget review sessions as need.

Also included is a proposed FYE 2021 Tentative Budget Schedule for your approval. Taken into consideration are the proposed changed March meeting dates that will work around the Election, Board of Review and MML Board Meeting and Capital Conference.

RECOMMENDATION:

I am recommending the Boyne City Commission approve its regular meeting schedule for 2020 the 2nd Tuesday of each month at 7:00 p.m. and the 4th Tuesday of each month except December at noon with all meetings to be held at Boyne City Hall, 319 North Lake Street in Boyne City and also to approve the FYE 2021 Tentative Budget Schedule as presented

2020 City Commission Meeting Schedule

January							February							March							April						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4							1	1	2	3	4	5	6	7				1	2	3	4
5	6	7	8	9	10	11	2	3	4	5	6	7	8	8	9	10	11	12	13	14	5	6	7	8	9	10	11
12	13	14	15	16	17	18	9	10	11	12	13	14	15	15	16	17	18	19	20	21	12	13	14	15	16	17	18
19	20	21	22	23	24	25	16	17	18	19	20	21	22	22	23	24	25	26	27	28	19	20	21	22	23	24	25
26	27	28	29	30	31		23	24	25	26	27	28	29	29	30	31					26	27	28	29	30		

May							June							July							August						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2		1	2	3	4	5	6				1	2	3	4							1
3	4	5	6	7	8	9	7	8	9	10	11	12	13	5	6	7	8	9	10	11	2	3	4	5	6	7	8
10	11	12	13	14	15	16	14	15	16	17	18	19	20	12	13	14	15	16	17	18	9	10	11	12	13	14	15
17	18	19	20	21	22	23	21	22	23	24	25	26	27	19	20	21	22	23	24	25	16	17	18	19	20	21	22
24	25	26	27	28	29	30	28	29	30					26	27	28	29	30	31	23	24	25	26	27	28	29	
31																					30	31					

September							October							November							December						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5					1	2	3	1	2	3	4	5	6	7			1	2	3	4	5
6	7	8	9	10	11	12	4	5	6	7	8	9	10	8	9	10	11	12	13	14	6	7	8	9	10	11	12
13	14	15	16	17	18	19	11	12	13	14	15	16	17	15	16	17	18	19	20	21	13	14	15	16	17	18	19
20	21	22	23	24	25	26	18	19	20	21	22	23	24	22	23	24	25	26	27	28	20	21	22	23	24	25	26
27	28	29	30				25	26	27	28	29	30	31	29	30						27	28	29	30	31		

○ = 7 p.m. Meeting Time
 △ = Noon Meeting Time
 □ = Budget Meeting Date

CITY OF BOYNE CITY
TENTATIVE BUDGET SCHEDULE
Fiscal year 2020/2021

Friday, January 3, 2020

Budget documents are distributed to Department Heads

Friday, January 3, 2020 through Monday, February 3, 2020

Department Heads prepare budgets during this time period. Information is available through the City Manager, City Clerk/Treasurer. Review estimates prepared.

Monday, February 3, 2020

FINAL DAY FOR DEPARTMENT HEADS TO SUBMIT COMPLETED REQUESTED BUDGET FIGURES TO CITY MANAGER.

Monday, February 10 through Monday, February 24, 2020

City Manager reviews budgets with the Department Heads and determines tentative departmental amounts.

Monday, February 17, 2020

Planning Commission Meeting to review Capital Improvement Plan.

Tuesday, March 17, 2020

City Manager submits 2020/2021 Budget to City Commission - Budget Overview

Thursday, March 19, 2020

Budget overview with City Commission

Monday, March 23, 2020

Optional Budget Review session with City Commission.

Thursday, March 26, 2020

Reserved for continued budget review sessions if necessary.

Tuesday, April 14, 2020

Public Hearing and consideration of adoption of 2020/2021 Budget and Annual Appropriations Ordinance. Adopt proposed millage rate, and Fee Schedule.

Tuesday, April 28, 2020

City Commission consideration of final amendment approval for 2020/2021 Budget.

Friday, May 1, 2020

FYE 2021 BUDGET GOES INTO EFFECT



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 www.c2ae.com

**City of Boyne City
 N. Lake Street Non-Motorized Trail
 Preliminary Opinion of Probable Construction Cost**

Segment	Block	Type	Total Estimated Cost	Length
1	City Limits to Charlevoix St.	Separated Trail Along Roadway	\$155,700.00	1500
2	Charlevoix St. to Lower Lake St.	Adjacent Trail Along Roadway W/ Retaining Wall	\$367,300.00	800
3	Lower Lake Street	Shared Use Roadway	\$11,900.00	1450
4	Lower Lake St. to Boat Launch	Separated Trail Along Roadway	\$80,800.00	630
5	Open Space	Independent Trail	\$60,000.00	780
6	Honeywell (Primary)	Boardwalk	\$274,200.00	440
6A	Honeywell (Alternate A)	Independent Trail	\$46,500.00	590
6B	Honeywell (Alternate B)	Separated Trail Along Roadway & Independent	\$138,800.00	1240
7	City Parks - Honeywell to River St.	Independent Trail	\$158,700.00	2120
8	River Street	Shared Use Roadway	\$8,000.00	400
		Total Estimated Project Cost (Base Plan)	\$1,116,600.00	
		Total Estimated Project Cost (Alt A)	\$888,900.00	
		Total Estimated Project Cost (Alt B)	\$981,200.00	

November 2019

November 2019							December 2019						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
					1	2	1	2	3	4	5	6	7
3	4	5	6	7	8	9	8	9	10	11	12	13	14
10	11	12	13	14	15	16	15	16	17	18	19	20	21
17	18	19	20	21	22	23	22	23	24	25	26	27	28
24	25	26	27	28	29	30	29	30	31				

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Oct 27	28	29	30	31	Nov 1	2
3	4	5 5:00pm ZBA	6	7 8:30am Main Street Board mtg.	8	9
10	11 11:00am Veterans Day Ceremony	12 7:00pm City Commission	13	14 5:00pm Parks & Rec	15	16
17	18 5:00pm Planning Commission	19	20	21 5:00pm Historic District	22 5:00pm Holiday Open House 6:00pm Santa Parade	23
24	25	26 12:00pm City Commission	27	28 City Offices Closed Thanksgiving 2:30pm Thanksgiving Dinner (Eagles Hall)	29 City Offices Closed	30

December 2019

December 2019						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

January 2020						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Dec 1	2	3 5:00pm ZBA	4	5 8:30am Main Street Board mtg.	6	7
8	9	10 7:00pm City Commission	11	12 5:00pm Parks & Rec	13	14
15	16 5:00pm Planning Commission 7:00pm Historical Commission	17	18	19	20	21
22	23	24 Christmas Eve (United States) City Offices closed 12:00pm City Commission	25 City Offices Closed Merry Christmas 11:00am Christmas Dinner (Presbyterian Church)	26	27	28
29	30	31 City Offices closed New Year's Eve (United States)	Jan 1, 20	2	3	4